

**Safety Centre (Hazard Alley) Limited
(a company limited by guarantee)**

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

**Charity No: 1019093
Company No: 02709081**

Mercer
&Hole

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

CONTENTS



Pages

1	Legal and administrative information
2-6	Report of the Trustees
7-10	Independent Auditor's Report
11	Statement of Financial Activities
12	Balance Sheet
13-23	Notes forming part of the Financial Statements

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

REPORT OF THE TRUSTEES

Reference and Administration Information

Safety Centre (Hazard Alley) Limited is a company limited by guarantee (company number 2709081).

The company is a charity (charity registration number 1019093) which is known as the "Safety Centre". The company has continued to run a "place of education" in accordance with the terms set out in its Memorandum and Articles of Association.

The Trustees are also the directors of the company.

Trustees

David Foster (Chair)
The Hon. Fiona Chapman MBE DL (Resigned 25th June 2020)
Richard Solly
Thomas Grant (Resigned 24th September 2020)
Catriona Morris
Derek Prior
Neil Kentish (Resigned 25th June 2020)
Saradha Sivalingam
Beckie Staincliffe
Paul Scanes (Appointed 4th February 2020)
Paul Hussey (Appointed 12th February 2020)

Safety Centre Director and Honorary Secretary - Jo Green (Resigned 12th December 2020) Maya Joseph-Hussain (appointed 16 November 2020)

Registered Charity & Company Office

18 Carters Lane
Kiln Farm
Milton Keynes
MK11 3ES

Registered Auditors

Mercer & Hole
Silbury Court
420 Silbury Boulevard
Central Milton Keynes
MK9 2AF

Bankers

The Royal Bank of Scotland Plc
402 Lower Twelfth Street
Central Milton Keynes

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

REPORT OF THE TRUSTEES (Continued)

The Trustees present their report together with the financial statements of the Charity for the year ended 30 September 2020. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Legal and administrative information set out on page 1 forms part of this report.

Objectives and activities

The Charity's objects are:

To educate children and adults generally and in particular those children and adults living in Buckinghamshire Bedfordshire Northamptonshire and the surrounding area and to foster their awareness of safety issues in everyday life including (but not limited to) safety in the home or workplace, educational establishments on the roads or during leisure activities.

Our aim is to be a centre of excellence for safety education and our mission has three parts:

- ☐ Educating children & adults to change their behaviour in order to keep themselves safe
- ☐ Improving understanding of everyday situations where accidents are likely to occur in and around the home
- ☐ Teaching children to take responsibility for their own actions

We deliver these aims in three main ways:

1. By operating our interactive safety learning village called Hazard Alley at Kiln Farm Milton Keynes. Here visiting children, mainly from primary schools across the region, and also uniformed groups such as Cub Scouts and Brownies, are guided through twelve everyday situations containing risks and hazards and encouraged to think about how to make themselves and the situations safer. Schools that visit for a whole day can participate in internet safety workshops as well as the guided tour.
2. By delivering safety education outreach programmes in schools and other locations to introduce or reinforce key safety themes in the Centre.
3. By providing a schedule of training to workplaces including first aid at work courses and also hiring out the Centre for specialist scenario based training or for company team building sessions.

Achievements and performance

2019 – 20 has been a year of two halves. It was 'business as usual' from October 2019 through to the end of March 2020 and then, as we went into lockdown, we had no option but to close the centre and reduce operating costs as much as possible including furloughing most of the staff. The work we had done to implement new cloud based systems including Xero and Hubspot stood us in very good stead as remaining staff quickly switched to remote working.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

REPORT OF THE TRUSTEES (Continued)

This systems implementation work also helped us win two awards: an MK Business Achievement Award in the innovation category in March 2020 and a Silver Award for Project of the Year in the MK & Bucks SME awards in February 2020. In April we launched our new website incorporating the new logo, which we have received positive feedback on. Thanks to Vauxhall Luton funding we were able to produce a new leaflet in March outlining our services to schools.

