

HOLBROOK COMMUNITY PLAYGROUP

England & Wales · Charity number 1015903

Details

Other names HOLBROOK PRE-SCHOOL PLAYGROUP

Status Registered

Legal form Other

Registered 1992-12-21

Register [View on the Charity Commission register](#)

Contact

Address Moorside Lane
Holbrook
Belper
Derbyshire
DE56 0TW

Phone 07800 891324

Email info@holbrookpreschool.org.uk

Website www.holbrookpreschool.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE.

Activities: Provision of preschool education for the village of Holbrook and surrounding area. Fundraising to supplement fees paid by parents and grants from Local Authority. Examples of which include; Trip to the Pantomime, Nativity Performance, Christmas Party for the Children, Halloween Disco, Spring Disco, Easter Egg Hunt, Participation in village fete.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE HOLBROOK
- Derbyshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£246,397	£242,231	-	-
2024-07-31	£213,484	£205,975	-	-
2023-07-31	£174,651	£165,074	-	-
2022-07-31	£132,763	£147,563	-	-
2021-07-31	£130,466	£134,188	-	-
2020-07-31	£120,532	£119,225	-	-

Trustees

Name	Role	Appointed
Amy Borrington		2023-12-08
David Hine		2023-11-30
Harriet Guest		2021-12-13
Joanne Atterbury		2023-11-30
Laura Yeo		2020-10-07
Lucy Billington		2021-11-25
Luke Guest		2022-07-04
Nicola Jordon		2019-11-13
Peter Hamer		2016-01-01

HOLBROOK COMMUNITY PLAYGROUP

England & Wales - Charity number 1015903

Accounts

Holbrook Pre-School Trustees Annual Report 2024 2025

Holbrook Preschool provides pre-school education for 2–5-year-olds for the village of Holbrook and surrounding area. This includes wrap around care from 7.30am to 5.30pm to allow for the number of parents who have now returned to office-based working. Preschool currently employs 13 permanent staff and also offers placements to students and apprentices. Fees are either paid by parents and/or funding from the Local Authority. Fundraising events may also be used to supplement income and fund activities. Preschool has continued to thrive and the number of children attending from in and around the local area has continued to increase during the 2024 - 2025 period and as a result preschool has maintained a healthy position financially. It is anticipated that we will continue to sustain this stability over the coming year.

During the period of 2024-2025, pre-school showed an increase in income of £32,913 compared to the year-end of 2024. This can be accounted for due to an increase in child numbers, and more children of working parents being funded through the Government childcare funding. Whilst this was a significant increase, further staff needed to be employed to meet the ratio requirements for the increased number of children attending. This is reflected in the significant increase in staffing costs from £167,930 for 2023-2024 to £197,437 for 2024- 2025. In addition, the increase in the minimum wage and National Insurance contributions have also impacted upon staffing costs.

Other increases in expenditure were also seen during this time. During 2024-2025, costs for general maintenance of the building increased due to new flooring being required; learning resources were replaced due to wear and tear and the introduction of a new tilt, touch table to enhance IT provision for the children.

Our savings account balance of £22, 563 includes sufficient reserves for the winding down of the charity if the situation should ever arise, and an amount of £5,000 to equip a new under-two's room to be built through grant funding this year. The remaining overall balance, once the savings account of £22, 563 has been deducted, leaves an amount of £12,366 which has been assigned towards the expenses of developing pre-school's outdoor play area in the summer of 2026.

The Manager uses the Family App system to generate invoices and track payments; this enables her to manage payments effectively and ensures that a productive dialogue between her and the treasurer can be maintained. All of preschool's income and expenditure continues to be reconciled back to the Preschool bank account, ensuring that there is an audit trail for every transaction.

The Year Ending 31.07.25 accounts and records have been externally verified by Eric O'Connor of Nicholson tax and accounts.

Moorside Lane, Holbrook, Belper, Derbyshire DE56 0TW

Tel: 07800 891 324

E-mail: info@holbrookpreschool.org.uk

**HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2025**

	12 months to 31/07/2025 £	12 months to 31/07/2024 £
Income		
<i>Unrestricted funds</i>		
Fees	49,268	50,607
Fees - DCC	192,128	158,573
Fundraising	2,697	2,974
Contributions to in house activities	480	240
Bank interest received	501	621
School Dinners	1,248	793
Donations	75	277
Income Total	<u>246,397</u>	<u>213,484</u>

Expenditure		
<i>Unrestricted funds</i>		
Staffing Costs	197,437	167,930
Rent/Rates	5,491	5,100
Repairs/Improvements	8,705	5,515
Learning Resources	9,753	5,885
Provisions	6,255	11,487
School Dinners	1,060	439
Printing, Stationery and Postages	352	267
Insurance	1,170	984
Trips/Entertaining	3,750	3,077
Mobile Phone and Broadband	947	860
Furniture and Maintenance	1,298	144
Portacabin Costs inc Cleaning Materials	2,969	3,215
Advertising	0	20
ICT/Website	600	99
Training and Professional Fees	2,358	780
Subscriptions and Donations	0	108
Bank Charges	86	66
Expenditure Total	<u>242,231</u>	<u>205,976</u>
Surplus for the year	4,166	7,509

