

CHARIS CLUB

England & Wales · Charity number 1014221

Details

Status Registered

Legal form Other

Registered 1992-10-09

Register [View on the Charity Commission register](#)

Contact

Address Charis Club
38 Westow Hill
Crystal Palace
London
SE19 1RX

Phone 07956323446

Email akconteh@hotmail.com

Website charisclub.com

Activities

Objects: 1. TO HELP AND EDUCATE PEOPLE THROUGH THEIR LEISURE AND SOCIAL TIME SO TO DEVELOP THEIR PHYSICAL MENTAL AND SPIRITUAL CAPABILITIES. 2. THE ADVANCEMENT OF THE CHRISTIAN FAITH AMONGST THOSE YOUNG PERSONS.

Activities: Charis Club original aim was and is to educate people through their leisure and social time so to develop their physical mental and spiritual capabilities. Our mission is to make sure all people in need get all the help, support and advice they need, when they need it, no matter what it is. Whether it is free food and drink, a reassuring conversation, equine therapy, education or legal advice.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Animals, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Croydon
- Lambeth
- Southwark

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£20,762	£14,038	-	-
2024-03-31	£58,149	£44,516	-	-
2023-03-31	£55,599	£32,331	-	-
2022-03-31	£55,000	£33,000	-	-
2021-03-31	£55,599	£32,331	-	-

Trustees

Name	Role	Appointed
ABDUL CONTEH	Chair	
EMMANUEL EHIMEME AIRIOFOLO		2024-09-04
NORMA PENNYCOOK		2024-09-04
SIMONE PATRICE STEPHENSON		

CHARIS CLUB

England & Wales - Charity number 1014221

Accounts

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In planning our activities for the year, we kept in mind the Charity Commissioner's guidance on public benefit at our trustee meetings. Charis Club is a registered charitable organisation which offers, assistance, support and representation to people with immigration, divorce, housing and general legal problems. Our aim is that all people who use our service may live their lives to the full. Charis Club aim is that individuals develop their existing knowledge and skills, take control and make choices; thus, attaining their desired quality of life. Charis Club operates a personal service respecting people as individual's rather than merely clients or statistics. Charis Club provides opportunities for development and any necessary support that people may require achieving their development goals. How Do We Do This?

THE SERVICE ENABLES PERSONAL DEVELOPMENT AND ENCOURAGES GROWTH IN INDEPENDENCE BY BEING:

HIGHLY PERSONALISED

Anybody can utilise this service without prior appointment. Charis Club advise and representation is available without an appointment either mornings or afternoons. With flexibility for service users to attend more than one consultation dependent on assessed need.

HIGHLY FLEXIBLE

Charis Club opens during the weekends to enable access to individuals who are unable to visit the centre during the normal working week on account of their work restrictions.

Extra voluntary support for service users out in the community dependent on the individual's needs. We always refer service users to registered Advisers and Solicitors and appropriate specialist statutory and voluntary agencies that will offer advice, assistance and support, which we are not authorised or equipped to provide. We send newsletters and information to our clients giving them the opportunity to express their concerns about the service, what it offers, whether it meets their expectations and the chance to suggest alternatives, increasing their involvement in it. We provide housing for tenants who do not qualify for social housing.

Charis Club operates a 'drop-in centre' based at 38 Westow Hill, London, SE19 1RX. The centre contains comprehensive and up to date information on immigration and nationality law and recent home office policies, and community-based facilities, local activities, and internet news about the countries of our main users. The centre has fast broad band to assist members of the public. The centre provides housing advice

and assistance to homeless people referred to us from the local Authority Housing Solution Officer based in Southwark and Croydon. In addition, Charis Club provides housing for tenants who do not qualify for social housing. We have provided emergency housing for tenants who are homeless or at a risk of homelessness. Charis Club displays information about local College Courses. Moreover, we support campaigns.

Charis Club will monitor the composition of its volunteers and workforce annually detailing:- Percentage of males and females. Ethnic origin of all employees and volunteers. Ensure people with disabilities and special needs are not discriminated against.

