

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	0
---	---	---	---	---	---

 to end date

3	1	0	3	2	1
---	---	---	---	---	---

Section A Reference and administration details

Charity name

1st Lilliput Sea Scout Group

Other names the charity is known by

Registered charity number

1	0	1	6	6	6	8
---	---	---	---	---	---	---

Charity's principal address

Scout Headquarters & Boatyard

Turks Lane

POOLE

Dorset

Postcode

B	H	14	8	E	W
---	---	----	---	---	---

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
1 Simon Inge	Group Scout Leader	
2 John Haynes	Committee Member	
3 Keith Redwood	Chairman	
4 Maggie Spiers	Treasurer	
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Section A Reference and administration details (continued)

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Martin Aldridge	2-8 Parkstone Road, Poole, BH15 2PW
Bankers	Barclays Bank plc	High St. Poole, BH15 1BL

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders' individual section leaders and parent's representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The objectives of the group are as a unit of the Scout Association.</p> <p>The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
Summary of the main activities in relation to these objects	<p>As a Sea Scout Group many of our activities are water based and we maintain a large fleet of boats so the young people can experience as many different types of water activities as possible. In addition to a full programme of badge work we organise outing into the community and at least one camp for everyone each year.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making;
- Contribution made by volunteers.

In addition to the help we get from parents during meetings, some have volunteered when we have maintenance projects with our premises and equipment thus saving the Group considerable expense.
There is a small group of volunteers who help the fund raising committee.
We have a fully equipped bunk house that we are able to rent out to visiting groups and a large marquee which in addition to using on our camps can be hired out to the local community.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Due to Covid 19 this year, we have been restricted with our face to face meetings. We have continued to meet online with Zoom meetings. This has enabled us to continue to offer Scouting and the young people to add to their badge collection. We had an online version of our family camp with families posting their home 'campsites' to our Facebook page.

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £60,000.

The Group held reserves of approximately £279,000 against this at year end. The Trustees are rebuilding the reserves after the recent expenditure on the building to be ready to replace any equipment that might fall below the high standard expected.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Because of the Coronavirus Pandemic and lockdown Scouting has largely been put on hold. We have received a Grant from the local Council and are receiving other donations which are expected to cover running costs.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Simon Inge

Keith Redwood

Position (eg Secretary, Chair)

Group Scout Leader

Chairman

Date

0 5 2 1

Lilliput Sea Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2020	To	31st March 2021

Receipts and payments

2020/2021	2019/2020
Unrestricted funds	Unrestricted funds
£	£

Receipts

Donations, legacies and similar income		
Membership subscriptions	16,010	49,366
Less: Membership subscriptions paid on (National/County/Area/District)	(7,593)	(8,025)
Net membership subscriptions retained	8,417	41,341
Donations	32,480	26,397
Legacies		
Gift Aid	-	19,679
Camps & activities	190	17,703
Sub total	41,087	105,120
Grants	19,669	
Maintenance grant		
Other grants	-	800
Sub total	19,669	800
Fundraising (gross)		
Bunk House	220	5,377
Hall hire	-	-
	-	-
Other fundraising activities	-	466
Sub total	220	5,843
Investment income		
Bank interest	144	477
Building Society interest	137	
The Scout Association Short Term Investment Service		
Property Rent income		
Other investment income		
Sub total	281	477
Total Gross Income	61,258	112,240
Asset and investment sales, etc.	-	3,145
Total receipts	61,258	115,385

1 LT700002

Year start date Year end date

For the year from	1st April 2020	To	31st March 2021
-------------------------	-------------------	----	-----------------

Receipts and payments

	2020/2021 Unrestricted funds £	2019/2020 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	21	1,749
Adult support and training	-	145
Rent		
Water and Sewerage	473	1,651
Electricity and Gas	2,684	2,547
Insurance	6,264	6,154
Repairs and Renewals	4,499	10,584
Materials and equipment	2,066	6,872
Printing and photocopying	2,364	1,580
Contribution to camp costs	75	20,180
Uniforms	936	1,085
AGM and trustee expenses	-	124
Other costs - Leaders' presentation evening	706	2,263
Other costs - Scouts' fund day	-	-
Other costs detail 3		
Sub total	20,088	54,934
Fundraising expenses		
Fund raising costs	261	148
Books & badges	2,267	3,964
Detail 3		
Other fundraising costs		
Sub total	2,528	4,112
Total Gross Expenditure	22,616	59,046
Asset and investment purchases, etc.		
Total payments	22,616	59,046
Cash funds last year end	240,384	201,741

Statement of assets and liabilities at the end of the year

	2020/2021	2019/2020
	Unrestricted funds	Unrestricted funds
	£	£

	-	
Cash funds		
Bank current account	6,259	2,714
Bank deposit account	148,988	199,027
Building society account	85,137	
The Scout Association Short Term Investment Service		
Cash/Floats		
Total cash funds	240,384	201,741
Other monetary assets		
Tax claim		
Debts due from the County/Area/District/Group		
Insurance claim		
Sub total	-	
Investment assets		
Investment property - detail		
Quoted investments		
Other investments - detail		
Sub total	-	
Non monetary assets for charity's own use		
Badge stock		
Shop stock		
Other stock		
Land and buildings		
Motor vehicles		
Scouting equipment, furniture etc		
Other		
Sub total	-	
Liabilities		
Accounts not yet paid		
Expenses incurred but not invoiced		
Subscriptions not yet paid		
Loan - detail		
Other liabilities		
Sub total	-	-

Contingent liabilities and future obligations

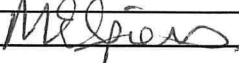
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 17 July 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name



Keith Redwood Chair



Maggie Spiers Treasurer

**Independent Examiner's Report to the Trustees of the
1st Lilliput Sea Scout Group**

Independent examiner's report to the trustees of 1st Lilliput Sea Scout Group

I report to the trustees on my examination of the accounts of the 1st Lilliput Sea Scout Group for the year ended 31 March 2021.

Responsibilities and basis of report

As trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Martin Aldridge

Qualification: Chartered Tax Adviser

Address: Towngate House, 2-8 Parkstone Road Poole, Dorset, BH15 2PW

Date: 25 October 2021