

WEAVING PRE-SCHOOL

England & Wales · Charity number 1017421

Details

Other names	WEAVING PRE SCHOOL, WEAVING PRE SCHOOL PLAYGROUP
Status	Registered
Legal form	Other
Registered	1993-02-17
Register	View on the Charity Commission register

Contact

Address	8 Wytherling Close Bearsted Maidstone ME14 4QB
Phone	07983538478
Email	weavingpreschool@hotmail.co.uk
Website	www.weavingpreschool.com

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Fundraising is organised by the committee and all fundraising money is spent on the children by way of additional equipment, funding trips, parties, extras such as birthday/easter/Christmas gifts

Classification

- **How:** Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE THE CATCHMENT AREA OF THE PLAYGROUP
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£134,707	£138,803	-	-
2024-05-31	£137,796	£135,855	-	-
2023-05-31	£139,708	£125,167	-	-
2022-05-31	£119,861	£122,958	-	-
2021-05-31	£120,896	£104,159	-	-

Trustees

Name	Role	Appointed
CLAIRE WHITTALL		2013-08-04
Chloe Leach		2024-09-01
LISA JANE COPE		2018-05-18
Taigh Lauren Moseley		2025-09-01

WEAVING PRE-SCHOOL

England & Wales - Charity number 1017421

Accounts

Managers Report AGM 2025

Welcome to all our attendees.

This year has been a challenging year due to a lower roll than previous years and more 2 year olds joining the setting. More and more of our parents are choosing to send their children once they are in receipt of the free funding entitlement – whether this is as a working parent or indeed the universal entitlement awarded to all 3 and 4 year olds. This funding is set at a level of £7.84 per hour for working parents of 2 year olds and £5.64 for all our 3 and 4 year olds regardless of whether it is a universal entitlement or working parent entitlement. This means that for all our older children, preschool run at a loss per hour set against the cost of our fees. Both these amounts take into consideration the fact that we employ a qualified teacher in the setting and this results in a nominal addition to the set level of funding. We continue to offer a maximum of 22 hours per week of the available 30 hours of the working parents entitlement. It is anticipated that in September the Working parents entitlement for 2 year olds will increase in line with the 3 and 4 year old entitlement to 30 hours per week. We have not applied to accommodate 9mth old children. We have had 2 children begin the year as FF2 children.

We continue to operate a 3-pod system with children joining either Red/yellow or blue pods when they commence with us. These pods are managed by 3 staff a piece and children spend an hour in each pod alongside their peers and staff members before moving as a group onto the next pod area. We have found this is a most successful way of managing the volume of children, the smaller pods offer a less overwhelming outlook on the setting for our less confident or anxious children. All the children have the opportunity to spend significant time in the outside areas throughout the academic year and activities can be fashioned to take full advantage of the outdoors. The staff have recorded that their relationships with their keyworker children are incredibly enhanced because of the concentrated time they spend with them in the smaller pods. The children themselves, have formed extremely strong bonds with their peers and their social skills have elevated. We recognised the importance of introducing all the children to larger group sessions, and also to ease them into the expectations of extended group play as will be accepted practise in schools, and they are able to mix freely between pods for a period over

the lunch sessions and playground time. Staff take responsibility for resourcing their areas during the course of a session ensuring that every child gets full access to the 7 areas of learning throughout their time at preschool. Play and resources also allow for in the moment planning and every child's interests can be catered for.

We had two members of staff leave our employment over the year, choosing to follow alternative career paths and we have had 2 new members join us. So an official welcome to Amy and Steph. Employing a new staff member always results in considerable outlay for the setting, with expenditure on DBS checks, uniform, First Aid and Safeguarding training. We are always extremely appreciative of staff members stepping up to cover shortfalls in ratios when other staff are off. Some of our staff had to renew their First aid training over the course of the year and new staff members have completed the necessary safeguarding training which is a statutory requirement. Zoe continues to retain responsibility for our SEN co-ordination and Jane is our designated Safeguarding Leader.

Our fundraising over the course of the year was so successful it allowed for some Capital expenditure purchases to further support the children's opportunity for learning. We purchased numerous second hand furniture for the setting, along with second hand play kitchen equipment, a new pop up gazebo and a huge new investment of our recently installed outside canopy in the garden. This new canopy is an addition to 2 existing canopies in the garden and ensure shade in the summer months and protection from the autumn and winter weather. As always much of our fundraising is used to provide the extra throughout the year such as birthday gifts, easter eggs, our Xmas party and our ever popular Fun Day entirely financed by the fundraising efforts over the year.

The fundraising over the year is predominantly reported by our Chair Sam and will be covered in detail by her in her report and to a lesser extent by me in my financial report which will follow. But all those who organised and arranged our fundraising events are to be applauded for their support and efforts in raising additional income for the setting over the course of the year. Additionally, of course, we thank all our families for their continued support with these fundraising events.

We form strong relationships with all our children and their families and when it comes to moving onto big school the transition can provide its own set of challenges for the staff and families alike. We pride ourselves on the strong links formed with our feeder schools and the entire transition process is made so much easier by these links. It is a statutory requirement that we support our children in their transition onto school and along with visits to the schools our children are afforded the opportunity to join us when the reception teachers visit the setting to see the children at work and play. We encourage the children to form closer interactions with their peers once we are given their class information. We are confident that all our children will continue to flourish in their new environments and rise to the challenges the coming months will bring to them and their families and look forward to hearing how they are doing in the future. But at the end of the academic year, it is an opportunity for us to thank you for allowing us to nurture your children, support their development and help educate them along the way.

This annual report is always an ideal opportunity for me to acknowledge the expertise and dedication of our staff members who work tirelessly throughout the year to ensure that your children are afforded every opportunity to make excellent progress along the Foundation stage of their education and support all of them to form strong relationships with their peers

Managers Financial Report July 25

Our intake over the year has remained steady but quieter than in previous years. The basic principle is clearly that children on roll equates to our main form of income and a lower roll means less income over the year, whilst our staffing levels and overheads remain consistent. With this in mind it was anticipated when setting the budget that we would probably have a deficit year compared to last years surplus. We faced yet another increase in NMW and these increases alongside the NI threshold increases have had a huge impact on our outgoings. I have always endeavoured to ensure that cutting staff hours is the very last resort and indeed to do so would majorly impact on our ability to operate the pod system. However should the Government have more NMW increases up their sleeve we may have no choice in the future. Additionally more staff members have joined the pension scheme which has increased the preschool's contributions – all of these

increases impact considerably on our wage bill over the course of the year and the budget for the coming year has had to reflect this. We are anticipating an increase in hall hire fees from September not least because of the increase in cost of living. With these larger outlays anticipated I recommend we increase our 3 hour session fee to £22 a session and increase in the extended lunch session to £10.00 for a two hour extended session.

Our fundraising was outstanding given the continued uncertainties and we raised £2303 over the year, once the fundraising costs were taken into consideration.. As mentioned previously this amount contributes to all the extras the preschool is able to offer our children.

As always, our accounts for the last year have been independently examined and found to be in excellent order yet again.

And now as ever onto plans for the coming year.

Our predicted intake for the coming year is positive, with more children joining us in the next academic year and fewer children leaving us this summer than last year. With this in mind, we plan on broadly maintaining our overall staffing levels as they are to begin the next academic year. We still maintain our commitment to our staff and will retain our above minimum staff to child ratios – this inspite of the changes to the government recommended ratios which allow for fewer staff for our two year olds. We will continue to apply our own restrictions to the number of 2 year olds in the setting at any one time in accordance with our Admission Policy. The training and development of our team is a continuing foundation stone of the preschool and as such provision is in place within the budget to continue this progression. We do not anticipate any additional funding such as grants from any sources so our maintenance programme within the group will not plan for any big expenditure, but rather focus on maintaining the resources and equipment currently on our inventory, enhancing and renewing where finance allows.

