

THE DAMASCUS TRUST

England & Wales · Charity number 1013236

Details

Other names	ON-LINE CHRISTIAN OUTREACH, CARAREA VIETII, Engage With The Bible, PARTNERSHIP ABROAD TRAINING (PAT) TEAMS / PROGRAMME, PARTNERSHIP IN EVANGELISH (PIE) TEAMS, Path Of Life, SUPPORT A PASTOR (SAP) PROJECT, THE DAMASCUS PROJECT, UBUSHUTI
Status	Registered
Legal form	Trust
Registered	1992-08-04
Register	View on the Charity Commission register

Contact

Address	27 Prospect Street Tamworth B79 7EU
Phone	07906 585602
Email	info@damascustrust.org
Website	www.damascustrust.org

Activities

Objects: THE ADVANCEMENT OF THE CHRISTIAN RELIGION.

Activities: Damascus Trust aims to enthuse and build up the local Church in the UK and abroad; to enable the local Church to share the love of Jesus with their community through word and action; to establish ongoing outreach and discipleship as part of the life of the local Church.

Classification

- **How:** Provides Other Finance, Provides Human Resources, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- India
- Romania
- Rwanda

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£46,885	£51,791	-	-
2024-04-05	£49,550	£49,995	-	-
2023-04-05	£56,252	£62,672	-	-
2022-04-05	£51,074	£62,151	-	-
2021-04-05	£66,079	£70,479	-	-

Trustees

Name	Role	Appointed
FLOYD CHRISTOPHER DAVIS		2022-09-15
Peter Roy Harrington		2015-12-08
ROBIN LINDSAY MURRAY SWAN		1999-03-16

THE DAMASCUS TRUST

England & Wales - Charity number 1013236

Accounts

	Trustees' Annual Report for the period						
	From		Period start date			Period end date	
			6	April	2024	To	5

Section A

Reference and administration details

Charity name

The Damascus Trust

Other names charity is known by

Registered charity number (if any)

1013236

Charity's principal address

27 Prospect Street

Tamworth

Staffordshire

Postcode

B79 7EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Robin Swan	Chair		
2	Mr Peter Harrington			
3	Mr Floyd Davis			
4				
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18				
19				
20				
	Names of the trustees for the charity, if any, (for example, any custodian trustees)			

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address	
Accountant	Mr Nigel Smith		
Bankers	Lloyds		
	Cooperative Bank		
	Virgin Money		
Name of chief executive or names of senior staff members (Optional information)			

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment by resolution passed by trustees meeting where there is a majority of trustees present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

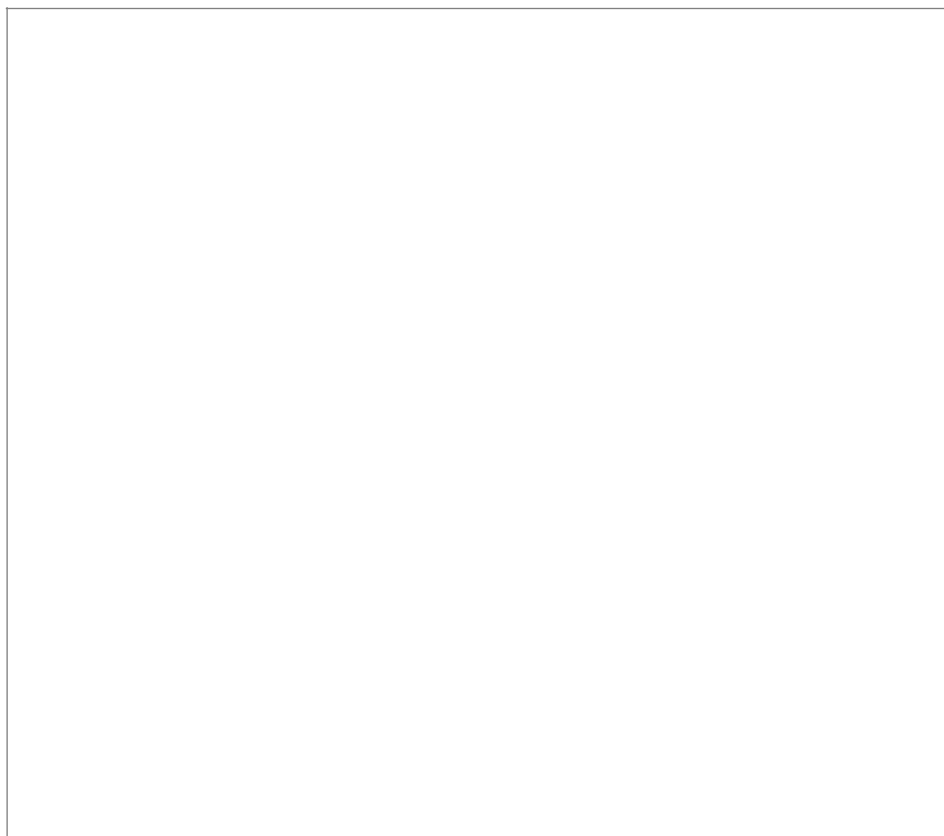
Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	In accordance with the Trust Deed section 4.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	Bible teaching in partnership with the local Church both in the UK and overseas. Providing online Bible teaching courses for people in the UK and overseas. Evangelistic activities in partnership with the local Church both in the UK and overseas. Providing teaching and training resources for the local Church both in the UK and overseas. Teaching, training and support for Christian workers through partner organisations both in the UK and overseas. Inclusion of volunteer team workers both in the UK and overseas. Providing help and relief from hardship and poverty in other countries through partner organisations. Working with partners on new initiatives to help people socially and spiritually both in the UK and overseas. Financing the provision and installation of Water-Harvesting Projects in Rwanda. Sale of hand-made cards, baskets and bags in the UK in support of widows, orphans and related projects in Rwanda.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2024/25 we were able to visit our overseas partners in Romania (October).

