

**HADDENHAM PRE-SCHOOL**

**Statement of Accounts**

**Year ending July 31<sup>st</sup> 2021**

**Registered Charity Number 1019319**

# **HADDENHAM PRE-SCHOOL**

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**Year Ended July 31st 2021**

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# **HADDENHAM PRE-SCHOOL**

## **Trustees and Professional Advisors**

**Year Ended 31st July 2021**

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### **The Board of Trustees**

Chairperson -	Victoria Taylor
Vice Chairperson -	Lois Kerr
Treasurer -	Martina West
Secretary -	Nicole Kelvin

### **Other Committee Members**

Jade Ward (joined 19/12/2019)

Amy Rudderham (joined 13/05/2021)

Christine Levett (joined 10/2/2021)

### **Registered Address**

Chewells Lane  
Haddenham  
Ely  
Cambridgeshire  
CB6 3SS

### **Independent Examiner**

Chris Prescott  
Pond House  
Station Road  
Haddenham

### **Principal Bankers**

NatWest  
Woolpack Chambers  
16 Market Street  
Ely  
CB7 4YY

# **HADDENHAM PRE-SCHOOL**

## **Trustees Annual Report**

### **Year Ended 31st July 2021**

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The trustees present their report and independently examined accounts for the year ended 31st July 2021.

#### **Structure, governance and management**

The Pre-school began, and obtained charitable status, in 1968. The charity is registered with The Charity Commission for England and Wales (charity number 1019319) and is governed by a standard constitution for unincorporated charitable association Pre-schools. This constitution was updated to the 2011 version during the 2011 Annual General Meeting and is reviewed and re-adopted annually. The day to day running of the Pre-school is undertaken by an elected management committee.

Trustees are appointed by the members of the committee at the Annual General Meeting (AGM), if and when necessary.

#### **Objectives and Activities**

The charity exists to promote the learning and development of local children from 2.5yrs to 5 yrs. We do this by offering appropriate play & learning facilities, qualified staff and a rich & inclusive environment for everyone. Children are all treated as individuals and we delight in watching them progress through their time at Pre-school. We aim to always act as a “good employer” for our staff team, and to ensure that appropriate training and support is provided.

#### **Trustees and Public Benefit Statement**

Members of the management committee and Trustees are listed on page 1. The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

#### **Financial Review**

The cash Surplus for 2021 was £6,785 - (2020 – Deficit £984).

The Pre-school aims to keep three months' worth of funds to run the Pre-school and contingency reserves to cover redundancies or building replacement. Cash reserves at July 31<sup>st</sup> 2021 amounted to £49,298 (2020 £47,195).

#### **Achievements and Performance**

The Committee are pleased with the final position this year considering the ongoing Covid-19 pandemic and the challenges this has presented over the past 18 months. With a generous donation from Haddenham Charities we have been able to replace part of the soft surfacing in the outdoor area which has long been an aim for the Committee. We also took part in the Calor Gas Crowdfunding initiative, and as a result are now in a position to purchase a new commercial grade climbing frame and slide. We have needed to be innovative with fundraising ideas over the last year, but it has been great to see a usual level of fundraising maintained in difficult circumstances.

We are delighted to have in place a fantastic team of staff & volunteers and we look forward to the coming year.

The Committee are very happy with the performance of the Pre-School this year and will continue to sustain the high standards of an Outstanding Setting.

### **Independent Examiner**

The independent examiner, Chris Prescott FCCA, has indicated his willingness to continue in office. A resolution will be proposed at the next trustees' meeting to re-appoint him and to fix his remuneration.

I declare, in my capacity of charity trustee, that:

- the Trustees have approved the report above; and
- have authorised me to sign it on their behalf.



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Tor Taylor (Oct 18, 2021, 1:54pm)

**Victoria Taylor**  
**Chair**

**Dated: October 14<sup>th</sup> 2021**

## HADDENHAM PRE-SCHOOL

### Independent examiner's report on the accounts

Year Ended July 31st 2021

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Report to the Trustees of Haddenham Pre-School on accounts for the year ended July 31<sup>st</sup> 2021, set out on pages 5-7.

<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"><li>• examine the accounts under section 145 of the Act,</li><li>• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act, and</li><li>• to state whether particular matters have come to my attention.</li></ul>
<b>Basis of independent examiner's statement</b>	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
<b>Independent examiner's statement</b>	<p>In connection with my examination, no material matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:</p> <ul style="list-style-type: none"><li>• to keep accounting records in accordance with section 130 of the Act; and</li><li>• the accounts do not accord with those records.</li></ul> <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.</p>

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C Prescott, FCCA, ATT  
Pond House  
56 Station Road  
Haddenham

October 2021

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**HADDENHAM PRE-SCHOOL****Receipts and Payments Account****Year Ended July 31st 2021**

