



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **Period start date 1.8.2023 To**
Period end date 31.7.2024

Charity name: Chiswick Saturday Music Centre

Charity registration number: 1017022

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To improve and advance the education of children in the art of music. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The organisation of weekly tuition classes and ensembles and the organisation of a concert twice yearly at the end of the Autumn and Summer terms. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Yes |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | The centre makes a small number of grants each term in the form of reduced student fees. |
| Policy on social investment including program related investment | Para 1.38 | The main source of income is lesson fees. Contributions raised from donations are used to purchase equipment to develop the range of music-making available. |
| Contribution made by volunteers | Para 1.38 | All administration is undertaken by unpaid volunteers. This includes manning of the reception area and providing refreshments each Saturday morning and managing the interface with the freelance teachers. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>I'm pleased to report that we had a good solid year for the music centre. Over the course of the Summer holiday 2023 we said goodbye to Tom Torley and welcomed Maya Mitra, Joe Orme and Lucy Ruuskanen to the teaching team – taking us to 12 in all. There's always an element of risk expanding our capacity, but we started the term at 88% of capacity and 60 students – which is roughly our break-even point. So it was so wonderful to have that confidence and ability to meet the local demand for music lessons with us right from the start of the year.</p> <p>We then had one more change in teacher over the year, welcoming Hannah Shimwell who took over from Silva who sadly had to retire from teaching with us due to ill health. Also, because of the increase in the number of teachers, we were able to add a new rock group as well. We're keen to encourage students to get involved in music groups wherever possible, because playing together is a lot about what music is about – as well as a key skill in of itself that can be quite different to individual lessons.</p> <p>The increased capacity and demand for music lessons with us over the year meant that we were able to make a few prudent but necessary purchases. The main pieces of equipment we bought were a Mapex Tornado drum kit, a Laney AH80 audio hub amplifier and 3 more heavy duty music stands. The drum kit couldn't have come soon enough, because of the combination of expanding to 2 drum teachers and Chiswick School often gigging at the weekend.</p> <p>It's so encouraging to get the feedback we do from parents and students; the warm and friendly family culture we seem to have established makes this music centre a very special place. This is something that we all collectively bring and it's so important to preserve and keep it.</p> <p>Going forward for the next financial year, we're acutely aware as a committee of our prices for lessons. There have been a few families over recent years that have been struggling to afford lessons with us, and cost of fees should not be a barrier to learning music. So a key strategic theme going forward is to look at how we can start to raise funds in order to subsidise lessons.</p> |

| | | |
|--|--|---|
| | | <p>For our concerts, we've now got used to using the main school hall. The space and feel of the room have really lifted the feel and quality of those occasions. It's been wonderful that so many of our students have risen to this – we now have three quarters of them keen to participate. It's fabulous to have this engagement but it is becoming a challenge and to that effect, we are continuing to look at how we can expand out opportunities for other venues and performances outside of our two main summer and Christmas concerts. I'm also always amazed and encouraged by the hard work put into the catering and tombola by so many members.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Positive |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | To avoid negative balance in case of another scenario as faced during Covid when we were in a loss |
| Amount of reserves held | Para 1.22 | 13,327 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|-----|
| Description of charity's trusts: | | N/A |
| Type of governing document (trust deed, royal charter) | Para 1.25 | |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--------------------------------|
| Charity name | Chiswick Saturday Music Centre |
| Other name the charity uses | |
| Registered charity number | 1017022 |
| Charity's principal address | |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-------------------|-----------------------------------|---|
| 1 | Jonathan Milne | Chair | | |
| 2 | Naheed Mir | Treasurer | | |
| 3 | Adelina Romeo | Safeguarding Lead | | |
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

NMir

JMilne

Full name(s)

Naheed Mir

Jonathan Milne

**Position (eg Secretary,
Chair, etc)**

Treasurer

Chair

Date

29.3.2025

Chiswick Saturday Music Centre
Registered Charity Number 1017022

Accounts for the Financial Year Ended 31 July 2024

Chiswick Saturday Music Centre
Registered Charity Number 1017022

Statement of Unrestricted Income and Expenditure
Financial Year Ending 31 July 2024

| | Year Ended 31 July 2024 £ | Year Ended |
|--------------------------------------|------------------------------------|-----------------|
| <u>Income</u> | | |
| Donations and similar receipts | 754 | |
| Fees from provision of music tuition | £55,188 | 35,212 |
| Other fund raising activities | (326) | 0 |
| Profit/loss from tuck | | |
| Bad Debt write-off | | |
| Total Income | <u>55,942</u> | |
| <u>Expenditure</u> | | |
| Payments for music tuition | (41,278) | |
| Rent | (11,284) | |
| Insurance | (307) | |
| Purchase of instruments | (839) | |
| Other payments | (509) | |
| Total Expenditure | <u>(54,217)</u> | <u>(32,863)</u> |
| Net Income/(Expenditure) | <u>1,725</u> | |

All of the charity's income is in the form of unrestricted funds. There are no endowments or restricted income receipts.

Chiswick Saturday Music Centre
Registered Charity Number 1017022

Statement of Assets and Liabilities
As at the Financial Year Ended on 31 July 2024

| | Year Ended 31 July 2024 £ | Year Ended 31 July 2023 £ |
|---------------------------|------------------------------------|------------------------------------|
| <u>Assets</u> | | |
| Cash in hand | | |
| Cash at bank | 13,327 | 11,988 |
| Debtors | | |
| Total Assets | <hr/> | <hr/> |
| <u>Liabilities</u> | | |
| Prepaid fees | - | - |
| Amounts owed to teachers | | |
| Creditors | - | - |
| Total Liabilities | <hr/> | <hr/> |
| Net Assets | <hr/> 13,327 | <hr/> 11,988 |

Approved on ----- by:

J Milne..... (Chair.)

N Mir..... (Treasurer.)

Chiswick Saturday Music Centre
Registered Charity Number 1017022

Statement of Assets and Liabilities
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| <u>Assets</u> | | |
| Cash in hand | | |
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| Total Assets | | |
| <u>Liabilities</u> | | |
| Prepaid fees | - | - |
| Amounts owed to teachers | | |
| Creditors | - | - |
| Total Liabilities | | |
| Net Assets | 13,327 | 11,988 |

Approved on 29.3.25 by:

J Milne..... (Chair.)

N Mir..... (Treasurer.)



Section A

Independent Examiner's Report

Report to the trustees

Chiswick Saturday Music Centre

On accounts for the year
ended

31 July 2024

Charity no
(if any)

1017022

Set out on pages

Nil

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27/03/2025

Name:

Jawwad Ahmad

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

3 – Audly Road, London. W5 3ES

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None