

The Charity Registration Number is :- 1015096

**Harriet Davis Seaside Holiday Trust For
Disabled Children**

Report and Accounts

31st March 2023

Harriet Davis Seaside Holiday Trust For Disabled Children

Trustees' Annual Report for the year ended 31 March 2023

The Trustees present their Report and Accounts for the year ended March 2023.

Reference and administrative details

The charity name.

The legal name of the charity is:- Harriet Davis Seaside Holiday Trust For Disabled Children

The charity is also known by its operating name, Harriet Davis Seaside Holiday Trust For Disabled Children.

The charity's areas operation and UK charitable registration.

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1015096.

The charity does not operate in any overseas jurisdictions.

Legal structure of the charity

The charity is constituted as an unincorporated charity, established by a written constitution. The governing document of the charity is the written constitution approved by the members and endorsed by the Charity Commission in England & Wales (CCEW) .

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

The trustees are all individuals.

Harriet Davis Seaside Holiday Trust For Disabled Children

Trustees' Annual Report for the year ended 31 March 2023

The registered address:

Williams Lester Accountants
County Chambers, Warren St, Tenby
Pembrokeshire, SA70 7JS

The Trustees in office on the date the report was approved were:-

Mr. Andrew Muskett
Mr Ieuan Rowell
Mrs Josephine Blackburn
Mr Graham Blackburn
Mrs Lorraine Jones
Mr Jonathan Webb
Mr Malcolm Melhuish
Mrs Margaret Melhuish
Mrs Kit Davis

Objects and activities of the charity

Events and charitable activities for the public benefit

The objective of the Charitable unincorporated Organisation is to relieve disabled children and in particular to purchase and lease established equipment and maintain a property or properties in seaside holiday locations suitably constructed or adapted to enable disabled children their families and carers to enjoy the benefits of seaside holidays. To provide holidays in properties owned or maintained by the Trust at less than economic rates to disabled children and their families, where evidence of need exists. For the purposes of the Trust Deed, eligible beneficiaries shall be persons up to the age of twenty-one exceptionally the Trustees may permit use of properties owned or maintained by other disabled persons their families and carers.

Public Benefit

The Trustees consider that the activity undertaken through the provision of holiday houses for families with disabled children fulfils the requirements of the Trust's Deed and satisfies the criteria for Public Benefit. The Trust is also able to relieve families with disabled children in genuine financial need who wish to use one of the Trust's houses.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Harriet Davis Seaside Holiday Trust For Disabled Children

Trustees' Annual Report for the year ended 31 March 2023

Financial review

Financial review of the position at the reporting date, 31 March 2023

The Trust has been affected post Covid to two main threats in this period:

1. Cancellations (24 in total) due to the UK wide lack of care and PA staff able to attend our clients on holiday meaning our clients are unable to visit and have to cancel at the last minute. Systems have been put in place to market and refill last minute cancellations where possible.
2. The increase in fuel tariffs and cost of living crisis. Heat and light bills have increased by £3.4k from 2022.

On a positive front, maintenance costs have dropped by 7k which is a reflection of retaining a regular maintenance man as opposed to using expensive contractors on callouts.

The accounts show a loss of income compared to last year as £42,225 has been deferred this year. Reason being that this income is money received for stays post 31.03.2023 and as such is deposits relating to 2024 bookings. Like for like the income would have been £124,263 an increase in income on the previous years £96,708 reflecting an increase in sales of £27,555

Going Concern

Given the effect of Covid over the last couple of years, the trust has put in place numerous safeguards to preserve the financial sustainability of the charity. Some of which include the furloughing of staff, obtaining government grants despite the Welsh government not support charities at the time and the claiming of insurances for loss of income.

