

Novo Theatre Ltd

England & Wales · Charity number 1016172

Details

Other names	EUROPEAN PLAYERS THEATRE COMPANY, EUROPEAN THEATRE COMPANY, NOVEMBER CLUB, EUROPEAN PLAYERS, Novo Theatre, Novo Theatre Ltd
Status	Registered
Legal form	Charitable company
Company number	02612362
Registered	1993-01-12
Register	View on the Charity Commission register

Contact

Address	32 Bondgate Without Alnwick Northumberland NE66 1PN
Phone	01670 457808
Email	info@novotheatre.org.uk
Website	www.novotheatre.org.uk

Activities

Objects: TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT THROUGH THE PROMOTION OF THE ARTS WITH PARTICULAR BUT NOT EXCLUSIVE REFERENCE TO THE DRAMATIC ARTS

Activities: Vision: From our Northumberland home, November Club dreams of a world where everyone can contribute to and experience extraordinary and imaginative performances that touch the heart and challenge thinking. Mission: November Club is an arts charity, engaging local communities to create original performances that tell unexpected stories about people and places.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£164,219	£249,372	-	-
2024-03-31	£237,367	£183,521	-	-
2023-03-31	£193,711	£183,420	-	-
2022-03-31	£235,280	£234,518	-	-
2021-03-31	£177,574	£169,036	-	-

Trustees

Name	Role	Appointed
Christopher Richard Foxon		2021-04-28
Fiona Clare Whitehurst		2021-05-18
Helen Clare Fussell		2022-05-16
Jill Elizabeth Read		2023-04-23
Johanna Louise Darby		2023-02-21
John Anthony Beattie		2023-02-21
Lauren Regan		2023-02-21
Mark Quigley		2023-02-21

Novo Theatre Ltd

England & Wales - Charity number 1016172

Accounts

Company Registration Number 02612362

Registered Charity Number 1016172

NOVEMBER CLUB

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

For the year ending 31 March 2025

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	November Club
Charity registration number	1016172
Company registration number	02612362
Registered office	32 Bondgate Without, Alnwick, Northumberland NE66 1PN

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of November Club during the period and to the date of signing this report are as follows:

Mr J Beattie	
Ms J Darby	
Mr C Foxon	
Ms H Fussell	
Ms C Hindle	Resigned 20 August 2024
Mr M Quigley	
Ms J Read Chair)	
Ms L Regan	
Ms F Whitehurst	

Company Secretary	Ms A Perrett
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Bankers	Co-operative Bank, Balloon Street, Manchester M60 4EP
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Independent Examiner	Pete O'Hara FCA, Chartered Accountant, 26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

November Club is a charitable company limited by guarantee, incorporated on 20 May 1991, as European Players Theatre Company, and registered as a charity on 12 January 1993.

It was formed under the Memorandum of Association that established its objects and powers. It is governed under its Articles of Association, as amended by special resolutions dated 29 November 1992, 29 November 1995 and 6 November 2014.

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STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Governing Documents (Cont.)

On 2 October 2010, the company changed its name to November Club.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

November Club's charitable objects are to advance education for the public benefit through the promotion of the arts with particular but not exclusive reference to the dramatic arts.

Structure and Governance

The charity currently has a board of eight non-executive Trustees.

The Board meets a minimum of four times per year and has taken advantage of the provisions of the Companies Act enabling the waiver of the need to conduct an Annual General Meeting.

Detailed written Board reports and an agenda are prepared by the Business & Operations Director and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Potential Trustees are identified through discussions and recommendations offered by existing Trustees and outside advisors to the organisation, as well as through the formal advertisement of vacancies through arts and charitable networks. Trustee applicants complete an application process and undergo an interview with a trustee recruitment panel, including the Chair and the Artistic Director/CEO, before being recommended to the full Board. Trustees are appointed once the Board has authorised the selection, and on completion of the necessary registration paperwork. From time to time, the Trustees elect a Chair and determine for what period the Chair is to hold office.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board, other Trustees and the staff team. They are provided with a range of resources to support their understanding of November Club activities, including a Trustee Handbook.

Grant-making Policies

The charity does not currently engage in grant-making activity.

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STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Contribution of Volunteers

The charity makes use of volunteers within its productions and to support its activities.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if November Club's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £35,800.

If possible, the Trustees then aspire to retain an additional allowance of £10,000 to £20,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The required level of Reserves is therefore in the range of £45,800 to £55,800. November Club currently holds total Unrestricted Reserves at 31 March 2025 of £38,751 (2024: £67,209).

The Trustees have previously agreed to designate formally £8,000 towards the redevelopment of the website and to manage an office move. £4,800 of this fund was spent in 2022/23, leaving a balance of £3,200, which was fully spent in 2024/25.

Free Reserves, defined as non-designated Unrestricted Reserves minus the value of unrestricted Tangible Fixed Assets are therefore £36,919 at 31 March 2025, which is below the aspirational level.

The charity intends through its financial management and budgeting processes over the next two to three years to restore its Reserves to within the target range to cover its liabilities and to enable it to continue to respond flexibly.

The Trustees regularly review specific liabilities at each Board meeting. The Reserves Policy is revisited by the Board annually in the light of progress against budget and is updated at the time of drafting the annual accounts.

Fundraising

November Club is not signed up to the Code of Fundraising Practice and is not registered with the Fundraising Regulator, though it is open to reviewing this when it has the resources to do so. It does not use third-party organisations to seek donations from the general public or from businesses.

If individuals wish to complain about its fundraising activities, the process to do so is contained in the Complaints Policy which is accessible from www.novemberclub.org.uk. To date November Club has not received any complaints about its fundraising.

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FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

Aims & Objectives

November Club has three strategic objectives, to:

1. Create outstanding original work in non-traditional spaces, collaborating with a diverse range of creative voices and technical talent.
2. Engage meaningfully with our communities through our work to improve our work, our region and to grow talent.
3. Govern and manage the organisation and its resources efficiently and ethically (in line with Charity Commission regulations and guidance).

Its artistic programme is underpinned by the following goals, to:

1. Develop a structural approach to talent development and the careers and opportunities of professionals that work with it. This requires November Club to continue to work with new freelancers and take creative risks.
2. Work with new and established partners and communities across the county, improving its region and contributing to a flourishing and creative region.
3. Develop November Club's creative assets including its ongoing digital programme.
4. Embrace its civic role in Northumberland, and its leadership and support role in its sector. It does this through creating exceptional work and raising the profile of the company.
5. Respond to requests for commissions and consultancy where capacity allows.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must meet two key principles and i) demonstrate that they are established for public benefit, and ii) have had due regard to the public benefit guidance issued by the Charity Commission.

November Club's beneficiaries are appropriate to its aims, and the public benefits from its work.

Benefits are evidenced and relate directly to its aims.

The Trustees do not consider that any detriment or harm flows from its work. Therefore, the Trustees believe that the charity meets both key principles.

**NOVEMBER CLUB
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Cambois Creates/Cambois Hidden Depths

Funding from the National Lottery Heritage Fund enabled us to deliver this project in partnership with The Tute in Cambois and producer, Sarah Hudson. The project consisted of a series of community events that created material for a Festival of Heritage.

The community events included:

- An introductory talk by local archaeologist and community champion, Barry Mead, to inspire local people to participate in the project.
- A session open to adults and children to prepare ground for a public archaeological dig.
- Two days of archaeological digs and an analysis of the findings with the pupils from Cambois Primary School.
- Workshops in creative-writing, visual-arts and story-telling at Cambois Primary School based on building creative assets influenced by materials found in the archaeological dig. These assets were then photographed by a professional photographer.
- Ten creative-writing sessions with local professional playwright, Alex Oates, with members of the local community to create scripts for a professional actor and a poem.
- Ten dance/movement sessions with local professional dance artist, Esther Huss, and members of the local community to develop a dance performance piece.
- A medieval tile making workshop at Cambois Fair.
- A call out for community members to submit historical photographs of Cambois for a digital exhibition. A commission for Cambois Camera Club to produce photographs for a new exhibition.
- Residents of Unity Terrace, the focal point of the Festival of Heritage, making paper miners lamps and displaying them in their windows.

Ryan Longstaff, Deputy Headteacher at Cambois Primary School, told us: *"It has been fantastic to welcome Barry into the school and encourage the children to get involved in the excavation. Cambois has such a rich unexplored history, and to be able to learn about our past has been phenomenal."*

Lauren Matthews, a writing group participant, suggested that *"Getting my work shown at an event like this is a really great privilege."*

Lynn Henderson, a dance group participant, summed up her involvement by saying *"It's been a joyous experience as far as I'm concerned and I'm proud to have done something about the area that's really special."*

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ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

The Festival of Heritage was a spectacular visual event over 27/28 September 2024. The programme included the two photographic exhibitions; a large scale projection of creative assets and photographs produced in the school's work; a dance film, based on the role of women at the now closed Cambois lifeboat station, and featuring the women from the dance/movement sessions and accompanied by a live professional dancer; a heritage fair including film screenings and historical talks; eight performances of the seven original monologues created in the creative-writing workshops; and the playing of the recording of a poem also created in the creative writing workshops, read by a local celebrity.

The nature of the festival is that the audience wandered between parts of Cambois village to participate in the various events. We do not know the number of people who attended over the two days, but we know we had 1,071 engagements by audience members in all the activities.

Two of the audience members provided this feedback:

"It was excellent. I felt emotional from the moment I arrived - beginning with the sense of pride in the stewards/participants etc. The production was high quality and felt like it honoured the area and its people. I drove back to my home half an hour down the coast with a very heightened awareness of my heritage, the stories and history I'm connected to, and felt unexpectedly proud of it and affectionate of it."

"I really did enjoy the evening. Never thought my first time in Cambois would be for an arts festival but I was really impressed with the ambition and the production value. The show piece was definitely "The Heave". The way the building was incorporated with the dancer in the central window was very effective. All in all, I will remember my cool evening of Cambois Culture for a long time."

Home From Home

This is a research and development piece that we commenced in Lowick, with the aim of it developing into our next major production. We held 3 co-creation meetings/workshops with children from Lowick and Holy Island CE First School and the Lowick Heritage Group. We worked with writer, Lisette Auton, to develop a script for an immersive project that took the audience into a spaceship that had landed in the school's playground to meet an alien.

We produced 8 performances to 76 young children and 43 adults. The children provided feedback on what they liked about the show and this centred on playing a game with the alien and seeing her collection of everyday items that she considered to be treasures. One of the older children audience members was able to articulate *"I liked that we met someone who likes things that we found normal. It was like a cinematic experience"*. The adult audience members said *"Delightful to think that all this came from the ideas of the children"* and *"Loved how interactive it was particularly with the children who absolutely loved it. That was a real pleasure"*.

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FOR THE YEAR ENDED 31 MARCH 2025**

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

Josey – An Indignant Daughter

Katie Doherty completed the first draft content for the full musical and we spent the latter part of the year attempting to secure funding to produce the show. This will continue to be a focus of 2025/2026.

Walk in Your Shoes

Walk in Your Shoes 2024 consisted of two walks. The first covered the Pilgrims' Way from Beal to Lindisfarne. This was led by professional guide, Mary Gunn. The second consisted of a seven-mile circular walk from Walltown Country Park encompassing Walltown Crag and visiting Green Croft Arts on Hadrian's Wall. Amanda Drago and Kit Harrington from Green Croft Arts set up their barn for us to use as a tea stop, including providing access to a sound machine that Kit had created. We gave walkers the option to download the "Collision and Conflict" soundscape that Green Croft Arts had created, and Amanda joined us on the walk to help locate the sounds during the walk.

21 walkers plus 3 staff members/volunteers attended the Pilgrims' Way Walk. 9 walkers plus 4 staff members/volunteers attended the Walltown Walk. Two walkers joined us for both walks, meaning that we had 28 unique walkers.

The charity used the Impact & Insight toolkit to evaluate the walks. It had 13 adult and 3 child responses, or a return rate of 57%. 100% of respondents rated their overall experience of the walks as 'Excellent'. We asked respondents to comment on a series of statements about the work (known as a 'Dimension'). Walkers scored the dimensions as follows:

Dimension being measured	Average score
Repeat Participation: I would take part in something like this again	98
Inclusion: It made me feel welcome and included	93
Activity: It made me more physically active	91
Mental Wellbeing: It had a positive impact on my mental wellbeing	91
Connection: It helped me to feel connected to people in the community	81

The charity received the following narrative feedback from walkers:

"Staff were amazing and attentive. Couldn't have asked for a better group to do the walk with for the first time. Will definitely be coming back to more events."

"Loved the soundscapes and the amazing hospitality at Greencroft."

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ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

Otterburn Mill Commission

The charity was commissioned by Otterburn Mill, as part of a National Lottery Heritage Fund bid, to develop a site-specific piece that would showcase the work they are undertaking to refurbish their historical tenter-frames. We undertook six co-creation meetings/workshops with 42 people from the local school, residents of Otterburn or ex-employees of the Mill. From these meetings we developed a script for the piece.

'Northumberland Archives Commission – "The Archives' Job"

We are partnering with Northumberland Archives to produce their project "The Archives' Job", working with a group of up to 19 young people from Hexham to build a mobile Escape Room. We have undertaken the creative work to build an idea which has been presented back at a showcase event in Hexham attended by 57 people. Evaluative feedback will be available once we deliver the show.

Talent Development/ the GROW programme

There are three strands of GROW:

Inspire

We want to inspire people to work in theatre, changing perceptions of who can, the roles available, and the value placed on creative careers. We partner with secondary schools, further and higher education institutions to provide careers' presentations, work experience, industry placements, and workshops. Alongside the co-creation within our artistic programme, we offer open rehearsals and site visits during productions, highlighting production, technical and backstage arts.

Ignite

We want to help ignite careers and support individuals to develop skills and build confidence. We create paid assistant or trainee roles within our productions, with development packages including:

- External mentoring
- Personal CPD budgets
- Facilitated introductions to regional contacts.

Sustain

We want to help individuals to sustain and continue their practice in the North East. Recognising the difficulty of investing in continuing professional development whilst building a freelance career, we offer development packages alongside freelance contracts including:

- Development bursaries to support CPD, training or creative development of own work.
- Free hot desk space.
- Facilitated introductions within a national network of contacts.

**NOVEMBER CLUB
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

During 2024/2025 we delivered the following activities within the three strands of GROW.

Inspire

- Delivered four assemblies/talks, one workshop, attended one 'World of Work' day and one careers' fair, engaging with 839 pupils from King Edward VI High School (KEVI), Morpeth; Duke's Secondary, Ashington; and Cramlington Learning Village (CLV). Leanne Johnston, Assistant Headteacher and Careers Lead at The King Edward VI School, provided the following feedback: *"Support of the November Club allows our students to see the diverse range of opportunities within the creative sector. Assemblies are engaging and the opportunity for students to gain hands on work experience is invaluable."*
- Four pupils from Year 9 and Year 12 in King Edward VI High School and one pupil from Year 12 in Duke's Academy participated in a week's work experience each. Alex, a pupil from King Edward VI High School said: *"Being here has increased my confidence that it is possible to create a career for myself within the creative industries. I've learnt the importance in pursuing something that I really love to do, and that it's possible to create a career in that, whichever route I take to get there."*
- The Artistic Director/CEO has undertaken a part-time Associate Lectureship for Northumbria University's Media Industries unit, part of its Theatre & Performance BA Hons., across two academic years providing over 15 sessions to more than 30 students.

Ignite

- We recruited two Ignite freelancers in 2024/2025. Ruth Silver, Assistant Producer, who accessed one of the Ignite packages said: *"I have become much more confident in my abilities and in my connections/network to enable me to produce my own work and pursue other projects in the future. Having started in the GROW role straight after going freelance, it's also nice to be able to look back on how far I've come since then. I've been able to take on various other projects as a producer since finishing the role and it has definitely given me a leg up to getting these roles."*

Sustain

- We recruited one Sustain freelancer in 2024/2025 (and worked with a further 20 non-GROW freelancers in 2024/2025).

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ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

Financial Review

It cost November Club £249,372 to provide its services this year. Around 35% of expenditure can be allocated to producing Cambois Hidden Depths, Home From Home, Josey, Walk In Your Shoes, GROW and the Otterburn Mill Commission; 39% to staff salaries and the costs associated with employing people; around 4% represents the cost of leasing and running the office premises; just over a further 1% is the cost of its IT provision, including its website; and 14% relates to miscellaneous operational costs.

Since January 2025 it has become clear that Otterburn Mill are facing financial difficulties and they have failed to pay November Club's original invoice. November Club believes that it will not be able to recover the debt owed and has decided to make a provision for this Bad Debt in the 2024/2025 accounts.

November Club's income was £163,938. The majority of this represents the National Portfolio grant from Arts Council England. November Club was successful in obtaining charitable grants for core work from the Sir James Knott Trust. Other charitable funding came from the High Sheriff of Northumberland to support the children and families of Lowick to attend and develop Home From Home. The organisation is very grateful to charitable trusts and foundations for their continued support.

The charity also received an Access to Work grant from the Department of Work and Pensions to support a disabled member of staff to receive administration support and to purchase office equipment. (The equipment purchased will be written down over three years and the value outstanding at the end of the year is shown in Restricted Funds as £1,304).

November Club does not expect its income from ticket sales to form a significant element of its funding portfolio because of the nature of the work it delivers. This year thanks to the previous year's National Lottery Heritage Funding, "Cambois Hidden Depths" was offered for free. "Home From Home" was offered for free to local school children and residents based in Lowick and Holy Island and the surrounding villages. Other audience members were charged a small fee.

The charity raised £205 through donations. Some people who benefit from its free events provide donations instead, and the charity still receives some donations from its Secret Garden Keyholders scheme. Requests to its mailing list to make donations also has had some success.

November Club did not receive any in-kind donations this year, although its volunteers contributed £2,763 worth of work based on the living wage rate. This figure will not show in the charity's income.

The out-turn for the year is an overall deficit of £(85,153). £(56,695) of this deficit related to Restricted Funds, reducing those ringfenced sums to £1,304 at 31 March 2025. This leaves an unrestricted deficit of £(28,458), reducing Unrestricted Funds at 31 March 2025 to £38,751.

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ACHIEVEMENTS AND PERFORMANCE (Continued)

Risk Management

As part of its annual business planning process, the Trustees of the charity regularly review the major governance, operational and financial risks the charity faces and confirm that systems have been established to mitigate these risks.

November Club has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan,
- the establishment of systems and procedures to mitigate those risks identified,
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risks facing the charity at this time to be:

- The financial risks arising if the organisation is unable to attract sufficient funding to realise its plans to the scale and quality to which the charity aspires, coupled with overspending its 2025/2026 budgeted expenditure.
- A major event occurs that requires it to cancel all face-to-face work, including working from the office.
- The loss of key funders should the individuals with whom it has built relationships leave their current roles.
- The need to improve its management of data to help it deliver its business objectives.
- The potential impact on projects if staff absence means that it cannot deliver planned work.
- The need to ensure its board and staff reflect the broad range of learned and lived experiences relevant to the communities in which it works.
- The potential impact on governance functions if Trustee turnover increases.

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ACHIEVEMENTS AND PERFORMANCE (Continued)

Risk Management (Cont.)

