

KINGS SUTTON PLAYGROUP

England & Wales · Charity number 1016990

Details

Status Registered

Legal form Other

Registered 1993-02-09

Register [View on the Charity Commission register](#)

Contact

Address Annexe
Kings Sutton Primary School
Richmond Street
Kings Sutton
Banbury
Northamp

Phone 01295 816006

Email kingssuttonpre-school@outlook.com

Website www.kingssuttonpreschool.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO DEVELOP AND UNDERSTAND THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: The aim of the playgroup is to enhance the development and education of children under statutory school age by; (a) offering appropriate play facilities and training courses, (b) ensuring that all children are offered opportunities regardless of their race, culture, religion, means or ability, (c) encouraging the study of the needs of children and their families in our local area.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE KINGS SUTTON
- Northamptonshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£182,651	£139,150	-	-
2024-08-31	£163,834	£126,087	-	-
2023-08-31	£101,527	£111,934	-	-
2022-08-31	£102,526	£138,178	-	-
2021-08-31	£103,548	£133,199	-	-
2020-08-31	£126,422	£112,212	-	-

Trustees

Name	Role	Appointed
Emma Watts	Chair	2018-01-09
Bryan Bellamy		2014-10-26
Claire Rebecca Watts		2017-11-02

Accounts

Minutes of Meeting – Annual General Meeting 2025

Organisation: King's Sutton Preschool (Registered Charity)

Date: 17 October 2025

Attendees:

Chair: Emma Watts

Treasurer: Amy Osenton

Secretary: Rob Green

Committee Members: Laura Boswell, Vanessa Woollard, Rebecca Mullan

Silent Committee Members: Claire Watts, Brian Bellamy

1. Chair's Update

The Chair welcomed attendees and reflected on eight years of service as Chair and two years as a committee member. The committee is made up of current and former parents and carers working alongside staff to provide early years childcare to the village.

Financial pressures were noted. Government funding currently covers approximately 65% of operating costs. Despite three consecutive 'Outstanding' Ofsted inspections, the preschool remains reliant on fundraising and community support.

2. Targets for the Year Ahead

Primary target:

- Increase fundraising activity due to funding shortfalls.

Secondary target:

- Improve communication between committee, staff, parents, and the primary school.
- Increase joint fundraising initiatives.
- Maintain access to the sensory garden.
- Increase engagement with reception class staff.

3. How the Community Can Help

The preschool relies on volunteers. Meetings are held approximately every six weeks. Tasks are flexible and fairly distributed. There is no obligation to take on more than individuals can manage, and all contributions are valued.

4. Manager's Report

The Manager reported a successful year with strong community engagement.

Highlights included:

- STEM and 'WoW' activities.
- Renewal of Sun Safe accreditation.
- Community visits and events.
- Successful Christmas party.
- Smooth transition support for children moving to primary school.

5. Staff Overview

Deputy Manager & Administrator: Sarah

Senior Practitioner: Carina

Early Practitioners: Emma, Anna, Kelley

Early Years Assistant: Lucy

The team was commended for dedication and professionalism.

6. Administrator's Report

Children on roll:

- End of year: 43 children.
- Start of September: 39 children.
- Expected after October half term: 41 children.

Funding changes for 2-year-olds and 9-month-olds significantly increased funded sessions. Staffing levels were increased accordingly and will be reviewed.

Waiting list includes children through to September 2027.

Fees were increased in line with cost of living and National Minimum Wage.

Most children use 15-hour entitlement; 28 qualify for 30 hours.

7. Secretary's Governance Note

As a registered charity, an active management committee is legally required. Current workload is unsustainable for the small number of active members. Increased parental involvement is urgently required.

8. Treasurer's Report

Key points:

- Breakfast Club and late collection remain reliable income.
- Government funding increased by 68%.
- Direct fee income decreased by 7%.
- Staffing costs increased by 8.53%.
- Bounce Back Loan terms remain favourable.
- £5,048 raised through fundraising.
- £29,724 held as ring-fenced reserves.

Targets for 2025-2026:

- Fundraising: £5,000
- Direct income: £191,721
- Expenditure: £144,716
- Predicted profit: £47,005.60

A ringfencing policy to hold a sum of money to cover any unforeseen disruption to staff wages was unanimously approved.

9. Election of Office Bearers

The following votes were held on the positions on the committee

Chair: Emma Watts – all voted to retain

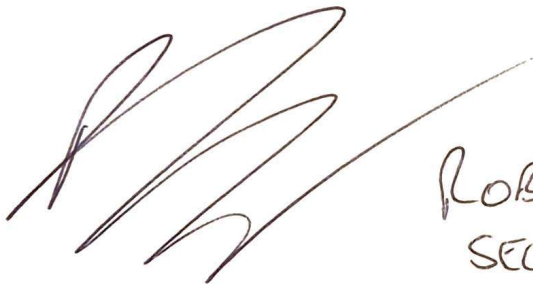
Treasurer: Amy Osenton – all voted to retain

Secretary: Rob Green – all voted to retain

Committee Members: Laura Boswell, Sarah Gale, Vanessa Woollard, Rebecca Mullan – all voted to retain

10. Close

The Chair thanked attendees for their time and continued support.

 ROB GREEN
SECRETARY

 Amy Osenton.
TREASURER

 Emma Watts
Chair

**KINGS SUTTON PLAYGROUP
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2025**

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**Kings Sutton Playgroup
Business Details
For The Year Ended 31 August 2025**

Partners

Ms E Brock
Ms C Watts
Mr B Bellamy

Accountants

Charlton Baker
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**Kings Sutton Playgroup
Accounts Approval Statement
For The Year Ended 31 August 2025**

I approve these unaudited accounts which comprise a Profit and Loss Account, Balance Sheet and related notes.

I acknowledge my responsibility for the accounts including the provision of all the information and explanations necessary for the completion.

Signed

Date

**Kings Sutton Playgroup
Accountants' Report
For The Year Ended 31 August 2025**

Chartered Accountants' Report to Kings Sutton Playgroup on the Unaudited Financial Information of Kings Sutton Playgroup

In accordance with the engagement letter dated we have prepared for your approval the financial information of Kings Sutton Playgroup for the year ended 31 August 2025 which comprises the Profit and Loss account, the Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to you in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of Kings Sutton Playgroup and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at ICAEW Technical Release 08/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Kings Sutton Playgroup for our work or for this report.

You have approved the financial information of Kings Sutton Playgroup for the year ended 31 August 2025 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

Signed

.....

Charlton Baker
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**Kings Sutton Playgroup
Profit and Loss Account
For The Year Ended 31 August 2025**

	2025		2024	
	£	£	£	£
Turnover				
Government vouchers		109,638		64,912
Fees receivable		55,393		60,026
EYPP		2,202		7,883
Fundraising income		9,557		9,563
Donations		3,250		19,937
Training		2,552		1,513
		<u>182,592</u>		<u>163,834</u>
Distribution Costs				
Printing, postage and stationery	<u>194</u>		<u>264</u>	
		<u>194</u>		<u>264</u>
		182,398		163,570
Other Income				
Bank interest receivable		<u>253</u>		<u>65</u>
		182,651		163,635
Expenditure				
Wages and salaries	118,352		109,043	
Light and heat	968		956	
Maintenance and Cleaning	6,096		7,598	
Computer software, consumables and maintenance	1,673		365	
Resources	2,715		3,617	
Photocopying	417		289	
Telecommunications and data costs	513		651	
Sundry expenses	<u>8,416</u>		<u>3,235</u>	
		<u>139,150</u>		<u>125,754</u>
		43,501		37,881
Finance Costs				
Bank interest payable	<u>252</u>		<u>333</u>	
		<u>252</u>		<u>333</u>
NET PROFIT		<u><u>43,249</u></u>		<u><u>37,548</u></u>

**Kings Sutton Playgroup
Balance Sheet
As At 31 August 2025**

		2025		2024	
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		80,667		39,268	
NET CURRENT ASSETS			80,667		39,268
TOTAL ASSETS LESS CURRENT LIABILITIES			80,667		39,268
LIABILITIES DUE AFTER 1 YEAR					
Bank loan		9,092		10,942	
			9,092		10,942
NET ASSETS			71,575		28,326
CAPITAL ACCOUNT					
Balance at 1 September 2024			28,326		(9,222)
Profit/(Loss) for the period/year			43,249		37,548
Balance Carried Forward			71,575		28,326

**Kings Sutton Playgroup
Notes to the Accounts
For The Year Ended 31 August 2025**

Signed By

AMY OSENTON

Date Signed	2026-05-11 21:01:20
Email	amyrosenton@outlook.com
Printed Name	AMY OSENTON
IP Address	2a00:23c8:ff28:1f01:4bef:e3d5:b14e:f39c
Browser User Agent	Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/147.0.0.0 Safari/537.36 Edg/147.0.0.0
Name of signatory	Amy Osenton



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

KING SUTTON PLAYGROUP

On accounts for the year ended

31 AUGUST 2025

Charity no
(if any)

1016990

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 08 2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

12-5-26

Name:

SELENA BAKER

Relevant professional
qualification(s) or body

FCCA

(if any):

--

Address:

7-7C SNUFF STREET.

