

2nd KIMBERLEY SCOUT GROUP EXECUTIVE COMMITTEE

REPORTS & ACCOUNTS

Year Ending
31st March 2022

Trustees: Ex-Officio – Appointment

Chairman:	Mr Darren Seaton
Vice Chairman & Quartermaster:	Mr Richard Maltby
Group Secretary:	Mrs Jane Maltby
Assistant Group Scout Leader:	Mrs Ros Broker
Group Scout Leader:	Mr Edward Roberts
Executive Committee Member:	Mr Ellis Tansley

Trustees Elected:
N/A

Groups & Kettlebrook Treasurer: Robert (Adrian) Whiteley

Independent Examiner: Miss Suzanne Plamping

Charity Commission Registration No: 1012853

Group Registration Number with the Scout Association: 34097

Kettlebrook Lodge Address: Kettlebrook Lodge, Eastwood Road, Kimberley, Nottingham NG16 2HX

Email Address: kettlebrooklodge@gmail.com

Bankers:	TSB Bank Ltd 80-82 Nottingham Road Eastwood Nottinghamshire NG16 3NQ	Lloyds Bank Internet Banking Helpdesk CSU Charlton Place, Charlton Road Andover, Hants SP10 1RE
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2nd KIMBERLEY SCOUT GROUP EXECUTIVE COMMITTEE

TRUSTEES ANNUAL REPORTS & ACCOUNTS

Year Ending
31st March 2022

AIMS AND ORGANISATION:

The 2nd Kimberley Scout Group aims to provide the young people of Kimberley and surrounding area with access to a progressive development of their social skills through the many organisations that use Kettlebrook. The Scout Group related organisations include:

- Beavers ages 6 to 8
- Cubs ages 8 to 10.5
- Scouts ages 10.5 to 14
- Explorers ages 14 to 17

Other users of the centre are:

- Kimberley Playgroup. The organisation uses Kettlebrook Lodge 5 days a week on most mornings and afternoon. With a staff of around 6, it is run as a non-profit making charitable business and caters for some 40-50 children ages 2 to 5.
- The centre is also used by Rainbows (ages 5 to 7), Brownies (ages 7 to 10.5) and Guides (ages 10.5 to 14). The leaders and their other help and support are also provided voluntarily. This Group is also aligned to the appropriate National Organisation.
- Kimberley Women's Institute meets once a month on Mondays.
- Risen Life Church uses Kettlebrook Lodge regularly on Sundays.
- Local groups, such as fitness classes & yoga sessions

Kettlebrook Lodge is a focus for community activities. It is used for private hire at the weekends, including birthday parties for young children in the afternoon and parties for adults (with the exception of 16th, 18th and 21st parties) in the evening. It also caters for wedding receptions, evening functions and other special events including other local fundraising bodies and national organisations that have raised money for various causes.

The day-to-day activities of the scout group are organised by the group scout leader and the various section leaders. The overall management of the groups finances and fundraising activities as well as operation of Kettlebrook Lodge are managed by the executive committee that is made up from a number of the trustees together with a number of representatives of the users of the centre who meet on a monthly basis.

The trustees and leaders are volunteers and take no payment in cash or kind for their services related to the running of the group. However the services of a cleaner and bookings coordinator are employed in relation to Kettlebrook Lodge.

The only connection the group has to other charitable bodies is the Scout Association.

MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR:

Our main belief is that, although we only have a small number of leaders, they are dedicated and very proactive and most importantly, they work as a team. However more leaders will always be required to maintain this success for future generations of Beavers, Cubs, Scouts and Explorers.

All sections of the group attend most of the district events and everyone has shown great enthusiasm in everything that they do.

This enthusiasm and energy has helped to maintain strong group numbers with a waiting list of new members wanting to join. Our thanks go out to all the hard work and dedication of all the people involved with this group.

The group continues to be supported by a hard working executive committee. The group has maintained a healthy financial position whilst making many improvements to Kettlebrook Lodge and purchasing new equipment for the groups.

Within the premises spend, the lease of Kettlebrook Lodge premises from Broxtowe Borough Council at £7000 per annum has been paid for on a reciprocal grant funding basis by the council. This lease was last renewed on 13th of December 2019 for 6 years and is due for renewal in December 2025.

The trustees would like to thank all the people who have worked hard and given generously of their time and donations to make this and every year the success it has been and hopefully this will continue into the future.

FINANCIAL ACTIVITIES:

We have attempted to introduce gift aid into our organisation and this is an ongoing process.

No bonfire party was held again this year. This was due to increased health and safety red tape and the cost of fireworks. It is unlikely this will be held again in the foreseeable future.

OTHER ISSUES:

The group is a trust established under its rules that are common to all groups. Trustees are appointed in accordance with the Policy, Organisation & Rules (POR) of the scout association.