The Trustees are managing the potential impact of these risks by:

- Setting prudent budgets for the next financial year.
- Providing regular management accounts, showing performance against budget.
- Breaking productions down into separately funded stages that can deliver public benefit in their own right and monitoring these on a regular basis.
- Ensuring commission payments are scheduled to cover any significant November Club expenses prior to their being made, regardless of the pattern of external funding that the commissioner may receive.
- Maintaining a low-cost base.
- Reviewing its mechanisms for attracting charitable funding from trusts and foundations.
- Contingency planning for the actions to take if income appears unlikely to reach its target.
- Contingency planning to cater for disruption through major events.
- Creating work plans that specify how work can be re-scheduled or allocated to freelance staff.
- Planning the implementation of a Customer Relationship Management system.
- Adopting a Reserves policy which provides an appropriate amount of uncommitted Reserves, at a level that will always enable the charity to meet all its liabilities, even if income targets are not achieved.
- **Monitoring Trustees' commitment to the organisation and scheduling Trustee recruitment as appropriate.**

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FOR THE YEAR ENDED 31 MARCH 2025

PLANS FOR FUTURE PERIODS

Artistic Programme.

November Club has set the following artistic objectives for 2025/2026:

- Tour the mobile escape room, developed in partnership with Northumberland Archives, to schools and communities across Northumberland.
- Review "Home From Home" and establish how the project can be developed into a show that could potentially be toured in schools in Northumberland, or at theatre festivals.
- Feedback progress to date on the Otterburn Mill project with the children and audience who have participated in the co-creation work of 2024/2025.
- Develop a small-scale event to celebrate the anniversary of "Cambois Hidden Depths" with a view to establishing the aspiration for follow up work.
- Continue to deliver the GROW development programme. This will include delivering four school careers assemblies/talks, two school workshops, three work experience placements for school children, one industry insight activity in partnership with Alnwick Playhouse and fifteen higher education workshops as part of the INSPIRE strand of the programme; and providing one job and bursary as part of the IGNITE and one job and bursary as part of the SUSTAIN strands.
- Continue to deliver 'Walk in Your Shoes' in two locations in rural Northumberland, reaching new audiences, encouraging creative conversations and supporting individuals' health and wellbeing.
- Deliver talks, listening events and workshops themed around Josephine Butler and sharing some of the music from "Josey An Indignant Daughter" whilst we seek funding to produce the full show.

The charity's intention is that this programme demonstrates to Arts Council England how it is embedding the "Let's Create" strategy in its work.

Business Management and Administration

November Club's business management and administration objectives are woven around Arts Council England's Investment Principles. The targets for 2025/2026 are:

- Ambition and Quality – Continue to use the Impact and Insight toolkit to evaluate its work. Build November Club's profile amongst the broader artistic community.
- Environmental Responsibility - Identify aspects of its carbon footprint that can be reduced, setting and monitoring targets in its annual Environmental Action Plan. Participate in Arts Council England's Board Environmental Champions Programme.
- Dynamism - Fully implement and integrate a Customer Relationship Management (CRM) system. Complete a charity rebrand. Become a Discover Creative Careers Industry Ambassador
- Inclusivity and relevance – Continue to implement open and accessible recruiting of freelance workers. Build stronger relationships with disabled groups, with the particular focus on making our work more attractive to those with hearing difficulties or disabilities.

NOVEMBER CLUB
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of November Club for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Andrea Perrett
Company Secretary
Company Registration Number 02612362

20 May 2025

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF NOVEMBER CLUB FOR THE YEAR ENDED 31 MARCH 2025

I hereby report to the Trustees of November Club (Charity Registration Number 1016172) on my examination of the accounts for the year ended 31 March 2025 set out on pages 17 to 27.

Responsibilities and Basis of Report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

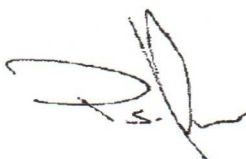
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

20 May 2025

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Income					
Income from Investments	3	76	-	76	65
Income from Donations & Legacies	4	205	-	205	502
Income from Charitable Activities	5	159,035	4,903	163,938	236,800
Total Income		159,316	4,903	164,219	237,367
Expenditure					
Cost of Raising Funds	6	-	-	-	-
Expenditure on Charitable Activities	7	187,774	61,598	249,372	183,521
Total Expenditure		187,774	61,598	249,372	183,521
Net Income/(Expenditure)		(28,458)	(56,695)	(85,153)	53,846
Balance brought forward at 1 April		67,209	57,999	125,208	71,362
Balance carried forward at 31 March	15	£38,751	£1,304	£40,055	£125,208

The notes on pages 19 to 27 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2025

	Notes	2025 £	2024 £
Fixed Assets			
Tangible Fixed Assets	11	3,136	121
Current Assets			
Debtors	12	9,237	31,661
Cash At Bank & In Hand		41,692	115,470
		<u>50,929</u>	<u>147,131</u>
Creditors – Amounts Falling Due Within 1 Year	13	(14,010)	(22,044)
Net Current Assets/(Liabilities)		<u>36,919</u>	<u>125,087</u>
Total Net Assets	14	<u>£40,055</u>	<u>£125,208</u>
Represented by:			
Unrestricted General Funds	15	38,751	64,009
Unrestricted Designated Funds	15	-	3,200
Restricted Funds	15	1,304	57,999
		<u>£40,055</u>	<u>£125,208</u>

The notes on pages 19 to 27 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2025 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 20 May 2025.



Jill Read
Chair of the Trustees
Company Registration Number 02612362

**NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

November Club is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

November Club contributes to a defined contribution pension scheme.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet. Further details can be found in Note 10.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Bank Interest Receivable	76	-	76	65
	£76	£	£76	£65

The 2024 total of £65 was wholly attributable to Unrestricted Funds.

4. Income from Donations & Legacies

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Donations & Gift Aid	205	-	205	502
	£205	£-	£205	£502

The 2024 total of £502 was wholly attributable to Unrestricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
Grant Income				
Arts Council England - NPO	132,530	-	132,530	132,530
DWP – Access To Work	-	3,653	3,653	-
Hadrian Trust	-	-	-	1,000
Joicey Trust	-	-	-	2,000
High Sheriff's Fund	-	1,250	1,250	-
National Lottery Heritage Fund	-	-	-	50,449
Northumberland County Council	-	-	-	6,804
Peoples Postcode Lottery	-	-	-	23,675
Scop Arts Trust	-	-	-	5,000
Sir James Knott Trust	5,000	-	5,000	5,000
	137,530	4,903	142,433	226,458
Other Income				
Theatre Tax Relief	-	-	-	8,280
Ticket/Resources Sales	22	-	22	1,562
Commissions & Consultancy Fees	21,295	-	21,295	500
Other Income	188	-	188	-
	21,505	-	21,505	10,342
	£159,035	£4,903	£163,938	£236,800

Of the 2024 total of £236,800, £157,676 was attributable to Unrestricted Funds and £79,124 to Restricted Funds.

6. Expenditure on Raising Funds

	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
Fundraising Consultancy	-	-	-	-
	£-	£-	£-	£-

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

7. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
Production/Project Costs				
Cambois Creates	-	49,606	49,606	3,053
GROW Talent Development	7,274	-	7,274	6,055
Home From Home, Lowick	10,154	1,250	11,404	-
Josey, The Indignant Daughter	1,617	2,759	4,376	31,276
Walk In Your Shoes	227	-	227	218
Other Project Costs	11,895	1,697	13,592	2,689
Salaries & On Costs	98,132	-	98,132	95,849
	129,299	55,312	184,611	139,140
Support Costs				
Premises Costs	9,296	-	9,296	6,525
Freelance/Consultancy Support	12,006	3,940	15,946	14,891
Bad Debts	18,134	-	18,134	-
Other Marketing & Administration Costs	14,813	2,346	17,159	18,828
	54,249	6,286	60,535	40,244
Governance Costs				
Accountancy & Payroll Fees	2,403	-	2,403	2,633
Independent Examiner's Fees	1,200	-	1,200	1,200
Legal & Professional	104	-	104	83
Trustee Meeting Costs	519	-	519	221
	4,226	-	4,226	4,137
	£187,774	£61,598	£249,372	£183,521

Of the 2024 total of £183,521, £149,142 was attributable to Unrestricted Funds and £34,329 to Restricted Funds.

8. Net Income/(Expenditure)

	2025 £	2024 £
Net income/(expenditure) is stated after charging/(crediting):		
Depreciation	1,689	270
Independent Examiner's Fees	1,200	1,200
Operating Leases – Land & Buildings	4,108	3,500

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

9. Staff Costs & Trustees' Remuneration

	2025	2024
	£	£
Gross Salary Costs	93,221	91,187
Employer's National Insurance	2,863	2,672
Employer's Pension Contributions	2,048	1,990
	£98,132	£95,849

No employee received remuneration of more than £60,000 during the year (2024 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2025	2024
	No	No
Artistic Production and Support	3	3

No remuneration has been paid to any Trustees/Directors in the year.

No travel and subsistence expenses (2024: £43 to 1 Trustee) were reimbursed to Trustees in respect of costs incurred during their work for the charity.

10. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2025 November Club made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

Contributions of £407 were outstanding at 31 March 2025 (2024: £Nil).

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

11. Tangible Fixed Assets

	IT & Office Equipment £	Total Fixed Assets £
Cost		
At 1 April 2024	6,733	6,733
Additions in year	4,704	4,704
Disposals	-	-
At 31 March 2025	11,437	11,437
Accumulated Depreciation		
At 1 April 2024	6,612	6,612
Charge for year	1,689	1,689
Disposals	-	-
At 31 March 2025	8,301	8,301
Net Book Value		
At 31 March 2025	£3,136	£3,136
At 1 April 2024	£121	£121

12. Debtors

	2025 £	2024 £
Trade Debtors	7,500	-
Prepayments	1,737	2,400
Accrued Income	-	28,627
Other Debtors	-	634
	£9,237	£31,661

All sums are due within 1 year.

13. Creditors – Amounts Falling Due Within 1 Year

	2025 £	2024 £
Trade Creditors	3,194	9,832
Other Taxes & Social Security Costs	1,762	1,761
Deferred Income	6,000	-
Other Creditors	407	4,981
Accruals	2,647	5,470
	£14,010	£22,044

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

14. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Fixed Assets	1,832	1,304	3,136	121
Debtors	9,237	-	9,237	31,661
Cash at Bank and In Hand	41,692	-	41,692	115,470
Creditors – Amounts Due Within 1 Year	(14,010)	-	(14,010)	(22,044)
	£38,751	£1,304	£40,055	£125,208

15. Analysis of Charitable Funds

	At 1 April 2024 £	Income in Year £	Expended in Year £	At 31 Mar 2025 £
Unrestricted Funds				
Charity General Fund	64,009	159,316	(184,574)	38,751
Web Development/Relocation Fund	3,200	-	(3,200)	-
	67,209	159,316	(187,774)	38,751
Restricted Funds				
DWP – Access To Work	-	3,653	(2,349)	1,304
High Sheriff's Fund	-	1,250	(1,250)	-
National Lottery Heritage Fund – Cambois Creates	50,449	-	(50,449)	-
Northumberland CC - Josey	2,759	-	(2,759)	-
Northumberland CC - Blyth/Cambois Project	4,791	-	(4,791)	-
Total Restricted Funds	57,999	4,903	(61,598)	1,304
Total Funds	£125,208	£164,219	£(249,372)	£40,055

Name of Designated Fund	Description, Nature & Purpose of the Designated Fund
Web Development/Relocation Fund	Towards the cost of planned website development and one-off relocation costs

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

15. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
DWP – Access To Work	Towards the cost of various access equipment and support
High Sheriff's Fund	Towards the cost of theatre performances for young people in Northumberland via the Home From Home R&D project in Lowick
National Lottery Heritage Fund / Northumberland CC – Cambois Creates	Towards the costs of a project in Blyth/Cambois
Northumberland CC – Josey	Towards the cost of Josey, The Indignant Daughter

16. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and from 2012/13 has provided the majority of the grant funding which enables the charity to carry out its charitable objectives. In total, grant funding of £132,530 (2024: £132,530) was received from Arts Council England in the year.

At 31 March 2025, £Nil was owing to November Club from Arts Council England (31 March 2024: £Nil).

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 8 members of the company (2024 - 9 members).

Novo Theatre Ltd

England & Wales - Charity number 1016172

Accounts

Company Registration Number 02612362

Registered Charity Number 1016172

NOVEMBER CLUB

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

For the year ending 31 March 2024

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	November Club
Charity registration number	1016172
Company registration number	02612362
Registered office	54A Newgate Street, Morpeth, Northumberland NE61 1BE

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of November Club during the period and to the date of signing this report are as follows:

Ms C Hindle (Chair)	
Mr J Beattie	
Ms J Darby	
Mr C Foxon	
Ms H Fussell	
Mr M Quigley	
Ms J Read	Appointed 23 May 2023
Ms L Reagan	
Ms F Whitehurst	

Company Secretary	Ms A Perrett
Bankers	Co-operative Bank, Balloon Street, Manchester M60 4EP
Independent Examiner	Mr P O'Hara FCA, Chartered Accountant, 26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

November Club is a charitable company limited by guarantee, incorporated on 20 May 1991, as European Players Theatre Company, and registered as a charity on 12 January 1993.

It was formed under the Memorandum of Association that established its objects and powers. It is governed under its Articles of Association, as amended by special resolutions dated 29 November 1992, 29 November 1995 and 6 November 2014.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Governing Documents (Cont.)

On 2 October 2010, the company changed its name to November Club.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

November Club's charitable objects are to advance education for the public benefit through the promotion of the arts with particular but not exclusive reference to the dramatic arts.

Structure and Governance

The charity currently has a board of 9 non-executive Trustees.

The Board meets a minimum of four times per year and has taken advantage of the provisions of the Companies Act enabling the waiver of the need to conduct an Annual General Meeting.

Detailed written Board reports and an agenda are prepared by the Business & Operations Director and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Potential Trustees are identified through discussions and recommendations offered by existing Trustees and outside advisors to the organisation, as well as through the formal advertisement of vacancies through arts and charitable networks. Trustee applicants complete an application process and undergo an interview with a trustee recruitment panel, including the Chair and the Artistic Director/CEO, before being recommended to the full Board. Trustees are appointed once the Board has authorised the selection, and on completion of the necessary registration paperwork. From time to time, the Trustees elect a Chair and determine for what period the Chair is to hold office.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board, other Trustees and the staff team. They are provided with a range of resources to support their understanding of November Club activities, including a Trustee Handbook.

Grant-making Policies

The charity does not currently engage in grant-making activity.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Contribution of Volunteers

The charity makes use of volunteers within its productions and to support its activities.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if November Club's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £30,500.

If possible, the Trustees then aspire to retain an additional allowance of £10,000 to £20,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The required level of Reserves is therefore in the range of £40,500 to £50,500. November Club currently holds total Unrestricted Reserves of £67,209 at 31 March 2024. The Trustees have previously agreed to designate formally £8,000 towards the redevelopment of the website and to manage an office move. £4,800 of this fund was spent in 2023/24, leaving a balance of £3,200.

Free Reserves, defined as non-designated Unrestricted Reserves minus the value of Tangible Fixed Assets are therefore £63,808 at 31 March 2024, which is above the aspirational level. However, the Trustees have agreed a deficit budget of c£15k for 2024/25 which should reduce reserves within the target range.

The charity intends through its financial management and budgeting processes to maintain its Reserves over the next three years to hold sufficient to cover its liabilities and to enable it to continue to respond flexibly.

The Trustees regularly review specific liabilities at each Board meeting. The Reserves Policy is revisited by the Board annually in the light of progress against budget and is updated at the time of drafting the annual accounts.

Fundraising

November Club is not signed up to the Code of Fundraising Practice and is not registered with the Fundraising Regulator, though it is open to reviewing this when it has the resources to do so. It does not use third-party organisations to seek donations from the general public or from businesses.

If individuals wish to complain about its fundraising activities, the process to do so is contained in the Complaints Policy which is accessible from www.novemberclub.org.uk. To date November Club has not received any complaints about its fundraising.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

Aims & Objectives

November Club has three strategic objectives, to:

1. Create outstanding original work in non-traditional spaces, collaborating with a diverse range of creative voices and technical talent.
2. Engage meaningfully with our communities through our work to improve our work, our region and to grow talent.
3. Govern and manage the organisation and its resources efficiently and ethically (in line with Charity Commission regulations and guidance).

Its artistic programme is underpinned by the following goals, to:

1. Develop a structural approach to talent development and the careers and opportunities of professionals that work with it. This requires November Club to continue to work with new freelancers and take creative risks.
2. Work with new and established partners and communities across the county, improving its region and contributing to a flourishing and creative region.
3. Develop November Club's creative assets including its ongoing digital programme.
4. Embrace its civic role in Northumberland, and its leadership and support role in its sector. It does this through creating exceptional work and raising the profile of the company.
5. Respond to requests for commissions and consultancy where capacity allows.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Josey – continuing research and development for a new musical

Having launched the digital musical, *Josey, The Indignant Daughter* towards the end of 2022/2023, the company then moved its focus into developing additional creative material and testing concepts for a live tour of a musical based on the life of Josephine Butler.

It returned to Duke's Academy and Cramlington Learning Village, and undertook participatory workshops with nine and twelve young people respectively, involving young men in the latter workshops. It undertook an online 'Cuppa and a Chat' session between the musical's writer, Katie Doherty and a small group of eleven local women focusing on the group's ideas about women's activism. These sessions helped to crystallise how a contemporary voice could be reflected in the production and generated ideas additional music.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

The company delivered six 'historical talks and listening parties' in Spittal (16 people), Great Whittington (17 people), Blyth (5 people), Longhoughton (14 people), Felton (22 people) and Wooler (14 people). Audiences were treated to a historical talk about Josephine designed by Bryony Taylor and listened to *Josey, The Indignant Daughter*. The aim of these events was to garner local interest in the project and to gather feedback on the songs created so far.

The company produced two large sharing events, both with the working title of **Josey**. The first event in November 2023 was performed at Alnwick Playhouse to an audience of 134 and allowed the company to test how it could involve a local choir in the production. The second in March 2024 at the Common Room, Newcastle, to an audience of 156, tested how it could build in professional performers, including one performer showcasing a contemporary element to the show.

During 2023/2024 a further 484 downloads of *Josey, The Indignant Daughter* were made.

November Club uses the Impact and Insight Toolkit, originally championed by Arts Council England, to assess its public benefit. The Toolkit asks audiences to comment on a number of 'dimensions' when evaluating a project. Arts Council England initially identified six 'core' dimensions and November Club focused its evaluations on measuring these. However, in 2023/2024 Arts Council England gave companies more flexibility to choose its own dimensions and November Club went through a process of selecting those that were most appropriate for its work. Audiences enter a number between 0 (strongly disagree that this dimension can be found in the production) to 100 (strongly agree this dimension can be found in the production).

Audiences scored the dimensions for Josey historical talks and listening parties as follows:

Dimension being measured	Average score
Content-It reflected a broad and inclusive range of voices	72
Distinctiveness - - It was different from things I've experienced before	71
Local Impact – It's important it's happening here	81
Personal relevance – It felt relevant to me	74
Rigour - It was well thought through and put together	76

Audiences scored the dimensions for Josey sharing events as follows:

Dimension being measured	Average score
Content-It reflected a broad and inclusive range of voices	76
Distinctiveness - - It was different from things I've experienced before	80
Local Impact – It's important it's happening here	88
Personal relevance – It felt relevant to me	81
Rigour - It was well thought through and put together	82

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

The 'Distinctiveness' and 'Rigour' dimensions were used to measure *Josey, The Indignant Daughter* and the scores this financial year for both dimensions exceed that of *Josey, The Indignant Daughter*.