DEVIZIES

SNIO IDU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Accounts



Kings Sutton Preschool

The Annexe, Kings Sutton Primary School, Richmond St, Kings Sutton, OX17 3 RT
01295 816006
Registered Charity 1016990

Minutes of the AGM committee meeting held on Friday 13th October 2023 4.15p.m. at Preschool

Attended

Becky Herbert, Sarah Clayton, Emma Watts, Tania Wilde, Carina Wyatt, Lucie Wellburn, Sam Finch, Amy Osenton, Sarah Gale, Kelley Greenough, Marian Long

Apologies Received

Laura Boswell, Laura Knowles, Bryan Bellamy, Claire Watts

Welcome by the Chair of the Committee, Emma Watts

Thank you for coming along today to share our achievements in the last year.

Current committee members are:

- Treasurer – Amy Osenton
- Secretary – Tania Wilde
- Emma Watts, Amy Osenton, Tania Wilde, Laura Knowles, Bryan Bellamy, Laura Boswell, Sarah Gale, Claire Watts

I am the Preschool chair and have been with the preschool for the last 6 years as chair and 2 years on the committee before that. We would like to thank you for coming along today to share our achievements in the last year.

Every year at our AGM we set ourselves positive targets:

- Our first target is longer opening hours. We have recently been trialling staying open until 4pm to offer more flexibility and we are also soon changing our enrolment age from 2-year-olds to 18-month-olds to help increase our profitability. In order to do this, we will be looking at possible grant options and fundraising as we will require a quiet sleep area.
- Our second target is to continue to strengthen the communication between the committee, staff, parents, and the Primary Academy. We have started to join forces at some events with the Primary Academy's PTFA and hope to continue to do so at more events in the future.



- Our third and most important target is to continue to fundraise as much as possible! The government funding we receive does not match the costs of running the preschool and our preschool, much like other early years settings in the country are facing considerable financial pressure. The local government funding only covers about 65% of outgoings and we believe the current funding is not sufficient or reflective of the level of personal care required to look after young children.
- The preschool has received an outstanding grade by Ofsted for the past three inspections, but due to our financial challenges we rely upon our committee members, the community, and local businesses for support in fundraising and sponsorship.
- We urgently need more help from the local community and from parents and carers to ensure Preschool continues to thrive.
- We need help from anyone who can lend time to fundraise or join our wonderful committee team. It's a lovely way to meet other parents and carers and support the Preschool.
- We are also currently looking to replace our secretary role, which we need to be filled for the preschool to legally run. It doesn't just have to be parents. All that is involved is attending a meeting once every 6 weeks where we run through the agenda and share out some duties.
- Duties can include fundraising or simply visiting the Preschool after hours to meet outside agencies e.g. plumbers, electricians.
- We always consider the fact that everyone has very busy lives and children to look after so we share out bits where suitable but please don't be daunted as it's never too much!
- Your role can be as large as you like or as small as you like.
- Every member will help us to ensure that Preschool continues to serve the community and provide outstanding care for the children.

Manager's Report – Rebecca Herbert

At Kings Sutton Preschool I have been in place as the manager since 2018 and I worked previously as the deputy manager from 2013. In this time, I have supported the growth of the Preschool to what it is today. Things have not always been easy; we have seen our fair share of challenges. But what has always remained the same is the passion and dedication from the staff team, to always provide an environment in which children feel safe and secure, that they can grow and develop within. We are always adapting, reflecting and ready to make positive changes if and when is needed. As a registered charity, which is run by a voluntary committee, we are dependent on voluntary support, which fortunately we have in this wonderful community.

Achievements



Over the last year we have seen financial challenges far like any we have seen before. As a staff team and committee, we have worked tirelessly to keep the Preschool open. As I am sure many of you may be aware, the early years sector is underfunded and currently not receiving the support it needs. With the government putting in place new childcare initiatives we are hoping that the sector will soon receive the support and recognition it so deserves.

This year we have:

- Introduced consumable donations
- Increased our fundraising
- Increased our fees (which is something we haven't taken lightly)
- As a team and committee, we have looked closely at our outgoing costs, reducing wherever we can
- Introduced later pick up sessions
- Running another successful playscheme

We are incredibly proud of our Ofsted inspection and despite all the financial concerns and unsettling feelings, we absolutely feel this still truly reflects our Preschool:

“Staff have an exceptional understanding of how to support children's care and development. They work together as a close-knit team to monitor children's learning. Staff continually identify any gaps and put strategies in place that help children to develop. They share this information with parents and carers promptly so they can further support children's progress at home. Staff support all children to make rapid progress in all areas of development. They ensure children, regardless of their starting abilities, are fully ready for school. Staff demonstrate particular dedication and compassion when supporting children with special educational needs and/or disabilities. They carefully adapt the curriculum to ensure that every child can access the high-quality learning opportunities. Staff plan exhilarating learning opportunities that keep children highly engaged. They use children's interests to discreetly teach them new skills and knowledge”.

I would like to finish by sharing our Ethos:

- Our ethos is that we provide a safe, secure, and stimulating learning environment where all children can thrive, gaining in self-confidence and learning to socialise through quality play in our language rich environment. That all children are happy and settled and have a strong, warm attached to our team.
- Our aim is to emphasise heavily on the prime areas set out in the early year's foundation stage. Once these are secure, they allow for the firmest foundation for learning and development. We aim to provide a child lead environment which enables each child to develop at their own pace with their independence and social



skills. Through interactive and practical activities, to reinforce and challenge a child's existing skills, rather than to concentrate on formal learning.

- At Kings Sutton Preschool we are passionate about safeguarding everyone and inclusion. We have created an environment that suits every child's needs. Where communication aids are used by all, and sensory resources are part of our continuous provision. Differences are celebrated and embraced within the culture of our Preschool.
- We offer our own premises, situated within the grounds of Kings Sutton Primary Academy School, with excellent resources, a range of equipment, large indoor and outdoor play areas, supervised by our fully trained, experienced, and dedicated staff team. We also have an additional sensory garden that we share access to with the primary school. Our team is constantly reflecting on their practice and striving to provide the best care. We are run by a wonderful voluntary committee that all work closely with the Preschool team.

Targets for the Year Ahead:

- Our first target is longer opening hours. We have recently been trialling staying open until 4pm to offer more flexibility and we are also soon changing our enrolment age from 2-year-olds to 18-month-olds to help increase our profitability. In order to do this, we will be looking at possible grant options and fundraising as we will require a quiet sleep area.
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members, the community, and local businesses for support in fundraising and sponsorship.

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- We are also currently looking to replace our secretary role, which we need to be filled for the preschool to legally run.
- The Preschool cannot stay open without voluntary support.

Treasurer's Report – Amy Osenton

- 2022-23 Numbers are healthy meaning, the summer play scheme was very successful and a good source of income for the preschool. Our income from direct fees is up by 52% on last year, as breakfast club proves a reliable source of income with waiting lists for certain days and of course the increase in session fee's.
- The biggest challenge this year has been the increase of NMW by 9% and our direct funding only increasing by 4%. This has had significant impact on the wage cost. As such we have had to dip into our savings to remain open.
- The bounce back loan repayments will continue for a further 3 years. We may need to look at the loan term to relieve some financial pressure, but currently we are meeting our payments.
- Our overall our income is 20% down on last year, with fundraising down by 34% compared to last year.
- For this year, we hope to see the numbers continue to increase where capacity allows, and we open our doors to 18-month-olds from January. We have moved our book-keeping in house, and our payroll remains outsourced. Although finishing off the end of year accounts, has challenged myself and Sarah. We strongly feel moving forward it will give us more autonomy over the book-keeping and allow us to more effectively managed our income and expenditure.
- The estimated loss of preschool was £11,512 the actual loss was £14,856.27

Estimated targets for 2022–23

Income

- Fundraising £5,000
- Direct income and fee's £110,400 – 20% up lift on last year

Expenditure

- £128,130 – 9% on last year (NMW to raise again in April 2024)
- Predicted Deficit – £12,730



Turnover			
		2022-23	2021-22
Govt		£51,999.74	£64,678.00
EYPP/HN		£5,983.78	£1,295.00
Fees		£39,814.36	£26,078.00
donations		£563.70	£4,076.00
Fundraising		£2,114.12	£6,059.00
Other		£1,032.49	£340.00
total		£101,508.19	£102,526.00

Expenditure					
wages	£97,574.66			£93,623.00	
EYPP/HN	£3,976.00				
Admin	£859.40				
bank loan	£5,508.92			£5,996.00	
fees	£859.37				
light and heat, insurance	£911.75			£2,533.00	
Premises	£2,527.37			£30,314.00	roof
Cleaning	£0.00				
Copier	£617.88				
P&S	£35.94				
Phone	£465.54				
Computer	£362.19			£929.00	
Resources	£2,104.90			£10,217.00	
Groceries	£1,363.99			£0.00	
Fundraising	£19.00				
Pupil sunds	£76.00				
Staff sunds	£287.55			£562.00	
total	117550.46			£144,174.00	

		-		
NET loss		£16,042.27		
Current assests bank		£4,390.59		£22,335.00
cash		£87.32		
Savings		£2,000.00		
		£6,477.91		£22,335.00



Capital account				
balance at 1st september 2022		£1,186.00		
pofit /loss for		£16,042.27		
Balance		£14,856.27		£15,596.00

Admin's Report – Sarah Clayton

- This year we ended the year with 35 children on role – 14 of these children have left us to go onto school and 6 new families joined us in September, starting the year with 27 children on role. This is 8 more than last year.
- Over the past year we have seen an increase in the number of younger children joining us, which means they are spending more time with us before heading off to school.
- As always, we are trying to forecast for the next couple of years, but this is always a near impossible task.
- We have already taken enquires from families looking to increase sessions after October half term and January.
- We have:
 - 1 child on our waiting list for January 2024
 - 2 children on our waiting list for April 2024
 - 2 children on our waiting list for September 2024 1 child on our waiting list for January 2025
- We are hoping that by lowering our intake age to 18 months some children on our waiting list will move their enrolment forward.
- Fees: have increased across the board again this year to reflect the cost of living and we have introduced an ad hoc fee to breakfast club sessions – to compensate for the admin costs this entails.