With regards to fundraising I think a realistic funding raising target is £2000 – this has, in the past, covered the additional extras for which it is intended. However, with some fresh faces on the committee and potentially some new fundraising ideas, it may well be that you easily exceed this amount, which would be marvellous!

We continue to have a superb team with our staff here, and our committee continues to develop and evolve, we are lucky to have such strong members who work hard to incorporate new ideas and make the most of old favourites. It is hoped that we will have new parents join our committee and bring along their own ideas for fundraising! A huge thank you to our chair Sam, who has agreed to stay on for one more year who has been a huge support to me and has lead the committee team from the front. as always a huge vote of thanks to those committee members and parents/grandparents who have supported Weaving Preschool over the last year and will continue to do so over the coming year.

Chair Report

AGM 2024/25

Wednesday 9th July 2025

Members present: Samantha King, Lisa Cope, Claire Whittall, Jane Stokey, Chloe Leach, Hannah Blackmore, Taigh Moseley, Kirsty Marcus, Cristina Pascal, Sarah Cleisham, Sarah Chittenden

We have had another great year fundraising for the Pre-school. Despite numbers being down on last year's (particularly at Christmas time which is traditionally our most lucrative period) we still managed to exceed our £2000 target and after deductions, raised a wonderful £2303.40. A huge thanks goes out to all the families that supported us, the pre-school staff and of course our committee members who have generously given up their time to attend meetings throughout the year.

Back in Term 6 of last academic year, our fundraising efforts financed our Family Fun Day. Although we experienced a torrential downpour on the day, a wonderful time was had by all with the carousel, donkey rides and children's entertainer. Fundraising efforts also supported our Sports Day and Graduation event, along with leavers gifts for the children.

In October, we put on our first Halloween Party. We aimed to sell 40 tickets at £5 each and when this sold out in the first week, a few extra spaces were created! There were additional stalls on the night which provided extra income including a tuck shop and spooky fete style stalls. All together we raised £274 and this is something we hope to repeat next year – making it even better now we've had our first trial run! Thank you to Hannah at Pumpkin Patch parties and her husband Dean for the balloons and disco.

December was a busy period for us with the raffle and Christmas party. Zoe helped the children to create beautiful baubles using their finger prints and staff assisted the children in making Snow Globe calendars which were later sold at the Christmas concert. Children also visited our Grotto and bought presents for the special grownups in their lives. All together we raised almost £800 over this period with only 42 children on roll. Children enjoyed a wonderful Christmas party on the last day of term which was paid for with our fundraising efforts.

As the year progressed we held another sponsored challenge “Magical Me” which was very well supported, raising almost £350. We held a Toy Sale, continued to sell uniform and celebrated World Book Day with a dress up week and a fabulous Bake Sale. There were also gift shops for Mother’s Day and Father’s Day- thank you to Lisa for letting us take over your office for the week! Left-Field Toys also continued to support us this year by donating toys and gifts for various events.

During The Easter holidays, we held our second fundraising party- our Easter Eggstravaganza, again selling over 40 tickets at £5 each. A big thank you goes to Taigh and Jane for providing the farm animals and beautiful baked goods for the event. We raised almost £400. A special thank you also goes to Lisa and her team, without them, it wouldn’t have been possible to hold either the Halloween or Easter party and we rely on them giving up their time for free to make these events happen and turn a profit.

Now that we have come to the end of another year, we are looking for another parent to join our committee as a trustee. **Taigh Moseley has put herself forward to join the committee and we will follow up with her over the next few days.**

Finally, I would like to personally thank everyone for their time and support this past year. It doesn’t go unnoticed by the Preschool community and makes a huge difference to the little ones time with us.

WEAVERING PRE-SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE 12 MONTHS ENDED 31 MAY 2025

	2025/2026	2024/2025
INCOME		
FEES RECEIVABLE/EXTRA LUNCHES/SESSIONS		£11,362.58
FUNDRAISING		£3,883.55
OTHER/GRANTS/DONATIONS		£31.01
SENIF/DAF		£3,127.97
FF2 INCOME/WORKING PARENT ENTITLEMENT		£20,702.49
EARLY YEARS FUNDING		£94,801.67
REFUNDS FOR COURSES TAKEN		£133.04
ADJUSTMENT INCOME FROM KCC/EYPP		£664.77
TOTAL INCOME		£134,707.08
EXPENDITURE		
EYPP		£0.00
STAFF WAGES		£119,471.72
HIRE OF HALL		£6,637.00
MANAGEMENT/ADMIN		£1,864.25
SENIF/EYPP		£427.91
OTHER/GIFTS		£199.90
REFRESHMENTS & CLEANING		£1,393.73
TREATS/FUNDRAISING ALLOCATION		£1,445.86
COURSES/TRAINING		£1,130.34
FUNDRAISING COSTS		£1,191.23
FEES & SUBSCRIPTIONS/INSURANCE		£2,008.87
SUNDRY EXPENDITURE		£0.00

GUINEA PIGS	£207.26
STAFF ENTERTAINMENT AND MEETINGS	£457.51
CAPITAL EXPENDITURE	£1,075.19
STATIONERY, SUPPLIES & POSTAGE	£1,292.18
TOTAL EXPENDITURE	£138,802.95
SURPLUS/(DEFICIT) FOR PERIOD	-£4,095.87
CARRY OVER FROM LAST YEAR	£65,309.75
ADJUSTMENT FOR YEAR	
NET BALANCE	£61,213.88



Section A Independent Examiner's Report

Report to the trustees/ members of	Weaving Pre-School		
On accounts for the year ended	31 May 2021	Charity no (if any)	1017421
	Set out on pages Pages attached		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

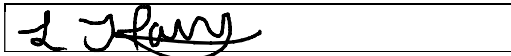
In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,;

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Additional consideration has been given to the implications of the Covid-19 pandemic which affected the operations of Weaving Preschool significantly from April 2020. This has been documented in the working papers. However, there were no restrictions in the accessing information required, and therefore no additional verbal assurances sought in order to complete the examination.

Signed:



Date:

2/07/2021

Name:

Lisa Parish

Relevant professional
qualification(s) or body :

ACCA

Address:

4 Parkside, School Lane, Maidstone, Kent , ME158BF

WEAVING PRE-SCHOOL

England & Wales - Charity number 1017421

Accounts

Managers Report AGM 2024

Welcome to all our attendees.

We have had another successful year at Weaving Preschool with a healthy role both at the beginning and end of the academic year. The Government introduced the new working parent entitlement in April of this year and we have had 6 sets of parents of 2 year olds who have been able to claim the new funding. This funding is set at a level of £7.55 per hour (an increase against the figure of £5.46. In addition KCC raised the level of funding for 3 and 4 year olds from £4.85 per hour to £5.68 per hour. Both these amounts take into consideration the fact that we employ a qualified teacher in the setting and this results in a nominal addition to the set level of funding. We continue to offer a maximum of 22 hours per week of the available 30 hours of the working parents entitlement. It is anticipated that in September of next year the Working parents entitlement for 2 year olds will increase in line with the 3 and 4 year old entitlement to 30 hours per week. We have not applied to accommodate 9mth old children. We have had 2 children begin the year as FF2 children and have finished the year with 1 of them still entitled to the FF2 funding.