Cash at bank and in hand at beginning of year
Cash at bank and in hand at year end

47,562	40,053
<u>51,728</u>	<u>67,562</u>

Represented by:
HSBC Community Account 50445231
HSBC Community Savings 41461818
HSBC Community Account 51600966
HSBC Community Savings 51600974
Petty Cash

72	25,401
0	22,161
29,093	0
22,563	0
0	0
<u>51,728</u>	<u>47,562</u>

Unrestricted Funds
Restricted Funds
Total Funds

51,728	47,562
<u>51,728</u>	<u>47,562</u>

Reserve allocated by committee

16,829	16,829
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**Amount left to spend
(balance of income and expenditure minus reserve)**

<u>34,899</u>	<u>30,733</u>
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Signed on Behalf of the Committee;
Chair Person

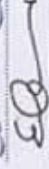


Lucy Billington

Date

20.5.2026

Independently Verified



Eric O'Carroll - MAAT



Section A Independent Examiner's Report

Report to the trustees	Charity Name Holbrook Pre-School Playgroup		
On accounts for the year ended	31 st July 2025	Charity no (if any)	1015903
Set out on pages	1		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

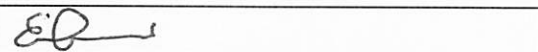
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  **Date:** 22/05/2026

Name: Eric O'Connor

Relevant professional qualification(s) or body (if any): M.A.A.T

Address: Nicholson Tax & Accounts

8 Chapel Street, Belper

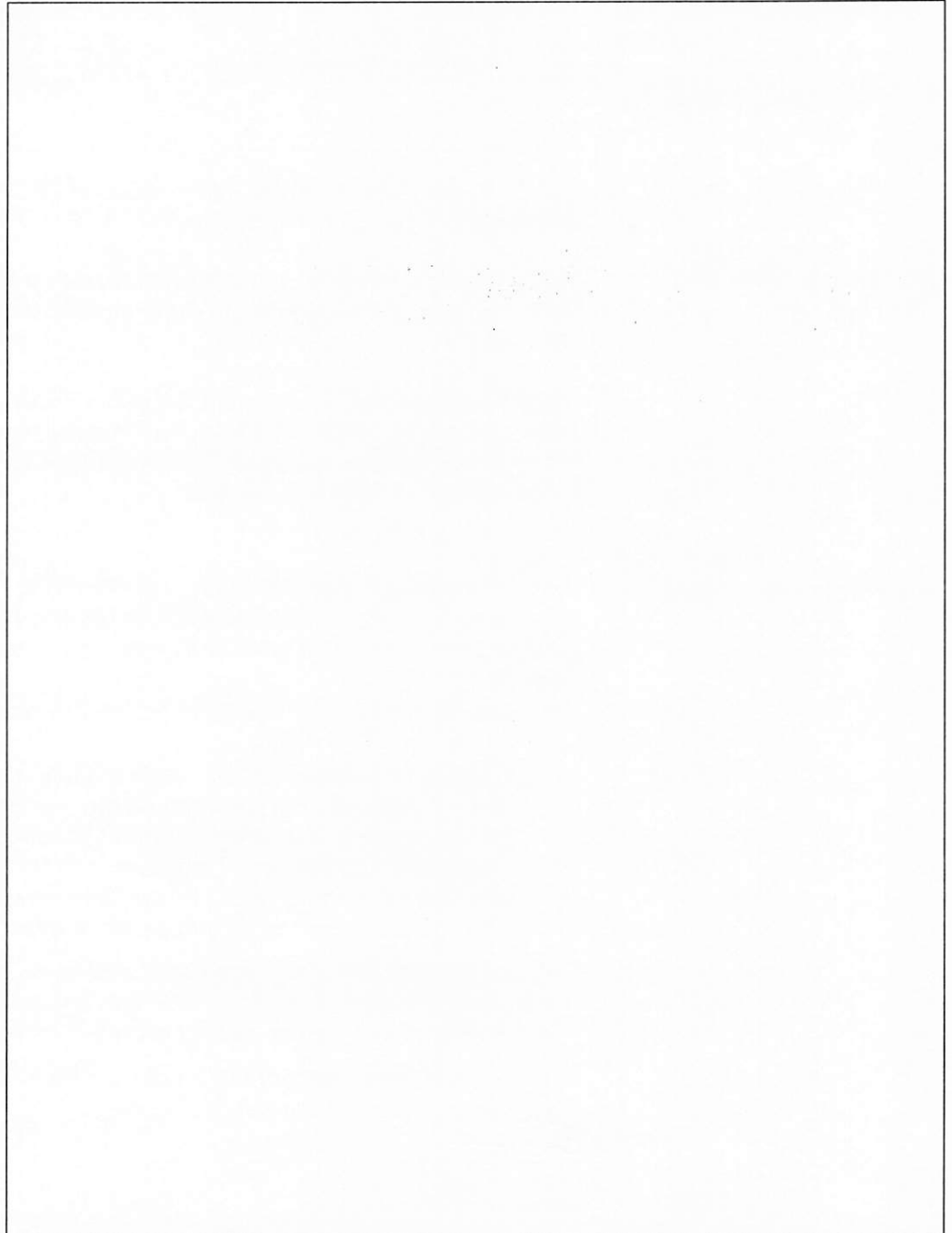
Derbyshire DE56 1AR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



