

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Lilliput Sea Scout Group

Other names the charity is known by

Registered charity number

1 0 1 6 6 6 8

Charity's principal address

Scout Headquarters & Boatyard

Turks Lane

POOLE

Dorset

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Simon Inge	Group Scout Leader	
2	John Haynes	Committee Member	
3	Keith Redwood	Chairman	
4	Maggie Spiers	Treasurer	
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Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Martin Aldridge	2-8 Parkstone Road, Poole, BH15 2PW
Bankers	Barclays Bank plc	High St, Poole, BH15 1BL

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders' individual section leaders and parent's representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The objectives of the group are as a unit of the Scout Association.</p> <p>The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
Summary of the main activities in relation to these objects	<p>As a Sea Scout Group many of our activities are water based and we maintain a large fleet of boats so the young people can experience as many different types of water activities as possible. In addition to a full programme of badge work we organise outing into the community and at least one camp for everyone each year.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making;
- Contribution made by volunteers.

In addition to the help we get from parents during meetings, some have volunteered when we have maintenance projects with our premises and equipment thus saving the Group considerable expense.
There is a small group of volunteers who help the fund raising committee.
We have a fully equipped bunk house that we are able to rent out to visiting groups and a large marquee which in addition to using on our camps can be hired out to the local community.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

We have a full programme of Scouting and are awarding Badges regularly. With the reintroduction of Nights away we have held several camps which have been very well supported. There is still a long waiting list for all sections in the group.

We have a thriving Explorer Group using our premises and visitors are returning to our bunk house facilities.

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £80,000.

The Group held reserves of approximately £312,000 against this at year end. The Trustees are rebuilding the reserves after the recent expenditure on the building to be ready to replace any equipment that might fall below the high standard expected.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Over the next year we plan a full programme of Scouting with Several camps already organised.

We also plan on demolishing and rebuilding our Boat Shed.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Simon Inge

Keith Redwood

Position (eg Secretary, Chair)

Group Scout Leader

Chairman

Date

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Lilliput Sea Scout Group

Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2022	To	31st March 2023

Receipts and payments

		2022/2023	2021/2022
		Unrestricted funds	Unrestricted funds
		£	£
Receipts			
	Donations, legacies and similar income		
Membership subscriptions	Membership subscriptions	54,287	46,691
Membership subscriptions paid	Less: Membership subscriptions paid on (National/County/Area/District)	- 9,587	(9,503)
	Net membership subscriptions retained	44,700	37,188
Donations	Donations	24,072	24,170
Legacies	Legacies	-	1,000
Gift Aid	Gift Aid	-	11,719
Camps & activities	Camps & activities	39,982	21,411
	Sub total	108,754	95,487
	Grants	-	10,667
	Maintenance grant		
	Other grants	800	400
	Sub total	800	11,067
	Fundraising (gross)		
	Bunk House	2,784	2,843
	Hall hire	-	-
		-	-
	Other fundraising activities	255	115
	Sub total	3,039	2,957
	Investment income		
	Bank interest	513	19
	Building Society interest	457	170
	The Scout Association Short Term Investment Service		
	Property Rent income		
	Other investment income		
	Sub total	970	189
	Total Gross Income	113,562	109,701
Asset sales	Asset and investment sales, etc.	1,027	740
	Total receipts	114,589	110,441

	Year start date	Year end date
For the year from	1st April 2022	To 31st March 2023

Receipts and payments

		2022/2023	2021/2022
		Unrestricted funds	Unrestricted funds
		£	£
Payments			
	Charitable Payments		
Youth programme	Youth programme and activities	4,394	1,142
Training	Adult support and training	330	370
	Rent		
Water	Water and Sewerage	1,272	1,196
Energy	Electricity and Gas	5,302	2,452
	Insurance	7,398	7,003
	Repairs and Renewals	11,640	7,833
Materials & equipment	Materials and equipment	7,311	2,971
	Printing and photocopying	5,779	2,498
Camp Costs	Contribution to camp costs	22,012	9,494
	Uniforms	5,083	1,970
AGM	AGM and trustee expenses	81	54
Leaders' presentation evening	Other costs - Leaders' presentation evening	3,927	3,257
Fun day	Other costs - Scouts' fund day	-	-
	Other costs detail 3	-	-
	Sub total	74,528	40,239
	Fundraising expenses		
	Fund raising costs	287	
Books, badges	Books & badges	4,632	3,683
	Detail 3		
	Other fundraising costs		
	Sub total	4,919	3,683
Total Gross Expenditure		79,447	43,922
Asset purchases	Asset and investment purchases, etc.	19,484	10,524
Total payments		98,931	54,446
Cash funds last year end		312,038	296,380

Statement of assets and liabilities at the end of the year

2022/2023	2021/2022
Unrestricted funds	Unrestricted funds
£	£

2021/2022
Unrestricted funds
£

-		
Cash funds		
Bank current account	6,133	1,590
Bank deposit account	220,141	209,482
Building society account	85,764	85,308
The Scout Association Short Term Investment Service		
Cash/Floats		
Total cash funds	312,038	296,380
Other monetary assets		
Tax claim		
Debts due from the County/Area/District/Group		
Insurance claim		
Sub total	-	
Investment assets		
Investment property - detail		
Quoted investments		
Other investments - detail		
Sub total	-	
Non monetary assets for charity's own use		
Badge stock		
Shop stock		
Other stock		
Land and buildings		
Motor vehicles		
Scouting equipment, furniture etc		
Other		
Sub total	-	
Liabilities		
Accounts not yet paid		
Expenses incurred but not invoiced		
Subscriptions not yet paid		
Loan - detail		
Other liabilities		
Sub total	-	

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on **07 June 2023** (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name



Keith Redwood

Chair

McGivers.

Maggie Spiers

Treasurer

**Independent Examiner's Report to the Trustees of the
1st Lilliput Sea Scout Group**

Independent examiner's report to the trustees of 1st Lilliput Sea Scout Group

I report to the trustees on my examination of the accounts of the 1st Lilliput Sea Scout Group for the year ended 31 March 2023.

Responsibilities and basis of report

As trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

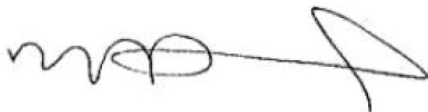
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Martin Aldridge

Qualification: Chartered Tax Adviser

Address: Towngate House, 2-8 Parkstone Road Poole, Dorset, BH15 2PW

Date: 22 September 2023