

**The Andrew Lee Jones Fund Limited**  
**(A company limited by guarantee)**

## **ANNUAL REPORT AND FINANCIAL STATEMENTS**

**Year Ended 31 March 2021**

**Charity no: 1019651**  
**Company no: 02797826**

**The Andrew Lee Jones Fund Limited (t/a Amicus)**  
**Annual Report and Financial Statements**  
**Year Ended 31 March 2021**

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## **LEGAL AND ADMINISTRATIVE INFORMATION**

### **Status**

The Andrew Lee Jones Fund Limited (t/a Amicus) is a charitable company limited by guarantee, incorporated on 9 March 1993, with charity registration number 1019651 and company registration number 02797826. The members, who are the Trustees, have undertaken to contribute, £1.00 each, to the assets of the Charity in the event of it being wound up.

### **Trustees and Directors (Management Committee)**

The Trustees of the Charity, who form the Management Committee, and who served throughout the year and at the date of the accounts were:

Claire Jenkins – Co-Chair  
Joanne Cross – Co-Chair  
Mark George – Trustee  
Hannah Gorman - Trustee  
Rob Page – Trustee and Company Secretary  
Peter Greig – Trustee and Treasurer (appointed 02/09/2021)  
Heather Phoenix – Trustee and Treasurer (resigned 31/12/2020)

### **Amicus Staff**

Day to day management of the Charity in the year was delegated to the Executive Director and staff:

Margot Ravenscroft – Executive Director  
Diana Rescaldani – Operations and Legal Caseworker (appointed January 2020)  
Anna Draper – Administrative Assistant (appointed February 2020)  
Katie Lynch – Administrative Assistant (appointed October 2020)

These are the only paid staff members.

### **Patrons**

Dr Jan Arriens, Founder, LifeLines  
Alistair Carmichael MP  
Peter Carter QC  
Richard Dieter  
Sophie Garner  
Sunny Jacobs  
Claire Van Kampen  
Prof Julian Killingley  
Robin Maher

Jane Officer, Founder, Amicus  
Sister Helen Prejean  
Peter Pringle  
Wilbert Rideau  
David Rowntree  
Sir Mark Rylance  
Susan Sarandon  
Baroness Stern CBE  
Nick Trenticosta  
Benjamin Zephaniah

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**Registered Office**

1 York Mansions  
215 Earls Court Road  
London  
SW5 9AF

**Operating Address**

The Old Game Centre  
Petersfield Road  
Liss  
Hampshire  
GU336AA

**Reporting Accountants**

Gibson Appleby  
1-3 Ship Street  
Shoreham-by-Sea  
West Sussex  
BN43 5DH

## **REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, submit their annual report and the financial statements for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" effective from January 2015 in preparing the annual report and financial statements of the Charity. The Trustees have also had due regard to guidance published by the Charity Commission on public benefit.

The Charity is a charitable company limited by guarantee and was set up on 9 March 1993. It is governed by a Memorandum and Articles of Association. Under those Articles, the members of the Management Committee (the Trustees) are required to retire from office at each Annual General Meeting and are eligible for re-election. None of the Trustees have had any beneficial interest in the Charity in the year.

### **Members of the Board of Directors/Trustees**

The Trustees, who are directors for the purpose of company law, who served during the year are set out at page 3.

Members of the charitable company guarantee an amount not exceeding £1.00 to the assets of the charitable company in the event of winding up. The company is limited by guarantee and, therefore, there is no share capital in which the directors can be interested.

### **Risk Management**

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

### **The Objectives of the Charity**

The objects of the Charity are to promote the relief of suffering and distress to those persons and families of those persons who are awaiting execution in any state of the United States of America, and who for reason of their poverty are in need of legal or other assistance to ensure the preservation of their rights of appeal and to ensure that their imprisonment and sentence are administered as far as is possible humanely.

### **Review of Activities of the Charity in 2020/21 and Planned Future Developments**

Even with the implications of Covid we have remained focused on expanding and developing our casework teams and projects with the pro bono lawyers in our affiliates. We plan to push this work forward using new technologies to benefit cases and to educate lawyers. We have increased our affiliates to 18, including firms working on Amicus projects across their international offices. We intend to be able to assist with more of the increasing demand for casework and expand our constitutional projects through engagement with the pro bono lawyers and legal sector. Our University groups have grown and this coming year we plan to support and encourage further engagement with lecture series, panel events and film screenings. We are expanding our educational outreach using virtual events platforms. Funding will be a key objective and going forward we will focus on additional grant applications and intend to recruit volunteers to focus on this in order to support the increasing need for the work Amicus does. This year our office at Kingsley Napley closed as the firm re-located. The whole firm was working from home, as did we. We are very grateful that Kingsley Napley has agreed to continue to host us in its new offices in 2021. We anticipate, however, looking closer at making our structure independent from our generous host firms, including investing into IT equipment, once funding is secured for this purpose.

