

**RELATE BRADFORD & LEEDS LTD**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

Charity Registration No. 1013811  
Company Registration No. 02652414 (England and Wales)

# RELATE BRADFORD & LEEDS LTD

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**RELATE BRADFORD & LEEDS LTD****LEGAL AND ADMINISTRATIVE INFORMATION**

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**Trustees**

Paul Stockwell  
Lynne Joyce  
Jennifer Brearley  
Sabreen Ahsan  
Fiona Hibbits  
Nazia Kotia  
Susan Long  
Catherine Jowitt

**Charity number**

1013811

**Company number**

02652414

**Registered office**

Perkin House 1<sup>st</sup> Floor  
Grattan Road  
Bradford  
BD1 2LU

**Independent examiner**

Kevin J Meddings MAAT  
Kevin Meddings Accountancy Services  
55 Crowther Avenue  
Calverley  
Leeds  
West Yorkshire  
LS28 5SA

**Bankers**

The Co-Operative Bank  
P O Box 101  
1 Balloon Street  
Manchester  
M60 4EP

# RELATE BRADFORD & LEEDS LTD

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

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The trustees present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and Charities Act 2011.

### Structure, governance and management

The company is a company limited by guarantee, incorporated on 8 October 1991, and registered as a charity with the Charity Commission on 20 August 1992. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The liability of the members in the event of the Centre being wound up is limited to a sum not exceeding £1. Relate Bradford & Leeds Ltd charitable objects were revised on 2 September 2008, in line with Relate Central Office's recommendations and the Articles of Association were amended on 2 September 2013.

The trustees, who are also directors for the purpose of company law, and who served during the year were:

Paul Stockwell  
Jonathan Smith (resigned 6 June 2023)  
Catherine Jowitt (appointed 12 June 2023)  
Lynne Joyce  
Saeed Khan (resigned 22 January 2024)  
Magdalena O'Connell (resigned 12 December 2023)  
Mahmud Nawaz (resigned 13 February 2024)  
Jennifer Brearley  
Sabreen Ahsan  
Karen Bodger (resigned 24 July 2024)  
Fiona Hibbits  
Nazia Kotia  
Susan Long  
Hazel Murgatroyd (resigned 10 October 2024)  
William Dawson (resigned 8 January 2024)

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as Members of the Executive. One third (or the number nearest one third) of the Executive must retire each year or at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. A retiring member of the Executive who is eligible may be re-appointed.

The Executive seeks to maintain a broad mix of relevant skills amongst its members. In the event of particular skills being lost due to retirement, individuals are approached to offer themselves for election to the Executive.

A formal induction Policy Document: A Trustee Induction Pack and Trustee Code of Conduct for new and existing trustees are available.

The Executive must have a minimum of six members and a maximum of eighteen members. At present the Executive has eight members from a variety of professional backgrounds relevant to the work of the charity. The CEO also sits on the committee although has no voting rights.

Day to day responsibility is with the CEO, Tina Butler, who is responsible for ensuring that the charity delivers the services specified and that the key performance indicators are met. She is also responsible for the day-to-day operational management of the Centre and ensuring that the team continue to develop

## RELATE BRADFORD & LEEDS LTD

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

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their skills and working practices in line with good practice. All practitioners receive supervision from the Clinical Supervisors.

Relate Bradford & Leeds Ltd, whilst being an autonomous organisation in its own right, is a member of the Relate Federation and operates to the standards set by the Council of Relate Central Office.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

#### **Financial Review**

This year the organisation report a deficit of £9,453 (2023: surplus of £11,645).

Total reserves at the end of the financial year were £267,743 (2023: £276,926).

The trustees and senior leadership team meet on a regular basis to review budgeted income with actual expenditure and monitor closely any significant variations in anticipated cash-flow.

It is the policy of the organisation to aim to increase reserves to a level where we are able to continue, in the short term, to maintain and support existing services and users in the event of a loss of specific funding. To this end we believe that as an organisation we should be striving to ensure that our reserves at the end of any financial year are at least six months of total annual expenditure. Our Designated Funds contains a fund specifically named Liabilities Fund which represents this amount.