In Romania, Path of Life Association continues to work with young people in teaching guitar as well as Bible teaching ministry. Numbers attending fluctuate but two classes are held each week to provide guitar tuition for both beginners and advanced levels.

Path of Life has been running their mentoring programme in Oradea Prison with around 20 Apprentices. There has been a very good response with some of the Apprentices wanting to follow Jesus and be baptised.

The Path of Life team continued to distribute food and essentials on a regular basis to some of the poorest families. They also provide practical help and support as well as share the Christian gospel through Bible readings / teaching, testimony and prayer for individual needs.

We are actively working towards ACV becoming independent of DT , financially and managerially, by December 2025.

In Rwanda, the Support A Parish programmes has continued in partnership with our CPOs. DT supports 20 parishes in Byumba diocese and 8 parishes in Gasabo diocese. The changes that were implemented in 2023 have reduced the amount of admin needed by having just two updates each year instead of four.

The Water Harvesting Projects continue to provide water. However, new government legislation has meant that parishes have to offer the water to the local community without charge. This makes the WHP Scheme redundant.

DT Bible teaching continues online. DT now runs a Bible teaching course online in the spring and autumn. Attendance continues to grow, with new people joining each course, which is encouraging.

The Tamworth Men's Breakfast / Extra continues to meet each month. Numbers have remained small but stable and allows for more interaction between members.

It has been good to visit various churches over the year and to share news of the work as well to preach and teach from the Bible.

Regular mailings have been produced and mailed to partners in the UK and abroad. The majority of our mailing is done electronically so saving paper and postage.

'ENGAGE with the Bible' in both text and audio versions, continues to grow as more people subscribe. We continue to get positive feedback from subscribers. It is now available on the DT website.

We have also set up an audio teaching page on the website that will provides short and longer teaching series for download. This will be developed over the coming years.

The website continue to provide a 'shop window' for the work and ministry of DT. We continue to make slight adjustments and developments as time and skills allow.

Section E Financial review

Brief statement of the charity's policy on reserves

In accordance with the Trust Deed sections 7 & 8.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Andrew J Paine

Position (eg Secretary, Chair, etc) Secretary to Trustees

Date 26.11.25

	Charity Name		No (if any)		CC16a
	The Damascus Trust				
	Receipts and payments accounts				
	For the period from	Period start date	To	Period end date	
		6th April 2024		5th April 2025	

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
General Donations	10,845	4,341	-	15,186	20,992
Gift Aid Donations	8,380	9,510	-	17,890	17,195
Sales	404	-	-	404	340
Interest	398	-	-	398	475
Tax reclaim	6,549	-	-	6,549	9,119
Overseas	6,382	-	-	6,382	1,355
Other	76	-	-	76	74
		-	-	-	
		-	-	-	
Sub total(Gross income for AR)	33,034	13,851	-	46,885	49,550
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	33,034	13,851	- 0	46,885	49,550
A3 Payments					
Staff workers	25,920	-	-	25,920	25,920
Post & Print	275	-	-	275	150
Vehicles / Travel	1,310	-	-	1,310	1,573
Telephone	120	-	-	120	287
Literature & Study materials	- 0			-	30
Office / Admin	39	-	-	39	400
Professional fees / costs	1,648	-	-	1,648	1,556
Overseas	10,184	11,259	-	21,443	19,690
Equipment	750	-	-	750	91
Other	286	-	-	286	298
				-	
				-	
				-	
Sub total	40,532	11,259	-	51,791	49,995
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	40,532	11,259	- 0	51,791	49,995
Net of receipts/(payments)	- 7,498	2,592		- 4,906	- 445
A5 Transfers between funds	1,077	- 1,077	-	-	-
A6 Cash funds last year end	42,352	3,175	-	45,527	45,972
Cash funds this year end	35,931	4,690	-	40,621	45,527

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Virgin	30,320	-	-
	Coop	433	4,492	-
	Lloyds	5,079	200	
	Petty Cash	98	-	-
	Total cash funds	35,931	4,692	-
	(agree balances with receipts and payments account(s))	OK	Agreement Error	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Office equipment	4,000	-	-
	Other equipment	1,400	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval

Independent examiner's report to the trustees of The Damascus Trust on accounts for the year ended 5 April 2025

I report to the trustees on my examination of the accounts of the charity ("the Trust") for the year ended 5 April 2025.

Responsibilities and basis of report

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N K Smith FCA

19 Highbury Way, Great Cornard, Sudbury, Suffolk, CO10 0HE

13 December 2025

THE DAMASCUS TRUST

England & Wales - Charity number 1013236

Accounts

	Trustees' Annual Report for the period						
	From		Period start date			Period end date	
			6	April	2023	To	5

Section A
Reference and administration details

Charity name
The Damascus Trust

Other names charity is known by

Registered charity number (if any)
1013236

Charity's principal address
27 Prospect Street

Tamworth

Staffordshire

Postcode
B79 7EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Robin Swan	Chair		
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	Names of the trustees for the charity, if any, (for example, any custodian trustees)			

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address	
Accountant	Mr Nigel Smith		
Bankers	Lloyds		
	Cooperative Bank		
	Virgin Money		
Name of chief executive or names of senior staff members (Optional information)			

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
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Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In December 2023, Grace Bryers retired from her role as SAP Coordinator after nearly 20 years of service! We are very grateful for the work that Grace has done and the way in which she helped develop the SAP Programme. The work of coordinating the SAP Programme will now be done by the DT Office.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	In accordance with the Trust Deed section 4.
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Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

In 2023 we were able to visit our overseas partners in Romania (April & October) and in Rwanda (August).

In Romania, Path of Life Association continues to work with young people in teaching guitar as well as Bible teaching ministry. Numbers attending fluctuate but two classes are held each week to provide guitar tuition for both beginners and advanced levels.

