

1st ATTLEBOROUGH (ST MARY'S) SCOUT GROUP  
Trustees Annual Report for the year ended 31 March 2021

Glynis Harrold - Chair  
GSL - Adam Sturman  
Lindsey Harrold - Secretary  
Helen Eckles - Group Treasurer  
Harriet Burrell-Knipe - Trustee & ASL  
David Eckles - Trustee  
Sally Goodrum - Trustee  
Glenn Harrold - Trustee  
Patrick Sturman - Trustee

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a Trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

*The maintenance of Group property; raising of funds; administration of Group finance; insurance of persons, property and equipment; and Group public occasions.*

The Group is primarily reliant upon income from subscriptions, fundraising (including gift aid) and letting the Hall. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Group held funds of £39,270.02 as at 31 March 2021. Due to Covid-19, for much of the year the Hall has been closed so we have received little income from letting the Hall. Scouting has continued on-line but subscriptions receipts paid this year were down by approximately 50%. Any monies received for camps/activities paid for in advance during year ending March 2020 and March 2021 have been transferred to membership fees or refunded, with the permission of parents. The Group has lost some members due to lockdown but is fortunate to have waiting lists to make up for those members who leave. Cost of capitation (Scout insurance) has increased again this year, despite Covid-19. Due to the Hall being closed our running costs have reduced this year by approximately 50%. We were very fortunate to receive the Government Covid-19 Business Grant for Tier 4 and also grants from the Norfolk Community Foundation (painting the Hall) and Voluntary Norfolk (play equipment). We received a donation of £100 from Fruit Sales for Charities, Wicklewood. It is planned to use some of the money from the Covid-19 Business Grant to make major repairs to the climbing wall and the Hall. The Grants and Donations of approximately £23,000 have made an enormous difference as without this our income would have been down approximately 60% on last year.

The objectives of the Group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Programmes for the weekly meetings in all sections (Beavers, Cubs and Scouts) are designed to provide a wide variety of activities to bring out the best in the young people whilst ensuring that they have an enjoyable time. These activities include games, craft work and general badge work. Beavers, Cubs & Scouts will have the opportunity to attend numerous camps and activity days once the current lockdown restrictions are eased.

As always, the success of the Sections, camps and trips is a result of the organisation and hard work put in by Leaders and Helpers. The Committee would like to thank all Leaders and Helpers (parents, family members, friends, and others) for their time and commitment - especially during this very difficult past year due to Covid-19. We believe the Group has a great deal to offer children in the local area and will continue to do so. We hope to attract the necessary support from willing volunteers. *We are registered for Gift Aid and on Amazon Smile and Easy Fundraising - please support us!*

Approved by the Trustees on



and signed on their behalf by:

21/8/21

(Chair)

# 1st Attleborough (St Mary's) Scout Group Accounts for year ending 31 March 2021

Registered Charity No: 1012900

Scout Group Registration No: 34991

Bankers: Account held with Lloyds

Balance b/f (see breakdown below)

£21,519.69

Balance c/f (see breakdown below)

-£39,270.02

## INCOME

Membership fees  
Hall Hire  
Climbing Wall Hire  
Sundry/Admin  
Camp/Trips/Group Activities  
Donations  
Fundraising  
Gift Aid  
Grants Breckland Council Covid-19  
Grants Norfolk Community Foundation  
Grant Voluntary Norfolk

£5,450.80  
£1,430.00

-£973.00

£458.91  
£388.59

£1,693.47

£20,674.64

£2,000.00

£200.00

## EXPENDITURE

Hut - Running Costs  
Capital Works  
Climbing Wall Costs  
Minibus Costs  
Capitation (Scout insurance)  
Section - Camps/Trips  
Section - Activity/Equipment  
Section - Scout Shop/Uniform  
Section - Training  
Admin/Sundry  
Donations  
Fundraising Costs  
Grant Norfolk Community Foundation  
Grant Voluntary Norfolk

-£5,211.79  
-£249.99

-£1,140.84  
-£3,102.00

-£343.92  
-£583.97

-£492.64  
-£21.00

-£226.93  
-£2,000.00

-£200.00

Total Income

£31,323.41

Total Expenditure

-£13,573.08

Total incl Balance b/f

£52,843.10

Total incl Balance c/f

-£52,843.10

b/f Bank (Key Card Deposits noted below)

£17,790.24

c/f Bank

-£38,233.53

b/f Cash

£3,729.45

c/f Cash

-£1,036.49

incl Key Card Deposits (refundable) £70

Prepared by Helen Eckles

Date

Chairman

21/8/21

Treasurer

31/03/21

Group Scout Leader

21/8/21



# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A – Independent Examiner's Report

Report to the trustees/  
members of

**1<sup>ST</sup> ATTLEBOROUGH (ST MARY'S) SCOUT GROUP**

On accounts for the year ended

**31 March 2021**

Charity no (if  
any)

**1012900**

Set out on pages

**Balance Sheet and supporting nominal ledger print out  
for year ending 31 March 2021**

Respective responsibilities of  
trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below \*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

**2<sup>nd</sup> August 2021**

Name:

**Mrs. Teresa J. Doggett**

Relevant professional  
qualification(s) or body (if any):

Address:

**22 snowdrop street, Wymondham, Norfolk,  
NR18 0FY.**

## Section B – Disclosure

Only complete if the examiner needs to highlight material problems. (Eg accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.