The accounts have been drawn up on the receipts and payments basis, in compliance with section 42(3) of the charities act 1992 that is consistent with the previous year.

Approved by the trustees at the AGM and signed for their behalf by the chairman.

CHAIRMAN'S REPORT:

The 2nd Kimberley Scout Group continues to thrive. The Beavers, Cubs, Scouts & Explorers groups all report burgeoning numbers of active members, taking part in a full programme of activities both locally and around the world.

We are again very grateful to all those who give their time, energy and enthusiasm. We have seen some long serving volunteers leave but had the vacancies filled by others stepping up to the mark. We are as always looking to recruit new volunteers to help share the workload.

The group continues to maintain a positive profile within the community. We have been involved in fundraising events in association with local supermarkets including Sainsbury, Asda, Tesco & the Co-op.

We have also applied for grants which have funded improvements such as development of the waste land at the rear of Kettlebrook into a multiuse area, a complete refurbishment of the ladies and gents toilets and general maintenance such as a lick of paint throughout and repairs and improvements to the plumbing and electrical installations etc.

Kettlebrook Lodge fulfils an important role within the community and is enjoyed by many local groups who keep it in near constant use.

The group executive committee continues to support the active members and volunteers with the 2nd Kimberley Scout Group.

The challenges ahead for the group include securing our longer term financial future; maintain the standard of the facilities and continuing to promote the good work and benefits of scouting within the local community.

Darren Seaton
Chairman

2nd KIMBERLEY SCOUT GROUP EXECUTIVE COMMITTEE

RECEIPTS AND PAYMENTS ACCOUNT SUMMARY

Year Ending
31st March 2022

	2022	2021	2020
Total Receipts For The Year	28,888	26,061	38,274
Total Payments For The Year	27,354	23,946	39,513
	<hr/>	<hr/>	<hr/>
Net Expenditure For The Year	- 1,534	- 2,115	1,239
Cash, Bank And Similar Funds Brought Forward	20,452	18,337	19,576
	<hr/>	<hr/>	<hr/>
Cash, Bank And Similar Funds Carried Forward	<u>21,986</u>	<u>20,452</u>	<u>18,337</u>

These accounts have been reviewed and matched to bank balances as of 31st March 2022 for 2nd Kimberley Scouts Group and Explorer Scout Unit.



Darren Seaton
Chairman

2nd KIMBERLEY SCOUT GROUP EXECUTIVE COMMITTEE

RECEIPTS

Year Ending
31st March 2022

	Notes	2022	2021	2020
Members Subscriptions	1	7,540	1,785	8,493
Less: Capitation paid to district/national Scout Association	2	- 4,759	- 4,150	- 4,840
Investment Income Received			-	-
Dividends and interest			-	-
Contribution towards activities	3	3,194	957	6,283
Donation/Grants	6	8,000	22,940	11,415
Fund Raising	7	2,255	-	3,863
Other Income	8	12,658	4,529	13,061
Total Receipts For The Year		<u>28,888</u>	<u>26,061</u>	<u>38,274.37</u>

2nd KIMBERLEY SCOUT GROUP EXECUTIVE COMMITTEE

PAYMENTS

Year Ending
31st March 2022

		2022	2021	2020
	Notes			
Premises				
Rent		7,000	7,000	6,500
Light, Heat And Other Services	9	4,664	3,149	3,551
Repairs And Renewals	11	5,472	9,518	12,094
Cleaning Supplies And Caretaking	10	-	1,178	3,171
Activities	4	6,022	737	5,454
Other unit Expenses	5	-	733	1,860
Fund Raising	7		-	3,863
Admin/Establishment Expenses	12	1,927	1,327	1,528
Other Expenses	13	351	-	146
Purchase Of Capital Equipment	14	1,919	304	1,345
Total Payments For The Year		<u>27,354</u>	<u>23,946</u>	<u>39,513</u>

2nd KIMBERLEY SCOUT GROUP EXECUTIVE COMMITTEE

ASSETS AND LIABILITIES

Year Ending
31st March 2022

	2022	2021	2020
Monetary Assets			
Scout Group Council	10,681.56	6,855	6,283
Cubs Balance in Group account		-	-
camps		122	122
Scouts			2,790
Cub Scouts			2,935
Beavers			4,122
Section accounts		-	-
Explorers	1,674.84	1,661	2,085
Section accounts	9,257.62	11,319	
Section Cash	371.85	495.9	
	<u>21,985.87</u>	<u>20452</u>	<u>18337</u>
Balance In Hand At 31 March			
BEING			
General Fund	21,986	20,452	18,337
Specific Fuds Set Aside			
Balance In Hand At 31 March 2020	<u>21,986</u>	<u>20,452</u>	<u>18,337</u>
Non-Monetary Assets			
Equipment Furniture & Computers			
equipment Etc - Estimated Market	4,087	5,450	5,472
Depreication on Value (Base on prev			
years rate of 25%)	- 1,022	- 1,362	- 1,368
Purchases in the year (see Payments)			125
purchases of Computer Equipment	304	304	1,220
Depreication on Value (Base on prev	- 100		
	<u>3,269</u>	<u>4,391</u>	<u>5,450</u>
Liabilities (Those Payable After One Year)			
Leasing Payments Outstanding.	7,000	7,000	6,500
The Group is committed to paying the market lease of £7,000 per annum			
	<u>7,000</u>	<u>7,000</u>	<u>6,500</u>

