

Charity Registration No. 1019410

Company Registration No. 02803974 (England and Wales)

ST BENEDICT'S HOSPICE, SUNDERLAND
(A COMPANY LIMITED BY GUARANTEE)
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

ST BENEDICT'S HOSPICE, SUNDERLAND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr D Moss
Dr M J Walker
Ms J M Bray
Mr C H Trivedy
Mr R A Collings

Charity number

1019410

Company number

02803974

Registered office

St Benedict's Hospice
St Benedict's Way
Ryhope
Sunderland
SR2 0NY

Auditor

Galley & Tindle Audit Limited
Oakmere
Belmont Business Park
Durham

Bankers

HSBC

ST BENEDICT'S HOSPICE, SUNDERLAND

CONTENTS

	Page
Trustees' report	1 - 5
Statement of Trustees' responsibilities	6
Independent auditor's report	7 - 9
Statement of financial activities	10
Balance sheet	11
Statement of cash flows	12
Notes to the financial statements	13 - 23

ST BENEDICT'S HOSPICE, SUNDERLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 of the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

St Benedict's Hospice, Sunderland is a registered charity which supports St Benedict's Hospice and Centre for Specialist Palliative Care, an NHS run service offering care and support to people from Sunderland and surrounding districts.

The charity raises over £1million a year in voluntary and charitable donations for the hospice, supporting a wide range of activities, equipment and specialist roles to support patients and families. The charity currently funds the hospice counselling service, various medical and occupational therapy roles and provides a wide range of specialist and general equipment.

2022-23 continued to be a challenging year following the impact of COVID-19. St Benedict's Hospice, Sunderland, like many charities, was unable to resume as many fundraising activities due to these ongoing restrictions.

Despite it being another challenging year, the charity gives thanks to its staff, volunteers and many supporters. Thanks to their support the charity has been able to raise sizeable funds, of which it contributes to the hospice to support their work.

The charity has continued to pursue its activities under five objectives:

- To provide patients those comforts which are necessary to ensure that they benefit from the special atmosphere which is unique to all Hospices', especially St Benedict's Hospice. Some of these are specific to individuals and their families
- To fundraise to meet the cost of the provision of Hospice services
- Support and provide financial assistance to the work in specialist palliative care with the range of services provided for in-patients and out-patients
- To continue to recruit and train volunteers
- To assist in the establishment of a range of educational programmes that will improve the services provided at and through the Hospice

The Charity considers that these objectives and activities demonstrate clear benefits to the public in the areas served by the Hospice based on the need for palliative care services.

In setting objectives and planning future developments the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit and are satisfied that they meet those requirements.

ST BENEDICT'S HOSPICE, SUNDERLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2023**

The policies of the charity are determined by the Board of Trustees and ensure day to day decisions are consistent with these policies and associated procedures. Policies and procedures have been reviewed and revised, with new policies agreed where identified. Limits of expenditure by delegated authority are clear and the Board is involved in making spending decisions. Where requests for expenditure require clinical and technical advice, these are provided by the Hospice Clinical Management Team.

Fundraising Update

Members of the Board, its staff, and the community served by St Benedict's Hospice continued to work hard to raise funds to support the Charity in replacing funds lost during Covid. Apart from members of the fundraising team organising events, they also support members of the local community in raising funds in the name of departed family members, and friends who may have received the excellent care offered by the Hospice. There are other community organisations such as darts clubs, other sporting associations who have been longstanding supporters of the Hospice, and continue to raise much welcomed funds. We are grateful to all of these members of the City of Sunderland Community for their efforts.

The charity's primary source of income is voluntary money raised from the general public, local businesses and charitable trusts and foundations.

Effective fundraising enables the Hospice to ensure that patients receive the best possible care, not confined to clinical care, but also their comfort in being an inpatient at St Benedict's. In June 2022 the Hospice celebrated 10 years of its opening in Ryhope. Many things have changed such as the creation of the Integrated Care Boards, how South Tyneside and Sunderland Foundation Trust delivers services and changes to the delivery of care especially by Consultants, supporting people at home and in the Community and our valuable out of hours nursing team, much appreciated by those receiving home services. In 10 years some of the inpatient and day patient provision has changed and like households it has been important to ensure our services meet modern standards, including a thorough review of facilities in the inpatient ward and day services. This has included provision of new beds for patients and their families if they wish to stay at the Hospice, installation of smart televisions in each of the rooms so that patients can watch Sky TV services etc., and more modern eating arrangements for individuals attending Day Services through the purchase of new dining table and chairs and associated furniture. These incurred significant expenditure by the Charity but that's why we have the Charity and fundraising activities.