Path of Life has been running their mentoring programme in Oradea Prison with around 20 Apprentices. There has been a very good response with some of the Apprentices wanting to follow Jesus and be baptised.

The Path of Life team continued to distribute food and essentials on a regular basis to some of the poorest families. They also provide practical help and support as well as share the Christian gospel through Bible readings / teaching, testimony and prayer for individual needs.

In Rwanda, the Support A Parish programmes has continued in partnership with our CPOs. DT supports 20 parishes in Byumba diocese and 8 parishes in Gasabo diocese. We have implemented some general administrative changes which we hope will improve the running of the programme.

The Water Harvesting Projects continue to develop, both in the income generated as well as the number of participating parishes. In the diocese of Byumba, 33 parishes are now signed up for the DT WHP Scheme.

DT Bible teaching continues online. DT now runs a Bible teaching course online in the spring and autumn. Attendance continues to grow, which is encouraging.

The Tamworth Men's Breakfast / Extra continues to meet each month. Numbers at the main TMB have dropped off since the pandemic but numbers attending the TMB Extra have been stable.

It has been good to visit various churches over the year and to share news of the work as well to preach and teach from the Bible.

Regular mailings have been produced and mailed to partners in the UK and abroad. The majority of our mailing is done electronically so saving paper and postage.

'ENGAGE with the Bible' in both text and audio versions, continues to grow as more people subscribe. We continue to get positive feedback from subscribers. It is now available on the DT website.

The website continue to provide a 'shop window' for the work and ministry of DT. We continue to make slight adjustments and developments as time and skills allow.

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Brief statement of the charity's policy on reserves

In accordance with the Trust Deed sections 7 & 8.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Andrew J Paine

Position (eg Secretary, Chair, etc) Secretary to Trustees

Date 11.9.24

	Charity Name			No (if any)		CC16a
	The Damascus Trust					
	Receipts and payments accounts					
	For the period from	Period start date	To	Period end date		
		6th April 2023		5th April 2024		
Section A Receipts and payments						
	Unrestricted funds		Restricted funds	Endowment funds	Total funds	Last year
	to the nearest	£	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts						
General Donations	16,692		4,300	-	20,992	19,015
Gift Aid Donations	8,005		9190	-	17,195	24,507
Sales	340		-	-	340	1,281
Interest	475		-	-	475	122
Tax reclaim	9,119		-	-	9,119	6,522
Overseas	900		455	-	1,355	4,800
Other	71		-	-	71	5
Petty cash	3		-	-	3	
			-	-	-	
Sub total(Gross income for AR)	35,605		13,945	-	49,550	56,252
A2 Asset and investment sales, (see table).						
	- 0		- 0	- 0	-	
	- 0		- 0	- 0	-	- 0
Sub total	- 0		- 0	- 0	-	- 0
Total receipts	35,605		13,945	- 0	49,550	56,252
A3 Payments						
Staff workers	25,920		-	-	25,920	25,920
Post & Print	150		-	-	150	347
Vehicles / Travel	1,573		-	-	1,573	1,427
Telephone	287		-	-	287	368
Literature & Study materials	30				30	2
Office / Admin	400		-	-	400	146
Professional fees / costs	1,556		-	-	1,556	1,722
Overseas	8,617		11,229	-	19,846	32,653
Equipment	91		-	-	91	87
Other	142		-	-	142	-
						-
						-
					-	-
Sub total	38,766		11,229	-	49,995	62,672
A4 Asset and investment purchases, (see table)						
	- 0		- 0	- 0	-	
	- 0		- 0	- 0	-	
Sub total	- 0		- 0	- 0	-	- 0
Total payments	38,766		11,229	- 0	49,995	62,672
Net of receipts/(payments)	-	3,161	2,716	-	- 445	- 6,420
A5 Transfers between funds				-	-	-
A6 Cash funds last year end	34,609		11,363	-	45,972	79,177
Cash funds this year end	31,448		14,079	-	45,527	72,757

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Virgin	30,041	-	-
	Coop	499	1,556	-
	Lloyds	12,758	630	
	Petty Cash	44	-	-
	Total cash funds	43,342	2,186	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Office equipment	4,000	-	-
	Other equipment	1,400	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Andrew J Paine		11.9.24

Independent examiner's report on the accounts to the trustees of The Damascus Trust on accounts for the year ended 5 April 2024

I report to the trustees on my examination of the accounts of the charity ("the Trust") for the year ended 5 April 2024.

Responsibilities and basis of report

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N K Smith FCA

19 Highbury Way, Great Cornard, Sudbury, Suffolk, CO10 0HE

22 October 2024

THE DAMASCUS TRUST

England & Wales - Charity number 1013236

Accounts

	Trustees' Annual Report for the period								
	From		Period start date			Period end date			
			6	April	2022	To		5	April

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

27 Prospect Street	
Tamworth	
Staffordshire	
Postcode	B79 7EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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	Names of the trustees for the charity, if any, (for example, any custodian trustees)			

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address	
Accountant	Mr Nigel Smith		
Bankers	Lloyds		
	Cooperative Bank		
	Virgin Money		
Name of chief executive or names of senior staff members (Optional information)			

Section B Structure, governance and management

Description of the charity's trusts

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Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In 2022, both Sue Duffin and Stephen Lloyd stepped down from being Trustees, in July and September respectively. We are grateful to them both for all that they have given to help develop the work of DT over many years of service.

