

LEIGH-ON-SEA LIONS CLUB CHARITY TRUST FUND
Registered Charity Number 1018796

FINANCIAL STATEMENT FOR THE YEAR
01 JULY 2020 - 30 JUNE 2021



Signed:-

President 2020-2021:-

Tim Watts: _____

Secretary 2020-2021:-

Elizabeth Palmer: _____

Treasurer 2020-2021:-

Deborah Jones: _____

Dated:- 31st December 2021

Legal and Administrative Details

Charity Number 1018796

Trustees

Club President 2020-21	Tim Watts	Elected Trustee	David Large
Club Secretary 2020-21	Elizabeth Palmer	Elected Trustee (Secretary)	George Harris
Club Treasurer 2020-21	Deborah Jones	Elected Trustee (Chair)	Rex Palmer

Principal addresses 2020-21

Registered Charity Address

17 The Parkway
Canvey Island
Essex
SS8 0AA

Club Secretary

18 Glebelands
South Benfleet
Essex
SS7 4LT

Bankers

National Westminster Bank PLC
54 High Street
Rayleigh
Essex
SS6 7EW

Report of the Trustees

The Trustees present their report and the financial statement for the year ended 30 June 2021.

Trustees' Responsibilities

Law applicable in England and Wales requires Trustees to prepare each financial year a statement giving a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements, The Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are responsible and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departure disclosed and explained in the financial statements, and
- Prepare the financial statements on the ongoing concern basis unless it is appropriate to assume that they charity will continue its activities.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Constitution and Objects

The Leigh-on-Sea Lions Charitable Trust fund (*hereafter "the Trust"*) is a registered charity no 101879. The Trust is constituted by a deed dated 4th November 1992.

The objects of the Trust are to apply the funds held for any charitable purpose according to the charity laws of England and Wales, whether for the benefit of any individual or group or for the benefit of any other organisation established for charitable purposes. This includes donations to charitable organisations connected to Lions Clubs International.

LEIGH-ON-SEA LIONS CLUB - FINANCIAL STATEMENT - YEAR ENDING 30 JUNE 2021

The Trust is associated with the Lions Club of Leigh-on-Sea, which falls under the jurisdiction of District 105CE, itself under the governance of Multiple District 105 of Lions Clubs International. The Trust receives funds from the Club as well as from elsewhere. The Trustees 2020-21 are all members of the Lions Club of Leigh-on-Sea.

Regarding day-to-day operations, it is the associated Lions Club members who vote to approve proposals for the distribution of charitable funds, and a quorum of Club members must be present at any such vote. However, the Club constitution stipulates that at least 2 Trustees must also be present for this to be valid. Furthermore, the Trustees may veto any proposal they feel inappropriate, regardless of the vote by the Club: this has never occurred but remains a safeguard.

Risk Management

The Trustees have examined the major strategic and operational risks and confirm that systems are in place to minimise these. Regular financial reports are presented to the Trustees and Club, and a board comprising the Trustees and Club Directors meet at least quarterly to discuss Trust and Club matters, and at short notice should there be a specific concern.

The Trustees take advice from officers appointed to Lions District 105CE to ensure compliance with legislation concerning Health and Safety and the protection of Vulnerable Persons. The Trustees also keep their insurance policies under review and take advice from Lions' Insurance Advisors.

Impacts of the COVID pandemic

In an unprecedented year, the Trustees feel something more than a footnote is required here.

The pandemic was declared more than halfway through the Lions' Year 2019/20. There was a clear shift in focus both in activities and donations as a result – and a concern for the Trust's charitable income. This set the tone for 2020/21.

Leigh Lions were amongst the first in the Borough to offer help to Southend Council in its emergency planning, primarily aimed at helping those most in need through new foodbank hubs, packing and delivering food parcels to "regular" foodbank users and the many homeless people placed in temporary accommodation. We additionally undertook shopping and prescription runs for self-isolating individuals without a family or friendship network able to offer support. Later, as the COVID vaccines were delivered, we assisted on a regular basis at vaccination centres. We worked independently and alongside other voluntary organisations.

However, each lockdown brought more challenges.

With our charity shop closed and all events cancelled, we not only lost income but, for our Club members and shop volunteers, they lost activities that were financially significant to the Trust and socially important to them. With many Club members themselves aged 70+, many were obliged, or chose to self-isolate, further restricting our ability to serve the community. To counter this

- The Trustees, Board and Club quickly took to using the Zoom application, so not a single meeting was missed. This not only meant we could continue with business decisions and conduct proper scrutiny, but it provided a regular opportunity to socialise, albeit remotely: a valuable boost to people's mental well-being.
- We recruited non-Lion volunteers to help with service in the community. This forged long-lasting relationships which continue into 2021/22, with some volunteers expressing a wish to join Lions.

Early in the year (July) the Trustees & Club considered restricting the value of financial donations while the shop remained closed but decided against as our account balance was healthy, and we felt the immediate need in the community was too great. We undertook to review later.