Some of the Corporate partners have provided support 'in kind' such as Barclays working on both the Duck pond, clearing it of overgrowing reeds, and have also worked on tidying up flower beds. One of the transport volunteers has also worked on improving the main reception area of the Hospice, planting a selection of plants, which have brightened up the main entrance. The transport team consisting mainly of volunteers, and provides an invaluable service to individuals attending either the day provision as well as the lymphoedema service or other clinics, and they ensure that individuals are picked up promptly from their home to attend appointments, and returned home as soon as possible afterwards. The vehicles used by the Transport team are provided by the Charity and transport at no cost to the individual, and the service is much appreciated by those using it.

Volunteers are at the core of delivery, whether that be the Transport Team, Volunteers working in the Hospice Bistro or delivering activities such as raffles and other activities in the community. The Trustee Board members are all volunteers and their job is to ensure funds are available to meet patient needs. Trustees have held professional positions in a variety of circumstances, and the Board is always keen to meet anyone who feels they have something to contribute to the Board. An initial contact with our Fundraising staff based at the Hospice can start the process. Please consider if you can offer the time and expertise essential to become a member of the Board of Trustees.

The charity is registered with the Fundraising Regulator and all our fundraising activities comply with their Code of Fundraising Practice. The organisation has a Customer Relationship Management (CRM) database in place which ensures monitoring and support activities of people fundraising for us. The CRM also ensures accurate financial record keeping and that we comply with the General Data Protection Regulation (GDPR) which is regulated by the Information Commissioner's Office (ICO).

ST BENEDICT'S HOSPICE, SUNDERLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The charity has a wide range of committed volunteers who regularly raise money on behalf of the charity, for example our Board of Trustees. These volunteers represent and raise funds for the charity on a regular basis and as such we give them the appropriate training and support to ensure they maintain our fundraising standards. This includes sharing guidelines from the Code of Fundraising Practice, the Charity Governance Code, regular meetings and oversight from the fundraising team.

The charity is committed to supporting everyone who fundraises for the charity and understand that some people may be classed as vulnerable due to their personal circumstances or the circumstances of their loved ones. They ensure all of the staff are trained and able to recognise someone who may be vulnerable and work closely with the hospice clinical team to ensure the individual gets the most appropriate support.

Whilst 2022-23 remained a challenging year in terms of fundraising, the charity remains committed to growing and nurturing the support we receive from people who commit to fundraise for the charity, often for very personal reasons. We remain incredible grateful for all the support we receive.

Financial review

The charity reported a deficit during the financial year of £407,017 (2022: £1,249,614 surplus). This was anticipated as the COVID support was no longer available and some deferred costs were paid. A contribution from the retail operation of £203,668 (2022: £185,535) reduced the overall deficit.

Reserves Policy

The Reserves Policy set by the Board of Trustees follows the guidelines as laid out by the Charity Commission. The trustees have reviewed and updated the charity's Reserves Policy in light of the recent Covid-19 pandemic to ensure there are unrestricted reserve funds in place to cover the following: Continuity, Restructuring, Cyclical Maintenance and Dissolution. The Trustees are satisfied that there are sufficient reserves in place to cover these funds as of 31 March 2023, as laid out in their Reserves Statement for the year.

Public Benefit

The Trustees have had regard to the Charity Commission guidance on their legal duty on public benefit, and are satisfied that the Charity delivers worthwhile public benefit. Due regard is paid to the guidance on public benefit when deciding on what new projects the Charity should undertake.