Going forward since April 2023 the charity has made an active effort to save as many costs as possible, scrutinising energy bills of each house and instigating new pricing policies. A price increase has already taken place in 2023 and upon review another is planned for 2025, but will need to be finely balanced with the cost of living crisis. In addition to this the trust has introduced their Carewen property into the main tourism market, increasing the numbers of weeks operated from 15 to 24. Operations have extended to all year round operations instead of seasonable in attempt to improve cashflow. New avenues of income have also been introduced including the Pembrokeshire and West Wales based care institutions that are now using the trusts' facilities. In order to attempt to reduce repair and maintenance costs, the trust has since employed their own repair and maintenance employee in attempt to save on expensive contractor costs. Given the age, character and condition of these properties, a high level budget needs to be provided for such costs. Further to this, new resources have been adopted to help tackle the level of cancellations, a reduction in staff resources as also been made in attempt to reduce costs.

The board is confident that the above procedures have helped maintain the financial sustainability of the charity and will improve cashflow for at least 12 months post this years accounting date.

Harriet Davis Seaside Holiday Trust For Disabled Children

Trustees' Annual Report for the year ended 31 March 2023

Policies on reserves.

Sufficient funds should be available to allow a rolling programme of redecoration of the houses over and above normal maintenance. Reserves should be accumulated to allow improvements to the properties and be sufficient to permit speedy replacement of equipment as required. This is of vital importance as families rely on the availability of the special equipment to enable them to care for the disabled children. The reserves should also be sufficient to allow the Trust to meet its obligations in the event of loss of income from any of its holiday houses.

At the commencement of each financial year the Designated Household Accounts should hold reserves sufficient to meet unavoidable expenditure should the houses become unavailable for use for any reason. The Designated Fund for the Management and Administration of the Charity should hold 100% of the estimated annual expenditure. The Capital Reserve to be held as a Designated Fund to meet any capital expenditure in the sum of at least £10,000. The fund for Repairs and Renewals should hold £20,000 to allow repairs and the replacement of non-capital items. Any funds remaining would be available for the further development of the Trust as Unrestricted Reserves.

Statement of the Directors Trustees' Responsibilities

The Trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Harriet Davis Seaside Holiday Trust For Disabled Children

Trustees' Annual Report for the year ended 31 March 2023

Details of The Independent Examiner

Jamie James-Goddard ACA
Member of Institute of Chartered Accountants in England & Wales
Williams Lester Accountants
County Chambers, Warren Street
Tenby
Pembrokeshire
SA70 7JS

This report was approved by the board of trustees on 15 June 2023.

Mr Andrew Muskett
Chair

A handwritten signature in black ink, appearing to be 'AMuskett', with a long horizontal line extending to the right.

Harriet Davis Seaside Holiday Trust For Disabled Children

Report of the Independent Examiner to the Trustees of the charity on the accounts for the year ended 31 March 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023.

Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report

As the charity's trustees of Harriet Davis Seaside Holiday Trust for Disabled Children you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Harriet Davis Seaside Holiday Trust for Disabled Children accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement, Report and Opinion

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by with Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:-



Jamie James-Goddard ACA - Independent Examiner

Chartered Accountants

Williams Lester Accountants
County Chambers, Warren Street
Tenby
Pembrokeshire
SA70 7JS

This report was signed on 15 June 2023

Harriet Davis Seaside Holiday Trust For Disabled Children

Statement of Financial Activities for the year ended 31 March 2023

	Note	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2023 £	2023 £	2023 £	2022 £
Income & Endowments from:					
Donations & Legacies	9	3,739	-	3,739	5,999
Charitable activities	10	78,285	-	78,285	90,709
Other trading activities		-	-	-	-
Investments	11	14	-	14	-
Total income		82,038	-	82,038	96,708
Expenditure on:					
Direct spending		46,944	-	46,944	39,276
Charitable activities		81,550	1,707	83,257	84,887
Governance costs		936	-	936	900
Total expenditure	15	129,430	1,707	131,137	125,063
Net income for the year		(47,392)	(1,707)	(49,099)	(28,355)
Net income after transfers		(47,392)	(1,707)	(49,099)	(28,355)
Net movement in funds		(47,392)	(1,707)	(49,099)	(28,355)
Reconciliation of funds:-					
Total funds brought forward		337,083	1,267,751	1,604,834	1,633,189
Total funds carried forward		289,691	1,266,044	1,555,735	1,604,834