In September 2022 we welcomed Floyd Davis as a Trustee. He has been a long-time partner of DT and brings a fresh perspective to the work.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	In accordance with the Trust Deed section 4.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	Bible teaching in partnership with the local Church both in the UK and overseas. Providing online Bible teaching courses for people in the UK and overseas. Evangelistic activities in partnership with the local Church both in the UK and overseas. Providing teaching and training resources for the local Church both in the UK and overseas. Teaching, training and support for Christian workers through partner organisations both in the UK and overseas. Inclusion of volunteer team workers both in the UK and overseas. Providing help and relief from hardship and poverty in other countries through partner organisations. Working with partners on new initiatives to help people socially and spiritually both in the UK and overseas. Financing the provision and installation of Water-Harvesting Projects in Rwanda. Sale of hand-made cards, baskets and bags in the UK in support of widows, orphans and related projects in Rwanda.

Additional details of objectives and activities (Optional information)

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- policy on grantmaking;
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- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

We have been able to resume our face-to-face meetings in the UK as well as our visits to overseas partners.

We were able to visit our partner ministry in Romania in October 2021.

In Romania, Path of Life Association continues to work with young people in teaching guitar as well as Bible teaching ministry. Numbers attending fluctuate but two classes are held each week to provide guitar tuition for both beginners and advanced levels.

Path of Life has been running their mentoring programme in Oradea Prison with around 18 Apprentices. There has been a very good response with some of the Apprentices wanting to follow Jesus.

The Path of Life team continued to distribute food and essentials on a regular basis to some of the poorest families. They also provide practical help and support as well as share the Christian gospel through Bible readings / teaching, testimony and prayer for individual needs.

The Support A Parish programmes have continued in partnership with our CPOs in Rwanda. This has increased and DT now supports 20 parishes in Byumba diocese and 8 parishes in Gasabo diocese.

The Water Harvesting Projects continue to develop, both in the income generated as well as the number of participating parishes. In the diocese of Byumba, 29 parishes are now signed up for the DT WHP Scheme.

DT Bible teaching continues online. DT now runs a Bible teaching course online in the spring and autumn. Attendance continues to grow, which is encouraging.

The Tamworth Men's Breakfast / Extra continues to meet bi-monthly. Numbers at the main TMB have dropped off since the pandemic but numbers attending the TMB Extra have been stable.

It has been good to visit various churches over the year and to share news of the work as well to preach and teach from the Bible.

Regular mailings have been printed and mailed to partners in the UK and abroad. The majority of our mailing is done electronically so saving paper and postage.

'ENGAGE with the Bible' in both text and audio versions, continues to grow as more people subscribe. We continue to get positive feedback from subscribers. It is now available on the DT website.

The website continue to provide a 'shop window' for the work and ministry of DT. We continue to make slight adjustments and developments as time and skills allow.

Section E Financial review

Brief statement of the charity's policy on reserves

In accordance with the Trust Deed sections 7 & 8.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Andy Paine

Position (eg Secretary, Chair, etc)

Secretary

Date

06.12.23

	Charity Name			No (if any)		CC16a
	The Damascus Trust					
	Receipts and payments accounts					
	For the period from	Period start date	To	Period end date		
		6th April 2022		5th April 2023		
Section A Receipts and payments						
	Unrestricted funds		Restricted funds	Endowment funds	Total funds	Last year
	to the nearest	£	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts						
General Donations	14,855		4,160	-	19,015	16,159
Gift Aid Donations	14,647		9860	-	24,507	21,199
Sales	1,281		-	-	1,281	434
Interest	122		-	-	122	66
Tax reclaim	6,522		-	-	6,522	7,712
Overseas	4800			-	4,800	5,481
Other	5		-	-	5	23
			-	-	-	
			-	-	-	
Sub total(Gross income for AR)	42,232		14,020	-	56,252	51,074
A2 Asset and investment sales, (see table).						
	- 0		- 0	- 0	-	
	- 0		- 0	- 0	-	- 0
Sub total	- 0		- 0	- 0	-	- 0
Total receipts	42,232		14,020	- 0	56,252	51,074
A3 Payments						
Staff workers	25,920		-	-	25,920	25,920
Post & Print	347		-	-	347	342
Vehicles / Travel	1,427		-	-	1,427	70
Telephone	368		-	-	368	404
Literature & Study materials	2				2	-
Office / Admin	146		-	-	146	2
Professional fees / costs	1,722		-	-	1,722	853
Overseas	18,032		14,621	-	32,653	33,945
Equipment	87		-	-	87	36
Insurance			-	-	-	553
Ubushuti Costs						26
Other						-
					-	-
Sub total	48,051		14,621	-	62,672	62,151
A4 Asset and investment purchases, (see table)						
	- 0		- 0	- 0	-	
	- 0		- 0	- 0	-	
Sub total	- 0		- 0	- 0	-	- 0
Total payments	48,051		14,621	- 0	62,672	62,151
Net of receipts/(payments)	- 5,819		- 601	-	- 6,420	- 11,077
A5 Transfers between funds	3,955		- 3,955	-	-	-
A6 Cash funds last year end	36,473		15,919	-	52,392	90,254
Cash funds this year end	34,609		11,363	-	45,972	79,177

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Virgin	39,721	-	-
	Coop	- 679	3,142	-
	Lloyds	- 4,500	8,221	
	Petty Cash	67	-	-
	Total cash funds	34,609	11,363	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Office equipment	4,000	-	-
	Other equipment	1,400	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval

Independent examiner's report on the accounts to the trustees of The Damascus Trust on accounts for the year ended 5 April 2023

I report to the trustees on my examination of the accounts of the charity ("the Trust") for the year ended 5 April 2023.