Key members of the creative team completed a self-assessment of the dimensions. This showed that on average the audiences for the *Josey* sharing events scored higher than expected on the 'Distinctiveness', 'Content' and 'Personal relevance' dimensions.

At the *Josey* historical talks and listening parties in November 2023, 56% rated the experience 'good', 44% 'excellent'. The company also received the following feedback:

"I appreciated the community engagement process. It was very interesting hearing about what the creative process for such a project entails."

At the November 2023 *Josey* event at Alnwick Playhouse, 52% rated the experience 'good', 28% 'excellent'. The company also received the following feedback:

"Really liked the way the evening ran. Discussion was a nice length to get across some powerful points without feeling like it dragged. The music was amazing. The way the director gave his comments before the final presentation was perfect."

At the *Josey* historical talks and listening parties in March 2024, 72% rated the experience 'good', 17% 'excellent'. The company also received the following feedback:

"Celebrations of cultural heritage like this are to be encouraged."

"It's a fascinating process watching you create a musical that is about the past but a parable for the present and will inspire young people to create a better future."

"The music was stunning and left me wanting more so very interested to see how the show develops."

Of the feedback it has had from the Common Room *Josey* event, 90% rated the event excellent, 10% good. Feedback from this included:

"Absolutely blown away, so well thought out and very moving to watch."

"Music was outstanding. Great connection between the performers. Whole show left me wanting more!"

Walk in Your Shoes

November Club provided two free walks. One was a circular walk around Dod Law in North Northumberland and one around Prudhoe in the West. 10 walkers and 6 staff members/volunteers attended the Dod Law walk and 16 walkers and 6 staff members/volunteers attended the Prudhoe walk. There were 24 unique walkers plus 4 staff members and 3 volunteers.

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

The company used the Impact & Insight toolkit to evaluate the walks. It had 15 adult and 2 child responses to the Insight and Impact survey or a return rate of 65%. 82% of respondents rated their overall experience as 'Excellent' and 18% rated it "Good".

The evaluation was created prior to November Club reviewing the dimensions it was using so the results are based on last year's core dimensions. Walkers scored the dimensions for the walk element of the project as follows:

Dimension being measured	Average score
Captivation - It was absorbing and held my attention	93
Challenge- It was thought provoking	84
Concept – It was an interesting idea/programme	89
Distinctiveness – It was different from things I've experienced before	69
Relevance - It had something to say about the world in which we live	85
Rigour - It was well thought through and put together	96

With the exception of the Distinctiveness dimension, this year the walkers awarded higher marks across the dimensions.

Evaluation feedback from walkers shows that 100% of respondents felt connected to others, 93% experienced feeling happier/an increase in positive mood and 73% of the walkers felt healthier or fitter as a result of being on the walk. 29% of respondents identified as having a form of disability (physical or otherwise).

The company received the following narrative feedback from walkers:

"I feel as though I am getting to know off-the-beaten-track parts of Northumberland through November Club walks and discovering the beauty of the county as well as enjoying conversations with people who live here."

Cambois Creates

Cambois Creates is now a three-year programme delivered in partnership with the Tute in Cambois. It started in 2022/2023 when November Club and The Tute programmed initial engagement activities in Cambois, East Sleekburn and North Blyth. 2023/2024 was spent building deeper relationships with potential partners and applying for funding to deliver the creative ideas. As such there is no evaluative feedback to provide. The partnership surveyed local residents to assess their interest in the project and secured commitments from Cambois Primary School, Cambois Club, the Camera Club and Cambois Church. This activity helped the partnership to secure funding from National Lottery Heritage Fund to produce a site-specific heritage festival in 2024/2025.

NOVEMBER CLUB
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FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

Consultancy/Commissioning

In January 2024 November Club secured a commission from Otterburn Mill to complete a site-specific, immersive project during 2024/2026. The activity, income and expenditure for this project will appear in the Accounts for the next two years.

Talent Development/ the GROW programme

In June 2023, November Club publicly launched the GROW development programme by sharing the findings of the freelance workforce consultation carried out earlier that year, outlining its key aims for the programme and the three distinct strands of delivery. Within each strand the company has:

Inspire

- Further strengthened its partnership with Duke's Secondary in Ashington and established relationships with four additional middle/high schools across the county.
- Partnered with the North East Local Enterprise Partnership in the delivery of a careers event in North Northumberland.
- Delivered eleven assembly's /talks, one workshop and attended one careers' fair, engaging with 1,902 pupils.
- Provided a week's work experience for a Year 12 pupil and confirmed four work experience placements for Year 9 and Year 12 pupils in 2024/2025.
- From January to May 2024, its Artistic Director/CEO is undertaking a part-time Associate Lectureship for Northumbria University's Media Industries unit, part of its Theatre & Performance BA Hons.

The Head of Careers at Duke's Academy, Ashington provided the following feedback:

"Working closely with November Club has provided our students with an opportunity to explore career pathways in the creative sector with a particular focus on theatre. Being a company situated very close to school has helped to break down barriers that students may have had about careers in this sector being mainly found in large cities. As a result, this has increased the confidence of our students to consider this as a viable career pathway." – Mrs Danielle Towers

Ignite

- Provided 3 freelance contracts for individuals embarking on their professional career, each engaged via open recruitment:
 - Assistant Producer for Josey, The Indignant Daughter, with a CPD package of external mentoring and CPD budget.
 - In partnership with Papatango a Trainee Stage Manager and Assistant Stage Manager on the production *The Watch House*, with the Trainee receiving 1:1 mentoring.

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

Sustain

- Via open recruitment contracted a freelance Associate Producer to support the development of November Club's new projects, with an accompanying CPD bursary. This is what the Associate Producer has to say about the opportunity:

"The company's investment in talent development is structured, considered and well managed. It responds to the needs of rural Northumberland creatives and the wider sector/region. I have benefited from the progression opportunity and security of a two year freelance contract offered to me via the current contract, and the GROW bursary to support me to sustain my freelance practice. In addition, both contracts and GROW bursary have been key in enabling me to stay living and working in Northumberland, with increased opportunities for future work in the county, sector and wider North East." Freelancer Associate Producer.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must meet two key principles and i) demonstrate that they are established for public benefit, and ii) have had due regard to the public benefit guidance issued by the Charity Commission.

November Club's beneficiaries are appropriate to its aims, and the public benefits from its work.

Benefits are evidenced and relate directly to its aims.

The Trustees do not consider that any detriment or harm flows from its work. Therefore, the Trustees believe that the charity meets both key principles.

Financial Review

It cost November Club £183,521 to provide its services this year. Around 23% of expenditure can be allocated to producing Josey, Cambois Creates, Walk In Your Shoes and GROW; 52% to staff salaries and the costs associated with employing people; around 4% represents the cost of leasing and running the office premises; just over a further 2% is the cost of its IT provision, including its website; and the remaining 9% relates to miscellaneous operational costs.

November Club's income was £237,367, although roughly £51k covers expenditure planned in 2024/2025. Roughly 56% of the organisation's income comes from Arts Council England.

It continued to benefit from an annual grant from Northumberland County Council. November Club values the support it receives from the County Council and recognises how significant this is in drawing in other funders.

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ACHIEVEMENTS AND PERFORMANCE (Continued)

Financial Review (Cont.)

This year, November Club was successful in obtaining charitable grants for core work from the Sir James Knott Trust, the Hadrian Trust and the Joicey Trust. Charitable funders willingness to fund core work is invaluable in giving the company flexibility to direct its Arts Council England funding into areas that are less attractive to charitable funders. Other charitable funding came from the Postcode Neighbourhood Trust and SCOP Arts Trust to continue the development of *Josey*. The organisation is very grateful to all of these charitable trusts and foundations for their continued support.

November Club does not expect its income from ticket sales to form a significant element of its funding portfolio because of the nature of the work it delivers. This year *Walk in Your Shoes*, and the *Josey* historical talks and listening parties were offered to audiences for free. Whilst the *Josey* 'sharings' at Alnwick Playhouse and the Common Room earned ticket income.

November Club secured Theatre Tax Relief of £8.3k and a small Gift Aid claim of £66.

The company raised £436 through donations. Some people who benefit from its free events provide donations instead, and it still receives some donations from its Secret Garden Keyholders scheme. Requests to its mailing list to make donations also has had some success. Nevertheless, the level of donations fell in 2023/2024. The consequences of this are that next year's Gift Aid will be less than budgeted and the donations target continues to be challenging.

November Club did not receive any in-kind donations this year, although its volunteers contributed £872 worth of work based on the living wage rate. This figure will not show in the company's income.

The out-turn for the year is an overall surplus of £53,846. £45,295 of this surplus related to Restricted Funds, increasing those ringfenced sums to £57,999. This leaves a surplus of £8,551 on Unrestricted Funds (2023: unrestricted surplus of £2,587), leaving a balance on Unrestricted Funds at 31 March 2024 of £67,209.

Risk Management

As part of its annual business planning process, the Trustees of the charity regularly review the major governance, operational and financial risks the charity faces and confirm that systems have been established to mitigate these risks.

November Club has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan,
- the establishment of systems and procedures to mitigate those risks identified,
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

NOVEMBER CLUB
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (Continued)

Risk Management (Cont.)

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- A major event occurs that requires it to cancel all face -to-face work, including working from the office.
- The financial risks arising if the organisation is unable to attract sufficient funding to realise its planned projects and productions to the scale and quality to which the company aspires.
- The loss of key funders should the individuals with whom it has built relationships leave their current roles.
- The likely need to move premises given a change in landlord.
- The need to improve its management of data to help it deliver its business objectives.
- The potential impact on projects if staff absence means that it cannot deliver planned work.
- The need to ensure its board and staff reflect the broad range of learned and lived experiences relevant to the communities in which it works.
- The potential impact on governance functions if Trustee turnover increases.

The Trustees have managed the potential impact of these risks by:

- Setting prudent budgets for the next financial year.
- Maintaining a low-cost base.
- Breaking productions down into separately funded stages that can deliver public benefit in their own right.
- Reviewing its mechanisms for attracting charitable funding from trusts and foundations.
- Providing regular management accounts, showing performance against budget.
- Contingency planning for the actions to take if income appears unlikely to reach its target.
- Contingency planning to cater for disruption through major events.
- Creating work plans that specify how work can be re-scheduled or allocated to freelance staff.
- Planning an office move.
- Planning the implementation of a Customer Relationship Management system.
- Adopting a Reserves policy which provides an appropriate amount of uncommitted Reserves, at a level that will always enable the charity to meet all its liabilities, even if income targets are not achieved.
- Monitoring Trustees' commitment to the organisation and scheduling Trustee recruitment as appropriate.

NOVEMBER CLUB
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

PLANS FOR FUTURE PERIODS

Artistic Programme

November Club has set the following artistic objectives for 2024/2025:

- Deliver co-creation sessions and interventions across rural and coastal communities in Northumberland to guide the content of Josey musical; produce one live sharing of the current development of the Josey musical testing elements that will form part of the final live touring show; and create one digital recording of the Josey musical involving the women/young women from the co-creation sessions in the production.
- Deliver a range of projects with partners in Cambois (Primary School, Camera Club, The Tute, St Andrew's Church) to build creative material that will feature in a two-day Festival of Arts, Heritage and Performance in Cambois.
- Deliver co-creation sessions in Otterburn & Redesdale, Northumberland to develop a script and soundscape for the Otterburn Mill immersive project. Sessions will include artistic activities, interviews and facilitated conversations.
- Produce a small-scale, live, immersive theatre show to tour rural and coastal communities in Northumberland that will act as a research and development opportunity for future strands of November's Club work.
- Continue to deliver the GROW development programme. This will include delivering four school careers assemblies/talks, two school workshops, four school work experience placements, and four Higher Education workshops as part of the INSPIRE strand of the programme; and providing two jobs and bursaries as part of the IGNITE and one job and bursary as part of the SUSTAIN strands.
- Continue to deliver the walking project 'Walk in Your Shoes' in two locations in rural Northumberland, reaching new audiences, encouraging creative conversations and supporting individual's health and wellbeing.

The company's intention is that this programme demonstrates to Arts Council England how it is embedding the Arts Council England *Let's Create* strategy in its work.

Business Management and Administration

November Club's business management and administration objectives are woven around Arts Council's England's Investment Principles. The targets for 2024/2025 are:

- Ambition and Quality – Attract national interest in its work. Continue to adopt the Impact and Insight toolkit to evaluate its work.
- Environmental Responsibility - Identify aspects of its carbon footprint that can be reduced, setting and monitoring targets in its annual Environmental Action Plan. Participate in Arts Council England's Environmental Champions Programme.
- Dynamism - Revise its Fundraising Policy specifically in relation to donor engagement. Fully implement and integrate a Customer Relationship Management (CRM) system.
- Inclusivity and relevance – Continue to implement open and accessible recruiting of freelance workers. Build stronger relationships with disabled groups, with the particular focus on making our work more attractive to those with hearing difficulties or disabilities.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of November Club for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Andrea Perrett
Company Secretary
Company Registration Number 02612362

14 May 2024

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF NOVEMBER CLUB FOR THE YEAR ENDED 31 MARCH 2024

I hereby report to the Trustees of November Club (Charity Registration Number 1016172) on my examination of the accounts for the year ended 31 March 2024 set out on pages 16 to 26.

Responsibilities and Basis of Report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

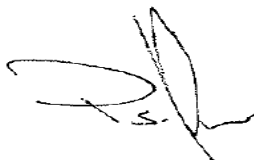
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

14 May 2024

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income					
Income from Investments	3	65	-	65	63
Income from Donations & Legacies	4	502	-	502	773
Income from Charitable Activities	5	157,676	79,124	236,800	192,875
Total Income		158,243	79,124	237,367	193,711
Expenditure					
Cost of Raising Funds	6	-	-	-	-
Expenditure on Charitable Activities	7	149,692	33,829	183,521	183,420
Total Expenditure		149,692	32,829	183,521	183,420
Net Income/(Expenditure)		8,551	45,295	53,846	10,291
Balance brought forward at 1 April		58,658	12,704	71,362	61,071
Balance carried forward at 31 March	15	£67,209	£57,999	£125,208	£71,362

The notes on pages 18 to 26 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2024

	Notes	2024 £	2023 £
Fixed Assets			
Tangible Fixed Assets	11	121	391
Current Assets			
Debtors	12	31,661	7,519
Cash At Bank & In Hand		115,470	70,762
		<u>147,131</u>	<u>78,281</u>
Creditors – Amounts Falling Due Within 1 Year	13	(22,044)	(7,310)
Net Current Assets/(Liabilities)		<u>125,087</u>	<u>70,971</u>
Total Net Assets	14	<u>£125,208</u>	<u>£71,362</u>
Represented by:			
Unrestricted General Funds	15	64,009	50,658
Unrestricted Designated Funds	15	3,200	8,000
Restricted Funds	15	57,999	12,704
		<u>£125,208</u>	<u>£71,362</u>

The notes on pages 18 to 26 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2024 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 14 May 2024.



Cath Hindle
Chair of the Trustees
Company Registration Number 02612362

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

November Club is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

November Club contributes to a defined contribution pension scheme.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet. Further details can be found in Note 9.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Bank Interest Receivable	65	-	65	63
	£65	£	£65	£63

The 2023 total of £63 was wholly attributable to Unrestricted Funds.

4. Income from Donations & Legacies

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Donations & Gift Aid	502	-	502	773
	£502	£-	£502	£773

The 2023 total of £773 was wholly attributable to Unrestricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Grant Income				
Arts Council England - NPO	132,530	-	132,530	102,530
Curtin PARP Fund	-	-	-	1,000
Garfield Weston Foundation	-	-	-	15,000
Hadrian Trust	1,000	-	1,000	-
Joicey Trust	2,000	-	2,000	-
Leche Trust	-	-	-	1,000
Magic Little Grant Fund	-	-	-	500
National Lottery Heritage Fund	-	50,449	50,449	-
Northumberland County Council	6,804	-	6,804	20,881
Peoples Postcode Lottery	-	23,675	23,675	-
Port of Blyth	-	-	-	500
Scop Arts Trust	-	5,000	5,000	-
Sir James Knott Trust	5,000	-	5,000	5,000
The Space	-	-	-	13,000
VCSE Thriving Together	-	-	-	480
	147,334	79,124	226,458	159,891
Other Income				
Theatre Tax Relief	8,280	-	8,280	4,741
Ticket/Resources Sales	1,562	-	1,562	38
Commissions & Consultancy Fees	500	-	500	26,305
Other Income	-	-	-	1,900
	10,342	-	10,342	32,984
	£157,676	£79,124	£236,800	£192,875

Of the 2023 total of £192,875, £165,235 was attributable to Unrestricted Funds and £27,640 to Restricted Funds.

6. Expenditure on Raising Funds

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Fundraising Consultancy	-	-	-	-
	£-	£-	£-	£-

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

7. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Production/Project Costs				
Cambois Creates	-	3,053	3,053	6,906
GROW Talent Development	6,055	-	6,055	1,595
Other Projects	2,689	-	2,689	-
Josey, The Indignant Daughter	-	31,276	31,276	24,895
Salaries & On Costs	95,849	-	95,849	99,738
The Unlocked Door	-	-	-	21,294
Walk In Your Shoes - The Walk/Doorstep Theatre	218	-	218	43
	104,811	34,329	139,140	154,471
Support Costs				
Premises Costs	6,525	-	6,525	8,813
Freelance/Consultancy Support	14,891	-	14,891	-
Other Marketing & Administration Costs	18,828	-	18,828	15,847
	40,244	-	40,244	24,660
Governance Costs				
Accountancy & Payroll Fees	2,633	-	2,633	2,571
Independent Examiner's Fees	1,200	-	1,200	1,200
Legal & Professional	83	-	83	13
Trustee Meeting Costs	221	-	221	505
	4,137	-	4,137	4,289
	£149,192	£34,329	£183,521	£183,420

Of the 2023 total of £183,420, £163,484 was attributable to Unrestricted Funds and £19,936 to Restricted Funds.

8. Net Income/(Expenditure)

	2024 £	2023 £
Net income/(expenditure) is stated after charging/(crediting):		
Depreciation	270	840
Independent Examiner's Fees	1,200	1,200
Operating Leases – Land & Buildings	3,500	3,500

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

9. Staff Costs & Trustees' Remuneration

	2024	2023
	£	£
Gross Salary Costs	91,187	94,653
Employer's National Insurance	2,672	3,157
Employer's Pension Contributions	1,990	1,928
	£95,849	£99,738

No employee received remuneration of more than £60,000 during the year (2023 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2024	2023
	No	No
Artistic Production and Support	3	3

No remuneration has been paid to any Trustees/Directors in the year.

£43 in travel and subsistence expenses (2023: £48 to 1 Trustee) was reimbursed to 1 Trustee in respect of costs incurred during their work for the charity.

10. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2024 November Club made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2024 (2023: £Nil).

NOVEMBER CLUB
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

11. Tangible Fixed Assets

	IT & Office Equipment £	Total Fixed Assets £
Cost		
At 1 April 2023	6,733	6,733
Additions in year	-	-
Disposals	-	-
At 31 March 2024	<u>6,733</u>	<u>6,733</u>
Accumulated Depreciation		
At 1 April 2023	6,342	6,342
Charge for year	270	270
Disposals	-	-
At 31 March 2024	<u>6,612</u>	<u>6,612</u>
Net Book Value		
At 31 March 2024	<u>£121</u>	<u>£121</u>
At 1 April 2023	<u>£391</u>	<u>£391</u>

12. Debtors

	2024 £	2023 £
Trade Debtors	-	5,000
Prepayments	2,400	2,228
Accrued Income	28,627	-
Other Debtors	634	291
	<u>£31,661</u>	<u>£7,519</u>

All sums are due within 1 year.

