

THE PARENT TEACHER ASSOCIATION OF THE COOKHAM DEAN CHURCH OF ENGLAND (CONTROLLED) PRIMARY SCHOOL

England & Wales · Charity number 1014698

Details

Status Registered

Legal form Other

Registered 1992-10-12

Register [View on the Charity Commission register](#)

Contact

Address Cookham Dean School
Bigfrith Lane
Cookham
Maidenhead
Berkshire
SL6 9PH

Phone 01628482734

Email michelle.louise.barker@outlook.com

Website <http://www.cookhamdean.org/pta/>

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL

Activities: Parent teacher association of Cookham Dean Primary School

Classification

- **How:** Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE COOKHAM DEAN
- Windsor And Maidenhead

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£42,782	£28,100	-	-
2024-08-31	£33,982	£43,251	-	-
2023-08-31	£33,796	£56,961	-	-
2022-08-31	£52,289	£34,793	-	-
2021-08-31	£41,283	£34,974	-	-
2020-08-31	£37,270	£47,889	-	-

Trustees

Name	Role	Appointed
Madeline Parkinson		2026-04-30
Marie Catherine Hepworth		2024-10-22
Michelle Patiar		2022-12-02

Accounts



The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School

Registered charity number: 1014698

AGM Treasurer's Report for Year Ending 31 August 2025

The balance of the PTA account was **£33,455 (2024: £25,126)** and the balance of the Voluntary Contribution Fund (VCF) account was **£22,106 (2023: £15,753)** at 31 August 2025.

Receipts

Fundraising

- 2024/25 was another successful year for fundraising, with total funds (excluding VCF) raised of **£33,494**.

	2024/2025	2023/2024	2022/23	2021/22
Events	32,365	28,210	23,687	27,437
Uniform sales	1,129	1,066	1,153	7,944
Total funds raised excluding VCF	33,494	29,276	24,840	35,381
(Payments)/receipts to VCF account		-		
(Payments)/receipts to VCF account	2,469 -	1,722	(2,213)	2,718
Total funds raised	35,964	27,554	22,627	38,099

Total funds raised in the current year are up circa **£4,000** when we compare to the same point in time in the prior year. The year over year favorable movement is explained by a charity donation received by Centrica, (**£1,500**) Mini Marathon proceeds which was a new event in the year (**£1,447**) as well as an increase in funds raised (**£1,000**) from the leavers versus remainers cricket match. Also we have had the full impact of not including drink stock in the event numbers, so overall events we would expect to be more profitable.

The payment of **£2,469** paid to VCF in 24/25 represents the gift aid in respect of 24/25 and the Benevity match funding paid over to the school. As at the 31st August the PTA owe the school **£1,210** in respect of VCF donations not transferred from the prior year. As at the time of the AGM all amounts have been paid over the school.

The breakdown of the fundraising for the current year is presented below.

Headline events for terms 1 & 2 are The Gravity Grand Prix with the headteacher competing, generating donations as well as funds from the usual café. Christmas tree sale and Christmas raffle are also significant money makers. We also successfully raised a whopping **£444** from the sale of chutney, as well as **£1,100** from the mulled wine event at Copas at the end of the year.



Terms 1 & 2	2024/2025	2023/2024	2022/23	2021/22
Gravity Grand Prix	2,034	1,307	1,513	1,879
Village Fete	164	97	65	755
Autumn Disco	537	561	649	672
Christmas Raffle	1,398	1,393	1,514	1,765
Christmas Tree Sale	1,953	2,104	1,985	2,454
Tea towels	-	572		410
Copas	1,072	1,332		
Boundary Walk	1,093	463	762	277
Quiz (usually in term 5/6)	1,209	623	1,047	0
Xmas tree Pick up Party	502			
Swimarathon from 20/21		-	0	1,490
Other events (<£500)	1,503	1,208	822	1,649
Total term 1 & 2	11,464	9,660	8,357	11,351

Terms 3 & 4 saw an incredible amount raised by the much loved Swimarathon, as well as a significant amount raised from a new Mini marathon event, which was also thoroughly enjoyed by the children.

Terms 3 & 4	2024/2025	2023/2024	2022/23	2021/22
Swimarathon	1,777	1,586	1,251	1,093
Movie Night	608	642		
Mini Marathon	1,447			
Other events (<£500)	596	821	346	210
Total term 3 & 4	4429	3,049	1,597	1,303

The impact of these two events combined meant for significantly stronger result for the middle term of the year.

The key event for terms 5 & 6 is the summer fete. The current year raised less when compared to the prior year, most likely attributed to a date clash with scouts. Funds raised from the Leavers vs Remainers cricket match, quiz and Legoland has meant that this term was a huge success in terms of money making for the school.

Terms 5 & 6	2024/2025	2023/2024	2022/23	2021/22
Quiz	491	901	729	0
Summer Fete	8,038	9,028	8,830	8,238
Summer Disco	355	508	506	696
Leavers vs remainers cricket match	2,090	1,153	657	1,896
Car rally fundraiser		-	0	1,781
Legoland	650	535		
Charity Donation	1,500			
Charities Trust	341			
Other events (<£500)	1,372	1,114	689	276
Total term 5 & 6	14,837	13,238	11,411	12,888



Other general income generating sources of PTA funds during the year are outlined below.

General	2024/2025	2023/2024	2022/23	2021/22
Uniform (profit)		-	-	6,862
Second hand uniform	1,129	1,066	1,153	1,082
50/50 Club	832	580	823	806
Running club	606	763	832	795
Interest		500		
Match funding	-			
Other events (<£500)	197	420	667	704
Total general	2,765	3,329	3,475	10,249

Voluntary Contributions Fund

- Parent contributions into the VCF totaled **£6,352** (transferred) + **£2,469** (transferred post year end date) for the year ended 31 August 2025 (**2024: £6,427** transferred in 24 & **£1,210** transferred in 2025). All amounts have been paid over to the school at the time of the AGM.

Expenditure

- Total PTA expenditure for the year ended 31 August 2025 was **£28,100** (2024: **£30,173**).
- The money donated to school to spend on the curriculum was **£9,000**. This is the ongoing level agreed by the PTA (**2024: £9,000**).
- Donations of **£17,384** (**2024: £17,000**) were made to school to allow them to fund new projects. Headline expenditure was **£7,000** on Pentagon play equipment, £2,500 on computers and **£3,500** on school trips.
- The PTA donated **£393** (**2024: £595**) towards the year 6 leavers events.
- **£1,341** (2024: **£1,253**) was spent on PTA expenses. This included the purchase of new parent refreshments, insurance and film license, as well as the cost of all drink stock that is used at all events

Voluntary Contributions Fund Expenditure

- The school withdrew **£NIL** (**2024: £13,000**) from the VCF during the year. However a payment was made in the new financial year of **£13,000**. This was used to balance the school budget and support other curriculum resources.

Outlook

- The PTA bank account balance as at 31 August 2025 was **£33,455**.



- The following amounts are earmarked for use from the PTA account in the 2025/26 year:
 - o **£9,000** for curriculum support and other regularly funded projects
 - o **£170** for neurodiversity resources
 - o **£10,000** for an outdoor classroom
- This leaves funds of approximately **£14,285**, allowing the PTA scope to support school projects in 2025/26 without pressure of increased short term fundraising. This is less than prior years, mainly attributed to the pre committed spend of £10k on the classroom so thought should be given to the amount of expenditure to be incurred in 2025/26 and profitability of events in order to ensure that there are plenty of funds raised to support upcoming projects in the coming years.
- It should also be noted that as in previous years, the VCF balance continues to decline and future school budgets should take this into account.