Responsibilities and basis of report

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N K Smith FCA

19 Highbury Way, Great Cornard, Sudbury, Suffolk, CO10 0HE

4 January 2024

THE DAMASCUS TRUST

England & Wales - Charity number 1013236

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6	April	2021		5	April	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Sue Duffin	Chair		
2	Mr Peter Harrington			
3	Rev Stephen Lloyd			
4	Mr Robin Swan			
5				
6				
7				
8				
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13				
14				
15				
16				
17				
18				
19				
20				

		Names of the trustees for the charity, if any, (for example, any custodian trustees)
	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address	
Accountant	Mr Nigel Smith		
Bankers	Lloyds		
	Cooperative Bank		
	Virgin Money		
Name of chief executive or names of senior staff members (Optional information)			

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment by resolution passed by trustees meeting where there is a majority of trustees present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	In accordance with the Trust Deed section 4.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	Bible teaching in partnership with the local Church both in the UK and overseas. Evangelistic activities in partnership with the local Church both in the UK and overseas. Providing teaching and training resources for the local Church both in the UK and overseas. Teaching, training and support for Christian workers through partner organisations both in the UK and overseas. Inclusion of volunteer team workers both in the UK and overseas. Providing help and relief from hardship and poverty in other countries through partner organisations. Working with partners on new initiatives to help people socially and spiritually both in the UK and overseas. Financing the provision and installation of Water-Harvesting Projects in Rwanda. Sale of hand-made cards, baskets and bags in the UK in support of widows, orphans and related projects in Rwanda.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Due to the COVID-19 pandemic, much of our face-to-face ministry was interrupted or curtailed.

Due to the ongoing pandemic, our regular visits to Rwanda (July) and Romania (April & October) did not happen.

In Romania, Path of Life Association continued to provide guitar classes online and face to face with social distancing in place. They also visited the Night shelter and Ineu orphanage as restrictions allowed. The prison ministry started again towards the end of 2021 and into 2022 but on a very limited level.

The Path of Life team continued to distribute food and essentials on a weekly basis to some of the poorest families. As a result they were able to offer other practical help to these families.

The Support A Pastor and Support A Parish programmes have continued in partnership with our CPOs in India and Rwanda respectively. This has been a huge help as the income for pastors has all but stopped to due to the closure of church buildings / services.

An emergency help fund was set up to help pastors and their families as well as the most vulnerable in their communities. Over £26000 has now been given and shared between our partners in Rwanda and India.

The Water Harvesting Projects continue to develop, both in the income generated as well as the number of participating parishes. In response to the dire needs of the pastors and elderly within the parishes due to the effects of the pandemic, it was agreed with Bishop Emmanuel to allow WHP income to be used to help meet these needs rather than other projects.

DT Bible teaching went online. Three courses have been run in 21/22 and this has become a new means of fulfilling our teaching ministry. We plan to keep this going in the coming years.

As lockdowns were lifted, some face-to-face ministry restarted. This included the Tamworth Men's Breakfast / Extra as well as speaking engagements at church services.

Regular mailings have been printed and mailed to partners in the UK and abroad. The majority of our mailing is done electronically so saving paper and postage.

'ENGAGE with the Bible' in both text and audio versions, continues to grow as more people subscribe. We continue to get positive feedback from subscribers.

The website continue to be developed. An online payment system has been set up and is used for purchasing DT resources as well as making donations to DT ministries.

Section E Financial review

Brief statement of the charity's policy on reserves

In accordance with the Trust Deed sections 7 & 8.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Andy Paine

Position (eg Secretary, Chair, etc)

Secretary

Date

05.12.22



	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
General Donations	11,787	4,372	-	16,159	28,842
Gift Aid Donations	10,539	10,660		21,199	22,515
Sales	434		-	434	12
Interest	66	-	-	66	246
Tax reclaim	7,712	-	-	7,712	7,110
Overseas	5,481		-	5,481	7,254
Other	23	-	-	23	100
Sub total (Gross income for AR)	36,042	15,032	-	51,074	66,079
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	36,042	15,032	- 0	51,074	66,079
A3 Payments					
Staff workers	25,920	-	-	25,920	25,920
Post & Print	342	-	-	342	133
Vehicles / Travel	70	-	-	70	-
Telephone	404	-	-	404	419
Literature & Study materials	- 0			-	14
Office / Admin	2	-	-	2	245
Professional fees / costs	853	-	-	853	829
Overseas	21,643	12,302	-	33,945	41,646
Equipment	36	-	-	36	-
Insurance	553	-	-	553	473
Ubushuti Costs	26			26	
Other	- 0			-	800
Sub total	49,849	12,302	-	62,151	70,479
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	49,849	12,302	- 0	62,151	70,479
Net of receipts/(payments)	- 13,807	2,730	-	- 11,077	- 4,400
A5 Transfers between funds	1,000	- 1,000	-	-	-
A6 Cash funds last year end	49,280	14,189	-	63,469	67,869
Cash funds this year end	36,473	15,919	-	52,392	63,469

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Virgin	39,617	-	-
	Coop	- 54	5,127	-
	Lloyds	- 3,174	10,792	
	Petty Cash	84	-	-
	Total cash funds	36,473	15,919	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Office equipment	4,000	-	-
	Other equipment	1,400	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval

Independent examiner's report on the accounts to the trustees of The Damascus Trust

I report to the trustees on my examination of the accounts of the charity for the year ended 5 April 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N K Smith FCA

19 Highbury Way, Great Cornard, Sudbury, Suffolk, CO10 0HE

24 December 2022

THE DAMASCUS TRUST

England & Wales - Charity number 1013236

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6	April	2020		5	April	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Sue Duffin	Chair		
2	Rev. Stephen Lloyd			
3	Mr Gavin Rowden			
4	Mr Robin Swan			
5	Mr Peter Harrington			
6				
7				
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9				
10				
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12				
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14				
15				
16				
17				
18				
19				
20				
	Names of the trustees for the charity, if any, (for example, any custodian trustees)			

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address	
Accountant	Mr Nigel Smith		
Bankers	Lloyds		
	Cooperative Bank		
	Virgin Money		
Name of chief executive or names of senior staff members (Optional information)			

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment by resolution passed by trustees meeting where there is a majority of trustees present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	In accordance with the Trust Deed section 4.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	Bible teaching in partnership with the local Church both in the UK and overseas. Evangelistic activities in partnership with the local Church both in the UK and overseas. Providing teaching and training resources for the local Church both in the UK and overseas. Teaching, training and support for Christian workers through partner organisations both in the UK and overseas. Inclusion of volunteer team workers both in the UK and overseas. Providing help and relief from hardship and poverty in other countries through partner organisations. Working with partners on new initiatives to help people socially and spiritually both in the UK and overseas. Financing the provision and installation of Water-Harvesting Projects in Rwanda. Sale of hand-made cards, baskets and bags in the UK in support of widows, orphans and related projects in Rwanda.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Due to the COVID-19 pandemic, much of our face-to-face ministry was interrupted or curtailed.