13. Creditors – Amounts Falling Due Within 1 Year

	2024 £	2023 £
Trade Creditors	9,832	337
Other Taxes & Social Security Costs	1,761	1,633
Deferred Income	-	500
Other Creditors	4,981	117
Accruals	5,470	4,723
	<u>£22,044</u>	<u>£7,320</u>

NOVEMBER CLUB
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

14. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Fixed Assets	121	-	121	391
Debtors	6,436	25,225	31,661	7,519
Cash at Bank and In Hand	75,006	40,464	115,470	70,762
Creditors – Amounts Due Within 1 Year	(14,354)	(7,690)	(22,044)	(7,320)
	£67,209	£57,999	£125,208	£71,362

15. Analysis of Charitable Funds

Unrestricted Funds

Charity General Fund	50,658	158,243	(144,892)	64,009
Web Development/Relocation Fund	8,000	-	(4,800)	3,200
	58,658	158,243	(149,692)	67,209

Restricted Funds

National Lottery Heritage Fund – Cambois Creates	-	50,449	-	50,449
Scop Arts Trust - Josey	-	5,000	(5,000)	-
Peoples Postcode Lottery - Josey	-	23,675	(23,675)	-
Northumberland CC - Josey	5,360	-	(2,601)	2,759
Northumberland CC - Blyth/Cambois Project	7,344	-	(2,553)	4,791
Total Restricted Funds	12,704	79,124	(33,829)	57,999

Total Funds	£71,362	£237,367	£(183,521)	£125,208
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Name of Designated Fund	Description, Nature & Purpose of the Designated Fund
Web Development/Relocation Fund	Towards the cost of future planned website development and one-off relocation costs

NOVEMBER CLUB
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

15. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Curtin PARP Fund / Magic Little Grant Fund / Northumberland CC – The Unlocked Door	Towards the cost of The Unlocked Door
Northumberland CC / Peoples Postcode Lottery / Scop Arts Trust – Josey	Towards the cost of Josey, The Indignant Daughter
National Lottery Heritage Fund / Northumberland CC – Cambois Creates	Towards the costs of a project in Blyth/Cambois

16. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and from 2012/13 has provided the majority of the grant funding which enables the charity to carry out its charitable objectives. In total, grant funding of £132,530 (2023: £102,530) was received from Arts Council England in the year.

At 31 March 2024, £Nil was owing to November Club from Arts Council England (31 March 2023: £Nil).

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 9 members of the company (2023 - 8 members).

Novo Theatre Ltd

England & Wales - Charity number 1016172

Accounts

Company Registration Number 02612362

Registered Charity Number 1016172

NOVEMBER CLUB

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

For the year ending 31 March 2023

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	November Club
Charity registration number	1016172
Company registration number	02612362
Registered office	54A Newgate Street, Morpeth, Northumberland NE61 1BE

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of November Club during the period and to the date of signing this report are as follows:

Ms C Hindle (Chair)	
Mr J Beattie	Appointed 21 February 2023
Ms J Darby	Appointed 21 February 2023
Mr C Foxon	
Ms H Fussell	Appointed 16 May 2022
Mr M Quigley	Appointed 21 February 2023
Ms L Regan	Appointed 21 February 2023
Ms F Whitehurst	
Ms E Allen	Resigned 1 March 2023
Ms J Henderson CBE	Resigned 21 February 2023
Mrs F Standfield	Resigned 21 February 2023
Ms S Stovall	Resigned 21 February 2023

Company Secretary	Ms A Perrett
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Bankers	Co-operative Bank, Balloon Street, Manchester M60 4EP
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Independent Examiner	Mr P O'Hara FCA
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

November Club is a charitable company limited by guarantee, incorporated on 20 May 1991, as European Players Theatre Company, and registered as a charity on 12 January 1993.

It was established under the Memorandum of Association that established its objects and powers and is governed under its Articles of Association, as amended by special resolutions dated 29 November 1992, 29 November 1995 and 6 November 2014.

On 2 October 2010, the company changed its name to November Club.

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TRUSTEES' REPORT
For the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Governing Documents (Cont.)

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

November Club's charitable objects are to advance education for the public benefit through the promotion of the arts with particular but not exclusive reference to the dramatic arts.

Structure and Governance

The charity currently has a Board of 8 non-executive Trustees.

The Board meets a minimum of four times per year and has taken advantage of the provisions of the Companies Act enabling the waiver of the need to conduct an Annual General Meeting.

Detailed written Board reports and an agenda are prepared by the Business & Operations Director and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Potential Trustees are identified through discussions and recommendations offered by existing Trustees and outside advisors to the organisation, as well as through the formal advertisement of vacancies through arts and charitable networks. Trustee applicants complete an application process and undergo an interview with a trustee recruitment panel, including the Chair and the Artistic Director/CEO, before being recommended to the full Board. Trustees are appointed once the Board has authorised the selection, and on completion of the necessary registration paperwork. From time to time, the Trustees elect a Chair and determine for what period the Chair is to hold office.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board, other Trustees and the staff team. They are provided with a range of resources to support their understanding of November Club activities, including a Trustee Handbook.

Grant-making Policies

The charity does not currently engage in grant-making activity.

Contribution of Volunteers

The charity makes use of volunteers within its productions and to support its activities.

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(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if November Club's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £28,000.

If possible, the Trustees then aspire to retain an additional allowance of £10,000 to £20,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The required level of Reserves is therefore in the range of £38,000 to £48,000. November Club currently holds total Unrestricted Reserves of £58,658 at 31 March 2023. The Trustees have agreed to designate formally £8,000 towards the redevelopment of the website and to manage an office move.

Free Reserves, defined as non-designated Unrestricted Reserves minus the value of Tangible Fixed Assets are therefore £50,267 at 31 March 2023, which is only marginally above the aspirational level.

The charity intends through its financial management and budgeting processes to maintain its Reserves over the next two years to hold sufficient to cover its liabilities and to enable it to continue to respond flexibly.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

The Trustees regularly review specific liabilities at each Board meeting. The Reserves Policy is revisited by the Board annually in the light of progress against budget and is updated at the time of drafting the annual accounts.

Fundraising

November Club is not signed up to the Code of Fundraising Practice and is not registered with the Fundraising Regulator, though it is open to reviewing this when it has the resources to do so. It does not use third-party organisations to seek donations from the general public or from businesses.

If individuals wish to complain about its fundraising activities, the process to do so is contained in the Complaints Policy which is accessible from www.novemberclub.org.uk. To date November Club has not received any complaints about its fundraising.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Aims & Objectives

November Club has three strategic objectives, to:

1. Create outstanding original work in non-traditional spaces, collaborating with a diverse range of creative voices and technical talent.
2. Engage meaningfully with our communities through our work to improve our work, our region and to grow talent.
3. Govern and manage the organisation and its resources efficiently and ethically (in line with Charity Commission regulations and guidance).

Its artistic programme is underpinned by the following goals, to:

1. Develop a structural approach to talent development and the careers and opportunities of professionals that work with it. This requires November Club to continue to work with new freelancers and take creative risks.
2. Work with new and established partners and communities across the county, improving its region and contributing to a flourishing and creative region.
3. Develop November Club's creative assets including its ongoing digital programme.
4. Embrace its civic role in Northumberland, and its leadership and support role in its sector. It does this through creating exceptional work and raising the profile of the company.
5. Respond to requests for commissions and consultancy where capacity allows.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Listed below are some of the highlights of the year. Thanks to the wider November Club team including its employees, all its freelance staff and all its volunteers in their various guises for helping the company to achieve this work. Thanks also to all the funders for investing in the company's future. Finally, and most importantly, thank you to November Club's audience members, participants, and walkers for investing their time, money and support into make the events so special. November Club has:

- Produced two successful productions: one live, The Unlocked Door, and one digital, Josey.
- Entertained 456 audience members with our live theatre and 1,655 with our digital offerings, including from productions produced in previous years.
- Delivered two successful walks around Corbridge and from Bedlington to Cambois, attended by 43 people.
- Provided three of our events for free, the walks and Josey.
- Secured National Portfolio funding from Arts Council England for the next three years; this contributed to November being the most successful month of fundraising in our recent history.
- Trialled GROW, our talent development programme including offering work experience to one university intern, two school pupils and one young associate.
- Engaged over 300 participants and 17 volunteers in a variety of functions across all our projects.
- Employed 22 freelancers, including ten from the North-East and nine who are new to the company.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

The Unlocked Door

The Unlocked Door was a site-specific show at Seaton Delaval Hall, commissioned by National Trust and in partnership with Let's Circus. Through innovative storytelling, The Unlocked Door took audiences on an immersive theatre experience exploring some of the lesser-known narratives in the hall's past, from the dungeon of The Bastille to the parties of the Gay Delavals. Audiences walked around the Hall from one show to the next, ending in the stables with a musical set from Spin City. The event took place at night time between the 2nd and 4th November. November Club worked with artists from across the region, including from Northumberland, and integrated a trial of the GROW talent development programme.

In October 2022 November Club delivered a work in progress of the production as part of the Northumberland Strategic Cultural Network Conference.

456 individuals attended The Unlocked Door. This was a sell-out performance with a capacity of 22 people per timed slot. 63% of these audiences had never seen a November Club production before.

November Club uses the Impact and Insight Toolkit, championed by Arts Council England, to assess its public benefit. The Toolkit asks audiences to comment on a number of 'dimensions' when evaluating a project. Arts Council England have identified six 'core' dimensions and November Club has gradually focused its evaluations on measuring these. Audiences enter a number between 0 (strongly disagree that this dimension can be found in the production) to 100 (strongly agree this dimension can be found in the production). November Club aims to achieve an average score of at least 70 in each dimension. By using this mechanism and by analysing qualitative feedback, November Club believes that it demonstrates identifiable benefits from its work.

Audiences scored the core dimensions for The Unlocked Door as follows:

Dimension being measured	Average score
Captivation - It was absorbing and held my attention	85
Challenge- It was thought provoking	78
Concept – It was an interesting idea/programme	89
Distinctiveness – It was different from things I've experienced before	80
Relevance - It had something to say about the world in which we live	65
Rigour - It was well thought through and put together	82

The company received the following narrative feedback from audience members:

"It was, quite simply, magical. Some of the most engaging, thoughtful and thought-provoking theatre I have ever attended." Feedback on social media.

"This was a superb event. Great performances by all involved, organised perfectly from the point of view of the visitor." Audience member evaluation response.

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For the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

"An engaging, thoughtful and dynamic piece of theatre. It utilised the historic space beautifully, and was a bold and exciting way of interpreting the rich history of the building and its inhabitants" Peer reviewer evaluation response.

Cambois Creates

In June 2022 as part of the Platinum Jubilee celebrations, and in partnership with Alex Oates and Esther Huss, who run 'The Institute' in the village, November Club launched Cambois Creates. This is a two-year community engagement project in Cambois, East Sleekburn and North Blyth which will lead to a final site-specific performance in and around Cambois. Throughout the summer the partnership delivered a number of small-scale events in the area. There were 71 engagements with local residents via creative, cultural and heritage activities including woodworking, creative writing, and a local history talk. Autumn saw the delivery of creative workshops to deepen engagement with 13 participants, and a pre-Christmas sharing of activity by these participants.

Josey The Indignant Daughter

The company launched its first audio musical, available as a free podcast, on International Women's Day, 8th March 2023. Inspired by Northumberland heroine, feminist and social reformer, Josephine Butler the musical featured voices of women across Northumberland, including a community choir made specifically for the project. November Club worked with young women in Duke's Academy, Ashington and Cramlington Learning Village to include their voices and thoughts on female activism today.

Josey, the Indignant Daughter, has received national media coverage and been downloaded 450 times. Audiences scored the core dimensions for Josey as follows:

Dimension being measured	Average score
Captivation - It was absorbing and held my attention	83
Rigour - It was well thought through and put together	79
Relevance - It had something to say about the world in which we live	82
Challenge - It was thought provoking	78
Concept - It was an interesting idea	85
Distinctiveness - It was different from things I've experienced before	73

The company received the following narrative feedback from audience members and individuals who participated in developing the show:

"I've just listened to this for about the 4th time!! I hear something different each time. It's really beautiful and powerful."

"I felt really listened to and it gave me passion to speak out in the future." Participants Cramlington Learning Village.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

The above feedback from participants involved in the development of Josey shows that whilst it's based on a 19th Century social reformer it speaks to the contemporary experiences of women across the county:

"Josey made me feel heard, as it spoke about the difficulties girls and women consistently have to face on a day-to-day basis. People should listen to Josey because it highlights multiple problems women have to face and encounter, it puts a new perspective onto everything." Pupil at Duke's Secondary School, Ashington

"I don't normally listen to audio, I'm not a fan of podcasts for instance but I really enjoyed this. The music was great and the story interesting. I enjoyed the weaving in of contemporary stories."

"A very well thought out production, and excellent in many ways through the songs on a subject matter that connects."

"A really impressive piece beautifully written and performed. A pleasure to listen to a piece of theatre and so nice it's available to such a wide audience. Fascinating subject matter that's both thought provoking & relevant. Such catchy tunes too." Peers feedback from the Impact and Insight evaluation.

Walk in Your Shoes

November Club provided two free walks. One was a circular walk around the Roman town of Corbridge. The other followed the route of the River Blyth from Bedlington to Cambois and exposed the area's industrial past. 31 walkers and 5 staff members/volunteers attended the Corbridge walk and 10 walkers and 4 staff members/volunteers attended the Bedlington to Cambois (Cambois) walk. There were 36 unique walkers plus 4 staff members and 3 volunteers. 17 people responded to the Insight and Impact survey out of a possible 41, or 41%.

Walkers scored the core dimensions for the walk element of the project as follows:

Dimension being measured	Average score
Captivation - It was absorbing and held my attention	83
Challenge - It was thought-provoking	68
Concept – It was an interesting idea/programme	84
Distinctiveness – It was different from things I've experienced before	71
Relevance - It had something to say about the world in which we live	75
Rigour - It was well thought through and put together	89

Evaluation feedback from walkers shows that 100% of respondents felt connected to others, 93% experienced feeling happier/an increase in positive mood and 75% of the walkers felt healthier or fitter as a result of being on the walk. 20% of respondents identified as having a form of disability (physical or otherwise).

NOVEMBER CLUB
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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

The company received the following narrative feedback from walkers:

"I have done a number of walks with November Club and always enjoyed them. Great to meet different folk. Sunday's walk was full of very interesting historical facts about the area, many were new to me, added to the walk, would join another one in the future. For folk on their own, good way to meet others, walk in a safe environment."

The highlight for me was *"Hearing the life stories of new people that I wouldn't otherwise meet who all have a shared love for culture and Northumberland."*

Consultancy

In November 2022, the consultancy project with the Kino Foundation ended with the delivery of "Octopuses and other Sea Creatures", an immersive light and sound experience, in Portsmouth Cathedral. Joe Hufton, November Club's Artistic Director/CEO, provided mentoring and practical support to the show's producer and director to realise this site-specific piece.

Talent Development/ the GROW programme

During the year, November Club discovered that it was successful in its application to remain part of Arts Council England's national portfolio. In 2023/2024, it will receive an uplift of funding to develop a talent development element to its work (the GROW programme). It used 2022/2023 to develop the concept and pilot some of the activity.

The company consulted with the freelance theatre workforce to inform the programme. The programme will particularly focus on developing freelance producers, production managers, stage managers and designers.

The company:

- Offered a week's work experience for two young people, one in Year 10, the other in Year 12.
- Employed a Creative Fuse intern specialising in graphic design. The intern developed the marketing designs for Cambois Creates and GROW.
- Supported a third-year, performing-arts, student at Northumbria University in a supernumerary role in The Unlocked Door.

It welcomed new volunteers. One was a recent A-Level graduate, who worked on The Unlocked Door and gained an insight into the creative industry. Another was a recently retired scenic artist who volunteered their time to help prepare props/scenic elements for The Unlocked Door.

It continued to support Young Associate, Khalil Abdulrahman. Khalil was involved in planning for The Unlocked Door, helping to develop the project plan.

November Club has developed a relationship with Duke's Secondary School in Ashington, connecting to their careers programme. It delivered a Year 7 assembly and attended their careers fair.

NOVEMBER CLUB
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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

In addition to this new talent development work, November Club also issued several freelance contracts as part of its programme of work (Cambois Creates employed one freelance producer; The Unlocked Door employed nine freelancers; and Josey employed twelve freelancers) and Joe Hufton supported Meta4Dance, Matt Tuckey and Esther Huss to build successful Arts Council England project grant bids.

Financial Review

It cost November Club £183,420 to provide its services this year. Around 29% of expenditure can be allocated to producing The Unlocked Door, Cambois Creates, Josey and Walk In Your Shoes; 55% to staff salaries and the costs associated with employing people; around 5% represents the cost of leasing and running the office premises; just over a further 4% is the cost of its IT provision, including its website; and the remaining 7% relates to miscellaneous operational costs.

November Club's income was £193,711 - roughly 53% of the organisation's income comes from Arts Council England.

It continued to benefit from an annual grant from Northumberland County Council and received additional support to fund Cambois Creates and Josey. November Club values the support it receives from the County Council and recognises how significant this is in drawing in other funders.

This year, November Club were successful in obtaining charitable grants for core work from Garfield Weston and Sir James Knott. The Sir James Knott funding is split over three years. This multiple year funding is crucial in helping smaller organisations plan longer term work; and the vote of confidence it brings attracts other funders to the company's work. Other charitable funding came from Magic Little Grants, Curtin PARP (through Community Foundation serving Tyne & Wear and Northumberland), Leche Trust and Port of Blyth. November Club also received a small grant from Citizens Advice Northumberland to service a Northumberland cultural network, called Connecting Culture. The organisation is very grateful to these charitable trusts and foundations for their continued support.

November Club does not expect its income from ticket sales to form a significant element of its funding portfolio because of the nature of the work it delivers. This year Walk in Your Shoes, Cambois Creates and Josey were offered to audiences for free. Whilst The Unlocked Door earned ticket income, that income went to National Trust Seaton Delaval Hall who commissioned November Club to produce the production. An additional commission from The Space covered the cost of Josey. A further £3k income came from commission/consultancy work with the Kino Foundation and Meta4Dance undertaken by the Artistic Director/CEO.

November Club secured Theatre Tax Relief of £4.7k and a small Gift Aid claim.

The company raised £551 through donations. It undertook a Just Giving campaign to secure funds to further develop Josey, and it still receives some donations from its Secret Garden Keyholders scheme. Requests to its mailing list to make donations also has had some success. Nevertheless, the level of donations fell in 2022/2023. The consequences of this are that next year's Gift Aid will be less than budgeted and the donations target will be challenging.

NOVEMBER CLUB
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TRUSTEES' REPORT
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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Financial Review (Cont.)

November Club did not receive any in-kind donations this year, although its volunteers contributed £1,292 worth of work based on the living wage rate, though this is not recognised within the company's income.

The out-turn for the year is an overall surplus of £10,291. £7,704 of this surplus related to Restricted Funds, increasing those ringfenced sums to £12,704. This leaves a surplus of £2,587 on Unrestricted Funds (2022: unrestricted deficit of £4,238), leaving a balance on Unrestricted Funds at 31 March 2023 of £58,658.

