

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

REPORT AND ACCOUNTS

FOR THE YEAR ENDED

30 SEPTEMBER 2024

APPROVED by the TRUSTEES - Meeting Monday 13th January 2025

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

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GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

CHARITY DETAILS

Trustees/ Executive Committee:	Chairman	* P R Metcalf MBE, FCA, DChA
	Vice Chairman	K Sedgewick
	Treasurer	* Mrs A Metcalf FCA, DChA
	Secretary	* P D Taylor JP
		* Mrs B Rhodes B.A, ACMA
		Honorary Alderman C Crompton
		Honorary Alderman N Pomfret (Preston City Council)
		Councillor J Saksena (Preston City Council)
		J Whittle (SVP)

* *Finance & Executive Committee*

President (ex officio): Mayor of Preston City Council

Operations Manager: G Moss

Warehouse / Office: Unit 2, off Boundary Road
Plungington
Preston
PR2 3DS
Tel: 01772 716572

Registered Office: 1 Yewlands Avenue
Fulwood
Preston
Lancashire
PR2 9QR

Charity Number: 1015952

Bankers: National Westminster Bank PLC
35 Fishergate
Preston
Lancashire

Independent Examiner: N Mason FCA DChA
MHA
Richard House
Winckley Square
Preston
PR1 3HP

Investment Advisers: Hedley & Company Stockbrokers Ltd
13b Winckley Square
Preston
PR1 3JJ

Website <https://gift92.com/> <https://www.facebook.com/Gift92>

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

TRUSTEES REPORT

The trustees present their report and the financial statements for the year ended 30 September 2024.

Objects and activities for the public benefit

The charity was established for the relief of poverty in the Preston area through reuse and recycling of household items. The charity's objects are being amended to extend the area of benefit from the Preston area to the County of Lancashire. It was set up to collect donated items of furniture and household effects and delivers such items when requested to needy persons. In furtherance of these aims the charity co-operates with other outside bodies, statutory or voluntary, to assist in its objects and in particular Preston City Council, Lancashire County Council and the LCC Waste Group.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Constitution

The charity is a registered charity governed by a scheme and constitution approved by the Charity Commission on 28 December 1992.

Trustees

The charity is managed by a Committee of Trustees. The members of the Committee are elected at the AGM for a period of three years. One-third of the membership retires annually but may offer themselves for re-election. The trustees who have served during the year are set out on page 1.

Recruitment, induction and training of trustees

The existing trustees accept the obligation to fully inform a new trustee of the duties and responsibilities of charity trustees by providing the new trustee with copies of the governing document, minutes of previous meetings of the trustees, recent annual accounts of the charity and the relevant Charity Commission publication relating to the responsibilities of trustees.

New trustees are also able to view the Power Point presentation and website which the charity uses for promotional purposes and to inform new Referral Agents, Churches, community, and social groups of how the charity operates and the valuable contribution made to the local community in the Preston area.

Key management

The trustees are the key management personnel of the charity with Mr P R Metcalf MBE and the Operations Manager in charge of directing and controlling daily operations.

All trustees give of their time freely, no trustee remuneration or expenses were paid in the year and there were no related party transactions.

Financial review

The accounts annexed to this report show a net deficit for the year of £31,697 before investment gains of £8,998. The charity has reroofed its warehouse at a cost of £26,872 and the deficit for the year reflects this expenditure. The charity's total funds decreased from £346,505 to £323,806. Of which £66,071 was held on the unrestricted general income fund as at 30 September 2024.

The value of the Investment fund has increased from £118,506 at 30 September 2023 to £126,880 at 30 September 2024. The fund generated £5,113 investment income to support the charity's operational costs. There was a net unrealised gain of £8,659 during the year, and a profit of £339 on investments sold during the year.

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

TRUSTEES REPORT (CONTINUED)

Investment policy and performance

Our investment advisers are instructed to seek a return generating in excess of inflation over the long term, providing an income of 4% per annum with capital growth in excess of inflation through the use of gilts, unit trusts and common investment funds. At the year end the investment portfolio was yielding 4.87%. The trustees receive quarterly valuation reports from the investment advisers.

The management of risk

The trustees are mindful of potential risks to the charity and regularly review and evaluate policies and procedures. Due to other charities recycling furniture in the Preston area which they sell to generate funds for their cause, there is considerable competition for usable donated household items. The Operations manager has carried out a review of the charity's procedures and policies incorporating them into the staff handbook.

