

1st Priorslee and St. George's

Registered Charity No: 1019340



Reports relating AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the Period 1st April 2020 – 31st March 2021

1st Priorslee and St. George's Scout Group

Registered Charity No: 1019340

Chairperson: Liz Kenney

Contact numbers: Tel. 01952-201933 Mobile. 07768340301

Secretary: Mike Thompson

Contact number: Tel: 07916 328884

GSL: Jonathan Barclay



Agenda

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

Welcome and introductions

Present

Apologies

Minutes of the Last AGM

Agreed and approved

Treasurers Report

Agreed and approved

Chairperson's Report

Group Scout Leaders Report

Election of Officers

Election of Members to the Committee

1st Priorslee and St. George's Scout Group

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Minutes of the 2019-2020 AGM

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

Welcome and Introductions

Jonathan welcomed everyone to the meeting which this year was being held via Zoom due to the Covid-19 restrictions on gathering sizes being in place.

9 Adults joined the online meeting

Minutes of the previous AGM

The previous minutes having been circulated, Jonathan asked if there was any questions or objections from those in attendance at the zoom meeting as he had no questions or objections prior to the meeting.

No questions or objections from the floor so minutes were approved

Treasure's Report

The Treasurer's report along with the annual accounts were distributed by email before the meeting. Sara gave a brief overview of the current balances in the accounts and gave a short explanation, on the "fraud" which had occurred on the Beaver account this year, the reporting of it to the Charities Commission and confirmed that all the money taken from the account had been returned. Sara made some further comments on the auditor's report and actions the group was taking to act upon them.

Jonathan asked if there was any questions or objections from those in attendance at the zoom meeting as he had no questions or objections prior to the meeting.

No questions or objections from the floor so minutes were approved

GSL & Chairman's Report

Jonathan thanked the leaders and committee for all their support and highlighted some of the big achievements from the last year all further details of which can be seen in the annual accounts were distributed by email before the meeting.

Community - Community Defibrillator

Fundraising - Beer festival, Co-op Community fund

Equipment - New kitchen, Air Rifles.

Land next door.

1st Priorslee and St. George's Scout Group

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Covid impact

Jonathan asked if there was any questions or objections from those in attendance at the zoom meeting as he had no questions or objections prior to the meeting.

No questions or objections from the floor so minutes were approved

Election of Officers

Chair: Liz Kenney will act as chairman in the interim.

Treasurer: Sarah Sisson has agreed to continue in post.

Secretary: Mick Thompson has agreed to continue in post.

No objections

The following agreed to continue as committee members;

Louise Cooper

Kathy Weeks

Carol Smith

Peter Godwin

William Wheatley

Phil Crocker

No Objections

Leaders on the Exec

Jonathan Barclay (Section Leader Scouts)

Liz Kenney (Section Leader Cubs)

Christine Cooper (Section Leader Beavers)

Jason Cooper in his role as Explorer Leader

(Mat, Liz and Christine can nominate another leader to attend in their absence)

No Objections

1st Priorslee and St. George's Scout Group

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Treasure's Report 2020~2021

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

Community Account

The account started with a balance of £5282.31p ended the year with a balance of £3185.93. We successfully got a grant to purchase Archery Equipment in October 2020 which will be of great benefit to the group moving forwards. We were also awarded a Co Op grant for the next round of funding which ends in October 2021.

Savings Account

We have opened savings account where we can transfer fund raising money to build up a fund for items. All the leaders get the opportunity to discuss any equipment requests with the Executive team.

We started the year with having £500.00p in the account and ended with a balance of £46110.88p. This balance includes the balance from the Business Investor Account and additional funding that we were able to obtain during the year.

Business Investor Account

We received notification that the bank was closing the account therefore we currently have it in the savings account until we can open another account with it.

Scouts

The account started with a balance of £1541.74p and ended with a balance of £500.00p.

Cubs

The account started with a balance of £929.41p and ended with a balance of £500.00p

Beavers

The account started with a balance of £544.17p and ended with a balance of £501.08p.

Feedback

I would like to thank Section Treasurers for their continued support.