As a consequence of COVID our visit numbers have been significantly reduced in 2019/20 to 4,444 half day visits (2018/19 11,748 half day visitors and 926 whole day visits (2018/19 1,947). Visits were both self-funded and supported by grant funding to enable children from disadvantaged areas to access our services.

School Liaison activity was also affected by the close down as we weren't able to deliver any sessions into schools from late March through to September 2020 and beyond. We had successfully bid for funding to enable us to go out into schools and were able to deliver 95 sessions for children (2018/19: 191) and 6 sessions for parents (2018/19: 16) in the first six months of the financial year across Buckinghamshire, Milton Keynes, and Bedfordshire including Luton, mostly on the theme of internet safety or about the dangers of gas and carbon monoxide in the home. Due to the highly unusual circumstances, most funders have agreed to extended deadlines in which to deliver sessions.

We trained 322 people in a range of first aid qualifications for workplaces including educational settings (2018/19: 584 people). Following guidelines issued by our accreditation body we temporarily stopped delivering courses from 23rd March 2021 but were able to start delivering courses in July following the latest COVID regulations. This meant that we ran fewer courses this year and rebooked customers onto later courses as the year progressed. A great deal of work was put into adapting course delivery, risk assessment and management of visitors in the building. Very good feedback has been received about the arrangements we put in place. We have continued to host fire training courses delivered by a third party, again at a reduced level.

Partnership working continues to strengthen. In particular we had very positive discussions with Milton Keynes Council and Thames Valley Police around early intervention activities into primary schools which led to an initiative to develop and deliver taught sessions for year 5 classes around the dangers of knives for all MK primary schools. Alongside this £50k has been secured towards the cost of replacing the outdated garage forecourt with a street corner scenario including a take away shop, pharmacy and betting shop to facilitate learning about peer pressure, gangs, drugs and knife crime. The installation should be completed by April 2021.

We are reliant on a team of volunteers, who give their time, passion and enthusiasm to take children on tours of the safety village and to support the Centre in other ways. The Trustees are very grateful for the support the volunteers give. During the pandemic there

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

has been a weekly virtual catch up via video conferencing and this has helped maintain the strong sense of community that already existed.

On behalf of all the team, we would like to pass our condolences to the loved ones of Fiona Chapman who passed away in June 2020. Fiona was a valued member on the Board of Trustees and her presence will be greatly missed.

Public benefit

The Trustees have complied with their duty to in regard to the Charity Commission's public benefit guidance. The Trustees consider all the work of the Safety Centre is of direct benefit to the public and society as a whole.

REPORT OF THE TRUSTEES (Continued)

Ensuring our work delivers its aims

We review our aims, objectives and activities each year. The review looks at what we have achieved and the outcomes of our work during the previous 12 months. Our review also helps us to ensure our aim, objectives and activities remain focussed on our stated purposes. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Financial Review

The Charity has worked hard in previous years to increase income whilst at the same time reducing the operating costs and this approach was reducing the deficit. However further steps were needed to keep the Charity solvent and the trustees decided to seek a buyer of the long lease on the building in return for a shorter term lease, in order to release capital. A sale and leaseback was agreed in August 2020 and completed in February 2021. The capital will ensure the financial stability of the charity.

Regular financial support comes from Buckinghamshire Fire and Rescue Service and The Parks Trust. These funds are very welcome and vitally important. Other grants are received largely to subsidise visits to the Centre and to enable our school liaison officers to deliver free of charge sessions in schools. We are in the second year of a contract with Cadent Gas to deliver their Carbon Monoxide Education programme, called Safety Seymour, to schools in the area. We continue to be supported by donations in cash and kind. Financial contributions are reflected in the accounts in the year they are received.

The Trustees would like to express their appreciation to all organisations that provide financial and in-kind support.

The income used for the period is set out on page 20. The balance of unused resources for the period will be transferred to the accumulated fund. The remaining amounts currently held in the Charity's reserve account provide a cushion against future operating deficits.

