

BEBINGTON DISTRICT SCOUT COUNCIL

REGISTERED CHARITY NUMBER: 1018802

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2024

**BEBINGTON DISTRICT SCOUT COUNCIL
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FOR THE YEAR ENDED 31 MARCH 2024**

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BEBINGTON DISTRICT SCOUT COUNCIL
CHARITY INFORMATION
For the year ended 31 March 2024

Charity Name

Bebington District Scout Council

Registered Charity Number

1018802

Address

C/o 509 Old Chester Road
Birkenhead
Wirral
CH42 4NG

Trustees as at 31 March 2024

Chris Gerrard	Lead Volunteer
Richard Matthias	District Chair
Melanie Lott	District Secretary
Gareth Roberts	District Treasurer
Keith Fewtrell	District Explorer Scout Commissioner
James Elias	District Scout Network Commissioner
Daniel Currums	
Lynn Donnelly	
Tony Edge	
Gareth Jones	
Michael Lancefield	
Nicola Morris	

Bankers

HSBC UK plc
31 The Pyramids
Grange Road
Birkenhead
Wirral
CH41 2ZL

Independent Examiner

Counting for Communities Ltd
16 Holmwood Drive
Liverpool L37 1PQ

BEBINGTON DISTRICT SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT
For the year ended 31 March 2024

The Trustees present their report and the accounts for the year ended 31 March 2024. The accounts have been prepared in accordance with the charity's governing document and with current statutory requirements.

The accounts have been prepared on a receipts and payments basis.

Governing document

The Scout Association (the Association), including Bebington District Scout Council (Bebington Scouts), exists by authority of a Royal Charter, granted by King George V in 1912 and supplemented by further Charters granted by King George VI and Queen Elizabeth II. These Charters give authority to the Bye Laws of the Association, which are approved by His Majesty's Privy Council. The Bye Laws, in turn, authorise the making of rules for the regulation of the Association's affairs. The Rules are laid out in the Association's Policy, Organisation and Rules (POR).

Background & Objectives

The Charity is well established having been founded in 1948 and, following major initiatives, continues to grow in numbers and provides a challenging programme of everyday adventure, leading to the development of skills for life and good citizenship amongst its youth membership, aged 4 to 25 years. Through the support of dedicated and well-trained adult leadership, members achieve self-confidence, an understanding of international matters, a sense of community and respect for others as well as themselves.

The Trustee Board have the powers to raise funds through subscription and other methods to support the work of the Scout Council. The Trustee Board are fully aware of their responsibilities for the stewardship of the District assets. This is achieved through frequent meetings and the monitoring of regular financial reports.

In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our Trustee meetings.

Management and Governance Arrangements

The Trustee Board consists of ex-officio members, elected members, members nominated by the Lead Volunteer, including young members aged between 18 and 25 years. The Trustee Board meets at least five times per annum. Sufficient time is given to ensure that business is properly managed.

The Trustee Board uses its powers to create sub-committees and these are supported by Trustees and co-opted members. These sub-committees meet as appropriate and report to the Trustee Board.

Organisation & Decision Making

The Trustee Board exists to support the work of the Lead Volunteer and their team and to provide governance of the charity. Overall governance, financial and legal responsibility rests with the Trustee Board of Bebington District Scout Council. The Trustees are under the Chairmanship of Richard Matthias and they are supported and advised by sub-committees as required.

Organisation & Decision Making

The Trustee Board exists to support the work of the Lead Volunteer and their team and to provide governance of the charity. Overall governance, financial and legal responsibility rests with the Trustee Board of Bebington District Scout Council. The Trustees are under the Chairmanship of Richard Matthias and they are supported and advised by sub-committees as required.

Risk & Internal Control

The Trustee Board has identified the major risks to which they believe the District is exposed to and systems are in hand to mitigate against them:

- Damage to buildings, property and equipment. The District has buildings and contents insurance in place to mitigate against permanent loss;
- Injury to leaders, helpers, supporters and members. The District, through membership fees payable to Merseyside County Scout Council, contribute to The Scout Association's national accident insurance policy, backed up by additional insurances to increase benefits, if appropriate;
- Risk Assessments are undertaken before all activities and a set of Operating Procedures are in place which are subject to regular monitoring and review;
- The District holds reserves to ensure the continuance of activities should there be a major income shortfall. Membership fees are reviewed annually;
- Ongoing support is given to the recruitment and retention of both leaders and youth members. Any reductions in membership to an unacceptable level would result in contraction, consolidation and closures.

Investment Powers

Powers of investment are conferred upon The Scout Association by its Royal Charter and limit the manner in which funds may be invested. Any investments held must be registered in such a way as to show that they are held on trust for the Charity and that they are not the private property of individuals including those appointed as Trustees.

The Trustee Board ensures that as much of the Charity's investments as possible are held in vehicles with FSCS (Financial Services Compensation Scheme) protection in order to protect the Charity's assets.

Reserves

The Trustee Board's policy is to hold sufficient funds to continue the charitable activities of the District. The Trustees consider that it should hold a sum equivalent to 12 months costs (adjusted to remove the effects of non-recurring items), circa £12,000 in unrestricted funds. In addition, the Trustee Board has designated funds to certain projects to assist with the running of the District or to progress the aims of the Charity. These include funds designated to capital projects.