A further development is that Charis Club provides housing and assistance and long-term accommodation and emergency accommodation for tenants who do not qualify for social housing or are at a risk of homelessness.

We regularly open on a Saturday and on Sunday and are flexible with our opening times.

WELL RESOURCED

Charis Club has an extensive administrative network of computers, printers and scanners available for the public to use. These resources enable people to apply for their work, fill out benefits and housing claims and even apply for their oyster card and discount bus passes and pensions which all now must be applied for online. Charis Club daily prepares affidavits, name change and statutory declarations for individuals referred to us from local Solicitors and advice agencies. Charis Club assists individuals applying for Housing

		Benefit, Council Tax benefits and Social and Private Housing. Lastly, Charis Club has free bread, cakes and pastries available to members of the public who are in need.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold cash at bank of £500, all of which is unrestricted funds. These funds may be used for repairs, maintenance and for any emergency payments. The Charity operates a separate client account to avoid the misuse of client's money.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution adopted 28 July 1992
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 28 July 1992
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constitution adopted 28 July 1992
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

Reference and Administrative details

Charity name	Charis Club
Other name the charity uses	Leone Consultancy, Malaki's
Registered charity number	1014221
Charity's principal address	38 WESTOW HILL CRYSTAL PALACE LONDON SE19 1RX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ABDUL CONTEH	CHAIR		
2	SIMONE STEPHENSON	TRUSTEE		
3	NORMA PENNYCOOK	TRUSTEE	04/09/2024	
4	EMMANUEL EHIME AIRIOFOLO	TRUSTEE	04/09/2024	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Abdul Conte</i>	
Full name(s)	ABDUL CONTEH	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	11/12/2024	

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
TRADING PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

<u>Sales</u>	£	£	£
Fees Received			63,708
Home Office Sales			<u>9,760</u>
			73,468
<u>Cost of Sales</u>			
Indemnity Insurance		509	
Contractors & Training		300	
Home Office Fees		12,365	
Home Office Fees - OISC		1,646	
Professional Fees		<u>499</u>	<u>15,319</u>
Gross Profit			58,149
<u>Premises Cost</u>			
Rent & Rates	31,469		
Light & Heat	<u>624</u>	32,093	
<u>General Administrative Expenses</u>			
Telephone & Internet	1,046		
Photo-copying & Rental of Machine	1,081		
Stationery	<u>1,793</u>	3,920	
<u>Motor Expenses</u>			
Motoring costs	2,145		
Leasing Cost	<u>3,779</u>		
	5,924		
Less Private Use 15%	<u>- 889</u>	5,035	
<u>Legal and Professional Cost</u>			
Accountancy Fees		1,000	
<u>Other Finance Charges</u>			
Bank Charges		1,344	
<u>Advertising & Promotion</u>			
Advertising		492	
<u>Depreciation</u>			
New Office Equipment at Cost	388		
Depreciation - 100% AIA	<u>388</u>	388	
Balance c/fwd	-		
<u>Other Costs</u>			
Sundry Cost		<u>244</u>	<u>44,516</u>
Profit for the Year			<u><u>13,633</u></u>

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
TRADING PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

<u>Sales</u>	£	£	£
Fees Received			63,708
Home Office Sales			<u>9,760</u>
			73,468
<u>Cost of Sales</u>			
Indemnity Insurance		509	
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Home Office Fees		12,365	
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New Office Equipment at Cost	388		
Depreciation - 100% AIA	<u>388</u>	388	
Balance c/fwd	-		
<u>Other Costs</u>			
Sundry Cost		<u>244</u>	<u>44,516</u>
Profit for the Year			<u><u>13,633</u></u>