HOLBROOK COMMUNITY PLAYGROUP

England & Wales - Charity number 1015903

Accounts



Holbrook Pre-School Trustees Annual Report 2023-2024

Holbrook Preschool is concerned with the provision of preschool education for 2–5-year-olds for the village of Holbrook and surrounding area. This includes wrap around care from 7.30am to 5.30pm to allow for the number of parents who have now returned to office-based working. Preschool currently employs 11 permanent staff and also regularly offers placements to students and apprentices. Fees are either paid by parents and/or funding from the Local Authority, fundraising may also be used to supplement income and fund activities.

Preschool has continued to thrive and the number of children attending from in and around the local area has continued to increase during the 2023-2024 period and as a result preschool has maintained a healthy position financially, it is anticipated that we will continue to sustain this stability over the coming year.

During this time period Preschool showed a deficit of £15,349 which is significantly higher than the amount reported for 2022-2023 in which the surplus was £9577, this can be accounted for by a number of factors. During 2023-2024 the amount raised via fund raising was £1000 less than the previous year and the contributions to in house activities was half the amount of the previous financial period. The main contributing factor is however that during the 2022-2023 period preschool received a one off substantial financial donation of £6000. It was highly unlikely that this was to be repeated and indeed the total amount of donations for 2023-2024 was £277, this would therefore contribute to the higher deficit seen during this time.

Other increases in expenditure were also seen during this time, some of which maybe due to an increase in the cost of living and staff wage rises. During 2023-2024 preschools staff expenditure increased from £13,5095 in 2022-2023 to £16,7930 and rent/rates greatly increased from £1294 in 2022-2023 to £5876 in 2023-2024. The amount spent on school dinners, learning resources and training and professional fees also increased during 2023-2024, this may however reflect preschools continued growth and the need to meet staffing and children's needs.

Our reserve balance going forward is currently at £16,829, this again reflects the increase in staff wages. The value held in our savings account of £22,161 continues to cover the balance required, and that, along with the amount of £25,401 in our general account, minus our reserves amount leaves remaining funds of £30,733.

The Manager and Deputy manager now use the Family App system to generate invoices and track payments; this enables staff to manage payments effectively and ensures that a productive dialogue between them and the treasurer can be maintained. All of preschool's income and expenditure continues to be reconciled back to the Preschool bank account, ensuring that there is an audit trail for every transaction.

The Year Ending 31.07.24 accounts and records have been externally verified by Martin Coe, an Independent Accountant.

**HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2024**

	12 months to 31 July 2024		12 months to 31 July 2023	
	£	£	£	£
Income				
Unrestricted funds				
Fees		49873		46222
Fees - DCC		158573		117643
Fundraising		2374		3510
Contributions to in house activities		240		444
Bank interest		621		197
School Dinners		793		544
Uniforms		0		34
Donations		277		6058
Restricted funds				
Income Total		212751		174651
Expenditure				
Unrestricted funds				
Staffing Costs	167930		135094	
Rent / Rates	5876		1294	
Major Repairs/ Improvements	4650		5637	
Learning resources	5885		4056	
Provisions	7108		5670	
School Dinners	1460		701	
Printing, stationery and postages	267		301	
Insurance	984		942	
Trips/ Entertaining	2057		2305	
Uniforms	0		0	
Fundraising costs	0		0	
Mobile Phone & Broadband	860		831	
Furniture and maintenance	1009		3219	
Portacabin Costs inc cleaning materials	3216		3191	
Advertising	20		0	
ICT / Website	892		1001	
Training and Professional fees	2923		557	
Subscriptions & Donations	108		276	
Restricted funds	0		0	
Expenditure Total		205243		165074
Surplus/ (Deficit) for the year		7508		9577
Cash at bank and in hand at beginning of year		40054		30477
Cash at bank and in hand at year end		47562		40054
Unrestricted Funds		47562		40054
Restricted Funds		0		0
		47562		40054
Represented by;				
HSBC Community Account 50445231		25401		18316
HSBC Community Savings 41461818		22161		21738
Petty Cash		0		0
		47562	0	40054
Reserve allocated by committee March 2025		16829		15380
Amount left to spend		30733		24674
(balance of income and expenditure minus reserve)				
Signed on Behalf of the Committee;				
Chair person				
Date				
Independently Verified				
Martin Coe				

[Signature]

22/5/25

[Signature]

Independent examiner's report to the trustees of Holbrook Pre-School Playgroup

I report to the trustees on my examination of the accounts of the Holbrook Pre-School Playgroup for the year ended 31st July 2024.