We continue to operate a 3-pod system with children joining either Red/yellow or blue pods when they commence with us. These pods are managed by 3 staff a piece and children spend an hour in each pod alongside their peers and staff members before moving as a group onto the next pod area. We have found this is a most successful way of managing the volume of children, the smaller pods offer a less overwhelming outlook on the setting for our less confident or anxious children. All the children have the opportunity to spend significant time in the outside areas throughout the academic year and activities can be fashioned to take full advantage of the outdoors. The staff have recorded that their relationships with their keyworker children are incredibly enhanced because of the concentrated time they spend with them in the smaller pods. The children themselves, have formed extremely strong bonds with their peers and their social skills have elevated. We recognised the importance of introducing all the children to larger group sessions once restrictions allowed, and also to ease them into the expectations of extended group play as will be accepted practise in schools, and now they mix freely between pods for a period over the lunch sessions and playground time. Staff take responsibility for resourcing their areas during the course of a session ensuring that every child gets full access to the 7 areas of learning throughout their time at preschool. Play and resources also allow for in the moment planning and every child's interests can be catered for.

We took on a new staff member in September but sadly she decided the role was not for her and left us in December. Employing a new staff member always results in considerable outlay for the setting, with expenditure on DBS checks, uniform, First Aid and Safeguarding training. We were extremely grateful to Sarah who agreed to increase her hours on a temporary basis to cover the shortfall in staffing levels and maintain our ratios. We took on a new staff member to trial over the last two terms and I am happy to report that Amy will be joining our number as from September in Red pod. Staff have attended a variety of online courses and workshops over the course of the year. Zoe continues to retain responsibility for our SEN co-ordination and Jane is our designated Safeguarding Leader.

Our fundraising over the course of the year was so successful it allowed for some Capital expenditure purchases to further support the children's opportunity for learning. We purchased 3 ipads for each pod, a new climbing frame and invested in a new mud kitchen. As always much of our fundraising is used to provide the extra throughout the year such as birthday gifts, easter eggs, our Xmas party and our ever popular Fun Day entirely financed by the fundraising efforts over the year.

The fundraising over the year is predominantly reported by our Chair Sharon and will be covered in detail by her in her report and to a lesser extent by me in my financial report which will follow. But all those who organised and arranged our fundraising events are to be applauded for their support and

efforts in raising additional income for the setting over the course of the year. Additionally, of course, we thank all our families for their continued support with these fundraising events.

We form strong relationships with all our children and their families and when it comes to moving onto big school the transition can provide its own set of challenges for the staff and families alike. We pride ourselves on the strong links formed with our feeder schools and the entire transition process is made so much easier by these links. It is a statutory requirement that we support our children in their transition onto school and along with visits to the schools our children are afforded the opportunity to join us when the reception teachers visit the setting to see the children at work and play. We offer them the chance to play at “dressing up” in school uniforms and encourage the closer interactions with their peers once we are given their class information. We are confident that all our children will continue to flourish in their new environments and rise to the challenges the coming months will bring to them and their families and look forward to hearing how they are doing in the future. But at the end of the academic year, it is an opportunity for us to thank you for allowing us to nurture your children, support their development and help educate them along the way.

This annual report is always an ideal opportunity for me to acknowledge the expertise and dedication of our staff members who work tirelessly throughout the year to ensure that your children are afforded every opportunity to make excellent progress along the Foundation stage of their education and support all of them to form strong relationships with their peers

Managers Financial Report July 24

As reported earlier our intake remained steady throughout the year, and intake was up on the previous year –but the highest number of leavers for a long while. Because of this our income was higher than the previous year and higher than the anticipated budget figure and we have finished the year with a surplus of just shy of £2000 which puts us in a comfortable position for the start of the new academic year when numbers will be down on the current level.

We weathered the increases in both National Minimum wage and NI payments, however, the preschool are now contributing more NI members for staff members because of the changes in thresholds. Equally more staff members have joined the pension scheme which has increased the preschool’s contributions – all of these increases impact considerably on our wage bill over the course of the year and the budget for the coming year has had to reflect this. We are anticipating an increase in hall hire fees from September not least because of the increase in cost of living. With these larger outlays anticipated I recommend we increase our 3 hour session fee to £20 a session and increase in the extended lunch session to £9.00 for a two hour extended session.

Our fundraising was outstanding given the continued uncertainties and we raised just shy of £2000 over the year, once the fundraising costs were taken into consideration.. As mentioned previously this amount contributes to all the extras the preschool is able to offer our children.

As always, our accounts for the last year have been independently examined and found to be in excellent order yet again.

And now as ever onto plans for the coming year.

Our predicted intake for the coming year is positive, however fewer children will be eligible for funding for the early months of the financial year, and historically parents tend to pick up fewer sessions until their child has their place funded. With this in mind, we plan on broadly maintaining our overall staffing levels as they are to begin the next academic year. We still maintain our commitment to our staff and will retain our above minimum staff to child ratios – this in spite of the changes to the government recommended ratios which allow for fewer staff for our two year olds. We will continue to apply our own restrictions to the number of 2 year olds in the setting at any one time in accordance with our Admission Policy. The training and development of our team is a continuing foundation stone of the preschool and as such provision is in place within the budget to continue this progression. We do not anticipate any

additional funding such as grants from any sources so our maintenance programme within the group will not plan for any big expenditure, but rather focus on maintaining the resources and equipment currently on our inventory, enhancing and renewing where finance allows.

With regards to fundraising I think a realistic funding raising target is £2000 – this has, in the past, covered the additional extras for which it is intended. However, with some fresh faces on the committee and potentially some new fundraising ideas, it may well be that you easily exceed this amount, which would be marvellous!

We continue to have a superb team with our staff here, and our committee continues to develop and evolve, we are lucky to have such strong members who work hard to incorporate new ideas and make the most of old favourites. It is hoped that we will have new parents join our committee and bring along their own ideas for fundraising! A huge thank you to our outgoing Chair, Sharon who has been a huge support to me and has lead the committee team from the front. Additional thanks to Sam who has done a sterling job as our Vice Chair/Secretary and has agreed to stay on as our Chair for the coming year. We also have a new parent – Chloe – who is keen to hold a trustee role and has put her name forward to hold the position of secretary– as always a huge vote of thanks to those members who have supported Weaving Preschool over the last year and will continue to do so over the coming year.

AGM Chair's Report 2023-2024

We have had another great year of fundraising. Thank you to all those who have supported in fundraising activities this year. Our overall fundraising income was £3,682 and after deduction for fundraising costs we were able to allocate the income to many events throughout the year

We've had a number of half term sponsored events. Our half term challenges are voluntary but we usually have a good uptake on them and we had some very generous parents/Grandparent's for this.

We've continued to raise funds from Amazon Smile.

We've also continued to sell our uniform - a range of T-shirts, sweatshirts and baseball caps and although uniform is not compulsory, it is lovely to see more and more children each year wearing it. The profit for the year is £72.

In term 1 the staff put together some lovely Christmas artwork with the children. We once again used the Art Projects for Schools company to make Christmas cards. We offered our annual Christmas baubles and made a great profit of £267.

The Christmas raffle is always one of our biggest fundraisers of the year. We had great support with donations and thank you to Sam for her toy donations. We raised £513 which is a great profit, so thank you.

We also sold Christmas snowy pictures at the Christmas concert.

We held a Xmas grotto/workshop for the children. Thank you to all who were involved, you raised £101.

In March, the children once again loved picking and wrapping gifts for their mums in our Mother's Day shop. We hope the mums enjoyed their lovely treats and we made a profit of £105.92. We also did the same for Father's Day and made a profit of £91.06

This year we have also be extremely lucky to have had a donation of toys from Sam which we were able to sell to raise additional funds, thank you so much Sam.

Once again, the parents and families of our children have been extremely generous and we would like to thank them all for their support over the year. All of the money raised goes straight back into the pre-school to benefit the children. One of the biggest spends is on our annual Funday, we love

holding this free event to give back to the families. We have also funded treats like children's Christmas gifts, Christmas party, Easter eggs, sports day medals and leavers gifts. These special touches are what make our pre-school such a special place for the children to grow and develop in a loving environment.