CHARIS CLUB

England & Wales - Charity number 1014221

Accounts



Trustees' Annual Report for the period

From 1 APRIL 2022

Period start date To

Period end date 31 MARCH 2023

Charity name: CHARIS CLUB

Charity registration number: 1014221

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO HELP AND EDUCATE PEOPLE THROUGH THEIR LEISURE AND SOCIAL TIME SO TO DEVELOP THEIR PHYSICAL MENTAL AND SPIRITUAL CAPABILITIES.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Advice, assistance and representation to all people with immigration and citizenship matters. We also undertake divorce, housing problems and general legal advice. We provide free food and drinks, training, advice and support to the unemployed and disadvantaged groups.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees acknowledge and have regard to the Charity Commissioners guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In planning our activities for the year we kept in mind the Charity Commissioner's guidance on public benefit at our trustee meetings.</p> <p>Charis Club is a registered charitable organisation which offers, assistance, support and representation to people with immigration, divorce, housing and general legal problems. Our aim is that all people who use our service may live their lives to the full.</p> <p>Charis Club aim is that individuals develop their existing knowledge and skills, take control and make choices; thus attaining their desired quality of life. Charis Club operates a personal service respecting people as individual's rather than merely clients or statistics.</p> <p>Charis Club provides opportunities for development and any necessary support that people may require achieving their development goals.</p> <p>How Do We Do This?</p> <p>THE SERVICE ENABLES PERSONAL DEVELOPMENT AND ENCOURAGES GROWTH IN INDEPENDENCE BY BEING:</p> <p><i>Highly personalised:</i></p> <ul style="list-style-type: none"> • Consultation involves assessment and programme planning by the service user, the sponsor/carer (wherever necessary) and the individual's legal advisor at the service, in line with the organisation's core value statement. Anybody can utilise this service without prior appointment. <p><i>Highly flexible:</i></p> <ul style="list-style-type: none"> • As stated above Charis Club advise and representation is available without an appointment either mornings or afternoons. With flexibility for service users to attend more than one consultation dependent on assessed need. Furthermore, Charis Club

opens during the weekends to enable access to individuals who are unable to visit the centre during the normal working week on account of their work restrictions.

- Extra voluntary support for service users out in the community dependent on the individuals needs. We always refer service users to registered Advisers and Solicitors and appropriate specialist statutory and voluntary agencies that will offer advice, assistance and support, which we are not authorised or equipped to provide.

Service User Led:

We send newsletters and information to our clients giving them the opportunity to express their concerns about the service, what it offers, whether it meets their expectations and the chance to suggest alternatives, increasing their involvement in it.

We provide housing for tenants who do not qualify for social housing. Charis Club has been mentioned in the local newspaper describing our community development.

Well resourced:

- The 'drop in centre is based at 38 Westow Hill, Crystal Palace, Lonon, SE19 1RX. The centre contains comprehensive and up to date information on immigration and nationality law and recent home office policies, and community-based facilities, local activities, college courses and internet news about the countries of our main user groups. Moreover, the centre provides free bread and cakes for individuals who cannot afford to buy these items or whom are struggling during to the financial impact of the COVID and the cost of living crisis. The centre provides a printing, canning and photocopying service to allow members of the public to search for employment and to complete Universal Credit, DHSS FORMS, IMMIGRATION and other government and local authority forms. The centre has fast broad band to assist members of the public. We up-date our resources when people from different nationalities use our facilities. The centre provides housing advice and assistance to homeless people referred to us from the local Authority Housing Solution Officer based in Southwark and Croydon.
- In addition Charis Club provides housing for tenants who do not qualify for social housing.

