



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 31 August 2023 To 30 August 2024

Charity name: Sheffield Philharmonic Orchestra

Charity registration number: 1013812

## Objectives and Activities

SORP reference		
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote, develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts and by other such ways as the Orchestra through its Committee shall from time to time determine.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Weekly rehearsals (term time only). 4-6 public performances per year.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have read the Charity Commission guidance on public benefit.</b>



## Additional information (optional)

You may choose to include further statements where relevant about:

SORP reference	
Policy on grant making	Para 1.38
Policy on social investment including program related investment	Para 1.38
Contribution made by	Para 1.38

volunteers

Other

□

## Achievements and Performance

SORP reference

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

**The orchestra provides weekly music making opportunities to c. 80 members where they develop musical skills.**

**The orchestra promotes classical music through affordable and accessible public performances. It educates the public about the music through detailed programme notes and pre-concert talks.**

**The orchestra makes a conscious effort to perform music from underrepresented composers and to commission new work from local composers. Therefore exposing audiences and members to new idioms of music.**

**The orchestra also dedicates a couple of concerts each year to family audiences so it engages with children and young people with music.**

**Quotes about the difference the orchestra has made include:**

**"Always love your events - most child friendly orchestra in sheffield" (2022)**

**"The whole concert was extremely beautiful and emotional. It was a wonderful event." (2021)**

## Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against

Para 1.41

objectives set

Performance of fundraising activities against objectives set

Para 1.41

Investment performance against objectives

Para 1.41

Other

## Financial Review

Review of the charity's financial position at the end of the period

Para 1.21

**The charity posted a profit of £9,358.17. This was a larger than usual profit reflecting some very successful events in terms of ticket sales and some exceptional donations. The charity has healthy reserves of £17,134.73.**

Statement explaining the policy for holding reserves stating why they are held

Para 1.22

**Reserves are held to meet cashflow needs (rehearsal venue is paid for in advance and some expenditure is incurred prior to income generating events) and contingencies.**

Amount of reserves held

Para 1.22

**£17,134.73**

Reasons for holding zero reserves

Para 1.22

**n/a**

Details of fund materially in deficit

Para 1.24

**None**

Explanation of any uncertainties about the charity continuing as a going concern

Para 1.23

**The Trustees are satisfied that the Charity can continue as a going concern. Subscription and concert revenues are stable and increasing and each event is budgeted in advance. We hold sufficient reserves to meet any potential shortfall from an event and other contingencies.**

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising) Para 1.47

Investment policy and objectives including any social investment policy adopted Para 1.46

A description of the principal risks facing the charity Para 1.46

Other

## Structure, Governance and Management

Description of charity's trusts: **Promotion of amateur music in South Yorkshire**

Type of governing document Para 1.25 **Constitution adopted 8 October 1989 as amended 7 July 1992 as amended on 08 Oct 2019**

How is the charity constituted? Para 1.25 **Unincorporated association**

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees Para 1.25 **The Orchestra Trustees consist of 8 persons including a Chair, Hon. Secretary, Hon. Treasurer, and five other members of the Committee. Committee Members are elected at the Annual General Meeting.**  
**The Committee Members hold office for one year and are eligible for re-election. All officers stand down after a period in office of three years unless the post remains unfilled, in which case a further period of three years**

can be undertaken.

After standing down, a member is eligible for re-election after a period of 1 year.

## **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures  
adopted for the induction and  
training of trustees

Para 1.51

The charity's organisational  
structure and any wider  
network with which the  
charity works

Para 1.51

Relationship with any related  
parties

Para 1.51

Other

## **Reference and Administrative details**

Charity name                      Sheffield Philharmonic Orchestra

Other name the charity uses

Registered charity number    1013812

Charity's principal address    MD Law, Broom Hall, 8-10 Broomhall Road, Sheffield, S10  
2DR

# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Elam	Chair	12/10/2022 to date	
2	Suzie Capps	Secretary	10/10/23 to date	
3	Neil Thomas Kelly	Treasurer	16/10/2018 to 1/10/2024	
4	Zoe Birtwhistle	Treasurer	1/10/2024 to date	