Harriet Davis Seaside Holiday Trust For Disabled Children

Analysis of prior year total funds

	Note	Prior Year Unrestricted Funds 2022 £	Prior Year Restricted Funds 2022 £	Prior Year Total Funds 2022 £
Income & Endowments from:				
Donations & Legacies	9	5,999	-	5,999
Charitable activities	10	90,709	-	90,709
Other trading activities		-	-	-
Investments	11	-	-	-
Total income		<u>96,708</u>	<u>-</u>	<u>96,708</u>
Expenditure on:				
Direct spending		39,276	-	39,276
Charitable activities		83,170	1,717	84,887
Governance costs		900	-	900
Total expenditure	15	<u>123,346</u>	<u>1,717</u>	<u>125,063</u>
Net income for the year		(26,639)	(1,717)	(28,355)
Transfers between funds		-	-	-
Net income after transfers		<u>(26,639)</u>	<u>(1,717)</u>	<u>(28,355)</u>
Net movement in funds		<u>(26,639)</u>	<u>(1,717)</u>	<u>(28,355)</u>
Reconciliation of funds:-				
Total funds brought forward		363,721	1,269,468	1,633,189
Total funds carried forward		<u>337,082</u>	<u>1,267,751</u>	<u>1,604,834</u>

Harriet Davis Seaside Holiday Trust For Disabled Children

Movements in revenue and capital funds for the year ended 31 March 2023

Revenue accumulated funds

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Last year Total Funds 2022 £
Accumulated funds brought forward	337,083	1,267,751	1,604,834	1,633,189
Recognised gains and losses before transfers	(47,392)	(1,707)	(49,099)	(28,355)
	289,691	1,266,044	1,555,735	1,604,834
Closing revenue funds	289,691	1,266,044	1,555,735	1,604,834

Summary of funds

	Unrestricted and Designated funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Last Year Total Funds 2022 £
Revenue accumulated funds	289,691	1,266,044	1,555,735	1,604,834
Total funds	289,691	1,266,044	1,555,735	1,604,834

Harriet Davis Seaside Holiday Trust For Disabled Children

Balance sheet as at 31 March 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	4	1,271,762	1,268,659
Investments held as fixed assets	8	215,100	215,100
Total fixed assets		<u>1,486,862</u>	<u>1,483,759</u>
Current assets			
Debtors	5	2,973	3,077
Cash at bank and in hand		115,512	145,147
Total current assets		<u>118,485</u>	<u>148,224</u>
Creditors: amounts falling due within one year	6	<u>(49,612)</u>	<u>(27,148)</u>
Net current assets		68,873	121,076
The total net assets of the charity		<u><u>1,555,735</u></u>	<u><u>1,604,835</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of charity legislation with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board of Trustees and authorised for issue on 15 June 2023 and were signed on its behalf by:



Andrew Muskett
Chairman

Harriet Davis Seaside Holiday Trust For Disabled Children

Notes to the Accounts for the year ended 31 March 2023

1. Accounting policies

Policies relating to the production of the accounts.

Basis of preparation and accounting convention

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , effective January 2016, , and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated.

Tangible fixed assets

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Fixtures & Fittings	20 % straight line
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Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

There are no endowment funds.

Taxation

The charity is exempt from tax on its charitable activities

2 Numbers of full time employees or full time equivalents

	2023	2022
The average number of total staff employed in the year was	<u>6</u>	<u>6</u>

The estimated equivalent number of full time staff deployed in different activities in the year was:-

Engaged on charitable activities	5	5
Engaged on management and administration	1	1
	<u>6</u>	<u>6</u>

The estimated full time equivalent number of all staff employed as above

Neither the trustees nor any persons connected with them have received any remuneration from the charity or any related entity, either in the current or prior year.

3 Defined contribution pension schemes

Any liabilities and assets associated with the scheme are shown under debtors and creditors.