The Charity has continued to fulfil its aims and objectives throughout the year. Significant activities have included the following: -

- Amicus has again benefited from the provision of office accommodation and storage, free of charge, by Kingsley Napley Solicitors in London. Amicus is grateful for this generous donation.

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- The 40<sup>th</sup> issue of the *Amicus Journal* was published in December 2020, edited by its new eminent board, Prof Jeffery Fagan, Prof Alexis Hoag, Mark George QC, Russell Stetler and Margot Ravenscroft. Diana Rescaldani and Joanne Wolfarth also contributed to this edition by sub-editing certain articles. This edition was slightly longer edition with all articles written by female contributors.

#### *US Placements*

- US placements from March 2020 onwards were suspended till further notice due to Covid restrictions which saw offices in the US close and travel halted. We had six volunteers in the US at the start of April 2020, all of whom we were in close contact with, and we managed to get back them safely returned to their home countries once the US offices closed. Later, we also arranged six remote support placements for the US offices in place of in-person help. Many of the planned volunteers have deferred to a later date.

#### *Casework*

- We provided direct assistance in seven cases which cannot be named at present as they remain ongoing, including Federal, State and Supreme Court stage appeals.
- Amicus conducted 19 briefing sessions for new casework teams.
- A particularly significant case is that Amicus assisted on for the past seven years is that of Wes Purkey, who was sadly executed as the second of the Federal executions in 2020. Amicus teams, including a dedicated Ashurst team, assisted attorneys in last minute filings and record retrieval.
- Amicus also is continuing work in St. Louis, Missouri in collaboration with US partner Capital Sentencing Institute. This Project is based out of the St. Louis Law School legal clinic and is a comparative study. Following Prof Paternoster's death in 2017, Prof Jeffrey Fagan from Columbia University took over as lead researcher. Several meetings this year took place to develop data further, with teams from Leicester University and Cambridge University doing second stage reviews.
- Amicus continued strengthening the Florida Project, monitoring and analysing live potential capital cases across Florida led by Hannah Gorman (Amicus Trustee) at the Florida Center for Capital Representation.
- We provided briefing sessions and bespoke training for an increasing number of firms and chambers involved in casework, with over 400 lawyers assisting from 19 different affiliate firms.
- We also had two University affiliates with Amicus clinics working on casework projects.

#### *Training*

- The bi-annual Amicus death penalty training events have continued to be successful even though we had to have both sessions fully remotely due to Covid; in Autumn 2020 we had 180 attendees, and in Spring 2021 we had 151 attendees.
- Our speakers at the spring and autumn sessions included former death row inmates Sunny Jacobs and Peter Pringle.
- The US legal practitioners and academics who assisted with the training included leading capital attorneys and academics, namely: Jerilyn Bell, Christian Lamar, Christina Rudy, Christy Dickerson, Doug Passon, Nathaniel Studelska, Shayla J Galloway, Anita Aboagye-Agyeman, Russell Stetler, Christian Lamar, Christina Rudy, Christy Dickerson, Hannah Gorman, Derek VerHagen, Naomi Fenwick, Doug Passon, Dr Liz Vartkessian, Nathaniel Studelska and Shayla J Galloway.

#### *Talks & Fundraising Events*

- Mark George QC, Maddie Steele, Georgina Richards and Peter Wilson presented a series of webinars to replace in person events on Amicus and the death penalty on 4, 21 and 28 August 2020 with 220 participants registered.
- Anna and Julia Draper lead the *Sweat For Justice* in June 2020 and *Festive Fitness* in December 2020 online exercise classes.
- Sunny Jacobs led a yoga and meditation session *Ommmicus* event online in December 2020