Fortunately, the financial position improved when the Government introduced several more business support grants for which the Trust qualified*. At this point the Trustees and Board decided to set aside £10,000 for new shop premises as there was continuing uncertainty around our security of tenure at the present location. With our shop generating £50K-£60K per annum, the Trustees felt this a prudential measure.

*The appropriate proportion of these grants was donated to Castle Point Lions Club & Eastwood Lions Clubs, dependent on their work in the charity shop.

LEIGH-ON-SEA LIONS CLUB - FINANCIAL STATEMENT - YEAR ENDING 30 JUNE 2021

Financial Review

As stated, in having our charity shop we were able to apply successfully for COVID business support grants: these greatly boosted Trust funds (see notes) and thus enabled us to continue to help many individuals and charitable organisations, especially those serving the homeless or those on low income .

Overall, an income of £69,029.80 was received across the year. Whilst this figure is down on the previous year by almost £30,000 the Trustees were delighted with the amount generated as it still enabled support to be provided to those most in need at a particularly difficult time for our community. Bank interest of £4.53 was received on the main reserve (deposit) account.

Awards & donations totalled £51,694.33, only slightly down on the previous year (£66,000 approximately). Details of these donations are set out in the notes to the accounts. However, these figures take no account of the hundreds of hours of service given by Lions Club members, including Trustees e.g. supporting COVID vaccination centres, shopping, transport to appointments and so forth, which became our key focus during the pandemic.

Additionally, we were granted a £1000 pre-paid card by the council to be spent exclusively on food for the town's foodbanks. There was an in-built expiry date on the card, and we managed to spend £962.36 in the time allowed: see note 3 under the Charitable Trust report (page 8).

Reserves Policy

The majority of charitable funds are held in an interest-bearing reserve account to ensure the Trustees can meet their responsibilities for contracted supplies and/or refund monies to participants if an event were to be cancelled or malpractice to be uncovered. Note, however, that all Lions Clubs have appropriate levels of insurance covering public, medical and employers' liabilities.

Where a donation has been agreed by the Trustees, this is shown as a commitment on the finance reports issued to Trustees and Club members before each business meeting (two per month).


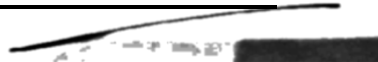
The Trustees do not consider any other reserves necessary as applications for donations are always considered in light of the funds available. To facilitate the rapid distribution of committed funds, a general Charity account is retained with a balance not exceeding £12,000.

31st December 2021

Approved by the Trustees on2021

Signed on behalf of the Trustees

George Harris :
Secretary of Trustees

LEIGH-ON-SEA LIONS CLUB - FINANCIAL STATEMENT - YEAR ENDING 30 JUNE 2021
INDEPENDENT EXAMINATION REPORT TO THE TRUSTEES OF LEIGH-ON-SEA
LIONS CLUB

I report on the financial statements of the Trust Fund for the year ended 30 June 2021 which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity Trustees are responsible for the preparation of the accounts. In accordance with section 144 (2) of the Charities Act 2011 (hereafter the 2011 Act), the Trustees deemed an independent examination to be sufficient.

The Trustees have a legal duty under the Act to appoint 'an independent person who is reasonably believed by the Trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts' and, accordingly, have requested my review.

My relevant experience is that I have a degree in accounting and finance and work as a qualified insolvency manager and as such regularly review the veracity of both formally prepared and management accounts to ensure a fair result to stakeholders in insolvency procedures. I hold position as treasurer for both 3rd Southchurch Scout Group and Southend Scout and Guide Gang Show.

As reviewer, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- State whether any particular matters have come to my attention.

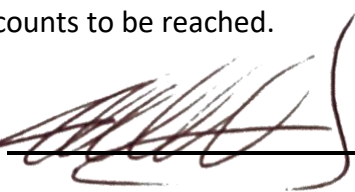
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the Club/Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.
- (2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Ian Goodhew: 

Dated :

30th December

2021

Charitable Trust Accounts

Receipts and Payments

Period 1st July 2020 to 30th June 2021

Incoming Resources

Notes

Fund Raising - Leigh on Sea

Event Cash Used		£0.00
Cash Collected		£819.00
Shop Takings		£33,141.02
Shop Takings Castle Point		£3,958.72
Shop Takings Eastwood		£1,338.67
Duck Race		£0.00
Leigh Regatta		£0.00
Leigh Lights		£0.00
PayPal Tfrs		£2,000.00
eBay Credits		£1,296.57
BBQ Income		£0.00
Misc. Donations received / other	1	£25,105.00
Castle Point Shop Costs		£425.00
Eastwood Shop Costs		£100.00
PayPal Monies		£845.82
Bank Interest Received		£4.53
Total		£69,034.33

Payments (Donations)

Donations	£46,396.94	2
Donations to Castle Point re Shop Takings	£3,958.72	
Donations to Eastwood re Shop Takings	£1,338.67	