Funding:

- The majority of our children are using their full 15 hours entitlement.
- 30 hours: 4 Children qualify for 30 hours – 1 child uses their full entitlement with us
- 2 Year Funding: 1 Child is using 2 year funding.

Fees

Fees have increased across the board again this year to reflect the cost of living and we have introduced an ad hoc fee to breakfast club sessions – to compensate for the admin costs this entails.



Election of Office Bearers – Emma Watts

Each year we need to confirm with our current committee members who would like to remain and appoint Management Committee members.

So, firstly, I wish to stay as the chair and will need votes from the committee that they are happy for me to remain.

Voting was undertaken and appointments made as below:

Chair – Emma Watts stepped down from position and stepped back up, 2nd by Sam Finch, Amy Osenton and Sarah Gale

Treasurer – Amy Osenton stepped down from the position and stepped back up. 2nd by Emma Watts, Sarah Gale and Sam Finch

Secretary – Tania Wilde would like to step down from the position. Ella Barrington, Rob Green and Kirsty Clifford expressed their interest. The current committee will vote in at the next committee meeting once DBS checks done and appointment decided

Committee Members – Emma Watts, Amy Osenton, Laura Knowles, Sarah Gale, Laura Boswell, Sam Finch

Ros Pantrey, and Timea Marosan to step down as committee members.

N.B. Even though Claire Watts will remain on the committee in a silent capacity as she is a trustee and named on the bank account. Likewise, Bryan Bellamy will remain as a trustee for the time being as a silent member.

New committee members:

- Ella Barrington
- Rob Green
- Kirsty Clifford
- Vanessa Woollard
- Nicole Boothman
- Lucie Wellburn

And finally thank you all for giving up your time to be with us this afternoon and support the Preschool and all the work that they do.

Next committee meeting – 2nd November, 8pm on Zoom for fundraising planning.

**KINGS SUTTON PLAYGROUP
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023**

**Kings Sutton Playgroup
Contents of the Unaudited Accounts
For The Year Ended 31 August 2023**

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**Kings Sutton Playgroup
Business Details
For The Year Ended 31 August 2023**

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Ms E Brock
Ms C Watts
Mr B Bellamy

Accountants

Charlton Baker Limited
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

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For The Year Ended 31 August 2023**

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Date

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For The Year Ended 31 August 2023**

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This report is made solely to you in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of Kings Sutton Playgroup and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at ICAEW Technical Release 08/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Kings Sutton Playgroup for our work or for this report.

You have approved the financial information of Kings Sutton Playgroup for the year ended 31 August 2023 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

Signed

.....

Charlton Baker Limited
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**Kings Sutton Playgroup
Profit and Loss Account
For The Year Ended 31 August 2023**

	2023		2022	
	£	£	£	£
Turnover				
Government vouchers		52,000		64,678
Fees receivable		39,815		26,078
EYPP		5,984		1,295
Fundraising income		2,114		6,059
Donations		564		4,076
Training		1,032		340
		<u>101,509</u>		<u>102,526</u>
Other Income				
Bank interest receivable		18		-
		<u>101,527</u>		<u>102,526</u>
Expenditure				
Wages and salaries	101,551		93,623	
Light and heat	912		2,533	
Maintenance and Cleaning	1,817		30,314	
Computer software, consumables and maintenance	362		929	
Resources	6,442		10,217	
Sundry expenses	383		562	
		<u>111,467</u>		<u>138,178</u>
		(9,940)		(35,652)
Finance Costs				
Bank interest payable	467		602	
		<u>467</u>		<u>602</u>
NET LOSS		<u>(10,407)</u>		<u>(36,254)</u>

**Kings Sutton Playgroup
Balance Sheet
As At 31 August 2023**

		2023		2022	
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		<u>6,528</u>		<u>22,336</u>	
NET CURRENT ASSETS			<u>6,528</u>		<u>22,336</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			6,528		22,336
LIABILITIES DUE AFTER 1 YEAR					
Bank loan		<u>15,750</u>		<u>21,150</u>	
			<u>15,750</u>		<u>21,150</u>
NET ASSETS			<u>(9,222)</u>		<u>1,186</u>
CAPITAL ACCOUNT					
Balance at 1 September 2022			1,185		37,440
Profit/(Loss) for the period/year			<u>(10,407)</u>		<u>(36,254)</u>
Balance Carried Forward			<u>(9,222)</u>		<u>1,186</u>

**Kings Sutton Playgroup
Notes to the Accounts
For The Year Ended 31 August 2023**

Signed By

AMY OSENTON

Date Signed	2024-05-01 14:07:17
Email	amyrosenton@outlook.com
Printed Name	amy osenton
IP Address	80.42.138.114
Browser User Agent	Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/124.0.0.0 Safari/537.36 Edg/124.0.0.0
Name of signatory	Amy Osenton

**KINGS SUTTON PLAYGROUP
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024**

Kings Sutton Playgroup Contents

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**Kings Sutton Playgroup
Business Details
For The Year Ended 31 August 2024**

Partners

Ms E Brock
Ms C Watts
Mr B Bellamy

Accountants

Charlton Baker
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**Kings Sutton Playgroup
Accounts Approval Statement
For The Year Ended 31 August 2024**

I approve these unaudited accounts which comprise a Profit and Loss Account, Balance Sheet and related notes.
I acknowledge my responsibility for the accounts including the provision of all the information and explanations necessary for the completion.

Signed

Date

**Kings Sutton Playgroup
Accountants' Report
For The Year Ended 31 August 2024**

Chartered Accountants' Report to Kings Sutton Playgroup on the Unaudited Financial Information of Kings Sutton Playgroup

In accordance with the engagement letter dated we have prepared for your approval the financial information of Kings Sutton Playgroup for the year ended 31 August 2024 which comprises the Profit and Loss account, the Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

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You have approved the financial information of Kings Sutton Playgroup for the year ended 31 August 2024 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

Signed

.....

Charlton Baker
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**Kings Sutton Playgroup
Profit and Loss Account
For The Year Ended 31 August 2024**

	2024		2023	
	£	£	£	£
Turnover				
Government vouchers		64,912		52,000
Fees receivable		60,026		39,815
EYPP		7,883		5,984
Fundraising income		9,563		2,114
Donations		19,937		564
Training		1,513		1,032
		<u>163,834</u>		<u>101,509</u>
Distribution Costs				
Printing, postage and stationery	<u>264</u>		<u>-</u>	
		264		-
		<u>163,570</u>		<u>101,509</u>
Other Income				
Bank interest receivable		<u>65</u>		<u>18</u>
		<u>163,635</u>		<u>101,527</u>
Expenditure				
Wages and salaries	109,043		101,551	
Light and heat	956		912	
Maintenance and Cleaning	7,598		1,817	
Computer software, consumables and maintenance	365		362	
Resources	3,617		6,442	
Photocopying	289		-	
Telecommunications and data costs	651		-	
Sundry expenses	<u>3,235</u>		<u>383</u>	
		125,754		111,467
		<u>37,881</u>		<u>(9,940)</u>
Finance Costs				
Bank interest payable	<u>333</u>		<u>467</u>	
		<u>333</u>		<u>467</u>
NET PROFIT		<u><u>37,548</u></u>		<u><u>(10,407)</u></u>

**Kings Sutton Playgroup
Balance Sheet
As At 31 August 2024**

		2024		2023	
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		39,268		6,528	
		<u>39,268</u>		<u>6,528</u>	
NET CURRENT ASSETS			39,268		6,528
			<u>39,268</u>		<u>6,528</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			39,268		6,528
LIABILITIES DUE AFTER 1 YEAR					
Bank loan		10,942		15,750	
		<u>10,942</u>		<u>15,750</u>	
NET ASSETS			28,326		(9,222)
			<u>28,326</u>		<u>(9,222)</u>
CAPITAL ACCOUNT					
Balance at 1 September 2023			(9,222)		1,185
Profit/(Loss) for the period/year			37,548		(10,407)
			<u>37,548</u>		<u>(10,407)</u>
Balance Carried Forward			28,326		(9,222)
			<u>28,326</u>		<u>(9,222)</u>

