

MATFIELD VILLAGE HALL

England & Wales - Charity number 1017899

Details

Status Registered

Legal form Trust

Registered 1993-03-02

Register [View on the Charity Commission register](#)

Contact

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Foxhole Lane
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Kent
Kent
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Activities

Objects: THE PURPOSES OF CONSTRUCTING AND MAINTAINING A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF MATFIELD

Activities: Maintain Village Hall for the communal benefit of Matfield residents and surrounding Communities

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** IN PRACTICE THE PARISH OF MATFIELD
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£25,439	£29,032	-	-
2023-12-31	£24,359	£18,474	-	-
2022-12-31	£24,323	£33,073	-	-
2021-12-31	£37,860	£47,489	-	-
2020-12-31	£22,599	£10,557	-	-

Trustees

Name	Role	Appointed
Anthony David Richards	Chair	2022-02-24
Andrew Hawkes		2024-09-18
Anthony Cooper		2024-03-27
CHRISTINE KLEMPAU		2014-01-01
Clare Kember		2016-05-24
Heather Coombes		2019-11-20
Milton Charles Cartwright		2023-02-20
Nigel Cook		2024-01-17
Philip Bilney		2024-06-12
Tina Jayne Middleton		2020-10-21

MATFIELD VILLAGE HALL

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Accounts

Treasurer's full year 2024

2024 financials are summarised in the spread sheet sent with this note. In 2024 MVH spent more than it received by £3593. This is despite increased income. The main drivers for the increased expenditure were improvements and maintenance that had been carried over from previous years and dealing with the theft of the oil in the summer (examples of the improvements and maintenance are listed below). In 2024 the decision was made to maintain prices.

As at the year end the account balance in the current account includes an allowance for £300 paid in respect events due to take place in 2025. If one or more of those events were cancelled then all, or a portion of that £300 would need to be refunded and therefore deducted from the balance of the current account. At the time of writing the treasurer is not aware of any outstanding invoices for works in 2024 that have not been paid.

Regular income is down by about 10% compared to 2023. We have lost one regular client who has yet to be replaced and some hirers altered their hours. Occasional hires are well up (£7587 from £5000 in 2023) reflecting greater activity in August and the last quarter of 2024.

In 2024 we paid £2000 into the CCLA account in January and withdrew it in August to cover the improvement and maintenance costs incurred. So, it earned interest for 8 months.

Listed below are some of the improvements, repairs and maintenance paid for in 2024:

- Painting and decorating £1821.25
- Electrical work (including increased connectivity) £1527.47
- Fence repairs £2013
- Roof repairs £380
- Plumbing work £1249.40
- Increased security for the oil tank £934.38

Overall our income remains healthy (buoyed in part by the interest on deposits). Control of spending in 2025 will be key to maintaining healthy finances and allowing the current account balance time to recover.

Milton Cartwright

March 2025 Updated September 2025

Matfield Village Hall
Receipts and Payments account
full year 2024

2024

£

Income	
Hall Hire fees - regular users	14963
Occasional hires	7587
Interest on deposits	2883
Sundry	6
Total regular receipts	25439
Grants	0
Total receipts	25439
Expenditure	
Letting administration	2951
Caretaking	3018
Heating oil	2447
Electricity	852
Water	733
Insurance	1217
Repairs	3938
Maintenance	2745
Cleaning	6555
Regular outgoings	749
Miscellaneous	1248
Total regular payments	26453

Excess of regular income over regular payments	-1014
Improvements	2579
Total payments	29032
Excess of income over payments	-3593
Assets	
Bank	303
CCLA	9454
Nationwide	69863
Total	79620
Reconciliation	
Fund balance 1 January	83213
Excess of income over payments	-3593
Fund balance 31 Dec	79620

2023

£

16502 0.91

5000 1.52

1467

0

22969

1390

24359

1350

2090

2231

682

755

1144

214

605

5724

1041

858

16696 1.58

6273

1779

18474

5884

6786

8934

67495

83214

77329

5884

83213

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE MATFIELD VILLAGE HALL

I report on the accounts of the choir for the year ended 31 December 2024

Respective responsibilities of Trustees and Examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect

The requirements have not been met:

- a. to keep accounting records in accordance with Section 41 of the Act and
- b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

2. or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Ian Stuart McCreadie

Address: 7 Croft Way, Sevenoaks, Kent TN13 2JU

Date: 14 September 2025

MATFIELD VILLAGE HALL

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Accounts

Matfield Village Hall Chairmans Report

1st January 2021 - 31st December 2021

Coronavirus lockdown rules continued through the first quarter of this period and restricted what activities could take place at the hall. However, the outreach Post Office and health training were permitted to continue

Our February committee meeting had to be held remotely and the AGM was postponed until June when we could meet in person. Our two other meetings during this period took place in person also