Expenses

Shop Costs	£5,960.42	
Event costs and misc. expenses	£5,239.82	
Total	£62,894.57	-£62,894.57
Net Movement in Funds		£6,139.76
Fund Balances Brought Forward		£50,667.45
Fund Balances Carried Forward		£56,807.21

Notes

1. Misc. donations inc. Covid Grants based on shop rateable value

£17,500.00

Business Support Awarded 26/11/2020 £2,000

Business Support Awarded 10/02/2021 £10,142

Business Support Awarded 16/3/2021 £3,143

RESTART Grant Awarded 06/05/2021 £4,000

Castle Point Lions received £2,028.50 of these grants. They returned to the shop between lockdowns "as usual"

Eastwood Lions received £500 only as they did not wish to return until April 2021

2. Donations Leigh-on-Sea

2nd Southchurch Scout Group	£	200.00
Alzheimer's Society	£	200.00
Amy May Trust (The)	£	100.00
Billericay Lions (charity raffle)	£	200.00
Castle Point Lions (charity raffle)	£	450.00
Castle Pt Social Car Scheme	£	1,000.00
Cats Protection [Southend & District Branch]	£	50.00
Chelmsford Lions re Chelmsford Community Transport scheme (charity raffle)	£	200.00
Children in Need	£	1,000.00
CLIC Sargent Cancer Care for Children	£	500.00
Crohn's & Colitis UK	£	250.00
District Governor's Partner's Appeal (Diabetes)	£	1,500.00
East Anglian Air Ambulance	£	250.00
East of England Ambulance NHS Trust Charitable Fund (First Responders L-o-S)	£	200.00
Defib Leigh Road - pads	£	95.99
Endeavour Trust (Leigh-on-Sea)	£	100.00
Essex & Herts Air Ambulance	£	350.00
Fair Havens Hospice	£	300.00
Family Action (Bibs & Bobs)	£	350.00
Florence Evening Lions Club (USA - charity raffle)	£	200.00
Foodbank Fresh Food (Southend Foodbank Covid support)	£	2,582.14
Friends of Leigh Library Gardens	£	1,964.00
HARP Homeless Action Resource Project	£	5,000.00
JDRF Juvenile Diabetes Research Foundation	£	265.00
Kirkham & Fylde Lions (charity raffle)	£	250.00
Lions MD105 Peace Poster	£	15.95
*LCIF Croatia [earthquake]	£	530.00
*LCIF India [Covid]	£	1,250.00
*LCIF (undesignated)	£	2,470.00
Lions Brain Tumour Research Project	£	2,740.00
Little Havens Hospice	£	560.00
MacMillan Cancer Support	£	1,300.00

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Marie Curie Cancer Care	£	860.00
Message in a Wallet	£	13.00
Motor Neurone Disease Association	£	500.00
New Century Lions Club (charity raffle)	£	250.00
North Street school Xmas baskets for needy families	£	267.60
Prost8 UK	£	500.00
Prostate Cancer UK	£	500.00
PTSD Resolution Ltd	£	650.00
St. Alban's, Westcliff - café/disabled access wc	£	500.00
St. Vincent de Paul (SVP): set up of soup kitchen hub	£	1,600.00
Southend Assoc. Voluntary Services	£	200.00
SBC Make Southend Sparkle - Blenheim Roundabout	£	1,500.00
Southend Council young carers	£	499.00
Southend YMCA	£	560.00
Serving the Homeless	£	100.00
Southend Hospital Charity	£	2,400.00
Southend Lions (for RNLI infrared camera)	£	1,074.00
Southend Social Services: items bought for clients	£	203.00
Teesdale District Lions (charity raffle)	£	200.00
The Hygiene Bank	£	750.00
The Royal British Legion	£	518.50
The Salvation Army	£	1,100.00
The Storehouse	£	1,293.41
Toilet Twinning	£	480.00
Urgent Community Response Team [UCRT - NHS]	£	456.24
WaterAid (MD Project)	£	500.00
Wheelchair - Lifestyle & Mobility re lady at Adams Elm	£	1,816.99
Wild Tribe Heroes Books (inc. postage)	£	139.92
Young Carers	£	542.20
Total	£	46,396.94

*LCIF = Lions Clubs International Foundation

3. Southend Council Shared Space Pre-paid card

	Initial credit	£1,000.00
Date	Shop	Value
24/05/2021	Morrison's	£257.50
24/05/2021	Farmfoods	£246.32
25/05/2021	ASDA	£458.54
	TOTAL	<u>£962.36</u>
	Balance at card expiry	<u>£37.64</u>

Not in the Charitable Trust funds

Balance Sheet

Period 1st July 2020 to 30th June 2021

Current Assets

Cash at Bank and in hand

Leigh-on-Sea £ 56,807.21

Net Current Assets

£ 56,807.21

Funds

General Fund

£ 56,807.21

Approved by the trustees on the 31st December 2021 and signed on their behalf by

Rex Palmer :
Chairman of Trustees



Deborah Jones :
Treasurer



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