**Kings Sutton Playgroup
Notes to the Accounts
For The Year Ended 31 August 2024**



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
KINGS SUTTON PLAYGROUP

On accounts for the year
ended

31 AUGUST 2024

Charity no
(if any)

1016990

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R.Proto

Date:

21/01/2025

Name:

Rachel Proto

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

7-7c Snuff Street, Devizes, Wiltshire, SN10 1DU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Signed By

AMY OSENTON

Date Signed	2025-05-12 18:33:10
Email	amyrosenton@outlook.com
Printed Name	amy osenton
IP Address	92.18.33.223
Browser User Agent	Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/135.0.0.0 Safari/537.36 Edg/135.0.0.0
Name of signatory	Amy Osenton

Accounts



Kings Sutton Preschool

The Annexe, Kings Sutton Primary School, Richmond St, Kings Sutton, OX17 3 RT

01295 816006

Registered Charity 1016990

Minutes of the AGM committee meeting held on Friday 13th October 2023 4.15p.m. at Preschool

Attended

Becky Herbert, Sarah Clayton, Emma Watts, Tania Wilde, Carina Wyatt, Lucie Wellburn, Sam Finch, Amy Osenton, Sarah Gale, Kelley Greenough, Marian Long

Apologies Received

Laura Boswell, Laura Knowles, Bryan Bellamy, Claire Watts

Welcome by the Chair of the Committee, Emma Watts

Thank you for coming along today to share our achievements in the last year.

Current committee members are:

- Treasurer – Amy Osenton
- Secretary – Tania Wilde
- Emma Watts, Amy Osenton, Tania Wilde, Laura Knowles, Bryan Bellamy, Laura Boswell, Sarah Gale, Claire Watts

I am the Preschool chair and have been with the preschool for the last 6 years as chair and 2 years on the committee before that. We would like to thank you for coming along today to share our achievements in the last year.

Every year at our AGM we set ourselves positive targets:

- Our first target is longer opening hours. We have recently been trialling staying open until 4pm to offer more flexibility and we are also soon changing our enrolment age from 2-year-olds to 18-month-olds to help increase our profitability. In order to do this, we will be looking at possible grant options and fundraising as we will require a quiet sleep area.
- Our second target is to continue to strengthen the communication between the committee, staff, parents, and the Primary Academy. We have started to join forces at some events with the Primary Academy's PTFA and hope to continue to do so at more events in the future.



- Our third and most important target is to continue to fundraise as much as possible! The government funding we receive does not match the costs of running the preschool and our preschool, much like other early years settings in the country are facing considerable financial pressure. The local government funding only covers about 65% of outgoings and we believe the current funding is not sufficient or reflective of the level of personal care required to look after young children.
- The preschool has received an outstanding grade by Ofsted for the past three inspections, but due to our financial challenges we rely upon our committee members, the community, and local businesses for support in fundraising and sponsorship.
- We urgently need more help from the local community and from parents and carers to ensure Preschool continues to thrive.
- We need help from anyone who can lend time to fundraise or join our wonderful committee team. It's a lovely way to meet other parents and carers and support the Preschool.
- We are also currently looking to replace our secretary role, which we need to be filled for the preschool to legally run. It doesn't just have to be parents. All that is involved is attending a meeting once every 6 weeks where we run through the agenda and share out some duties.
- Duties can include fundraising or simply visiting the Preschool after hours to meet outside agencies e.g. plumbers, electricians.
- We always consider the fact that everyone has very busy lives and children to look after so we share out bits where suitable but please don't be daunted as it's never too much!
- Your role can be as large as you like or as small as you like.
- Every member will help us to ensure that Preschool continues to serve the community and provide outstanding care for the children.

Manager's Report – Rebecca Herbert

At Kings Sutton Preschool I have been in place as the manager since 2018 and I worked previously as the deputy manager from 2013. In this time, I have supported the growth of the Preschool to what it is today. Things have not always been easy; we have seen our fair share of challenges. But what has always remained the same is the passion and dedication from the staff team, to always provide an environment in which children feel safe and secure, that they can grow and develop within. We are always adapting, reflecting and ready to make positive changes if and when is needed. As a registered charity, which is run by a voluntary committee, we are dependent on voluntary support, which fortunately we have in this wonderful community.

Achievements



Over the last year we have seen financial challenges far like any we have seen before. As a staff team and committee, we have worked tirelessly to keep the Preschool open. As I am sure many of you may be aware, the early years sector is underfunded and currently not receiving the support it needs. With the government putting in place new childcare initiatives we are hoping that the sector will soon receive the support and recognition it so deserves.

This year we have:

- Introduced consumable donations
- Increased our fundraising
- Increased our fees (which is something we haven't taken lightly)
- As a team and committee, we have looked closely at our outgoing costs, reducing wherever we can
- Introduced later pick up sessions
- Running another successful playscheme

We are incredibly proud of our Ofsted inspection and despite all the financial concerns and unsettling feelings, we absolutely feel this still truly reflects our Preschool:

“Staff have an exceptional understanding of how to support children's care and development. They work together as a close-knit team to monitor children's learning. Staff continually identify any gaps and put strategies in place that help children to develop. They share this information with parents and carers promptly so they can further support children's progress at home. Staff support all children to make rapid progress in all areas of development. They ensure children, regardless of their starting abilities, are fully ready for school. Staff demonstrate particular dedication and compassion when supporting children with special educational needs and/or disabilities. They carefully adapt the curriculum to ensure that every child can access the high-quality learning opportunities. Staff plan exhilarating learning opportunities that keep children highly engaged. They use children's interests to discreetly teach them new skills and knowledge”.

I would like to finish by sharing our Ethos:

- Our ethos is that we provide a safe, secure, and stimulating learning environment where all children can thrive, gaining in self-confidence and learning to socialise through quality play in our language rich environment. That all children are happy and settled and have a strong, warm attached to our team.
- Our aim is to emphasise heavily on the prime areas set out in the early year's foundation stage. Once these are secure, they allow for the firmest foundation for learning and development. We aim to provide a child lead environment which enables each child to develop at their own pace with their independence and social



skills. Through interactive and practical activities, to reinforce and challenge a child's existing skills, rather than to concentrate on formal learning.

- At Kings Sutton Preschool we are passionate about safeguarding everyone and inclusion. We have created an environment that suits every child's needs. Where communication aids are used by all, and sensory resources are part of our continuous provision. Differences are celebrated and embraced within the culture of our Preschool.
- We offer our own premises, situated within the grounds of Kings Sutton Primary Academy School, with excellent resources, a range of equipment, large indoor and outdoor play areas, supervised by our fully trained, experienced, and dedicated staff team. We also have an additional sensory garden that we share access to with the primary school. Our team is constantly reflecting on their practice and striving to provide the best care. We are run by a wonderful voluntary committee that all work closely with the Preschool team.

Targets for the Year Ahead:

- Our first target is longer opening hours. We have recently been trialling staying open until 4pm to offer more flexibility and we are also soon changing our enrolment age from 2-year-olds to 18-month-olds to help increase our profitability. In order to do this, we will be looking at possible grant options and fundraising as we will require a quiet sleep area.
- Our second target is to continue to strengthen the communication between the committee, staff, parents, and the Primary Academy. We have started to join forces at some events with the Primary Academy's PTFA and hope to continue to do so at more events in the future
- Our third and most important target is to continue to fundraise as much as possible!
- The government funding we receive, does not match the costs of running the preschool and our preschool, much like other early years settings in the country are facing considerable financial pressure.
- The local government funding only covers about 65% of outgoings and we believe the current funding is not sufficient or reflective of the level of personal care required to look after young children.
- The preschool has received an outstanding grade by Ofsted for the past three inspections, but due to our financial challenges we rely upon our committee



members, the community, and local businesses for support in fundraising and sponsorship.

- We urgently need more help from the local community and from parents and carers to ensure Preschool continues to thrive. We need help from anyone who can lend time to fundraise or join our wonderful committee team. It's a lovely way to meet other parents and carers and support the Preschool.
- We are also currently looking to replace our secretary role, which we need to be filled for the preschool to legally run.
- The Preschool cannot stay open without voluntary support.