Plans for future periods

SAFETY CENTRE (HAZARD ALLEY) LIMITED FOR THE YEAR ENDED 30 SEPTEMBER 2020

The Trustees are very mindful of the need to make the Charity financially sustainable and had a simple but challenging strategy to achieve this over the next three years:

- ☐ To generate more fee-paying visits to the Centre
- ☐ To earn more income from courses and hiring out the Centre
- ☐ To raise more funds to support our work and to enable us to develop and improve the Centre
- ☐ To continue to reduce the deficit each year with the aim of achieving break even.

The strategy remains the same despite the pandemic but with a stronger focus on recovering the income lost and rebuilding confidence in using our services as face to face delivery – whether teaching or training – is at the heart of what we do. The sale of the lease funding will allow us to generate the income levels to remain sustainable.

REPORT OF THE TRUSTEES (Continued)

Auditors

The auditors, Mercer & Hole, are deemed to be reappointed under section 487(2) of the Companies Act 2006.

Structure, Governance and Management

The Charity is organised through the Board of Trustees drawn from stakeholders in the locality. The day to day management of the Centre is carried out by our Chief Executive and her team who are supported by a team of volunteers.

The Trustees have full investment powers and authority for the company and investment decisions have been made in accordance with the Trustees wishes during the year.

The Trustees continue to keep the Safety Centre's activities under review, particularly with regard to any major risks that may arise from time to time. The major risks identified by this process have been mitigated to an acceptable level by internal control systems, insurance cover and other factors as appropriate.

Statement of Trustees' responsibilities

The trustees (who are also directors of Safety Centre (Hazard Alley) Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- ☐ select suitable accounting policies and then apply them consistently
- ☐ observe the methods and principles in the Charities SORP 2015 (FRS102)

- ☐ make judgements and estimates that are reasonable and prudent
- ☐ state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

- ☐ prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE TRUSTEES (Continued)

In so far as the Trustees are aware:

- ☐ there is no relevant audit information (information needed by the Charity's auditors in connection with preparing their report) of which the Charity's auditors are unaware, and
- ☐ they have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

By Order of the Board

David Foster
Chair

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

INDEPENDENT AUDITOR'S REPORT

Opinion

We have audited the financial statements of Safety Centre (Hazard Alley) Limited (the 'charitable company') for the year ended 30 September 2020 which comprise of the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice),

In our opinion the financial statements:

- ☐ give a true and fair view of the state of the charitable company's affairs as at 30 September 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- ☐ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ☐ have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- ☐ the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- ☐ the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Report of the Trustees, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (Continued)

Other information (continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based upon the work undertaken in the course of the audit:

- ☐ the information given in the Trustees' report (incorporating the directors' report) for the financial year which the financial statements are prepared is consistent with the financial statements; and
- ☐ the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- ☐ adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- ☐ the financial statements are not in agreement with the accounting records and returns; or
- ☐ certain disclosures of directors' remuneration specified by law are not made; or
- ☐ we have not received all the information and explanations we require for our audit; or
- ☐ the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemptions in preparing the directors' reports and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement set out on page 5, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (Continued)

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Auditor's responsibilities for the audit of the financial statements (continued)²⁰¹

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (Continued)

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

James Wooldridge MSci FCA
(Senior Statutory Auditor)
Mercer & Hole Chartered Accountants, Statutory Auditors
Silbury Court
420 Silbury Boulevard
Central Milton Keynes
Buckinghamshire
MK9 2AF

Dated:

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2020
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	Not e	Unrestrict- ed funds £	Restrict- ed funds £	Total 2020 £	Total 2019 £
<u>Income</u>					
Donations	2	19,275	35,617	54,892	62,732
Charitable activities		70,389	48,447	118,836	176,796
Other trading activities		5,722	-	5,722	8,902
Investments		290	-	290	501
Grant income		37,005	-	37,005	2,035
Total income		132,681	84,064	216,745	250,966
<u>Expenditure</u>					
Raising funds		1,195	-	1,195	3,282
Charitable activities		208,320	55,476	263,796	296,823
Total expenditure		209,515	55,476	264,991	300,105
Net Expenditure		(76,834)	28,588	(48,246)	(49,139)
Transfer between funds		9,271	(9,271)	-	-
Net movement in funds		(67,563)	19,317	(48,246)	(49,139)
Fund balances brought forward at 1 October 2019	10	145,857	80,622	226,479	275,618
Fund balances carried forward at 30 September 2020	10	78,294	99,939	178,233	226,479