Responsibilities and basis of report

As the charity trustees of the Preschool you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Preschool's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Martin Coe

A.A.T

Address: 49 Sandbed Lane, Belper , Derbyshire DE560SJ

Date: 22nd May 2025

HOLBROOK COMMUNITY PLAYGROUP

England & Wales - Charity number 1015903

Accounts



Holbrook Pre-School Trustees Annual Report 2022-2023

Holbrook Preschool is concerned with the provision of preschool education for the village of Holbrook and surrounding area. Fees are either paid by parents and/or funding from the Local Authority, fundraising may also be used to supplement income and fund activities.

Preschool has continued to thrive since the Coronavirus Pandemic. The number of children attending from in and around the local area has increased during the 2022-2023 period and as a result preschool has maintained a healthy position financially, it is anticipated that we will continue to sustain this stability over the coming year.

During this time period Preschool showed a surplus of £9577 as opposed to the deficit of £14801 reported in 2021/2022, this can be accounted for by a number of factors. During 2022-2023 the number of children attending preschool increased, this was in part due to the provision of wrap around care which provides a breakfast and afternoon club. This helped to cater for those parents working 9-5pm or that may be returning to office-based work after a period of working from home. This has resulted in an increase in fees of £38517 compared to 2021/2022. This increase in the number of children attending and extended opening hours has however seen further a further increase in staffing costs as it was necessary to employ more staff. By the end of the 2022/2023 financial period 11 staff were employed at preschool compared to 9 during the previous financial year, resulting in an increase in staff wages from £116779 to £135094.

One noticeable increase in preschool income during this financial period was due to a received donation of £6000. This was during a period when the preschool building was in desperate need of repairs and as a result, we were able to use this donation to secure the long-term future of the building. Despite these improvements taking place the total expenditure on major repairs was significantly less for 2022/2023 than it was for the previous financial year, this was due in large part to a team of volunteers who worked tirelessly on the building repairs saving us the expense of having to pay trades people.

Other changes in expenditure from the previous financial period include an increase in the amount spent on learning resources, general provisions, school dinners, furniture and maintenance and training and professional fees. There was a decrease in the amount spent on rent and rates, cleaning materials and major repairs and improvements.

The amount of money raised through fundraising decreased a little from £4324 in 2021-2022 to £3510, this is despite the preschool staff and committee engaging in a number of fundraising events. Contributions to in house activities were also significantly lower during 2022-2023 than the previous time period.

Our reserve balance going forward has been increased to at £15,380, to account for the increase in staff members now employed by preschool. The value held in our savings account of £21738 continues to cover the balance required, and that, along with the amount of £18316 in our general account, minus our reserves amount leaves remaining funds of £24674.



The Manager and Deputy manager continue to utilise the eyMan system to very good effect which ensures that useful and productive dialogue between them and the treasurer can be maintained. All of preschool's income and expenditure continues to be reconciled back to the Preschool bank account, ensuring that there is an audit trail for every transaction.

The Year Ending 31.07.23 accounts and records have been externally verified by Martin Coe, an Independent Accountant.

HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2023

	12 months to 31 July 2023		12 months to 31 July 2022	
	£	£	£	£
<u>Income</u>				
<i>Unrestricted funds</i>				
Fees		46222		40257
Fees - DCC		117643		85091
Fundraising		3510		4324
Contributions to in house activities		444		2210
Bank interest		197		5
School Dinners		544		319
Uniforms		34		207
Donations		6058		350
<i>Restricted funds</i>				
Income Total		<u>174651</u>		<u>132763</u>
<u>Expenditure</u>				
<i>Unrestricted funds</i>				
Staffing Costs	135094		116779	
Rent / Rates	1294		1904	
Major Repairs/ Improvements	5637		8652	
Learning resources	4056		2542	
Provisions	5670		3780	
School Dinners	701		462	
Printing, stationery and postages	301		264	
Insurance	942		860	
Trips/ Entertaining	2305		2830	
Uniforms	0		425	
Fundraising costs	0		0	
Mobile Phone & Broadband	831		843	
Furniture and maintenance	3219		2211	
Portacabin Costs inc cleaning materials	3191		4319	
Advertising	0		0	
ICT / Website	1001		1221	
Training and Professional fees	557		145	
Subscriptions & Donations	276		326	
<i>Restricted funds</i>		<u>0</u>		<u>0</u>
Expenditure Total		<u>165074</u>		<u>147563</u>
Surplus/ (Deficit) for the year		9577		-14801
Cash at bank and in hand at beginning of year		<u>30477</u>		<u>45278</u>
Cash at bank and in hand at year end		<u>40054</u>		<u>30477</u>
Unrestricted Funds		40054		
Restricted Funds		0		0
		<u>40054</u>		<u>0</u>
Represented by;				
HSBC Community Account 50445231		18316		14882
HSBC Community Savings 41461818		21738		15541
Petty Cash		0		54
		<u>40054</u>		<u>30477</u>
Reserve allocated by committee March 2024		<u>15380</u>		<u>12896</u>
Amount left to spend		<u>24674</u>		<u>17581</u>
(balance of income and expenditure minus reserve)				
Signed on Behalf of the Committee; Chair person		<i>[Signature]</i>		
Date		20/5/24		
Independently Verified		<i>[Signature]</i>		
Martin Coe				