Treasurer's Report – Amy Osenton

- 2022-23 Numbers are healthy meaning, the summer play scheme was very successful and a good source of income for the preschool. Our income from direct fees is up by 52% on last year, as breakfast club proves a reliable source of income with waiting lists for certain days and of course the increase in session fee's.
- The biggest challenge this year has been the increase of NMW by 9% and our direct funding only increasing by 4%. This has had significant impact on the wage cost. As such we have had to dip into our savings to remain open.
- The bounce back loan repayments will continue for a further 3 years. We may need to look at the loan term to relieve some financial pressure, but currently we are meeting our payments.
- Our overall our income is 20% down on last year, with fundraising down by 34% compared to last year.
- For this year, we hope to see the numbers continue to increase where capacity allows, and we open our doors to 18-month-olds from January. We have moved our book-keeping in house, and our payroll remains outsourced. Although finishing off the end of year accounts, has challenged myself and Sarah. We strongly feel moving forward it will give us more autonomy over the book-keeping and allow us to more effectively managed our income and expenditure.
- The estimated loss of preschool was £11,512 the actual loss was £14,856.27

Estimated targets for 2022–23

Income

- Fundraising £5,000
- Direct income and fee's £110,400 – 20% up lift on last year

Expenditure

- £128,130 – 9% on last year (NMW to raise again in April 2024)
- Predicted Deficit – £12,730



Turnover			
		2022-23	2021-22
Govt		£51,999.74	£64,678.00
EYPP/HN		£5,983.78	£1,295.00
Fees		£39,814.36	£26,078.00
donations		£563.70	£4,076.00
Fundraising		£2,114.12	£6,059.00
Other		£1,032.49	£340.00
total		£101,508.19	£102,526.00

Expenditure					
wages	£97,574.66			£93,623.00	
EYPP/HN	£3,976.00				
Admin	£859.40				
bank loan	£5,508.92			£5,996.00	
fees	£859.37				
light and heat, insurance	£911.75			£2,533.00	
Premises	£2,527.37			£30,314.00	roof
Cleaning	£0.00				
Copier	£617.88				
P&S	£35.94				
Phone	£465.54				
Computer	£362.19			£929.00	
Resources	£2,104.90			£10,217.00	
Groceries	£1,363.99			£0.00	
Fundraising	£19.00				
Pupil sunds	£76.00				
Staff sunds	£287.55			£562.00	
total	117550.46			£144,174.00	

NET loss		-		
		£16,042.27		
Current assests bank		£4,390.59		£22,335.00
cash		£87.32		
Savings		£2,000.00		
		£6,477.91		£22,335.00



Capital account				
balance at 1st september 2022		£1,186.00		
profit /loss for		- £16,042.27		
Balance		- £14,856.27		- £15,596.00

Admin's Report – Sarah Clayton

- This year we ended the year with 35 children on role – 14 of these children have left us to go onto school and 6 new families joined us in September, starting the year with 27 children on role. This is 8 more than last year.
- Over the past year we have seen an increase in the number of younger children joining us, which means they are spending more time with us before heading off to school.
- As always, we are trying to forecast for the next couple of years, but this is always a near impossible task.
- We have already taken enquires from families looking to increase sessions after October half term and January.
- We have:
 - 1 child on our waiting list for January 2024
 - 2 children on our waiting list for April 2024
 - 2 children on our waiting list for September 2024 1 child on our waiting list for January 2025
- We are hoping that by lowering our intake age to 18 months some children on our waiting list will move their enrolment forward.
- Fees: have increased across the board again this year to reflect the cost of living and we have introduced an ad hoc fee to breakfast club sessions – to compensate for the admin costs this entails.

Funding:

- The majority of our children are using their full 15 hours entitlement.
- 30 hours: 4 Children qualify for 30 hours – 1 child uses their full entitlement with us
- 2 Year Funding: 1 Child is using 2 year funding.

Fees

Fees have increased across the board again this year to reflect the cost of living and we have introduced an ad hoc fee to breakfast club sessions – to compensate for the admin costs this entails.



Election of Office Bearers – Emma Watts

Each year we need to confirm with our current committee members who would like to remain and appoint Management Committee members.

So, firstly, I wish to stay as the chair and will need votes from the committee that they are happy for me to remain.

Voting was undertaken and appointments made as below:

Chair – Emma Watts stepped down from position and stepped back up, 2nd by Sam Finch, Amy Osenton and Sarah Gale

Treasurer – Amy Osenton stepped down from the position and stepped back up. 2nd by Emma Watts, Sarah Gale and Sam Finch

Secretary – Tania Wilde would like to step down from the position. Ella Barrington, Rob Green and Kirsty Clifford expressed their interest. The current committee will vote in at the next committee meeting once DBS checks done and appointment decided

Committee Members – Emma Watts, Amy Osenton, Laura Knowles, Sarah Gale, Laura Boswell, Sam Finch

Ros Pantrey, and Timea Marosan to step down as committee members.

N.B. Even though Claire Watts will remain on the committee in a silent capacity as she is a trustee and named on the bank account. Likewise, Bryan Bellamy will remain as a trustee for the time being as a silent member.

New committee members:

- Ella Barrington
- Rob Green
- Kirsty Clifford
- Vanessa Woollard
- Nicole Boothman
- Lucie Wellburn

And finally thank you all for giving up your time to be with us this afternoon and support the Preschool and all the work that they do.

Next committee meeting – 2nd November, 8pm on Zoom for fundraising planning.

**KINGS SUTTON PLAYGROUP
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023**

**Kings Sutton Playgroup
Contents of the Unaudited Accounts
For The Year Ended 31 August 2023**

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**Kings Sutton Playgroup
Business Details
For The Year Ended 31 August 2023**

Partners

Ms E Brock
Ms C Watts
Mr B Bellamy

Accountants

Charlton Baker Limited
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**Kings Sutton Playgroup
Accounts Approval Statement
For The Year Ended 31 August 2023**

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I acknowledge my responsibility for the accounts including the provision of all the information and explanations necessary for the completion.

Signed

Date

**Kings Sutton Playgroup
Accountants' Report
For The Year Ended 31 August 2023**

Chartered Accountants' Report to Kings Sutton Playgroup on the Unaudited Financial Information of Kings Sutton Playgroup

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You have approved the financial information of Kings Sutton Playgroup for the year ended 31 August 2023 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

Signed

.....

Charlton Baker Limited
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**Kings Sutton Playgroup
Profit and Loss Account
For The Year Ended 31 August 2023**

	2023		2022	
	£	£	£	£
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Government vouchers		52,000		64,678
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Wages and salaries	101,551		93,623	
Light and heat	912		2,533	
Maintenance and Cleaning	1,817		30,314	
Computer software, consumables and maintenance	362		929	
Resources	6,442		10,217	
Sundry expenses	383		562	
		<u>111,467</u>		<u>138,178</u>
		(9,940)		(35,652)
Finance Costs				
Bank interest payable	467		602	
		<u>467</u>		<u>602</u>
NET LOSS		<u>(10,407)</u>		<u>(36,254)</u>

**Kings Sutton Playgroup
Balance Sheet
As At 31 August 2023**

		2023		2022	
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		<u>6,528</u>		<u>22,336</u>	
NET CURRENT ASSETS			<u>6,528</u>		<u>22,336</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			6,528		22,336
LIABILITIES DUE AFTER 1 YEAR					
Bank loan		<u>15,750</u>		<u>21,150</u>	
			<u>15,750</u>		<u>21,150</u>
NET ASSETS			<u>(9,222)</u>		<u>1,186</u>
CAPITAL ACCOUNT					
Balance at 1 September 2022			1,185		37,440
Profit/(Loss) for the period/year			<u>(10,407)</u>		<u>(36,254)</u>
Balance Carried Forward			<u>(9,222)</u>		<u>1,186</u>

**Kings Sutton Playgroup
Notes to the Accounts
For The Year Ended 31 August 2023**

Signed By

AMY OSENTON

Date Signed	2024-05-01 14:07:17
Email	amyrosenton@outlook.com
Printed Name	amy osenton
IP Address	80.42.138.114
Browser User Agent	Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/124.0.0.0 Safari/537.36 Edg/124.0.0.0
Name of signatory	Amy Osenton



Section A

Independent Examiner's Report

Report to the trustees

KINGS SUTTON PLAYGROUP

On accounts for the year
ended

31 AUGUST 2023

Charity no
(if any)

1016990

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. Proto

Date:

14/03/2024

Name:

Rachel Proto

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

7-7c Snuff Street, Devizes, Wiltshire, SN10 1DU

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Kings Sutton Preschool

The Annexe, Kings Sutton Primary School, Richmond St, Kings Sutton, OX17 3 RT
01295 816006

Registered Charity 1016990

Minutes of the AGM committee meeting held on Friday 14th October 2022 3.45pm at Preschool

Attended

Becky Herbert, Sarah Clayton, Emma Watts, Tania Wilde, Kelley Greenough, Carina Wyatt, Lucie Wellburn, Laura Boswell, Sam Finch, Amy Osenton, Sarah Gale, Emma Hyatt, Ed Jaspers, Caroline Horton

Apologies Received

Bryan Bellamy, Timea Marosan, Laura Knowles, Ros Pantrey,

Welcome by the Chair of the Committee, Emma Watts

Thank you for coming along today to share our achievements in the last year.

Current committee members are:

- Treasurer – Amy Osenton
- Secretary – Tania Wilde
- Laura Knowles, Bryan Bellamy, Ros Pantrey, Timea Marosan, Laura Boswell, Sarah Gale, Claire Watts

First, we'll begin by looking back at last year's targets:

- Our first target was to continue to fundraise as much as possible to ensure our Preschool continues to thrive and make improvements. Much of the funds raised has gone towards improving both gardens.
- Our second target, this is a target we always aim to improve each year and that is to continue to strengthen the communication between the committee, staff, parents and the school.