Finally, I would just like to thank all the families and all the staff for their continued support. All the great work will continue with the support of the committee in what we hope to be another successful year fund raising.

WEAVING PRE-SCHOOL**INCOME AND EXPENDITURE ACCOUNT FOR THE 12 MONTHS ENDED 31 MAY 2024**

	2024/2025	2023/2024
INCOME		
FEES RECEIVABLE		£16,908.75
FUNDRAISING		£3,682.86
OTHER/GRANTS/DONATIONS		£40.00
SENIF		£2,565.23
FF2 INCOME/WORKING PARENT ENTITLEMENT		£4,514.18
EARLY YEARS		£107,143.97
REFUNDS FOR COURSES TAKEN		£30.00
ADJUSTMENT INCOME FROM KCC/EYPP		£2,911.82
TOTAL INCOME		£137,796.81
EXPENDITURE		
EYPP		£0.00
STAFF WAGES		£113,022.01
HIRE OF HALL		£6,783.75
MANAGEMENT/ADMIN		£2,421.69
SENIF/EYPP		£81.13
OTHER/GIFTS		£90.50
REFRESHMENTS & CLEANING		£1,789.50
TREATS/FUNDRAISING ALLOCATION		£1,931.35
COURSES		£443.45
FUNDRAISING COSTS		£1,070.92
FEES & SUBSCRIPTIONS/INSURANCE		£1,887.16
SUNDRY EXPENDITURE		£0.00
GUINEA PIGS		£172.71
STAFF ENTERTAINMENT AND MEETINGS		£1,009.78
CAPITAL EXPENDITURE		£3,160.23
STATIONERY, SUPPLIES & POSTAGE		£1,990.87
TOTAL EXPENDITURE		£135,855.05
SURPLUS/(DEFICIT) FOR PERIOD		£1,941.76
CARRY OVER FROM LAST YEAR		£63,367.99
ADJUSTMENT FOR YEAR		
NET BALANCE		£65,309.75



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Weaving Pre-school

**On accounts for the year
ended**

31st May 2024

**Charity no
(if any)**

1017421

Set out on pages

Pages attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/05/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 15/7/24

Name: Lisa Parish

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

4 Parkside School Lane, Maidstone Kent ME158BF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WEAVING PRE-SCHOOL

England & Wales - Charity number 1017421

Accounts

AGM Chair's Report 2022-2023

Name Weaving Preschool

Registration Number 1017421

Address Weaving Village Hall, Weaving Street, Maidstone

Name of trustees Sharon Rivett (Chair) Claire Whittall (Treasurer) Sam King, Liz Munro, Laura Barratt, Lisa Cope, Emma Harris

Structure, governance and management

- The preschool operates in accordance with the school prospectus which sets out our procedures and policies for how the Parent Management committee (main trustees) manages the preschool
- New committee members are elected at our AGM
- The above is operated in conjunction with the Model Pre-school Constitution 2011 which was adopted in July 2015 .

We have had another great year of fundraising. Thank you to all those who have supported in fundraising activities this year. Our overall fundraising income was £4733.55 leaving us a profit of £2848.72 which is fantastic giving it has been a challenging time for many giving the current cost of living crisis.

We've had a number of half term sponsored events. Our half term challenges are voluntary but we usually have a good uptake on them and we had some very generous parents/Grandparent's for this. We've also held Dress up days which have contributed.

We've continued to raise funds from Amazon Smile.

We've also continued to sell our uniform - a range of T-shirts, sweatshirts and baseball caps and although uniform is not compulsory, it is lovely to see more and more children each year wearing it. The profit for the year is £177 .76.

In term 1 the staff put together some lovely Christmas artwork with the children. We once again used the Art Projects for Schools company to make Christmas cards. We offered our annual Christmas baubles and made a great profit of £325.50.

The Christmas raffle is always one of our biggest fundraisers of the year. We had great support from local companies with donations and thank you to Sam for her toy donations. We raised £427 which is a great profit, so thank you.

We also sold Christmas calendars at the Christmas concert and raised £123.71.

We held a Xmas grotto/workshop for the children. Thank you to all who were involved, you raised £300.

In March, the children once again loved picking and wrapping gifts for their mums in our Mother's Day shop. We hope the mums enjoyed their lovely treats and we made a profit of £145. We also did the same for Father's Day and made a profit of £121.42

Once again, the parents and families of our children have been extremely generous and we would like to thank them all for their support over the year. All of the money raised goes straight back into the pre-school to benefit the children. One of the biggest spends is on our annual Funday, we love holding this free event to give back to the families. We have also funded treats like children's Christmas gifts, Christmas party, Easter eggs, sports day medals and leavers gifts. These special

touches are what make our pre-school such a special place for the children to grow and develop in a loving environment.

Myself, Sam and Laura have nominated ourselves to continue as Chair, vice chair and secretary. Claire Whittall has also nominated herself to remain as treasurer.

Finally, I would just like to thank all the families and all the staff for their continued support and look forward to continue working with the committee in what we hope to be another successful year fund raising.

Managers Report AGM 2023

Welcome to all our attendees.

We have experienced a high level of interest in our setting over the course of the year, resulting in significant numbers on role. We have finished the year with 71 children on role, 35 of whom are moving onto school this summer. We have had an increased number of funded children over the course of the year, with parents continuing to claim either their 15 hours universal entitlement or in some cases the 30 hour extended entitlement. We continue to offer a maximum of 22 hours across the course of a week with parents offered the opportunity to take up their funding entitlement with a range of sessions, both morning and extended lunch sessions. We have had 2 children begin the year as FF2 children and have finished the year with 1 of them still entitled to the FF2 funding.

We continue to operate a 3-pod system with children joining either Red/yellow or blue pods when they commence with us. These pods are managed by 3 staff a piece and children spend an hour in each pod alongside their peers and staff members before moving as a group onto the next pod area. We have found this is a most successful way of managing the volume of children, the smaller pods offer a less overwhelming outlook on the setting for our less confident or anxious children. All the children have the opportunity to spend significant time in the outside areas throughout the academic year and activities can be fashioned to take full advantage of the outdoors. The staff have recorded that their relationships with their keyworker children are incredibly enhanced because of the concentrated time they spend with them in the smaller pods. The children themselves, have formed extremely strong bonds with their peers and their social skills have elevated. We recognised the importance of introducing all the children to larger group sessions once restrictions allowed, and also to ease them into the expectations of extended group play as will be accepted practise in schools, and now they mix freely between pods for a period over the lunch sessions and playground time. Staff take responsibility for resourcing their areas during the course of a session ensuring that every child gets full access to the 7 areas of learning throughout their time at preschool. Play and resources also allow for in the moment planning and every child's interests can be catered for.

Our team saw a member of staff leave us for new pastures at Christmas and we welcomed Sam into our staff number. We have additionally taken on a new member of staff to join us from the start of September and I'm confident that Fay will settle into our setting with ease. Staff have attended a variety of online courses and workshops over the course of the year. Zoe continues to retain responsibility for our SEN co-ordination and Jane is our designated Safeguarding Leader.

Our fundraising over the course of the year was so successful it allowed for some Capital expenditure purchases to further support the children's opportunity for learning. We purchased a balance rocker, a balance beam, a large outdoor polydron set and 2 bouncers for the children's enjoyment. As always much of our fundraising is used to provide the extra throughout the year such as birthday gifts, easter

eggs, our Xmas party and our ever popular Fun Day entirely financed by the fundraising efforts over the year.