We have to be aware hall income and Subscriptions have been significantly reduced this year due to Covid and all the restrictions that were in place last year.

Fundraising didn't happen in the year due to restrictions and we are unsure as to when we will be able to restart this.

It is recommended that we look at getting the property valued as we have no record of it being completed.

I am happy with Nicolas' review of the accounts and would like to thank her again for her support.

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Chairpersons Report 2020~2021

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

The primary focus for any executive group is to provide a support structure for the Scout Group in the forms of funding etc. so the leaders could focus on providing the wide range of activities and 1st Priorslee and St Georges is no different. The group continues to provide a wide range of activities and opportunities to nearly 70 young people which they may not otherwise have been able to experience.

This year has been different but there have still been many developments at HQ.

Work at HQ

Jonathan and Jason have spent most of lockdown at HQ doing numerous tasks around headquarters, such as putting in hot and cold taps outside, so we can all wash our hands before starting activities. Also stores have been reorganised, along with the Scouts Own room upstairs. Fruit trees and bushes have been planted with over 400 daffodil bulbs. The main hall now has a blue band painted around the walls to stop the mucky marks we get on the walls showing so much. Also flags have been put up, and new projectors installed. There are many more jobs, and lots of people have helped along the way, so thank you to all involved.



From
this ...

To
this



Beer Festival

Due to COVID restrictions we were unable to run our Beer Festival last year. This was a disappointment as we were just getting the message around the community.

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Archery and Rifle Shooting

We were able to apply for a grant from Staffordshire Council to help fund archery equipment. This has enabled us to do archery with sections, while keeping them safe from spreading COVID. By having such a large number of bows and arrows, the archers didn't need to share arrows or bows. We also have some Crossbows on order but these will not be arriving until the summer.

The Rifle Club have been able to purchase a pistol with funds they have raised. Which gives the club another dimension, and further experience for our older members.

Co-op Community Fund

We have been fortunate in being selected for the local Co-Op community fund, which makes donations to local groups. With this funding we have been able to purchase cooking and gardening equipment, along with ingredients and plants to support both those activities.

Land Next Door



After a lot of meetings and communications the land next door, or 'New Area' has now been officially sorted. Not only that, a lot of work has gone on to make it a useable area for all our sections. Well done to Jonathan, Sara, Jason and Colin for all their hard work.



Covid Impact

There has been an impact on all of us, including scouting. But I have been really impressed with how each section has found a way to continue scouting. For a lot there has been new skills learnt, flexibility, but the young people have benefited from this dedication and for that I would like to applaud all the leaders for their dedication.

Closing thoughts

I would like to thank the leaders in every section for all their hard work over the year. The strength of the group is a tribute to the time and thoughtfulness with which all the leaders in every section commit to every week and is why Priorslee and St Georges Group is a much sought-after group.

Last but not least I would like to ask parents to come and join the Executive Committee. Although it may sound like a highly informed committee making complex decisions - it's not. Having parents on the Exec will provide us with more feedback on how your children are enjoying their time with us, insights into what we can do better and provide input on events which we are running.

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Group Scout Leaders Report 2020~2021

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

Well that was anything but a normal scouting year. As the chairperson commented last year Covid and its restrictions on scouting activities would make it a difficult and complicated year, and I think that was an understatement but as predicted 1st Priorslee and St Georges Scout group faced those challenges and have returned to scouting as strong as ever.

We have seen the

Beavers get over 250 badges with 6 of them being for the Chiefs Scout Bronze Award

Cubs get over 300 badges with 6 of them also getting the Top award the Chiefs Scout Silver Award for Cubs

Scouts awarded over 75 badges including 9 for the Scouts race around the world.

This has only been possible by the commitment of leaders all of whom are volunteers and who this year went above and beyond in delivering a fun and enjoyable program for the many young people in the group. Complete new programs had to be developed and modified for every section and then delivered via Zoom to ensure that the young people could still join in scouting activities. Then for those few times when restrictions were lifted the leadership teams had to do a complete rethink on the fun activities and things scouts do so they meet the national and local Covid guidelines. We as a group can never say thank you enough to the leaders who volunteer every week and spend numerous hours behind the scenes in preparing the fun filled evening our young people enjoy.