[Michelle Patiar, Treasurer](#)



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Expenditure

- Total PTA expenditure for the year ended 31 August 2025 was **£28,100** (2024: **£30,173**).
- The money donated to school to spend on the curriculum was **£9,000**. This is the ongoing level agreed by the PTA (**2024: £9,000**).
- Donations of **£17,384** (**2024: £17,000**) were made to school to allow them to fund new projects. Headline expenditure was **£7,000** on Pentagon play equipment, £2,500 on computers and **£3,500** on school trips.
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Voluntary Contributions Fund Expenditure

- The school withdrew **£NIL** (**2024: £13,000**) from the VCF during the year. However a payment was made in the new financial year of **£13,000**. This was used to balance the school budget and support other curriculum resources.

Outlook

- The PTA bank account balance as at 31 August 2025 was **£33,455**.



- The following amounts are earmarked for use from the PTA account in the 2025/26 year:
 - o **£9,000** for curriculum support and other regularly funded projects
 - o **£170** for neurodiversity resources
 - o **£10,000** for an outdoor classroom
- This leaves funds of approximately **£14,285**, allowing the PTA scope to support school projects in 2025/26 without pressure of increased short term fundraising. This is less than prior years, mainly attributed to the pre committed spend of £10k on the classroom so thought should be given to the amount of expenditure to be incurred in 2025/26 and profitability of events in order to ensure that there are plenty of funds raised to support upcoming projects in the coming years.
- It should also be noted that as in previous years, the VCF balance continues to decline and future school budgets should take this into account.

[Michelle Patiar, Treasurer](#)



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The Parent Teacher Association (PTA) of The Cookham Dean Church of England (controlled) Primary School

On accounts for the year ended

31 st August 2025	Charity no (if any)	1014698
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Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2025**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Emma Goodman Electronically signed by: Emma Goodman
Reason: I am certifying this document
Date: May 28, 2026 19:24:00 GMT+1

Date:

28.05.2026

Name:

Emma Goodman

Relevant professional qualification(s) or body (if any):

Qualified ACA Member
ICAEW

Address:

9 Flowers Piece, Ashampstead, Berkshire RG8 8SG

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Accounts



The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School

Registered charity number: 1014698

AGM Treasurer's Report for Year Ending 31 August 2024

The balance of the PTA account was **£25,126 (2023: £25,310)** and the balance of the Voluntary Contribution Fund (VCF) account was **£15,754 (2023: £22,326)** at 31 August 2024.

Receipts

Fundraising

- 2023/24 was another successful year for fundraising, with total funds (excluding VCF) raised of £29,276. Summer fete was yet another successful one accounting for £9k of income. The profit breakdown of funds raised is provided below.

	2023/2024	2022/23	2021/22
Events	28,210	23,687	27,437
Uniform sales	1,066	1,153	7,944
Total funds raised excluding VCF	29,276	24,840	35,381
(Payments)/receipts to VCF account	-		
(Payments)/receipts to VCF account -	1,722	(2,213)	2,718
Total funds raised	27,554	22,627	38,099

Total funds raised in the current year are up circa £4,000 when we compare to the same point in time in the prior year. The year over year favorable movement is explained by an increase in funds raised from the leavers versus remainers cricket match, (£500) the new Copas Christmas event, (£1,332) Tea towels, (£572) Movie nights (£643) and Legoland (£535) which were all new to 2024, as well as some other puts and takes along the year.

The payment of £1,722 paid to VCF in 23/24 represents the gift aid in respect of 22/23 and the Benevity match funding paid over to the school. As at the 31st August the PTA owe the school £1,210 in respect of VCF donations not transferred.

The breakdown of the fundraising for the current year is presented below.

Headline events for terms 1 & 2 are The Gravity Grand Prix with the headteacher competing, generating donations as well as funds from the usual café. Christmas tree sale and Christmas raffle are also significant money makers. We also successfully raised £572.00 from the tea towels, as well as £1,332 from the mulled wine event at Copas at the end of the year.



Terms 1 & 2	2023/2024	2022/23	2021/22
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Copas	1,332		
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Other events (<£500)	1,208	822	1,649
Total term 1 & 2	9,660	8,357	11,351

Terms 3 & 4 saw Cookham Dean and Cookham Rise collaborate again with an Easter trail event which raised £364 for the Cookham Dean PTA. This was second time the two schools had worked together on a community event and aligned with PTA objectives of building a stronger community.

Terms 3 & 4	2023/2024	2022/23	2021/22
Swimarathon	1,586	1,251	1,093
Movie Night	642		
Other events (<£500)	821	346	210
Total term 3 & 4	3,049	1,597	1,303

Stronger results from the Swimarathon coupled with the Movie Nights proceeds meant for significantly stronger result for the middle term of the year.

The key event for terms 5 & 6 is the summer fete. The current year raised like for like when compared to the prior year which was a massive success story for the school. An overall increase in the funds raised from the Leavers vs Remainers cricket match & proceeds generated from Legoland has meant that this term was a huge success in terms of money making for the school.

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Interest	500		
Other events (<£500)	420	667	704
Total general	3,329	3,475	10,249

Voluntary Contributions Fund

- Parent contributions into the VCF totaled **£7,637** £6,427 (transferred) + £1,210 (to be transferred) for the year ended 31 August 2024 (**2023: £11,169**).

Expenditure

- Total PTA expenditure for the year ended 31 August 2024 was **£30,173** (2023: **£43,961**).
- The money donated to school to spend on the curriculum was **£9,000**. This is the ongoing level agreed by the PTA (**2023: £9,000**).
- Donations of **£17,000 (2023: £28,458)** were made to school to allow them to fund new projects. Headline expenditure was **£6,685** on new school air conditioning, and **£4,400** on a new climbing wall.
- The PTA donated **£595 (2023: £564)** towards the year 6 leavers events.
- **£1,253 (2023: £331)** was spent on PTA expenses. This included the purchase of new parent refreshments, insurance and film license, as well as the cost of the Meter Market stock that was used for the monthly food festival.

Voluntary Contributions Fund Expenditure

- The school withdrew **£13,000 (2023: £13,000)** from the VCF during the year. This was used to balance the school budget and support other curriculum resources.

Outlook

- The PTA bank account balance as at 31 August 2024 was **£25,126**.
- The following amounts are earmarked for use from the PTA account in the 2024/25 year:
 - **£540** to be transferred to VCF account (match funding)



- o **£670** to be transferred in respect of VCF donations
 - o **£9,000** for curriculum support and other regularly funded projects
 - o **£170** for neurodiversity resources
 - o **£10,000** for an outdoor classroom
- This leaves funds of approximately **£4,000**, allowing the PTA scope to support school projects in 2024/25 without pressure of increased short term fundraising. This is less than prior years, mainly attributed to the pre committed spend of £10k on the classroom so thought should be given to the amount of expenditure to be incurred in 2024/25 and profitability of events in order to ensure that there are plenty of funds raised to support upcoming projects in the coming years.
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Total term 3 & 4	3,049	1,597	1,303

Stronger results from the Swimarathon coupled with the Movie Nights proceeds meant for significantly stronger result for the middle term of the year.

The key event for terms 5 & 6 is the summer fete. The current year raised like for like when compared to the prior year which was a massive success story for the school. An overall increase in the funds raised from the Leavers vs Remainers cricket match & proceeds generated from Legoland has meant that this term was a huge success in terms of money making for the school.

Terms 5 & 6	2023/2024	2022/23	2021/22
Quiz	901	729	0
Summer Fete	9,028	8,830	8,238
Summer Disco	508	506	696
Leavers vs remainers cricket match	1,153	657	1,896
Car rally fundraiser	-	0	1,781
Legoland	535		
Other events (<£500)	1,114	689	276
Total term 5 & 6	13,238	11,411	12,888



Other general income generating sources of PTA funds during the year are outlined below.

General	2023/2024	2022/23	2021/22
Uniform (profit)	-	-	6,862
Second hand uniform	1,066	1,153	1,082
50/50 Club	580	823	806
Running club	763	832	795
Interest	500		
Other events (<£500)	420	667	704
Total general	3,329	3,475	10,249

Voluntary Contributions Fund

- Parent contributions into the VCF totaled **£7,637** £6,427 (transferred) + £1,210 (to be transferred) for the year ended 31 August 2024 (**2023: £11,169**).