Risk Management

As part of its annual business planning process, the Trustees of the charity regularly review the major governance, operational and financial risks the charity faces and confirm that systems have been established to mitigate these risks.

November Club has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan,
- the establishment of systems and procedures to mitigate those risks identified,
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- A major event requires cancelling all face-to-face work, including working from the office.
- The financial risks arising if the organisation is unable to attract sufficient funding to realise its planned projects and productions to the scale and quality to which the company aspires.
- The loss of key funders should the individuals with whom it has built relationships leave their current roles.
- The likely need to move premises given the change in landlord.
- The need to improve its management of data to help it deliver its business objectives.
- The potential impact on projects if staff absence means that it cannot deliver planned work.
- The need to ensure its board and staff reflect the broad range of learned and lived experiences relevant to the communities in which it works.
- The potential impact on governance functions if Trustee turnover increases.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Risk Management (Cont.)

The Trustees have managed the potential impact of these risks by:

- Setting prudent budgets for the next financial year and maintaining a low-cost base.
- Breaking productions down into separately funded stages that can deliver public benefit in their own right.
- Reviewing its mechanisms for attracting charitable funding from trusts and foundations.
- Providing regular management accounts, showing performance against budget.
- Contingency planning for the actions to take if income appears unlikely to reach its target.
- Contingency planning to cater for disruption through major events.
- Creating work plans that specify how work can be re-scheduled or allocated to freelance staff.
- Planning an office move.
- Planning the implementation of a Customer Relationship Management system.
- Adopting a Reserves policy which provides an appropriate amount of uncommitted Reserves, at a level that will always enable the charity to meet all its liabilities, even if income targets are not achieved.
- Monitoring Trustees' commitment to the organisation and scheduling Trustee recruitment as appropriate.

PLANS FOR FUTURE PERIODS

Artistic Programme

November Club has set the following artistic objectives for 2023/2024:

- Continue to co-create a live version of the digital musical Josey The Indignant Daughter, working with Katie Doherty to realise a longer show and with three rural or coastal communities in Northumberland to guide the choral element of the musical.
- Develop further co-creation workshops and artistic interventions in Cambois, Northumberland developing the scope/script for a site-specific performance of Cambois Creates in 2024/2025.
- Deliver the first year of November Club's GROW development programme. This will include delivering workshops, placements & work experience as part of the INSPIRE strand of the programme; and providing jobs and bursaries as part of the IGNITE and SUSTAIN strands.
- Continue to deliver the walking project 'Walk in Your Shoes' in two locations in rural Northumberland, reaching new audiences, encouraging creative conversations and supporting individual's health and wellbeing.

The company's intention is that this programme demonstrates to Arts Council England how it is embedding the Arts Council England *Let's Create* strategy in its work.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

PLANS FOR FUTURE PERIODS (CONTINUED)

Business Management and Administration

November Club's business management and administration objectives are woven around Arts Council's England's Investment Principles. The targets for 2023/2024 are:

- **Ambition and Quality** - Significantly increase its network of contacts outside of the North East, including developing a network of peer assessors. Refine its methods of co-creation, particularly involving communities that feel under-represented in the work it produces. Continue to adopt the Impact and Insight toolkit to evaluate its work.
- **Environmental Responsibility** - Identify aspects of its carbon footprint that can be reduced, setting and monitoring targets in its annual Environmental Action Plan. Look to develop methods of capturing its audience's travel footprint.
- **Dynamism** - Review its Theory of Change. Revise its Fundraising Policy specifically in relation to donor engagement. Fully implement and integrate a Customer Relationship Management (CRM) system.
- **Inclusivity and relevance** - Better understand the barriers audiences face in accessing its work and how to overcome these. Continue to recruit a diverse range of trustees. Implement open and accessible recruiting of freelance workers. Build stronger relationships with disabled groups.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of November Club for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Andrea Perrett
Company Secretary
Company Registration Number 02612362

23 May 2023

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF NOVEMBER CLUB FOR THE YEAR ENDED 31 MARCH 2023

I hereby report to the Trustees of November Club (Charity Registration Number 1016172) on my examination of the accounts for the year ended 31 March 2023 set out on pages 16 to 26.

Responsibilities and Basis of Report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

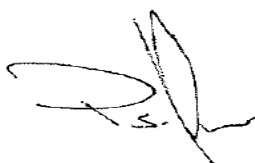
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

23 May 2023

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income					
Income from Investments	3	63	-	63	63
Income from Donations & Legacies	4	773	-	773	2,800
Income from Charitable Activities	5	165,235	27,640	192,875	232,417
Total Income		166,071	27,640	193,711	235,280
Expenditure					
Cost of Raising Funds	6	-	-	-	200
Expenditure on Charitable Activities	7	163,484	19,936	183,420	234,318
Total Expenditure		163,484	19,936	183,420	234,518
Net Income/(Expenditure)		2,587	7,704	10,291	762
Balance brought forward at 1 April		56,071	5,000	61,071	60,309
Balance carried forward at 31 March	15	£58,658	£12,704	£71,362	£61,071

The notes on pages 18 to 26 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
Fixed Assets			
Tangible Fixed Assets	11	391	868
Current Assets			
Debtors	12	7,519	1,369
Cash At Bank & In Hand		70,762	73,235
		<u>78,281</u>	<u>74,604</u>
Creditors – Amounts Falling Due Within 1 Year	13	(7,310)	(14,401)
Net Current Assets/(Liabilities)		<u>70,971</u>	<u>60,203</u>
Total Net Assets	14	<u>£71,362</u>	<u>£61,071</u>
Represented by:			
Unrestricted General Funds	15	50,658	46,071
Unrestricted Designated Funds	15	8,000	10,000
Restricted Funds	15	12,704	5,000
		<u>£71,362</u>	<u>£61,071</u>

The notes on pages 18 to 26 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2023 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 23 May 2023.



Cath Hindle
Chair of the Trustees
Company Registration Number 02612362

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

November Club is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

November Club contributes to a defined contribution pension scheme.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet. Further details can be found in Note 9.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Bank Interest Receivable	63	-	63	63
	£63	£-	£63	£63

The 2022 total of £63 was wholly attributable to Unrestricted Funds.

4. Income from Donations & Legacies

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Donations & Gift Aid	773	-	773	2,800
	£773	£-	£773	£2,800

The 2022 total of £2,800 was wholly attributable to Unrestricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Grant Income				
Arts Council England - Cultural Recovery Fund	-	-	-	45,000
Arts Council England - Food & Feuds	-	-	-	45,911
Arts Council England - NPO	102,530	-	102,530	102,530
Cause 4 Heritage	-	-	-	2,000
Curtin PARP Fund	-	1,000	1,000	-
Garfield Weston Foundation	15,000	-	15,000	-
Leche Trust	-	1,000	1,000	-
Magic Little Grant Fund	-	500	500	-
Northumberland Citizens Advice Bureau	-	-	-	7,500
Northumberland County Council	9,721	11,160	20,881	14,721
Port of Blyth	-	500	500	-
Sir James Knott Trust	5,000	-	5,000	-
The Space	-	13,000	13,000	-
VCSE Thriving Together	-	480	480	-
	132,251	27,640	159,891	217,662
Other Income				
Theatre Tax Relief	4,741	-	4,741	-
Ticket/Resources Sales	38	-	38	1,548
Commissions & Consultancy Fees	26,305	-	26,305	12,850
Other Income	1,900	-	1,900	357
	32,984	-	32,984	14,755
	£165,235	£27,640	£192,875	£232,417

Of the 2022 total of £232,417, £174,006 was attributable to Unrestricted Funds and £58,411 to Restricted Funds.

6. Expenditure on Raising Funds

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Fundraising Consultancy	-	-	-	200
	£-	£-	£-	£200

The 2022 total of £200 was wholly attributable to Unrestricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

7. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Production/Project Costs				
Audience Research Project	-	-	-	13,200
Cambois Creates	3,750	3,156	6,906	-
Creative Digital Programme	-	-	-	17,598
Food & Feuds	-	-	-	46,793
GROW Talent Development/Other Projects	1,595	-	1,595	49
Josey, The Indignant Daughter	10,895	14,000	24,895	-
Lost, Found & Told	-	-	-	30
Salaries & On Costs	99,258	480	99,738	91,208
The Unlocked Door	18,994	2,300	21,294	-
Walk In Your Shoes - The Walk/Doorstep Theatre	43	-	43	33,374
	134,535	19,936	154,471	202,252
Support Costs				
Premises Costs	8,813	-	8,813	7,250
Other Marketing & Administration Costs	15,847	-	15,847	21,107
	24,660	-	24,660	28,357
Governance Costs				
Accountancy & Payroll Fees	2,571	-	2,571	2,403
Independent Examiner's Fees	1,200	-	1,200	1,200
Legal & Professional	13	-	13	13
Trustee Meeting Costs	505	-	505	93
	4,289	-	4,289	3,709
	£163,484	£19,936	£183,420	£234,318

Of the 2022 total of £234,318, £180,907 was attributable to Unrestricted Funds and £53,411 to Restricted Funds.

8. Net Income/(Expenditure)

	2023 £	2022 £
Net income/(expenditure) is stated after charging/(crediting):		
Depreciation	840	769
Independent Examiner's Fees	1,200	1,200
Operating Leases – Land & Buildings	3,500	3,500

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

9. Staff Costs & Trustees' Remuneration

	2023	2022
	£	£
Gross Salary Costs	94,653	86,330
Employer's National Insurance	3,157	3,037
Employer's Pension Contributions	1,928	1,841
	£99,738	£91,208

No employee received remuneration of more than £60,000 during the year (2022 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2023	2022
	No	No
Artistic Production and Support	3	3

No remuneration has been paid to any Trustees/Directors in the year.

£48 in travel and subsistence expenses (2022: None) was reimbursed to 1 Trustee in respect of their attendance at meetings of the charity.

10. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2023 November Club made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2023 (2022: £324).

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

11. Tangible Fixed Assets

	IT & Office Equipment £	Total Fixed Assets £
Cost		
At 1 April 2022	6,370	6,370
Additions in year	363	363
Disposals	-	-
At 31 March 2023	<u>6,733</u>	<u>6,733</u>
Accumulated Depreciation		
At 1 April 2022	5,502	5,502
Charge for year	840	840
Disposals	-	-
At 31 March 2023	<u>6,342</u>	<u>6,342</u>
Net Book Value		
At 31 March 2023	<u>£391</u>	<u>£391</u>
At 1 April 2022	<u>£868</u>	<u>£868</u>

12. Debtors

	2023 £	2022 £
Trade Debtors	5,000	-
Prepayments	2,228	1,369
Other Debtors	291	-
	<u>£7,519</u>	<u>£1,369</u>

All sums are due within 1 year.

13. Creditors – Amounts Falling Due Within 1 Year

	2023 £	2022 £
Trade Creditors	337	-
Other Taxes & Social Security Costs	1,633	1,509
Deferred Income	500	9,721
Other Creditors	117	-
Pension Scheme	-	324
Accruals	4,723	2,847
	<u>£7,320</u>	<u>£14,401</u>

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

14. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Fixed Assets	391	-	391	868
Debtors	2,519	5,000	7,519	1,369
Cash at Bank and In Hand	62,008	8,754	70,762	73,235
Creditors – Amounts Due Within 1 Year	(6,270)	(1,050)	(7,320)	(14,401)
	£58,658	£12,704	£71,362	£61,071

15. Analysis of Charitable Funds

	Fund at 1 April 2022	Incoming Resources in Year	Resources Expended in Year	Fund at 31 March 2023
	£	£	£	£
Unrestricted Funds				
Charity General Fund	46,071	166,071	(161,484)	50,658
Web Development/Relocation Fund	10,000	-	(2,000)	8,000
	56,071	166,071	(163,484)	58,658
Restricted Funds				
Curtin PARP Fund – The Unlocked Door	-	1,000	(1,000)	-
Leche Trust	-	1,000	(1,000)	-
Magic Little Grant Fund – The Unlocked Door	-	500	(500)	-
Northumberland CC – The Unlocked Door	-	800	(800)	-
Northumberland CC - Josey	-	5,360	-	5,360
Port of Blyth	-	500	(500)	-
The Space	-	13,000	(13,000)	-
VCSE Thriving Together	-	480	(480)	-
Northumberland CC - Blyth/Cambois Project	5,000	5,000	(2,656)	7,344
Total Restricted Funds	5,000	27,640	(19,936)	12,704
Total Funds	£61,071	£193,711	£(183,420)	£71,362

Name of Designated Fund	Description, Nature & Purpose of the Designated Fund
Web Development/Relocation Fund	Towards the cost of future planned website development and one-off relocation costs

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

15. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Curtin PARP Fund / Magic Little Grant Fund / Northumberland CC – The Unlocked Door	Towards the cost of The Unlocked Door
Leche Trust / Northumberland CC / The Space – Josey	Towards the cost of Josey, The Indignant Daughter
VCSE Thriving Together	Towards the cost of staff time
Northumberland CC / Port of Blyth – Cambois Creates	Towards the costs of a project in Blyth/Cambois

16. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and from 2012/13 has provided the majority of the grant funding which enables the charity to carry out its charitable objectives. In total, grant funding of £102,530 (2022: £193,441) was received from Arts Council England in the year.

At 31 March 2023, £Nil was owing to November Club from Arts Council England (31 March 2022: £Nil).

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 8 members of the company (2022 - 8 members).

Novo Theatre Ltd

England & Wales - Charity number 1016172

Accounts

Company Registration Number 02612362

Registered Charity Number 1016172

NOVEMBER CLUB

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

For the year ending 31 March 2022

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	November Club
Charity registration number	1016172
Company registration number	02612362
Registered office	54A Newgate Street, Morpeth, Northumberland NE61 1BE

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of November Club during the period and to the date of signing this report are as follows:

Mrs F Standfield (Chair)	
Ms E Allen	
Mr C Foxon	Appointed 28 April 2021
Ms J Henderson CBE	
Ms C Hindle	
Ms S Stovall	
Ms F Whitehurst	Appointed 28 April 2021
Mr R Williamson	Resigned 28 February 2022

Company Secretary	Ms A Perrett
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Bankers	Co-operative Bank, Balloon Street, Manchester M60 4EP
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Independent Examiner	Mr P O'Hara FCA
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

November Club is a charitable company limited by guarantee, incorporated on 20 May 1991, as European Players Theatre Company, and registered as a charity on 12 January 1993.

It was established under the Memorandum of Association that established its objects and powers and is governed under its Articles of Association, as amended by special resolutions dated 29 November 1992, 29 November 1995 and 6 November 2014.

On 2 October 2010, the company changed its name to November Club.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Governing Documents (Cont.)

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

November Club's charitable objects are to advance education for the public benefit through the promotion of the arts with particular but not exclusive reference to the dramatic arts.

Structure and Governance

The charity currently has a board of 7 non-executive Trustees.

The Board meets a minimum of four times per year and has taken advantage of the provisions of the Companies Act enabling the waiver of the need to conduct an Annual General Meeting.

Detailed written Board reports and an agenda are prepared by the Business & Operations Director and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Potential Trustees are identified through discussions and recommendations offered by existing Trustees and outside advisors to the organisation, as well as through the formal advertisement of vacancies through arts and charitable networks. Trustee applicants complete an application process and undergo an interview with a trustee recruitment panel, including the Chair and the Artistic Director/CEO, before being recommended to the full Board. Trustees are appointed once the Board has authorised the selection, and on completion of the necessary registration paperwork. From time to time, the Trustees elect a Chair and determine for what period the Chair is to hold office.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board, other Trustees and the staff team. They are provided with a range of resources to support their understanding of November Club activities.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if November Club's funding were to be withdrawn and/or it were unable to continue operating.

At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £24,000.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
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STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy (Cont.)

If possible, the Trustees then aspire to retain an additional allowance of £10,000 to £20,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The required level of Reserves is therefore in the range of £34,000 to £44,000. November Club currently holds total Unrestricted Reserves of £56,071 at 31 March 2022.

Although this provides a small degree of additional contingency, the Trustees are mindful of the need not to hold excess reserves and hence have agreed both a deficit budget of c£10k for the 2022/23 financial year and to designate formally a further £10,000 towards future brand development work. Consequently, 'free' Unrestricted Funds are in the region of £35,203 at 31 March 2022 and hence within the aspirational range.

The charity intends through its financial management and budgeting processes to maintain its Reserves over the next two years to hold sufficient to cover its liabilities and to enable it to continue to respond flexibly.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

The Trustees regularly review specific liabilities at each Board meeting. The Reserves Policy is revisited by the Board annually in the light of progress against budget and is updated at the time of drafting the annual accounts.

Fundraising

November Club is not currently signed up to the Code of Fundraising Practice and is not registered with the Fundraising Regulator, though it is open to reviewing this when it has the resources to do so. It does not use third-party organisations to seek donations from the general public or from businesses.

If individuals wish to complain about its fundraising activities, they can contact November Club by emailing info@novemberclub.org.uk. This email address is accessible through its website. To date November Club has not received any complaints about its fundraising.

Grant making policies

The charity does not currently engage in grant-making activity.

Contribution of volunteers

The charity makes use of volunteers within its productions and to support its activities.

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OBJECTIVES AND ACTIVITIES

Aims & Objectives

November Club has three strategic objectives, to:

1. Create outstanding original work in non-traditional spaces, collaborating with a diverse range of creative voices and technical talent.
2. Engage meaningfully with our communities through our work to improve our work, our region and to grow talent.
3. Govern and manage the organisation and its resources efficiently and ethically (in line with Charity Commission regulations and guidance).

Its artistic programme is underpinned by the following goals, to:

1. Develop a structural approach to talent development and the careers and opportunities of professionals that work with it. This requires November Club to continue to work with new freelancers and take creative risks.
2. Work with new and established partners and communities across the county, improving its region and contributing to a flourishing and creative region.
3. Develop November Club's creative assets including its ongoing digital programme.
4. Embrace its civic role in Northumberland, and its leadership and support role in its sector. It does this through creating exceptional work and raising the profile of the company.
5. Respond to requests for commissions and consultancy where capacity allows.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Repeat Signal

Repeat Signal was a piece of digital theatre created in collaboration with a group of young people and filmed at Woodhorn Colliery, facilitated by Museums Northumberland. During May and June, seven young people from British, Syrian and Kurdish communities took part in online workshops with the writer, Tatty Hennessey; to help develop ideas for the production's script. The young people were also offered behind-the-scenes access and an opportunity to meet the Director and cast. Repeat Signal involved freelance actors and technicians and was the first piece of work directed by November Club's new Artistic Director. The performance took place in the Winding Room and was streamed via You Tube over a two-week period. The show was created with closed captions, with Arabic subtitles and with BSL interpretation.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

By 31 March 2022, 364 people had accessed a version of Repeat Signal. It is not possible to establish how many watched the film at each sitting therefore this is a minimum audience number.

Format	Download numbers
Repeat Signal original stream	342
Repeat Signal audio described stream	15
Repeat Signal British Sign Language stream	7
Total	364

November Club uses the Impact and Insight Toolkit, championed by Arts Council England, to assess its public benefit. The Toolkit asks audiences to comment on a number of 'dimensions' when evaluating a project. Arts Council England have identified six 'core' dimensions and November Club has gradually focused its evaluations on measuring these. Audiences enter a number between 0 (strongly disagree that this dimension can be found in the production) to 100 (strongly agree this dimension can be found in the production). The dimension scores are then compared against the scores from similar organisations to give a percentile comparator. By using this mechanism and by analysing qualitative feedback, November Club believes that it demonstrates identifiable benefits from its work.