HOLBROOK COMMUNITY PLAYGROUP

England & Wales - Charity number 1015903

Accounts



Holbrook Pre-School Trustees Annual Report

2021-2022

Holbrook Preschool is concerned with the provision of preschool education for the village of Holbrook and surrounding area. Fees are either paid by parents and/or funding from the Local Authority, fundraising may also be used to supplement income and fund activities.

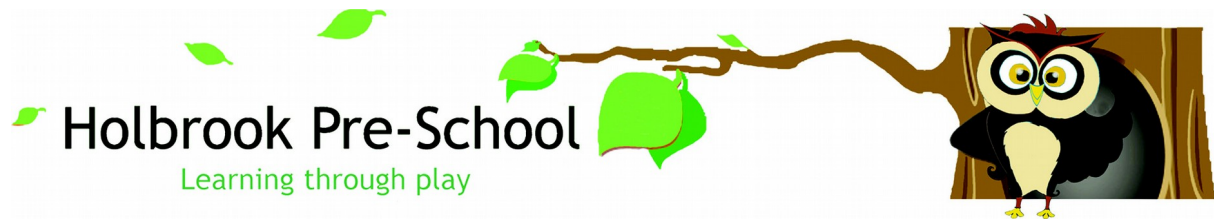
Preschool has continued to thrive since the Coronavirus Pandemic. The number of children attending from in and around the local area stabilised during 2021-2022 and as a result, preschool has maintained a healthy position financially and it is anticipated that we will continue to sustain this stability over the coming year.

During this time period Preschool showed a deficit of £14801 which is a significant increase compared to the year 2020-2021 in which the surplus was £3723 and can be accounted for by a number of factors. During 2021-2022 fees received from the local council were £1000 less than during the previous year and staffing costs were greatly increased due to having to pay extra staff to cover permanent staff absences resulting in an increase from £107525 for 2020-2021 to £116779 for 2021-2022. There has also been a considerable increase in the amount of money being spent on cleaning of the preschool building as a cleaner has now been employed this has increased from £971 for 2020-2021 to £4319 for 2021-2022. This was a decision made by the preschool committee and it was deemed necessary in order to maintain the high standard of cleanliness that was required during the Coronavirus pandemic and to ensure that staff time was being spent on planning and preparing of preschool activities rather than cleaning tasks.

Some outgoings which were halted due to COVID were resumed during 2021-2022, meaning that there was an expenditure for school dinners of £425 which had not been there for the previous time period. The amount of money raised through fundraising increasing from £2629 in 2020-2021 to £4324 as our opportunities to hold charitable events increased with the lifting of restrictions. Contributions to in house activities was significantly higher during 2021-2022 than the previous time period, again because such activities were able to resume.

One big expenditure during 2021-2022 was the need for replacement windows and doors in the preschool building. This was necessary in order to ensure that the building remained safe and weatherproof and was the first part of desperately needed refurbishments to the preschool building. This expenditure accounts for the increase in major repairs/improvements being £8625 for 2021-2022 as opposed to £3988 for 2020-2021.

Our reserve balance going forward remains at £12,896, the value held in our savings account of £15540.89 continues to cover the balance required, and that,



along with the amount of £14881.69 in our general account, plus a petty cash balance of £54.15, minus our reserves amount leaves remaining funds of £17581.

The Manager and Deputy manager continue to utilise the eyMan system to very good effect which ensures that useful and productive dialogue between them and the treasurer can be maintained. All of preschool's income and expenditure continues to be reconciled back to the Preschool bank account, ensuring that there is an audit trail for every transaction.

The Year Ending 31.07.22 accounts and records have been externally verified by Martin Coe, an Independent Accountant.

HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2022

	12 months to 31-Jul-22	12 months to 31-Jul-21
	£.	£
<u>Income</u>		
<i>Unrestricted funds</i>		
Fees	40257	32427
Fees - DCC	85091	95188
Covid-19 Support Grants	0	14
Fundraising	4324	2629
Contributions to in house activities	2210	70
Bank Interest	5	2
School Dinners	319	0
Uniforms	207	86
Donations	350	50
<i>Restricted funds</i>	0	0
Income Total	132763	130466
<u>Expenditure</u>		
<i>Unrestricted funds</i>		
Staffing Costs	116779	107525
Rent/Rates	1904	1936
Major Repairs/Improvements	8652	3988
Learning Resources	2542	6885
Provisions	3780	4420
School Dinners	462	0
Printing, Stationary and Postages	264	615
Insurance	860	843
Trips/Entertaining	2830	2148
Uniforms	425	1086
Fundraising Costs	0	0
Mobile Phone and Broadband	843	840
Furniture and Maintenance	2211	852
Portacabin Costs inc Cleaning Materials	4319	971
Advertising	0	37
ICT/Website	1221	1091
Training and Professional Fees	145	493
Subscriptions and Donations	326	458
<i>Restricted funds</i>	0	0
Expenditure Total	147563	134188
Surplus/(Deficit) for the year	-14801	-3723
Cash at bank and in hand at beginning of year	45278	49001
Cash at bank and in hand at year end	30477	45278
Unrestricted Funds	30477	45278
Restricted Funds	0	0
Represented by:		
HSBC Community Account 50445231	14881.69	22068
HSBC Community Savings 41461818	15540.89	23061
Petty Cash	54.15	150
	30477	45278
Reserve allocated by committee March 2022	12896	12896
Amount left to spend	17581	32382
(balance of income and expenditure minus reserve)		

Signed on Behalf of the Committee;
Chair Person

Cherham

Date

27/4/23

Independently Verified

Clarice

Martin Coeg

HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2022

	12 months to 31-Jul-22	12 months to 31-Jul-21
	£.	£
<u>Income</u>		
<u>Unrestricted funds</u>		
Fees	40257	32427
Fees - DCC	85091	95188
Covid-19 Support Grants	0	14
Fundraising	4324	2629
Contributions to in house activities	2210	70
Bank Interest	5	2
School Dinners	319	0
Uniforms	207	86
Donations	350	50
<u>Restricted funds</u>	<u>0</u>	<u>0</u>
Income Total	<u>132763</u>	<u>130466</u>
<u>Expenditure</u>		
<u>Unrestricted funds</u>		
Staffing Costs	116779	107525
Rent/Rates	1904	1936
Major Repairs/Improvements	8652	3988
Learning Resources	2542	6885
Provisions	3780	4420
School Dinners	462	0
Printing, Stationary and Postages	264	615
Insurance	860	843
Trips/Entertaining	2830	2148
Uniforms	425	1086
Fundraising Costs	0	0
Mobile Phone and Broadband	843	840
Furniture and Maintenance	2211	852
Portacabin Costs inc Cleaning Materials	4319	971
Advertising	0	37
ICT/Website	1221	1091
Training and Professional Fees	145	493
Subscriptions and Donations	326	458
<u>Restricted funds</u>	<u>0</u>	<u>0</u>
Expenditure Total	<u>147563</u>	<u>134188</u>
Surplus/(Deficit) for the year	<u>-14801</u>	<u>-3723</u>
Cash at bank and in hand at beginning of year	<u>45278</u>	<u>49001</u>
Cash at bank and in hand at year end	<u>30477</u>	<u>45278</u>
Unrestricted Funds	30477	45278
Restricted Funds	0	0
Represented by:		
HSBC Community Account 50445231	14881.69	22068
HSBC Community Savings 41461818	15540.89	23061
Petty Cash	54.15	150
	<u>30477</u>	<u>45278</u>
Reserve allocated by committee March 2022	<u>12896</u>	<u>12896</u>
Amount left to spend	<u>17581</u>	<u>32382</u>
(balance of income and expenditure minus reserve)		

Signed on Behalf of the Committee;
Chair Person

Cherham

Date

27/4/23

Independently Verified

Clarice

Martin Coeg

HOLBROOK COMMUNITY PLAYGROUP

England & Wales - Charity number 1015903

Accounts



Holbrook Pre-School Trustees Annual Report

2020-21

Holbrook Preschool is concerned with the provision of preschool education for the village of Holbrook and surrounding area. Fees are either paid by parents and/or funding from the Local Authority, fundraising may also be used to supplement income and fund activities.

Preschool has continued to thrive despite ongoing difficulties encountered with the Coronavirus Pandemic. The number of children attending from in and around the local area has fluctuated greatly during this time due to the pandemic, but by July 2021 it had begun to stabilise. As a result, preschool has maintained a healthy position financially and although the picture does look somewhat different because of COVID 19 we continue to aim to sustain this stability over the coming year.

Preschool does currently show a deficit of £3723 compared to the year 2019-2020, this is a significant change from last year's surplus of £1307 and can be accounted for by taking into consideration that the COVID support grant received by preschool over this period was £14 as opposed to the £15911 received from the local authority during 2019-2020. Preschool remained open throughout all stages of the pandemic, but often with reduced numbers of children attending if parents preferred to keep them at home, so the reduces rate of COVID support grant will have been financially detrimental.

Some outgoings were halted during this period, there was for example no expenditure for school dinners or in house activities as these were not allowed to take place due to COVID restrictions. Despite the amount of money raised through fund raising increasing during this period the amount of charitable donations received were reduced.