The fundraising over the year is predominantly reported by our Chair Sharon and will be covered in detail by her in her report and to a lesser extent by me in my financial report which will follow. But all those who organised and arranged our fundraising events are to be applauded for their support and efforts in raising additional income for the setting over the course of the year. Additionally, of course, we thank all our families for their continued support with these fundraising events.

We form strong relationships with all our children and their families and when it comes to moving onto big school the transition can provide its own set of challenges for the staff and families alike. We pride ourselves on the strong links formed with our feeder schools and the entire transition process is made so much easier by these links. It is a statutory requirement that we support our children in their transition onto school and along with visits to the schools our children are afforded the opportunity to join us when the reception teachers visit the setting to see the children at work and play. We offer them the chance to play at “dressing up” in school uniforms and encourage the closer interactions with their peers once we are given their class information. We are confident that all our children will continue to flourish in their new environments and rise to the challenges the coming months will bring to them and their families and look forward to hearing how they are doing in the future. But at the end of the academic year, it is an opportunity for us to thank you for allowing us to nurture your children, support their development and help educate them along the way.

This annual report is always an ideal opportunity for me to acknowledge the expertise and dedication of our staff members who work tirelessly throughout the year to ensure that your children are afforded every opportunity to make excellent progress along the Foundation stage of their education and support all of them to form strong relationships with their peers

Managers Financial Report Oct 22

As reported earlier our intake remained steady throughout the year, and intake was up on the previous year –but with a higher number of leavers this summer. Because of this our income was higher than the previous year and higher than the anticipated budget figure and we have finished the year with a surplus of just over £14000 which puts us in an excellent position for the start of the new academic year when numbers will be down on the current level.

We weathered the increases in both National Minimum wage and NI payments, however, the preschool are now contributing more NI members for staff members because of the changes in thresholds. Equally more staff members have joined the pension scheme which has increased the preschool's contributions – all of these increases impact considerably on our wage bill over the course of the year and the budget for the coming year has had to reflect this. We are anticipating an increase in hall hire fees from September not least because of the increase in cost of living. With these larger outlays anticipated I recommend we increase our 3 hour session fee to £19 a session and keep the extended lunch session currently at £8.50 for a two hour extended session.

Our fundraising was outstanding given the continued uncertainties and we raised just shy of £2850 over the year. As mentioned previously this amount contributes to all the extras the preschool is able to offer our children.

As always, our accounts for the last year have been independently examined and found to be in excellent order yet again.

And now as ever onto plans for the coming year.

Our predicted intake for the coming year is positive, however fewer children will be eligible for funding for the early months of the financial year, and historically parents tend to pick up fewer sessions until their child has their place funded. With this in mind, we plan on broadly maintaining our overall staffing

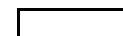
levels as they are to begin the next academic year. We still maintain our commitment to our staff and will retain our above minimum staff to child ratios – this inspite of the changes to the government recommended ratios which allow for fewer staff for our two year olds. We will continue to apply our own restrictions to the number of 2 year olds in the setting at any one time in accordance with our Admission Policy. The training and development of our team is a continuing foundation stone of the preschool and as such provision is in place within the budget to continue this progression. We do not anticipate any additional funding such as grants from any sources so our maintenance programme within the group will not plan for any big expenditure, but rather focus on maintaining the resources and equipment currently on our inventory, enhancing and renewing where finance allows.

With regards to fundraising I think a realistic funding raising target is £2000 – this has, in the past, covered the additional extras for which it is intended. However, with some fresh faces on the committee and potentially some new fundraising ideas, it may well be that you easily exceed this amount, which would be marvellous!

We continue to have a superb team with our staff here, and our committee continues to develop and evolve, we are lucky to have such strong members who work hard to incorporate new ideas and make the most of old favourites. It is hoped that we will have new parents join our committee and bring along their own ideas for fundraising! Thank fully for our setting our current officers have agreed to stand for a further year which provides continuity for the group and their experience will guide future members – as always a huge vote of thanks to those members who have supported Weaving Preschool over the last year and will continue to do so over the coming year.

WEAVING PRE-SCHOOL**INCOME AND EXPENDITURE ACCOUNT FOR THE 12 MONTHS ENDED 31 MAY 2023**

	2022/2023			
INCOME				
FEES RECEIVABLE	23271.54			
FUNDRAISING	4750.34			
OTHER/GRANTS/DONATIONS	100			
SENIFF	729.4			
FF2 INCOME	1999.69			
EARLY YEARS	106488.01			
REFUNDS FOR COURSES TAKEN	30			
ADJUSTMENT INCOME FROM KCC	2339.88			
TOTAL INCOME	£139,708.86			
EXPENDITURE				
EYPP	£109.88			
STAFF WAGES	£104,003.29			
HIRE OF HALL	£7,127.75			
MANAGEMENT/ADMIN	£1,501.67			
SENIFF	£0.00			
OTHER/GIFTS	£108.73			
REFRESHMENTS & CLEANING	£1,581.10			
TREATS/FUNDRAISING ALLOCATION	£1,559.82			
COURSES	£1,264.00			
FUNDRAISING COSTS/UNIFORM PURCHASE	£1,399.39			
FEES & SUBSCRIPTIONS/INSURANCE	£1,889.01			
SUNDRY EXPENDITURE	£0.00			
GUINEA PIGS	£233.20			
STAFF ENTERTAINMENT AND MEETINGS	£893.89			
CAPITAL EXPENDITURE	£941.61			
STATIONERY, SUPPLIES & POSTAGE	£2,554.15			
TOTAL EXPENDITURE	£125,167.49			
SURPLUS/(DEFICIT) FOR PERIOD	£14,541.37			
CARRY OVER FROM LAST YEAR	£48,826.62			
ADJUSTMENT FOR YEAR				
NET BALANCE	£63,367.99			





Section A Independent Examiner's Report

**Report to the trustees/
members of**

Weaving Pre-School

**On accounts for the year
ended**

31 May 2023

**Charity no
(if any)**

1017421

Set out on pages

Pages attached

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

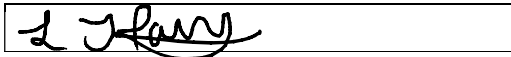
**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

18/07/2023

Name:

Lisa Parish

Relevant professional
qualification(s) or body :

ACCA

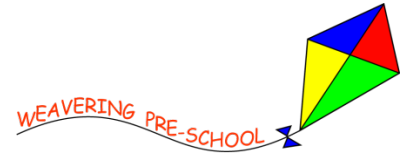
Address:

4 Parkside, School Lane, Maidstone, Kent , ME158BF

WEAVING PRE-SCHOOL

England & Wales - Charity number 1017421

Accounts



Annual Trustees Report – May 2021 – May 2022

Administration Details

Name : Weaving Pre-School

Registration Number : 1017421

Address : Weaving Pre-School, Weaving Hall, Weaving Street, Maidstone, ME14 5JP

Names of Trustees :

Jemma Lucas (Chair), Claire Whittall (Treasurer), Liz Munro (Secretary), Melanie Cope (Vice Chair), Lisa Cope, Andrea Kershaw, Crystal Jheeta, Stephanie Cope, Emma Harris, Laura Barratt

Names of Friends of Weaving :

Zoe Monteath, Jane Stokey, Dawn Taylor, Laura Barratt, Sharon Rivett, Chantelle Gazzard, Sian McCurrach, Helen Pomorski, Lizzie Cook Emma Harris, Sally Jones

Names of Ex Trustees / Friends of Weaving :

Structure, governance and management:

- a) The preschool operates in accordance with the school Prospectus which sets out our procedures and policies for how the Parent Management Committee (main trustees) manages the preschool.
- b) The Prospectus lays out our process for appointing new committee members who are elected at our Annual General Meeting.
- c) The above is operated in conjunction with the Model Pre-school Constitution 2011 which was adopted in July 2015 and replaces the Model Pre-school Constitution 2008 which formed the previous governing document for the charity.