Reserves policy

The Trustees aim to maintain free reserves in the unrestricted general fund which equates to approximately 6 months of unrestricted general expenditure. The charity held £66,071 free reserves at the year-end which represents 3 month's budgeted expenditure in the coming financial year.

In addition to the unrestricted general fund the charity held designated reserves totalling £86,698 as detailed in note 12, this includes £47,296 Redundancy reserve plus £37,995 which was utilised in October 2024 to replace the van.

£126,880 is held in respect of the Investment fund, which creates income and is designated towards the purchase of a new warehouse.

We are also endeavouring to build reserves as our long-term aim is to locate to a larger warehouse. Our current building which we have occupied since inception is not large and hinders expansion of operation.

Review of activities and achievements

During the charity's thirty second year of operation Gift92 made 773 deliveries of furniture and household items, assisting 1,545 people, of which 773 were dependent children. Preston is a city with high levels of deprivation and our service helps mitigate this. Our referral agencies confirm the clients need of our help and support our service financially with a contribution to our running costs. These agencies include social services, housing associations, homeless charities, and local authority housing.

We made 1,233 collections of household furniture mainly from the general public whose support is vital to our success and diverted 71.5 tonnes from landfill.

The charity is one of four Lancashire reuse organisations that support Lancashire County Council Crisis Support Scheme renamed "Under One Roof" from 1st December 2021 supported by Selnet. We serve west of Preston, South Ribble and the West Lancashire area including Chorley for the scheme.

Gift92 also supports referrals from the Preston Council Household Support project delivered across Preston in a timely manner.

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

TRUSTEES REPORT (CONTINUED)

The Trustees are grateful to: -

Our four long serving staff and 11 regular volunteers, and to the operations manager who have enabled the charity to efficiently maintain its service to the community.

The general public who has again contributed with regular furniture donations without which we could not fulfil our aims.

St Clare's Catholic Church who enables our van to be parked overnight in a secure area.

Our service helps financially vulnerable persons avoid incurring crippling debt from expensive lenders when moving into empty properties. We have also signposted people to other agencies who can assist improving their circumstances.

We received funding this year as shown in note 4, for which we are extremely grateful. We continue not to charge for furniture as the people we serve have limited resources and without our help could not make their house a home. We are members of the Reuse Network which supports the work we undertake.

Tax status

The charity is exempt from tax on income and gains to the extent that these are applied to its charitable objects

Independent examiner

Nicola Mason FCA, a Member of the Institute of Chartered Accountants, has kindly undertaken the examination of the accounts.

This report was approved by the Board of Trustees on 13th January 2025 and signed on its behalf by:

Peter Metcalf

.....
P R Metcalf MBE FCA DChA
Chairman of the Board of Trustees

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES****ON THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2024**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2024 which are set out on pages 6 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:**Date:**

09/04/2025

Name:

Nicola Mason FCA DChA

**Relevant professional
qualification**

Member of the Institute of Chartered Accountants

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30 SEPTEMBER 2024

	Note	Unrestricted general income fund £	Designated funds £	Restricted funds £	2024 Total £	2023 Total £
Income						
Grants and other income	4	10,429	-	12,500	22,929	17,198
Income from charitable activities	5	213,749	-	-	213,749	264,159
		224,178	-	12,500	236,678	281,357
Expenditure						
Charitable activities	6	(255,875)	-	(12,500)	(268,375)	(252,070)
Total Expenditure		(255,875)	-	(12,500)	(268,375)	(252,543)
Net income/(expenditure) before investment gains/losses		(31,697)	-	-	(31,697)	28,814
Realised investment gains/losses		-	339	-	339	629
Net unrealised investment gains/losses		-	8,659	-	8,659	7,561
Transfers between funds	12	1,018	(1,018)	-	-	-
Transfers between funds	13	2,890	-	(2,890)	-	-
Net movement in funds		(27,789)	7,980	(2,890)	(22,699)	37,004
Total funds brought forward		93,860	205,598	47,047	346,505	309,501
Total funds carried forward		66,071	213,578	44,157	323,806	346,505

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)**BALANCE SHEET****AS AT 30 SEPTEMBER 2024**