Staffing costs during this time period have increased compared to the previous year, this is mainly due to extra staff being needed to ensure that the correct ratio of staff to children were maintained whilst keeping to 'COVID secure bubbles' within preschool. Some extra staffing was also required to cover COVID related and other staff absences.

Our reserve balance going forward has been reduced this year from £17,348 to £12,896 this is due to the removal of a £5000 contingency payment that the committee deemed as no longer being necessary. The value held in our savings account of £23061 continues to cover the balance required and that, along with the amount of £22068 in our general account, minus our reserves amount leaves remaining funds of £32382.

The accounts for the previous financial year showed a large increase in the rates/rent paid from £589 in 2019 to £7179 in 2020, this is due to some unexpected unpaid rent areas that have now been resolved and the amount



being paid has been stabilised at £1936 in order to prevent this reoccurring. Less money has been spent during 2020-2021 on building repairs than during the previous time period due to the preschool roof being replaced during 2019-2020.

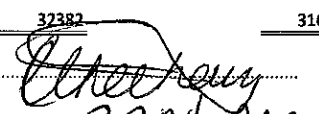
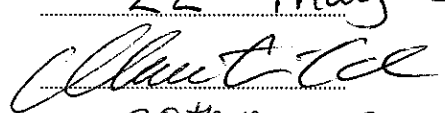
The Manager and Deputy manager continue to utilise the eyMan system to very good effect which ensures that useful and productive dialogue between them and the treasurer can be maintained. All of preschool's income and expenditure continues to be reconciled back to the Preschool bank account, ensuring that there is an audit trail for every transaction.

The Year Ending 31.07.21 accounts and records have been externally verified by Martin Coe, an Independent Accountant.

HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2021

	12 months to 31 July 2021		12 months to 31 July 2020	
	£	£	£	£
Income				
Unrestricted funds				
Fees		32427		24771
Fees - DCC		95188		76652
Covid -19 Support Grants		14		15911
Fundraising		2629		1412
Contributions to in house activities		70		432
Bank interest		2		31
School Dinners		0		811
Uniforms		86		112
Donations		50		400
Restricted funds				<u>0</u>
Income Total		<u>130466</u>		<u>120532</u>
Expenditure				
Unrestricted funds				
Staffing Costs	107525		83865	
Rent / Rates	1936		7179	
Major Repairs/ Improvements	3988		11933	
Learning resources	6885		4018	
Provisions	4420		2824	
School Dinners	0		969	
Printing,stationery and postages	615		493	
Insurance	843		833	
Trips/ Entertaining	2148		1739	
Uniforms	1086		280	
Fundraising costs	0		0	
Mobile Phone & Broadband	840		987	
Furniture and maintenance	852		1787	
Portacabin Costs inc cleaning materials	971		425	
Advertising	37		0	
ICT / Website	1091		911	
Training and Professional fees	493		543	
Subscriptions & Donations	458		439	
Restricted funds		<u>0</u>		<u>0</u>
Expenditure Total		<u>134188</u>		<u>119225</u>
Surplus/ (Deficit) for the year		-3723		1307
Cash at bank and in hand at beginning of year		49001		47694
Cash at bank and in hand at year end		<u>45278</u>		<u>49001</u>
Unrestricted Funds		45278		49001
Restricted Funds		0		0
		<u>45278</u>		<u>49001</u>
Represented by;				
HSBC Community Account 50445231		22068		34393
HSBC Community Savings 41461818		23061		14207
Petty Cash		150		400
		<u>45278</u>		<u>49001</u>
Reserve allocated by committee March 2022		12896		17348
Amount left to spend (balance of income and expenditure minus reserve)		<u>32382</u>		<u>31653</u>
Signed on Behalf of the Committee; Chair person				<i>[Signature]</i> 22 nd May 2022
Date				20 th May 2022
Independently Verified				
Martin Coe				

HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2021

	12 months to 31 July 2021		12 months to 31 July 2020	
	£	£	£	£
Income				
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Fees		32427		24771
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Bank interest		2		31
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Uniforms		86		112
Donations		50		400
Restricted funds				<u>0</u>
Income Total		<u>130466</u>		<u>120532</u>
Expenditure				
Unrestricted funds				
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Portacabin Costs inc cleaning materials	971		425	
Advertising	37		0	
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Training and Professional fees	493		543	
Subscriptions & Donations	458		439	
Restricted funds		<u>0</u>		<u>0</u>
Expenditure Total		<u>134188</u>		<u>119225</u>
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Amount left to spend (balance of income and expenditure minus reserve)		<u>32382</u>		<u>31653</u>
Signed on Behalf of the Committee; Chair person		 22 nd May 2022		
Date		 20 th May 2022		
Independently Verified				
Martin Coe				

HOLBROOK COMMUNITY PLAYGROUP

England & Wales - Charity number 1015903

Accounts



Holbrook Pre-School Trustees Annual Report 2019-20

Holbrook Preschool is concerned with the provision of preschool education for the village of Holbrook and surrounding area. Fees are either paid by parents and/or funding from the Local Authority, fundraising may also be used to supplement income and fund activities.