Expenditure

- Total PTA expenditure for the year ended 31 August 2024 was **£30,173** (2023: **£43,961**).
- The money donated to school to spend on the curriculum was **£9,000**. This is the ongoing level agreed by the PTA (**2023: £9,000**).
- Donations of **£17,000 (2023: £28,458)** were made to school to allow them to fund new projects. Headline expenditure was **£6,685** on new school air conditioning, and **£4,400** on a new climbing wall.
- The PTA donated **£595 (2023: £564)** towards the year 6 leavers events.
- **£1,253 (2023: £331)** was spent on PTA expenses. This included the purchase of new parent refreshments, insurance and film license, as well as the cost of the Meter Market stock that was used for the monthly food festival.

Voluntary Contributions Fund Expenditure

- The school withdrew **£13,000 (2023: £13,000)** from the VCF during the year. This was used to balance the school budget and support other curriculum resources.

Outlook

- The PTA bank account balance as at 31 August 2024 was **£25,126**.
- The following amounts are earmarked for use from the PTA account in the 2024/25 year:
 - **£540** to be transferred to VCF account (match funding)



- o **£670** to be transferred in respect of VCF donations
 - o **£9,000** for curriculum support and other regularly funded projects
 - o **£170** for neurodiversity resources
 - o **£10,000** for an outdoor classroom
- This leaves funds of approximately **£4,000**, allowing the PTA scope to support school projects in 2024/25 without pressure of increased short term fundraising. This is less than prior years, mainly attributed to the pre committed spend of £10k on the classroom so thought should be given to the amount of expenditure to be incurred in 2024/25 and profitability of events in order to ensure that there are plenty of funds raised to support upcoming projects in the coming years.
 - It should also be noted that as in previous years, the VCF balance continues to decline and future school budgets should take this into account.

[Michelle Patiar, Treasurer](#)



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The Parent Teacher Association (PTA) of The Cookham Dean Church of England (controlled) Primary School

On accounts for the year ended

31 st August 2024	Charity no (if any)	1014698
------------------------------	----------------------------	---------

Set out on pages

1-4

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **13/08/2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Emma Goodman

Date: 13/06/2025

Name: Emma Goodman

Relevant professional qualification(s) or body (if any):

Qualified ACA Member
ICAEW

Address: 9 Flowers Piece, Ashampstead, Berkshire RG8 8SG

9 Flowers Piece, Ashampstead, Berkshire RG8 8SG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Accounts



Section A Independent Examiner's Report

Report to the trustees

Charity Name
The Parent Teacher Association (PTA) Of The Cookham Dean Church of
England (controlled) Primary School

**On accounts for the year
ended**

31 August 2023	Charity no (if any)	1014698
----------------	--------------------------------	---------

Set out on pages

1-4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent
examiner's statement**

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- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 16 Jan 2024

Name: Emma Goodman

**Relevant professional
qualification(s) or body
(if any):**

Qualified ACA Member
ICAEW

Address: 9 Flowers Piece, Ashampstead, Berkshire RG8 8SG

Empty rectangular box at the top of the page.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School

Registered charity number: 1014698

AGM Treasurer's Report for Year Ending 31 August 2023

The balance of the PTA account was **£25,310 (2022: £46,639)** and the balance of the Voluntary Contribution Fund (VCF) account was **£22,326 (2022: £24,157)** at 31 August 2023.

Receipts

Fundraising

- 2022/23 was another successful year for fundraising, with total funds raised of £22,627. The amount raised through the summer fayre was phenomenal – accounting for almost £9k of income. The breakdown of funds raised after expenses is provided below.

	2022/23	2021/22
Events	23,687	27,437
Uniform sales	1,153	7,944
Total funds raised excluding VCF	24,840	35,381
(Payments)/receipts to VCF account	(2,213)	2,718
Total funds raised	22,627	38,099

Total funds raised in the current year are down circa £3,680 after when we exclude the one-off buyback of uniforms by Goyal's amounting to £6,862 in the prior year. The remaining delta is explained by a one off car rally, two swimarathons and a more successful leavers vs remainers cricket event in the prior year.

- The payment of £2,213 from the PTA to the VCF account in 22/23 year corresponds to the income shown in the prior year, which was not transferred.
- The breakdown of the fundraising for the current year is presented below.

Headline events for terms 1 & 2 are The Gravity Grand Prix with the headteacher competing, generating donations as well as funds from the usual café. Christmas tree sale and Christmas raffle are also significant money makers.



Terms 1 & 2	2022/23	2021/22
Gravity Grand Prix	1,513	1,879
Village Fete	65	755
Autumn Disco	649	672
Christmas Events (Raffle)	1,514	1,765
Christmas Tree Sale	1,985	2,454
Boundary Walk	762	277
Quiz (usually in term 5/6)	1,047	0
Swimarathon from 20/21	0	1,490
Other events (<£500)	822	1,649
Total term 1 & 2	8,357	10,941

Terms 3 & 4 saw Cookham Dean and Cookham Rise collaborate with a new Easter trail event which raised £346 for the Cookham Dean PTA. This was the first time the two schools had worked together on a community event and aligned with PTA objectives of building a stronger community.

Terms 3 & 4	2022/23	2021/22
Swimarathon	1,251	1,093
Other events (<£500)	346	210
Total term 3 & 4	1,597	1,303

The key event for terms 5 & 6 is the summer fete. This generated a record profit in the year.

Terms 5 & 6	2022/23	2021/22
Quiz	729	0
Summer Fete	8,830	8,238
Summer Disco	506	696
Leavers vs remainers cricket match	657	1,896
Car rally fundraiser	0	1,781
Other events (<£500)	689	276
Total term 5 & 6	11,411	12,888

Other general income generating sources of PTA funds during the year are outlined below.

General	2022/23	2021/22
Uniform (profit)	0	6,862
Second hand uniform	1,153	1,082
50/50 Club	823	806
Running club	832	795
Other events (<£500)	667	704
Total general	3,475	10,249

Voluntary Contributions Fund

- Parent contributions into the VCF totaled **£11,169** for the year ended 31 August 2023 (**2022: £10,065**).



Expenditure

- Total PTA expenditure for the year ended 31 August 2023 was **£43,961 (2022: £21,793)**.
- The money donated to school to spend on the curriculum was **£9,000**. This is the new ongoing level agreed by the PTA (**2022: £6,825**) .
- Donations of **£28,458 (2022: £9,073)** were made to school to allow them to fund new projects. Headline expenditure was **£9,060** on new school carpets, **£10,000** on a MUGA which was inaugurated at sports day, as well as **£7,300** on new blinds and chairs.
- The PTA donated **£564 (2022: £599)** towards the year 6 leavers events.
- **£190 (2022: £258)** was spent to buy commemorative coronation keyrings for the children.
- **£331 (2022: £713)** was spent on PTA expenses. This included the purchase new parent refreshments and insurance.

Voluntary Contributions Fund Expenditure

- The school withdrew **£13,000 (2022: £13,000)** from the VCF during the year. This was used to balance the school budget and support other curriculum resources.

Outlook

- The PTA bank account balance as at 31 August 2023 was **£25,310**.
- The following amounts are earmarked for use from the PTA account in the 2023/24 year:
 - **£505** to be transferred to VCF account (match funding)
 - **£9,000** for curriculum support and other regularly funded projects
 - **£170** for neurodiversity resources
 - **£968** for the 2020/21 leavers gift, and year 1 outside equipment
 - **£1,200** committed spend for the reading shed and zones of regulation training
- This leaves funds of approximately **£14,000**, allowing the PTA scope to support school projects in 2023/24 without pressure of increased short term fundraising. Whilst the PTA needs to be sensitive to the current financial climate where families have less disposable income, thought should be given to the amount of expenditure incurred in 2022/23 and profitability of events in order to ensure that there are plenty of funds raised to support upcoming projects in the coming years.