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- Our first major event in YE 2021 was *Without Justice, How the death penalty in the US effects the whole of society* on 24 August 2020. This was a panel speaker event, where the presenters looked through the lens of the film *Clemency* and Wes Purkey's at that time recent federal execution. The panel comprised Sister Helen Prejean, Dr Liz Vartkessian, Rebecca Woodman and David Rose.
- We have continued to expand our student reach with our University groups. This year we trained 45 student representatives, 30 of whom were active throughout the year. This number of active groups is a great increase on previous years and we continue to develop student engagement and opportunities.
- Our second, and key, fundraiser and awareness-raising event for YE 2021 was the second of our now annual *Champion of Justice Awards* along with a virtual panel event: *40 Years to Freedom*, centred around a panel who were involved in the Amicus supported landmark case of Bobby Moore, with his Supreme Court Of the United States attorneys Cliff Sloane and Luke Varley (Amicus Alumni). The panel element of the event ended with Joanne Cross (Amicus Co-Chair) in conversation with Bobby Moore himself. The event was held on 30 December 2020, with 190 registered participants. We are hugely grateful to our supporters for making this event a great success.
- Our Social Media reach as also expanded with increased interaction with our media across all platforms.

### **Grant Making Policy**

The grant making policy has not altered from the previous year for Andrew Lee Jones Fund Awards. Although the Charity's finances improved YE 2021, in light of the ongoing uncertainty related to Covid Amicus did not had make any grants this year. The policy for grants (if funds are available) includes that: -

- All applicants are required to submit an application form, a curriculum vitae and one or more samples of written work;
- They are then required to attend an interview which is conducted on an equal opportunities' basis, with at least two and usually three interviewers;
- Applicants are graded against criteria of which they are informed in advance;
- Applicants are usually given constructive feedback from their applications, whether or not they are successful; and
- Applicants are required to undertake the Amicus training programme in order to qualify for a placement or award.

The criteria that are set for awards are as follows: -

- Good interpersonal skills;
- Good oral and written communication skills;
- Evidence of a background understanding of capital punishment law and procedure in the US;
- A mature and clear understanding of the social issues surrounding capital punishment and the problems faced when representing inmates awaiting capital punishment in the US;
- Experience of working in an office environment, preferably working in some aspect of litigation;
- A basic understanding of legal professional conduct;
- A proven commitment to and past interest in human rights issues and capital punishment in particular;
- A desire to have a future involvement in capital defence work or related fields; and
- Evidence of previous voluntary work.

### **Thanks during the year go particularly to the following:**

Kingsley Napley: For the generous donation of an office and equipment to accommodate the Amicus staff and UK interns.

## **Financial Review**

**Reserves:** The Trustees have established a policy whereby they consider there should be sufficient reserves at any time for at least three months running costs.

**Investments:** Amicus' Trustees review the arrangements for holding funds from time to time and adopt a cautious approach to investment, currently utilising an interest bearing bank account.

**Results for the Year:** Amicus has had a satisfactory year financially, making a surplus of £47,776 in YE 2021. This is an increase from £25,508 last year (YE 2020). A reduction in our donation income was balanced by an increase in grants received (primarily from the UK Government's 'Coronavirus Job Retention Scheme'), and in seminar and training income, along with some cost reductions. The effect of the Covid restrictions, including the need to furlough staff, was a material reduction in our office and training costs. As a result of these various factors, our Reserves increased to over £100k as at 31 March 2021.

## **Statements of Directors' Responsibilities**

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements the Trustees have:

- Selected suitable accounting policies and applied them consistently;
- Made judgments and estimates that are reasonable and prudent;
- Stated whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements; and
- Prepared the financial statements on the going concern basis.

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence of taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Induction of New Trustees**

Upon appointment, new Trustees are given an induction (i) to the Charity by the Executive Director regarding the operational running of the Charity and (ii) by a Trustee or the Company Secretary regarding their legal responsibilities. In addition, new Trustees sign a contract outlining their responsibilities and their commitment to abide by the Trustees Code of Conduct.



C. Jenkins  
Co-Chair, Amicus  
28 January 2022



## **INDEPENDENT EXAMINER'S REPORT**

### **To the Trustees of Andrew Lee Jones Fund Limited (t/a Amicus)**

I report on the accounts for the year ended 31 March 2021, which are set out on pages 10 to 17.

#### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act')

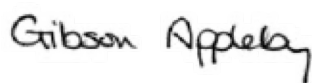
Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Johnson FCCA ACA

**Gibson Appleby**  
**Chartered Accountants**  
1-3 Ship Street  
Shoreham-by-Sea  
West Sussex  
BN43 5DH

31 January 2022

## STATEMENT OF FINANCIAL ACTIVITIES

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2021	2021	2021	2020
	Notes	£	£	£	£
<b><i>Income :</i></b>					
Donations and legacies	2	106,528	2,146	108,674	128,117
Grant Income		-	-	-	8,000
Charitable activities	3	33,379	-	33,379	24,282
Investments	4	1		1	4
Other	5	20,378	-	20,378	102
<b>Total</b>		<b>160,286</b>	<b>2,146</b>	<b>162,432</b>	<b>160,505</b>
<b><i>Expenditure :</i></b>					
Raising funds	6	190	-	190	7,875
Grants made		500	2,146	2,646	
Charitable activities	7	111,820	-	111,820	127,122
<b>Total</b>		<b>112,510</b>	<b>2,146</b>	<b>114,656</b>	<b>134,997</b>
<b>Surplus for the Period</b>		<b>47,776</b>	<b>-</b>	<b>47,776</b>	<b>25,508</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		52,240	-	52,240	26,732
<b>Total funds carried forward</b>		<b>100,016</b>	<b>-</b>	<b>100,016</b>	<b>52,240</b>

The statement of financial activities includes all gains and losses recognised during the year.  
All income and expenditure derive from continuing activities.

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**BALANCE SHEET**  
**As at 31 March 2021**

	Notes	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible assets	10	185	299
<b>Current Assets</b>			
Cash at bank and in hand		99,859	53,019
Prepayments		200	-
Other Debtors		2,051	-
		102,110	53,019
<b>Current Liabilities</b>			
Creditors - amounts falling due			
within one year	11	2,279	1,078
<b>Net Current Assets</b>		99,831	51,941
<b>Total Net Assets</b>		<b>100,016</b>	<b>52,240</b>
<b>Represented By:</b>			
<b>Funds</b>			
Unrestricted/General		100,016	52,240
		<b>100,016</b>	<b>52,240</b>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 28 January 2022 and signed on their behalf, by:



Claire Jenkins, Co-Chair



Peter Greig, Treasurer

**Charity no: 1019651**  
**Company no: 02797826**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **1 Accounting Policies**

The principal accounting policies adopted in the preparation of the financial statements are as follows:

#### **(a) Company information**

The Andrew Lee Jones Fund Limited (t/a Amicus) is a company limited by guarantee incorporated in England and Wales, with company number 02797826. It is also a registered charity with registration number 1019651. The registered office is 1 York Mansions, 215 Earls Court Road, London SW5 9AF.

#### **(b) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Andrew Lee Jones Fund Limited meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### **(c) Preparation of the accounts on a going concern basis**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operation existence for the foreseeable future. Therefore, these accounts have been prepared on the basis that the Charity continues to be a going concern.

#### **(d) Incoming resources**

All income received by the Charity is available for its general purposes, unless otherwise stated. Income is included in full in the Statement of Financial Activities when any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

#### **(e) Donated services or facilities**

All donated services and facilities are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

The Trustees and the volunteers assist the Charity provide all of their services free of charge without receiving any benefit. The value of these services has not been included in the financial statements.

#### **(f) Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity.

#### **(g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

##### **- Costs of raising funds**

These comprise the costs of operating the online fundraising pages and running promotional events designed to raise awareness and funds to operate.

##### **- Expenditure on charitable activities**

These comprise the costs of running training sessions and seminars, producing the Charity's *Journal* and other materials used to promote and educate about the Charity's sole activity: 'Fighting for Justice on Death Row'.

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Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**(h) Allocation of support and governance costs**

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include support office costs, finance, personnel, payroll and governance costs which support the Charity on a day-to-day basis. These costs have been allocated entirely to the one charitable activity of 'Fighting for Justice on Death Row'.

**(i) Tangible fixed assets**

Tangible fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

<b>Asset category</b>	<b>Useful life</b>
Computer equipment	4 years

**(j) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**(k) Creditors and provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(l) Financial instruments**

The Charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(m) Government grants**

Grants are accounted under the accruals model as permitted by FRS 102. Included in other income in the Statement of Financial Activities are CJRS Government grants received during the year.

