

# FRIENDS OF ST JAMES MISSION AND SCHOOL NYAMANDHLOVU

England & Wales · Charity number 1017217

## Details

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**Other names** FSJMS

**Status** Registered

**Legal form** Other

**Registered** 1993-02-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** <https://fsjms.weebly.com>

## Activities

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**Objects:** TO PROVIDE ASSIST AND ENHANCE THE EDUCATIONAL ROLE OF AND WORK BY THE SCHOOL IN IMPARTING AND DISSEMINATING KNOWLEDGE IN ALL AREAS OF CONVENTIONAL ACADEMIC AND COMMERCIAL STUDY.TO PROMOTE THE BELIEF IN AND THE PRACTISING OF THE CHRISTIAN RELIGION AMONGST THE PUPILS OF THE SCHOOL,THEIR FAMILIES AND THE LOCAL COMMUNITY AS A WHOLE.TO ASSIST IN THE RELIEF OF POVERTY AMONGST THOSE PUPILS AND THEIR FAMILIES AND MEMBERS OF THE LOCAL COMMUNITY AS A WHOLE WHO HAVE NO PERMANENT HOUSING OR PERMANENT WATER SUPPLY OR DO NOT HAVE AN ADEQUATE FOOD OR MEDICAL SUPPLY OR ADEQUATE SHOES AND CLOTHES

**Activities:** The Friends of St James Mission & School, Zimbabwe (FSJMS) funds a pre school teacher salary and bursaries for able girls from the primary into the boarding school 80 km northwest of Bulawayo. We also provide school lunch for 220 Preschool/Primary pupils who live in & around St James mission between Nymandhlovu & Tsholotsho. The trustees and some committee members were teachers at the school.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Other Defined Groups

## Geography

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- Zimbabwe

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£21,653	£27,565	-	-
2023-12-31	£25,522	£30,206	-	-
2022-12-31	£27,508	£31,849	-	-
2021-12-31	£24,189	£8,716	-	-
2020-12-31	£18,567	£14,326	-	-

## Trustees

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Name	Role	Appointed
<b>THE REVD CANON DR STEPHEN SPENCER</b>	Chair	2011-10-17
Christine Peskett		2015-01-01
Lydia Alice Mary Butler		2021-09-17
Sarah Sian Spencer		2021-09-17

**FRIENDS OF ST JAMES MISSION AND SCHOOL NYAMANDHLOVU**

England & Wales - Charity number 1017217

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# Accounts

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**The Friends of St James Mission and School**  
**Nyamandhlovu**  
**Registered Charity no 1017217**  
**Income and expenditure account for year ended**  
**31<sup>st</sup> December 2023**

<b>2022</b>	<b>INCOME</b>	<b>2023</b>
300.00	Charities Trust	250.00
738.63	Churches. (See Note 1)	226.63
8,646.00	Individuals (See Note 2)	7,594.00
15,882.46	Charities (See Note 3)	9,010.00
0	Amazon Europe	5.00
0	Easy Fundraising	30.25
1,221.90	Christmas card sales in year. (See Note 4)	3,072.93
100.00	Clinic	100.00
330.00	Cash Donations	259.00
14.71	Interest	197.37
0	Gift Aid reclaimed from HMRC (See note 5)	4,653.29
275.00	Paypal Giving	00
0	Marmalade sales	124.00
<b>27,508.70</b>	<b>TOTAL INCOME</b>	<b>25,522.47</b>
	<b>EXPENDITURE</b>	
<b>31,005.51</b>	To St James Mission and School, Nyamandhlovu	<b>29,718.40</b>
16,079.42	Comprised of Bursaries	
3,538.20	Pre School Salary	
9,114.58	Feeding Fund	
162.96	Clinic	
260.74	Uniform 7 Bursary girls	0
606.22	Stationery 7 Bursary girls	0
0	Exam Fees 3 x 4th Form girls	
659.99	Teachers transport. See note 6	0
583.40	Zim. admin costs See note 7	
139.52	Bank Charges	84.00
325.45	Christmas card production	403.20
20.11	AGM Food Expenses	0
00	Website Domain renewal fee	0
359.00	Hygiene supplies	0
00	Gift to account examiner	0
<b>31,849.59</b>	<b>Total expenditure in year</b>	<b>30,205.60</b>
<b><u>27,508.70</u></b>	<b>Total income in year</b>	<b><u>25,522.47</u></b>
<b>4,340.89</b>	<b>Excess of expenditure over income</b>	<b>4,683.13</b>