Thanks to Roland, various Covid support grants were received as we will hear in his (Treasurers) report

These support grants, along with a KCC grant of £10,000.00 has enabled us to carry out our 'Energy efficiency programme' of replacing ceiling tiles in Main hall, insulating and LED lighting throughout the hall, as well as keeping the hall available when permitted

Tony Kember redecorated the stage floor, meeting room and corridor walls to a very good standard

The flooring to the last 2 of these areas was replaced

The rotting rear stage door was replaced with an aluminium type

Ongoing quotes were being sought for the main hall redecoration and the renovation of the floor

Lesley Mannington continued to act as our 'Covid Officer' interpreting rules as best they might apply to MVH

Towards the end of 2021 hall bookings were returning to normal, some regulars had not returned, but LM had attracted some new users

Hire fees were frozen at April 2020 prices for all of 2021

Various approaches had been received about using the hall as a Covid test centre and the like but upon investigation none of these were in the interests of MVH or its users

LM is now supervising the cleaning of the hall and this appears to be working well

We have engaged Ecosan to provide sanitary waste disposal from toilets

LM has been a great asset to MVH during a difficult year

Nora Koksall left the committee in June, LM has taken on the Roundabout advertising

Electric Vehicle charge points have been offered with a KCC grant but were not

.taken up due to feared congestion at busy parking times

The outreach Post Office has continued to operate , sometimes sporadically, but at
.least some kind of service has been provided to the community

;Niccy Marriott has continued to liase on B&MPC matters

.In particular upon the TWBC local plan review

In April 2021 an approach was received from James Chapman acting on behalf of Clarendon Homes, wishing to develop houses to the south of MVH including possible contributions of land and finance for a Parish Children's playground to the .North and an open green space to the West for MVH use

.From April to November representatives have met with JC, B&MPC and NPSG

On 1st November a letter was sent to JC outlining our principles on this matter, by
.31st December no reply had been received

;Secretary Clare Kember has put in much work on numerous topics including

,Accessibility Statement for our website, GDPR reviews, Health & Safety reviews

Financial reserves, Agendas & Minutes and day to day matters

We are most grateful to Clare for her professionalism and work in all areas she

.covers for MVH

Some way of honouring Enid Wells long service to the committee was being

.sought as she is unable to carry out the duties of a trustee

Treasurer Roland Niblett has also put in many hours keeping the accounts in order and trying to get Nat West bank to provide online banking which has been

.challenging, again we are most grateful to Roland

In the Autumn adverts were placed in Roundabout and on Social Media to recruit
.new trustee committee members

As a result we welcomed Andrew Hill, Aaron Moore and Tony Richards to the
.committee

They all have skills that should be of great help to the MVH Committee

I should like to thanks all Officers and Committee members for their help during
.this year 2021

.John Barsley, Chairman

Matfield Village Hall
Receipts and Payments account
Jan-Dec 2021

	2021	2020
	£	£
Income		
Hall Hire fees - regular users	8575	9441
Occasional hires	1642	1112
Interest on deposits	287	707
Sundry	307	6
Total regular receipts	10810	11265
Grants	27050	11334
Total receipts	37860	22599
Expenditure		
Letting administration	1450	750
Caretaking	1410	1058
Heating oil	1755	714
Electricity	756	670
Water	100	479
Insurance	1002	991
Repairs	88	300
Maintenance	1858	1161
Cleaning	3518	2844
Miscellaneous	643	671
Total regular payments	12581	9638

Excess of regular income over regular payments	-1770	1628
Improvements	34908	919
Total payments	47489	10557
Excess of income over payments	-9629	12043
Assets at 31 Dec		
Bank	14486	4402
CCLA	509	20508
Nationwide	71085	70799
Total	86080	95708
Reconciliation		
Fund balance 1 January	95708	83665
Excess of income over payments	-9629	12043
Fund balance 31 Dec	86080	95708

**Independent Examiner's Report on the Accounts for the year
ending 31st December 2021**

Report to the Trustees of Matfield Village Hall

Charity no. 1017899

Respective Responsibilities of the Trustees and of the Examiner

The Charity's Trustees consider that under section 43(2) of the Charities Act 1993 (the Act) an audit is not required for this year but that an independent examination is needed.

It is my responsibility to examine the accounts under Section 43 of the Act and to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7) of the Act.

Basis of the Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. It includes a review of the accounting records kept by the charity and a comparison of those records with the accounts as presented. It also includes consideration of any unusual items or disclosure in the accounts, seeking explanations from you as Trustees concerning any such matters. The procedures I have undertaken do not provide all the evidence that would be required for an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare accounts which accord with these records and comply with the accounting requirements of the Act, have not been met. In my opinion there is nothing to which attention should be drawn to enable a proper understanding of the accounts to be reached.

Simon Galwey



The Cottage, The Green

Date:

19/2/22

Matfield, Tonbridge, TN12 7LA