Audiences scored the core dimensions for Repeat Signal as follows:

Dimension being measured	Average score
Captivation - It was absorbing and held my attention	84
Rigour - It was well thought through and put together	84
Relevance - It had something to say about the world in which we live	85
Challenge- It was thought provoking	82

Audiences rated Repeat Signal in the top 76 percentile for Relevance and within the top 68 percentile for Challenge in comparison with its peers.

Social media feedback regarding Repeat Signal included the following messages:

"Really powerful storytelling in #RepeatSignal and incredible performances from Sulin and Jake, particularly during the bells' scene."

"Repeat Signal hints at a new way of reaching audiences post-pandemic - something extra and exciting, perhaps, rather than an alternative. It also speaks volumes of this company's ambition."

"It's powerful, thought provoking, engaging, sweet, sad, scary & funny... I want to watch again."

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

The young people's contributions were integral to the development of the piece, and their feedback shows how they benefitted from working on the project:

"(U)nfortunately, I lost a friend at a young age and I thought the way he (a character in the play) was talking about Eddie felt very real and very similar to my own experiences. And it made me smile, recognising that in him." British female participant.

"I felt related with Bibi, and how she left the country and she is here in Ashington, but her thinking and her mind's still with her family and she wants to show them what she's seeing. I feel we've experienced it all, so I felt really related to her and her story." Kurdish male participant.

Walk in Your Shoes / Doorstep Theatre

In July and August, November Club delivered a major program of walks and theatre in communities across Northumberland. The work was spread across the county from Hexham to Spittal, near Berwick. Walk in Your Shoes consisted of nine public walks varying in length from three to twelve miles, loosely following St Oswald's Way. The walks were free of charge. They were marketed to the public and to Northumberland's Social Prescribing Link Workers. Participants in the walk ranged from infants aged 8 months old to people in their eighties.

Doorstep Theatre, an original show devised by freelance actors and director Nathan Crossan-Smith, focused on modern miracles attributed to St Oswald and was performed on the 'doorsteps' of communities along the route. Performances took place in Hexham, Great Whittington, Thropton, Felton, Amble, Longhoughton, Lowick and Spittal and were offered for free.

Doorstep Theatre

A total of 388 individuals watched Doorstep Theatre either in their own gardens or in a community venue as shown below:

Location	Download numbers
Garden	101
Village Hall / Community Space	287
Total	388
Of which:	
No. of adults	344
No. of children	44

Whilst the Impact and Insight Toolkit was used to evaluate audience responses to Doorstep Theatre, the data was collated through paper forms and this has meant that we cannot compare Doorstep Theatre feedback to work from similar organisations.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

However, the table below shows the scores that audiences allocated to the core dimensions.

Dimension being measured	Disagree	Not Sure	Agree	Strongly Agree
Captivation - It was absorbing and held my attention			39%	58%
Concept - It was an interesting idea			27%	71%
Distinctiveness - It was different from things I've experienced before	5%	2%	39%	53%

November Club received the following qualitative feedback from audience members:

"Not seen theatre for a long time, due to the pandemic. It was good to see live performance again and in the open air. Good to have storytelling felt safe and kept interest and enjoyment." – Lowick audience.

"It was lovely to have someone come and perform on our doorstep, it's really lovely to have something so personal and feel part of a community." – Longhoughton audience.

"Amusing and very entertaining, a fresh and new idea with a lovely insight into Northumbrian culture and history." – Longhoughton audience.

Walk in Your Shoes

60 individuals (56 adults and 4 children) participated in the walks. Of these, 6 adults also acted as volunteers. 17 people (28% of walkers) participated in more than one walk, meaning that in total the walkers walked 88 walks across the project.

Audiences scored the core dimensions for the walk element of the project as follows:

Dimension being measured	Average score
Captivation - It was absorbing and held my attention	89
Rigour - It was well thought through and put together	93
Relevance - It had something to say about the world in which we live	88
Challenge- It was thought provoking	81
Concept - It was an interesting idea	93
Distinctiveness - - It was different from things I've experienced before	86

Audiences rated Walk in Your Shoes in the top 74 percentile for Captivation, 95 percentile for Rigour, 83 percentile for Relevance, 63 percentile for Challenge, 94 percentile for Concept and 95 percentile for Distinctiveness.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

November Club received the following qualitative feedback from audience members:

'It brought people together after a long period of isolation. It got me thinking about community and arts and culture, and ways of delivering theatre in the future. The performance aspect was excellent (Hexham). Very engaging. Very amusing and grounded in the community. The November Club team were very helpful, organised and attentive to people's needs. It felt like a very inclusive event.'

'First walk I have done with a group of people for a long time so this was a bit different. It was unusual as the connection was theatre and not something you would expect. This was good though since I wouldn't normally join a walking group! I was sad I could not join in more actually, I would have done all the walks now given the chance! It was well planned and executed.'

Food and Feuds

Food and Feuds was an imaginary time-travelling performance bringing together historical Hexham based cookbook writers, Hannah Glasse and Ann Cook, with Esther Blumenberry, a fictional modern television cook who oversees the resolution of Hannah and Ann's longstanding feud. The production was directed by November Club's previous Artistic Director, Cinzia Hardy, written by Fiona Ellis and designed by Imogen Clöet. It featured two films created by members of Beacon Films (a company who work with people who have learning disabilities, autism and additional needs). In partnership with Hexham Abbey, Queens Hall Arts and Meerkat Films, November Club provided three R&D performances at Hexham Abbey, one of which was live streamed – a first for November Club.

Preceding these performances November Club delivered an audience development programme in partnership with Northumberland Archives, which involved the creation and distribution of two short films featuring Hannah Glasse – 'The Rebels' and 'Currey the India Way'. The films were previewed at the Forum Cinema Hexham as part of the Heritage Open Days then hosted on Northumberland Archive's Learn platform and shared via the organisations' social media platforms. The live recording continues to be available on-demand, and has been seen by audiences as far away as the United States.

A total of 357 individuals experienced Food and Feuds in one of its many formats.

Format	Views
'Hannah Glasse Saves the Nation' original stream	27
'Hannah Glasse Saves the Nation' audio described stream	105
'The Rebels' original stream	52
'The Rebels' audio described stream	13
'Currey the Indian Way' original stream	28
'Currey the Indian Way' audio described stream	15
'Food and Feuds' live audience	86
'Food and Feuds' live Stream	21
'Food and Feuds' stream on demand	10
Total	357

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Audiences scored the core dimensions for Food and Feuds as follows:

Dimension being measured	Average score
Captivation - It was absorbing and held my attention	86
Rigour - It was well thought through and put together	89
Relevance - It had something to say about the world in which we live	85
Challenge- It was thought provoking	78
Concept - It was an interesting idea	89
Distinctiveness - - It was different from things I've experienced before	85

The audience scored the show in the top 58 percentile for Captivation, 75 percentile for Rigour, 81 percentile for Relevance, 54 percentile for Challenge, 80 percentile for Concept, and 82 percentile for Distinctiveness.

The peer reviewers provided the following qualitative feedback:

"An insightful, educational and entertaining show about a piece of local Northumberland history, which was brought to life beautifully. The writing, direction and performances were brilliant, and it was fantastic to see the beautiful Hexham Abbey used as a backdrop." Peer

"Well done November Club team! Clearly a lot of work gone into it and a lot of thoughtful touches - it felt very human and I liked that! Oh - also LOVED the musical contributions too. Great addition and was nice way to marry the two art forms together". Peer

Talent Development

November Club's Artistic Director/CEO has mentored three artists/creatives/organisations through Arts Council England Project Grant applications.

The company provided in-kind office space to Meta4 Dance, a young dance company based in Guisance, Northumberland.

November Club supported Half Man II Half Bull, a collection of artists from rural Yorkshire, to develop their Theseus and Daedalus audio work into a blind-accessible piece. Half Man II Half Bull shared their learning with November Club helping the company to create a more accessible Walk in Your Shoes project.

November Club's work with young people and emerging creatives on Repeat Signal was focussed on the development of young people as makers. This included young people who were early-stage creatives from Project A at the Newcastle Theatre Royal.

November Club's Artistic Director/CEO delivered a site-specific theatre workshop for Theatre & Performance BA (Hons) students at Northumbria University.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Business Operations

Aside from the normal operational tasks required to effectively run the business, November Club completed a number of unique strategic and operational tasks in 2021/2022. Following Arts Council England's release of its Investment Principles in the Summer of 2021, November Club undertook an audit of its performance against the principles. This triggered additional activity such as reviewing the Mission, Vision and Values; creating a Theory of Change; reviewing the Business Plan (content and format), undertaking a skills audit of the board and staff team; triggering research into Northumberland audiences in partnership with other local cultural organisations; and implementing the Self and Peer assessment elements of the Impact and Insight Toolkit.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must meet two key principles and i) demonstrate that they are established for public benefit, and ii) have had due regard to the public benefit guidance issued by the Charity Commission. November Club's beneficiaries are appropriate to its aims, and the public benefits from its work. Benefits are evidenced and relate directly to its aims. The Trustees do not consider that any detriment or harm flows from its work. Therefore the Trustees believe that the charity meets both key principles.

Income and Expenditure

It has cost November Club £234,518 to provide its services this year. Around 42% of expenditure can be allocated to producing Repeat Signal, Walk in Your Shoes/Doorstep Theatre and Food and Feuds; 41% can be allocated to staff salaries and the costs associated with employing people; 6% relates to costs incurred in undertaking the one-off audience research project; around 3% represents the cost of leasing and running the office premises; just over a further 3% is the costs of its IT provision including its website and the remaining 5% relates to miscellaneous operational costs.

The income to cover this expenditure comes from a variety of sources. However, 2021/2022 has been unusual in funding terms. In 2020/2021 Arts Council England opened its Project Grants to National Portfolio Organisations and created the Cultural Recovery Fund. November Club benefitted from this exceptional income in 2021/2022 resulting in roughly 82% of its income coming from Arts Council England. November Club continued to benefit from an annual grant from Northumberland County Council and received additional support to fund the audience research it undertook in partnership with other cultural organisations in Northumberland. It also received a small grant from Citizens Advice Northumberland via the National Lottery to partner in a county wide project to link social prescribing link workers to health-related charitable activity. This contributed towards the programme of public walks undertaken along St Oswald's Way and has increased November Club's connections with the wider third sector in Northumberland.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

November Club took the decision to use part of its Cultural Recovery Fund to offer its summer programme of Walk in Your Shoes for free, consequently less than 1% of November Club's income was derived through sales or commission. Most of this income came from Food and Feuds whose audience numbers, and therefore ticket income, suffered from the onset of the Omicron variant of COVID. November Club does not expect its income from ticket sales to form a significant element of its funding portfolio because of the nature of the work it delivers.

November Club's lack of live work in 2020/2021 affected its ability to make any claim for Theatre Tax Relief in 2021/2022. It anticipates a higher income from Theatre Tax Relief in 2022/2023. It also made a small Gift Aid claim.

November Club raised £2,663 through donations. It undertook a successful Just Giving campaign to sponsor the Artistic Director/CEO walking 125 miles. It also secured additional donations as a result of taking ticket sales in-house and encouraging purchasers to make additional donations as they purchased tickets. However, the number of donors in its Secret Garden Keyholders scheme reduced during the year. November Club has set a challenging target to match this year's level of donations in 2022/2023.

It received generous in-kind donations totalling £1,720 for Food and Feuds from Hexham Abbey, Hepple Gin, Northumberland Pantry and the writer, Fiona Ellis.

The out-turn for the year is an overall surplus of £762, with a deficit of £(4,238) on Unrestricted Funds (2020/21 unrestricted deficit of £(26,039)).

The deficit will leave a balance on Unrestricted Funds at 31 March 2022 of £56,071.

Risk Management

As part of its annual business planning process, the Trustees of the charity regularly review the major governance, operational and financial risks the charity faces and confirm that systems have been established to mitigate these risks.

November Club has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan,
- the establishment of systems and procedures to mitigate those risks identified,
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

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ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Risk Management (Cont.)

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- The ongoing uncertainty associated with the impact of the COVID-19 pandemic and society's susceptibility to future viral pandemics.
- The financial risks arising if the organisation is unable to attract sufficient funding to realise its planned projects and productions to the scale and quality to which the company aspires and in particular, the potential loss of Arts Council England funding in the next round of national portfolio funding.
- The loss of key funders should the individuals with whom it has built relationships leave their current roles.
- The likely need to move premises given its landlord's recent activity.
- The need to improve its management of data to help it deliver its business objectives.
- The potential impact on projects if staff absence means that it cannot deliver planned work.
- The need to ensure its board and staff reflect the broad range of learned and lived experiences relevant to the communities in which it works.
- The potential impact on governance functions if Trustee turnover increases.

The Trustees have managed the potential impact of these risks by:

- Introducing contingency planning to cater for ongoing social distancing measures.
- Setting prudent budgets for the next financial year.
- Breaking productions down into separately funded stages that can deliver public benefit in their own right.
- Maintaining a low-cost base.
- Reviewing its mechanisms for attracting charitable funding from trusts and foundations.
- Providing regular management accounts, showing performance against budget.
- Contingency planning for the actions to take if income appears unlikely to reach its target, particularly once Arts Council England announce, in autumn 2022, which organisations will form its future National Portfolio.
- Planning an office move.
- Planning the implementation of a Customer Relationship Management system.
- Adopting a Reserves policy which provides an appropriate amount of uncommitted Reserves, at a level that will always enable the charity to meet all its liabilities, even if income targets are not achieved.
- Creating work plans that specify how work can be re-scheduled or allocated to freelance staff.
- Monitoring Trustees' commitment to the organisation and scheduling Trustee recruitment as appropriate.

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For the year ended 31 March 2022

PLANS FOR FUTURE PERIODS

Artistic Programme

November Club has set the following artistic objectives for 2022/2023:

- Undertake a research and development process to create a compact piece of modern contemporary theatre that speaks to the communities of Northumberland and which will be mounted fully in 2023/2024. November Club will partner with at least one of the communities involved with Walk in Your Shoes/Doorstep Theatre to build this work.
- Deliver a site-specific show at Seaton Delaval Hall, working in partnership with The National Trust and Circus Central.
- Start the consultation process for Cambois Creates, an 18-month project with The Institute, a community group in Cambois run by Dandelion Creative, to build a piece of site-specific theatre across Cambois and Sleekburn. This project will develop November Club's model of working with communities to co-create professional work in their unique places and spaces.
- Build a structured talent development programme to run through the core of November Club's work. During 2022/2023 the company will also gather evidence of the benefit of the programme with the aim of attracting longer-term funders.
- Create a programme of development for our first young Associate to act as a model for our future talent development programme.
- Provide support to freelancers and micro companies to develop their creative ideas; including working with the Kino Foundation in Portsmouth to help them deliver a site-specific show in November 2022; and working with Meta4Dance to build their funding capacity.

The company's intention is that this programme demonstrates to Arts Council England how it is embedding the Arts Council England *Let's Create* strategy in its work.

Business Management and Administration

November Club will recruit additional Trustees to ensure that its board contains Trustees with a broad range of lived and learned experiences relevant to the communities with which it works.

November Club will re-bid for Arts Council England National Portfolio Organisation status and will take steps to ensure that Arts Council England's Investment Principles are embedded in its organisational processes and that its audience engagement and development strategy reflects the vision it has for the future.

It will implement a Customer Relationship Management system to better manage a wide range of organisational data and to improve its strategic and tactical decision making.

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TRUSTEES' REPORT
For the year ended 31 March 2022

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of November Club for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Andrea Perrett
Company Secretary
Company Registration Number 02612362

16 May 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF NOVEMBER CLUB FOR THE YEAR ENDED 31 MARCH 2022

I hereby report to the Trustees of November Club (Charity Registration Number 1016172) on my examination of the accounts for the year ended 31 March 2022 set out on pages 17 to 28.

Responsibilities and Basis of Report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

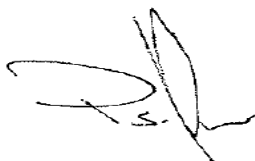
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

16 May 2022

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income					
Income from Investments	3	63	-	63	213
Income from Donations & Legacies	4	2,800	-	2,800	1,933
Income from Charitable Activities	5	174,006	58,411	232,417	175,428
Total Income		176,869	58,411	235,280	177,574
Expenditure					
Cost of Raising Funds	6	200	-	200	-
Expenditure on Charitable Activities	7	180,907	53,411	234,318	169,036
Total Expenditure		181,107	53,411	234,518	169,036
Net Income/(Expenditure)		(4,238)	5,000	762	8,538
Balance brought forward at 1 April		60,309	-	60,309	51,771
Balance carried forward at 31 March	15	£56,071	£5,000	£61,071	£60,309

The notes on pages 19 to 28 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible Fixed Assets	11	868	1,188
Current Assets			
Debtors	12	1,369	6,178
Cash At Bank & In Hand		73,235	72,827
		<u>74,604</u>	<u>79,005</u>
Creditors – Amounts Falling Due Within 1 Year	13	(14,401)	(19,884)
Net Current Assets/(Liabilities)		<u>60,203</u>	<u>59,121</u>
Total Net Assets	14	<u>£61,071</u>	<u>£60,309</u>
Represented by:			
Unrestricted General Funds	15	46,071	50,309
Unrestricted Designated Funds	15	10,000	10,000
Restricted Funds	15	5,000	-
		<u>£61,071</u>	<u>£60,309</u>

The notes on pages 19 to 28 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2022 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 16 May 2022.



Fiona Standfield
Chair of the Trustees
Company Registration Number 02612362

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

November Club is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

November Club contributes to a defined contribution pension scheme.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet. Further details can be found in Note 9.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Bank Interest Receivable	63	-	63	213
	£63	£-	£63	£213

The 2021 total of £213 was wholly attributable to Unrestricted Funds.

