

FRIENDS OF WALLACE KENNELS
MINUTES OF THE 32ND ANNUAL GENERAL MEETING HELD AT 1.30PM
ON THURSDAY 1ST JUNE 2023 AT SHENFIELD PARISH HALL

Present

Committee Members

Teresa Bartholomew – Chair
Josie Hadley – Treasurer
Margaret Wade – Secretary
Susanne Littlechild
Sonia Maxwell
Jacky Rudy

Other Members

Kate Condren, Lesley Mittins

Apologies

Cynthia Jefferson, Pauline Stephenson, David Westfall,
Tracy Symons (Accounts Examiner)

Teresa welcomed everybody to the meeting and thanked them for coming.

Minutes

Copies of the minutes of the last AGM held on 11th May 2022 had been circulated to all present. It was proposed by Jacky Rudy, seconded by Sonia Maxwell and unanimously AGREED that they be signed by the Chairman.

Matters Arising

Barrow Farm Riding for the Disabled. Margaret had contacted Barrow Farm and had learnt that there would be no more companion dog shows at all, in view of the amount of work involved in organising them. In addition, there were no other events which would be appropriate for Friends of Wallace Kennels.

Chairman's Report/Kennels Liaison

Teresa reported as follows:

"Over the past year we have held a number of successful jumbles and my thanks go to everybody who helped with these.

We have not attended the usual outside events, in view of the fact that the considerable amount of time and effort involved (transporting tables, gazebos and goods) is disproportionate to the relatively small amount of income raised. Also, we no longer have enough active members to man the stalls for a whole day. It was agreed at the Committee meeting in January 2023 that we would not be attending outside events in the future.

However, we were considering possibly attending the Animal Aid Festival in Herongate, as Susanne Littlechild had said that this was a very popular and well-attended event. Susanne has told us today that Dee Robinson will now be attending this event, so there's no point in the Friends attending as well.

Our Treasurer Josie Hadley and Secretary Margaret Wade will be stepping down at next year's AGM. We are therefore looking for people to take on these roles as soon as possible, so that they can become familiar with what the jobs entail.

There's not a great deal to say about the Kennels. A number of improvements to the facilities have been made over the past few years. The kitchen was updated, there's a grooming room and also a dedicated whelping room. The number of dogs varies but as at today there are twelve."

Lesley Mittins suggested possibly doing street collections again? Teresa replied that, once again and unfortunately, FOWK did not have enough active members to cover 'shifts' for these.

Treasurer's Report

Josie presented the Accounts for the year ended 31st March 2023 (copied to all present and attached to file copy of minutes), which had been examined and signed by Tracy Symons, and reported as follows:

"As you will see from the attached copy of our financial report for last year, our income was slightly down on the previous year. This was mainly due to the difference in legacy income between the two periods.

The legacy of £10,000 in February 2023 came as a surprise from a lady we didn't know (Josephine Lewis) but who had been a friend of Jill Heron, who was a Trustee of Friends of Wallace Kennels who died a couple of years ago.

From the other sources of income we were grateful that donations increased and the income from sales and jumbles increased.

The Essex Lottery income was down because the lottery was paused for some months, brought about by staff turnover and the need to train new people to administer it. It is now up and running again and we have had some small wins.

Expenditure is up in both major areas – veterinary fees and kennel expenses. I believe that the Kennels have had discussions with House & Jackson and hopefully they will do whatever they can to keep costs down. I know that increased veterinary bills are a countrywide problem.

Our thanks go to Tracy Symons again for kindly examining and approving our accounts."

Virgin Account – in reply to a question from Susanne Littlechild, Josie said that the interest on FOWK's Virgin Account was currently 0.4%. Agreed that we need to look into other accounts which may have better interest rates.

There being no further questions on the Report & Accounts, it was proposed by Jacky Rudy, seconded by Lesley Mittins and AGREED that they be duly adopted.

Secretary's Report

Margaret reported as follows:

"Julie Tredinnick stepped down from the Committee at the end of last year but still continues to help at jumble sales. We thank Julie for her contribution to the Committee over several years.

Three new members were elected to the Committee in July 2022 – Hazel Emery, Deborah Evans and Susanne Littlechild.

We have renewed our website contract for 2023-24. The hosting and maintenance fee is still £135 per quarter – the same as last year. This is still a bargain and we're very grateful to Joe Pearce of Chelmsford Web Studio."

Election of Committee

The following members had served since the 2022 AGM to the current date and had all confirmed their willingness to continue:-

Teresa Bartholomew (Chair); Josie Hadley (Treasurer); Margaret Wade (Secretary);

Hazel Emery; Deborah Evans; Susanne Littlechild; Sonia Maxwell and Jacky Rudy.

(Hazel Emery, Deborah Evans and Susanne Littlechild had been elected to the Committee at the meeting held on 26th July 2022.)

As there were no other nominations or volunteers, it was proposed by Kate Condren, seconded by Lesley Mittins and unanimously AGREED that the current officers and other committee members be re-elected en bloc to serve for the following year.

Any Other Business

There being no further business Teresa thanked everybody for their attendance and closed the meeting at 2.06pm.

.....(Chair)(Date)

BALANCE SHEET AS AT 31ST MARCH 2023

Current Assets

Petty Cash	£ 80.00
Current Account	£ 20,973.33
Virgin Saver	£150,317.37
	<u>£171,370.70</u>

Representing

Capital Fund as at 1 st April 2022	£194,782.72
Less excess of expenditure over Income	£ 23,412.02
	<u>£171,370.70</u>

TREASURER'S CERTIFICATE

I declare that the foregoing Statement of Accounts are correct and approved by the Trustees of the Charity

Signature of Treasurer:

J.A. Hadley

Date: 13th April 2023.

INDEPENDENT EXAMINER'S REPORT

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with section 41 of the 1993 Act
- * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act has not been met.

Signature of the Examiner:

T. Symons
T. SYMONS

Date:

12th May 2023.

Friends of Wallace Kennels (Registered Charity 1019306)

Income and Expenditure Account for year ending 31st March 2023

<u>Income</u>	2023	2022
Donations	13,975.93	9,557.37
Legacies	10,000.00	21,402.78
Draw Tickets	NIL	NIL
Dog Walk	NIL	NIL
Memberships	563.00	589.00
CAF & PAYPAL	1,322.26	198.75
Tins	296.73	498.65
Sales & Jumbles	7,498.35	5,434.45
Essex Lottery (on hold)	166.00	563.00
Virgin Interest	394.10	179.56
Gift Aid refunds	1,584.65	1,672.55
Sundries	15.00	NIL
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<u>TOTAL</u>	<u>35,816.02</u>	<u>40,096.11</u>

Expenditure

Veterinary Fees	36,059.53	30,797.33
Kennel Expenses	21,012.47	18,457.21
Fund Raising Costs	1,320.12	1,453.79
Stationery & Postage	853.92	674.71
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<u>TOTAL</u>	<u>59,228.04</u>	<u>51,383.04</u>

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