



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1 August 2019    Period start date    To 31 July 2020    Period end date**

**Charity name: Holmes Chapel Community Preschool**

**Charity registration number: 1017112**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The aims of the Preschool are to enhance the development and education of children under statutory school age.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We offer appropriate play, education and care facilities (complying with the Early Years Foundation Stage) to children from 2 years old to school age within the local area.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We have provided high quality preschool sessional care for up to 30 children throughout the year.</b></p> <p><b>We continue to meet EYFS requirements.</b></p> <p><b>We continue to organise regular covid safe fundraising events during the year and raise awareness of Preschool in the Community.</b></p> <p><b>We have maintained the employment of 7 qualified staff members, 1 cleaner and 1 administrator and developed their training needs over the last year.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>A deficit this year was due to various factors: a relatively quiet in take at Preschool throughout the year, together with a statutory increase in salaries and pension contributions, together with significant maintenance costs in repairing and eventually replacing the roof of the building.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Holmes Chapel Community Preschool keeps some reserves which are designated to cover staff redundancy pay and to repair/replace our current preschool building when the need arises.</b>
Amount of reserves held	Para 1.22	<b>£22,287.36</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Community Committee run group</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Members are elected at our AGM in October</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Holmes Chapel Community Preschool
Other name the charity uses	
Registered charity number	1017112
Charity's principal address	c/o Holmes Chapel Primary School, Middlewich Road, Holmes Chapel, Cheshire, CW4 7EB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Player	Joint Chairperson		
2	Vicky Groves	Joint Chairperson		
3	Dawn Caine-Bryant			
4	Nikki Michiels			
5	Heather Harris			
6	Katie Massey			
7	Laura Knightsbridge		From Oct 19	
8	Joanne Matthews		From Oct 19	
9	Jayne Paynter		From Oct 19	
10	Heather Martin	Treasurer	Until Oct 19	
11	Charlotte Malgas		Until Oct 19	
12	Christy Earlam		Until Oct 19	
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nigel Player	
Position (eg Secretary, Chair, etc)	Joint Chairperson	
Date	12-05-21	

**HOLMES CHAPEL COMMUNITY PRE-SCHOOL**

**INCOME & EXPENDITURE ACCOUNT**

**FOR THE PERIOD ENDED 31st JULY 2020**

	<u><b>2018/19</b></u>	<u><b>2019/20</b></u>
<u><b>Income</b></u>		
Fees	22,561	17,574
Funding	30,180	49,101
Support Funding	-	6,687
Fundraising & Donations	3,705	1,176
Interest Received	59	43
Uniform Sales	-	291
Cheshire East Grant	-	2,500
HMRC Furlough Scheme	-	3,663
	<u>56,505</u>	<u>81,035</u>
 <u><b>Expenditure</b></u>		
Salaries	52,966	63,316
Training/Travel Expenses	1,952	117
Equipment	542	-
Provisions	748	1,017
Sundries	637	975
Accountancy	312	312
Insurances	927	1,462
Stationery	1,149	808
Maintenance	11,793	621
Utilities/Rent	2,387	2,248
Craft	-	101
Uniforms	507	-
Legal & Professional	158	-
Employers Pension	389	713
Computer & Software	-	538
Advertising	96	-
Telephone & Internet	-	671
Depreciation	789	702
	<u>75,352</u>	<u>73,601</u>
 Deficit/Suplus of Income over Expenditure	<u><u><b>(18,847)</b></u></u>	<u><u><b>7,434</b></u></u>



**HOLMES CHAPEL COMMUNITY PRE-SCHOOL  
BALANCE SHEET**

**FOR THE PERIOD ENDED 31st JULY 2020**

	<u><b>2018/19</b></u>	<u><b>2019/20</b></u>
<b><u>Income</u></b>		
Total Income	56,505	81,035
Total Expenditure	<u>75,352</u>	<u>73,601</u>
<b><u>Net Income</u></b>	(18,847)	7,434
Add Funds B/fwd	59,156	40,309
	<u><b>40,309</b></u>	<u><b>47,743</b></u>
 <b>Represented by</b>		
Cash at Barclays Community A/c	13,781	20,939
Cash at Barclays Savings A/c	28,306	22,283
Cash at Charity A/c	2,819	3,874
Cash at Tesco Card	67	3
<b>Fixed Assets:</b>		
Timber Canopy (05/01/18)	3,157	2,525
Fridge/Freezer (11/02/20)	-	190
Outside Gate (06/07/20)	-	<u>92</u>
		2,807
Accountancy Accrual	(312)	(312)
Creditors	(7,666)	(1,851)
Debtors	<u>157</u>	<u>-</u>
	<u><b>40,309</b></u>	<u><b>47,743</b></u>

**HOLMES CHAPEL COMMUNITY PRE-SCHOOL  
APPENDIX A**

**FOR THE PERIOD ENDED 31st JULY 2020**

**HOLMES CHAPEL COMMUNITY PRE-SCHOOL  
AUDITORS NOTES**

**FOR THE PERIOD ENDED 31ST JULY 2020**

		<u><b>2018/19</b></u>	<u><b>2019/20</b></u>
Sundries Include:	DBS Checks	287	128
	Subscriptions	90	254
	Staff meal	50	-
	Music Licence	100	-
	Ofsted Fee	50	50
	ICO	35	35
	Xmas Party Gifts	25	-
	AGM Gifts/Exps	-	19
	First Aid	-	33
	Staff Uniform	-	21
	Cleaning	-	435
		<u>637</u>	<u>975</u>
Creditors figure:-	Electricity	1,104	1,283
	Rent	100	100
	PAYE	244	126
	Water	112	102
	Subscriptions	45	-
	Roof repairs	6,061	-
	Fees to be reimbursed	-	240
		<u>7,666</u>	<u>1,851</u>
Debtors figure:-	Fees	<u>157</u>	<u>-</u>
		157	-

**HOLMES CHAPEL COMMUNITY PRE-SCHOOL**

**FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED 31st JULY 2020**

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These Accounts have been examined and found to be an accurate reflection  
of the Holmes Chapel Community Pre-School as at the year ending 31st July 2020

A handwritten signature in black ink, appearing to be 'M. A. Smith', is centered on the page.

Date: 23rd March, 2021

TCS Management  
1 Middlewich Road  
Holmes Chapel  
Cheshire  
CW4 7EA

REGISTERED CHARITY NUMBER 1017112