Our principal unrestricted funding sources are:

1. We are able to ask clients where possible to make a contribution towards the costs of some of our services.
2. We are able to charge for room hire to other agencies who wish to make use of our premises.
3. Donations from individuals and fundraising endeavours.

Details of our restricted funding is shown in Note 9.

# RELATE BRADFORD & LEEDS LTD

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

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### Statement of Directors Responsibilities

The directors of Relate Bradford & Leeds Ltd are responsible for preparing the Trustees' annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare accounts for each financial year. Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these accounts the directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether UK accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors are responsible for maintaining proper accounting records which disclose at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006, and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees

Jennifer Brearley

Trustee

Dated:

## RELATE BRADFORD & LEEDS LTD

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RELATE BRADFORD

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I report on the accounts of the charity for the year ended 31 March 2024, which are set out on pages 6 to 15.

#### **Respective responsibilities of Trustees and Examiner**

The trustees, who are also the directors of Relate Bradford & Leeds Ltd for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011, (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Kevin J Meddings MAAT**  
**Kevin Meddings Accountancy Services**  
**55 Crowther Avenue**  
**Calverley**  
**Leeds**  
**West Yorkshire**  
**LS28 5SA**

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Dated:

# RELATE BRADFORD & LEEDS LTD

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

|  | Notes | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|--|-------|----------------------------|--------------------------|--------------------------|--------------------|--------------------|
| <b>Income</b>  |       |                            |                          |                          |                    |                    |
| Donations  |       | 115                        | -                        | -                        | 115                | 1,701              |
| Income from charitable activities:                       |       |                            |                          |                          |                    |                    |
| Client income  |       | 36,372                     | -                        | -                        | 36,372             | 23,505             |
| Contract income  |       | -                          | -                        | 45,512                   | 45,512             | 41,700             |
| Room hire  |       | 2,864                      | -                        | -                        | 2,864              | 1,620              |
| Investment income  |       | 997                        | -                        | -                        | 997                | 112                |
| Grants receivable  | 2     | -                          | -                        | 311,598                  | 311,598            | 336,736            |
| Other income   |       | -                          | -                        | -                        | -                  | 3,307              |
| <b>Total income</b>                                      |       | <u>40,348</u>              | <u>-</u>                 | <u>357,110</u>           | <u>397,458</u>     | <u>408,681</u>     |
| <b>Expenditure</b>                                       |       |                            |                          |                          |                    |                    |
| Charitable activities                                    | 3     | 49,801                     | -                        | 357,110                  | 406,911            | 397,036            |
| <b>Total expenditure</b>                                 |       | <u>49,801</u>              | <u>-</u>                 | <u>357,110</u>           | <u>406,911</u>     | <u>397,036</u>     |
| <b>Net income/net movement in funds before transfers</b> |       | (9,453)                    | -                        | -                        | (9,453)            | 11,645             |
| <b>Transfers between funds</b>                           |       | 9,453                      | (9,453)                  | -                        | -                  | -                  |
| <b>Net income/net movement in funds after transfers</b>  |       | -                          | (9,453)                  | -                        | (9,453)            | 11,645             |
| Total funds brought forward                              |       | -                          | 276,926                  | -                        | 276,926            | 265,281            |
| <b>Total funds carried forward</b>                       |       | <u>-</u>                   | <u>267,743</u>           | <u>-</u>                 | <u>267,743</u>     | <u>276,926</u>     |

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# RELATE BRADFORD & LEEDS LTD