The planned Partners visit to Romania in March/April had to be cancelled.

Due to travel restrictions, our regular visits to Rwanda (July) and Romania (October) had to be cancelled.

In Romania, Path of Life guitar classes went online using Zoom and Facebook. The Alpha course continued for a while with social distancing and face coverings but as restrictions tightened, this had to be cancelled.

The Path of Life team linked up with a government Food Bank and ran weekly food deliveries to seven of the poorest families. As a result they were able to offer other practical help to these families.

The Support A Pastor and Support A Parish programmes have continued in partnership with our CPOs in India and Rwanda respectively. This has been a huge help as the income for pastors has all but stopped to due to the closure of church buildings / services.

An emergency help fund was set up to help pastors and their families as well as the most vulnerable in their communities. Over £13000 was given in this financial year and shared between our partners in Rwanda and India.

The Water Harvesting Projects continue to develop, both in the income generated as well as the number of participating parishes. In response to the dire needs of the pastors and elderly within the parishes due to the effects of the pandemic, it was agreed with Bishop Emmanuel to allow WHP income to be used to help meet these needs rather than other projects.

DT Bible teaching went online. Four courses have been run in 20/21 and this has become a new means of fulfilling our teaching ministry. We plan to keep this going in the coming years.

Other ministry went online where possible including the Tamworth Men's Breakfast; Informal services at St Editha's as well as other church services further afield.

Regular mailings have been printed and mailed to partners in the UK and abroad. The majority of our mailing is done electronically so saving paper and postage.

'ENGAGE with the Bible' continues to grow as more people subscribe. An audio version has now been added which is appreciated by a number of subscribers. We continue to get positive feedback from subscribers.

The website continue to be developed. Much time has been given to getting the Ubushuti Shop set up and functioning for the sale of hand-made greeting cards. In 2021 the plan is to have an online payment system set up for people to be able to make donations for the work of DT electronically.

Section E Financial review

Brief statement of the charity's policy on reserves

In accordance with the Trust Deed sections 7 & 8.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Susan E. Duffin

Position (eg Secretary, Chair, etc)

Chair

Date

07.12.21

[illegible]**TOTAL ACCOUNTS - 2021**

		Budget	Actual	Actual	Actual	Actual	Actual
		2022	2021	2020	2019	2018	2017
INCOME		£	£	£	£	£	£
Donations		51,400	51,357	49,815	32,787	44,974	78,520
Gift Aid		7,200	7,110	5,049	7,353	5,625	5,686
Other		7,700	7,612	3,555	4,914	2,564	2,447
		66,300	66,079	58,419	45,054	53,163	86,653
EXPENDITURE							
Workers		26,000	25,920	25,920	25,120	25,500	24,000
Overseas		41,700	41,646	29,189	23,608	30,069	32,026
Travel		0	0	2,712	2,288	2,286	1,407
Equipment		0	0	2,289	248	223	2,457
Other		3,000	2,913	2,277	2,887	4,405	2,855
		70,700	70,479	62,387	54,151	62,483	62,745
NET RESULT		-4,400	-4,400	-3,968	-9,097	-9,320	23,908
RESERVES							
B Forward		63,469	67,869	71,837	80,934	90,254	66,346
C Forward		59,069	63,469	67,869	71,837	80,934	90,254

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	Charity Name		No (if any)		CC16a
	The Damascus Trust				
	Receipts and payments accounts				
	For the period from	Period start date	To	Period end date	
		6th April 2020		5th April 2021	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
General Donations	24,142	4,700	-	28,842	31,933
Gift Aid Donations	11,535	10,980	-	22,515	17,882
Sales	12	-	-	12	1,039
Interest	246	-	-	246	616
Tax reclaim	7,110	-	-	7,110	5,049
Overseas	7,254	-	-	7,254	-
Petty Cash	-	-	-	-	-
Other	100	-	-	100	1,900
Sub total (Gross income for AR)	50,399	15,680	-	66,079	58,419
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	50,399	15,680	- 0	66,079	58,419
A3 Payments					
Staff workers	25,920	-	-	25,920	25,920
Post & Print	133	- 0	-	133	483
Vehicles / Travel (none due to Covid19)	- 0	-	-	-	2,712
Telephone	419	-	-	419	497
Literature & Study materials	14	-	-	14	-
Office / Admin	245	-	-	245	116
Professional fees / costs	829	-	-	829	643
Overseas	28,236	13,410	-	41,646	29,189
Equipment	- 0	-	-	-	2,289
Insurance	473	-	-	473	457
Sundries	- 0	-	-	-	28
Other	800	-	-	800	53
Sub total	57,069	13,410	-	70,479	62,387
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	57,069	13,410	- 0	70,479	62,387
Net of receipts/(payments)	- 6,670	2,270	-	- 4,400	- 3,968
A5 Transfers between funds	2,150	- 2,150	-	-	-
A6 Cash funds last year end	53,800	14,069	-	67,869	71,837
Cash funds this year end	49,280	14,189	-	63,469	67,869
Section B Statement of assets and liabilities at the end of the period					
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds	
		to nearest £	to nearest £	to nearest £	
B1 Cash funds	Virgin	49,551	-	-	
	Coop	2,237	4,307	-	
	Lloyds	- 2,558	9,882	-	
	Petty Cash	50	-	-	
	Total cash funds	49,280	14,189	-	
	(agree balances with receipts and payments account(s))	OK	OK	OK	

		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Details			
	Office equipment	4,000	-	-
	Other equipment	1,400	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval

Independent examination of charity accounts checklist (CC32)

A recommended checklist for examiners

This checklist is not suitable for the examination of voluntary group accounts.