4. Income from Donations & Legacies

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Donations & Gift Aid	2,800	-	2,800	1,933
	£2,800	£-	£2,800	£1,933

The 2021 total of £1,933 was wholly attributable to Unrestricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Grant Income				
Arts Council England - Cultural Recovery Fund	45,000	-	45,000	-
Arts Council England - Food & Feuds	-	45,911	45,911	-
Arts Council England - NPO	102,530	-	102,530	102,530
Austin & Hope Pilkington Trust via the Community Foundation Tyne & Wear	-	-	-	1,000
Barmoor Wind Farm via the Community Foundation Tyne & Wear	-	-	-	1,999
Blyth Town Council	-	-	-	1,000
Cause 4 Heritage	2,000	-	2,000	-
Coronavirus Job Retention Scheme	-	-	-	2,087
Garfield Weston Foundation	-	-	-	15,000
Joicey Trust	-	-	-	2,000
Northumberland Citizens Advice Bureau	-	7,500	7,500	-
Northumberland County Council	9,721	5,000	14,721	24,000
PRS Foundation	-	-	-	2,600
	159,251	58,411	217,662	152,216
Other Income				
Theatre Tax Relief	-	-	-	17,954
Ticket/Resources Sales	1,548	-	1,548	1,646
Commissions & Consultancy Fees	12,850	-	12,850	3,000
Other Income	357	-	357	612
	14,755	-	14,755	23,212
	£174,006	£58,411	£232,417	£175,428

Of the 2021 total of £175,428, £160,742 was attributable to Unrestricted Funds and £14,686 to Restricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

6. Expenditure on Raising Funds

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Fundraising Consultancy	200	-	200	-
	£200	£-	£200	£-

7. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Production/Project Costs				
Walk In Your Shoes - The Walk/Doorstep Theatre	25,874	7,500	33,374	-
Food & Feuds	882	45,911	46,793	2,706
Freelance Fees	-	-	-	5,853
Creative Digital Programme	17,598	-	17,598	-
Audience Research Project	13,200	-	13,200	-
Lost, Found & Told	30	-	30	31,768
Maurice O'Connell Bursary	-	-	-	5,000
Research & Development/Other Projects	49	-	49	5,661
Salaries & On Costs	91,208	-	91,208	92,274
	148,841	53,411	202,252	143,262
Support Costs				
Premises Costs	7,250	-	7,250	6,067
Other Marketing & Administration Costs	21,107	-	21,107	15,487
	28,357	-	28,357	21,554
Governance Costs				
Accountancy & Payroll Fees	2,403	-	2,403	2,769
Independent Examiner's Fees	1,200	-	1,200	1,200
Legal & Professional	13	-	13	13
Trustee Meeting Costs	93	-	93	238
	3,709	-	3,709	4,220
	£180,907	£53,411	£234,318	£169,036

Of the 2021 total of £169,036, £148,350 was attributable to Unrestricted Funds and £20,686 to Restricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

8. Net Income/(Expenditure)

	2022	2021
	£	£
Net income/(expenditure) is stated after charging/(crediting):		
Depreciation	769	620
Independent Examiner's Fees	1,200	1,200
Operating Leases – Land & Buildings	3,500	3,500

9. Staff Costs & Trustees' Remuneration

	2022	2021
	£	£
Gross Salary Costs	86,330	87,547
Employer's National Insurance	3,037	2,966
Employer's Pension Contributions	1,841	1,761
	£91,208	£92,274

No employee received remuneration of more than £60,000 during the year (2021 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2022	2021
	No	No
Artistic Production and Support	3	3

No remuneration has been paid to any Trustees/Directors in the year.

No travel and subsistence expenses (2021: None) were reimbursed to Trustees in respect of their attendance at meetings of the charity.

10. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2022 November Club made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

Contributions totalling £324 were outstanding at 31 March 2022 (2021: £373).

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

11. Tangible Fixed Assets

	IT & Office Equipment £	Total Fixed Assets £
Cost		
At 1 April 2021	5,921	5,921
Additions in year	449	449
Disposals	-	-
At 31 March 2022	<u>6,370</u>	<u>6,370</u>
Accumulated Depreciation		
At 1 April 2021	4,733	4,733
Charge for year	769	769
Disposals	-	-
At 31 March 2022	<u>5,502</u>	<u>5,502</u>
Net Book Value		
At 31 March 2022	<u>£868</u>	<u>£868</u>
At 1 April 2021	<u>£1,188</u>	<u>£1,188</u>

12. Debtors

	2022 £	2021 £
Trade Debtors	-	3,000
Prepayments	1,369	2,658
Accrued Income	-	520
	<u>£1,369</u>	<u>£6,178</u>

All sums are due within 1 year.

13. Creditors – Amounts Falling Due Within 1 Year

	2022 £	2021 £
Trade Creditors	-	1,349
Other Taxes & Social Security Costs	1,509	3,592
Deferred Income	9,721	9,721
Other Creditors	-	1,459
Pension Scheme	324	373
Accruals	2,847	3,390
	<u>£14,401</u>	<u>£19,884</u>

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

14. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Fixed Assets	868	-	868	1,188
Debtors	1,369	-	1,369	6,178
Cash at Bank and In Hand	68,235	5,000	73,235	72,827
Creditors – Amounts Due Within 1 Year	(14,401)	-	(14,401)	(19,884)
	£56,071	£5,000	£61,071	£60,309

15. Analysis of Charitable Funds

	Fund at 1 April 2021	Incoming Resources in Year	Resources Expended in Year	Fund at 31 March 2022
	£	£	£	£
Unrestricted Funds				
Charity General Fund	50,309	176,869	(181,107)	46,071
Brand Development Fund	10,000	-	-	10,000
	60,309	176,869	(181,107)	56,071
Restricted Funds				
Arts Council England - Food & Feuds	-	45,911	(45,911)	-
Northumberland Citizens Advice Bureau - Walk In Your Shoes	-	7,500	(7,500)	-
Northumberland CC - Blyth/Cambois Project	-	5,000	-	5,000
Total Restricted Funds	-	58,411	(53,411)	5,000
Total Funds	£60,309	£235,280	£(234,518)	£61,071

Name of Designated Fund	Description, Nature & Purpose of the Designated Fund
Brand Development Fund	Towards the cost of future planned brand development
Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Arts Council England - Food & Feuds	Towards the cost of Food & Feuds

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

15. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Northumberland Citizens Advice Bureau - Walk In Your Shoes	Towards the costs of Walk In Your Shoes - The Walk/Doorstep Theatre
Northumberland CC - Blyth/Cambois Project	Towards the costs of a project in Blyth/Cambois

16. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and from 2012/13 has provided the majority of the grant funding which enables the charity to carry out its charitable objectives. In total, grant funding of £193,441 (2021: £102,530) was received from Arts Council England in the year.

At 31 March 2022, £Nil was owing to November Club from Arts Council England (31 March 2021: £Nil).

During the year to 31 March 2021 payments of £4,400 were made to Ms F Ellis, wife of the then Artistic Director, Ms C Hardy for scriptwriting work on the Lost, Found & Told and Hannah Glasse Saves The Nation projects.

Each of these transactions is considered to be at the appropriate market rate for such work.

No sums were owed to Ms Ellis at 31 March 2021.

Mr R Williamson, a Trustee until his resignation from the Board on 28 February 2022, is Chief Executive of the Community Foundation Tyne & Wear, via which the charity received £2,999 in grant funding in the year to 31 March 2021.

Mr Williamson took steps to ensure that he has no involvement in the decision-making process at the Community Foundation in respect of potential funding for November Club and absented himself from any November Club discussions relating to potential applications to the Community Foundation.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 7 members of the company (2021 - 8 members).

Novo Theatre Ltd

England & Wales - Charity number 1016172

Accounts

Company Registration Number 02612362

Registered Charity Number 1016172

NOVEMBER CLUB

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

For the year ending 31 March 2021

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	November Club
Charity registration number	1016172
Company registration number	02612362
Registered office	54A Newgate Street, Morpeth, Northumberland NE61 1BE

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of November Club during the period and to the date of signing this report are as follows:

Mrs F Standfield (Chair)	
Ms E Allen	
Mr P Douglas	Resigned 23 February 2021
Mr C Foxon	Appointed 28 April 2021
Ms J Henderson CBE	
Ms C Hindle	
Ms S Stovall	
Ms F Whitehurst	Appointed 28 April 2021
Mr R Williamson	

Company Secretary	Ms A Perrett
Bankers	Co-operative Bank, Balloon Street, Manchester M60 4EP
Independent Examiner	Mr P O'Hara FCA

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

November Club is a charitable company limited by guarantee, incorporated on 20 May 1991, as European Players Theatre Company, and registered as a charity on 12 January 1993.

It was established under the Memorandum of Association that established its objects and powers and is governed under its Articles of Association, as amended by special resolutions dated 29 November 1992, 29 November 1995 and 6 November 2014.

On 2 October 2010, the company changed its name to November Club.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Governing Documents (Cont.)

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

November Club's charitable objects are to advance education for the public benefit through the promotion of the arts with particular but not exclusive reference to the dramatic arts.

Structure and Governance

The charity currently has a board of 8 non-executive Trustees.

The Board meets a minimum of four times per year and has taken advantage of the provisions of the Companies Act enabling the waiver of the need to conduct an Annual General Meeting.

Detailed written Board reports and an agenda are prepared by the Business & Operations Director and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Potential Trustees are identified through discussions and recommendations offered by existing Trustees and outside advisors to the organisation, as well as through the formal advertisement of vacancies through arts and charitable networks. Trustee applicants complete an application form and undergo an interview with the Chair and Artistic Director before being recommended to the full Board. Trustees are appointed once the Board has authorised the selection and on completion of the necessary registration paperwork. From time to time, the Trustees elect a Chair and determine for what period the Chair is to hold office.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Board and the staff team. They are provided with a range of resources to support their understanding of November Club activities.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if November Club's funding were to be withdrawn and/or it were unable to continue operating.

At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £24,000.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy (Cont.)

If possible, the Trustees then aspire to retain an additional allowance of £10,000 to £20,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The required level of Reserves is therefore in the range of £34,000 to £44,000. November Club currently holds Unrestricted Reserves of £60,309 at 31 March 2021.

Although this provides a small degree of additional contingency, the Trustees are mindful of the need not to hold excess reserves and hence have agreed both a deficit budget of c£10k for the 2021/22 financial year and to designate formally a further £10,000 towards future brand development work. Consequently, 'free' Unrestricted Funds are in the region of £40,000 at 31 March 2021 and hence within the aspirational range.

The charity intends through its financial management and budgeting processes to maintain its Reserves over the next two years to hold sufficient to cover its liabilities and to enable it to continue to respond flexibly.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

The Trustees regularly review specific liabilities at each Board meeting. The Reserves Policy is revisited by the Board annually in the light of progress against budget and is updated at the time of drafting the annual accounts.

Fundraising

The coronavirus pandemic had a significant impact on November Club's plans in 2020/2021. It was unable to deliver any live work. It managed to convert some funding it had received for live work to produce Lost, Found and Told: New Audio Tales for Northumberland. Charitable funders - for whom it relied on funding to deliver a significant part of its project work - switched their funding, quite rightly, to supporting crisis work, which November Club was not delivering. On the positive side, it secured COVID- related funding in the form of a discretionary grant from Northumberland County Council and a small amount of Coronavirus Job Retention Scheme funding from the Government. It also saw a small but significant increase in individual donations which it attributes to a combination of its new website's donations facilities and to individuals' concerns about the impact coronavirus was having on the arts sector.

In summary, it has cost November Club £169,036 to provide its services this year.

Roughly 66% of its income came from statutory funding from Arts Council England, Northumberland County Council and Blyth Town Council; and 13% from charitable trusts and foundations including Garfield Weston Foundation, PRS Foundation, Austin & Hope Pilkington Trust, the Joicey Trust and Barmoor Wind Farm. It is particularly grateful to its statutory and charitable funders for their generous support in difficult circumstances.

Only 3% of its income was derived through sales or commission, a percentage fall on last year when it was able to deliver live work. It is not expecting significant income from sales in 2021/2022 given the continuation of social distancing rules but is hoping to secure commissioned work.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Fundraising (Cont.)

11% of its income came through Theatre Tax Relief or Gift Aid. November Club's lack of live work will affect its ability to claim for Theatre Tax Relief in 2021/2022, although it plans to make a small claim. It will also claim Gift Aid, although the 2020/2021 Gift Aid claim was bolstered by the previous year's donation for the Maurice O'Connell Bursary.

7% of its income was derived from COVID-related income; it does not expect further income from this source.

November Club raised £624 through donations via its Secret Garden Keyholders scheme or by encouraging one-off donations from its website visitors or from individuals who subscribe to its e-newsletter. It has been working on its Case for Support in 2020/2021 and hopes to see a steady increase in individual donations.

It received a generous in-kind donation from Waitrose Hexham of 100 gingerbread men which were to be used in the cancelled Foods and Feuds project.

November Club is not currently signed up to the Code of Fundraising Practice and is not registered with the Fundraising Regulator, though it is open to reviewing this when it has the resources to do so. It does not use third-party organisations to seek donations from the general public or from businesses.

If individuals wish to complain about its fundraising activities, they can contact November Club by emailing info@novemberclub.org.uk. This email address is accessible through its website. To date November Club has not received any complaints about its fundraising.

The Charity's grant making policies

The charity does not currently engage in grant-making activity.

The contribution of volunteers

The charity makes use of volunteers within its productions and to support its activities.

OBJECTIVES AND ACTIVITIES

Aims & Objectives

November Club has four strategic goals, to:

1. Create outstanding, original work in non-traditional performance spaces, collaborating with a diverse range of creative voices and performers.
2. Recruit individuals and local communities to engage in meaningful participatory work.
3. Govern and manage the organisation efficiently and ethically (in line with Charity Commission regulations and guidance).
4. Effectively manage the organisation's income and expenditure.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

OBJECTIVES AND ACTIVITIES (CONTINUED)

Aims & Objectives (Cont.)

Its artistic goal is underpinned by the following aims:

- To work with a range of new performers and creatives every year, both local, national and international.
- To work with performers and creatives to build a company that fully reflects the lived and learned experiences of the county and country.
- To actively search out new talent to give opportunity to new performers.
- To work with new and established partners/communities across the county, making relevant work that reaches as many people as possible.
- To provide opportunities for new directors to work with November Club.
- To develop its creative programme through a range of digital offerings.
- To embrace its civic role within Northumberland by contributing to local issues through the arts and by making work that is relevant and of high artistic quality.
- To tell stories of places and people with a focus on uncovering new or unheard stories and voices.
- To share learning through talks, mentoring (capacity-dependent), critical discussion and bespoke events linked to key projects.
- To respond to requests for commissions and consultancy where capacity allows.
- To re-purpose previous successful projects in new contexts with new artists to challenge itself and its artistic processes.
- To build on its successful track record of working with heritage partners.
- By contributing to local issues through the arts and by making work that is relevant and of high artistic quality.

Summary of the main achievements of the charity during the year

Change of Leadership

On 31 December 2020, Cinzia Hardy, November Club's founder Artistic Director and Chief Executive Officer, stepped down from the charity. November Club successfully executed its succession plan, recruiting Joe Hufton. He joined the company on 14 October 2020 and formally took over the reins on 1 January 2021.

Lost, Found and Told: New Audio Tales for Northumberland

When lockdown put November Club in the position of having to cancel its live plans for the *Lost, Found and Told: New Tales for Northumberland* production, and, having seen how well Fiona Ellis' new fairy tales worked as an animated film for the *Berwick Schools Project* (see below), Cinzia explored how November Club might re-imagine the full production in a meaningful way, using digital media.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Cinzia had already asked Katie Doherty to create two new songs for the live production: *She Is* and *The Boy in the Tower*. November Club had secured funding from the PRS Foundation to achieve this. The PRS Foundation agreed to the songs being used in an audio version. Cinzia set up a social media call-out asking people what they loved about Northumberland. November Club then collaborated with Curious Arts, a Newcastle Gateshead based not-for-profit organisation developing LGBTQIA+ arts, artists and audiences across the North East of England, on a challenge created by Northumberland-based artist, writer and theatre maker Peter Groom, inviting people to share the things they have lost and found during lockdown through creative writing. Its aim was to build the responses from both initiatives into one of Katie's songs.

Cinzia engaged Matthew Tuckey as Sound Designer. She recruited performers/musicians/singers Janine Birkett, Phil Corbitt, Zoe Lambert, Jane Wade, Ella Smith, Khalil Abdulrahman, Lawrence Neale and Andy May. The tales were recorded at The Old Church Studio, Thropton, under social distancing conditions. Matthew edited the recordings into a series of downloads, and he created a trailer to help promote the tales. November Club created a Bandcamp account from which the downloads were sold.

Once the audio tales were complete, Cinzia arranged for the tale *Kindness to Strangers* to be translated into Arabic. This tale was loaded to SoundCloud and November Club's website was set up to provide access to the SoundCloud files for free.

Once November Club started selling the audio tales on Bandcamp, Louise Taylor-Asheg, Participation Producer, worked with Simon Henderson, Production Manager, to transfer the recording to a memory stick. With Blind Veterans UK's support, and funding from Great Northumberland 2020, November Club arranged to distribute the memory stick for free to individuals who were blind or partially sighted.

The Spaces and Places of Fairytales Livestream

The livestream event was partly set up to share details of the making of the audio tales and partly to publicise the handover of artistic directors. The event was run from the Newcastle Literary and Philosophical Library and was streamed using You Tube. After the event, an edited version was uploaded to November Club's website.

Berwick Digital Schools' Project

For Summer 2020 November Club had planned a 5-week *Extended Schools' Project* that would use storytelling to support the emotional resilience of Year 4 pupils in preparation for their transition to middle school. When lockdown was announced it was clear that November Club would not be able to deliver this as planned.

In collaboration with Hannah Fox, Fiona Ellis and Zoe Lambert, Louise redesigned the project so that it could be delivered online. The *Lost, Found and Told* story *How the Forest Came to Be* was adapted to create a series of five films using storytelling, animation and music to explore change, coping and resilience, friendship and adventure; what challenges it faced during times of change, and how it can support each other.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

The films were released weekly over a five-week period, each film accompanied by an activity exploring further the themes within the story and providing a range of creative experiences from writing, music, craft/making and sculpture. Arts Award Discover was woven into the project and offered to all the took part, and November Club became a registered Arts Award Centre to deliver this.

The project was hosted on the November Club website on a private 'members' only' page for safeguarding purposes, with parents signing up via the schools. November Club planned for it to be accessed by children and their parent/guardians at home, but by the time the project went live the schools were beginning to welcome children back and they were keen to deliver the project in school.

How the Forest Came to Be

November Club made the project available to all schools from September 2020, as a resource to support children's return to school and transition back into formal learning. Its website was updated, and information was circulated to schools within Northumberland via the Primary School Improvement Lead for Northumberland County Council.

Initially, November Club monetised the project so that schools would pay to access it, creating a model that considered the varying sizes of schools in Northumberland, and therefore the budgets they receive. When the country went into the December 2020 lockdown, November Club offered the project for free and changed the name of the project to *How the Forest Came to Be* to distinguish it from the audio tale collection.

In January 2021, a further 9 schools and 8 families from Northumberland, Newcastle and North Tyneside signed up to access the project.

November Club now has a continuous digital offer that can flex according to the COVID-19 situation, accommodating delivery in-school or at home, or a combination of both.

Imagine If

In November 2020 Louise, Hannah Fox and Gwen Cockett (Key Stage 2 Teacher at Norham First School) delivered a presentation about the *Berwick Digital Schools' Project* at the Culture Bridge North East *Imagine If* conference, sharing learning and outcomes from the project with peers from the North East education and creative sectors.

Hannah Glasse Saves the Nation

November Club worked in partnership with Northumberland Archives to develop an online participatory project connected to its production *Foods and Feuds*. November Club created a 10-minute film featuring Hannah Glasse, revealing letters, papers and recipes used in research for the production. The film, produced by Meerkat Films, prompts viewers to recall, reflect on and share recipes that have been handed down through their families. It includes audio-description and November Club hopes the film will reach blind/partially sighted audiences. It will be hosted on Northumberland Archives LEARN platform. November Club is anticipating this project will go live by 30 April 2021.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

Lost, Found and Told: New Audio Tales for Northumberland

November Club knew it would be difficult to evaluate this production given the company had no face-to-face contact with its audiences. November Club created an online survey using the Impact and Insight Toolkit that Arts Council England are encouraging larger national portfolio organisations to use: November Club is not required to use the toolkit. Only 23% of the listeners replied to the survey, giving the company a very small sample size to work with.