### Capital Accounts as at 31st December 20202 Closing balances

Accounts	31/12/ 2022	31/12/2023
Barclays Everyday Saver	29,183.22	20,030.45
Barclays Community	<u>4,782.43</u>	<u>9,256.52</u>
Totals	<b>33,965.65</b>	<b>29,286.97</b>

### Notes to the Balance Sheet

Note.1. Churches. Ipswich Road URC was the only church to support FSJMS in 2023. In 2022 donations were also received from West Moors PCC, Chailey PCC, North Newnton PCC.

Note 2. Individuals . £6,934..00 came via Standing Orders, £660 via personal cheques

Note.3. Total comprised of:-  
£2,500 The Camelia Trust  
£1,700 Children Fist International (Sponsorship of Natalie, London Maraton).  
£ 500 Stockwell Trust  
£1,360. Fellowship of St John, Leadenhall Street London  
£1,000 Society of the Sacred Mission  
£ 850 Children First International (Sponsorship of Lydia, Bournemouth Half Marathon).  
£ 100 Broad Charity  
£ 1,000 The Oak Trust

### Secretary's Report: April 2023 – March 2024

The committee has met five times by video conference.

#### **Committee Meeting held on 16.6.23 by video conference**

Fr. Ncube had sent progress reports for the bursary girls. Some students were struggling with their grades, possibly due to the closure of St. James for long periods of time during the pandemic.

Fr. Ncube had also emailed to say that some girls had left St. James as their families could no longer afford the fees. Sibó explained that the Zimbabwean dollar had suddenly plummeted and many people were struggling to pay for basic needs. Salaries were paid in local currency and these had not increased so many families were affected. Stephen had replied expressing his concern and explaining that FSJMS would continue to do as much as it could.

It was apparent that without Chris' fundraising charity work, FSJMS would not be able to meet its commitments. The average monthly income from donors, without charities contributing, was approximately £1,000, giving an annual income of £12,000. This meant that expenditure was greatly outstripping income. A very generous donation of £2,500 had been received from The Carmela & Ronnie Pignatelli Foundation

The Term 2 transfer comprised: Bursaries for nine girls, Feeding Fund, Pre-School salary, Honorarium and transport costs to the bank. A donation of £50 had very kindly been sent for the Clinic and it was agreed to check with the Clinic if they required anything urgently.

Sarah had checked the Government website: UK Sanctions List Zimbabwe, to ensure that FSJMS was not in contact with any person or organization on the current list of designated persons.

Sponsorship from the London Marathon had raised £1,700 which was excellent. Lydia was going to run the Marathon for FSJMS in 2024 and was already training hard for the event.

#### **Committee Meeting held on 22.9.23 by video conference**

It was good to hear that Sister Dorcas was still working at the Clinic. She had said that the usual funds were needed for the Clinic.

The Gift Aid claim had been made for 2020 and £1,544.40 had been received which was excellent. Two generous donations had been received: £1,360 from The Fellowship of St. John and £500 from The Stockwell Trust.

Alan had made a three-year comparison of the annual sums received from Supporters' standing orders. It could be seen that income had increased slightly even though the supporter base had slightly decreased. The income from charities fluctuated from year to year and expenditure continued to outstrip income. Interest rates had increased which was beneficial and might encourage supporters to increase their donations.

The Term 2 transfer had been made: £8,857.83 and bank charges: £28. The Term 3 transfer was due to be made soon. Sarah had checked the UK Sanctions List Zimbabwe to ensure that FSJMS was not in contact with any person or organization on the list.

Janice was thanked very much for designing a beautiful Christmas card. They would also be suitable to be used throughout the year.

#### **Minutes of Committee Meeting held on 24.11.23 by video conference**

Chris was going to visit Sibio in Zimbabwe in January 2024 and they planned to visit St. James for two days. This would be a good opportunity to reinforce the commitment and trust that FSJMS had in St. James, but also to remind the school that resources were limited.

A donation of £100 had been kindly sent for the Clinic. Sister Dorcas had said that the Clinic needed a machine to test blood sugar so Sibio and Chris would be able to follow this up during their visit.