## BALANCE SHEET AS AT 31 MARCH 2024

|   | Notes | Unrestricted funds<br>£ | Designated funds<br>£ | Restricted funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|---|-------|-------------------------|-----------------------|-----------------------|--------------------|--------------------|
| <b>Current assets</b>   |       |                         |                       |                       |                    |                    |
| Debtors   | 7     | 6,512                   | -                     | 4,983                 | 11,495             | 22,447             |
| Cash at bank and in hand  |       | 7,049                   | 267,473               | 9,402                 | 283,924            | 274,530            |
| <b>Total assets</b>   |       | <b>13,561</b>           | <b>267,473</b>        | <b>14,385</b>         | <b>295,419</b>     | <b>296,977</b>     |
| <b>Creditors: amounts falling due within one year</b><br>(20,051) | 8     | (13,561)                | -                     | (14,385)              | (27,946)           |                    |
| <b>Total assets less current liabilities</b>                      |       | <b>-</b>                | <b>267,743</b>        | <b>-</b>              | <b>267,743</b>     | <b>276,926</b>     |
| <b>The funds of the charity</b>                                   |       |                         |                       |                       |                    |                    |
| Restricted funds  | 9     | -                       | -                     | -                     | -                  | -                  |
| Unrestricted funds  |       | -                       | -                     | -                     | -                  | -                  |
| Designated funds  | 10    | -                       | 267,743               | -                     | 267,743            | 276,926            |
| <b>Total charity funds</b>  |       | <b>-</b>                | <b>-</b>              | <b>-</b>              | <b>267,743</b>     | <b>276,926</b>     |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of those accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies, subject to small companies' regime.

The accounts were approved by the Board on

Jennifer Brearley

Trustee

Company Registration No. 02652414

# RELATE BRADFORD & LEEDS LTD

## STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 31 MARCH 2024

|   | Notes | 2024<br>£ | 2023<br>£ |
|---|-------|-----------|-----------|
| Cash generated from operating activities      | 12    | 8,397     | 60,544    |
| Cashflow from investing activities            |       | 997       | 112       |
| Increase in cash equivalents in the year      |       | 9,394     | 60,656    |
| Cash equivalents at the beginning of the year |       | 274,530   | 213,874   |
| Total cash equivalents at the end of the year |       | 283,924   | 274,530   |

# RELATE BRADFORD & LEEDS LTD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

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### 1. Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention, unless otherwise stated.

The accounts are prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on a going concern basis.

#### 1.2 Incoming resources

Donations are accounted for when received by the Centre.

Grants of a revenue nature are also accounted for as and when received by the Centre, except where received in advance of the next year when they are deferred into the period to which they relate. Any unspent amounts are carried forward into the next financial year when considered appropriate.

#### 1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries.

Governance costs includes those costs associated with meeting the constitutional and statutory requirement of the charity.

All costs are allocated between the expenditure categories on the SOFA on a basis designed to reflect the use of the resource.

#### 1.4 Fund accounting

Restricted funds are subject to specific conditions by donors as to how they may be used. The purpose and uses of the restricted funds are set out in the note 9 to the accounts.

#### 1.5 Pensions

The charity pays contributions into The Peoples Pension which is a defined contribution workplace scheme.

## RELATE BRADFORD & LEEDS LTD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

#### 2. Grants receivable:

|   | 2024<br>£ | 2023<br>£ |
|---|-----------|-----------|
| CBMDC: Children, Young People and Family Counselling    | 38,299    | 38,299    |
| NHS WY ICB: Relationship and PST Counselling (Bradford) | 161,720   | 161,720   |
| NHS WY ICB: Schools/Young People                        | 19,930    | 18,981    |
| DoH: CALM Counselling Services                          | 6,977     | 41,863    |
| NHS WY ICB: Relationship Counselling (Leeds)            | 48,443    | 48,443    |
| NHS WY ICB: Wellbeing                                   | 12,114    | 21,716    |
| Step2Relate   | 17,500    | -         |
| New Burdens Domestic Abuse                              | 6,615     | -         |
| Horton and City Health Collaboration                    | -         | 5,714     |
|   | <hr/>     | <hr/>     |
|   | 311,598   | 336,736   |
|   | <hr/>     | <hr/>     |