NOTES RELATING TO THE ACCOUNTS

Year Ending
31st March 2022

	2022	2021	2020
1 Subscriptions			
Scout Group Council			
Sections (B/C/S)	6330	1,538	7,533
Explorers	1210	247	960
	<u>7,540</u>	<u>1,785</u>	<u>8,493</u>
2 Capitation			
Sections (B/C/S)	3837.85	4,150	4,312
Explorers	921.5		528
	<u>4,759</u>	<u>4,150</u>	<u>4,840</u>
3 Activities income			
Leaders/Group			1,601
Sections (B/C/S)	2555	201	3,981
Explorers	639.06	756	700
	<u>3,194</u>	<u>957</u>	<u>6,283</u>
4 Activities Expenditure			
Leaders/group		43	154
Sections (B/C/S)	5108.21		4,323
Explorers	913.71	694	978
	<u>6,022</u>	<u>737</u>	<u>5,454</u>
5 other Expenditure			
Leaders			415
Sections (B/C/S)			497
Explorers		88	365
Explorers Equipment		645	584
	<u>-</u>	<u>733</u>	<u>1,860</u>
6 Donations			
Broxtowe Borough Council - Lease	7,000	7,000	6,500
Broxtowe Borough Council - covid		10,000	
Grant- scout recovery fund		3,600	
Kimberley Guiding			350
Kimberley Jam			1,000
Kimberley Jam to explorer			750
Asda			200
Donations	1000		
DON - COOP		2,340	
Trent Lodge			300
Nottinghamshire Scout Council			2,315
	<u>8,000</u>	<u>22,940</u>	<u>11,415</u>
7 Fundraising	2022	2021	2020
		income	Expenditure income
Bonfire Night - Takings Excluding bar less cost		0	3,762
			0
Section Fundraising	2255.14		
Less Group Contribution			
	<u>2,255</u>	<u>-</u>	<u>3,863</u>

2nd KIMBERLEY SCOUT GROUP EXECUTIVE COMMITTEE

	2022	2021	2020
8 Other Income			
Hire of Hall	11544	4,443	12,045
Admin	571.85		
Misc.	542.07	-	184
	<u>12,658</u>	<u>4,529</u>	<u>13,061</u>
9 Light, Heat and other Others Services			
	<u>4,664</u>	<u>3,149</u>	<u>3,551</u>
10 Cleaning Supplies And Caretaking			
Cleaning Supplies		447	569
Caretaking		731	2,602
	<u>-</u>	<u>1,178</u>	<u>3,171</u>
11 Building Repairs and Maintenance			
Fire Safety Equipment - Annual Check and Service			
Safety Checks and Inspections		70	550
Boiler Repair & Maintenance			75
Refurbishment		7,207	
Repairs & Maintenance	5471.66	2,241	8,774
Repairs - floor			2,340
Replacement windows and Doors			
Misc.			355
Less Insurance claim			
	<u>5,472</u>	<u>9,518</u>	<u>12,094</u>
12 Admin / Establishment Expenses			
Phone		240	233
less income received			
Admin	1371.2	150	
Website & Online Admin		202	387
Insurance	555.64	556	711
Postage/stationary /licences		180	197
	<u>1,927</u>	<u>1,327</u>	<u>1,528</u>
13 Other Expenses			
Purchase badges and Uniform	350.5		141
Miscellaneous expenditure			
Transport, Fuel and Travel			5
Training			
	<u>351</u>	<u>-</u>	<u>146</u>
14 Purchase of Capital Equipment			
IT		304	1,220
Tents			
Equipment	1919.26		
Kitchen Products			125
	<u>1,919</u>	<u>304</u>	<u>1,345</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES:

I report on the accounts of the group for the year ended 31st March 2022 that are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1933 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1933 Act,
- Follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43 (7) (b) of the 1933 Act), and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
To keep accounting records in accordance with section 41 of the 1933 Act; and
To prepare Accounts which accord with the accounting records and comply with the accounting requirement of the 1922 Act have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,

Suzanne Plamping
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Nottinghamshire
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