Investment Policy

The Trustees have appointed Barclays Investments Limited to advise them in respect of its investments. The charity is a long term investor and seeks to obtain a reasonable investment return. In placing funds the high level of Stock Management volatility and continuing uncertainty regarding world economic prospects have been taken into account and balanced against an environment of low returns on cash funds. The investment brief is broadly defined but ethical criteria prevent investment in companies that manufacture arms, alcohol or tobacco. The Trustees have joined Flagstone Cash Management which is a platform providing a base for cash investment funds, secured by the Government guarantee scheme. Cash funds are held in these low-risk investments which allow us to maximise available interest rates. The Trustees have considered any effect which Brexit may have on the investments held.

Risk Management

The Trustees have a regularly reviewed Risk Register in place to assess the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The Trustees have overall responsibility for the system of internal control for the charity, such a system, however, can provide only a reasonable, but not absolute assurance against fraud and error. Whilst palliative care services are largely funded by the NHS and the Foundation Trust, the major risk to which the Charity is exposed is a change in government or NHS policies which may result in reconfiguration of service provision or reduction of funding to Hospice services. Policies and procedures have been reviewed and revised in order to mitigate risk.

ST BENEDICT'S HOSPICE, SUNDERLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Future Policy

A two charity strategy has been approved by the Board of Trustees which sets out the development the charity intends to undertake in the medium term. This includes cost control, expansion of fundraising activity and retail operations.

Structure, governance and management

St Benedict's Hospice, Sunderland is a charitable company limited by guarantee, which was incorporated on 18 March 1993 as Sunderland Cancer Relief (Registered Charity No 1019410), with its Registered Office St Benedict's Hospice & Centre for Specialist Palliative Care, St Benedict's Way, Ryhope, Sunderland, SR2 0NY.

The overall objective of the Charity is to "promote the relief of sickness of persons from Sunderland and other parts of the North East of England suffering from cancer or any terminal illness or intractable pain, and in particular but without limiting the foregoing by the provision of Hospice and day centre facilities."

The Charity works with South Tyneside NHS Foundation Trust through a Partnership Agreement established with effect from 1 October 2003.

The charitable company is governed by its Board of Trustees. The Trustees meet monthly at which a full agenda and financial statements are presented.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr D Moss	
Dr M J Walker	
Ms J M Bray	
Mr J T Thorne	(Resigned 28 February 2023)
Mr C H Trivedy	
Mr R A Collings	
Mrs N Tempest-Hall	(Resigned 28 February 2023)
Mr A Patchett	(Resigned 28 February 2023)
Ms L Brydon	(Resigned 20 February 2023) <i>Resigned 20.4.23</i>
Mrs C Parry	(Resigned 20 June 2022)

Recruitment and Appointment of Trustees

New Trustees are provided with a proper induction process and a pack which provides full information regarding all they need to know about the charity as well as their responsibilities as Trustees.

Auditor

In accordance with the company's articles, a resolution proposing that Galley & Tindle Audit Limited be reappointed as auditor of the company will be put at a General Meeting.


Looking Forward

In 2023/24 the charity will continue the work done in the previous year to expand its portfolio of fundraising activities. The charity has a new CRM, a new website (launched September 2022) and expert staff in place to deliver our ambitious strategy. This in turn will increase our contribution to patients and families who receive support from St Benedict's Hospice.

The Trustees' report was approved by the Board of Trustees.

ST BENEDICT'S HOSPICE, SUNDERLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2023**



Mr D Moss

Chairman

Dated: 21/11/23

ST BENEDICT'S HOSPICE, SUNDERLAND

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also the directors of St Benedict's Hospice, Sunderland for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ST BENEDICT'S HOSPICE, SUNDERLAND

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF ST BENEDICT'S HOSPICE, SUNDERLAND

Opinion

We have audited the financial statements of St Benedict's Hospice, Sunderland (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

ST BENEDICT'S HOSPICE, SUNDERLAND

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF ST BENEDICT'S HOSPICE, SUNDERLAND

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- We identified the laws and regulations applicable to the company through discussions with Trustees and our management;
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence;
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- Understanding the design of the charity's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships;
- Tested journal entries to identify unusual transactions;
- Assessed whether judgements and assumptions made in determining accounting estimates were indicative of potential bias; and
- Investigated the rationale behind significant or unusual transactions.