**RELATE BRADFORD & LEEDS LTD****NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024****3. Charitable activities**

|   | <b>2024</b>    | <b>2023</b>    |
|---|----------------|----------------|
|   | <b>£</b>       | <b>£</b>       |
| Counselling and supervision salaries      | 159,792        | 140,786        |
| Training and supervision fees             | 2,120          | 420            |
| Centre salaries                           | 162,221        | 171,383        |
| Staff welfare costs                       | 335            | -              |
| Rent and utilities                        | 41,235         | 42,115         |
| Rates                                     | 1,254          | 1,664          |
| Insurance                                 | 3,399          | 2,785          |
| Pension costs                             | 8,814          | 8,050          |
| Telephone                                 | 749            | 749            |
| Centre running costs                      | 2,757          | 4,752          |
| Membership fees                           | 35             | 294            |
| Payroll costs                             | 900            | 900            |
| Marketing                                 | -              | 400            |
| Interpreter costs                         | 1,119          | 830            |
| DBS costs                                 | 124            | 172            |
| Computer costs, IT and telephone upgrades | 8,176          | 8,037          |
| Governance costs (note 4)                 | 13,881         | 13,699         |
|   | <u>406,911</u> | <u>397,036</u> |

**4. Governance costs**

|   | <b>2024</b>   | <b>2023</b>   |
|---|---------------|---------------|
|   | <b>£</b>      | <b>£</b>      |
| Relate federation charge                | 12,368        | 12,186        |
| Independent examination fee             | 1,500         | 1,500         |
| Annual return and Companies House costs | 13            | 13            |
|   | <u>13,881</u> | <u>13,699</u> |

# RELATE BRADFORD & LEEDS LTD

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 5. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2023 £nil).

We can confirm that there are no related party transactions that require disclosure in the accounts (2023: none).

### 6. Employees

#### Number of employees

The average number of employees during the year was:

|                               | 2024<br>Number    | 2023<br>Number    |
|-------------------------------|-------------------|-------------------|
| Counselling and supervision   | 9                 | 8                 |
| Administration and management | 9                 | 9                 |
|                               | <u>18</u>         | <u>17</u>         |
| <b>Employment costs</b>       | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
| Wages and salaries            | 304,896           | 295,262           |
| Social security costs         | 17,117            | 16,907            |
| Pension costs                 | 8,814             | 8,050             |
|                               | <u>320,827</u>    | <u>320,219</u>    |

There were no employees whose annual emoluments were £60,000 or more.

### 7. Debtors

|               | 2024<br>£     | 2023<br>£     |
|---------------|---------------|---------------|
| Prepayments   | 6,387         | 539           |
| Trade debtors | 5,108         | 21,908        |
|               | <u>11,495</u> | <u>22,447</u> |

### 8. Creditors: amounts falling due within one year

|                                 | 2024<br>£     | 2023<br>£     |
|---------------------------------|---------------|---------------|
| Accruals                        | 1,500         | 1,500         |
| Trade creditors                 | 7,255         | 1,360         |
| Taxes and social security costs | 4,806         | 5,077         |
| Deferred income                 | 14,385        | 12,114        |
|                                 | <u>27,946</u> | <u>20,051</u> |

## RELATE BRADFORD & LEEDS LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

#### 9. Restricted funds

The income funds of the charity include restricted funds comprising unexpended balances of donations and grants held on trust for specific purposes:

| expended  | Balance at<br>1 April 2022<br>March 2024<br>£ | Movement in funds |                |                | Balance at 31<br>£ |
|---|---|-------------------|----------------|----------------|--------------------|
|   |   | Incoming<br>£     | Resources<br>£ | Transfers<br>£ |                    |
| CBMDC: Children, Young People and Family Counselling    | -   | 38,299            | (38,299)       | -              | -                  |
| NHS WY ICB: Relationship and PST Counselling (Bradford) | -   | 161,720           | (161,720)      | -              | -                  |
| NHS: WY ICB: Talking Therapies                          | -   | 29,520            | (29,520)       | -              | -                  |
| NHS: WY ICB: Schools/Young People                       | -   | 19,930            | (19,930)       | -              | -                  |
| DoH: CALM Counselling Services                          | -   | 6,977             | (6,977)        | -              | -                  |
| Parkinson's UK  | -   | 3,055             | (3,055)        | -              | -                  |
| NHS WY ICB: Relationship Counselling (Leeds)            | -   | 48,443            | (48,443)       | -              | -                  |
| NHS WY ICB: Wellbeing Hub                               | -   | 12,114            | (12,114)       | -              | -                  |
| Relate National Contracts                               | -   | 12,559            | (12,559)       | -              | -                  |
| Step2Relate   | -   | 17,500            | (17,500)       | -              | -                  |
| New Burdens Domestic Abuse                              | -   | 6,615             | (6,615)        | -              | -                  |
| Locala  | -   | 378               | (378)          | -              | -                  |
|   | -   | 357,110           | (357,110)      | -              | -                  |

