

FRIENDS OF WALLACE KENNELS
MINUTES OF THE 31ST ANNUAL GENERAL MEETING HELD AT 2.00PM
ON WEDNESDAY 11TH MAY 2022 AT SHENFIELD PARISH HALL

Present

Committee Members

Teresa Bartholomew – Chair
Josie Hadley – Treasurer
Margaret Wade - Secretary
Sonia Maxwell
Jacky Rudy
Julie Tredinnick

Other Members

Hazel Emery, Cynthia Jefferson, Lesley Mittins,
Pauline Stephenson, David Westfall.

Also Present

Tracy Symons – Accounts Examiner

Apologies

Susanne Littlechild

Teresa welcomed everybody to the meeting and thanked them for coming. She said it didn't seem long ago since the last AGM in November.

Minutes

Copies of the minutes of the last AGM held on 18th November 2021 had been circulated to all present. It was proposed by Jacky Rudy, seconded by Julie Tredinnick and unanimously AGREED that they be signed by the Chairman.

Matters Arising - none

Chairman's Report/Kennels Liaison

Teresa reported as follows:

"From May last year to this April we have only had three jumble sales, plus the Ingatestone & Fryerning Horticultural Society Summer Show. The jumbles went very well considering the pandemic. We only had half the usual amount of people turn up but it was comfortable – so no pushing and shoving - and people stayed longer.

As regards 'Kennel Yap', as I call it in my newsletters, the Kennels currently have 25 dogs, which is a lot compared with the 2 years of the pandemic. I asked Dee about the question of dogs coming in with behavioural problems. She replied that 35/40% of dogs had issues. Unfortunately, this is fact and people disregard those dogs as they cannot cope. I also asked her about dogs with medical problems and she said that in the last couple of months there had been a few dogs with serious medical problems, unfortunately often the reason why they had been abandoned. Vet's bills have doubled over the past 2 years and people simply cannot afford their pets. Luckily we, the charity, can help these poor souls until they are fit enough for rehoming."

Tracy Symons asked what the procedure was for adopting the dogs? She had a couple of friends who had filled in the application form on the Wallace Kennels website but neither of them had received a response from Dee. Teresa replied that, unfortunately, Dee could have up to 100 application forms to look through for any particular dog, so she put them on Facebook and her website as 'home pending', since she didn't have time to reply to everyone.

Treasurer's Report

Josie presented the Accounts for the year ended 31st March 2022 (copied to all present and attached to file copy of minutes), which had been examined and signed by Tracy Symons, and reported as follows:

"As you will see from the attached report on our income and expenditure for the last 12 months, our income has improved. This is chiefly because we received the final payment from the estate of Sheila Bailey. This estate, which took 5 years in total to resolve, has been a life saver for our charity. We have deposited this in our account with Virgin. The balance is shown overleaf.

Also in the last 12 months we had some income from Home Sales, Jumbles and various stalls, which was not possible in the previous year.

Membership income is down a little, as is the interest from Virgin.

Interestingly, Essex Lottery income has more than doubled, perhaps because we have featured it in our newsletters to encourage people to take part. No-one has won a large cash prize yet but small winnings of £25 are often donated back to us. Profit on ticket sales normally earns us between £40 and £50 per month.

Expenditure was not so very different to last year. However, the vet bills have climbed steadily over the last few months and now average more than £3,000 per month. We may be hit quite heavily when the Kennels receive their next electricity bill, which we usually pay for them. The last one was over £2,000.

Our thanks are due to Tracy Symons again for kindly examining and approving the accounts."

There being no questions on the Report & Accounts, it was proposed by David Westfall, seconded by Lesley Mittins and AGREED that they be duly adopted.

Secretary's Report

Margaret reported as follows:

"I should first explain that Sarah Burling, our previous Secretary, finally resigned due to her ongoing personal issues. There being nobody else to take on this role, I volunteered and was duly elected at our committee meeting held on 1st February 2022.

We have renewed our website contract for 2022-23. After three years at £120 per quarter, this increased by £15 to £135 per quarter. This is still a bargain and we're very grateful to Joe Pearce of Chelmsford Web Studio. Please don't forget that our events are listed on the website. We also have a Facebook page which is maintained by our last Secretary but one, Debbie Brown. Debbie always posts jumble sale dates and also some of the dogs up for adoption.

The committee is now down to six members. The quorum for any meeting is five, of whom two must be officers. Since our February committee meeting, we have approached three people to enquire whether they would be interested in joining the committee but unfortunately all three had too many other commitments. If any of you knows anybody who might be able to help us, please let me know. Apart from being a Trustee, becoming a member of the committee does not obligate anybody to any particular tasks or responsibilities."

Election of Committee

All six committee members had served from November 2021 to the current date and had all confirmed their willingness to continue:

Teresa Bartholomew - Chair
Josie Hadley - Treasurer
Margaret Wade - Secretary
Sonia Maxwell, Jacky Rudy, Julie Tredinnick.

As there were no other nominations or volunteers, it was proposed by David Westfall, seconded by Pauline Stephenson and unanimously AGREED that the current officers and other committee members be re-elected en bloc to serve for the following year.

Any Other Business

1. Jumble Sales: The next jumble would be held on 11th June at Doddington Village Hall, 10am to 12pm.
2. Newsletter: The next newsletter would go out in May and would include an appeal for specific items of jumble.
3. Barrow Farm Riding for the Disabled: There was a query as to whether the annual Companion Dog Show fundraising event would be taking place this year? To be investigated.

ACTION: MRW

There being no further business Teresa thanked everybody for their attendance and closed the meeting at 2.27pm.

.....(Chair)(Date)

BALANCE SHEET AS AT 31ST MARCH 2022

Current Assets

Petty Cash	£ 80.00
Current Account	£ 44,779.45
Virgin Saver	£149,923.27
	<u>£194,782.72</u>

Representing

Capital Fund as at 1st April 2021	£206,069.65
Less excess of expenditure over income	£ 11,286.93
	<u>£194,782.72</u>

TREASURER'S CERTIFICATE

I declare that the foregoing Statements of Accounts are correct and approved by the trustees of the Charity

Signature of Treasurer J. Hadley Date 22.4.2022

INDEPENDENT EXAMINER'S REPORT

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with section 41 of the 1993 Act
- * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act has not been met.

Signature of Examiner

Date

T. Symons
T. SYMONS

28/4/22

Friends of Wallace Kennels

(Registered Charity 1019306)

Income and Expenditure Account for year ending 31st March 2022

<u>Income</u>	2022	2021
Donations	9,557.37	7,661.45
Legacies	21,402.78	1,751.98
Dog Walk	NIL	NIL
Draw Tickets	NIL	NIL
Tins	498.65	41.17
Home Sales/Jumbles/stalls	5,434.45	2,084.48
Memberships	589.00	677.00
Gift Aid Refunds	1,672.55	1,985.42
Virgin Interest	179.56	573.92
CAF/Paypal Receipts	198.75	340.00
Essex Lottery	563.00	220.50
Sundry Income	NIL	30.00
Total	<u>40,096.11</u>	<u>15,365.92</u>

Expenditure

Veterinary Fees	30,797.33	23,087.30
Kennel Expenses	18,457.21	22,944.35
Hall Hire	386.55	NIL
Stationery & postage	674.71	935.32
Costs of fund raising	1,067.24	813.04
Total	<u>51,383.04</u>	<u>47,780.01</u>

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