	Note	£	2024 £	£	2023 £
Fixed assets					
Tangible fixed assets	7		45,564		46,033
Investments	8		<u>126,880</u>		<u>118,506</u>
Total fixed assets			172,444		164,539
Current assets					
Stock		3,905		5,565	
Debtors	9	12,110		16,121	
Investments	10	51,292		50,101	
Cash at bank and in hand	10	<u>106,929</u>		<u>142,316</u>	
Total current assets			174,236	214,103	
Liabilities					
Creditors falling due within one year	11	<u>(22,874)</u>		<u>(32,137)</u>	
Net current assets/liabilities			<u>151,362</u>		<u>181,966</u>
Total assets less current liabilities			323,806		346,505
Creditors falling due after one year			<u>-</u>		<u>-</u>
Net assets			<u>323,806</u>		<u>346,505</u>
Funds of the charity:					
Unrestricted General funds			66,071		93,860
Designated funds	12	86,698		87,092	
Designated Investment fund		<u>126,880</u>	213,578	<u>118,506</u>	205,598
Restricted funds	13		<u>44,157</u>		<u>47,047</u>
Total charity funds	13		<u>323,806</u>		<u>346,505</u>

CERTIFICATE OF TRUSTEES

The accounts were approved by the trustees on 13th January 2025 and signed on their behalf by:

Peter Metcalf

P R Metcalf MBE - Chairman

The notes on pages 8 to 14 form part of these accounts.

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

1. **Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

Basis of accounting

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS 102. The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Fund accounting

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds comprise unrestricted funds that have been set aside and earmarked by the Trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. The aim and use of each restricted fund is set out in the notes to the financial statements.

Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Grants restricted by the terms of the grantor are shown under restricted funds.

No amount is included in the financial statements for volunteer time in line with SORP (FRS102) Further details are given in the Trustees Annual Report.

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Expenditure

The charity is registered for VAT. All expenditure is accounted for on an accruals basis and has been allocated between the different expenditure categories of the SOFA dependent on the fund financing those costs.

Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include governance costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Going concern

The trustees are required to assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation of the accounts. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure are sufficient with the level of reserves for the charity to be able to continue as a going concern.

Investments

Investments are initially recognised at their transaction value and subsequently measured at their fair value at the balance sheet date using the closing quoted market price.

Realised gains and losses

All gains and losses are taken to the statement of financial activities as they arise.

Realised gains and losses are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the previous year end and their carrying value.

Fixed assets and depreciation

The premises owned by the charity are shown at cost and are not depreciated. Depreciation has been charged at 25% on written down value of the van.

2. **Employees**

The average number of paid employees during the year was 5 full time and there were regularly eleven volunteers who were unpaid.

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)**NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 30 SEPTEMBER 2024****3. Trustees' remuneration and expenses**

No trustees or connected person has received or is due to receive any remuneration or other benefits directly or indirectly from the charity's funds.

4. Income

	General funds £	Restricted income £	2024 Total £	2023 Total £
Grants				
PCC – Operations Manager post	-	12,500	12,500	7,500
Barratt Developments	-	-	-	1,500
Subtotal Grants	-	12,500	12,500	9,000
Donations and legacies				
HMRC Gift aid tax repayment	141	-	141	217
Donations	1,339	-	1,339	1,503
Other Income				
Investment income	5,113	-	5,113	5,118
Bank Interest	3,836	-	3,836	1,360
Total Grants and Other Income	10,429	12,500	22,929	17,198

5. Income from charitable activities

	General funds		2024 Total	2023 Total
Landfill tax credits	4,025		4,025	4,021
Referral fees, admin /delivery charges	18,507		18,507	14,983
Sale of appliances & donated goods	191,217		191,217	245,155
Total	213,749	-	213,749	264,159
Total Income	224,178	12,500	236,678	281,357

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 30 SEPTEMBER 2024

6. Charitable activities and support costs

	2024	2023
	Total	Total
	£	£
Cost of Sales		
Cost of appliances bought	114,095	148,348
Costs re sale of donated items	1,203	919
	115,298	149,267
Salary costs (£12,500 grant funded)	107,628	81,319
Vehicle and travelling expenses	6,637	10,787
Property costs	4,117	3,257
Property roof repairs	26,872	98
(£22,000 from designated & £2,453 from restricted)		
Office and support costs (£437 from restricted)	6,842	6,717
Depreciation (from designated)	469	625
Investment Management charges (£624 from designated)	512	473
	268,375	252,543
Total Charitable Expenditure		
Employees		
	£	£
Gross Salary incl SSP	103,745	79,925
Employer's Pension contributions	2,176	1,394
Employer's National Insurance contributions (adjusted for EAA)	1,707	-
	107,628	81,319

7. Tangible fixed assets

	Freehold	Van	Total
	Property		
	£	£	£
Cost			
As at 1 October 2023/30 September 2024	44,157	20,440	64,597
Depreciation			
As at 1 October 2023	-	18,564	18,564
Charge for year	-	469	469
As at 30 September 2024	-	19,033	19,033
Written down value			
30 September 2024	44,157	1,407	45,564
30 September 2023	44,157	1,876	46,033

All the assets are used in direct furtherance of the charity's objects.