Preschool has continued in its progress and has had another successful year, despite difficulties encountered with the Coronavirus Pandemic. The number of children attending from in and around the local area has continued to increase. As a result, preschool remains in a health position financially and although the picture does look somewhat different because of COVID 19 we continue to aim to maintain this steady growth over the coming year.

Preschool currently shows a surplus of £1307 for the year 2019-2020, this is significantly lower than during the previous financial year but is largely due to essential repairs needed on the building. Our reserve balance remains unchanged from the previous report (£17,348). The value held in our savings account of £14207 continues to cover the balance required and that, along with the amount of £34393 in our general account, minus our reserves amount allows funds of £31252 to be available should any necessary projects become apparent.

During this financial period preschool received a COVID-19 Support grant of £15911 from the local authority. Preschool did remain open to children of keyworkers, so this helped to cover revenue lost due to the greatly reduced number of children attending. Fundraising opportunities were also greatly reduced during this time resulting in a reduction in funds raised by £1102 compared to the previous year.

The 2019 accounts show a 'restricted funds' amount of £3876 whereas this amount was £0 for 2020 and should continue to be so going forward. This amount was due to outstanding unpaid fees for that period, preschool has now adopted a system to ensure that this no longer happens and that fees are paid in a timely manner, thus the amount now being £0.

The accounts show a large increase in the rates/rent section from £589 in 2019 to £7179 in 2020, this is due to some unexpected unpaid rent areas that have now been resolved. Preschool's repairs bill is also higher for 2020 than 2019 but this is accounted for due to the preschool building roof being repaired at a cost of £8,900.

Other ways in which preschool's expenditure has differed during the 2019-2020 financial year is increased expenditure on furniture due to the purchase of new tables and chairs, reduced expenditure on school dinners due to fewer children attending during the pandemic and increased expenditure on cleaning materials due to there now being an intensified cleaning regime.

The Manager and Deputy manager continue to utilise the eyMan system to very good effect which ensures that useful and productive dialogue between them and the treasurer can be maintained. All of preschool's income and expenditure continues to be reconciled back to the Preschool bank account, ensuring that there is an audit trail for every transaction.



The Year Ending 31.07.20 accounts and records have been externally verified by Martin Coe, an Independent Accountant.

HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2020

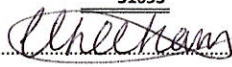

	12 months to 31 July 2020		12 months to 31 July 2019	
	£	£	£	£
Income				
Unrestricted funds				
Fees		24771		24492
Fees - DCC		76652		77416
Covid -19 Support Grants		15911		0
Fundraising		1412		2514
Contributions to in house activities		432		0
Bank interest		31		44
School Dinners		811		756
Uniforms		112		165
Donations		400		0
Restricted funds		<u>0</u>		<u>3876</u>
Income Total		120532		109263
Expenditure				
Unrestricted funds				
Staffing Costs	83865		73364	
Rent / Rates	7179		589	
Major Repairs/ Improvements	11933		3396	
Learning resources	4018		4972	
Provisions	2824		2660	
School Dinners	969		1863	
Printing,stationery and postages	493		254	
Insurance	833		828	
Trips/ Entertaining	1739		690	
Uniforms	280		296	
Fundraising costs	0		176	
Mobile Phone & Broadband	987		862	
Furniture and maintenance	1787		130	
Portacabin Costs inc cleaning materials	425		130	
Advertising	0		189	
ICT / Website	911		955	
Electricity	0		895	
Training and Professional fees	543		1441	
Subscriptions & Donations	439		35	
Restricted funds		<u>0</u>		<u>3876</u>
Expenditure Total		119225		97601
Surplus/ (Deficit) for the year		<u>1307</u>		<u>11662</u>
Cash at bank and in hand at beginning of year		<u>47694</u>		<u>36032</u>
Cash at bank and in hand at year end		49001		47694
Unrestricted Funds		<u>49001</u>		<u>47694</u>
Restricted Funds		<u>0</u>		<u>0</u>
		49001		47694
Represented by;				
HSBC Community Account 50445231		34393		24217
HSBC Community Savings 41461818		14207		23077
Petty Cash		400		400
		<u>49001</u>		<u>47694</u>
Reserve allocated by committee March 2020		<u>17348</u>		<u>17348</u>
Amount left to spend (balance of income and expenditure minus reserve)		31653		30346

Signed on Behalf of the Committee;
Chair person

Date

Independently Verified

Martin Coe


 17/5/2021


HOLBROOK PRE-SCHOOL PLAYGROUP
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDING 31 JULY 2020

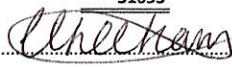
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Income				
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Reserve allocated by committee March 2020		<u>17348</u>		<u>17348</u>
Amount left to spend (balance of income and expenditure minus reserve)		31653		30346

Signed on Behalf of the Committee;
Chair person

Date

Independently Verified

Martin Coe



 17/5/2021