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Election of Officers 2020~2021

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 24th September 2020

Covering the period 1st April 2019 – 31st March 2020

It is proposed that the following Officers and members form the 1st Priorslee & St Georges Group Scout Executive if you have any objections to any of the people listed below being a member of the Executive Council or wish to join the executive yourself please contact Liz Kenney before the 8th June 2021.

Election of officers

Chair – Liz Kenney has agreed to continue the role of chairperson for the incoming year.

Treasurer – Sara Sisson has agreed to continue in post

Secretary – Mick Thompson has agreed to continue in post

Members

The following people have also agreed to continue as committee members;

Louise Cooper

Kathy Weeks

Carol Smith

Peter Godwin

William Wheatley

Phil Crocker

Leaders on the Exec

Jonathan Barclay Group Scout Leader & Section Leader Scouts

Liz Kenney (Section Leader Cubs)

Christine Cooper (Section Leader Beavers)

Jason Cooper in his role as Explorer Leader

(Jonathan, Liz and Christine can nominate another leader to attend in their absence)

New Nominations

1st Priorslee and St. George's Scout Group

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Beaver Report 2020~2021

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

We are continuing with a strong leadership team and worked hard this year to introduce beaver zoom sessions to continue running during lockdown. These were well attended and beavers enjoyed the sessions. We produced activity packs for the beavers to complete during the online sessions.

We have an average of 12 Beavers on the roll however as restrictions reduce we will look at slowly rebuilding the numbers. Our young leader William has now become a leader and is enjoying the new responsibilities the role brings.

Due to restrictions we have been unable to complete the usual camps or day activities and are looking forward to bringing them back next year.

Badges: 6 Chief Scout Bronze Awards, Adventure, My Outdoors, Personal Challenge, My Skills, Teamwork Challenge, World, Animal Friend, Book Reader, Camp Craft, Communicator, Cook, Creative, Experiment, Explore, Gardener, Global Issues , Health and Fitness, Hobbies , International, Photographer, Sports, Air Activities, Community Impact, Hikes, Swimmer and The Great Indoors.

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Cub Report 2020~2021

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

Our leadership team is Liz (Baloo), Ollie (King Louie), David (Jacala), Angela (Raksha), Vicky (Bagherea), Ethan (Rama), Ollie Gratton (Tha), also Shane (Kaa) and Donna (Kim) have been able to re-join us. We have 1 new leader join us Ethan Holland (Ferro). We have had two Young Leaders Daniel Smith and Dylan Cook helping us out this year.

We had 31 Cubs at the start of the year and 30 at the end of March 2021. However during lockdown when we held meeting via zoom 9 decided to go on a holding waiting list as they did not wish to do zoom.

Since the last AGM the pack have had to alter the way we meet, with many meetings being held over zoom, and even the face to face meetings have been limited, but we have still managed to work towards a variety of badges:

Activity & Staged Badges: Artist, Chef, Collector, Entertainer, Personal Safety, Physical Recreation and Sports Enthusiast. Hikes and Nights Away (this was at home).

Challenge Badges: Outdoor, Skills and Teamwork.

To complete these badges, we have worked on our zooming skills, and found many activities that work well over zoom including cooking. Cubs also created their own sport which was great fun over zoom. Our Face to Face meetings were outside, and considering the time of year we didn't get too wet, although striking tents in the dark was a challenge!

Outings and Camps: Our Summer Camp this year was cancelled. In fact we have been unable to have any outings, but we did manage a virtual camp, which was interesting

Senior Six: have been unable to meet as they would normally, but we did manage a couple of one off meetings for them to help finish off elements for their Silver Awards.

11 Cubs have achieved their Chief Scout Silver Award.

1st Priorslee and St. George's Scout Group

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Scout Report 2020~2021

AGM for 1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

At our last AGM the troop had 25 young people on the books and approximately 19 attending each night. The last year has been challenging and the number fluctuated a lot in the early stages of the year as we got to grips with running the Scout program through Zoom, numbers initially dropped with only 8 or 9 Scouts joining us on the Zoom calls. This dramatically increased when we were allowed to run face to face scouting with numbers doubling on the nights we physically meet at the scout hall. The third lockdown we had developed the know-how to deliver scouting activities in a more engaging way had an average attendance on Zoom of 17 Scouts every night.