		<p>We have provided emergency housing for tenants who are homeless or at a risk of homelessness.</p> <p><i>Community based:</i></p> <ul style="list-style-type: none"> Charis Club base is situated on the main Westow Hill, Crystal Palace that is accessible to all. All the main buses stop on Westow Hill and the main Crystal Palace Bus Station is situated nearby. The Crystal Palace office allows easy access to all people living in Southwark, Lambeth, Croydon and beyond. The centre is wheel-chair friendly and assessable to parents and guardians with babies and young children. <p>Local information about college courses etc. Charis Club displays information about local College Courses. Moreover, we support local campaigns and community regeneration.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Charis Club will monitor the composition of its volunteers and workforce annually detailing:-</p> <ul style="list-style-type: none"> - Percentage of males and females. - Ethnic origin of all employees and volunteers. <p>Ensure people with disabilities and special needs are not discriminated against.</p>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		<p>During the past year Charis Club has provided advice, assistance and representation to individual's regarding their immigration, divorce, debt and housing problems.</p> <p>A further development is that Charis Club has provided emergency and long term housing for tenants who do not qualify for social housing or are at a risk of homelessness.</p> <p>We have an extended weekly opening hours and when requested open on a Saturday and on a Sunday.</p> <p>Charis Club has an extensive administrative</p>

	<p>network of computers, printers and scanners available for the general public to use. These resources enable people to apply for their work, fill out benefits and housing claims and even apply for their oyster card and discount bus passes and pensions which all now have to be applied for online.</p> <p>Charis Club daily prepares affidavits, name change and statutory declarations for individuals referred to us from local Solicitors and advice agencies.</p> <p>Charis Club assists individuals applying for Housing Benefit, Council Tax benefits and Social and Private Housing.</p> <p>Lastly, Charis Club has a cake and bread shop that is noticeable in our shop window. Bread and cakes are given away free. Members of the public are invited to make a donation to the quality bread and cakes.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold cash at bank of £500, all of which is unrestricted funds. These funds may be used for repairs, maintenance and for any emergency payments. The charity operates a separate client account to avoid the misuse of client's money.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution adopted 28 July 1992
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution adopted 28 July 1992
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Constitution adopted 28 July 1992
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Charis Club
Other name the charity uses	Leone Consultancy
Registered charity number	1014221
Charity's principal address	38 WESTOW HILL CRYSTAL PALACE LONDON SE19 1RX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ABDUL CONTEH	CHAIRPERSON		
2	SIMONE STEPHENSON	TRUSTEE		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Abdul Conte</i>	
Full name(s)	ABDUL CONTEH	
Position (eg Secretary, Chair, etc)	CHAIR PERSON	
Date	20/05/24	

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
TRADING PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

<u>Sales</u>	£	£	£
Fees Received			67,671
 <u>Cost of Sales</u>			
Indemnity Insurance		2,889	
Contractors & Training		995	
Home Office Fees		16,373	
Home Office Fees - OISC		1,646	
Professional Fees		<u>1,864</u>	<u>23,767</u>
Gross Profit			43,904
 <u>Premises Cost</u>			
Rent & Rates	15,561		
Light & Heat	<u>820</u>	16,381	
<u>General Administrative Expenses</u>			
Telephone & Internet	3,007		
Postage	230		
Website Fees	<u>234</u>		
Photo-copying & Rental of Machine	1,664		
Stationery	<u>895</u>	6,030	
<u>Motor Expenses</u>			
Motoring costs	3,456		
Leasing Cost	<u>4,768</u>		
	8,224		
Less Private Use 15%	<u>- 1,234</u>	6,990	
<u>Legal and Professional Cost</u>			
Accountancy Fees		1,000	
<u>Other Finance Charges</u>			
Bank Charges		366	
<u>Advertising & Promotion</u>			
Advertising		242	
<u>Depreciation</u>			
New Office Equipment at Cost	1,054		
Depreciation - 100% AIA	<u>1,054</u>	1,054	
Balance c/fwd	-		
<u>Other Costs</u>			
Sundry Cost		<u>73</u>	<u>32,136</u>
Profit for the Year			<u>11,768</u>

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
TRADING PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

<u>Sales</u>	£	£	£
Fees Received			67,671
 <u>Cost of Sales</u>			
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Contractors & Training		995	
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Depreciation - 100% AIA	<u>1,054</u>	1,054	
Balance c/fwd	-		
<u>Other Costs</u>			
Sundry Cost		<u>73</u>	<u>32,136</u>
Profit for the Year			<u><u>11,768</u></u>