Fund accounting

Unrestricted funds - can be used in accordance with the charitable objectives at the discretion of the Trustee Board.

Restricted funds - can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds – are unrestricted funds set aside by the Trustee Board for specific purposes or projects.

On behalf of the Trustee Board:

.....
Gareth Roberts - District Treasurer

.....
Date

**INDEPENDENT EXAMINATION TO THE TRUSTEES OF BEBINGTON DISTRICT SCOUT COUNCIL
FOR THE YEAR ENDED 31 MARCH 2024**

I report on the accounts for the year ended 31 March 2024 set out on pages 6 and 7.

Responsibilities and basis of report.

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name: Stephen Leonard
Professional qualifications: BA, FCCA
Counting For Communities Ltd
16 Holmwood Drive, Liverpool, L37 1PQ

BEBINGTON DISTRICT SCOUT COUNCIL
RECEIPTS AND PAYMENTS
For the year ended 31 March 2024

	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Designated Funds £	2024 Total Funds £	2023 Total Funds £
<u>Receipts</u>					
Membership Subscriptions	29,662.50	-	-	29,662.50	28,749.00
Investment Income / Bank Interest	774.26	-	-	774.26	270.89
District Income	1,016.40	-	-	1,016.40	7,847.12
Jamboree fundraising	1,077.98	-	-	1,077.98	10,733.99
Sundries & Hire fees	698.56	-	-	698.56	5,460.00
Scouts Wirral	-	3,523.00	-	3,523.00	-
	<u>33,229.70</u>	<u>3,523.00</u>	<u>-</u>	<u>36,752.70</u>	<u>53,061.00</u>
<u>Payments</u>					
Membership Subscriptions	25,080.58	-	-	25,080.58	22,778.68
Insurance	547.83	-	-	547.83	515.50
Cleaning	2,294.00	-	-	2,294.00	1,704.00
Building Maintenance & Equipment	-	-	-	-	441.76
District Camp & activities	12,403.86	-	-	12,403.86	10,339.91
Sundries & running costs	394.79	-	-	394.79	950.42
District Commissioner Expenses	-	-	-	-	12.90
Beavers, Cubs & Scouts Sundries	1,171.87	-	-	1,171.87	569.01
Jamboree Expenses	2,351.70	-	-	2,351.70	9,510.80
Training	83.54	-	-	83.54	218.90
District Headquarters refurbishment	-	-	-	-	2,113.57
Scouts Wirral	-	4,099.17	-	4,099.17	47,812.54
	<u>44,328.17</u>	<u>4,099.17</u>	<u>-</u>	<u>48,427.34</u>	<u>96,967.99</u>
Excess Receipts / (Payments)	(11,098.47)	(576.17)	-	(11,674.64)	(43,906.99)
Transfers between funds	-	-	-	-	-
Funds at start of year	62,754.78	2,187.46	-	64,942.24	108,849.23
Funds at end of year	<u>51,656.31</u>	<u>1,611.29</u>	<u>-</u>	<u>53,267.60</u>	<u>64,942.24</u>

BEBINGTON DISTRICT SCOUT COUNCIL
STATEMENT OF ASSETS AND LIABILITIES
At 31 March 2024

Statement of Assets & Liabilities

	2024	2024	2024	2024	2023
	Unrestricted	Restricted	Designated	Total	Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
<u>Bank Accounts</u>					
HSBC Community	1,306.24	-	-	1,306.24	3,189.75
HSBC Deposit	31,388.71	1,611.29	-	33,000.00	43,000.00
Virgin Money Deposit	16,919.16	-	-	16,919.16	16,752.48
HSBC Deposit - Scouts Wirral	42.19	-	-	42.19	-
Santander Saver	0.01	-	-	0.01	0.01
	<u>49,656.31</u>	<u>1,611.29</u>	<u>-</u>	<u>51,267.60</u>	<u>62,942.24</u>
<u>Loans to 12th Bebington Scouts</u>					
Gross Loans	8,229.80	-	-	8,229.80	8,229.80
Repayments	6,229.80	-	-	6,229.80	6,229.80
Balance due to District Council	<u>2,000.00</u>	<u>-</u>	<u>-</u>	<u>2,000.00</u>	<u>2,000.00</u>
TOTAL ASSETS	<u><u>51,656.31</u></u>	<u><u>1,611.29</u></u>	<u><u>-</u></u>	<u><u>53,267.60</u></u>	<u><u>64,942.24</u></u>
Funds at start of year	62,754.78	2,187.46	-	64,942.24	108,849.23
Transfers between funds	-	-	-	-	-
Excess yearly Receipts/(Payments)	<u>(11,098.47)</u>	<u>(576.17)</u>	<u>-</u>	<u>(11,674.64)</u>	<u>(43,906.99)</u>
FUNDS AT END OF YEAR	<u><u>51,656.31</u></u>	<u><u>1,611.29</u></u>	<u><u>-</u></u>	<u><u>53,267.60</u></u>	<u><u>64,942.24</u></u>

The financial statements were approved by the Trustee Board and signed on its behalf by:

.....
Gareth Roberts
District Treasurer

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Date