Troop night activities this year were very varied, depending on if we were face to face or on Zoom.

During our Zoom session's we covered:

Map reading

Planning a meal and cooked that meal for our families and then cooked chocolate Mug cakes one night.

Map reading, symbols, contours and grid references. Getting us ready for our next expedition into the wild (when we are allowed)

But it was not all fun and games we learnt about Peru and had a very positive, wide reaching and well informed discussion on religious and sexual discrimination around the world.

When we could have face to face scouting we covered a wide range of survival skills;

Knife axe saw

First aid

Shelters

Fire lighting

Topped off with an outdoor cooking session on individual bar-b-ques to ensure we stayed Covid compliant and could cook marshmallows

Sadly this year, the first in my time at 1st Priorslee and St Georges Scouts we had not camped or done any activities away from the hall. Hopefully that will be resolved in the 2021-2022 year and we will have the opportunity to do numerous camps and activities.

1st Priorslee and St. George's Scout Group

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Accounts prepared for the AGM of

1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

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Accounts

AGM for 1st Priorslee and St Georges Scout Group
Meeting Date – 24th September 2020
Covering the period 1st April 2019 – 31st March 2020

Receipts & Payments Account summary for the year ended 31st March 2021

	This Year General	This Year Restricted	This Year Total	Previous Year
Total receipts for the year	47,009.16	12.95	47,022.11	41,772.24
Total payments for the year	21,729.08		21,729.08	49,010.14
Net receipts (payments) for the year	<u>25,280.08</u>	<u>12.95</u>	<u>25,293.03</u>	<u>-7,237.90</u>
Cash, bank and similar funds brought forward	<u>8,797.63</u>	<u>16,707.23</u>	<u>25,504.86</u>	<u>32,742.76</u>
Account Balances				
Main	3,185.93		3,185.93	5,282.31
Building Society	0.00		0.00	16,707.23
Scouts	500.00		500.00	1,541.74
Cubs	500.00		500.00	929.41
Beavers	501.08		501.08	544.17
Savings	46,110.88		46,110.88	500.00
Cash, bank and similar funds carried forward	<u>50,797.89</u>	<u>0.00</u>	<u>50,797.89</u>	<u>25,504.86</u>

The above account and accompanying statement(s) of assets and liabilities were approved by the Trustees

..... L Kenney (Chairman)

1st Priorslee and St. George's Scout Group

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Receipts for the year ended 31st March 2021

	Receipts	This Year Restricted	This Year Total	Previous Year
Membership Subscriptions	4,802.65		4,802.65	9,037.00
Capitation refund	45.00		45.00	40.50
Insurance Rebate	10.00		10.00	
Income From Building	3,054.08		3,054.08	7,963.50
	<u>7,911.73</u>		<u>7,911.73</u>	<u>17,041.00</u>
INVESTMENT INCOME RECEIVED				
Interest Received	4.65	12.95	17.60	17.04
Grant	0.00		0.00	150.00
	<u>4.65</u>	<u>12.95</u>	<u>17.60</u>	<u>167.04</u>
ACTIVITIES				
Trips				983.99
Camps+PGL	0.00		0.00	8,597.44
Rifle/Archery Club	0.00		0.00	1,065.31
Activities On Night	107.00		107.00	131.32
Pantomime	0.00		0.00	203.50
Uniform/badges	40.83		40.83	10.00
	<u>147.83</u>	<u>0.00</u>	<u>147.83</u>	<u>10,991.56</u>
FUND RAISING charity event				
Fundraising	0.00			912.00
Raffle AGM	0.00			961.84
Special Projects	0.00			5,914.90
Bonfire night	0.00			0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,788.74</u>
SUNDRY RECEIPTS				
Gift Aid	1,731.04		1,731.04	1,750.20
Donations	298.35		298.35	2,377.90
Equipment	83.81		83.81	591.58
Training	0.00		0.00	150.00
Admin	112.80		112.80	811.69
Group	9.00		9.00	26.93
Maintenance	0.00		0.00	75.60
Amazon Smile	104.54		104.54	0.00
CoOp	3,508.58		3,508.58	0.00
Scout Association	2,900.00		2,900.00	0.00
Charity Commission	1,573.24		1,573.24	0.00
Staffordshire Grant	3,670.24		3,670.24	0.00
Covid Grant	24,953.35		24,953.35	0.00
	<u>38,944.95</u>	<u>0.00</u>	<u>38,944.95</u>	<u>5,783.90</u>
TOTAL RECEIPTS FOR THE YEAR				
	<u>47,009.16</u>	<u>12.95</u>	<u>47,022.11</u>	<u>41,772.24</u>