And lastly, the Preschool cannot stay open without voluntary support, and it doesn't just have to be parents. All that's involved is attending a meeting once every 6 weeks where we run through the agenda and share out some duties. These can be anything from helping to fundraise or simply visiting the Preschool after hours to meet work men like electricians. We always take into account the fact that everyone has very busy lives and children to look after so we share out bits where suitable but please don't be daunted as it's never too much! Your role can be as large as you like or as small as you like. Every member will help us to ensure that Preschool continues to serve the community and provide outstanding care for the children.



We have managed to maintain a healthy committee over the past year and completed 6-weekly meetings and this all goes towards the successful running of Preschool.

Manager's Report – Rebecca Herbert

At Kings Sutton Preschool I have been the Manager since 2018 and worked at the Preschool since 2013. Being a part of the Preschool as it grows and develops with every session is something I am very committed to. As a setting our staff team is our biggest asset, we are extremely lucky to have such a passionate and dedicated team that is always ready to learn, change and reflect on their practice.

As Emma has mentioned we are committee led setting and without the support of wonderful volunteers we wouldn't be able to operate. The AGM is fantastic opportunity for us to all look back at the year and plan for what's next.

Achievements

Since the last AGM we have run a very busy and successful summer playscheme, our first one since Covid and our flood. We have run two Christmas shopping session, unfortunately it was during a Covid outbreak at school, and we didn't have as many attend as we had booked in, but we already have two dates booked in to repeat it this year. We had another wonderful Christmas party with a very exciting visitor.... Covid was not stopping us! In the new year we were hit hard with 80% of our team off with Covid, we were forced to reduce session for the first time, but we still managed to operate with reduced hours.

We have also had face to face parents' evenings, new families visiting and a wonderful transition for the children moving on to school and a brilliant end of year party. As a staff team we welcomed Sarah back from maternity leave in January and Kelley took over managing the breakfast club and Carina started EYPDP training which she completed in June. Everyone had taken part in training; our team is always looking to learn more, and we all ensure that essential training is up to date. After six years of waiting, we finally had our Ofsted inspection, being award Outstanding again:

“The provision is outstanding Children thrive at this inspirational setting created by dedicated staff. Their welfare and happiness are at the heart of everything staff do. Children of all ages develop close friendships and are particularly caring towards each other. They cannot wait to greet staff with a smile as they arrive and enjoy sharing a cuddle throughout the day. Staff pair new children with a friend to help them learn what behaviour is expected from them from their very first day. Children use good manners consistently without being prompted and show complete respect for the environment. When they hear the tidy up music, they instantly know to put things back where they came from and join staff ready for the next part of the day. Children independently fetch their own sand timers to help them negotiate and share resources fairly with their friends.”

I would like to finish by sharing our Ethos:

Our ethos is that we provide a safe, secure, and stimulating learning environment where all children can thrive, gaining in self-confidence and learning to socialise through quality play in



our language rich environment. That all children are happy and settled and have a strong, warm attached to our team.

Our aim is to emphasise heavily on the prime areas set out in the early year's foundation stage. Once these are secure, they allow for the firmest foundation for learning and development. We aim to provide a child lead environment which enables each child to develop at their own pace with their independence and social skills. Through interactive and practical activities, to reinforce and challenge a child's existing skills, rather than to concentrate on formal learning.

At Kings Sutton Preschool we are passionate about safeguarding everyone and inclusion. We have created an environment that suits every child's needs. Where communication aids are used by all, and sensory resources are part of our continuous provision. Differences are celebrated and embraced within the culture of our Preschool.

We offer our own premises, situated within the grounds of Kings Sutton Primary Academy School, with excellent resources, a range of equipment, large indoor and outdoor play areas, supervised by our fully trained, experienced, and dedicated staff team. We also have an additional sensory garden that we share access to with the primary school. Our team is constantly reflecting on their practice and striving to provide the best care. We are run by a wonderful voluntary committee that all work closely with the Preschool team.

Targets for the Year Ahead:

Our first target and one that we have as a rolling target, due to our reliance on funding. Is to fundraise to ensure our Preschool continues to thrive and make improvements.

We will be using the money from the Tesco grant to support our sensory garden and continue the success of our new Nature Detectives sessions. Nature Detective's is a nature inspired session run twice a week with Lucie, that provides hands on experiences and wow moments.

And lastly, the Preschool cannot stay open without voluntary support. It doesn't just have to be parents...all that is involved is attending a meeting once every 6 weeks where we run through the agenda and share out some duties.

Duties can include fundraising or simply visiting the Preschool after hours to meet outside agencies eg. Plumbers, electricians

We always take into account that everyone has very busy lives and children to after so we share out bits where suitable but please don't be daunted it's never too much!

Your role can be as large as you like or as small as you like – every member will help us to ensure that Preschool continues to serve the community outstanding care for children.

I will now pass you over to Amy for the Treasurer's report.

Treasurer's Report – Amy Osenton



- 2021- 22- Numbers are healthy meaning, the summer play scheme started up again which is a good source of income for the preschool, however the uptake was not as good as previous years.
- The accounts for this year include the cost of several improvements for the building. These include: the sensory garden and the final payments for the roof and cladding. Plus a jump in the national minimum wage, and there for pay rises across the board.
- The bounce back loan, repayments will continue for a further 4 years. We believe there will not be an issue meeting the current repayments and the decision has been made to make an early repayment.
- Due to these improvements, the accounts are showing a deficit of £37931, The preschool has some remaining funds available due to a combination of fundraising, surplus from previous years and loan. So the Bank Balance remains healthy.
- For this year, we hope to see the numbers continue to increase where capacity allows and hopefully also see a large intake into summer play scheme. Hopefully all major works and improvements have been completed and no further large expenditure forecasted. Aim for this year is to reduce any large spending to minimum, look for opportunity to raise funds and increase numbers.

Estimated targets for 2022-23

Income

- Fundraising £2000.
- Direct Income and fee's £96100

Expenditure

- £109,618
- Predicated Deficit -£ 11512, but please note that this does not take into account Early Years Funding and any SENCO funding

Admin's Report – Sarah Clayton

2021/2022 was another tough year for Preschool with the effects of the pandemic still impacting on the number of children on role.

We ended the year with 29 children on role – 14 of these children have left us to go onto school and 4 new families joined us in September, starting the year with 19 children on role. This is less than previous years but like last year the number of younger children joining us has increased meaning they are spending more time with us before heading off to school. We are also forecasting for the next couple of years but this is always a near impossible task.

We have many families looking to increase sessions after October half term and January.

We have:

6 children on our waiting list for January 2023

4 children on our waiting list for April 2023

0 children on our waiting list for September 2024

0 children on our waiting list for January 2024



2 children on our waiting list for April 2024

Fees

Fees have increased across the board this year

Funding

Where the full funding entitlement is not being used 'lunch club' can now be included to be in line with our government contract.

30 hours

5 Children qualify for 30 hours - 3 use their full entitlement with us

2 Year Funding

2 Children are using 2year funding

Election of Office Bearers – Emma Watts

Each year we need to confirm with our current committee members who would like to remain and appoint Management Committee members.

So, firstly, I wish to stay as the chair and will need votes from the committee that they are happy for me to remain.

Voting was undertaken and appointments made as below:

Chair – Emma Watts stepped down from position and stepped back up, 2nd by Tania Wilde, Amy Osenton and Laura Boswell

Treasurer – Amy Osenton stepped down from the position and stepped back up. 2nd by Emma Watts, Sarah Gale and Tania Wilde

N.B. Even though Claire Watts has stepped down from the role of Treasurer she will remain on the committee in a silent capacity as she is a trustee and named on the bank account.

Secretary – Tania Wilde stepped down from position and stepped back up. 2nd by Emma Watts, Sam Finch and Amy Osenton

Committee Members – Emma Watts, Amy Osenton, Laura Knowles, Bryan Bellamy, Timea Marosan, Tania Wilde, Ros Pantrey, Sarah Gale, Laura Boswell, Sam Finch

No new members joined the committee

And finally thank you all for giving up your time to be with us this afternoon and support the Preschool and all the work that they do.

Next committee meeting – Thursday 3rd November, 8pm on Zoom

**KING SUTTON PLAYGROUP
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022**

King Sutton Playgroup
Contents of the Unaudited Accounts
For The Year Ended 31 August 2022

Contents	Page
Business Details	1
Approval	2
Accountant's Report	3
Profit and Loss Account	4
Balance Sheet	5—6

**King Sutton Playgroup
Business Details
For The Year Ended 31 August 2022**

Business The Annexe, Kings Sutton Primary Academy
Richmond Street
King Sutton
Banbury
OX17 3RT

Accountants Charlton Baker Limited
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

**King Sutton Playgroup
Accounts Approval Statement
For The Year Ended 31 August 2022**

I approve these un-audited accounts which comprise a Profit and Loss Account, Balance Sheet and related notes.
I acknowledge my responsibility for the accounts including the provision of all the information and explanations necessary for the completion.

Ms A Rosenton - Treasurer

Date

**King Sutton Playgroup
Accountant's Report
For The Year Ended 31 August 2022**

Chartered Accountant's Report to King Sutton Playgroup on the Unaudited Financial Information of King Sutton Playgroup

In accordance with the engagement letter dated we have prepared for your approval the financial information of King Sutton Playgroup for the year ended 31 August 2022 which comprises the Profit and Loss account, the Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to you in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of King Sutton Playgroup and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at ICAEW Technical Release 08/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than King Sutton Playgroup for our work or for this report.

