



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	April	2022		05	April	2023

Section A Reference and administration details

Charity name	1 st Holsworthy Scout Group
Other names charity is known by	
Registered charity number (if any)	101972
Charity's principal address	21 Glebe Meadow
	Holsworthy
	Devon
Postcode	EX22 6AH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Stevenson	Chairperson		
2	Michelle Shadrack	Secretary		
3	Terina Ellacott	Tresurers		
4	Pauline Masters	Scout Group Leader		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The 1st Holsworthy Scout Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(eg. trust, association, company)

The 1st Holsworthy Scout Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(eg. appointed by, elected by)

The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the member of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representatives and meets at least once per school term.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasion;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

The group has in place systems of internal controls that re designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout association.

The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potentials as individuals, as responsible citizens and as members of their local, national, and international communities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and law and guided by adult leadership.

The group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As well as providing weekly scouting activities for all sections, the group has been able to offer a return to more normal scouting following the Covid pandemic. As such a number of camps, sleepovers and trips have been organised throughout the year. The Scouts section finally managed to make it to Kernow camp over the summer after abortive attempts to attend Brumjam in 2020 and then Scoutmoor which was cancelled this summer by Devon scouts due to lack of interest. A woodlands camp was then organised for early September, which was then postponed to the Queen's death. This was then moved to the Spring term and was enjoyed by all who attended. Beavers and Cubs enjoyed a joint camp during the summer.

1st Holsworthy expanded its scouting provision this year with the setting up of a Squirrels section, which is open to 4 to 6 year olds. Squirrels have settled into the Holsworthy Scouting family well and have enjoyed their first Christmas with us and their first sleepover, which went well and it is rumoured that some of them actually slept.

Other sections have enjoyed Lasertag Trips, a trip to Crealy and a visit to Bideford. And once again the Scouts provided a lively audience for the local pantomime with their annual trip to this event.

1st Holsworthy Scouts also took part in many community events during the year including the Fair Week Furry Dance, Remembrance Parade and the town Carol Service. In addition the group attended the Mid Devon Scout St George's parade in Okehampton.

Members across all sections have worked hard at attaining their Scouting badges across a wide variety of activities and achievements. A number of members throughout the year have achieved their Bronze, Silver and Gold Scouting badges.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 2 year's capitation fees as well as some reserves to cover activity provision in the case of no membership fees being taken (as during Covid), circa £15,000.

The Group held reserves of approximately £22,500 against this at year end, which is above the level required for operating expenses. This has resulted from fundraising efforts throughout the year and a large donation from a local walking group.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

The Groups principal source of funding is through membership fees and fundraising activities.

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk adverse strategy to the investment of its funds and all funds are held in cash using only mainstream banks or building societies.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Group Name: 1st Holsworthy Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	06/04/2023	To	05/04/2023
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Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	10,357.50	8,690.00
Less: Membership subscriptions paid on (National/County/Area/District)	0.00	3,735.00
Net membership subscriptions retained	10,357.50	4,955.00
Donations	2,600.12	130.00
Gift Aid	0.00	0.00
District Rebate	41.50	41.00
Camp and activity income	9,954.00	3,061.50
Sub total	22,953.12	8,187.50
Other		
Uniforms and Badges	3,026.65	4,260.28
Scoutmoor Deposits	30.00	300.00
Senior Scout Subs		455.00
Other		1.40
Sub total	3,056.65	5,016.68
Fundraising (gross)		
Fair and Bonfire BBQs	440.66	
Beavers Sponsored Hike	1,495.44	
Section Fundraising		753.38
Co-Op Community Fund		334.18
Sub total	1,936.10	1,087.56
Investment income		
Bank interest		
Building Society interest	182.93	90.71
The Scout Association Short Term Investment Service		
Property Rent income		
Other investment income		
Sub total	182.93	90.71
Total Gross Income	28,128.80	14,382.45
Asset and investment sales, etc.	0.00	0.00
Total receipts	28,128.80	14,382.45

Group Name: 1st Holsworthy Scout Group
Receipts and Payments Account

Year start date

Year end date

For the year from	06/04/2022	To	05/04/2023
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Receipts and payments

	2022/23 Unrestricted funds £	2022/21 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	15,586.09	4,947.44
Adult support and training		
Rent		
Water and Sewerage		
Electricity and Gas		
Bank Charges	243.75	
Scout Hall Cleaning		
Materials and equipment	1,972.26	2,206.11
Printing and photocopying	144.08	
Contribution to camp costs		
Uniforms and Badges	4,792.75	5,264.98
AGM and trustee expenses		
Badges		
OSM/Easier Scouting Fees	39.97	74.85
Field Running Costs	334.18	1,283.60
Other Costs		155.47
Sub total	23,113.08	13,932.45
Fundraising expenses		
Sub total	0.00	0.00
Total Gross Expenditure	23,113.08	13,932.45
Asset and investment purchases, etc.		0.00
Total payments	23,113.08	13,932.45
Net of receipts/(payments)	5,015.72	450.00
Cash funds last year end	22,278.16	21,830.36
Cash funds this year end	27,293.88	22,280.36