**2 Income from donations and legacies**

	<b>2021</b>	<b>2020</b>
	£	£
Membership fees	17,301	16,919
General donations	80,920	111,197
Gift aid	8,307	-
	<u>106,528</u>	<u>128,116</u>

**3 Income from charitable activities**

	<b>2021</b>	<b>2020</b>
	£	£
Promotional events	9,273	10,245
Book sales	488	283
Seminars and training	23,618	13,754
	<u>33,379</u>	<u>24,282</u>

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**4 Investment income**

	<b>2021</b>	<b>2020</b>
	£	£
Bank interest	1	4
	<u>1</u>	<u>4</u>

All of the Charity's investment income arises from money held in interest-bearing deposit accounts.

**5 Other income**

	<b>2021</b>	<b>2020</b>
	£	£
Government grants	20,494	-
Unrealised gains (losses) on foreign currency	(116)	102
	<u>(20,378)</u>	<u>102</u>

**6 Analysis of expenditure on raising funds**

	<b>2021</b>	<b>2020</b>
	£	£
Online fundraising fees	-	72
Promotional event costs	190	7,803
	<u>190</u>	<u>7,875</u>

**7 Analysis of expenditure on charitable activities**

	<b>2021</b>	<b>2020</b>
	£	£
Book costs	73	1,998
Journal costs	760	300
Training costs	1,081	8,721
Support costs (see note 8)	109,406	115,602
Governance costs (see note 8)	500	500
	<u>111,820</u>	<u>127,122</u>

## **8 Support and governance costs**

Support and governance costs have been apportioned entirely to the sole charitable activity of 'Fighting for Justice on Death Row'.

	<b>Support costs 2021</b>	<b>Governance costs 2021</b>	<b>Total 2021</b>	<b>Total 2020</b>
	£	£	£	£
Wages and salaries	104,285		104,285	92,571
Office supplies	1,089		1,089	2,320
Membership refunds	-		-	96
Bank charges	1,161		1,161	880
Depreciation	114		114	114
Other	2,757		2,757	19,622
Accountancy		500	500	500
	<b>109,406</b>	<b>500</b>	<b>109,906</b>	<b>116,101</b>

## **9 Wages and salaries**

	<b>2021</b>	<b>2020</b>
	£	£
Wages and salaries	96,702	85,420
Social security	5,414	5,411
Pension costs	2,169	1,740
	<b>104,285</b>	<b>92,570</b>

No employees had employee benefits in excess of £60,000 (2019: nil).

The key management personnel of the Charity comprise the Trustees and the Executive Director. The total benefits received by the key management personnel of the Charity were £51,426 (2020: £46,671)

The average monthly head count was 4 staff (2020: 3 staff) and the average monthly numbers of full-time equivalent employees (including casual and part-time staff) during the year was 4 staff (2020: 3 staff). These comprised the Executive Director and 3 Administrative Assistants of the Charity.

## **10 Tangible fixed assets**

	<b>Computer equipment</b>
	£
<b>Cost:</b>	
As at 1 April 2020	454
Additions	-
As at 31 March 2021	<u>454</u>
<b>Depreciation:</b>	
As at 1 April 2020	155
Charge for the year	114
As at 31 March 2021	<u>269</u>
<b>Net book value:</b>	
As at 31 March 2020	<u>299</u>
As at 31 March 2021	<u>185</u>

## **11 Current liabilities**

	<b>2021</b>	<b>2020</b>
	£	£
Pensions	1,097	578
Accruals	<u>1,182</u>	<u>500</u>
	<u>2,279</u>	<u>1,078</u>

## **12 Related party transactions**

The Charity's Trustees were not paid nor received any other benefits from employment at, nor via their connection to, the Charity in the year (2020: £nil), neither were they reimbursed expenses during the year (2020: £nil). No Trustee received payment for professional or other services supplied to the Charity (2020: £nil).



### **13 Analysis of charitable funds**

#### Analysis of funds movement

	<b>Balance at 1 April 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance at 31 March 2021</b>
	£	£	£	£
Unrestricted funds	52,240	160,286	112,510	100,016
Restricted Funds	-	2,146	2,146	-
	<u>52,240</u>	<u>162,432</u>	<u>114,656</u>	<u>100,016</u>

#### Analysis of movement in unrestricted funds – previous year

	<b>Balance at 1 April 2019</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance at 31 March 2020</b>
	£	£	£	£
Unrestricted funds	26,732	160,505	(134,997)	52,240
	<u>26,732</u>	<u>160,505</u>	<u>(134,997)</u>	<u>52,240</u>