You have approved the financial information of King Sutton Playgroup for the year ended 31 August 2022 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

Signed

.....
Charlton Baker Limited
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

King Sutton Playgroup
Profit and Loss Account
For The Year Ended 31 August 2022

	2022		2021	
	£	£	£	£
Turnover				
Government vouchers		64,678		65,130
Fees receivable		26,078		27,843
EYPP		1,295		225
Fundraising income		6,059		3,110
Donations		4,076		6,350
Training		340		-
Grants and subsidies received		-		674
		<u>102,526</u>		<u>103,332</u>
Other Income				
Bank interest receivable		-		216
		<u>102,526</u>		<u>103,548</u>
Expenditure				
Wages and salaries	93,623		86,803	
Light and heat	2,533		1,728	
Maintenance and Cleaning	30,314		34,921	
Computer software, consumables and maintenance	929		536	
Resources	10,217		9,022	
Sundry expenses	562		189	
		<u>138,178</u>		<u>133,199</u>
		(35,652)		(29,651)
Finance Costs				
Bank interest payable	602		-	
		<u>602</u>		<u>-</u>
NET LOSS		<u><u>(36,254)</u></u>		<u><u>(29,651)</u></u>

**King Sutton Playgroup
Balance Sheet
As at 31 August 2022**

		2022		2021	
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		22,336		63,933	
NET CURRENT ASSETS			22,336		63,933
TOTAL ASSETS LESS CURRENT LIABILITIES			22,336		63,933
LIABILITIES DUE AFTER 1 YEAR					
Bank loan		21,150		26,493	
			21,150		26,493
NET ASSETS			1,186		37,440
CAPITAL ACCOUNT					
Balance at 1 September 2021			37,440		67,091
Profit/(Loss) for the period/year			(36,254)		(29,651)
Balance Carried Forward			1,186		37,440

Signed By

AMY OSENTON

Date Signed	2023-06-13 14:38:43
Email	amyrosenton@outlook.com
Printed Name	amy osenton
IP Address	80.42.135.167
Browser User Agent	Mozilla/5.0 (iPhone; CPU iPhone OS 16_5 like Mac OS X) AppleWebKit/605.1.15 (KHTML, like Gecko) Version/16.5 Mobile/15E148 Safari/604.1
Name of signatory	Amy Osenton



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name KINGS SUTTON PLAYGROUP		
On accounts for the year ended	31 AUGUST 2022	Charity no (if any)	1016990
Set out on pages	1-2 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Squire

Date:

16/06/2023

Name:

STACEY SQUIRE

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

CHARLTON BAKER LIMITED

7-7c SNUFF STREET, DEVIZES, WILTSHIRE, SN10 1EH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

Accounts

KSPS		Accounts for the year ended 31 August 2021	
		2020-21	2019-20
Income			
Direct funding		65130.17	64537.07
EYPP		224.84	236.67
HN		825.39	749.11
DAF		1230	163.67
Fees		19372.2	18481.95
Clubs		8471	10082
Interest		215.84	240.67
Other grants:-		0	0
SNC Small company grant		0	10000
Job retention scheme		673.51	3009.4
KSPC		0	3000
Donations		6245	4848.23
Fundraising		1054.3	950.81
Sundry income	Uniform	105.22	171.5
Insurance	Flood	0	9950
Expenditure			
Wages		-75278.24	-72521.3
Pensions		-4691.01	-3652.03
PAYE & NI		-4955.48	-5798.43
Admin		-1322.72	-1438.14
Cost of sales	Uniforms	-275.4	-357.2
External professional fees		-4360	-12244.1
Maintenance & cleaning:-			
Premises	Normal	-633.78	-374.9
	Improvements etc	-33305	-8058.61
Cleaning		-981.72	-262.37
Photocopier		-278.38	-252.16
Phone/internet		-601.09	-519.47
P S & Printing		-65.57	-105.97
Hospitality		0	-4.17
Professional fees		-384.32	-324
Resourses		-2463.41	-1622.43
Fundraising		-174	-168.7
Groceries - general		-355.43	-759.18
Groceries - breakfasts		-238.33	-266.38
Training		-555.9	-129.45
Insurance, utilities, H & S		-1728.16	-2124.23
Computer requisites		-536	-901.3
Sundry		-14.7	-326.96
		<u>-29651.17</u>	<u>14209.61</u>
Bounce back loan		-507.33	27000
Total cash deficit for the year (2020 surplus)		<u>-30158.5</u>	<u>41209.61</u>

Kings Sutton Playgroup
Accounts
for the year ended 31 August 2021

Kings Sutton Playgroup

Information

Accountants

Charlton Baker Limited
Chartered Accountants & Business Advisors
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

Business address

The Annexe, Kings Sutton Primary Academy
Richmond Street
Kings Sutton
Banbury
OX17 3RT

Kings Sutton Playgroup

Contents

	Page
Accountants' report	1
Trading, profit and loss account	2
Balance sheet	3

Kings Sutton Playgroup

Accountants' Report on the Unaudited Accounts to Kings Sutton Playgroup

As described on page 3 you have approved the accounts for the year ended 31 August 2021 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Charlton Baker Limited

Chartered Accountants & Business Advisors
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

Kings Sutton Playgroup

Trading and profit and loss account for the year ended 31 August 2021

	2021		2020	
	£	£	£	£
Income				
Government vouchers		65,130		64,537
Fees receivable		27,843		28,564
EYPP		225		237
Fundraising income		3,110		1,864
Government grants		674		16,009
Donations		6,350		5,020
Insurance claims		-		9,950
Bank deposit interest		216		241
		<u>103,548</u>		<u>126,422</u>
Expenses				
Wages and salaries	86,803		83,539	
Light and heat	1,728		2,124	
Maintenance and cleaning supplies	34,921		8,696	
Computer costs	536		901	
Resources	9,022		16,455	
General expenses	<u>189</u>		<u>497</u>	
		(133,199)		(112,212)
Net (loss)/profit		<u>(29,651)</u>		<u>14,210</u>

Kings Sutton Playgroup

**Balance sheet
as at 31 August 2021**

	2021		2020	
	£	£	£	£
Current assets				
Cash at bank and in hand	63,933		94,091	
	<u> </u>		<u> </u>	
Net current assets		63,933		94,091
		<u> </u>		<u> </u>
Total assets less current liabilities		63,933		94,091
Long-term liabilities		(26,493)		(27,000)
		<u> </u>		<u> </u>
Net assets		37,440		67,091
		<u> </u>		<u> </u>
Capital account				
Brought forward at 1 September 2020		67,091		52,881
(Loss)/profit for the year		(29,651)		14,210
		<u> </u>		<u> </u>
		37,440		67,091
		<u> </u>		<u> </u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

amyrosenton

Amy Rosenton (Treasurer)

Date: 20.6.2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
KINGS SUTTON PLAYGROUP

On accounts for the year
ended

31 AUGUST 2021

Charity no
(if any)

1016990

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. Proto

Date:

21/04/2022

Name:

RACHEL PROTO

Relevant professional
qualification(s) or body

ACA

(if any):

--

Address:

CHARLTON BAKER LIMITED

7-7c SNUFF STREET, DEVIZES, WILTSHIRE, SN10 1EH

--

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Accounts



Kings Sutton Preschool

The Annexe, Kings Sutton Primary School, Richmond St, Kings Sutton, OX17 3 RT
01295 816006

Registered Charity 1016990

Minutes of the AGM committee meeting held on Thursday 8th October 2020, 7:30pm on Zoom

Attended

Becky Herbert, Sarah Clayton, Emma Brock, Claire Watts, Sally Shepley, Laura Knowles, Ros Pantrey, Kelley Greenough, Carina Wyatt, Lucie Wellburn, Bryan Bellamy, Timea Marosan, Kirsty Mead

Apologies Received

Tania Wilde, Julie Hickman, Catherine Harnett

Welcome by the Chair of the Committee, Emma Brock

Hello everyone and thank you all for attending.

I must start by saying that if we run over the allotted 40 minutes please re-enter the meeting with same Zoom details if we get cut off.

I am Emma Brock and I am the Chair of the Preschool committee which is made up of parents and carers who work alongside our amazing staff team to continue to offer the village an outstanding level of early year's childcare.

As part of our tradition we need to just go through last year's AGM minutes to see how we have got along since then!

At each AGM we set targets for the year ahead:

- Last year our first target was to continue to fundraise as much as possible to help us rejuvenate our lovely Preschool building! We had a Christmas card making session and a Christmas breakfast with Santa which was so much fun and yummy!
- Our second target was to continue to strengthen the communication between the committee, staff, parents and the school. Since the pandemic this has been tough as we have not been at the Preschool much! However, they did let us use the learning suite so we were able to reopen until our building was sorted.

This year has probably been our most testing year yet as you are well aware we have had to replace essential items lost in a flood that was discovered on our premises at the end of May. Unfortunately the pipe had burst under the kitchen sink leaving the Preschool under several inches of water and everything had to be thrown away!