1. Self-assessment checklist

The questions in this checklist are designed to help the examiner to undertake their independent examination.

The examiner is recommended to use the checklist alongside the Directions for independent examination.

The prompt 'step done' may prompt a 'yes' or 'no'. A 'no' answer does not always indicate a problem because 'not applicable' or 'not necessary' might be entered in place of a working paper reference.

Some answers may be 'no' because the evidence or information that was needed could not be obtained.

It may be that the examiner completes the checklist as they go through the examination or as a complete exercise.

If the checklist is completed it is recommended that this forms part of the formal record of their independent examination.

2. Checklist

The Directions and documentation

Direction 1: Check whether the charity is eligible to have an independent examination

Checked the charity audit threshold applying to the accounts to be reviewed

Checked an audit is not required for any other reason

Confirmed the charity is eligible for independent examination

Confirmed the amount of the charity's income to figure shown

the accounts (including any branches) and confirmed that income and assets are below the audit threshold

If the charity has one or more subsidiaries confirmed that group accounts are not required by law

If a charitable company checked that the audit exemption statement has been made

If applicable, rechecked the threshold calculation during the examination

If the charity's income is more than £250,000 confirmed that the examiner is a member of one of the listed bodies

If applicable, informed the trustees that the charity is not eligible for an independent examination

If receipts and payments accounts have been prepared, checked that the charity's gross income is less than £250,000

and that it is not a company

If receipts and payments accounts have been prepared, check that there is no requirement to prepare accruals accounts in the charity's governing document or for any other reason

If applicable, informed the trustees that the charity is not eligible to prepare receipts and payments accounts

Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination

Confirmed that there are no close personal relationships with the trustees that compromise independence

Confirmed as having no the day to day involvement in the administration of the charity

If providing other services to the charity then confirmed that all the criteria in Direction 2 necessary for independence are met

Identified that there are no circumstances in the examiner's

judgment that would reasonably lead to the perception that the examiner is not independent
Considered whether sufficiently skilled to carry out the examination and, where required, confirmed membership of a listed body
If applicable, informed the trustees that you are not eligible to carry out the independent examination
Direction 3: Record your independent examination
File of working papers prepared to document the work undertaken (see the Direction for guidance on key working papers)
Evidence of appointment on file
If issued, letter of engagement signed by the trustees on file
Documentation of steps required by Direction 1 are all done
Documentation that steps required by Direction 2 are all done
Analytical review documented
Areas of concern identified and noted whether these were resolved or if unresolved and significant have included them in the examiner's report
Verification and vouching procedures undertaken and any checks made are on file
Copy of approved accounts on file
Copy of trustees' annual report on file
Copies of information relied upon as part of the examination are on file
If applicable, copies of written assurances given
Recorded the conclusions drawn as an outcome of the independent examination that support the examination
Recorded any matters of material significance about which a report must be made direct to the Commission
Recorded whether to exercise discretion and report on relevant matters direct to the Commission
Direction 4: Plan your independent examination
Obtained an understanding of the charity's constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems
Planned specific examination procedures appropriate to the circumstances of the charity
Reviewed whether any areas for improvement were advised to the trustees in the previous year's independent examiner's report (or audit report and management letter)
Considered the financial risks identified and, where accruals accounts prepared, considered whether the examination should be carried out on a cash basis
Noted any implications for the examiner's report and for separate reporting to the Commission
Direction 5: Check that accounting records are kept to the required standard
Checked that accounting records have been kept are complete and considered if they have been kept to the required standard
Asked the trustees about how they ensure the accounting records are complete
If corrections made or records created during the examination, the trustee approval for these has been sought and obtained
Asked the trustees if they carried out a review of the charity's internal financial controls in the year reported

Noted any implications for the examiner's report and for separate reporting to the Commission

Direction 6: Check that the accounts are consistent with the accounting records

Compared the accounts with the underlying accounting records

Checked some entries from the listing of transactions of income and expenditure to vouchers such as invoices, bank statements, and receipts.

If applicable, confirmed that the trustees have taken the necessary steps to ensure that restricted or endowment funds are properly accounted for

If additional checks were necessary, the evidence was found that showed the accounting record was complete, voucher present, and both supported the entry in the accounts

Direction 7: If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly accounted for

Checked that the disclosures required by the SORP have been made and are complete

Considered whether there are any implications for the examiner's report and reporting to the Commission

If receipts and payments accounts prepared and a related party transaction note was provided, then checked the note for any implications for the examiner's report

Direction 8: Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held

Checked with the trustees that the separate funds of the charity have been correctly accounted for and reported correctly in the accounts

Checked the reasonableness of any significant estimates or judgments that have been made in preparing the accounts

Where accruals accounts are prepared, checked that the accounting policies adopted are consistent with the SORP and are appropriate to the activities of the charity

Where accruals accounts are prepared, checked that the accounts were prepared on a going concern basis

Noted any implications for the examiner's report and for separate reporting to the Commission

Direction 9: The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period

Asked the trustees whether they expect the charity to be able to settle outstanding invoices, bills and commitments as and when they fall due

Asked the trustees about the reserves policy and the adequacy of the level of reserves held

Where accruals accounts are prepared, checked that the trustees have made an assessment of going concern and that their assessment is reasonable given the circumstances

Where accruals accounts are prepared, checked that the SORP's disclosures about going concern have been made