Objectives and activities :

- Provide high quality care and education for children primarily below statutory school age.
- Work in partnership with parents to help children learn and develop
- Add to the life and well being of its local community
- Offer children and their parents a service that promotes equality and values diversity

Achievements and performance :

We experienced a “near normal year” over the course of 21/22 with a steady number of children on roll. The intake grew over the course of the year and we were able to offer places to all our families who made application to join. However, intake was lower than budgeted for and this resulted in less income over the year. We continue to be able to offer parents a combination of up to 22 hours a week and all of our children become eligible for Universal funding of 15 hours from their 3rd birthday. Additionally, some of

the families are entitled to 30 hours of funding and are able to use 22 of those hours at our setting. We had 2 Free for 2 children over the course of the year with their entitlement being up to 15 hours a week.

We continue to operate a 3-pod system with children joining either Red/yellow or blue pods when they commence with us. These pods are managed by 3 staff a piece and children spend an hour in each pod alongside their peers and staff members before moving as a group onto the next pod area. We have found this is a most successful way of managing the volume of children. Many of the younger or indeed less confident children are not so overwhelmed by the smaller environments they enter and they have settled far quicker than used to be the case with what could have been perceived as an extremely large, busy, noisy environment. They all have opportunity to play outside for at least an hour during a session and indeed staff take full advantage of the additional outside areas available to us. The staff have recorded that their relationships with their keyworker children are incredibly enhanced because of the concentrated time they spend with them in the smaller pods. The children themselves, have formed extremely strong bonds with their peers and their social skills have elevated. We recognised the importance of introducing all the children to larger group sessions once restrictions allowed, and also to ease them into the expectations of extended group play as will be accepted practise in schools, and now they mix freely between pods for a period over the lunch sessions and playground time. Staff have autonomy over the areas of learning and activities are planned for in each pod during the course of every session. Play and resources also allow for in the moment planning and every child's interests can be catered for.

Our team remains stable and I am happy to report that Sally, Kim and Sarah completed their Level 2 qualifications at the end of the summer and are to be congratulated on that achievement. Emma began her Level 2 training over the course of the last year and remains on target to complete it by Easter 24. Staff have attended a variety of online courses and workshops over the course of the year. Zoe continues to retain responsibility for our SEN co-ordination and Sian is our designated Safeguarding Leader.

We have had another great year of fundraising. The efforts from the staff, committee and parents raised a profit of £1890. Although this total is a little under our target of £2000, this partly because our quiz night, which is big fundraiser, was held later in the academic year so the profits go into next year's total This money has been raised through a variety of events including dress up weeks, half term sponsored challenges (linked to the terms learning), Christmas cards and baubles featuring the children's artwork. We once again held our Christmas raffle raising £468. We again held our Mother's Day shop as well as a Father's Day shop, these are very popular with our parents. The money raised from our fundraising goes straight back into the preschool to benefit the children. The money funds little extras for the children such as Christmas gifts, party and Easter eggs. It also funds our popular funday. This year has also seen big improvements to our outside areas. The Leigh Academies Trust kindly donated fencing which was erected around our yard area. A KCC grant which we received along with some of our fundraising money meant that the yard could be surfaced and new artificial grass laid in our garden. We have also had a shed donation from St Johns as well as a tree donation. We are grateful to a group of dads who have given up their free time on a number of days this year to help with these outside works, taking up the old grass, putting together sheds and more. This transformed outside area is extremely beneficial for our children and also sets our preschool above other local preschools. This year some of the fundraising money has also been spent on other items which are not learning aids but do benefit the children and are needed for the day to day running of the preschool, such as a garden vacuum, printer and some office equipment.

As some of our children move onto school it can be an emotional time for them and their parents and please be assured that it can be for us too – you have entrusted the care of your little ones into our hands and we fully appreciate that this can never be a “given”. We form strong relationships with all our children

and their families. It is a statutory requirement that we support our children in their transition onto school and under normal circumstances, this is carried out in a variety of ways – both by inviting school staff into the setting and also by offering children opportunities to dress up in sample school uniforms, handle book bags and encourage discussions about the school day and environment. This year returned to some semblance of normality and we were able to invite teaching staff from many of our feeder schools into the setting to see the children at work and play. We are confident that all our children will continue to flourish in their new environments and rise to the challenges the coming months will bring to them and their families and look forward to hearing how they are doing in the future. But at the end of the academic year, it is an opportunity for us to thank you for allowing us to nurture your children, support their development and help educate them along the way.

As we – like the public in general – learnt to live with Covid I am confident to say that we rose to meet every challenge that the pandemic threw our way and that in spite of all the restrictions and anxieties we all experienced, our children have come through it all with the support of their families and the preschool. They have proved their resilience at every turn, they have formed extremely strong bonds with the staff and their peers, they are all fully equipped with the tools needed to move onto the next stage in their education. It has been probably the most challenging time in all of our lives, and some have felt the impact of Covid more than others. However, I am proud of the team we have here and recognise that we could not have had the success through it all without their support and determination.

As reported earlier our intake remained steady throughout the year, however numbers were down on the previous year – not least because of the extreme level of leavers Summer 21. Because of this our income was reduced over the year. However, with careful management we were able to finish the year with just a small deficit of just over £3000.

Our expenditure was greater than expected because of the increase in both National Minimum wage and NI payments. Hall hire has also increased as from this September which meant we had no choice but to increase fees. Our expenditure with regards to energy outlay is at present difficult to predict and it may be that we have no choice but to increase fees once more at a later date in the year.

Our fundraising was outstanding given the continued uncertainties and we raised an outstanding £1890 over the year. As mentioned previously this amount contributes to all the extras the preschool is able to offer our children.

The preschool had to complete a tax return for the previous year and we hired an independent accountant to complete the return for us and apply for exemption from corporation tax.

As always, our accounts for the last year have been independently examined and found to be in excellent order yet again.

Future Plans

AGM to be held to elect committee and officers.

Our predicted intake for the coming year is positive, however fewer children will be eligible for funding for the early months of the financial year, and historically parents tend to pick up fewer sessions until their child has their place funded. With this in mind, we plan on broadly maintaining our overall staffing levels as they are to begin the next academic year. We still maintain our commitment to our staff and will retain our above

minimum staff to child ratios. The training and development of our team is a continuing foundation stone of the preschool and as such provision is in place within the budget to continue this progression. We do not anticipate any additional funding such as grants from any sources so our maintenance programme within the group will not plan for any big expenditure, but rather focus on maintaining the resources and equipment currently on our inventory, enhancing and renewing where finance allows.

With regards to fundraising I think a realistic funding raising target is £2000 – this has, in the past, covered the additional extras for which it is intended.

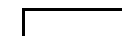
We continue to have a superb team with our staff here, and our committee continues to develop and evolve, we are lucky to have such strong members who work hard to incorporate new ideas and make the most of old favourites.