Income was stable but costs had increased. Gift Aid for 2021 and 2022 had recently been received and The Oak Trust had kindly made a donation. The Term 3 transfer had been the only expense.

The accounts for 2022 had been examined and a declaration of correctness had been issued by the examiner. The Charity Commission Annual Return had also been completed and submitted online.

Fr. Ncube had emailed regarding new bursary students in 2024 which the committee discussed. FSJMS would already be supporting nine bursary girls, including two in the L6. It was agreed that Forms 1-4 were the priority. Part-scholarships seemed a good idea, so that there could be match-funding with other agencies and maybe some parents could also give a contribution or the PTA. This might mean that more students could be supported. It was also agreed that girls from St. James Primary School were still the priority.

#### **Minutes of Committee Meeting held on 12.1.24 by video conference**

Alan had sent the end of year balance sheet to the committee and was thanked very much for all his hard work. A total of £9,010.00 had been received from charities thanks to Chris' great efforts. The Christmas card sales had also been excellent, raising £3,072.93 and Janice was thanked very much. A good amount of interest had been received on the current account which covered the bank charges and the Gift Aid claim for three years was also a substantial amount. However, expenditure was still outstripping income as total income received: £25,522.47 and total expenditure: £30,205.60. The committee accepted the accounts and was happy for Alan to submit them to the examiner for verification.

Alan and Alison had been very busy completing the Due Diligence Review for Barclays Bank. Chris always checked that the charities she contacted were registered with the Charity Commission and would ensure that Alan had their charity numbers for his records.

During their visit to St. James, Chris and Sibö expected to meet all of the bursary pupils, visit the Clinic and see the Feeding Scheme in action. In Bulawayo they hoped to meet the staff at the Diocesan office and also to meet up with some of the Alumni.

It was agreed to hold the AGM on 6<sup>th</sup> April in Poole and to have the same format as 2023. The social afternoon would include a report of the visit to St. James.

Alison had been contacted by an IPSOS researcher looking at small charities and one topic raised was cyber-attacks. The committee realized the importance of having a cyber-attack policy and this would be discussed at a future meeting.

#### **Minutes of Committee Meeting held on 8.3.24 by video conference**

The Term 1 transfer had not been made yet as information regarding the bursary fees was still required from Fr. Ncube. It was understood that one Form 4 bursary pupil had not returned to 6th Form as she had come to live in England with her family. Chris confirmed that all of the current bursary pupils, apart from one, had attended St. James Primary School.

Sister Dorcas at the Clinic had said that a Kidney Function Testing Kit and an Iron Testing Kit were both needed but apart from that, the Clinic was well-stocked. These could be purchased with the funds which had been kindly sent for the Clinic.

The Annual Accounts for 2023 had been examined and approved by an independent examiner. Donations had been kindly given by Chailey PCC: £136.57, Children First International: £350 and SMB Trust: £1,000. Chris was thanked very much for her fundraising work.

The Term 1 funds for the Feeding Scheme had been sent as these were needed at the beginning of term. It would be good to have more contact regarding the Scheme and hopefully this would happen when the new Acting Headteacher was appointed.

When the Feeding Scheme transfer was made, there was a transfer fee of £28. However, hopefully this would change in the future as Barclays was considering online accounts for charities due to the closure of many bank branches.

Sarah had checked the Government website: UK Sanctions List Zimbabwe, to ensure that FSJMS was not in contact with any person or organization on the current list of designated persons.

All the arrangements were in place for the AGM. Chris and Sibó were going to write a short report on their visit to St. James and Chris was planning to do a Power Point presentation. Hopefully some of the Alumni would be able to join.

Sarah Spencer, Secretary

649 Blandford Road  
Upton  
Poole  
Dorset  
BH16 5EF

19<sup>th</sup> February 2024

*I have looked at the financial records of Friends of St James Mission and School, Matabeleland, Zimbabwe for the year 2023 and found no irregularities. All income and expenditure is recorded correctly and accurately and can be accounted for.*

*APoate.*

*Anne Poate,  
Treasurer, Friends of MS Purbeck  
Assistant treasurer St James Church, Poole*

**FRIENDS OF ST JAMES MISSION AND SCHOOL NYAMANDHLOVU**

England & Wales - Charity number 1017217

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# Accounts

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# Trustees Annual Report

Chairs' report for FSJMS AGM Saturday 25th March 2023

Central Africa is facing fresh challenges from climate change. Rains have not just been good but in many places overwhelming! Malawi and Mozambique have been hit hard but Zimbabwe has also had flooding in many parts of the country.