- It should also be noted that as in previous years, the VCF balance continues to decline and future school budgets should take this into account.

Michelle Patiar, Treasurer

Accounts



The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School
Registered charity number: 1014698

AGM Chairperson's Report for Year Ending August 2022

Firstly, a huge thank you to all who have supported us and the PTA over the past year. It has been an interesting and exciting year and thank you to all that have helped us to achieve several of the objectives set out at the beginning of the year.

Our proposed objectives for 2021/22, set out at the last AGM, were:

- To achieve a fundraising level of greater than £16,000
- To provide additional and improved learning tools and facilities for school
- To look at additional ways to boost PTA
- To find additional ways to create a stronger sense of community with families
- To create an online platform which will encourage parents to get more involved (this platform will include all dates/ways to pay/ everything PTA)
- To increase the parental involvement and input at PTA meetings

We would not have achieved any of this without the help and support in particular of the 2021/21 class reps, a core group of parents, and especially our fellow PTA committee members, Wendy Dean and Tessa Allanson. Also helping and supporting us all along was Tori Dixon. She was always relentless and supported us in so many ways.

1. To achieve a fundraising level of greater than £16,000

Total raised in the financial year 1 September 2021 to 31 August 2022 was approximately £28,000, so the PTA achieved its financial objective in the year 2021/22. There was also an additional £7,000 received due to selling the school uniform stock to Goyals.

A number of fundraising events were held during the year. Fundraising activities we were able to participate in:

- Maidenhead Boundary Walk
- Christmas raffle
- Christmas tree sale
- Christmas palette tree sale
- Summer Fete
- Summer raffle
- Swimathon
- End of term discos
- New uniform sales
- 50:50 Club
- Cashback schemes



- Facebooks Christmas jumpers' sale
- School tea towel
- Gravity Grand Prix Café
- Village Fete
- Leavers vs Remainers cricket match
- Second hand uniform
- Storytelling night
- Bonfire night
- Ice lolly sales

The Christmas tree sale was again a great success, pre-ordering and a fantastic delivery team. Thank you to Caroline Scottow for coordinating all of that.

The Leavers vs Remainers cricket match was a wonderful event, created and organised by Niall Thorburn. We hope this will happen again next year and become an annual fixture in the school calendar and an excellent 'last hurrah' for Year 6 students and parents.

Taking on second hand uniform and formalising and growing that has been a great way to raise money and promote sustainability in school. Thank you to Jenny Knight for doing this brilliantly.

The Christmas raffle raised £1,700 which was the best ever total amount. So thank you for all the volunteers that organized that.

The summer fete was a great success both as fundraising and a nice family day. Thank you to all the volunteers that helped on the whole process of planning, setting up and running day so amazingly well. The help and support we had from all these volunteers was fantastic and we couldn't have done it without them.

This was the first year that we had the Silent Auction online and it worked really well and raised a significant amount. Beside being so fun to watch all the bids and to bid on lots of exciting items. A special thanks goes to Tori Dixon for organizing it all so brilliantly.

2. To provide additional and improved facilities and learning tools for school

In addition to the annual crucial curriculum support contribution, the PTA funded several projects to improve the facilities and learning tools at school:

- The electrics in the gypsy caravan
- Painting the classrooms
- The new 'Huff and Puff' shed
- First aid course
- 2 gazebos



We also did our usual donation for the Year 6 leavers Legoland visit. Provided drinks and nibbles for the new reception parents evening. Supplied the Jubilee bookmarks for all the children and staff.

Other things that we approved but that will appear in the 2022/23 year finances:

- 3 Data Loggers to support the computing curriculum
- The 'Girls on Board' training

3. To look at additional ways of boosting the PTA

This year, given that we still had some restrictions due to the pandemic, there were still some events and activities we couldn't run, so we had to continue some of the ideas from last year and come up with new ideas such as the sale of the Christmas palette trees and the apple chutney.

- Walking trails – donations
- Sale of Christmas Palette trees
- Facebook selling group
- Second hand uniform sales
- Sponsorship event - Leavers vs Remainders cricket match
- Cashback - AmazonSmile, Give As You Live (although this could be pushed further), Stikins and Stampstastic. Could look at more link-ups with local businesses

4. To find additional ways to create a stronger sense of community with families

This year we also wanted to focus on non-money raising activities/events where we could just provide some fun for children and parents/carers. With that in mind we organised the Santa sing along and all children were gifted a book or a pen.

All children and staff were given a bookmark in commemoration of the Platinum Jubilee and cakes and squash were provided for all the children for the afternoon tea that the school had organised.

This year we were able to do the Summer Fete, which was a great day that children, parents/carers and the wider community all enjoyed. It was a wonderful day.

We also provided the drinks and nibbles for the new Reception parents/carers evening.

We again entered a kart into the Gravity Grand Prix (GGP). The GGP was a fantastic community event to be a part of and a brilliant school occasion. We also ran our usual café, which included donations from the Handmade Cake Co as well as school parents and carers.

In addition, we hosted a pocket-money stall at the village fete and organised some volunteers to help with the logistics. A huge thank you to Tori Dixon for organizing this.



We would encourage the new Chair to continue to support the village, church and local businesses where possible.

5. To create an online platform which will encourage parents to get more involved (this platform will include all dates / ways to pay / everything PTA)

We once again explored PTA events further, but decided not to use it this year, due to the cost and potentially parents/carers preferring the way it's currently done (Google Forms and BACS payment) and therefore not needing to have to sign up and having a login.

We did use Google Forms and Sheets to encourage online payments, doing a lot of personalised reference codes. We used QR codes on posters to help parents find the information they needed.

And, as mentioned before, we utilised the Facebook page and group much more, as well as the Class Reps WhatsApp group, used the school newsletter more, did a lot more 'ads' and posters and updated the PTA page on the website.

6. To Increase the parental involvement and input at PTA meetings

We publicised PTA meetings via the newsletter, Facebook and WhatsApp. Constantly encouraged people to attend the meeting and to get involved with PTA activities.

Huge thank you to everyone's massive generosity this year, to our fellow committee members Wendy Dean and Tessa Allanson, the class rep team and all the other volunteers and everyone who supported, bought, and sponsored this past year. This is absolutely a huge team effort, so thank you.

We have now stepped down as co-Chairs after completing our agreed term of one academic year. We would like to welcome Becky Neale and Sylvia Rai, new Co-Chairs of The PTA of The Cookham Dean Church of England (controlled) Primary School. We wish them luck and will support them fully.

Isadora Bennett and Jessica Harris
Co-Chairs 2021/22



The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School

Registered charity number: 1014698

AGM Treasurer's Report for Year Ending 31st August 2022

The balance of the PTA account on 1st Sept 2021 was **£26,217.52**. The balance on 31st Aug 2022 was **£46,638.43**.

The balance of the Voluntary Contributions Fund (VCF) on 1st Sept 2021 was **£27,092.17**. The balance on 31st Aug 2022 was **£24,157.17**.

Receipts

Fundraising

- 2021/22 was a successful year for fundraising. The net amount of funds raised through events and activities after expenses and costs was **£27,947.41**. This excludes uniform sales and receipts to the VCF account.
- Total income to the PTA account excluding receipts to the VCF account but including the net of uniform sale/costs was **£38,098.97**
- The pattern of fundraising this year was that **£10,946.79** was raised during terms 1 and 2. The Gravity Grand Prix (**£1,878.66**) was back, with the headteacher competing, generating donations as well as funds from the usual café. Also, back after COVID were the Autumn disco (**£672.15**), the village fete (**£754.96**) and bonfire night (**£400**). School Christmas events were still low key with no refreshments. However, funds were raised from the usual Christmas tree sale (**£2,453.87**) – best ever -, the Christmas raffle (**£1,765**) – also best ever, as well as sales of school tea towels (**£410.33**) and second hand Christmas jumpers (**£21**). Funds were also raised by some new events - sales of Christmas trees made out of pallets (**£342.61**), chutney made out of apples from the school tree (**£179.50**) and a Santa Singalong for the school (**£15.04**). With more for the community to do, the winter trail (**£286.03**) and boundary walk (**£277.25**) whilst still popular raised less than the previous year. Sponsorship money from the 20/21 Swimarathon (**£1,490.39**) was also received.
- Terms 3 and 4 were quiet, raising **£1,303.38**. The Swimarathon was back to the usual January slot (**£1,092.98**) and the bedtime stories event for the children also returned (**£210.40**).