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## Corporate trustees – names of the directors at the date the report was approved

Director name

## Name of trustees holding title to property belonging to the charity

Trustee name    Dates acted if not for whole year

## Funds held as custodian trustees on behalf of others

Description of the assets held  
in this capacity

Name and objects of the  
charity on whose behalf the  
assets are held and how this  
falls within the custodian

charity's objects

Details of arrangements for  
safe custody and segregation  
of such assets from the  
charity's own assets

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional  
information)**

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**





## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'N Elam', with a horizontal line drawn underneath the name.

Full name(s)

NICOLA ELAM

Position (eg  
Secretary, Chair, etc)

CHAIR

Date 24/6/2025

## SHEFFIELD PHILHARMONIC ORCHESTRA

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 AUGUST 2024

INCOME	Year Ending 30/08/24		Year Ending 30/08/23	
Subs	£10,094.50		£7,267.50	
Ticket Sales	£15,960.16		£12,176.11	
Patrons	£705.00		£1,019.00	
Donations	£2,643.82		£1,122.39	
Amazon	£0.00		£36.15	
Easy Fundraising	£215.72		£102.85	
Localgiving	£117.50		£500.00	
Equipment Sales	£772.99		£0.00	
Gift aid	£2,974.47		£1,989.76	
Programme Sponsors	£230.00		£370.00	
Rehearsal Refreshments	£120.00		£185.76	
MitG Donation	£2,000.00		£0.00	
Wentworth Costs Contribution	£1,842.00		£0.00	
		<b>£37,676.16</b>		<b>£24,769.52</b>

EXPENDITURE				
Venue Hire (Rehearsal)	£5,009.00		£3,665.00	
Venue Hire (Concert)	£2,292.50		£3,350.00	
Tutors	£125.00		£0.00	
Mahler 2 <sup>3</sup>	£0.00		£2,595.71	
Music Hire/Purchase	£1,779.67		£852.56	
Posters/flyers	£576.40		£722.00	
Tickets	£0.00		£42.00	
Refreshments	£206.85		£33.88	
Programmes	£1,060.00		£595.00	
Facebook	£329.95		£156.64	
MD <sup>4</sup>	£7,573.47		£5,620.00	
Commissions <sup>5</sup>	£2,290.00		£0.00	
Soloists	£1,595.35		£1,116.00	
Extra players	£1,626.70		£1,078.52	
Website	£144.00		£120.00	
Equipment	£694.69		£587.89	
Videography	£70.00		£0.00	
Making Music	£449.00		£507.99	
Gifts	£91.40		£46.24	
Classical Sheffield	£146.30		£151.20	
Donations	£451.85		£500.00	
Ticket Tailor	£1,068.93		£342.00	
Stripe	£0.00		£90.50	
Van Hire	£306.40		£380.19	
Postage	£70.53		£101.93	
Independent Review	£360.00		£360.00	
		<b>£28,317.99</b>		<b>£23,015.25</b>

Profit / (Loss)	<b>£9,358.17</b>	<b>£1,754.27</b>
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Bank Balance	<b>£17,134.73</b>	<b>£8,091.53</b>
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## Notes

3. Joint project accounts available

4. Includes deps and Xmas

5. Metropolis, Wentworth Woodhouse Polka - both include printing

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHEFFIELD PHILHARMONIC ORCHESTRA**

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I report to the trustees on my examination of the accounts of the Sheffield Philharmonic Orchestra (the Trust) for the year ended 30 August 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

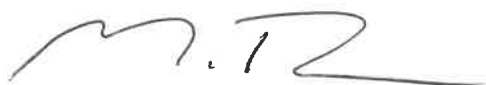
I report in respect of the examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(B) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Michael Race FCCA**  
**Association of Chartered Certified Accountants**

**On behalf of Brearley & Co Accountants Limited**

09/06/2025

Date: .....

**39/43 Bridge Street**  
**Swinton**  
**Mexborough**  
**South Yorkshire**  
**S64 8AP**