



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2022 To March 2023

Charity name: Northern Children's Book Festival

Charity registration number: 1013065

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote, encourage and develop the enjoyment of books and stories through a programme of author, poet and illustrator visits for children through schools.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Bringing authors to the region and organising author visit predominantly in schools and libraries in the North East
SAudiences: approximately 9,000 in-person Digital: approx.. 660 21 authors came to the region, delivering 100 sessions in total, with 2 presenting virtual sessions. Feedback: All in-person sessions were scored either 4 or 5 (Very good or Excellent).	Para 1.18	The trustees named below confirm that they have complied with their duty to have due regard to the commission's public benefit guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Audiences: approximately 9,000 in-person Digital: approx.. 660</p> <p>21 authors came to the North East region from across the UK, delivering 100 sessions in total, with 2 presenting virtual sessions.</p> <p>Feedback: All in-person sessions were scored either 4 or 5 (Very good or Excellent).</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Opening reserves for 22/23 were £8674.88 Closing reserves for 22/23 were £13197.56
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are held to cover 3 months operating costs.
Amount of reserves held	Para 1.22	£13,197.56
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated by existing board members Voting by board members appoints person to the board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Northern Childrens Book Festival
Other name the charity uses	
Registered charity number	1013065
Charity's principal address	Newcastle City Library 33 New Bridge Street Newcastle upon Tyne NE1 8AX

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Julia Robinson			
	2	Rachel Warkcup			
	3	Eric Fergusson			
	4	Angela Forster			
	5	Taranjeet Singh			
	6	Fiona Hill			
	7	Mark Freeman			
	8				
	9				
	10				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature:

Full name: Julia Robinson

Position: Chair

Date: 28/02/2024

NORTHERN CHILDREN'S BOOK FESTIVAL
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

	<u>INCOME</u>				<u>EXPENDITURE</u>		
	2022-2023 £	2022-2023 £	2021-2022 £		2022-2023 £	2022-2023 £	2021-2022 £
	Unrestricted Funds	Total All funds	All funds		Unrestricted Funds	Total All funds	All funds
GRANTS	0.00	0.00	0	FESTIVAL COORDINATOR	3,950.00	3,950.00	3,900
SPONSORSHIP	0.00	0.00	0	GALA DAY EXPENSES	0.00	0.00	288
LOCAL AUTHORITIES	6,000.00	6,000.00	6,000	NCBF EVALUATION	0.00	0.00	0
BOOK SALES	13,202.15	13,202.15	7,294	AUTHOR FEES GALA DAY	11,820.00	11,820.00	5,610
TRAVEL & ACCOMMODATION	173.63	173.63	-60	AUTHOR EXPENSES	1,726.27	1,726.27	0
GALA DAY INCOME	13,600.00	13,600.00	7,055	BOOK PURCHASES	9,840.85	9,840.85	6,031
BANK INTEREST RECEIVED	0.00	0.00	0	ACCOUNTANT/BOOK KEEPER	547.10	547.10	906
				IT/Internet	478.88	478.88	384
				SUNDRIES	0.00	0.00	60
				BANK CHARGES	90.00	90.00	90
TOTAL	32,975.78	32,975.78	20,289	TOTAL	28,453.10	28,453.10	17,269
Surplus (Deficit) for the year	0.00	0.00	0.00		4,522.68	4,522.68	3,021
	32,975.78	32,975.78	20,289		32,975.78	32,975.78	20,289

FUNDS AT 31ST MARCH 2023

TOTAL FUNDS	
Brought forward at 31/3/22	8,674.88
Transfer of funds	0.00
Surplus (Deficit) for the year	4,522.68
Carried forward at 31/3/23	<u>13,197.56</u>

BALANCE SHEET AS AT 31ST MARCH 2023

	<u>ASSETS</u>			<u>ACCUMULATED FUND</u>	
	2022-2023 £	2021-2022 £		2022-2023 £	2021-2022 £
CASH AT BANK	12,932.12	8,675	FUND BROUGHT FORWARD	8,674.88	5,654
DEBORTS		0	SURPLUS FOR THE YEAR	4,522.68	3,021
Less Accrued Expenses		0	DEFICIT FOR THE YEAR		
Less Deferred Income	265.44		Unrestricted funds	13,197.56	8,675
TOTAL ASSETS	13,197.56	8,674.88	FUND CARRIED FORWARD	13,197.56	8,674.88

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) (i) which gives me reasonable cause to believe that any material repsect the requirments to keep accounting records in accordance with section 130 of the 2011 Act, and
 ii) to prepare accounts which accord with the accounting records and comply with the requirments of the 2011 Act has not been met, or
 (2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Charles & Co.
 Office 22A The Off Quay Building
 Foundry Lane
 Newcastle upon Tyne
 NE6 1LH



David Graham FCCA Date: 30th April 2023

Summary Outstanding Sales Invoices as of 31/3/23

Middlesbrough Council	2022/31	151.81
Oxford University Press	2022/44	113.63
Total		265.44

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