ST BENEDICT'S HOSPICE, SUNDERLAND

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF ST BENEDICT'S HOSPICE, SUNDERLAND

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- Agreeing financial statement disclosures to underlying supporting documentation;
- Reading the minutes of meetings of those charged with governance;
- Enquiring of management as to actual and potential litigation and claims; and
- Reviewing correspondence with HMRC, relevant regulators and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Galley & Tindle

Richard Tait BPP ACA FCCA (Senior Statutory Auditor)
for and on behalf of Galley & Tindle Audit Limited

Chartered Accountants
Statutory Auditor

21/11/23

Oakmere
Belmont Business Park
Durham
DH1 1TW

Galley & Tindle Audit Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

ST BENEDICT'S HOSPICE, SUNDERLAND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds	Designated funds	Restricted funds	Total	Total
	Notes	2023 £	2023 £	2023 £	2023 £	2022 £
<u>Income and endowments from:</u>						
Donations and legacies	3	499,178	-	136,620	635,798	1,443,380
Charitable activities	4	70,229	-	-	70,229	84,055
Other trading activities	5	1,014,292	-	-	1,014,292	760,795
Investments	6	57,067	-	-	57,067	14,832
Other income	7	-	-	-	-	1,770
Total income		1,640,766	-	136,620	1,777,386	2,304,832
<u>Expenditure on:</u>						
Raising funds	8	304,787	-	105	304,892	212,537
Charitable activities	9	1,083,947	-	111,303	1,195,250	301,758
Other	14	684,261	-	-	684,261	540,923
Total resources expended		2,072,995	-	111,408	2,184,403	1,055,218
Net (expenditure)/Income for the year/ Net movement in funds		(432,229)	-	25,212	(407,017)	1,249,614
Net (expenditure)/Income for the year/ Net movement in funds		(432,229)	-	25,212	(407,017)	1,249,614
Fund balances at 6 April 2022		1,895,427	600,000	518,975	3,014,402	1,764,788
Fund balances at 31 March 2023		1,463,198	600,000	544,187	2,607,385	3,014,402

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ST BENEDICT'S HOSPICE, SUNDERLAND

BALANCE SHEET

AS AT 31 MARCH 2023

		2023		2022 as restated	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	16		76,440		77,875
Investments	17		1		1
			<u>76,441</u>		<u>77,876</u>
Current assets					
Stocks	18	6,198		1,975	
Debtors	19	755,515		867,661	
Investments	20	541,086		526,738	
Cash at bank and in hand		1,986,342		1,609,061	
		<u>3,289,141</u>		<u>3,005,435</u>	
Creditors: amounts falling due within one year	21	(758,197)		(68,909)	
Net current assets			2,530,944		2,936,526
Total assets less current liabilities			<u>2,607,385</u>		<u>3,014,402</u>
Income funds					
Restricted funds			544,187		518,975
Designated funds			600,000		600,000
Unrestricted funds			1,463,198		1,895,427
			<u>2,607,385</u>		<u>3,014,402</u>


The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 21/11/23.


Mr D Moss
Chairman

Company Registration No. 02803974

ST BENEDICT'S HOSPICE, SUNDERLAND

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

		2023		2022 as restated	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash generated from operations	25		345,773		1,071,445
Investing activities					
Purchase of tangible fixed assets		(25,559)		(32,652)	
Investment income received		57,067		14,832	
Net cash generated from/(used in) investing activities			31,508		(17,820)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			377,281		1,053,625
Cash and cash equivalents at beginning of year			1,609,061		555,436
Cash and cash equivalents at end of year			1,986,342		1,609,061

The notes on pages 13 to 23 form part of these financial statements.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

St Benedict's Hospice, Sunderland is a private company limited by guarantee incorporated in England and Wales and as such has no share capital. The registered office is St Benedict's Hospice, St Benedict's Way, Ryhope, Sunderland, SR2 0NY.

In the event of the charitable company being wound up, the Trustees would be required to contribute an amount not exceeding £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Prior period error

It was discovered that a bank account had been incorrectly classified as an investment in last years accounts. The error has been corrected by way of a prior year adjustment. The bank account had been held at cost and was classified as a current asset investment.

1.3 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Although the organisation has shown a deficit this year the Trustees still consider the going concern basis to be appropriate due to the cash reserves and investments held. The organisation has taken measures to improve the position by seeking more funding, pushing more retail through e-commerce and reducing costs where possible.