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

The split of funds in the comparative year is in note 14 of the financial statements.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

BALANCE SHEET AS AT 30 SEPTEMBER 2020

	Note	2020	2019
		£	£
Fixed Assets			
Tangible assets	6	<u>218,097</u>	<u>229,309</u>
Current Assets			
Debtors	8	31,039	39,467
Stock		8,509	1,400
Cash at bank and in hand		<u>88,994</u>	<u>86,695</u>
		128,542	127,562
Creditors: amounts falling due within one year	9	<u>(168,406)</u>	<u>(130,392)</u>
Net current liabilities		<u>(39,864)</u>	<u>(2,830)</u>
Total assets less current liabilities		<u><u>178,233</u></u>	<u><u>226,479</u></u>
Funds:			
Unrestricted funds:			
General	10	78,294	145,857
Restricted	10	<u>99,939</u>	<u>80,622</u>
		<u><u>178,233</u></u>	<u><u>226,479</u></u>

The financial statements have been prepared in accordance with the Financial Reporting Standard (FRS 102) and the special provisions of the Companies Act 2006 relating to small companies. The financial statements were approved by the Trustees on 2021 and were signed on its behalf by:

D Foster Chairman

S Sivalingham Trustee

Company number: 02709081

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

(a) Legal Form

Safety Centre (Hazard Alley) Ltd is a private company limited by guarantee without share capital. The charity is incorporated in England and Wales and the registered office is 18 Carters Lane, Kiln Farm, Milton Keynes, Buckinghamshire, MK11 3ES. The liability of each Trustee is limited to contributing £1 to the assets of the Charity in the event of it being wound up while a Trustee, or within one year after ceasing to be a Trustee.

(b) Basis of preparation

The charity constitutes a public benefit entity as defined by FRS102 2019. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The Trustees have taken advantage of the exemption in FRS102 from including a cashflow statement in the financial statements on the grounds that the organisation is small.

(c) Funds structure

Unrestricted funds comprise those funds which trustees are free to use for any purpose in furtherance of the Trust's charitable objectives. Unrestricted funds include the designated Legacies Fund which the Trustees, in their discretion, have created. The Trustees intend to use the Legacies Fund to achieve maximum benefit from the legacies received and, by spreading the use of the Funds provided over four years, to provide longer term recognition of the donor's original gift.

(d) Income

Voluntary donations are recognised on receipt where the donation relates to the current accounting period. Donated assets and services received in kind are recognised at their monetary value, as estimated by the trustees, when received and donated assets are capitalised at this value.

All other income is recognised on an accruals basis.

(e) Expenditure

Expenditure incurred on activities falling directly within one cost category have been recognised as such. Items of expenditure which involve more than one category have been allocated on a reasonable and consistent basis.

(e) Tangible fixed assets and depreciation

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

The cost of fixed assets is their purchase cost or a reasonable estimate of their value to the charity. Assets with a value of less than £300 are expensed on acquisition.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

Depreciation is calculated so as to write off the cost of tangible fixed assets on a straight line basis over the following expected useful lives:

Long leasehold building	25 years
Leasehold improvements	over length of lease
Office equipment	3 years
Fixtures and fittings	7 years
Scenario equipment	3 years

(f) Grants and contributions

Grants received in respect of leasehold buildings are held in a restricted fund and then credited to the profit and loss account over the life of the lease.

(g) Operating leases

Costs in respect of operating leases are charged on a straight-line basis over the lease term.

(h) Stock

Stock is included at the lower of cost or net realisable value.

(i) Debtors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

(j) Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(k) Reserves

The Trustees have determined that an appropriate level of available general reserves should be equivalent to twelve months fixed expenditure, which in 2019/20 is budgeted at £316,000.