CHARIS CLUB

England & Wales - Charity number 1014221

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day1	APRIL	2021		31	MARCH	2022

Section A Reference and administration details

Charity name CHARIS CLUB

Other names charity is known by LEONE CONSULTANCY

Registered charity number (if any) 1014221

Charity's principal address 163 SOUTHAMPTON WAY
CAMBERWELL
LONDON
Postcode SE5 7EJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ABDUL CONTEH	CHAIRPERSON		
2	SIMONE STEPHENSON	TRUSTEE		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
LEGAL ADVISER	A CONTEH	163 SOUTHAMPTON WAY, CAMBERWELL, LONDON, SE5 7EJ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	CONSTITUTION
How the charity is constituted <small>(eg. trust, association, company)</small>	ASSOCIATION CONSISTING OF MEMBERS
Trustee selection methods <small>(eg. appointed by, elected by)</small>	TRUSTEES ARE APPOINTED OR REAPPOINTED ANNUALLY AT THE ANNUAL GENERAL MEETING

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • Trustees' consideration of major risks and the system and procedures to manage them. 	<p>LEONE CONSULTANCY is a member of the O.I.S.C AND THE PROPERTY OMBUDSMAN.</p> <p>Leone Consultancy often utilises the services of J.C.W.I. and H J T Training that provides training and advice together with regular newsletters and consultation.</p> <p>Leone Consultancy operates at 163 Southampton Way, Camberwell, London, SE5 7EJ and works within the borough of Southwark, Lambeth and Croydon.</p> <p>CHARIS CLUB has a risk policy guidance that all staff and volunteers adhere by.</p>
--	--

Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>TO HELP AND EDUCATE PEOPLE THROUGH THEIR LEISURE AND SOCIAL TIME SO TO DEVELOP THEIR PHYSICAL MENTAL AND SPIRITUAL CAPABILITIES.</p>
---	---

In planning our activities for the year we kept in mind the Charity Commissioner's guidance on public benefit at our trustee meetings.

Charis Club is a registered charitable organisation which offers, assistance, support and representation to people with immigration, divorce, housing and general legal problems. Our aim is that all people who use our service may live their lives to the full.

Charis Club aim is that individuals develop their existing knowledge and skills, take control and make choices; thus attaining their desired quality of life. Charis Club operates a personal service respecting people as individual's rather than merely clients or statistics.

Charis Club provides opportunities for development and any necessary support that people may require achieving their development goals.

How Do We Do This?

THE SERVICE ENABLES PERSONAL DEVELOPMENT AND ENCOURAGES GROWTH IN INDEPENDENCE BY BEING:

Highly personalised:

- Consultation involves assessment and programme planning by the service user, the sponsor/carer (wherever necessary) and the individual's legal advisor at the service, in line with the organisation's core value statement. Anybody can utilise this service without prior appointment.

Highly flexible:

- As stated above Charis Club advise and representation is available without an appointment either mornings or afternoons. With flexibility for service users to attend more than one consultation dependent on assessed need. Furthermore, Charis Club opens during the weekends to enable access to individuals who are unable to visit the centre during the normal working week on account of their work restrictions.
- Extra voluntary support for service users out in the community dependent on the individuals needs. We always refer service users to registered Advisers and Solicitors and appropriate specialist statutory and voluntary agencies that will offer advice, assistance and support, which we are not authorised or equipped to provide.

Service User Led:

We send newsletters and information to our clients giving them the opportunity to express their concerns about the service, what it offers, whether it meets their expectations and the chance to suggest alternatives, increasing their involvement in it.

We provide housing for tenants who do not qualify for social housing. Charis Club has been mentioned in the local newspaper describing our community development.