When making their assessment the organisation has prepared detailed forecasts to 31 March 2024. The financial statements have been prepared on the going concern basis which assumes that the organisation will continue to meet its liabilities as they fall due for at least one year from the date of approval of these financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values as stated in the notes to the accounts.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Income

All incoming reserves are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance

1.6 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates:

- Cost of generating funds comprise the costs associated with attracting voluntary income
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity
- All costs are allocated between expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis eg floor areas, per capita or estimated usage as set out in the notes to the financial statements

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	15% Reducing balance
Computers	25% Reducing balance
Motor vehicles	25% Reducing balance
Fixtures and fittings (shops)	Written off over the term of the first lease

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

The organisation owns 1 share in the company North East Hospices Lottery Limited (Company registration Number 03540674).

1.9 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Stocks

Stocks are stated at the lower of cost and net realisable value.

1.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.12 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.14 Reserves policy

The Charity recognises its important role in fundraising to support the Foundation Trust in dealing with palliative care, to that extent financial provision by way of establishing a reserve to ensure the continuance of this support. This position will be reviewed at each accounts year end and adjusted accordingly to meet any additional financial demands in the support given by the Charity. Above all the Charity must remain flexible in its commitments for the benefit of patients either directly or indirectly. It is the intention of the Charity to expand each year an amount at or equal to its income on its charitable objectives. Any surplus will be invested at minimum risk so as to produce investment income to supplement the Charity's ability to meet the demand of the support sought.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Donations and gifts	433,873	-	433,873	498,751
Legacies receivable	36,541	-	36,541	212,586
Grant Income	-	136,620	136,620	321,335
Trust Fund	28,764	-	28,764	410,708
	<u>499,178</u>	<u>136,620</u>	<u>635,798</u>	<u>1,443,380</u>
Donations and gifts				
Donations	381,671	-	381,671	321,543
In Memory	24,061	-	24,061	122,836
Gift Aid	28,141	-	28,141	54,372
	<u>433,873</u>	<u>-</u>	<u>433,873</u>	<u>498,751</u>

4 Charitable activities

	Merchandise	Education Income	One Wish Lottery	Total	Total
	2023	2023	2023	2023	2022
	£	£	£	£	£
Other income	<u>12,145</u>	<u>13,525</u>	<u>44,559</u>	<u>70,229</u>	<u>84,055</u>

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Fundraising events	90,929	85,610
Sales of donated goods	891,560	658,794
Bistro Income	31,803	16,391
Other trading activities	<u>1,014,292</u>	<u>760,795</u>

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Investment income	57,067	14,832

7 Other Income

	Total Unrestricted funds
	2023
	£
HMRC Furlough	-

8 Raising funds

	Unrestricted funds	Restricted funds	Total	Total
	2023	2023	2023	2022
	£	£	£	£
<u>Fundraising and publicity</u>				
Other fundraising costs	79,618	-	79,618	47,897
Staff costs	71,008	-	71,008	-
Fundraising and publicity	150,626	-	150,626	47,897
<u>Trading costs</u>				
Operating charity shops	6,389	-	6,389	8,704
Other trading activities	3,489	105	3,594	2,620
Staff costs	85,502	-	85,502	95,567
Trading costs	95,380	105	95,485	106,891
<u>Investment management</u>	58,781	-	58,781	57,749
	304,787	105	304,892	212,537

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

9 Charitable activities

	Hospice operations 2023 £	Total 2023 £	Total 2022 £
Variable NHS support	515,752	515,752	155,506
Special NHS support	508,941	508,941	2,570
Transport services	49,625	49,625	46,709
Sky	1,351	1,351	1,195
Counselling services	71,781	71,781	70,374
Telephone	1,386	1,386	1,829
Charitable expenditure heading 11	9,410	9,410	-
	<u>1,158,246</u>	<u>1,158,246</u>	<u>278,183</u>
Share of support costs (see note 10)	31,724	31,724	18,295
Share of governance costs (see note 10)	5,280	5,280	5,280
	<u>1,195,250</u>	<u>1,195,250</u>	<u>301,758</u>
Analysis by fund			
Unrestricted funds	1,083,947	1,083,947	143,681
Restricted funds	111,303	111,303	158,077
	<u>1,195,250</u>	<u>1,195,250</u>	<u>301,758</u>