(i) Going concern

COVID-19 has had an impact on the charitable company, the centre had to be closed on 25 March 2020, visits, school sessions and training courses had to be cancelled meaning income was lost. This closure is ongoing and will likely continue through to at least April 2021. Most of the employees have been furloughed. Cashflow has been an issue, suppliers have allowed the charitable company to spread/defer payments and the charitable company has applied for discretionary local authority grant funding.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. In making this assessment, the trustees have reviewed the cash flow forecasts of the charitable company and concluded that based on the forecasts, taking into account the impact of COVID-19 on activities, the mitigating actions that can be taken to control costs, obtain grants and restructure the assets that the charitable company has adequate

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

resources to continue in operational existence for the foreseeable future. The charitable company has also completed on a sale and leaseback arrangement of its' main premises, which will secure significant funds. Therefore the financial statements have been prepared on the going concern basis.

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

2. Income from donations

	2020 Unrestrict ed £	2020 Restrict ed £	2020 Total £	2019 Total £
Bucks & Milton Keynes Fire Authority	-	25,000	25,000	12,500
Parks Trust	8,000	-	8,000	8,000
Milton Keynes Council Covid-19 Grant	7,500	-	7,500	-
Charity Gig	957	-	957	-
Open Day	-	-	-	1,696
Legacy donations	-	-	-	3,000
Elevation Lettings LLP	500	-	500	500
Volunteer donations	-	-	-	649
Rotary Club of Milton Keynes - Swimathon	-	7,000	7,000	14,000
Church collection	1,000	-	1,000	-
Bucks Fire & Rescue	-	1,117	1,117	1,534
CAF support	-	2,500	2,500	-
EBS-IT	-	-	-	800
Aviva Community Fund	-	-	-	500
Co-op Local Community Fund	-	-	-	1,987
Tesco - Bags of Help	-	-	-	2,362
Santander sponsorship	-	-	-	12,500
Other	1,318	-	1,318	2,704
	<u>19,275</u>	<u>35,617</u>	<u>54,892</u>	<u>62,732</u>

The Charity benefits greatly from the involvement and enthusiastic support of many of its many volunteers. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

The Charity is reliant on a team of volunteers, who give their time, passion and enthusiasm to take children on tours of the safety village and to support the Centre in other ways. This year they gave at least 5,000 hours of their time because they care about what the Charity does, want to give something back and for social reasons. The Trustees are very grateful for the support the volunteers give.

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

3. Analysis of expenditure on charitable activities

Expenditure on Charitable Activities	2020	2020	2020	2019
	Unrestricte d £	Restricted £	Total £	Total £
Salaries	149,168	19,851	169,019	176,454
Staff pension	2,761	310	3,071	2,722
Property costs	17,568	1,973	19,541	24,938
Printing, postage and stationery	899	2,079	2,978	3,079
Depreciation	1,916	10,850	12,766	16,840
Repairs and maintenance	5,623	631	6,254	4,476
Miscellaneous costs	103	3,870	3,973	8,586
Travelling and subsistence	(554)	3,504	2,950	6,463
Telephone	2,753	309	3,062	2,766
Legal and professional	49	6	55	1,717
Insurance	2,462	277	2,739	3,093
Software expenses	4,638	521	5,159	6,016
Course costs	7,929	9,463	17,392	18,416
Volunteer costs	5,765	885	6,650	15,912
Other general costs	1,296	145	1,441	538

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

	<u>202,376</u>	<u>54,674</u>	<u>257,050</u>	<u>292,016</u>
Governance costs				
Accountancy	2,863	322	3,185	1,307
Auditor's remuneration	4,276	480	4,756	3,500
	<u>7,139</u>	<u>802</u>	<u>7,941</u>	<u>4,807</u>
Total expenditure	<u>209,515</u>	<u>55,476</u>	<u>264,991</u>	<u>296,823</u>

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

4. Trustees' remuneration

None of the Trustees nor any of the business interests with which they are concerned, received any remuneration nor any reimbursements for expenses.

Indemnity insurance has been provided during the year for the Trustees' liability. The cost of this insurance is included in the total insurance premium of £2,739 (2019: £3,093).