Harriet Davis Seaside Holiday Trust For Disabled Children

Notes to the Accounts for the year ended 31 March 2023

4 Tangible fixed assets

Current Year	Freehold property	Long leasehold Property	Computer equipment	Fixtures & Fittings	Total
	£	£	£	£	£
Cost					
At 1 April 2022	1,068,756	285,277	1,067	238,723	1,593,823
Additions	-	-	-	5,031	5,031
At 31 March 2023	1,068,756	285,277	1,067	243,754	1,598,854
Depreciation					
At 1 April 2022	52,631	38,802	189	233,542	325,164
Charge for the year	-	-	213	1,715	1,928
At 31 March 2023	52,631	38,802	402	235,257	327,092
Net book value					
At 31 March 2023	1,016,125	246,475	665	8,497	1,271,762
At 31 March 2022	1,016,125	246,475	878	5,181	1,268,659

5 Debtors

	2023	2022
	£	£
Prepayments and accrued income	501	605
Other debtors	2,472	2,472
	2,973	3,077

6 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	7,167	10,699
Deferred Income - Unrestricted & designated funds	42,225	16,515
PAYE, NIC VAT and other taxes	120	-
Other creditors	100	(66)
	49,612	27,148

7 Loans to trustees included in debtors

There were no loans in the reporting period or the preceding period

8 Movement in funds

	Unrestricted funds	Designated funds	Restricted funds	Total Funds
	£	£	£	£
At 31 March 2023				
Tangible Fixed Assets	687	-	1,271,075	1,271,762
Investments at valuation:-				
Fixed asset investments	215,100	-	-	215,100
Programme related investments	-	-	-	-
Current Assets	118,485			118,485

Harriet Davis Seaside Holiday Trust For Disabled Children

Notes to the Accounts for the year ended 31 March 2023

Current Liabilities	(49,612)	-	-	(49,612)
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284,660	-	1,271,075	1,555,735
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At 1 April 2022

	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	907	-	1,267,751	1,268,659
Fixed asset investments	215,100	-	-	215,100
Current Assets	148,224	-	-	148,224
Current Liabilities	(27,148)	-	-	(27,148)
	337,083	-	1,267,751	1,604,835

Funds brought forward from 2022	Movement in funds in 2023	Transfers between funds in 2023	Funds carried forward to 2023
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£	£	£	£
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Unrestricted and designated funds:-

Unrestricted funds

General fund	237,083	(47,392)	-	189,691
Harriet's House	5,000	-	-	5,000
Giltar view	5,000	-	-	5,000
The Wheelabout	10,000	-	-	10,000
Caerwen	5,000	-	-	5,000
Management & Administration	25,000	-	-	25,000
Development project	10,000	-	-	10,000
Capital Expenditure	15,000	-	-	15,000
Repairs & Renewals	20,000	-	-	20,000
Kendora	5,000	-	-	5,000

Total unrestricted and designated funds

337,083	(47,392)	-	289,691
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Restricted funds:-

Restricted funds

Harriet's House	246,151	(341)	-	245,810
Giltar view	243,768	(544)	-	243,224
The Wheelabout	525,632	(282)	-	525,350
Caerwen	252,200	(540)	-	251,660

Total restricted funds

1,267,751	(1,707)	-	1,266,044
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TOTAL FUNDS

1,604,834	(49,099)	-	1,555,735
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Harriet Davis Seaside Holiday Trust For Disabled Children

Notes to the Accounts for the year ended 31 March 2023

Analysis of movements in funds over the year as shown in Note

	Income	Expenditure	Other Gains & Losses	Movement in funds	Movement in funds
	2023	2023	2023	2023	2022
	£	£	£	£	£
Unrestricted and designated funds:-					
General fund	82,038	(129,430)	-	(47,392)	(26,638)
Restricted funds:-					
Restricted Fixed Asset Funds	-	(1,707)	-	(1,707)	(1,717)
	82,038	(131,137)	-	(49,099)	(28,355)

Harriet Davis Seaside Holiday Trust For Disabled Children

Detailed analysis of income and expenditure for the year ended 31 March 2023 as required by the Charities SORP (FRS 102)

This analysis is classified by conventional nominal descriptions and not by activity.