Listeners were asked to comment on a number of 'dimensions' regarding the project. These dimensions are set by the Impact and Insight Toolkit. Listeners enter a number between 0 (strongly disagree that this dimension can be found in the production) to 100 (strongly agree this dimension can be found in the production). The results for *Lost, Found and Told: New Audio Tales for Northumberland* were:

Dimension being measured	Average score
Captivation	84
Challenge	72
Concept	80
Distinctiveness	81
Relevance	75
Rigour	84

Quotes from listeners included:

"How I loved entering November Club's finely drawn world of Northumbrian storytelling, legend, and music, brought so beautifully to life through brilliantly atmospheric performances, set within a sound scape so definitive, you can actually feel it! What a unique way to escape (for an hour or two) these increasingly restricted times. A 'Sherazade' from the North!"

"I loved the song 'She is' and after listening to it I always feel like it is a resilient, hard-working and welcoming bunch up here which gives me a little moral boost..." "Listening to familiar voices and locations really is like a much-needed warm hug at times."

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Public Benefit (Cont.)

Just wanted to say thank you for these. I took a break from what had been a bit of a frustrating writing ...to listen to them. ... I really enjoyed the tone. I liked the depth of the mixture of fairy tale, (comforting, have-a-cup-of-tea tone) with, in each one, an underlying threat or sadness, and themes which ran much deeper than the surface. The image of the church bell ringing from beneath the river of tears was especially moving. That one really stuck with me. It made me want to discover Northumberland too, I don't think I've ever been! Rather an ill-timed urge right now of course...! (Katie Hall-May)

Berwick Digital Schools' Project

November Club sought feedback from pupils, parents, and teachers. It asked teachers and parents the following questions about how they perceived the project.

1. Was it engaging and well thought-out and the content age-appropriate?
 2. Was the project meaningful and relevant to the current COVID-19 situation?
 3. Did the project support children's emotional resilience?
- 100% of teachers who responded answered YES to all questions.
 - 100% of parents replied YES to it being engaging, well-thought out and age appropriate.
 - 67% agreed it was meaningful to the current situation, 33% were not sure.

At the beginning and end of the project, pupils were asked to complete the Stirling Children's Wellbeing Scale; a positively worded measure of children's well-being, appropriate for ages 8 – 15yrs. Average scores show that pupils' overall sense of wellbeing increased during the timeframe of the project, across all contexts and timeframes, with increases between 3.5% and 12.1%.

Hugh Joicey First School decided to repeat the project in September 2020 providing an opportunity to gather a larger set of data. This shows a demonstrable impact on the emotional wellbeing of the pupils taking part, with 64% of pupils' overall wellbeing scores increasing throughout the course of the project. In addition, of the pupils that completed the wellbeing survey:

- 50% experienced increased feelings of confidence
- 50% felt calm and relaxed more frequently
- 43% felt more able to make choices easily
- 43% felt cheerful and in good spirits more frequently

November Club also received the following qualitative feedback.

"The children thoroughly enjoyed the project and gained so much from it. It not only supported transition both in returning to school after so long and for those children moving onto middle school, but it was a great way to engage them with learning in literacy and PSHE. So many benefits for our children." Norham St Ceolwulf's Church of England First School.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Public Benefit (Cont.)

"We have been really impressed with how this project has worked for our children. It has brought alive the beauty of creative and imaginative storytelling. The children have risen to the challenge and engaged brilliantly in so many different individual ways. The November Club have been a pleasure to work with - thoughtful, enthusiastic and efficient. It's wonderful to see them share their artistic expertise and get the children so engaged." Lowick Church of England First School.

"We would recommend the project as a great opportunity for the children to explore their creativity in new ways. The resources are professional but accessible and the admin support has been thorough and helpful. It is looking forward to repeating the project in September with children returning after a long absence to break the ice, build confidence and to connect with one another." Hugh Joicey Church of England First School.

Principle 2 - Benefit must be to the public, or a section of the public.

November Club records the number of audiences/listeners and participants benefiting from performances and participation projects.

Lost, Found and Told: New Audio Tales for Northumberland

By 31 March 2021, 137 listeners had experienced the audio tale in one of its formats, as follows:

Listening Format	Total Audience
Bandcamp Paid for	59
Free Bandcamp for Blyth	8
Other free Bandcamp	36
Memory Sticks	22
Memory stick for the blind	12
Total	137

The Spaces and Places of Fairytales Livestream

59 people attended the livestream and November Club received 30 chat messages during the event, including one from a viewer who noted that the livestream had made them want to listen to the audio tale again. November Club split the livestream into two videos that were uploaded to YouTube. The video that showed the handover between the two Artistic Directors has been viewed 64 times and the video about making the audio tale has been viewed 6 times.

NOVEMBER CLUB
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TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Berwick Digital Schools' Project

Between 52 – 63 children accessed the project as follows:

- 30 children in-school between June and July.
- 22 children at Ford First School between September and October.
- Up to 11 children at-home between June and July. (Few parents completed the project feedback form, so it is difficult to verify how many of these 11 completed the project).

18 children achieved Arts Award Discover, made up of:

- 2 children who took part in the project at-home June-July.
- 16 children at Ford First School.

An additional 6 children at Ford First School completed the Arts Award activities and logbook but were not able to formally receive the award as their parents did not give permission for November Club to share with Trinity College the data needed to process the certificates.

In January 2021, a further 9 schools and 8 families from Northumberland, Newcastle and North Tyneside signed up to access the project. November Club will capture data on how many children start the project.

In summary, November Club's beneficiaries are appropriate to its aims, and the public benefits from its work. Benefits are evidenced and relate directly to its aims. The Trustees do not consider that any detriment or harm flows from its work.

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

November Club has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- The ongoing uncertainty associated with the impact of the COVID-19 pandemic and society's susceptibility to future viral pandemics.
- The loss of key funders should the individuals with whom it has built relationships leave their current roles.
- The likely need to move premises given its landlord's recent activity.
- Safeguarding children and vulnerable adults with whom it comes into contact through its participatory and volunteering work.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Risk Management (Cont.)

- The need to improve its management of data to help it deliver its business objectives.
- The financial risks arising if the organisation is unable to attract sufficient funding to realise its planned projects and productions to the scale and quality to which the company aspires.
- The potential impact on projects if staff absence means that it cannot deliver planned work.
- The need to ensure its board and staff reflect the broad range of learned and lived experiences relevant to the communities in which it works.
- The potential impact on governance functions if Trustee turnover increases.

The Trustees have managed the potential impact of these risks by:

- Introducing contingency planning to cater for ongoing social distancing measures.
- Planning an office move during the year.
- Implementing clear safeguarding policies and procedures and allocating a Safeguarding Lead.
- Starting to plan the implementation of a CRM system.
- Setting prudent budgets for the next financial year.
- Breaking productions down into separately funded stages that can deliver public benefit in their own right.
- Maintaining a low-cost base.
- Providing regular management accounts, showing performance against budget.
- Contingency planning for the actions to take if income appears unlikely to reach its target.
- Adopting a Reserves policy which provides an appropriate amount of uncommitted Reserves, at a level that will always enable the charity to meet all its liabilities, even if income targets are not achieved.
- Creating work plans that specify how work can be re-scheduled or allocated to freelance staff.
- Monitoring Trustees' commitment to the organisation and scheduling Trustee recruitment as appropriate.

Financial Review

The out-turn for the year is an unrestricted surplus of £14,538 (2020: unrestricted deficit £26,039).

The surplus will be added to Unrestricted Reserves, leaving a balance on Unrestricted Funds at 31 March 2021 of £60,309.

The Trustees consider the financial performance of the charity to be satisfactory.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

PLANS FOR FUTURE PERIODS

Artistic Programme

November Club has set the following artistic objectives for 2021/2022:

- Deliver a walking project (*Walk in Your Shoes*) along the St Oswald's Way working in conjunction with six to eight communities. This project will include walking, commissioning eight artists to produce storytelling show in each community. This will begin a two-to-three-year body of work to engage these communities as co-creators.
- Produce one research and development process in two of the communities that it will work with for *Walk in Your Shoes*, in preparation for a tour of this work in 2022/23.
- Develop an ongoing *Creative Digital Project* to sit alongside and inform its work and to be used as a method of talent development. November Club will deliver two digital projects in 2021/22 and at least two behind-the-scenes digital products.
- Undertake a comprehensive research and development process to develop *Foods and Feuds*, aiming to deliver a full show in 2023/24. This research and development period will also explore community participation opportunities with a view to building a model that it can use going forward for the project.
- Continue to engage schools around *How the Forest Came to Be*. November Club set the objective of making connections with ten new schools in 2021/22.
- Work with at least eight new creatives and up to ten new actors across 2021/22. At least 20% of the new freelancers will be drawn from groups currently underrepresented in the freelance work force.
- Identify and work with up to five new communities and/or partners.

In 2020, Arts Council England released its new strategy, *Let's Create*: November Club wants to, and will, embed this strategy in its work.

Business Management and Administration

In 2021/2022, November Club will be recruiting new Trustees to ensure that its Board remains at the level it needs to operate effectively.

The company wants to achieve a 'Strong' rating on its Arts Council England Creative Case for Diversity assessment. It will be taking steps to develop its understanding of the needs of disabled individuals with a view to their becoming more involved in all areas of its work.

November Club will commence the process of rebidding for National Portfolio Organisation status in January 2022 and is taking steps to ensure that Arts Council England's Investment Principles are embedded in its organisational processes.

The company wants to see its income increase over the next three years so that it can deliver an ambitious artistic/participatory programme. This year it will implement some of the work it has undertaken on its Case for Support.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of November Club for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Andrea Perrett
Company Secretary
Company Registration Number 02612362

19 May 2021

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF NOVEMBER CLUB FOR THE YEAR ENDED 31 MARCH 2021

I hereby report to the Trustees of November Club (Charity Registration Number 1016172) on my examination of the accounts for the year ended 31 March 2021 set out on pages 17 to 28.

Responsibilities and Basis of Report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

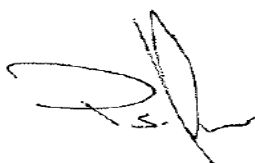
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

19 May 2021

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income					
Income from Investments	3	213	-	213	-
Income from Donations & Legacies	4	1,933	-	1,933	5,345
Income from Charitable Activities	5	160,742	14,686	175,428	164,196
Total Income		162,888	14,686	177,574	169,541
Expenditure					
Cost of Raising Funds	6	-	-	-	875
Expenditure on Charitable Activities	7	148,350	20,686	169,036	193,432
Total Expenditure		148,350	20,686	169,036	194,307
Net Income/(Expenditure)		14,538	(6,000)	8,538	(24,766)
Balance brought forward at 1 April		45,771	6,000	51,771	76,537
Balance carried forward at 31 March	15	£60,309	£-	£60,309	£51,771

The notes on pages 19 to 28 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Fixed Assets	11	1,188	148
Current Assets			
Debtors	12	6,178	2,263
Cash At Bank & In Hand		72,827	66,347
		<u>79,005</u>	<u>68,610</u>
Creditors – Amounts Falling Due Within 1 Year	13	(19,884)	(16,987)
Net Current Assets/(Liabilities)		<u>59,121</u>	<u>51,623</u>
Total Net Assets	14	<u>£60,309</u>	<u>£51,771</u>
Represented by:			
Unrestricted General Funds	15	50,309	45,771
Unrestricted Designated Funds	15	10,000	-
Restricted Funds	15	-	6,000
		<u>£60,309</u>	<u>£51,771</u>

The notes on pages 19 to 28 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2021 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 19 May 2021.



Fiona Standfield
Chair of the Trustees
Company Registration Number 02612362

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

November Club is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

November Club contributes to a defined contribution pension scheme. Further details can be found in Note 9.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Bank Interest Receivable	213	-	213	-
	£213	£-	£213	£-

4. Income – Donations & Legacies

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Donations & Gift Aid	1,933	-	1,933	5,345
	£1,933	£-	£1,933	£5,345

Of the 2020 total of £5,345, £345 was attributable to Unrestricted Funds and £5,000 to Restricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Grant Income				
Arts Council England - NPO	102,530	-	102,530	100,678
Austin & Hope Pilkington Trust via the Community Foundation Tyne & Wear	-	1,000	1,000	-
Barmoor Wind Farm via the Community Foundation Tyne & Wear	-	1,999	1,999	-
Blyth Town Council	-	1,000	1,000	-
Catherine Cookson Trust	-	-	-	100
Coronavirus Job Retention Scheme	-	2,087	2,087	-
Ernest Hecht Charitable Foundation via the Community Foundation Tyne & Wear	-	-	-	2,500
Finn Family Fund	-	-	-	500
Foyle Foundation via the Community Foundation Tyne & Wear	-	-	-	10,000
Hadrian Trust	-	-	-	1,000
Garfield Weston Foundation	15,000	-	15,000	-
Joicey Trust	-	2,000	2,000	-
Northumberland County Council	20,000	4,000	24,000	16,500
Northumberland National Parks	-	-	-	2,000
PRS Foundation	-	2,600	2,600	-
	137,530	14,686	152,216	133,278
Other Income				
Co-Production Fees	-	-	-	15,000
Theatre Tax Relief	17,954	-	17,954	7,765
Ticket/Resources Sales	1,646	-	1,646	6,012
Commissions & Consultancy Fees	3,000	-	3,000	1,529
Other Income	612	-	612	612
	23,212	-	23,212	30,918
	£160,742	£14,686	£175,428	£164,196

Of the 2020 total of £164,196, £141,596 was attributable to Unrestricted Funds and £22,600 to Restricted Funds.

NOVEMBER CLUB
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Expenditure on Raising Funds

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Fundraising Consultancy	-	-	-	875
	£-	£-	£-	£875

The 2020 total of £875 was wholly attributable to Unrestricted Funds.

7. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Production/Project Costs				
Fairytale	-	-	-	24,137
Food & Feuds	2,706	-	2,706	24,597
Freelance Fees	5,853	-	5,853	12,167
Lit & Phil Carol	-	-	-	28,177
Lost, Found & Told	18,169	13,599	31,768	-
Maurice O'Connell Bursary	-	5,000	5,000	-
Research & Development/Other Projects	5,661	-	5,661	183
Salaries & On Costs	90,187	2,087	92,274	78,428
	122,576	20,686	143,262	167,689
Support Costs				
Premises Costs	6,067	-	6,067	8,172
Other Marketing & Administration Costs	15,487	-	15,487	14,025
	21,554	-	21,554	22,197
Governance Costs				
Accountancy & Payroll Fees	2,769	-	2,769	2,150
Independent Examiner's Fees	1,200	-	1,200	1,200
Legal & Professional	13	-	13	13
Trustee Meeting Costs	238	-	238	183
	4,220	-	4,220	3,546
	£148,350	£20,686	£169,036	£193,432

Of the 2020 total of £193,432, £167,105 was attributable to Unrestricted Funds and £26,327 to Restricted Funds.

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8. Net Income/(Expenditure)

	2021	2020
	£	£
Net income/(expenditure) is stated after charging/(crediting):		
Depreciation	620	198
Independent Examiner's Fees	1,200	1,200
Operating Leases – Land & Buildings	3,500	3,500

9. Staff Costs & Trustees' Remuneration

	2021	2020
	£	£
Gross Salary Costs	87,547	73,760
Employer's National Insurance	2,966	3,107
Employer's Pension Contributions	1,761	1,561
	£92,274	£78,428

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2021	2020
	No	No
Artistic Production and Support	3	3

No remuneration has been paid to any Trustees/Directors in the year.

No travel and subsistence expenses (2020: None) were reimbursed to Trustees in respect of their attendance at meetings of the charity.

10. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2021 November Club made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

Contributions totalling £373 were outstanding at 31 March 2021 (2020: £326).

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11. Tangible Fixed Assets

	IT & Office Equipment £	Total Fixed Assets £
Cost		
At 1 April 2020	4,356	4,356
Additions in year	1,708	1,708
Disposals	(143)	(143)
At 31 March 2021	5,921	5,921
Accumulated Depreciation		
At 1 April 2020	4,208	4,208
Charge for year	620	620
Disposals	(95)	(95)
At 31 March 2021	4,733	4,733
Net Book Value		
At 31 March 2021	£1,188	£1,188
At 1 April 2020	£148	£148

12. Debtors

	2021 £	2020 £
Trade Debtors	3,000	1,000
Prepayments	2,658	1,263
Accrued Income	520	-
	£6,178	£2,263

All sums are due within 1 year.

13. Creditors – Amounts Falling Due Within 1 Year

	2021 £	2020 £
Trade Creditors	1,349	-
Other Taxes & Social Security Costs	3,592	1,661
Deferred Income	9,721	12,000
Other Creditors	1,459	-
Pension Scheme	373	326
Accruals	3,390	3,000
	£19,884	£16,987

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14. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Fixed Assets	1,188	-	1,188	148
Debtors	6,178	-	6,178	2,263
Cash at Bank and In Hand	72,827	-	72,827	66,347
Creditors – Amounts Due Within 1 Year	(19,884)	-	(19,884)	(16,987)
	£60,309	£-	£60,309	£51,771

15. Analysis of Charitable Funds

	Fund at 1 April 2020	Incoming Resources in Year	Resources Expended in Year	Fund at 31 March 2021
	£	£	£	£
Unrestricted Funds				
Charity General Fund	45,771	152,888	(148,350)	50,309
Brand Development Fund	-	10,000	-	10,000
	45,771	162,888	(148,350)	60,309
Restricted Funds				
Coronavirus Job Retention Scheme	-	2,087	(2,087)	-
Lost, Found & Told	1,000	10,600	(11,600)	-
Maurice O'Connell Bursary	5,000	-	(5,000)	-
Participation Projects	-	1,999	(1,999)	-
Total Restricted Funds	6,000	14,686	(20,686)	-
Total Funds	£51,771	£177,574	£(169,036)	£60,309

Name of Designated Fund	Description, Nature & Purpose of the Designated Fund
Brand Development Fund	Towards the cost of future planned brand development
Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Coronavirus Job Retention Scheme	Towards the cost of furloughed staff
Lost, Found & Told	Funds from the Hadrian Trust, Austin & Hope Pilkington Trust, Blyth Town Council, PRS Foundation and Joicey Trust towards the cost of Lost Found & Told

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15. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Maurice O'Connell Bursary	Funds from private donations to create a bursary scheme
Participation Projects	Funds from Barmoor Wind Farm towards the cost of participation work

16. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and from 2012/13 has provided the majority of the grant funding which enables the charity to carry out its charitable objectives. In total, grant funding of £102,530 (2020: £100,678) was received from Arts Council England in the year.

At 31 March 2021, £Nil was owing to November Club from Arts Council England (31 March 2020: £Nil).

During the year to 31 March 2021 payments of £4,400 were made to Ms F Ellis, wife of the outgoing Artistic Director, Ms C Hardy for scriptwriting work on the Lost, Found & Told and Hannah Glasse Saves The Nation projects.

During the year to 31 March 2020 payments of £4,350 were made to Ms F Ellis, wife of the then Artistic Director, Ms C Hardy for scriptwriting work on the Food & Feuds and Lit & Phil Carol projects.

Each of these transactions is considered to be at the appropriate market rate for such work.

No sums were owed to Ms Ellis at 31 March 2021 or at 31 March 2020.

Mr R Williamson, a Trustee, is Chief Executive of the Community Foundation Tyne & Wear, via which the charity received £2,999 in grant funding in the year to 31 March 2021 (2020: £12,500). Mr Williamson takes steps to ensure that he has no involvement in the decision-making process at the Community Foundation in respect of potential funding for November Club and absents himself from any November Club discussions relating to potential applications to the Community Foundation.

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17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 8 members of the company (2020 - 7 members).