10 Support costs

	Support costs £	Governance costs £	2023 £	2022 £
Depreciation	26,994	-	26,994	11,492
Professional fees	4,730	-	4,730	6,803
Audit fees	-	5,280	5,280	5,280
	<u>31,724</u>	<u>5,280</u>	<u>37,004</u>	<u>23,575</u>
Analysed between Charitable activities	<u>31,724</u>	<u>5,280</u>	<u>37,004</u>	<u>23,575</u>

Governance costs includes payments to the auditors of £5,280 (2022- £4,200) for audit fees.

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

12 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Full time	16	15
Part time	13	11
Total	<u>29</u>	<u>26</u>

There were no employees whose annual remuneration was £60,000 or more.

13 Taxation

As a Charity, St Benedict's Hospice, Sunderland is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the Charity.

14 Other

	Unrestricted funds 2023	Unrestricted funds 2022
Cost of selling donated goods	684,261	528,158
Cafe & Shop: Cost of goods sold and other costs	-	12,765
	<u>684,261</u>	<u>540,923</u>

15 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

16 Tangible fixed assets

	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£
Cost				
At 6 April 2022	103,209	14,827	99,448	217,484
Additions	-	1,773	23,786	25,559
At 31 March 2023	103,209	16,600	123,234	243,043
Depreciation and impairment				
At 6 April 2022	55,482	5,253	78,874	139,609
Depreciation charged in the year	10,437	5,467	11,090	26,994
At 31 March 2023	65,919	10,720	89,964	166,603
Carrying amount				
At 31 March 2023	37,290	5,880	33,270	76,440
At 5 April 2022	47,726	9,575	20,574	77,875

17 Fixed asset investments

	Other investments
Cost or valuation	
At 6 April 2022 & 31 March 2023	1
Carrying amount	
At 31 March 2023	1
At 05 April 2022	1

	Notes	2023 £	2022 £
Other investments comprise:			
Investments in subsidiaries		1	1

The organisation owns a single share in North East Hospices Lottery Limited (Company Registration Number 03540674).

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

18 Stocks

	2023 £	2022 £
Finished goods and goods for resale	6,198	1,975

19 Debtors

Amounts falling due within one year:	2023 £	2022 £
Trade debtors	686,012	-
Other debtors	6,520	800,219
Prepayments and accrued income	62,983	67,442
	755,515	867,681

20 Current asset investments

	2023 £	2022 £
Unlisted investments	541,086	526,738

The market value of the Barclays Investments at 31 March 2023 was £488,171 (2022: £509,890), which included an unrealised gain of £53,174 (2022: £87,878).

21 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	55,720	44,906
Accruals and deferred income	702,477	24,003
	758,197	68,909

22 Designated funds

At the balance sheet date the charity had a commitment to make a further £500,000 special contribution to the NHS as it has done in previous years. In addition the charity has made a further £100,000 available for the garden project if needed.

ST BENEDICT'S HOSPICE, SUNDERLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

23 Analysis of net assets between funds

	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:					
Tangible assets	76,440	-	-	76,440	77,875
Investments	1	-	-	1	1
Current assets/(liabilities)	1,386,757	600,000	544,187	2,530,944	2,936,526
	<u>1,463,198</u>	<u>600,000</u>	<u>544,187</u>	<u>2,607,385</u>	<u>3,014,402</u>

24 Related party transactions

The organisation owns a share in North East Hospices Lottery Limited. During the year donations were made to the organisation of £44,559 (2022: £59,645). This income is shown in other income.

	2023 £	2022 £
25 Cash generated from operations		
(Deficit)/surplus for the year	(407,017)	1,249,614
Adjustments for:		
Investment income recognised in statement of financial activities	(57,067)	(14,832)
Depreciation and Impairment of tangible fixed assets	26,994	24,584
Movements in working capital:		
(Increase)/decrease in stocks	(4,223)	3,829
Decrease/(Increase) in debtors	112,146	(216,843)
Increase in creditors	689,288	25,093
(Increase) in investments	(14,348)	-
Cash generated from operations	<u>345,773</u>	<u>1,071,445</u>