- In terms 5 and 6, events were back to normal and raised **£12,888.21**. The summer fete (**£8,237.97**) – over £2,000 more than any previous fete, due largely to the silent auction which was online for the first time and sponsorship from 2 local businesses for the main attractions. Other events included the summer disco (**£695.64**), sports day (**£37.86**), the Leavers vs Remainers cricket match (**£1,896.48**) and a café at the Jubilee celebrations (**£218.84**). Fundraising (**£1,781.42**) by 6 dads by taking part in a banger car race was an unexpected bonus, as was the rental of our coconut shy (**£20**)!
- Other sources of income for the year included ice lolly sales (**£304.69**), second hand uniform sales (**£1,082.32**), cashback from companies such as Amazon smile, Give as You Live etc (**£370.41**), the 50/50 Club (**£806.01**) and Facebook sales (**£23**). The running club donated its proceeds (**£794.92**). Sales of new uniform generated (**£6,861.53**). At the end of December 2021, sales of new uniform moved from the PTA to a schoolwear supplier, so this number includes the sale of all stock to Goyals at cost price for £7,595.23.

Voluntary Contributions Fund

- Parent contributions VCF totaled **£10,065**. This is a reduction of **£444.80** on the previous year.

Expenditure

- Expenditure excluding uniform costs was **£17,668.06**. Total PTA expenditure including uniform costs was **£21,793.26**.
- The money donated to school to spend on the curriculum remained at **£6,825**.
- **£9,072.50** was donated to school to allow them to fund projects. This included **£5,910** for redecorating the school, **£350** for a new shed for sports equipment, **£992.50** for a mini first aid course and **£1,420** to add electricity to the gypsy caravan. In addition **£400** of the **£600** carried over from 20/21 for individual class projects was spent.
- The PTA donated **£599.25** towards the year 6 leavers events.
- **£258.40** was spent to buy commemorative Jubilee bookmarks for the children.
- **£712.91** was spent on PTA expenses. This included the purchase of 2 gazebos for PTA activities, new parent refreshments and insurance.
- **£200** was given to the school for a teacher's party from funds collected from parents in 20/21.
- **£4,125.20** was spent on uniform stock purchases.



Voluntary Contributions Fund Expenditure

- The school withdrew **£13,000** from the VCF during the year. This was used to balance the school budget and support other curriculum resources.

Outlook

- At 31st August 2022 the PTA bank account balance is **£46, 638.43**
- **£2,717.71** to be transferred to VCF account (gift aid and match funding)
- Curriculum support and other regularly funded projects amount to approximately **£8,000**.
- Committed school projects – 3 dataloggers (**£3,274**) and Girls onboard training (**£210**) to be paid in 22/23
- This leaves funds of approximately **£32,000**, allowing the PTA scope to support school projects in 22/23 without pressure of increased short term fundraising. The PTA needs to be sensitive to the current financial climate where families have less disposable income and pitch the fundraising events accordingly.
- The reduction in the VCF bank balance is a concern, although the transfer of the gift aid and match funding money will help. Efforts to raise awareness need to continue.

Wendy Dean, Treasurer

2021

2022

£	<u>Funds were received from</u>	£
1,603.00	Summer Fete	8,237.97
1,782.42	Christmas Events (raffle, pallet trees, chutney, santa singalong, jumpers, teatowels)	2,733.48
2,200.05	Xmas Trees	2,453.87
2,410.49	Social Events (leavers vs remainers cricket)	1,896.48
2,547.03	Kids Events (Bedtime stories, discos)	1,616.05
1,670.21	Other (icelolly sales, facebook sales, cashback, running club, car rally, equipment rental)	3,294.44
2,003.66	Community Events (GGP, Bonfire, Boundary Walk, trail, Swimathon, Village fete, Jubilee cafe)	6,399.11
8,541.40	School Uniform	12,069.05
	VCF (giftaid on VCF, match funding)	2,717.71
1128	50/50 Club	806.01
23,886.26	Total PTA Income	42,224.17
6,886.89	Gift Aid Payments from HMRC	-
8,789.80	VCF Donations eligible for gift aid	8,440.00
1,720.00	VCF contributions ineligible for gift aid	1,625.00
17,396.69	Total VCF Income	10,065.00
41,282.95	Total Income	52,289.17
	Expenditure	
(6,825.00)	Curriculum support to school	(6,825.00)
(538.00)	Yr 6 Leavers outing + Gifts	(599.25)
(6,443.46)	Donations to school to fund projects	(9,072.50)
(7,300.60)	Uniform	(4,125.20)
(866.60)	PTA Expenses (insurance, gazebos, commemorative bookmarks)	(1,171.31)
-	Loss-making events/activities	
(21,973.66)	Total PTA Expenditure	(21,793.26)
(13,000.00)	Expenditure from VCF Account	(13,000.00)
(13,000.00)	Total VCF Expenditure	(13,000.00)
(34,973.66)	Total Expenditure	(34,793.26)
1,912.60	PTA Deficit/Surplus for the Year	20,430.91
24,304.92	Balance Brought forward in PTA account	26,207.52
26,217.52	Accumulated PTA Account Funds at Year End	46,638.43
3,581.89	VCF deficit/surplus for the year	(2,935.00)
23,510.28	Balance brought forward in VCF account	27,092.17
27,092.17	Accumulated VCF Funds at Year End	24,157.17
	Represented by Assets as follows:	
26,217.52	Cash	46,638.43
6,617.76	Stock of Uniforms	-
32,835.28	Total Assets	46,638.43



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

THE PARENT TEACHER ASSOCIATION OF THE COOKHAM DEAN
CHURCH OF ENGLAND (CONTROLLED) PRIMARY SCHOOL

**On accounts for the year
ended**

31/08/2021

**Charity no
(if any)**

1014698 N

Set out on pages

1-10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Paul Griffiths

Date:

18/11/22

Name:

Paul Griffiths

**Relevant professional
qualification(s) or body
(if any):**

None

Address:

56 ALWYN RD, MAIDENHEAD, BERKS
SL6 5EL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

Accounts



The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School

Registered charity number: 1014698

AGM Chairperson's Report for Year Ending August 2021

First, a huge thank you to all who have supported us and the PTA over the past year. It was never going to be an easy year, we've had to adapt and come up with new ideas and ways of doing things, but everyone has risen to the challenge to help us achieve several of the objectives set out at the beginning of the year.

Our proposed objectives for 2020/21, set out at the last AGM, were:

- To achieve a fundraising level of greater than £12,000
- To provide additional and improved facilities and learning tools for school
- To assist Mrs Reekie's aim at getting Healthy Schools status
- To look at additional ways of boosting the PTA income beyond events
- To look at additional ways of encouraging a stronger sense of community amongst school families, beyond fundraising
- To create and build a new online platform to encourage parents to be more involved, including increasing attendance at PTA meetings, and improve communication overall

We would not have achieved any of this without the help and support in particular of the 2020/21 class reps, a core group of parents, and especially our fellow PTA committee members, Wendy Dean and Tessa Allanson.

1. To achieve a fundraising level of greater than £12,000

Total raised in the financial year 1 September 2020 to 31 August 2021 was approximately £15,800, so the PTA achieved its financial objective in the year 2020/21.