Noted any implications for the examiner's report and for separate reporting to the Commission

Direction 10: Check the form and content of the accounts

Where receipts and payments accounts have been prepared, checked that the charity can lawfully prepare them

Where accruals accounts are prepared, checked that they comply with the SORP and applicable accounting standard

If the charity is a company, checked that the accounts also

comply with the applicable company law requirements
Noted any implications for the examiner's report and for separate reporting to the Commission
Direction 11: Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence
Carried out an analytical review
Following the analytical review, selected material items in the accounts for further explanation or supporting evidence
If the accounts could be materially misstated, additional checks were undertaken and the examiner is satisfied that the item(s) identified were satisfactorily explained a
Noted any implications for the examiner's report and for separate reporting to the Commission
Direction 12: Compare the trustees' annual report with the accounts
Checked that any figure for reserves quoted in the trustees' annual report is not materially inconsistent with the accounts
Compared the trustees' annual report with the accounts for any material inconsistency
Noted any implications for the examiner's report and for separate reporting to the Commission
Direction 13: Write and sign the independent examination report
Reviewed the conclusions from the independent examination
Considered whether the examination has identified a matter of concern that should be reported in the examiner's report
Checked that the examiner's report covers all of the matters required
If relying on the work of others in undertaking the independent examination, the examiner is fully satisfied with their work and that work has been fully documented
Signed and dated the examiner's report
Reported matters of material significance direct to the Commission
Exercised discretion and reported relevant matters direct to the Commission

A PAINE							
TAX SUMMARY - 2020							
	20/21	19/20	18/19	17/18	16/17		
Self employment	£	£	£	£	£		
Income	27,700	27,620	27,288	27,374	25,713		
Expenses	4,500	4,499	4,947	4,064	7,163		
	23,200	23,121	22,341	23,310	18,550		
Interest	80	80	89	42	83		
Personal savings allce	-80	-80	-89	-42	-83		
Personal allowance	-12,500	-12,500	-11,850	-11,500	-11,000		
Marriage allowance	-1,250	-1,250	-1,185	-1,150	-1,100		
	9,450	9,371	9,306	10,660	6,450		
Tax / NIC							
Tax	1,890	2,088	1,861	2,132	1,290		
Class 4 NIC	1,233	1,304	1,253	1,363	944		
Class 2 NIC	159	159	153	148	146		
Re interest	0	0	0	0	0		
POA	-3,392	-3,114	-3,495	-2,234	-3,438		
	-110	437	-228	1,409	-1,058		
POA							
First	1,562	1,696	1,557	1,748	1,117		
Due 31 January	1,451	2,133	1,328	3,157	59		
		2,132.78					
Second due 31 July	1,562	1,696	1,557	1,748	1,117		
		1,695.51					
Gift aid	4,000	8,350	4,050	7,200	5,050		
	5,000	10,438	5,063	9,000	6,313		
	1,000	2,088	1,013	1,800	1,263		
excess tax		214					
net income at 20%		1,874					

			SE exps	19/20	18/19	17/18	16/17	
15/16	14/15	13/14	Wk mileage	1,914.00	2,134.35	2,054.25	1,579.50	
£	£	£	Phone, office	277.52	388.25	1,121.55	798.67	
26,345	26,066	25,967	Other wk expenses	2,307.32	2,424.79	887.77	1,000.81	
3,966	3,925	3,468	Office refurb	0.00	0.00	0.00	3,784.00	
22,379	22,141	22,499		4,498.84	4,947.39	4,063.57	7,162.98	
20	6	2						
0	0	0						
-10,600	-10,000	-9,440						
-1,060	0	0						
10,739	12,147	13,061						
2,148	2,429	2,612						
1,289	1,277	1,327						
146	0	0						
-4	-2	0						
-3,710	-3,939	-3,939						
-131	-235	0						
1,716	1,855	1,970						
1,585	1,618	1,970						
1,716	1,855	1,970						
4,030	3,450	3,400	net					
5,038	4,313	4,250	gross					
1,008	863	850	tax					

18.8.21					
Hello Nigel,					
I hope you are well and avoiding any viruses that may be					
Just a check, please. One of our regular supporters has s					
Many thanks.					
Your friend,					
Andy					
20.8.21					
Hi Andy,					
Thanks for the email which finds me reasonably fit; than					
As long as the usual conditions are met, gift aid can be c					
you might find interesting.					
God bless,					
Nigel					
16.12.21					
Hello Nigel,					
We are now using an online payment system on our web					
However, the processing company make a charge for the					
The questions is, how do I receipt the donations made by					
So I will appreciate your advice for how we should deal v					
Many thanks.					
Your friend,					
Andy					
31.12.21					
Hi Andy,					
Having reviewed the records, the following points arise:					
1 - Tab "c21" of the attached is an updated digital copy c					
so I've corrected this to show the 2020 figures. I've also					
balances agree with the "Receipts and payments" sheet.					
so these have been included in line 51 of the tab, and the					
Assets and Liabilities (by code)" sheet.					
2 - Would it be possible to have copies of the spreadshee					
I'd be interested to see the financial information now bei					
3 - Please may I see the gift aid claim sent to HMRC (£7,					
4 - WKEX12 includes £458.99 "AP private purchase - wrc					
5 - Would you accept a charge of £160 from this time rou					
Referring to your email dated the 16th, I have to admit r					
receipt is drafted as "Gross gift less card charge equals n					
any restricted element will result in the restricted fund or					
When can I expect the personal tax details to check?					
Look forward to your reply and "Happy new year!"					
Nigel					

Independent examiner's report on the accounts to the trustees of The Damascus Trust

I report to the trustees on my examination of the accounts of the charity for the year ended 5 April 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N K Smith FCA

19 Highbury Way, Great Cornard, Sudbury, Suffolk, CO10 0HE

7 January 2022