



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1 August 2022** Period start date To **31 July 2023** Period end date

Charity name: **Holmes Chapel Community Preschool**

Charity registration number: **1017112**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The aims of the Preschool are to enhance the development and education of children under statutory school age.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We offer appropriate play, education and care facilities (complying with the Early Years Foundations Stage) to children from 2 years old to school age, within the local area.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We have provided high quality preschool sessional care for 31 children throughout the year.</b></p> <p><b>We continue to meet EYFS requirements and ensure that our staff are trained to a high standard.</b></p> <p><b>We continue to organise regular fundraising events during the year and raise awareness of Preschool in the community.</b></p> <p><b>We continue to employ 11 qualified staff members, together with a cleaner and an administrator.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>2022/2023 has been a busy year at Preschool with some of our sessions almost full. Following our decision in 2022 to offer the new 30 hour funding for eligible working families, we attracted more families in the local area, who generally attended for more hours, as their hours were funded. Our afternoon sessions, which had previously suffered with low attendance, are now a lot busier. Our income has therefore increased significantly, as has our expenditure as staff costs have increased due to the increase in NLW and also staffing the busier sessions.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Holmes Chapel Community Preschool keeps some reserves which are designated as follows:</b> <ul style="list-style-type: none"> <li>• to cover staff redundancy pay</li> <li>• to contribute to the costs to repair/replace our current preschool building when the need arises.</li> </ul>
Amount of reserves held	Para 1.22	<b>£22,385</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Community, committee run group</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Members are elected at our AGM in October.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Holmes Chapel Community Preschool
Other name the charity uses	
Registered charity number	1017112
Charity's principal address	c/o Holmes Chapel Primary School, Middlewich Road, Holmes Chapel, Cheshire, CW4 7EB

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Player	Joint Chairperson		
2	Vicky Groves	Joint Chairperson		
3	Dawn Caine-Bryant			
4	Nikki Michiels			
5	Katie Massey			
6	Laura Knightsbridge			
7	Kelly Galano			
8	Danielle Beach		Until May 23	
9	Liz Donevan		From Nov 22	
10	Ashley Thompson		From Nov 22	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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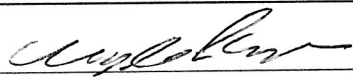
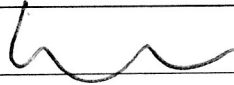
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NIGEL PLATTER	VICKY GROVES
Position (eg Secretary, Chair, etc)	JOINT CHAIR	JOINT CHAIR
Date	21/05/24	

**HOLMES CHAPEL COMMUNITY PRE-SCHOOL**

**INCOME & EXPENDITURE ACCOUNT**

**FOR THE PERIOD ENDED 31st JULY 2023**

	<u><b>2021/22</b></u>	<u><b>2022/23</b></u>
<u><b>Income</b></u>		
Fees	23,073	37,303
Funding	39,208	50,405
Support Funding	6,507	17,180
Fundraising & Donations	3,304	3,318
Interest Received	4	120
Uniform Sales	365	358
Coop Community Fund	1,629	-
	74,090	108,684
 <u><b>Expenditure</b></u>		
Salaries	66,925	86,331
Training/Travel Expenses	650	699
Provisions	3,133	1,759
Sundries	1,582	1,032
Accountancy	312	312
Insurances	1,561	1,589
Stationery	291	651
Maintenance	2,121	990
Utilities/Rent	2,170	3,286
Craft	143	113
Uniforms	172	546
Employers Pension	749	1,812
Computer & Software	567	624
Advertising	353	-
Telephone & Internet	854	918
Depreciation	539	676
	<u>82,122</u>	<u>101,338</u>
Deficit/Surplus of Income over Expenditure	<u><u><b>(8032)</b></u></u>	<u><u><b>7346</b></u></u>





Section A

Independent Examiner's Report

Report to the trustees

Charity Name

HOLMES CHAPEL COMMUNITY PRE-SCHOOL

On accounts for the year  
ended

31<sup>ST</sup> JULY 2023

Charity no  
(if any)

1017112

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12/03/2024

Name:

S TICKLE

Relevant professional  
qualification(s) or body  
(if any):

FMAAT

<b>Address:</b>	1 MIDDLEWICH ROAD
	HOLMES CHAPEL, CHESHIRE
	CW4 7EA

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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