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Payments for the year ended 31st March 2021

	This Year General Funds £	This Year Restricted Funds £	This Year Total £	Previous Year £
PREMISES				
Gas Heating	571.60		571.60	874.38
Electricity	660.58		660.58	1,115.61
Water	197.38		197.38	266.50
Insurance	1,662.36		1,662.36	1,558.71
Safety/electrical/alarm	894.72		894.72	1,090.00
Equipment	5,395.93		5,395.93	3,396.90
Maintenance	2,009.40		2,009.40	2,834.93
Hall	1,213.01		1,213.01	713.00
Special Projects	1,362.63		1,362.63	5,310.59
Cleaner	825.00		825.00	1,141.00
AGM	0.00		0.00	508.77
Training	0.00		0.00	150.43
Group	527.20		527.20	1,058.35
Kitchen Refit	0.00		0.00	10,114.53
	15,319.81		15,319.81	30,133.70
ACTIVITIES				
Capitation	3,160.50		3,160.50	3,486.00
Scout shop	699.88		699.88	1,929.57
Camps/PGL	107.64		107.64	8,060.88
Panto	0.00		0.00	250.00
Section activities	0.00		0.00	0.00
activities on day	0.00		0.00	949.74
activities on night	660.01		660.01	1,250.56
activities ongoing	62.37		62.37	127.62
Rifle/Archery Club	887.36		887.36	541.97
	5,577.76		5,577.76	16,596.34
ADMIN/ESTABLISHMENT EXPENSES				
Expenses	0.00		0.00	0.00
OTHER EXPENSES				
Wreath	0.00		0.00	0.00
Licences	200.00		200.00	200.00
Website	0.00		0.00	0.00
OSM	81.00		81.00	60.45
admin	267.59		267.59	938.93
Gifts and donation	0.00		0.00	0.00
	548.59		548.59	1,199.38
PURCHASE OF BADGES				
SUNDRY PAYMENTS				
Fundraising	5.00		5.00	502.49
Go Cardless	151.92		151.92	0.00
Charity donation	126.00		126.00	513.23
Refund/unpresented cheque	0.00		0.00	65.00
	282.92		282.92	1,080.72
TOTAL PAYMENTS FOR YEAR	21,729.08		21,729.08	49,010.14

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Statement of Assets & Liabilities at 31st March 2021

	This Year General Funds £	This Year Restricted Funds £	This Year Total £	Last Year Total £
MONETARY ASSETS Cash, bank and similar funds				
Bank Current Account(s)	50,797.89		50,797.89	8,797.63
Building Society Account(s)	0.00		0.00	16,707.23
Cash in hand				
	<u>50,797.89</u>	<u>0.00</u>	<u>50,797.89</u>	<u>25,504.86</u>
OTHER MONETARY ASSETS				
Tax Claim for Year Ending	0.00	0.00	0.00	0.00
Debts due to Group / District				
NON-MONETARY ASSETS Assets for Charity's own use				
Badge Secretary's stock	2,019.46		2,019.46	2,381.46
Group/District shop stock				
Land and buildings	420,000.00		420,000.00	420,000.00
Scouting equipment, furniture, etc.	69,092.27		69,092.27	52,500.00
	<u>491,111.73</u>	<u></u>	<u>491,111.73</u>	<u>474,881.46</u>
LIABILITIES Those due within one year				
Accounts not yet paid	0.00	0.00	0.00	0.00
Expenses incurred not yet invoiced	0.00	0.00	0.00	0.00
Subscriptions not yet paid	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
LIABILITIES Those due after one year				
Loan (with details)	0.00	0.00	0.00	0.00
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS	0.00	0.00	0.00	0.00