Statement of assets and liabilities at the end of the year

[illegible]

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21/06/2022 and signed on their behalf by

Signature

T. Elwood

Print Name	
PM MASTERS	Chair
T. ELACOTT	Treasurer

1st Holsworthy Scout Group Accounts 2022/23

Income		Expenditure	
Description	Total	Description	Total
Subscriptions/Capitation	£10,357.50	Subscriptions/Capitation	
Weekly Activities	£681.50	Weekly Activities	£2,729.59
Sleepovers	£660.00	Sleepovers	£1,441.67
Beaver and Cub Summer Camp	£1,120.00	Beaver and Cub Summer Camp	£949.44
Crealy Trip - Beavers	£472.50	Crealy Trip - Beavers	£847.95
Bideford Trip - Beavers	£130.00	Bideford Trip - Beavers	£240.59
Laser Tag - Cubs	£450.00	Laser Tag - Cubs	£604.94
Laser Tag - Scouts	£540.00	Laser Tag - Scouts	£613.50
Kernow Camp	£2,970.00	Kernow Camp	£4,215.43
Weekend Camp	£475.00	Weekend Camp	£262.94
Woodlands Camp - Spring 23	£1,000.00	Woodlands Camp - Spring 23	£1,290.91
Scoutmoor Deposits	£170.00	Scoutmoor Deposits	£220.00
Woodlands Camp - Sept 22	£825.00	Woodlands Camp - Sept 22	£825.00
Woodlands Camp Deposit refund	£460.00	Woodlands Camp Deposit refund	£460.00
Squirrels - Start up Grant	£500.00	Scout Expedition	£216.00
Squirrels - Donation from Bingo	£250.00	St Georges Day	£75.66
Beavers Sponsored Hike	£1,495.44	Jubilee Expenses	£42.47
Fair Week and Bonfire Night BBQs	£440.66	Bank Charges	£243.75
District Early Repayment Rebate	£41.50	Equipment	£1,972.26
Stationery Contribution	£30.00	Stationery	£144.08
Amazon Smile	£24.64	Scout Manager Fees	£39.97
Google Donations	£595.20	End of term event - Summer term	£550.00
Holsworthy Hill Walking Group	£1,230.28	Books, Uniform and Badges	£4,792.75
Books, Uniform and Badges	£3,026.65	Field Running Costs	£334.18
Coventry Building Society Interest	£182.93		
Totals	£28,128.80		£23,113.08
Opening Balances		Closing Balances	
Group	£7,538.01	Group	£11,845.24
Uniform	£205.35	Uniform	£98.85
Squirrels	£0.00	Squirrels	£465.73
Beavers	£4,338.78	Beavers	£5,442.64
Cubs	£4,221.67	Cubs	£4,150.74
Scouts	£5,974.35	Scouts	£5,290.68
Total	£22,278.16	Total	£27,293.88
Balances + Receipts	£50,406.96	Balances + Expenses	£50,406.96

These accounts were approved at a meeting of the 1st Holsworthy Scouts executive committee on

28th June 2023

Signed:

Chair/Group Scout Leader



Group Treasurer


 Terina Ellacott

Notes to Accounts

Membership fees due to district were not paid during this year due to the change in district. £4389 was paid across to district on 3rd May 2023 and will be included in next year's accounts.

As such reserves are actually £22904.88 at the year end

Scrutineer's Report to the Trustees of the

1st HOLSWORTHY SCOUT GROUP

I report on the accounts of the Group/District for the year ended 5th April 2023.

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: JORDAN MASTERS
Address: 24 CHAPEL STREET
HOLSWORTHY
DEVON
EX22 6BP
Date: 26/06/23

GSL REPORT.

This year has brought a few changes to our group, with the addition of our Squirrels section, which has gone far better than we anticipated, and they continue to amaze me with what they are capable of, and our Explorer section is gaining strength and is now a big part of the Holsworthy group.

Another big change was the move to Mid – Devon district after the closure of Torridge.

Thank you for welcoming and supporting us with this move and we hope to get involved with lots more district events when we can.

We currently have 18 Squirrels, 29 Beavers, 30 Cubs, 26 Scouts and 7 Explorers in our sections, and as always we have a long waiting list of kids wanting places. Recently I added 12 children to the waiting list in one week and Helen is also forwarding enquiries from the Scout website almost weekly!

The continuing success of 1st Holsworthy, is down to the amazing team of leaders we have, all who give their time and work tirelessly not just on a section night but behind the scenes, there is an ever increasing pile of admin and paperwork to complete, a hall and a field that need continuous maintenance and a huge amount of planning and preparation to ensure your children get the best out of scouting and enjoy activities and events safely.

It really is not just one hour a week! And it is great to see the whole team mixing between sections and stepping in to help out where needed.

This year we have welcomed Julie, Becky, Tina, Marie, and Nicola to the leadership team and Alisha has made the leap into leadership after leaving Explorers at 18.

So, thank you to all our leaders, you really are a team to be proud of.

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Date: 26/06/23