5. Employee information

Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Employees	<u> </u>	<u>9</u>
	2020 £	2019 £
Wages and salaries	155,746	164,241
Social security costs	13,275	12,213
Pension costs	3,071	2,722
	<u>172,092</u>	<u>179,176</u>

There were no employees earning over £60,000 per annum. (2019: none over £60,000)

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

6. Tangible fixed assets

	Long leasehold land and buildings £	Office equipme nt £	Fixtures & fittings £	Scenario equipme nt £	Total £
Cost					
At 1 October 2019	442,148	57,538	63,020	81,543	644,249
Additions	-	-	1,554	-	1,554
Disposals	-	-	-	-	-
At 30 September 2020	<u>442,148</u>	<u>57,538</u>	<u>64,574</u>	<u>81,543</u>	<u>645,803</u>
Depreciation					
At 1 October 2019	219,770	55,872	58,249	81,049	414,940
On disposals	-	-	-	-	-
Charge for the year	9,636	699	1,937	494	12,766
At 30 September 2020	<u>229,406</u>	<u>56,571</u>	<u>60,186</u>	<u>81,543</u>	<u>427,706</u>
Net Book Value at 30 September 2020	<u>212,742</u>	<u>967</u>	<u>4,388</u>	<u>-</u>	<u>218,097</u>
Net Book Value at 30 September 2019	<u>222,378</u>	<u>1,666</u>	<u>4,771</u>	<u>494</u>	<u>229,309</u>

7. Taxation

SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020

The company has received confirmation from the Inland Revenue that it is entitled to exemption from income tax under Section 505 Income and Corporation Taxes Act 1988 as it is established for charitable purposes.

8. Debtors

	2020	2019
	£	£
Trade debtors	24,981	34,958
Prepayments and accrued income	1,666	4,509
Other debtors	4,392	-
	<u>31,039</u>	<u>39,467</u>

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

9. Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	10,335	6,112
Deferred income	135,842	105,763
Accruals	5,515	9,138
Other creditors	16,714	9,379
	<u>168,406</u>	<u>130,392</u>

10. Reconciliation of accumulated funds

	Unrestrict ed General Funds £	Unrestrict ed Designate d Funds £	Restrict ed Funds £	Total Funds £
Balance at 1 October 2019	145,857	-	80,622	226,479
Movement in period	(76,834)	-	28,538	(48,246)
Transfer between funds	9,271	-	(9,271)	-
Balance at 30 September 2020	<u>78,294</u>	<u>-</u>	<u>99,939</u>	<u>178,233</u>

The designated funds have been transferred to unrestricted general funds during the year.

10a. Allocation of Charity Net Assets

The net assets are held under various fund as follows:

	Fixed assets £	Net Current Liabilitie s £	2020 Total £	2019 £
Unrestricted General Fund	191,420	(113,126)	78,294	145,857
Unrestricted Designated Fund	-	-	-	-
Restricted Fund	26,677	73,262	99,939	80,622
	<u>218,097</u>	<u>(39,864)</u>	<u>178,233</u>	<u>226,479</u>

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

10b. Analysis of movements in restricted funds

	Balance at 1 October 2019	Income	Expenditu re	Funds at 30 September 2020
	£	£	£	£
Fixed asset funds	37,527	-	9,561	27,966
Gas donation	1,840	-	1,123	717
Accident & Injuries Prevention Programme	1,745	-	-	1,745
CAF- Workbooks	-	2,500	2,500	-
Rotary Club	12,300	7,000	1,380	17,920
Swimathon				
Co-op Local	1,909	-	-	1,909
Community Fund				
Tesco - Bags of Help	1,778	-	1,778	-
Bucks Fire & Rescue	-	26,117	26,117	-
Travel Expenses				
Santander	9,271		9,271	-
Sponsorship				
LLAL Funding	-	1,903	1,903	-
Thames Valley Police - Cyber Crime	-	3,800	1,186	2,614
Wixamtree	-	8,400	-	8,400
Thames Valley Police- Knife Crime	-	21,300	-	21,300
Gas Safe	14,252	13,044	9,928	17,368
Other	-		-	-
	<u>80,622</u>	<u>84,064</u>	<u>64,747</u>	<u>99,939</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