A number of fundraising events were held during the year, including several new events and activities to make up for the shortfall we might have experienced from COVID restrictions.

Fundraising activities we were able to participate in (albeit with some amended processes):

- Maidenhead Boundary Walk
- Christmas raffle
- Christmas tree sale
- Summer raffle
- Swimarathon
- End of term disco
- New uniform sales
- 50:50 Club
- Cashback schemes

New fundraising activities for 2020/21:

- Halloween, Christmas and Easter craft bags
- Matchbox Challenge



- Facebook sales, including Christmas jumpers and toys
- Christmas advent window trail
- School calendar
- Easter walking trail
- Easter colouring competition
- Virtual quiz
- DIY pizza
- Leavers vs Remainers cricket match
- Second hand uniform

Sadly the Swimathon sponsorship money will be in the 2021/22 year finances! Also initiated the Gravity Grand Prix kart process, GGP café and village fete involvement for September 2021, but all those events will be in the 2021/22 year finances.

Other events and activities missing from the year that will hopefully be able to happen this year:

- Autumn disco
- Bonfire Night
- Christmas school events
- Santa's Grotto
- Storytelling evening
- Easter eggstravaganza
- Quiz and dinner
- Ice cream sales
- Summer fete
- Musical soiree

Whilst the trails were hugely popular, we think it would be worth looking to see whether there is a village-wide opportunity to create something bigger and that has more longevity, people might get bored of the same route otherwise!

The Christmas tree sale was a massive success thanks to the new COVID friendly procedures, pre-ordering and a fantastic delivery team. Thank you to Caroline Scottow for coordinating all of that.

The Leavers vs Remainers cricket match was a wonderful event, created and organised by Niall Thorburn. It raised over £2000 and we hope this will be an annual fixture in the school calendar and an excellent 'last hurrah' for Year 6 students and parents.

Taking on second hand uniform and formalising and growing that has been a great way to raise money and promote sustainability in school. Thank you to Jenny Knight for taking that on.

Huge thank you to everyone's massive generosity in a tough year, to our fellow committee members Wendy Dean and Tessa Allanson, the class rep team and all the other volunteers and everyone who supported, bought, and sponsored this past year. This is absolutely a huge team effort, so thank you.



2. To provide additional and improved facilities and learning tools for school

In addition to the annual crucial curriculum support contribution, the PTA funded several projects to improve the facilities and learning tools at school:

- Reception garden improvements
- Buying new laptops for one class
- Improving the reflective garden

Also, as on site fundraising wasn't able to go ahead, we gave each class teacher £200 to spend on items for their classrooms.

We also did our usual donation for the Year 6 leavers trip.

Other things that we approved but that will appear in the 2021/22 year finances:

- Decorating the classrooms
- Electrics for the caravan
- Additional class resources per class (some classes haven't spent the money yet)

Other projects we were anticipating funding, Mrs Reekie was able to get grants and funding elsewhere, which means we head into the new year with a healthy balance awaiting new projects.

3. To assist Mrs Reekie's aim at getting Healthy Schools status

Due to the pandemic, we had to cancel Tuck Shop. We sold off excess stock. And as school is aiming to achieve Healthy Schools status, we agreed to not re-start Tuck Shop in its traditional format. The format of this going forward is something for the new co-Chairs to discuss.

We have also been more mindful and considerate with prizes and goodies for events, for example, we checked in with parents for the disco before giving out sweets.

Not perfect, but a start with work still to do. This year looking at monthly 'healthy snack' events and not as many, if any, cake sales.

4. To look at additional ways of boosting the PTA income beyond events

This year, given the pandemic, there were several events and activities we couldn't run, so we had to come up with a series of new ways to raise money:

- Walking trails - donations
- Facebook selling group
- Craft bags
- Second hand uniform sales
- DIY pizza
- Several new sponsorship events, eg matchbox challenge, Leavers vs Remainders cricket match



- Cashback - AmazonSmile, Give As You Live (although this could be pushed further), Stikins and Stampastic and a one-off event with a local business, Sible Cups. Could look at more link-ups with local businesses

We have also been exploring further the opportunity to get match funding from volunteer employers, eg a parent is currently in the process of trying to gain match funding for the Gravity Grand Prix fundraising. We would definitely recommend the new co-Chairs look into this further.

5. To look at additional ways of encouraging a stronger sense of community amongst school families, beyond fundraising

We utilised the Facebook page and group much more, and created the selling group.

We organised non money raising events, eg art competitions, Reception parent drinks and community-wide events, eg walking trails. We secured donations of books from The Little Bookshop and gifted them to the children at Christmas, we organised Father Christmas letters, half term Facebook LEGO competitions, end of year Treasure Hunt with prizes donated by Baker Ross and donated activity books after a donation from KidsCo Australia.

We also entered a kart into the Gravity Grand Prix (GGP) for the first time, which was as a result of a comment on our PTA survey at the beginning of the year. The GGP was a fantastic community event to be a part of and a brilliant school occasion. We also ran our usual café, which included donations from the Handmade Cake Co as well as school parents and carers.

In addition we hosted a pocket-money stall at the village fete and organised some volunteers to help with the logistics.

We would encourage the new co-chairs to continue to support the village, church and local businesses where possible.

6. To create and build a new online platform to encourage parents to be more involved, including increasing attendance at PTA meetings, and improve communication overall

We explored PTA Events further, but decided not to use it this year, Wendy prefers the personal touch for the uniform and there were no events that were big enough to require the effort required, new co-Chairs can explore further.

We did use Google Forms and Sheets to encourage online payments, doing a lot of personalised reference codes. We used QR codes on posters to help parents find the information they needed.

And, as mentioned before, we utilised the Facebook page and group much more, as well as forming a Class Reps WhatsApp group, used the school newsletter more, did a lot more 'ads' and posters and updated the PTA page on the website.



Attendance at meetings was consistent across the year, with an average of 15 people attending each meeting, this may have been partly due to the fact meetings were on Zoom so easier to attend without having to worry about childcare.

We publicised PTA meetings via the newsletter, Facebook and WhatsApp.

We have now stepped down as co-Chairs after completing our agreed term of one academic year. We would like to welcome Isadora Bennett and Jessica Harris as co-Chairs, and Joe Bennett as vice chair, of The PTA Of The Cookham Dean Church of England (controlled) Primary School. We wish them luck and will support them fully.

Lizzie Parnell and Tori Dixon
Co-chairs 2020/21



The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School

Registered charity number: 1014698

AGM Treasurer's Report for Year Ending 31st August 2021

The balance of the PTA account on 1st Sept 2020 was **£24,304.92**. The balance on 31st Aug 2021 was **£26,217.52**.

The balance of the Voluntary Contributions Fund (VCF) on 1st Sept 2020 was **£23,510.28**. The balance on 31st Aug 2021 was **£27,092.17**.

Receipts

Fundraising

- 2020/21 was a successful year for fundraising, considering the COVID restrictions prevented several of our usual high profit events from being held. The net amount of funds raised through events and activities after expenses and costs was **£15,344.86**. This excludes uniform sales and receipts to the VCF account.
- Total income to the PTA account including the net of uniform sale/costs was **£16,585.66**
- Total income to the PTA account including uniform takings but excluding uniform stock costs was **£23,886.26**.
- The pattern of fundraising this year was that **£7,081.39** was raised during terms 1 and 2. There was no Gravity Grand Prix, Autumn disco, bonfire night or school Christmas events. However, funds were raised from the usual Christmas tree sale (**£2,200.05**) – best ever -, boundary walk (**£637**) – again best ever -, and the Christmas raffle (**£1556.36**). Funds were also raised by some new events. Sales of craftbags for Halloween and Christmas (**£913.54**), a competition to fit lots of things in a matchbox (**£848.97**), sales of school calendars (**£178.56**) and second hand Christmas jumpers (**£47.50**). An advent trail around the village raised **£699.41** as well as giving the community something to do!
- Terms 3 and 4 were quiet, raising **£884.96**, with the usual swimathon postponed until terms 5/6. Easter fundraising events consisted of an Easter trail (**£667.25**), Easter craft bags (**£246.15**) and colouring competition (**£20.90**).