#### City of Bradford Metropolitan District Council: Children, Young People and Family Counselling

To provide counselling for children, young people and families.

#### NHS West Yorkshire Integrated Care Board: Relationships and Psycho-Sexual Therapy Counselling (Bradford)

To provide relationship counselling and psycho-sexual therapy services for people across the Bradford district.

#### NHS West Yorkshire Integrated Care Board: Talking Therapies

To provide counselling services for couples where one or both partners are experiencing moderate depression.

#### NHS West Yorkshire Integrated Care Board: Schools/Young People

Young people's counselling is provided in schools or at the Relate Bradford & Leeds Centre with a focus on supporting the emotional wellbeing of the young person.

#### Department of Health: CALM Counselling Services

To support children, young people and families, who are struggling with their emotional health and wellbeing, which may be as a result of childhood trauma. Contract ended in 2024.

#### Parkinson's UK

To support people affected with Parkinson's across the Leeds area.

#### NHS West Yorkshire Integrated Care Board: Relationship Counselling (Leeds)

To provide counselling services for people who need adult relationship support, individually or for couples. There is an outpost in Leeds. Contract ended in 2024.

## RELATE BRADFORD & LEEDS LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

**NHS West Yorkshire Integrated Care Board: Wellbeing Hub**

To support people across the NHS and social care, impacted by COVID-19, with their relationships.

**Relate National Contracts**

To provide specific counselling sessions, across Bradford & Leeds.

**Step2Relate**

To support children, young people and families, who are struggling with their emotional health and wellbeing, which may be as a result of childhood trauma. A joint partnership with Step 2, a replacement for CALM. Contract started and ended in 2024.

**New Burdens Domestic Abuse**

To support children and families where there is a domestic abuse issue.

**Locala**

To provide relationship counselling to clients of Locala, Bradford, a joint partnership with Relate Cross Pennine.

10. **Designated funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

|                  | Balance at<br>1 April 2023 | Movement in funds          |                            | Transfers      | Balance at 31<br>March 2024 |
|------------------|----------------------------|----------------------------|----------------------------|----------------|-----------------------------|
|                  | £                          | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | £              | £                           |
| Liabilities Fund | 199,000                    | -                          | -                          | 5,000          | 204,000                     |
| Development Fund | 77,926                     | -                          | -                          | (14,453)       | 63,473                      |
|                  | <u>276,926</u>             | <u>-</u>                   | <u>-</u>                   | <u>(9,453)</u> | <u>267,743</u>              |

11. **Commitments under operating leases**

At 31 March 2024 the company had annual commitments under non-cancellable operating leases as follows:

|                            | Land and Buildings |               |
|----------------------------|--------------------|---------------|
|                            | 2024<br>£          | 2023<br>£     |
| <b>Expiry date:</b>        |                    |               |
| Within one year            | -                  | 26,500        |
| Between two and five years | -                  |               |
|                            | <u>-</u>           | <u>26,500</u> |



RELATE BRADFORD & LEEDS LTD

NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024

12. Reconciliation of net movement in funds to net cashflow from operating activities

|  | 2024<br>£ | 2023<br>£ |
|--|-----------|-----------|
| Net movement in funds                        | (9,453)   | 11,645    |
| Deduct interest income                       | (997)     | (112)     |
| Decrease in debtors                          | 10,952    | 44,275    |
| Increase in creditors                        | 7,895     | 4,736     |
|  |           |           |
| Net cash generated from operating activities | 8,397     | 60,544    |