

SWANTON MORLEY VILLAGE HALL TRUST

England & Wales · Charity number 1015751

Details

Other names SWANTON MORLEY NEW VILLAGE HALL

Status Registered

Legal form Trust

Registered 1992-12-15

Register [View on the Charity Commission register](#)

Contact

Address Village Hall
Manns Lane
Swanton Morley
Dereham
NR20 4NP

Phone 01362 637166

Email parishcouncil@swantonmorley.org

Website www.swantonmorleypc.info

Activities

Objects: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A VILLAGE HALL IN THE VILLAGE OF SWANTON MORLEY, NORFOLK FOR THE USE OF THE INHABITANTS OF SWANTON MORLEY INCLUDING USE FOR MEETINGS LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS

Activities: Provision of space, both indoor and outside, for local groups and community use

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** IN PRACTICE SWANTON MORLEY,DEREHAM,NORFOLK
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£59,751	£57,787	-	-
2024-03-31	£65,146	£74,807	-	-
2023-03-31	£64,840	£71,664	-	-
2022-03-31	£57,304	£54,472	-	-
2021-03-31	£55,862	£35,985	-	-

Trustees

Name	Role	Appointed
SWANTON MORLEY PARISH COUNCIL		

SWANTON MORLEY VILLAGE HALL TRUST

England & Wales - Charity number 1015751

Accounts

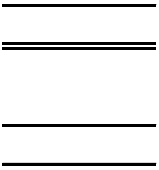
31/03/2024

Opening Balance Bank	£22,976.41	<u><u>£22,976.41</u></u>
Bank Receipts as per ledger	£65,146.00	<u><u>£65,146.00</u></u>
Bank Expenditure as per ledger	£79,484.60	<u><u>£79,484.60</u></u>
Total Ledger		<u><u>£8,637.81</u></u>
Balance as 31/03/24 Current Account	£3,555.15	
Balance as at 31/03/2024 Savings Account	£4,170.57	
Bar Cash Closing Balance	£912.09	
Total Cash		<u><u>£8,637.81</u></u>
Difference	£0.00	



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SWANTON MORLEY VILLAGE HALL TRUST
(Charity no. 1015751)
INDEPENDENT EXAMINATION OF CHARITY ACCOUNTS
(conducted on 3rd December 2024)

I have duly carried out an independent examination of the Charity Accounts relating to Swanton Morley Village Hall Trust.

I would like to thank Mrs Kelly Pickard for providing me with all necessary documentation to undertake the review (including the accounting records for the year in question), and for her kind hospitality.

I have read and familiarised myself with the governing document of the charity. The Trust Deed is dated 18th November 1992 as amended by a resolution dated 10th January 2011. I have not actually seen the Deed.

The village hall was built in 1995 and stands in nine acres of land which includes a car park. It includes the Main Hall and the Hilton Room. An extension was built in 2013 which accommodates “The Little Swans” pre school nursery.

When I visited, the hall was very busy with several groups of hirers in occupation. Kelly is the Parish Clerk/RFO for SMPC and performs a similar role for the Trust.

Swanton Morley Parish Council is the sole managing trustee of the Trust. Trustees are drawn from SMPC elected councillors. The Trust usually meets on a monthly basis.

I have checked the OSCR register for the charity and policies are comprehensive. They include: Financial Reserves; Financial Controls; Internal Risk Management and Safeguarding. There has been no recent correspondence with the Charity Commission and no concerns raised.

Summary of activities/community usage:

Activities: Provision of space, both indoor and outside, for local groups and community use.

Education/training: Arts/culture/heritage/science; Amateur Sport;

Recreation. How the charity helps: Provides Buildings/facilities/open Space.

The accounts to the year ended 31st March 2023 have been lodged with the Charity Commission. The Commission claims that they were lodged 104 days

late but this is disputed. Previous years' accounts are displayed on the Charity Commission website. Charity reporting is up to date.

Income is mainly derived from hirers (including The Little Swans) / provision of function space / bar receipts / donations. The hall offers commercial and fully equipped kitchen facilities.

80% Mandatory Rate Relief has been claimed and granted by Breckland Council.

Names of trustees are not listed on the Charity Commission website. As mentioned, trustees are appointed annually by SMPC. However, the charity is kept entirely separate from the Council.

In my opinion, the Charity has been properly constituted and works efficiently in the interests of the local community. Take up from the local community is encouragingly high.

Book keeping, accountancy practises and grant giving mechanisms were all found to be in order. Banking is with Lloyds.

Mr Roger Atterwill is presently Chairperson for the charity.

It is good practise for the trustees to carry out a review of the charity's internal financial controls on an annual basis. This helps to ensure the continuance of good governance. Kelly assures me the review is carried out at the end of each financial year.

Although it is not a legal requirement, consideration could be given to the holding of an AGM which may help to promote transparency. However, the Charity does provide an annual report to the Annual Parish Meeting of SMPC (which is, of course, open to local parishioners).