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

8. Fixed asset investments

	Listed Investment	Cash held on investment portfolio	2024 Total	2023 Total
	£	£	£	£
Market value at 1 October 2023	118,074	432	118,506	110,882
Investments bought in year	7,044	(7,044)	-	-
Investment income capitalised	-	49	49	-
Management charges incl. Vat	-	(673)	(673)	(566)
Net gains/(losses) on revaluation	8,659	-	8,659	7,561
Sale proceeds	-	7,246	7,246	6,312
Disposals at carrying value	(6,907)	-	(6,907)	(5,683)
Market value at 30 September 2024	126,870	10	126,880	118,506
	2024		2023	
	Cost	Market value	Cost	Market value
	£	£	£	£
Investments	124,948	126,870	123,588	118,074
Cash on deposit	10	10	432	432
Total	124,958	126,880	124,020	118,506

All investments are carried at their fair value. Investments in equities and fixed interest securities are all traded on quoted public markets, primarily the London Stock Exchange.

Investments are valued using the mid-market value as at 30 September 2024 provided by the investment advisers Hedley and Company Stockbrokers Ltd.

9. Debtors

	2024 £	2023 £
Debtors	8,548	12,998
Landfill tax credit	1,075	925
Sundry debtors (incl £833 Deposit on New Van)	1,699	1,147
Prepaid expenses	788	1,051
	12,110	16,121

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2024****10. Cash at bank**

	2024	2023
	£	£
Cash	19	11
Paypal	945	374
Capital Reserve	103,059	100,413
Current account	2,906	41,518
	106,929	142,316
Deposit account	51,292	50,101
	158,221	192,417

11. Creditors – falling due within one year

	2024	2023
	£	£
Referral fees in advance	6,345	3,850
Grant in Advance	-	12,500
Sundry creditors and accrued expenses	4,678	4,226
PAYE and NIC	3,071	2,358
NEST Pension	447	390
HMRC – Vat (refund due)	(48)	5,732
Credit card	1,401	3,081
Roof repairs (balance)	6,980	-
	22,874	32,137

12. Designated funds

	Brought forward	Transfers	Expenses	Net Gains	Carried forward
	£	£	£	£	£
Redundancy fund	43,216	4,080	-	-	47,296
New Vehicle fund	20,000	17,995	-	-	37,995
Van (net book value)	1,874	(469)	-	-	1,407
Warehouse roof repair	22,000	(22,000)	-	-	-
	87,092	(394)	-	-	86,698
Investment fund	118,506	(624)	-	8,998	126,880
	205,598	(1,018)	-	8,998	213,578

The Redundancy Reserve Fund is in accordance with recommended good employment practice, the reserve is based on the age of each employee as well as their length of time employed and includes £18,015 entitlement in lieu of notice.

The New vehicle fund is designated towards replacing the charity's vehicle, cost £37,995 (purchased October 2024).

GUILD INITIATIVE FOR FURNITURE TRUST (Gift92)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Designated funds contd.

The Investment Fund is held to create income and designated towards the purchase of a new warehouse.

13. Restricted funds

These are funds that can only be used for restricted purposes. Restrictions arise when specified by the donor. The restrictions are binding upon the Trustees of the charity.

	Brought forward £	Transfers £	Expenses £	Net Gains £	Carried forward £
Property	44,157	-	-	-	44,157
Restricted income funds					
Warehouse maintenance	2,453	(2,453)	-	-	-
Access to volunteering	437	(437)	-	-	-
	47,047	(2,890)	-	-	44,157

Property

The purchase of the property used as a warehouse was funded by a grant from National Lottery Charities Board in 1997. This fund represents the cost of the charity's premises.

Warehouse maintenance

The balance on this grant has been transferred towards the costs incurred in repairing the roof.

Access to Volunteering

The balance on this grant has been transferred and utilised for volunteering expenses.

14. Analysis of net assets between funds

	Unrestricted General £	Designated £	Restricted £	2024 Total £	2023 Total £
Tangible fixed assets	-	1,407	44,157	45,564	46,033
Investments	-	126,880		126,880	118,506
Net Current assets	66,071	85,291		151,362	181,966
Creditors due after one year	-	-	-	-	-
Net assets	66,071	213,578	44,157	323,806	346,505