

Trustees' Annual Report

For the period

From (start date) 0 1 0 1 2 4 to end date 3 1 1 2 2 4

Section A

Reference and administration details

Charity name

BRAMSHILL SCOUT DISTRICT

Other names the charity is known by

Registered charity number (if any)

1 0 1 8 7 6 8

HQ registration number

Charity's principal address

30 Hazel Coppice

Hook

Postcode R G 27 9 R H

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	PAUL CLUETT	CHAIR	
2	FIONA MOSELEY	TREASURER	
3	ANDREW SNOWBALL		
4	MATHEW NESSING		
5	MICHAEL DAWSON		
6	LEE COLINS		
7	RAY BUNCE		
8	IAN FRANKS		
9			
10	Paul Cluett		
11	Paul Cluett		
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Victoria Burns	8 Vaughan Close Hartley Wintney
		RG27 8GB

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

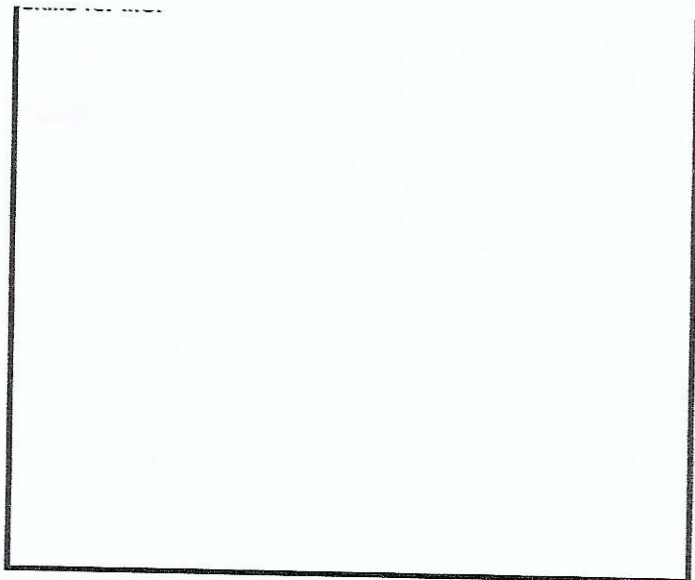
The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life



Section B	Structure, governance and management (continued)
	<p data-bbox="722 974 1402 1131">The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="722 1164 1402 1400">Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="722 1422 1402 1556">Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="722 1579 1402 1803">Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="722 1825 1402 2049">Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.</p>

Reduction or loss of members. The District provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise</p>
Summary of the main activities in relation to these objects	<p>In this period. We have met 3 times and have reviewed policies including payment systems. Had a very successful membership fee payment system this year with all paying on time. We have development a new Risk Management template and rolled this out to Groups. We have also encouraged and sponsored several District Events plus provided funds for the Recruitment team to go and try to secure more adult volunteers.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Our Vounteers have put in an incredible effort to the to get the Scout programme has delievered. This year the extra burden of the introduction of the new national Scout IT system has been managed albeit it with a level of frustration.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Bramshill District has run several District Events in 2024. The District has also helped the Groups run events by the provision of sensible cash flow support. We have also helped to position the 3rd Bramshill to apply to Hart for a grant to exend their HQ which was unsuccessful but the scheme has been extended and we have been asked to reapply. Just had confirmation that the 3rd willll receive £50k grant but need to meet the various conditions of the UK Prisperity Fund.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. Currently this is £8k of overall funds

Quantify and explain any designations


Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional

information, where relevant, about:	Investment Policy
• the charity's principal sources of funds (including any fundraising);	The Districts Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.
• how expenditure has supported the key objectives of the charity;	The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.
• investment policy and objectives;	

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees	
Signature(s)	
Full name(s)	Paul Cluett
Position (eg Secretary, Chair)	Chair
Date	2 7 0 4 Y 2 5

Bramshill Scout District Year End Accounts as at 31st December 2024

	2024	2023
Income		
Bank Interest	188.58	74.72
Events - Explorers & District	18,550.00	2284.7
Fundraising	1,246.35	
Membership Fees	36,644.80	37468.5
Uniform	335.5	
Income Sub total	56965.23	39827.92
Expense		
Activity Equipment	300	
Admin	1,058.92	
Badges	225.4	
Bank Fees	45	
Capitation paid to County	34,045.00	33592
Charity Donation	1,375.22	
Events - Explorers & District	19,075.95	2043.18
Hawley Lake Events	1,285.00	320
Licenses	223.66	203.88
Online Scout Manager Dashboard	1,181.00	1548
Refreshments	62.83	
Uniform	15.9	20
Expense Sub total	58893.88	37727.06
Account balances		
Bramshill Community Account	9,524.52	11641.75
Bramshill Business Premium Ac	12,725.13	12493.05
Total Bank Account Balance	22,249.65	24,134.80
Summary		
Account balance brought forward ***	24,178.30	22033.94
Total income	56,965.23	39827.92
Total expenditure	58,893.88	37727.06
Net income	-1,928.65	2100.86
Account balance carried forward	22,249.65	24134.8 ***
Other Monetary Assets		
Explorers Accounts	11508.28	6453.51
District Scout Shop Current Account ****	1555.35	1555.35
District Badge Shop Current Account ****		
Total Other Monetary Assets	13063.63	8008.86
Other Assets		
District Scout Shop Stock ****	6531.24	6531.24
Liabilities	0	0

The above Receipts & Payments Account and Statement of Assets & Liabilities were approved by the Trustees and signed on their behalf:

Name: _____

Signature: _____

Date: _____

Name: Paul Clement

Signature: [Signature]

Date: 13/6/25

***Note: Difference in Closing 23 and Opening 24 balances of £43.50 is interest paid in December 23 but not included in the 2023 accounts

****Note: District Scout Shop and Badge Shop accounts are still unavailable

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements to :
Keep accounting records in accordance with section 41 of the 1993 Act and prepare accounts which accord with the accounting records and comply with the accounting requirements of the act have not been met or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I do note that the unavailability of the District Scout Shop Account, District Badge Shop Current Account and the District Scout Shop Stock is now outdated by more than 1 year. I believe this matter to now have a potential material effect on the accounts. I highly recommend these accounts are updated and reconciled before the year ended 31.12.2025 to resolve the matter which could result in a failed examination next year.

Independent Examiner: Victoria Burns



Date: 11/06/2025

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