Well resourced:

- The 'drop in centre is based at 163 Southampton Way, Camberwell, London, SE5 7EJ. The centre contains comprehensive and up to date information on immigration and nationality law and recent home office policies, and community-based facilities, local activities, college

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

courses and internet news about the countries of our main user groups. Moreover, the centre has 6 computers which are used by members of the public to search for employment and to complete DHSS FORMS, IMMIGRATION and other government and local authority forms. The centre has fast broad band to assist members of the public. We up-date our resources when people from different nationalities use our facilities. The centre provides housing advice and assistance to homeless people referred to us from the local Authority Housing Solution Officer based in Southwark and Croydon.

- In addition Leone Property Services provides housing for tenants who do not qualify for social housing. We have provided emergency housing for tenants who are homeless or at a risk of homelessness.
- In addition the charity provides free bread, cakes and pastries to all members of the public in need.

Community based:

- Charis Club base is situated on the main Camberwell Church Street in South London that is accessible to all. All the main buses stop outside our centre every two minutes. All the major buses stop outside our centre. Moreover, we are close to Walworth, Camberwell Green, Peckham and Brixton town centre. The Camberwell office allows easy access to all people living in Southwark, Lambeth and beyond. The Camberwell centre is wheel-chair friendly and assessable to parents and guardians with babies and young children.
- Local information about college courses etc. Charis Club displays information about local College Courses. Moreover, we support campaigns such SE5 and the various local newspapers.

Charis Club will monitor the composition of its volunteers and workforce annually detailing:-

- Percentage of males and females.
- Ethnic origin of all employees and volunteers.
- Ensure people with disabilities and special needs are not discriminated against.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the past year Charis Club has provided advice, assistance and representation to individual's regarding their immigration, divorce, debt and housing problems.

A further development is that Charis Club launch of Leone Property Services has been a success. This service provides housing and assistance and long term accommodation and emergency accommodation for tenants who do not qualify for social housing or are at a risk of homelessness.

We regularly open on a Saturday and on Sunday and are flexible with our opening times.

Charis Club has an extensive administrative network of computers, printers and scanners available for the general public to use. These resources enable people to apply for their work, fill out benefits and housing claims and even apply for their oyster card and discount bus passes and pensions which all now have to be applied for online.

Charis Club daily prepares affidavits, name change and statutory declarations for individuals referred to us from local Solicitors and advice agencies.

Charis Club assists individuals applying for Housing Benefit, Council Tax benefits and Social and Private Housing.

Lastly, Charis Club has free bread, cakes and pastries available to members of the public whom are in need.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash at bank of £500, all of which is unrestricted funds. These funds may be used for repairs, maintenance and for any emergency payments. The charity operates a separate client account to avoid the misuse of client's money.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ABDUL KARIM CONTEH

Position (eg Secretary, Chair, etc)

CHAIR PERSON

Date

11/01/2023

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
TRADING PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

<u>Sales</u>	£	£	£
Fees Received			50,203
HMRC SEISS			<u>11,770</u>
Cost of Sales			61,973
Indemnity Insurance		697	
Home Office Fees - OISC		1,250	
Professional Fees		<u>4,427</u>	<u>6,374</u>
Gross Profit			55,599
 <u>Premises Cost</u>			
Rent & Rates	15,105		
Property Insurance	234		
Light & Heat	<u>1,540</u>	16,879	
General Administrative Expenses			
Telephone & Internet	3,219		
Postage	1,420		
Photo-copying & Rental of Machine	1,475		
Stationery	<u>970</u>	7,084	
Motor Expenses			
Motoring costs	2,263		
Leasing Cost	<u>3,339</u>		
	5,602		
Less Private Use 15%	<u>- 840</u>	4,762	
Legal and Professional Cost			
Accountancy Fees		1,100	
Other Finance Charges			
Bank Charges		1,524	
Advertising & Promotion			
Advertising			-
Depreciation			
New Office Equipment at Cost	521		
Depreciation - 100% AIA	<u>521</u>	521	
Balance c/fwd			-
Other Costs			
Sundry Cost		<u>461</u>	<u>32,331</u>
Profit for the Year			<u><u>23,288</u></u>

Accepted, approved and agreed to be true and fair statement of my business activities.