- In terms 5 and 6, the COVID restrictions caused the traditional events to be rethought, raising **£3,569.01**. No summer fete, just the raffle (**£1,603**), the quiz was online (**£321.48**), and the summer disco was in smaller groups outside (**£566.81**). Year 6 created and organized a new event - a Leavers vs Remainders cricket match (**£2,089.01**). The Swimathon took place, but we will not receive the sponsorship money (**£1,490**) until 21/22.
- Other sources of income for the year included new uniform sales (**£1,240.80**), second hand uniform sales (**£383**), cashback from companies such as Amazon smile, Give as You Live etc (**£275.21**) and selling off the tuck shop stock (**£50**). and the 50/50 Club (**1,128**). A new Facebook selling group raised **£492**.

Voluntary Contributions Fund

- Parent contributions VCF totaled **£10,509.80**. This is a reduction of **£1,255.20** on the previous year. Gift aid of **£6,886.89** was received.

Expenditure

- Expenditure excluding uniform costs was **£14,673.06**. Total PTA expenditure including uniform costs was **£21,973.66**.
- The money donated to school to spend on the curriculum remained at **£6,825**.
- **£5443.46** was donated to school to allow them to fund projects. This included **£4,540.46** for new laptops for one class, **£678** for reception garden improvements and **£225** for improving the reflective garden. In addition, there was **£1,000** donated for individual class projects as no cake sale money could be raised.
- The PTA donated **£538** towards the year 6 leavers events.
- **£866.60** was spent on PTA expenses. This was largely equipping the uniform shop with cupboards and crates to accommodate the increased stock.
- **£7,300.60** was spent on uniform stock purchases.

Voluntary Contributions Fund Expenditure

- The school withdrew **£13,000** from the VCF during the year. This was used to balance the school budget and support other curriculum resources.



Outlook

- At 31st August 2021 the PTA bank account balance is **£26,217.52**.
- Curriculum support and other regularly funded projects amount to approximately **£8,000**. The school was decorated in July/August 2021 (**£5910**), to be paid in 20/21. **£600** is still to be paid to individual classes, a commitment carried over from 20/21. This will leave under **£12,000** so fundraising will be needed to fund new initiatives in 21/22. Creativity in approach will once again be needed as COVID restrictions still need to be considered.
- The increase in the VCF bank balance is due to the gift aid not an increase in parent contributions. Efforts to raise awareness need to continue.

Wendy Dean, Treasurer

2020

2021

£	<u>Funds were received from</u>	£
-	Summer Fete	1,603.00
1,435.61	Christmas Events (raffle, calendars, jumpers)	1,782.42
2,159.45	Xmas Trees	2,200.05
2,550.64	Social Events (Quiz, leavers vs remainers cricket)	2,410.49
735.30	Kids Events (Craft bags, matchbox and colouring competitions, disco)	2,547.03
4,999.28	Other (Tuck shop, facebook sales, cashback, donations, second hand uniform)	1,670.21
2,912.63	Community Events (Boundary Walk, Advent and Easter trail)	2,003.66
8,821.81	New School Uniform	8,541.40
1025	50/50 Club	1,128.00
24,639.72	Total PTA Income	23,886.26
-	Gift Aid Payments from HMRC	6,886.89
10,480.00	VCF Donations eligible for gift aid	8,789.80
2,150.00	VCF contributions ineligible for gift aid	1,720.00
12,630.00	Total VCF Income	17,396.69
37,269.72	Total Income	41,282.95
	Expenditure	
(6,825.00)	Curriculum support to school	(6,825.00)
(619.15)	Yr 6 Leavers outing + Gifts	(538.00)
(13,508.85)	Donations to school to fund projects	(6,443.46)
(13,489.80)	Uniform	(7,300.60)
(246.97)	PTA Expenses	(866.60)
-	Sports Trophies	-
(199.65)	Loss-making events/activities	-
(34,889.42)	Total PTA Expenditure	(21,973.66)
(13,000.00)	Expenditure from VCF Account	(13,000.00)
(13,000.00)	Total VCF Expenditure	(13,000.00)
(47,889.42)	Total Expenditure	(34,973.66)
(10,249.70)	PTA Deficit/Surplus for the Year	1,912.60
34,554.62	Balance Brought forward in PTA account	24,304.92
24,304.92	Accumulated PTA Account Funds at Year End	26,217.52
(370.00)	VCF deficit/surplus for the year	3,581.89
23,880.28	Balance brought forward in VCF account	23,510.28
23,510.28	Accumulated VCF Funds at Year End	27,092.17
	Represented by Assets as follows:	
24,304.92	Cash	26,217.52
6,686.08	Stock of Uniforms	6,617.76
30,991.00	Total Assets	32,835.28



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE PARENT TEACHER ASSOCIATION OF THE COOKHAM DEAN
CHURCH OF ENGLAND (CONTROLLED) PRIMARY SCHOOL

**On accounts for the year
ended**

31/08/2021	Charity no (if any)	1014698 N
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Set out on pages

1-9 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

Address:

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

Accounts

Cookham Dean PTA Report 2019/2020

Chair – Vicki Aggar

We started the year with an active and engaged PTA meeting where the Chair agreed with all those in the room to the below objectives for the coming school year:

- To achieve a fundraising level of greater than £20,000.
- To improve the quality of the School's facilities and learning tools.
- To look at additional ways of boosting the PTA income outside of events, including maintaining the focus on providing information to new reception parents to get them involved from the beginning.
- To improve awareness of the VCF, match funding and GAYE.
- To continue to increase parental involvement and input to the PTA.
- To continue to increase attendance at PTA meetings

Summary

The first half of the year started off brilliantly with class reps in place who were fully engaged and committed to their assigned class fundraising activities for the year. Sadly, owing to the COVID 19 pandemic all activities following the February half term were cancelled as Britain went into lockdown and schools closed for the first time in our lifetime.

This meant that PTA activity only took place over 6 months rather than the full school year with key activities and projects having to be cancelled such as the school quiz, the various school discos, and of course the summer fete which is a large fundraiser for the school. Despite this however, £12,000.00 was made for the school during this short period of time and it is now being allocated to various items requested by the school (for approval later in the meeting). The PTA was also still able to fully fund the Year 6 leavers activity as well as usual so that those leaving the school did not miss out on all annual traditions.

Objective 1

Whilst we didn't hit the target of 20k or above in fundraising terms, it was still a very successful first part of the year which put us well on track to achieve our anticipated fundraising objectives. With 12,000.00 raised in the first 6 months of the school year it meant that crucial equipment required by the school was still able to be purchased.

Objective 2

Through the money raised in the first part of the year the PTA was able to fulfil its second objective by being able to partially 'top up fund' IT equipment for the school classrooms – specifically smart/interactive TV screens for the teachers to use to aid active learning in the classroom.

Objective 3

Objective 3 was focussed on thinking creatively about how the school could raise funds other than through events. Objective 3 was partially met through the development/approval of an online app that would help receive and coordinate money raised for the school in a much more efficient way. It

also saw the start of the 50:50 lottery club set up by a parent. On reflection improved resources and information on ways to donate to the PTA still need to be improved, such as improved promotion of sites like give as you live and also to increase awareness of the VCF set up in the school – specifically for new parents. This should be focussed on in future years.

Objective 4

As above.

Objective 5 & 6

Engagement from parents was particularly good at the start of the school year, and certainly varying the times for the PTA meetings was important in order to capture as many parents as possible. It was very difficult to keep engagement with parents whilst in lockdown owing the multiple challenges and pressures each parent faced at that time. New events such as the santas grotto and the sports dinner helped to capture a different audience and it was agreed that diversity of activity would be explored in future years to continue to engage with as many parents as possible. In hindsight, more could have been done by the PTA during the lockdown period, but with little time to plan and prepare alongside limited parent availability sadly this wasn't possible.