Prepared by: J.Lucas and L.Cope

WEAVING PRE-SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE 12 MONTHS ENDED 31 MAY 2022

	2021/2022					
INCOME						
FEES RECEIVABLE	£19,943.00					
FUNDRAISING	£3,725.58					
OTHER/GRANTS/DONATIONS	£4,963.57					
SENIF	£987.06					
INCOME TO OFFSET PAYMENTS MADE C	£1,028.10					
FF2 INCOME	£2,599.55					
EARLY YEARS	£84,599.24					
REFUNDS FOR COURSES TAKEN	£1,500.00					
ADJUSTMENT INCOME FROM KCC	£515.22					
TOTAL INCOME	£119,861.32					
EXPENDITURE						
STAFF WAGES	£98,544.74					
HIRE OF HALL	£5,883.80					
MANAGEMENT/ADMIN	£2,693.75					
SENIF	£257.21					
OTHER/USE OF GRANT MONIES	£1,781.45					
REFRESHMENTS & CLEANING	£1,166.22					
TRAVEL/TREATS/FUNDRAISING ALLOCAT	£1,231.88					
COURSES	£1,143.27					
FUNDRAISING COSTS/UNIFORM PURCHA	£1,829.56					
FEES & SUBSCRIPTIONS/INSURANCE	£1,088.13					
SUNDRY EXPENDITURE	£156.94					
GUINEA PIGS	£117.45					
MEETING COSTS	£2,240.72					
CAPITAL EXPENDITURE/GRANT USE	£2,571.09					
STATIONERY, SUPPLIES & POSTAGE	£2,251.94					
TOTAL EXPENDITURE	£122,958.15					
SURPLUS/(DEFICIT) FOR PERIOD	-£3,096.83					
CARRY OVER FROM LAST YEAR	£51,923.45					
ADJUSTMENT FOR YEAR						
NET BALANCE	£48,826.62					





Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Weaving Pre-School

**On accounts for the year
ended**

31 May 2022

**Charity no
(if any)**

1017421

Set out on pages

Pages attached

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

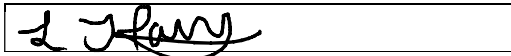
In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,;

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Additional consideration has been given to the implications of the Covid-19 pandemic which affected the operations of Weaving Preschool significantly from April 2020. This has been documented in the working papers. However, there were no restrictions in the accessing information required, and therefore no additional verbal assurances sought in order to complete the examination.

Signed:



Date:

24/06/2022

Name:

Lisa Parish

Relevant professional
qualification(s) or body :

ACCA

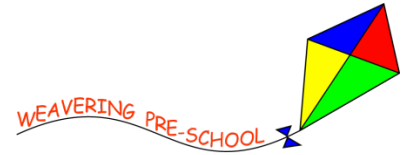
Address:

4 Parkside, School Lane, Maidstone, Kent , ME158BF

WEAVING PRE-SCHOOL

England & Wales - Charity number 1017421

Accounts



Annual Trustees Report – May 2020 – May 2021

Administration Details

Name : Weaving Pre-School

Registration Number : 1017421

Address : Weaving Pre-School, Weaving Hall, Weaving Street, Maidstone, ME14 5JP

Names of Trustees :

Jemma Lucas (Chair), Claire Whittall (Treasurer), Liz Munro (Secretary), Melanie Cope (Vice Chair), Lisa Cope, Andrea Kershaw

Names of Friends of Weaving :

Zoe Monteath, Jane Stokey, Steph Cope, Dawn Taylor, Elizabeth Noble, Jennifer Webster, Laura Barratt, Sharon Rivett, Crystal Jheeta, Chantelle Gazzard, Sian McCurrach, Helen Pomorski, Lizzie Cook, Elaine Bygrave, Emma Harris, Sally Jones

Names of Ex Trustees / Friends of Weaving :

Tara O'Connell

Structure, governance and management:

- a) The preschool operates in accordance with the school Prospectus which sets out our procedures and policies for how the Parent Management Committee (main trustees) manages the preschool.
- b) The Prospectus lays out our process for appointing new committee members who are elected at our Annual General Meeting.
- c) The above is operated in conjunction with the Model Pre-school Constitution 2011 which was adopted in July 2015 and replaces the Model Pre-school Constitution 2008 which formed the previous governing document for the charity.

Objectives and activities :

- Provide high quality care and education for children primarily below statutory school age.
- Work in partnership with parents to help children learn and develop
- Add to the life and well being of its local community
- Offer children and their parents a service that promotes equality and values diversity

Achievements and performance :

In spite of the challenges thrown at us by the Covid pandemic, our setting remains sustainable and has had a successful year. Our numbers fluctuated throughout the year in accordance with the restrictions placed on us all due to the pandemic – we had terms with lower expected attendance than budgeted for because, understandably parents either chose to keep their children at home in light of the guidance at that time, or because the fear factor impacted on decisions made. However, we end the year with a healthy 67 children on role – 40 of them due to move onto school this summer. We have successfully added to our hire agreement to include a Monday afternoon to the existing lunch sessions. This means that we are now able

Registered Charity – 1017421

Weaving Pre-School , Weaving Village Hall, Weaving Street, Maidstone, ME14 5JP

to offer parents a total of 23 of their possible 30 hour extended entitlement. We finished the summer claim period of funding entitlement with 55 of our 67 children eligible for 15 hours universal funding or 30 hours extended funding.

The pandemic enforced an extreme review of services offered in order to comply with robust control measures. Much of this review of course focussed on the safeguarding of the children, however it also gave us the opportunity to review how we could maintain a safe environment and ensure that excellent progress continued to be made by all children in the setting. During the extreme measures of restricted access to education we continued to send out activity packs each week to all of our families to allow a continuation of care and education remotely for our families. We revised our free flow play policy to limit the numbers of children mixing in a session – in line with government advice – and introduced 3 pods on a daily basis. The children were divided into three groups consisting of 2 or 3 keyworker groups in each pod. They circulate the entire setting during the course of a day spending time in each of the three pod areas in turn. The pods are cleaned between use and it has resulted in some extremely positive outcomes for all the children. Many of the younger or indeed less confident children are not so overwhelmed by the smaller environments they enter and they have settled far quicker than used to be the case with what could have been perceived as an extremely large, busy, noisy environment. They all have opportunity to play outside for at least an hour during a session and indeed staff take full advantage of the additional outside areas available to us. The staff have recorded that their relationships with their keyworker children are incredibly enhanced because of the concentrated time they spend with them in the smaller pods. The children themselves, have formed extremely strong bonds with their peers and their social skills have elevated. We recognised the importance of introducing all the children to larger group sessions once restrictions allowed, and also to ease them into the expectations of extended group play as will be accepted practise in schools, and now they mix freely between pods for a period over the lunch sessions and playground time. These pods have proved so successful in improving the outcomes for all our children over the last 18 months that we intend to continue to operate in a similar vein moving forward. Staff have autonomy over the areas of learning and activities are planned for in each pod during the course of every session. Play and resources also allow for in the moment planning and every child's interests can be catered for.

As was reported last year we had a high turn over of staff for a variety of reasons, but I am happy to report that our new team have bonded well over the last year and the enthusiasm for their roles has resulted in an encouraging and stimulating environment for all our children to play and learn. We welcomed a number of new staff into the setting – Sarah and Sally joined us to work alongside Sian in yellow pod, Kim took on her first keyworker group working alongside Jane and Claire HJ in blue pod and Emma has been through a period of induction alongside Claire Lala and Zoe in red pod. We intend to have a little shuffle around of pod members for September to allow a more equal level of working hours across all the pods and parents will be informed in due course of any changes. We shall continue to use our three entrance and exit points which I think everyone will agree results in a far more streamlined drop off and collection of all the children. Sian will very soon have completed her Level 3 qualification and Kim, Sarah and Sally begun their Level 2 training some months ago and are making excellent progress. Staff have attended a variety of online courses and workshops over the course of the last year.

As some of our children move onto school it can be an emotional time for them and their parents and please be assured that it can be for us too – you have entrusted the care of your little ones into our hands and we fully appreciate that this can never be a “given”. We form strong relationships with all our children and their families. It is a statutory requirement that we support our children in their transition onto school and under normal circumstances, this is carried out in a variety of ways – both by inviting school staff into

the setting and also by offering children opportunities to dress up in sample school uniforms, handle book bags and encourage discussions about the school day and environment. This year once again the pandemic made these transitions all the harder, but we overcame all challenges and were able to share with all the recipient schools just how the children were able to progress along the curriculum during their time with us. We are confident that all our children will continue to flourish in their new environments and rise to the challenges the coming months will bring to them and their families and look forward to hearing how they are doing in the future. But at the end of the academic year, it is an opportunity for us to thank you for allowing us to nurture your children, support their development and help educate them along the way.