	<b>2021</b>		<b>2020</b>	
	£	£	£	£
	Unrestricted Fund	Restricted Fund	Total Funds	Total Funds
<b>RECEIPTS</b>				
Fees	81,216	-	81,216	76,739
Fundraising and Events (Note 2)	5,325	-	5,325	3,721
Little Teds Day Nursery	4,900	-	4,900	2,875
Donations and Grants	6,644	5,320	11,964	5,486
Sale of Uniform	365	-	365	239
Bank Interest	4	-	4	64
Parent Helper Charge	0	-	0	217
Water Recharge	351	-	351	0
<b>Total Receipts</b>	<b>98,805</b>	<b>5,320</b>	<b>104,125</b>	<b>89,341</b>
<b>PAYMENTS</b>				
Salaries and Wages	79,278	-	79,278	73,550
Repairs and Maintenance	4,443	-	4,443	4,899
Rent	120	-	120	0
Light and Heat	1,052	-	1,052	1,810
Toys and Materials	1,608	-	1,608	1,046
Insurance	1,813	-	1,813	2,584
Telephone and Internet	367	-	367	364
Groceries, Milk and Cleaning Materials	1,117	-	1,117	1,037
Water, Rates and Sewage Costs	181	-	181	662
Postage and Stationery	1,314	-	1,314	1,282
Advertising	59	-	59	65
Sundries	1,131	-	1,131	575
Accountancy	395	-	395	390
Legal fees	0	-	0	233
Training Courses	548	-	548	380
Workwear and Uniform	602	-	602	401
Grant Expenditure		2,174	2,174	0
Salary Preparation	1,138	-	1,138	1,047
<b>Total Payments</b>	<b>95,166</b>	<b>2,174</b>	<b>97,340</b>	<b>90,325</b>
<b>NET CASH SURPLUS/(DEFICIT) FOR YEAR</b>	<b>3,639</b>	<b>3,146</b>	<b>6,785</b>	<b>(984)</b>

# HADDENHAM PRE-SCHOOL

## Statement of Assets and Liabilities

Year Ended July 31st 2021

	2021 £	2020 £
<b>CASH FUNDS</b>		
Current Account	11,197	8,837
Reserves Account	38,064	38,045
Cash in Hand	37	313
	<u>49,298</u>	<u>47,195</u>
<b>OTHER MONETARY ASSETS</b>		
Stock of Uniform	247	268
	<u>247</u>	<u>268</u>
<b>ASSETS RETAINED FOR CHARITY'S OWN USE</b>		
Portacabin Building	43,397	43,397
Storage Shed	500	500
Office Equipment and Fixtures	3,374	3,374
Children's Toys	3,000	3,000
	<u>50,271</u>	<u>50,271</u>
<b>LIABILITIES</b>		
Accrued Expenses	(395)	(395)
PAYE and NI	(182)	(428)
Other creditors	0	(4,456)
	<u>(577)</u>	<u>(5,279)</u>

**Note:** Assets are shown at cost; no allowance has been made for depreciation.

**Signed on behalf of the Trustees:**

  
Victoria Taylor  
Chair

**Date**      **October 14th 2021**



## HADDENHAM PRE-SCHOOL

### Notes to the Accounts

Year Ended July 31st 2021

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#### 1. ACCOUNTING POLICIES

##### a) Basis of Accounting

These accounts have been prepared under the historical cost convention and in accordance with the requirements of the Charities Acts.

##### b) Income

Income is recognised in the receipts and payments account on a cash basis.

#### 2. ANALYSIS OF NET RECEIPTS FROM EVENTS

	2021			2020		
	Recpts	Pmnts	Net	Recpts	Pmnts	Net
	£	£	£	£	£	£
Nativity Coffee, DVD and Raffle	1,287	61	1,226	145	38	107
Christmas Party	0	0	0	140	179	(39)
Christmas Fayre	0	0	0	1,666	139	1,527
Christmas Cards	441	293	148	0	0	0
Bags to School	334	0	334	155	0	155
CI Photography Commission	216	0	216	177	0	177
Sponsored Bounce	0	0	0	0	0	0
Bingo Night	669	359	310	1,206	334	872
Haddenham Beer Festival	0	0	0	0	0	0
Easter Trail	140	45	95	101	101	0
Easyfundraising	161	0	161	66	0	66
Smarties fundraising	0	0	0	188	0	188
Cake stall	999	0	999	270	0	270
The Willows Raffle	0	0	0	360	0	360
Raffle A Moss	65	0	65	0	0	0
Halloween Hunt	82	13	69	0	0	0
Crowd Funder Calor Gas	734	0	734	0	0	0
Toys and Equipment Sale	909	0	909	0	0	0
Sundry Fundraising	59	0	59	38	0	38
	<b>6,096</b>	<b>771</b>	<b>5,325</b>	<b>4,512</b>	<b>791</b>	<b>3,721</b>



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