Conclusion

Despite the multiple challenges that this year brought, it still felt like the PTA had a successful year. Cerayinly financially we were able to continue to support the school with resources and the children had a lot of fun at the events that were able to run. Projects that started will hopefully be able to be continued in future years, one of which being the PTA app which should make life a lot easier for both event organisers and parents.

I thoroughly enjoyed the role as PTA chair last year and the opportunity it gave me to get to know other parents in the school better and I look forward to maintaining an active supportive role as we continue in to what will be another slightly different year than normal with regards to PTA events.

Vicki Aggar

Cookham Dean School PTA

AGM Treasurer's Report for year ending 31st August 2020

The balance of the PTA account on 1st Sept 2019 was **£34,544.62**. The balance on 31st Aug 2020 was **£24,304.92**.

The balance of the Voluntary Contributions Fund (VCF) on 1st Sept 2019 was **£23,880.28**. The balance on 31st Aug 2020 was **£23,510.28**.

Receipts

Fundraising

- 2019/20 was a successful year for fundraising, considering that the covid-19 pandemic, lockdown and school closure meant that many of the usual events were not able to be held. The net amount of funds raised through events and activities after expenses and costs was **£15,666.91**. This excludes uniform sales and receipts to the VCF account.
- Total income to the PTA account including the net of uniform sale/costs was **£11,149.92**. This includes payments to the PE kit suppliers for kit that had been ordered and paid for by parents in the previous year.
- Total income to the PTA account including uniform takings but excluding uniform stock costs was **£24,639.72**.
- The pattern of fundraising this year was that **£8,665.09** was raised during terms 1 and 2. Funds were raised from autumn events such as the Gravity Grand Prix (**£935.88**) – another increase in profits - and the Autumn disco (**£468.05**). The contribution received from Cookham Dean Village Club for our support on Bonfire night was held at the previous years amount (**£300**) despite a further decrease in profits overall at the event due to bad weather. The boundary walk raised **£312** and teatowel sales **£644.40**. Collecting money in a smarties tube raised **£409.50**. Funds were raised at school Christmas events such as the Christmas Raffle and Christmas production refreshments, and the new Santa's Grotto (**£1,435.61**). Another increase in profits from the Christmas tree sale (**£2,159.45**). Countrystores donated **£2,000** from their plastic bag sales.
- Terms 3 and 4 are generally the quiet terms, but in 2019/20 an impressive **£4,417.04** was raised. The Sports Dinner raised **£2,550.64** for the PTA plus **£4,641** for Pete Reed – the paralysed Olympic rower. The Swimathon again raised slightly more than the previous year (**£1,364.75**). Bags2schools raised **£294.40** and bedtime stories **£182.50**. The Easter event had to be cancelled but **£24.75** was made by selling the Easter eggs.
- There were no events in terms 5 and 6 due to the covid-19 restrictions. Popular and profitable events such as the summer fete, quiz night and summer disco were all cancelled.

- Other sources of income for the year included **£595.28** raised through the weekly tuck shop. Two new initiatives raised funds – cashback such as Give as you live, empties please (**£262.77**), and the 50/50 club lottery (**£1,025**). Uniform sales made a loss of **£4,667.99**, primarily due to payments from parents being made in 2018/19 but the payments to the supplier being made in 2019/20.

Voluntary Contributions Fund

- Parent contributions VCF totalled **£11,765**. **£660** of this was a gift from the Year 6 leavers. This represents an increase of £865 on the previous year, and increase for the second year. in a row. No gift aid claims were made during this financial year.

Expenditure

- The PTA was in a good position to spend, with projects planned for 18/19 well underway. Expenditure excluding uniform costs was **£21,399.62**. Total PTA expenditure including uniform cost was **£34,889.42**
- The money donated to school to spend on the curriculum remained at **£6,825**.
- **£13,508.85** was donated to school to allow them to fund projects. This included **£7,851.22** for new ipads, **£330** for a road safety workshop, **£225.88** for the reflective garden, and **£4,665** for smartboards. In addition there was **£436.30** donated for individual class projects from cake sales.
- The PTA donated **£619.15** towards the year 6 leavers events. The committee agreed to overspending the budgeted £550 as the alternative to Legoland was more expensive.
- **£246.97** was spent on PTA expenses.
- **£151** was spent on the summer fete and **£48.65** on the chickens
- **£13,489.80** was spent on uniform stock purchases.

Voluntary Contributions Fund Expenditure

- The school withdrew **£13,000** from the VCF during the year. This was used to balance the school budget and support other curriculum resources.

Outlook

- At 31st August 2019 the PTA bank account balance is **£24,304.92**. Curriculum support and other regularly funded projects amount to approximately **£8,000**. Fundraising will be needed to fund new initiatives in 20/21, and we will need to be creative in approach and not rely on or assume that the usual events will be able to proceed, or if they do, be as profitable.
- Despite an increase in the VCF contributions this year, the VCF account balance has still reduced slightly. Efforts to raise awareness have had a positive effect, and needs to continue.

Wendy Dean, Treasurer

2019

2020

£	Funds were received from	£
6,088.01	Summer Fete	-
1,747.59	Christmas Events (raffle, Rec & KS1 nativities, yr3/4 christingle, carols, Santa's grotto)	1,435.61
2,096.33	Xmas Trees	2,159.45
6,658.25	Social Events (Sports dinner)	2,550.64
2,269.09	Kids Events (Autumn Disco, Bedtime stories)	735.30
2,771.52	Other (tea towels, Cake sales, Tuck shop, cashback, charity donation)	4,999.28
2,379.03	Community Events (Gravity Grand Prix, Bonfire, Swimathon, Boundary Walk)	2,912.63
10,080.25	School Uniform	8,821.81
	50/50 Club	1,025.00

34,090.07	Total PTA Income	24,639.72
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-	Gift Aid Payments from HMRC	-
10,020.00	VCF Donations eligible for gift aid	10,480.00
1,745.00	VCF contributions ineligible for gift aid	2,150.00

11,765.00	Total VCF Income	12,630.00
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45,855.07	Total Income	37,269.72
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Expenditure

(6,825.00)	Curriculum support to school	(6,825.00)
(608.20)	Yr 6 Leavers outing + Gifts	(619.15)
(521.63)	Donations to school to fund projects	(13,508.85)
(5,962.69)	Uniform	(13,489.80)
(1,080.12)	PTA Expenses	(246.97)
(47.19)	Sports Trophies	-
(223.00)	Loss-making events/activities	(199.65)

(15,267.83)	Total PTA Expenditure	(34,889.42)
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(13,000.00)	Expenditure from VCF Account	(13,000.00)
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(13,000.00)	Total VCF Expenditure	(13,000.00)
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(28,267.83)	Total Expenditure	(47,889.42)
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18,822.24	PTA Deficit/Surplus for the Year	(10,249.70)
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15,732.38	Balance Brought forward in PTA account	34,554.62
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34,554.62	Accumulated PTA Account Funds at Year End	24,304.92
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(1,235.00)	VCF deficit/surplus for the year	(370.00)
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25,115.28	Balance brought forward in VCF account	23,880.28
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23,880.28	Accumulated VCF Funds at Year End	23,510.28
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Represented by Assets as follows:

34,554.62	Cash	24,304.92
5,494.09	Stock of Uniforms	6,686.08

40,048.71	Total Assets	30,991.00
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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

The Parent Teacher Association of the Cookham Dean Church of England
(Controlled) Primary School

**On accounts for the year
ended**

31/8/2020

**Charity no
(if any)**

1014698N

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Paul Griffiths

Date:

16/6/20

Name:

Paul Griffiths

Relevant professional

NA

qualification(s) or body
(if any):

MIET ACGI

Address:

56 ALWYN RD; MAIDENHEAD
SL6 5EL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]