We are confident that we rose to meet every challenge that the pandemic threw our way and that in spite of all the restrictions and anxieties we all experienced, our children have come through it all with the support of their families and the preschool. They have proved their resilience at every turn, they have formed extremely strong bonds with the staff and their peers, they are all fully equipped with the tools needed to move onto the next stage in their education. It has been probably the most challenging time in all of our lives, and some have felt the impact of Covid more than others. The staff have had their wobbles along the way, and that is both understandable and to be expected, but we are proud of the team we have here and recognise that we could not have had the success through it all without their support and determination.

This year we have finished with an unexpected surplus of around £16000. This figure has been because of a range of unexpected income. Our Early Years income was higher than expected budget figure not least because it is always hard to predict the hours each family may wish to pick up during the course of a year, and this year in spite of the restrictions placed on us we have had claims for more funded hours than expected. KCC also increased the funding amount to £4.44 per hour. There were periods of anxiety when it was unsure if KCC would pay the funding on expected numbers as opposed to actuals, but fortunately that was resolved and payment was made for expected attendance during the periods of time when advice was to “stay home”. KCC also issued an additional one-off payment to all settings whose actual numbers of funded children’s attendance were lower than the previous year’s figure. Funding for 2-year-old funding is not an area we can successfully budget for as we never know until children commence with us whether they fulfil the criteria for this funding. However, this year we were fortunate to receive income in this area in the amount of £1670. We also benefited from a government subsidy for supporting staff members through their apprenticeship schemes of £2000. Our expenditure was less than budgeted for – primarily due to careful management. Weaving Village Hall management committee very generously agreed to a couple of months of free hall hire over the year, so our expenditure for hall hire was less than budgeted for.

Our expenditure was less than budgeted for although in order to comply with Government increase in national minimum wage a pay increase was implemented to ensure we conformed with this legislation. Staff were awarded an interim bonus to recognise their extreme commitment and dedication over the course of the pandemic.

Our fundraising this year has been incredible. The efforts of all concerned in this area are to be applauded and we closed the year with a profit of in excess of £2600. This money has been raised through a variety of events including dress up weeks, half term sponsored challenges (linked to te terms learning), Christmas cards and baubles featuring the childrens artwork. We had reservations about the Christmas raffle and had to change it to a ‘virtual’ raffle due to the effects of Covid but it was our most successful yet, raising over £500. A new addition to the fundraising this year was the very successful Mother’s day gift shop set up by Claire. The money raised from our fundraising goes straight back into the preschool to benefit the children. The money funds the little extras for the children such as Christmas gifts, party and Easter eggs. It also funds our popular summer funday. After not being able to hold one last year due to covid, we were

determined not to miss it again this year. Restrictions meant that parents couldn't attend but we threw a great funday for all of the children. Also, this year some of the fundraising money has been spent on other items which are not learning aids but do benefit the children and are needed for the day to day running of the preschool, such as a pop up gazebo, heaters, laptop and laminator. Also, the hall has had a lovely new kitchen installed, although the kitchen itself was funded by the hall, preschool purchased the dishwasher as this greatly helps the day to day running of the preschool.

To wrap up this year, our accounts for the last year have been independently examined and found to be in excellent order yet again. The auditor congratulated us on such a successful year taking into consideration the impact that Covid had on the majority of the country.

Future Plans

AGM to be held to elect committee and officers.

In spite of losing 40 children this summer, our predicted intake for the coming year is positive, however fewer children will be eligible for funding for the early months of the financial year, and historically parents tend to pick up fewer sessions until their child has their place funded. With this in mind, we plan on broadly maintaining our overall staffing levels as they are to begin the next academic year. We are not anticipating any increase in hall hire fees; however, the hall management committee have agreed to take on the cost of the bins which up to now have been covered by the preschool to the tune of approximately £650 a year. We intend to further develop the yard area of the preschool and are expecting new fencing and lockable gates to be installed over the summer holidays to ensure that this area meets safety standards. However, we would like to develop it further to allow the children to play safely there and there is no doubt that the current surface will need to be upgraded to allow this. We are in the process of seeking quotations for this and are in discussion with the hall committee how we can achieve this end game, whilst accepting it will still need to be accessible to all other hall users as a car park. I propose that we consider a financial contribution from the preschool to support this project.

We still maintain our commitment to our staff and will retain our above minimum staff to child ratios. The training and development of our team is a continuing foundation stone of the preschool and as such provision is in place within the budget to continue this progression.

We are not anticipating an increase in KCC funding rate this year. In the light of expected lower income from fewer numbers I suggest that we raise the fee by £1 to £17 a session and keep the lunch session at £8.50. This will assist with our overall budget.

Fundraising wise, we seem to have been able to exceed the £2,000 set for the last two years however the uncertainty of the future due to the pandemic may hinder all or some of our usual fundraising exercises so I will keep the budget at the same level for the coming year.

In previous years there has been mention of our obligations with respect of auto enrolment. We remain compliant.

Prepared by: J.Lucas and L.Cope

WEAVING PRE-SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE 12 M 31/05/2021

				2020/2021					
INCOME									
FEES RECEIVABLE				£13,776.99					
FUNDRAISING				£3,215.09					
OTHER				£2,385.94					
SENIF				£300.00					
SUNDRY INCOME/ADDITIONAL LUNCHES				£37.00					
FF2 INCOME				£1,674.04					
EARLY YEARS				£96,535.17					
REFUNDS FOR COURSES TAKEN				£2,000.00					
ADJUSTMENT INCOME FROM KCC				£971.60					
TOTAL INCOME				£120,895.83					
EXPENDITURE									
STAFF WAGES				£86,973.02					
HIRE OF HALL				£3,604.00					
MANAGEMENT/ADMIN				£2,933.91					
SENIF				£233.00					
OTHER				£1,568.03					
REFRESHMENTS & CLEANING				£1,294.34					
TRAVEL/TREATS/FUNDRAISING ALLOCATION				£556.94					
FIRST AID				£300.00					
COURSES				£872.80					
FUNDRAISING COSTS				£597.01					
FEES & SUBSCRIPTIONS/INSURANCE				£1,293.89					
SUNDRY EXPENDITURE				£283.99					
GUINEA PIGS				£112.55					
ENTERTAINMENT				£832.54					
STATIONERY, SUPPLIES & POSTAGE				£2,703.06					
TOTAL EXPENDITURE				£104,159.08					
SURPLUS/(DEFICIT) FOR PERIOD				£16,736.75					
CARRY OVER				34672.91					
ADJUSTMENT FOR YEAR									
NET BALANCE				£51,409.66					



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Weaving Pre-School

**On accounts for the year
ended**

31 May 2021

**Charity no
(if any)**

1017421

Set out on pages

Pages attached

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

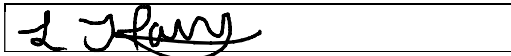
In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,;

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Additional consideration has been given to the implications of the Covid-19 pandemic which affected the operations of Weaving Preschool significantly from April 2020. This has been documented in the working papers. However, there were no restrictions in the accessing information required, and therefore no additional verbal assurances sought in order to complete the examination.

Signed:



Date:

2/07/2021

Name:

Lisa Parish

Relevant professional
qualification(s) or body :

ACCA

Address:

4 Parkside, School Lane, Maidstone, Kent , ME158BF