As intimated, I have identified nothing in the accounts to cause concern and I have nothing to report (separately) to the Commission. The accounts are well maintained and documents readily accessible. Agendas and minutes are well presented by Mrs. Pickard. Her use of Cost Centres is both efficient and impressive.

To the best of my knowledge and belief, this is a well run charity which is continuing to carry out its charitable and legal responsibilities in a most satisfactory and professional manner. I have duly signed off the 2023/24 accounts.

ROBIN GOREHAM

(Internal Auditor)

3rd December 2024

SWANTON MORLEY VILLAGE HALL TRUST

England & Wales - Charity number 1015751

Accounts

31/03/2023

Opening Balance Bank	£4,631.61	
Opening balance savings account	£21,226.41	
Bar Cash Account Opening Balance	£912.09	
		<u>£26,770.11</u>
Bank Receipts as per ledger	£4,540.29	
Net Bar Cash Receipts	£0.00	
Less Transfers	£0.00	
		<u>£4,540.29</u>
Bank Expenditure as per ledger	£7,421.90	
Bar Cash Payments	£0.00	
Less Transfers	£0.00	
		<u>£7,421.90</u>
	Total Ledger	<u>£23,888.50</u>
Balance as 31/03/23 Current Account	£4,239.31	
Balance as at 31/03/23 Savings Account	£18,737.10	
Bar Cash Closing Balance 31/03/2023	£912.09	
Credit card	£500.73	
	Total Cash	<u>£23,888.50</u>

Difference -

Income Due

Outstanding Hirer Invoices	<u>£1,750.00</u>
Invoices to be paid: (To include direct debit payments)	
Maintenance works	<u>£2,387.86</u>

Bottom Line Figure March 2023

£23,250.64

SWANTON MORLEY VILLAGE HALL TRUST

England & Wales - Charity number 1015751

Accounts

Annual Account - 31/03/2022

Opening Balance Bank - 01/04/2021	£5,891.07	
Opening balance savings account	£25,682.89	
Bar Cash Account Opening Balance	£912.09	
		<u>£32,486.05</u>
Bank Receipts as per ledger YTD	£57,304.69	
Net Bar Cash Receipts	£0.00	
Less Transfers	£0.00	
		<u>£57,304.69</u>
Bank Expenditure as per ledger YTD	£54,472.84	
Bar Cash Payments	£0.00	
Less Transfers	£0.00	£0.00
		<u>£54,472.84</u>
		<u>£35,317.90</u>
Total Ledger		£35,317.90
Balance as at 31st March 2022 Current Account	£4,219.85	
Balance as at 31st March 2022 Savings Account	£30,185.96	
Bar Cash Closing Balance 31st March 2022	£912.09	
		<u>£35,317.90</u>
Total Cash		£35,317.90
Difference	£0.00	

SWANTON MORLEY VILLAGE HALL TRUST

England & Wales - Charity number 1015751

Accounts

Swanton Morley Village Hall

Trustees Annual Report

2020/2021

The financial year 2020/2021 was an unprecedented year for the Village Hall due to the Coronavirus pandemic.

The Village Hall started the year on 1st April 2020 with a balance of £12,608.45 however the Village Hall had been closed since 18th March 2020.

The Village Hall were successful in receiving grant funding for the sum of £41,689.37 during the financial year.

Along with this funding the Village Hall also received furlough funding for three members of staff for the sum of £2,111.56.

During this period of Covid-19 the Village Hall were allowed to reopen for a short amount of time before the country was put back into lockdown, this resulted in £997 being received by regular hirers that were able to return to their groups under their governing bodies guidelines, £8668 received from the Pre-School and £692 in private hire booking deposits.

During the pandemic the Trustee approved the purchase of a website for the Village Hall. The bookings secretary updated this through lockdown to increase the presence online.

Successful grant funding from Awards for All saw the construction of a bike shelter in the Village Hall carpark.

Monthly running costs were still paid during the period closure along with any contingency repairs that were required.

The total outgoings for the financial year were £35,985.00

The Village Hall Trust continued to meet remotely via Microsoft Teams to conduct any financial business for the Village Hall and to review any policies that may have required updating.

In conclusion even though 2020/2021 was a very quiet year for the Village Hall, the bookings secretary still received bookings for events to be held in 2021/2022 and beyond.

The Village Hall continues to thrive and is truly a hub of the community.

SWANTON MORLEY VILLAGE HALL

STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31ST MARCH 2021

THAIN WILDBUR & CO (EAST DEREHAM)

1 COLLINS WAY
RASHES GREEN
DEREHAM
NORFOLK

SWANTON MORLEY VILLAGE HALL

ACCOUNTANTS REPORT

The foregoing Revenue Account has been prepared from the books and records provided and from information supplied. We confirm the resulting balances as at 31st March 2021 have been verified with Bank Statements provided and Cash in Hand Certificate obtained.

THAIN WILDBUR & CO (EAST DEREHAM)

1 Collins Way
Rashes Green
Dereham
Norfolk
NR19 1GU

DATED 8th December 2021