10b. Analysis of movements in restricted funds (cont'd)

Name of restricted fund	Description, nature and purposes of the fund
Fixed asset funds	To provide leasehold and other equipment to create the learning scenarios in Hazard Alley.
Gas donation	To deliver gas safety messages to primary school aged children and families in Beds, Bucks, Herts and Northants.
Accident & Injuries Prevention Programme	To develop and implement a programme to reduce accidents in the population of under five year olds in Milton Keynes.
Rotary Club Swimathon	To purchase marketing and business development support to assist with the generation of long term sources of income.
Co-op Local Community Fund	To pilot a family safety learning programme that includes internet safety workshops & first aid training
Aviva Community Fund	To provide online safety courses to children
Bucks Fire & Rescue	To continue to provide fire safety courses and to be used against expenses incurred.
Tesco - Bags of Help	To provide support for the Hazard Alley Roadshow
LLAL Funding	To support visits to the safety Centre by children in schools in Luton.
Santander Sponsorship	To provide support for the annual Hazard Alley Open Day as well as other support costs to be approved by Santander
Thames Valley Police - Cyber Crime	To provide funding for 90 internet safety classroom sessions to children in Years 2-6.
Thames Valley Police - Knife Crime	To provide funding for Knife safety classroom sessions to children In Year 5.
Wixamtree	To provide funding for internet safety lessons to children in Luton and Bedfordshire schools.

Prior year movement

	Balance at	Income	Expenditure	Funds at
	1 October 2018			30 September 2019
	£	£	£	£
Fixed asset funds	43,803	800	7,076	37,527
Gas donation	1,840	-	-	1,840
Accident & Injuries Prevention Programme	1,745	-	-	1,745
Rotary Club Swimathon	1,900	14,000	3,600	12,300
Co-op Local Community Fund	-	1,987	78	1,909
Aviva Community Fund	-	500	500	-
Tesco - Bags of Help	-	2,362	584	1,778
Bucks Fire & Rescue Agreement and Travel Expenses	-	14,034	14,034	-
Santander Sponsorship	-	12,500	3,229	9,271
LLAL Funding	-	4,923	4,923	-
Thames Valley Police -	-	6,000	6,000	-

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

Cyber Crime				
Wixamtree	-	7,000	7,000	-
Gas Safe		27,100	12,848	14,252
Other	-	400	400	-
	<u>49,288</u>	<u>91,606</u>	<u>60,272</u>	<u>80,622</u>

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

11. Capital commitments

There were no capital commitments contracted for at the end of the balance sheet date.

12. Guarantee

The liability of each member is limited. The trustees are members of the company and each one undertakes to contribute £1 to the assets of the company in the event of it being wound up while he is a member or within one year after he ceases to be a member.

	Unrestricted funds	Restricted funds	Total 2019
	£	£	£
<u>Income</u>			
Donations	16,549	46,183	62,732
Charitable activities	131,373	45,423	176,796
Other trading activities	8,902	-	8,902
Investments	501	-	501
Other income	2,035	-	2,035
Total income	<u>159,360</u>	<u>91,606</u>	<u>250,966</u>
<u>Expenditure</u>			
Raising funds	3,282	-	3,282
Charitable activities	236,551	60,272	296,823
Total expenditure	<u>239,833</u>	<u>60,272</u>	<u>300,105</u>
Net Expenditure	(80,473)	31,334	(49,139)
Net movement in funds	<u>(80,473)</u>	<u>31,334</u>	<u>(49,139)</u>
Fund balances brought forward at 1 October 2018	<u>226,330</u>	<u>49,288</u>	<u>275,618</u>
Fund balances carried forward at 30 September 2019	<u>145,857</u>	<u>80,622</u>	<u>226,479</u>

13. Related parties

There were no transactions with related parties in the year.

14. Comparative statement of financial activities

**SAFETY CENTRE (HAZARD ALLEY) LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

15. Operating lease commitments

	2020	2019
	£	£
Less than one year	2,986	2,986
Between one and five years	3,619	5,895
	<u>6,605</u>	<u>8,881</u>