9 Donations, Grants and Legacies

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
Donations and gifts from individuals				
Small donations individually less than £1000	3,739	-	3,739	4,091
Pembrokeshire County Council	-	-	-	-
HMRC JRS	-	-	-	-
Other	-	-	-	-
Total donations and gifts from individuals	3,739	-	3,739	4,091

Donations and gifts from individuals (Include HMRC refunds on gift aided donations) - Prior Year analysis

	Prior Year Unrestricted Funds 2022 £	Prior Year Restricted Funds 2022 £	Prior Year Total Funds 2022 £
Prior year	4,091	-	4,091

10 Total Income from charitable activities

	Current year Unrestricted Funds 2023 £	Current year Restricted Funds 2023 £	Current year Total Funds 2023 £	Prior Year Total Funds 2022 £
Current year				
Total income from charitable trading	78,285	-	78,285	90,709
Total from charitable activities	78,285	-	78,285	90,709

Harriet Davis Seaside Holiday Trust For Disabled Children

Detailed analysis of income and expenditure for the year ended 31 March 2023 as required by the Charities SORP (FRS 102)

11 Investment income

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2023	2023	2023	2022
	£	£	£	£
Bank Interest Receivable	14	-	14	-
Total investment income	14	-	14	-

12 Expenditure on charitable activities - Direct spending

<i>Current Year</i>	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2023	2023	2023	2022
	£	£	£	£
Gross wages and salaries - charitable activities	40,319	-	40,319	36,439
Defined benefit pension costs - charitable activities	627	-	627	198
Marketing and advertising of charitable services	163	-	163	1,609
Management fees	1,095	-	1,095	1,030
Sub contract payments	4,740	-	4,740	-
Total direct spending	46,944	-	46,944	39,276

13 Support costs for charitable activities

<i>Current Year</i>	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2023	2023	2023	2022
	£	£	£	£
Premises Expenses				
Rates and water charges	1,968	-	1,968	1,921
Rent	105	-	105	210
Light heat and power	15,309	-	15,309	11,896
Cleaning and waste management	6,940	-	6,940	4,740
Premises repairs, renewals and maintenance	47,211	-	47,211	54,313
Property insurance	2,029	-	2,029	4,781
Administrative overheads				
Telephone, fax and internet	1,437	-	1,437	1,892
Postage	-	-	-	8

Harriet Davis Seaside Holiday Trust For Disabled Children

Detailed analysis of income and expenditure for the year ended 31 March 2023 as required by the Charities SORP (FRS 102)

Stationery and printing	88	-	88	229
Subscriptions	548	-	548	444
Computer expenses	932	-	932	301
Licences & Permits	477	-	477	677
Staff welfare	-	-	-	183
Staff training	-	-	-	-

Professional fees paid to advisors other than the auditor or examiner

Accountancy fees other than examination or audit fees	2,231	-	2,231	1,342
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Financial costs

Bank charges	127	-	127	107
Depreciation & Amortisation in total for	221	1,707	1,928	1,843

Support costs before reallocation	81,550	1,707	83,257	84,887
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Total support costs - Current Year	81,550	1,707	83,257	84,887
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14 Other Expenditure - Governance costs

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
<i>Current Year</i>	2023	2023	2023	2022
	£	£	£	£
Independent Examiner's fees	936	-	936	900
Total Governance costs	936	-	936	900

15 Total Charitable expenditure

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
<i>Current Year</i>	2023	2023	2023	2022
	£	£	£	£
Total direct spending	46,944	-	46,944	39,276
Total support costs	81,550	1,707	83,257	84,887
Total Governance costs	936	-	936	900
Total charitable expenditure	129,430	1,707	131,137	125,063

16 Related party transactions

There were no related party transactions to report within the year.