After an insurance payout and some fabulous crowd-funding by our committee the Preschool has now received a full makeover! I am sure you have all seen how amazing it looks now! We have also managed to turn the old tennis courts into a fabulous new garden!



At each AGM we set targets for the year ahead:

- Our first target is continued fundraising as much as possible to help with our second phase of the Preschool's improvements. We aim to add an extension to the building and re-roof the Preschool next year. The Butchers arms have already helped us kick start the 'roof fund' and we aim to do more fundraising, if possible, depending on the current situation.
- Our second target which we always aim to improve each year is to continue to strengthen the communication between the committee, staff, parents and the school. We will be sending out our annual questionnaires for the parents to complete to give us an insight on how to achieve this.
- And lastly, the Preschool cannot stay open without voluntary support and it doesn't just have to be parents. All that's involved is attending a meeting once every 6 weeks where we run through the agenda and share out some duties. These can be anything from helping to fundraise or simply visiting the Preschool after hours to meet work men like electricians. We always take into account the fact that everyone has very busy lives and children to look after so we share out bits where suitable but please don't be daunted as it's never too much! Your role can be as large as you like or as small as you like. Every member will help us to ensure that Preschool continues to serve the community and provide outstanding care for the children.

I will now pass you over to Claire for the Treasurer's report.

Treasurer's Report – Claire Watts

As I'm sure you will understand, Preschool's finances have been a bit complicated this year. We started the year hopeful that we may be able to build the extension onto Preschool this summer and ended the year trying to make sure Preschool was ready in time to open in September following the flood damage.

Lockdown provided a number of challenges for Preschool. Although the government continued to provide fees for funded hours, we were still missing our income from non-funded hours and breakfast club. Luckily, we were able to utilise the furlough scheme where possible and access a local government grant which enabled us to cover for these losses.

The flood brought a separate set of issues. As we could only open for limited sessions our income when we reopened was reduced. The flood repairs also meant we lost our income from the summer play scheme. Through the overwhelming support of the community we raised around £5,000 on our Just Giving site and received a £3,000 grant from the Parish Council towards our new garden. These enabled us to convert the old school tennis court into the fantastic garden for the children and also add extra things to the Preschool, such as replacing the majority of the lights in the main building and contributing to the new doors onto the new garden to be installed in a few weeks' time.



At the end of the financial year, our accounts look healthy, with a surplus of £14,210. However, items such as the garden and the doors are to be paid for this year, which accounts for a majority of this money.

In the next financial year, there will be a few expenses such as installing the two doors in the back of the building onto the new garden and replacing the two main doors. After that it will be a case of reassessing what further work we would like to carry out and prioritising before applying for grants if necessary.

Manager's Report – Rebecca Herbert

Thank you all for taking the time to join with us this evening and to share in reflecting on our past year. It has most definitely been a year like no other! But the one consistency we have had throughout has been that our Preschool community has worked to keep everything going. As Emma has already explained we are run by a committed team of volunteers that support and oversee our dedicated and experienced staff team. The committee members this year have all once again been an incredible support to the effective running of our Preschool. The committee play a vital role for Preschool and they all work hard behind the scenes to support the work we do in the setting. I am forever thankful for this.

Our Preschool has been hit by many challenges this past year, but as I am sure many of you are aware of the incredible support we have received to enable us to get back to doing what we do best. I would like to express how thankful I am for each and every person that has supported our reopening. The blood sweat and tears have finally been worth it!

One of the targets from our last AGM was to 'continue to strengthen the communication between the committee, staff, parents and the school'. The Pandemic has made this difficult to achieve and as a staff team we have had to rethink how we do things. During lock down the Preschool staff and committee felt it was essential for our team to continue communication with all our families. I could not be prouder of the commitment and dedication everyone has showed. We set up key person email addresses to aid communication and this then progressed onto the introduction of class dojo. Class dojo has enabled families and staff to communicate, share ideas and continue that link between us and them at what has been very isolating time. Class dojo has been so effective that we have continued to use it as our best form of communication, particularly with social distancing guidelines in place. Our relationship with the primary academy has grown from strength to strength, their support throughout lockdown and our flood has been phenomenal. Working together has not only enabled us to reopen but to open with the safety of everybody being paramount. This new working relationship is something I feel will only continue to grow.

Over the coming year we will continue to provide a safety and stimulating environment for our children to grow and learn in. We have a fantastic dedicated staff team that I cannot praise enough and with your continued support we can make our way through any developments and changes that may come our way.



Admin's Report – Sarah Clayton

2019/2020 was an extremely difficult year for us due to the numerous closures etc but we had a healthy intake of children throughout. We ended the year with 45 children on role, 22 of these children left to go to school and 1 child left us in September.

In September we welcomed 11 new families taking us to 30 children on role. This is the 4 less than on role as last September (2019), but the number of two-year olds on role has increased.

We have 3 families waiting to join us in January.

We also have children on our waiting list for the next coming terms/years.

April 2021 – 1 child on waiting list

September 2021 – 2 children on waiting list

Fees

Have remained the same this academic year.

Funding

The majority of 3-year-olds are using their full 15 hours funding.

30 Hours

8 Children with us qualify for 30 hours.

Election of Office Bearers

Each year we need to confirm with our current committee members who would like to remain and appoint Management Committee members.

So, firstly, I wish to stay as the chair and will need votes from the committee that they are happy for me to remain.

Voting was undertaken and appointments made as below:

Chair – Emma Brock stepped down from position and stepped back up, 2nd by Kelley Greenough

Treasurer – Claire Watts stepped down from position and stepped by up, 2nd by Emma Brock

Secretary – Sally Shepley stepped down from position. Tania Wilde was unable to make the meeting, but confirmed that she would be happy to take on the role of Secretary. 2nd by Emma Brock



Committee Members – Claire Watts, Emma Brock, Laura Knowles, Bryan Bellamy, Kelley Greenough, Tania Wilde, Ros Pantrey, Julie Hickman.

Can we just say a massive thank you to Cat and Sally for all their hard work and when it's possible to do so we will go to the pub to thank you both properly. Cat has worked tirelessly on the lease and we literally couldn't have done any of it without her and Sally has kept us all organised over the years and we are really going to miss both of you! Won't be the same!

Obviously will see you on the school runs but please don't be strangers!

If you would like to discuss anything further with any of us or have any questions please feel free to call or email us.

Any questions?

Next committee meeting – Wednesday 21st October – 8 p.m. on Zoom.

Kings Sutton Playgroup
Accounts
for the year ended 31 August 2020

Kings Sutton Playgroup

Information

Accountants

Charlton Baker Limited
Chartered Accountants & Business Advisors
7-7c Snuff Street
Devizes
Wiltshire
SN10 1DU

Business address

The Annexe, Kings Sutton Primary Academy
Richmond Street
Kings Sutton
Banbury
OX17 3RT

Kings Sutton Playgroup

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Kings Sutton Playgroup

Accountants' Report on the Unaudited Accounts to Kings Sutton Playgroup

As described on page 3 you have approved the accounts for the year ended 31 August 2020 set out on pages 2 to 4. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Charlton Baker Limited

Chartered Accountants & Business Advisors

7-7c Snuff Street

Devizes

Wiltshire

SN10 1DU

Kings Sutton Playgroup

Trading and profit and loss account for the year ended 31 August 2020

	2020		2019	
	£	£	£	£
Income				
Government vouchers		64,537		63,694
Fees receivable		28,564		41,221
EYPP		237		109
Fundraising income		1,864		7,046
Government grants		16,009		-
Donations		5,020		534
Insurance claims		9,950		-
Bank deposit interest		241		165
		<u>126,422</u>		<u>112,769</u>
Expenses				
Wages and salaries	83,539		89,253	
Light and heat	2,124		2,924	
Maintenance and cleaning supplies	8,696		1,212	
Computer costs	901		827	
Resources	16,455		6,247	
General expenses	497		1,888	
		<u>(112,212)</u>		<u>(102,351)</u>
Net profit		<u>14,210</u>		<u>10,418</u>

Kings Sutton Playgroup

Balance sheet as at 31 August 2020

	Notes	2020		2019	
		£	£	£	£
Current assets					
Cash at bank and in hand		94,091		52,881	
Net current assets			94,091		52,881
Total assets less current liabilities			94,091		52,881
Long-term liabilities	1		(27,000)		-
Net assets			67,091		52,881
Capital account					
Brought forward at 1 September 2019			52,881		42,463
Profit for the year			14,210		10,418
			67,091		52,881

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Claire Watts (Trustee)

Date:

Kings Sutton Playgroup
Notes to the accounts
for the year ended 31 August 2020

1. Long-term liabilities	2020	2019
	£	£
Loans	27,000	-
	<u>27,000</u>	<u>-</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

KINGS SUTTON PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2020

**Charity no
(if any)**

1016990

Set out on pages

1-2

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2020.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Charlton Baker

Date:

27/05/2021

Name:

CHARLTON BAKER LIMITED

**Relevant professional
qualification(s) or body**

ICAEW CHARTERED ACCOUNTANTS