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Independent Examiner Report relating to the accounts prepared for the AGM of

1st Priorslee and St Georges Scout Group

Meeting Date – 10th June 2021

Covering the period 1st April 2020 – 31st March 2021

1st Priorslee and St. George's Scout Group

Registered Charity No: 1019340

Chairperson: Liz Kenney

Contact numbers: Tel. 01952-201933 Mobile. 07768340301

Secretary: Mike Thompson

Contact number: Tel: 07916 328884

GSL: Jonathan Barclay



20 Glendale Gardens

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TF4 2RG

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The Trustees (care of the Treasurer)
1st Priorslee and St Georges Scout Group

16 May 2021

Dear Sir or Madam

Please accept the following Independent Examiner Report on the accounts of 1st Priorslee and St Georges Scout Group for the year 01 April 2020 to 31 March 2021.

Independent Examiner's Report to the Trustees of the 1st Priorslee and St Georges Scout Group dated 16/05/2021

I report on the accounts of the Group for the year ended 31 March 2021 which comprises of the Statement of Financial Activities (Receipts and Payments) and the Statement of Assets & Liabilities.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Nicola Pulle is licensed and regulated by The Association of Accounting Technicians - licence number 1001664

Accurate Books Limited Registered Office: 20 Glendale Gardens, Telford, Shropshire, TF4 2RG

Company registration number: 10617438 (England & Wales)

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Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Four separate accounts were examined being Group Main, Scouts, Cubs and Beavers. The Nationwide Account was closed during the year and the balance moved to the Barclays Business Savings Account which was set up last year. Statements showing the balance of this account have been seen. This is the third time I have examined these accounts and I have done so on a voluntary basis, a charge has been made as agreed with the treasurer for support regarding the presentation of the accounts.

Independent Examiner's statement

The Accounts have been prepared with care, each Account is reconciled and each transaction has been allocated a number which facilitates tracking. The bank statements are also referenced using the same numbers to the spreadsheets.

The recommendations made to the Treasurer last year regarding the recording of internal account transfers to ensure the transfer amounts were not accidentally treated as additional income or expenditure had been actioned. There were just a couple of small adjustments required and some assistance in the presentation of the Financial Statements. Also, as highlighted last year, income via card payments was included gross and Gocardless fees were shown as a cost.

The Treasurer has sought advice regarding the valuation of the property. I have included a section from the Charities SORP (FRS 102) separately regarding this. There is no requirement for a charity to have assets revalued, however, they can choose to adopt a revaluation policy. If they do there are guidelines to follow and valuations must be done with sufficient regularity eg every 5 years.

I can confirm:

- I have checked that cash book balances at the start of the year agree with the previous accounts.
- I have vouched a selection of payments including reimbursement of expenses.
- I have vouched a selection of receipts.
- I have tested entries with bank statements.
- The bank reconciliations agree with bank statements.
- I have checked additions of cash books and summaries.
- All activities have been accounted for and included in the above tests.
- All cash balances were transferred to the bank accounts prior to the year end.
- The deeds of the building are held by GSL.
- There were no liabilities for examination.
- Asset lists were reviewed. Due to COVID-19 restrictions, the value used for the accounts was last years list plus additions - a few of the assets were donated not purchased. It is recommended that at the end of the year the list is revised to reflect actual value based on useful life and not at cost and a suitable depreciation policy is put in place.

1st Priorslee and St. George's Scout Group

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In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,

Name: Nicola Pulle, Accurate Books Ltd

Qualification: FMAAT & AAT Licensed Accountant (Association of Accounting Technicians).

Address: 20 Glendale Gardens, Lawley, Telford, Shropshire, TF4 2RG

Date: 16/05/2021

A formal copy is available on request to the Treasurer – Sara Sisson