While we cannot change the weather we can, as Friends of one of Zimbabwe's schools, play a small part in equipping its people to rise to the challenges. You will know the saying that if you give a man a fish you feed him for a day, but if you teach a man how to fish you feed him for life. Education, then, is central to development and human flourishing, not least in Africa, and you and I are privileged to be able to come alongside Zimbabweans in this common endeavour.

With this in mind the FSJMS committee has been committed to carrying out its duties on behalf of all of you the members over the last year. As the treasurer's report shows, we have resumed the regular pattern of transfers in the last twelve months, supporting more secondary school pupils than ever before, sustaining the feeding scheme for the primary school children, supporting the pre-school with a salary and the clinic with help with medicines. This is a great achievement of which we should all feel proud. The challenge we now face is that school fees have increased more than the funds we have been able to raise. We have funds to sustain our level of giving this year but next year looks like being a real struggle. With this in mind the committee decided, sadly, that we were unable to take on any new bursary students this January. But we continue to play our part in facilitating access to education for those we already support.

It has been very good to keep the link with a group of alumni from the secondary school, through Sibon Sesay who is also on our committee. It is encouraging to see these ex-students of the secondary school wanting to support the children of the primary school to fulfil their potential. The committee is committed to supporting this in whatever ways it can.

As mentioned last year it is encouraging to be meeting again in person for this AGM, as well as on Zoom for those further away. Thank you Alison for organising the lunch today which is always very welcome. Thank you to Sarah for all her efficient and accurate secretarial support which makes all the difference to the smooth running of the charity. Thank you very much to Alan for doing the books and making sure we know where we are with income and expenditure. Thank you to him and Alison for spending hours at the bank making sure that the transfers go through. Thank you to Chris for continuing with her many grant applications resulting in much needed boosts to our income through the year. Thank you again to Janice for designing and distributing the very striking 'Tirrick' Christmas card which made a welcome contribution to our income. Thanks so much to Lydia for arranging the zoom links and including her and Charlie's dog in our calls (and congratulations to both of them for their wedding). And a massive thank you to all of you the members of FSJMS without whom we would not be here in the first place. Please continue to support the work with your prayers and your financial contributions.

## Accounts 2022

### The Friends of St James Mission and School

#### Nyamandhlovu

#### Registered Charity no 1017217

#### Income and expenditure account for year ended

**31<sup>st</sup> December 2022**

<b>2021</b>	<b>INCOME</b>	<b>2022</b>
250.00	Charities Trust	300.00
110.00	Churches. See Note 1	738.63
6,698.00	Individuals. See Note 2 741	8,646.00
3,700.00	Charities See Note 3	15,882.46
502.70	Direct Giving Virgin Money (Bursaries) See Note 4	0
2,326.71	Christmas card sales. See Note 5	1,221.90
00.00	Clinic	100.00
402.00	Cash Donations	330.00
2.40	Interest	14.71
00.00	Gift Aid reclaimed from HMRC.	0
197.50	Paypal Giving	275.00
<b>24,188.61</b>	<b>TOTAL INCOME</b>	<b>27,508.70</b>
	<b>EXPENDITURE</b>	
<b>7,784.53</b>	To St James Mission and School, Nyamandhlovu	<b>31,005.51</b>

<b>3,920.983</b>	Comprised of Bursaries	
<b>1,331.09</b>	Pre School Salary	
<b>1,558.01</b>	Feeding Fund	
<b>0</b>	Clinic	
<b>0</b>	Uniform 7 Bursary girls	
<b>0</b>	Stationery 7 Bursary girls	
<b>0</b>	Exam Fees 3 x 4th Form girls	
<b>0</b>	Teachers transport. See note 6	
<b>538.04</b>	Zim. admin costs See note	
<b>436,41</b>		
50.00	Bank Charges 103 + transfer loss 36.52 =	139.52
583.28	Christmas card production	325.45
	AGM Food Expenses	20.11
56.94	Website Domain renewal fee	0
225.00	Hygiene supplies. See note 8	359.00
<u>16.00</u>	Gift to account examiner	0
<b>8,7715.75</b>	Total expenditure in year	<b>31,849.59</b>
<b><u>24,188.61</u></b>	Total income in year	<b><u>27,508.70</u></b>
<b>15,472.86</b>	<b>Excess of expenditure over income</b>	<b>4,340.89</b>