Signed:

This statement is for submission to the Inland Revenue ONLY, no other third party is to make use of it.

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
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FOR THE YEAR ENDED 31 MARCH 2022

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CHARIS CLUB

England & Wales - Charity number 1014221

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day1	APRIL	2020		31	MARCH	2021

Section A Reference and administration details

Charity name CHARIS CLUB

Other names charity is known by LEONE CONSULTANCY

Registered charity number (if any) 1014221

Charity's principal address 73 CAMBERWELL CHURCH STREET
 CAMBERWELL
 LONDON
Postcode SE5 8TR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ABDUL CONTEH	CHAIRPERSON		
2	SIMONE STEPHENSON	TRUSTEE		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
LEGAL ADVISER	A CONTEH	73 CAMBERWELL CHURCH STREET, CAMBERWELL, LONDON, SE5 8TR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION CONSISTING OF MEMBERS
Trustee selection methods (eg. appointed by, elected by)	TRUSTEES ARE APPOINTED OR REAPPOINTED ANNUALLY AT THE ANNUAL GENERAL MEETING

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

LEONE CONSULTANCY is a member of the PROPERTY OMBUDSMAN.

Leone Consultancy often utilises the services of J.C.W.I. and H J T Training that provides training and advice together with regular newsletters and consultation.

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

activities, college courses and internet news about the countries of our main user groups. Moreover, the centre provides free bread and cakes for individuals who cannot afford to buy these items or whom are struggling during to the financial impact of the COVID. The centre provides a printing, canning and photocopying service to allow members of the public to search for employment and to complete Universal Credit, DHSS FORMS, IMMIGRATION and other government and local authority forms. The centre has fast broad band to assist members of the public. We up-date our resources when people from different nationalities use our facilities. The centre provides housing advice and assistance to homeless people referred to us from the local Authority Housing Solution Officer based in Southwark and Croydon.

- In addition Leone Property Services provides housing for tenants who do not qualify for social housing. We have provided emergency housing for tenants who are homeless or at a risk of homelessness.

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- Local information about college courses etc. Charis Club displays information about local College Courses. Moreover, we support local campaigns and community regeneration.

Charis Club will monitor the composition of its volunteers and workforce annually detailing:-

- Percentage of males and females.
- Ethnic origin of all employees and volunteers.
- Ensure people with disabilities and special needs are not discriminated against.

You **may choose** to include further statements, where relevant, about:

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- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the past year Charis Club has provided advice, assistance and representation to individual's regarding their immigration, divorce, debt and housing problems.

A further development is that Charis Club and Leone Property Services have provided emergency and long term housing for tenants who do not qualify for social housing or are at a risk of homelessness.

We have an extended weekly opening hours and when requested open on a Saturday and on a Sunday.

Charis Club has an extensive administrative network of computers, printers and scanners available for the general public to use. These resources enable people to apply for their work, fill out benefits and housing claims and even apply for their oyster card and discount bus passes and pensions which all now have to be applied for online.

Charis Club daily prepares affidavits, name change and statutory declarations for individuals referred to us from local Solicitors and advice agencies.

Charis Club assists individuals applying for Housing Benefit, Council Tax benefits and Social and Private Housing.

Lastly, Charis Club has a cake and bread shop that is noticeable in our shop window. Bread and cakes are given away free. Members of the public are invited to make a donation to the quality bread and cakes.

Section E**Financial review****Brief statement of the charity's policy on reserves**

We hold cash at bank of £500, all of which is unrestricted funds. These funds may be used for repairs, maintenance and for any emergency payments. The charity operates a separate client account to avoid the misuse of client's money.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

--

Section F**Other optional information**

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

ABDUL KARIM CONTEH		
CHAIR PERSON		
02/02/2022		

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
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Other Costs			
Sundry Cost		<u>461</u>	<u>32,331</u>
Profit for the Year			<u><u>23,268</u></u>

Accepted, approved and agreed to be true and fair statement of my business activities.

Signed:

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MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
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