



Trustees' Annual Report for the period

	Period start date				Period end date		
	06	April	2023		05	April	2024
From				To			

Section A Reference and administration details

Charity name	1 st Holsworthy Scout Group		
Other names charity is known by			
Registered charity number (if any)	101972		
Charity's principal address	21 Glebe Meadow		
	Holsworthy		
	Devon		
Postcode	EX22 6AH		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ivor Phillips	Chairperson		
2	Rebecca Bridgman	Secretary		
3	Terina Ellacott	Treasurer		
4	Pauline Masters	Scout Group Leader		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The 1st Holsworthy Scout Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(eg. trust, association, company)

The 1st Holsworthy Scout Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(eg. appointed by, elected by)

The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the member of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representatives and meets at least once per school term.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasion;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

The group has in place systems of internal controls that re designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout association.

The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potentials as individuals, as responsible citizens and as members of their local, national, and international communities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and law and guided by adult leadership.

The group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

A number of camps, sleepovers and trips have been organised throughout the year.

1st Holsworthy Scouts took part in many community events during the year including the Fair Week Furry Dance, Remembrance Parade and the town Carol Service. In addition the group attended the Mid Devon Scout St George's parade in Okehampton.

Members across all sections have worked hard at attaining their Scouting badges across a wide variety of activities and achievements. A number of members throughout the year have achieved their Bronze, Silver and Gold Scouting badges.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 2 year's capitation fees as well as some reserves to cover activity provision in the case of no membership fees being taken (as during Covid), circa £15,000.

The Group held reserves of approximately £25,521 against this at year end, which is above the level required for operating expenses. This has resulted from fundraising efforts throughout the year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

The Groups principal source of funding is through membership fees and fundraising activities.

The Group does not have sufficient funds to invest in longer term

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

investments. The Group has therefore adopted a risk adverse strategy to the investment of its funds and all funds are held in cash using only mainstream banks or building societies.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

1st Holsworthy Scout Group Accounts 2023/24

Income		Expenditure	
Description	Total	Description	Total
Subscriptions/Capitation	£11,415.00	Subscriptions/Capitation	£9,635.00
Weekly Activities	£2,040.00	Weekly Activities	£5,513.69
Sleepovers	£1,197.00	Sleepovers - all sections	£1,401.19
Beaver Summer Camp	£880.00	Beaver Summer Camp	£1,177.55
Trethorne Trip - Squirrels	£320.00	Trethorne Trip - Squirrels	£338.40
Crealy Trip - Beavers	£570.00	Crealy Trip - Beavers	£714.72
Scout survival and Summer camps	£1,135.00	Scout survival and Summer camps	£1,425.47
Fireworks Night	£778.00	Carnival Costs	£563.53
Big Breakfast Profit	£424.62	Fireworks Night	£467.15
Vintage Rally Donation	£250.00	OSM Charges/Subscription	£73.96
Snail Race Sponsorship	£250.00	Bank Charges	£203.92
Amazon Smile	£20.73	Equipment	£1,514.59
Carnival Prize money	£10.00	Stationery	£315.46
Bear Raffle	£26.00	Books/Uniform	£3,881.65
Beavers Sponsored Walk	£1,437.33		
Co-Op Fundraising	£1,319.82		
HTC Grant	£150.00		
HSC Donation	£85.00		
Bingo Club Donation	£150.00		
Donations	£35.00		
Uniform etc	£2,594.34		
Coventry Building Society Interest	£365.76		
Totals	£25,453.60		£27,226.28
Opening Balances		Closing Balances	
Group	£11,845.24	Group	£7,727.79
Uniform	£98.85	Uniform	£49.65
Squirrels	£465.73	Squirrels	£1,274.40
Beavers	£5,442.64	Beavers	£6,293.22
Cubs	£4,150.74	Cubs	£4,632.72
Scouts	£5,290.68	Scouts	£5,543.42
Total	£27,293.88	Total	£25,521.20
Balances + Receipts	£52,747.48	Balances + Expenses	£52,747.48

These accounts were approved at a meeting of the 1st Holsworthy Scouts executive committee on

Signed:

Chair/Group Scout Leader



Group Treasurer


Terina Ellacott

Notes to Accounts

Capitation fees are higher this year due to early payment of capitation to Mid-Devon this year and late payment last year

Reserves are correct for the year end

Group Name: 1st Holsworthy Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	06/04/2023	To	05/04/2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,415.00	10,357.50
Less: Membership subscriptions paid on (National/County/Area/District)	9,635.00	0.00
Net membership subscriptions retained	1,780.00	10,357.50
Donations	920.00	2,600.12
Gift Aid	0.00	0.00
District Rebate	0.00	41.50
Camp and activity income	6,142.00	9,954.00
Sub total	8,842.00	22,953.12
Other		
Uniforms and Badges	2,594.34	3,026.65
Scoutmoor Deposits	0.00	30.00
		0.00
Other		0.00
Sub total	2,594.34	3,056.65
Fundraising (gross)		
Fair and Bonfire BBQs	778.00	440.66
Beavers Sponsored Hike	1,437.33	1,495.44
Big Breakfast	424.62	0.00
Co-Op Community Fund	1,319.82	0.00
Other fundraising income	56.73	0.00
Sub total	4,016.50	1,936.10
Investment income		
Bank interest		
Building Society interest	365.76	182.93
The Scout Association Short Term Investment Service		
Property Rent income		
Other investment income		
Sub total	365.76	182.93
Total Gross Income	15,818.60	28,128.80
Asset and investment sales, etc.	0.00	0.00
Total receipts	15,818.60	28,128.80

Group Name: 1st Holsworthy Scout Group
Receipts and Payments Account

	Year start date		Year end date
For the year from	06/04/2023	To	05/04/2024

Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	10,571.02	15,586.09
Adult support and training		
Rent		
Water and Sewerage		
Electricity and Gas		
Bank Charges	203.92	243.75
Scout Hall Cleaning		
Materials and equipment	1,514.59	1,972.26
Printing and photocopying	315.46	144.08
Contribution to camp costs		
Uniforms and Badges		4,792.75
AGM and trustee expenses		
Badges	3,881.65	
OSM/Easier Scouting Fees	73.96	39.97
Field Running Costs		334.18
Other Costs	563.53	
Sub total	17,124.13	23,113.08
Fundraising expenses		
Fireworks Night	467.15	
Sub total	467.15	0.00
Total Gross Expenditure	17,591.28	23,113.08
Asset and investment purchases, etc.		0.00
Total payments	17,591.28	23,113.08
Net of receipts/(payments)	-1,772.68	5,015.72
Cash funds last year end	27,293.88	22,278.16
Cash funds this year end	25,521.20	27,293.88

Statement of assets and liabilities at the end of the year

[illegible]

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21/06/2022 and signed on their behalf by

Signature
R. M. Anderson
T. J. Anderson

PMMASTERS	ESL Chair
T. ENFLOTT	Treasurer

Scrutineer's Report to the Trustees of the

1st HOLSWORTHY SCOUT GROUP

I report on the accounts of the Group/District for the year ended 05/04/2024

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: JORDAN MASTERS
Address: 24 CHAPEL STREET
..... HOLSWORTHY
..... DEVON
..... EX22 6BP
Date: 10/06/24