#### Capital Accounts as at 31st December 2020 Closing balances

Accounts	31/12/ 2021	31/12/2021
Barclays Everyday Saver	33,649.55	29,183.22
Barclays Community	5,486.99	<u>4,982.43</u>
Totals	<b>39,136.54</b>	<b>34,165.65</b>

#### Notes to the Balance Sheet

Note.1. Churches. £250.00 from St Mary's West Moors. £200.00 from Chailey PCC. £188.63 from Ipswich Road URC, Norwich £100.00, North Newnton PCC

Note 2. Individuals . This figure is largely made up of income from direct debits and standing orders which totalled £5,067. Cheques £1,590. A private donation of £500 was received, plus £750 from Wedding gifts.

Note.3.

£3,600	Souter Charitable Trust
£3,500	Fellowship of St John, Leadenhall Street, London
£3,500	The Kowhai Trust
£1,932.46	Children 1st International (Sponsorship of Caitlin? London Maraton
£1,500	The Oak Trust
£1,200	The Labone Trust
£ 500	The Stockwell Trust
£ 150	The L and C Fielden Charitable Trust

Note.4. Virgin Money. This income stream ceased in 2021.

Note 5. This figure includes payments (£307.70) made Jan to May 2022 for card purchases in Dec 2021. Main sales were in Nov and Dec 2022 (£914.20). . Cost of production £583.28, Therefore total profit from card sales in year £896.45

Note 6. As a result of Covi 19 restriction Treacher's transport costs to school increased. The FSJMS committee decided to grant support in these exceptional circumstances.

Note 7. The committee also recognized the volume of work undertaken on our behalf by a member of the Diocesan Finance dept by making a termly honorarium. Other amounts included in this figure are for transport of food to school and bank visits.

Note 8. Several school staff received training in the manufacturer of reusable sanitary wear. Expenses included cost of material, course fee, transport and overnight accommodation.

**General Notes,**

While the 2022 balance sheet shows an increase in income over that of 2021 this must be seen as coming primarily from other charities. Without the extra £11,200 raised from these sources the income would have been some £5,500 less than in 2020.

Donation income from individuals continues to decline. This however is offset by the increase in donations from charities. Christmas cards income in the year increased on the previous year as payments for some of that year's purchases were only received in 2021. Income from the Virgin Money Giving Scheme declined in anticipation of the planned closure of this scheme in early February 2022. The decline in income from Churches can be traced to the Covid 19 restrictions and the consequent loss of income suffered by those sources. This also had an adverse effect on income from Coffee after Church, and Marmalade sales in West Moors

Two transfers were made to St James Mission and School via the Anglican Diocese of Matabeleland. The first on the 9th July 2021 totalled £5,838.09.

The second transfer took place on the 26th November 2021. The total transferred was £1,946.44 This reduction by approximately half of the sum usually sent annually to the school was the result of less support being needed in the year. The school was closed for several months due to Covid 19 restrictions. Therefore monies sent for each term were held over from one term to another as lockdown had necessitated the school to be closed in the meantime.

Support for exam fees, uniform purchase and stationary for the the bursary girls was also held over by the school from one year to the next

These Covid 19 school closures have resulted in FSJMS having a balance of some £8,000.00 in excess of what it would have been if the three full termly transfers had taken place.

The year ends with a healthy balance of £39,136.54, which is a consequence of not funding bursaries, feeding fund, pre-school salary and other payments through six academic terms.

Alan Butler

Hon Tres. FSJMS

20/02/22

# Examiner's Report

649 Blandford Road

Upton

Poole

Dorset

BH16 5EF

12/10/2023

I have looked at the financial records of Friends of St James Mission and School Matabeleland Zimbabwe for the year 2022 and believe them to be in order with no irregularities.

All income and expenditure is accounted for and is recorded correctly.

Anne Poate

Treasurer, Friends of MS Purbeck

Assistant Treasurer St James Church, Poole.