

## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **REPORTS & ACCOUNTS**

Year Ending  
31<sup>st</sup> March 2021

Trustees: Ex-Officio – Appointment

Chairman:	Mr Darren Seaton
Vice Chairman & Quartermaster:	Mr Richard Maltby
Kettlebrook Treasurer:	Mrs Angela Aiston
Group Secretary:	Mrs Jane Maltby
Group Scout Leader:	Mr Edward Roberts
Scout Leader:	Mr James Greenfield
Appointments Committee Chairman:	Mr Ellis Tansley

Trustees Elected:  
N/A

Bankers:	TSB Bank Ltd 80-82 Nottingham Road Eastwood Nottinghamshire NG16 3NQ	Lloyds Bank Internet Banking Helpdesk CSU Charlton Place, Charlton Road Andover, Hants SP10 1RE
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Solicitors:	Mr George Kujawinski Sheltons Solicitors Belmont House Station Road Hucknall Nottinghamshire NG15 7UE
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Contact Name & Address:	Miss Suzanne Plamping 560 Nottingham Road Giltbrook Nottinghamshire NG16 2GW
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Group Registration Number with the Scout Association: 34097

Charity Commission Registration No:	1012853
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## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **TRUSTEES ANNUAL REPORTS & ACCOUNTS**

Year Ending  
31<sup>st</sup> March 2021

#### **AIMS AND ORGANISATION:**

The 2<sup>nd</sup> Kimberley Scout Group aims to provide the young people of Kimberley and surrounding area with access to a progressive development of their social skills through the many organisations that use Kettlebrook. The Scout Group related organisations include:

- Beavers            ages 6 to 8
- Cubs                ages 8 to 10.5
- Scouts             ages 10.5 to 14
- Explorers         ages 14 to 17

Other users of the centre are:

- Kimberley Playgroup. The organisation uses Kettlebrook Lodge 5 days a week on most mornings and afternoon. With a staff of around 6, it is run as a non-profit making charitable business and caters for some 40-50 children ages 2 to 5.
- The centre is also used by Rainbows (ages 5 to 7), Brownies (ages 7 to 10.5) and Guides (ages 10.5 to 14). The leaders and their other help and support are also provided voluntarily. This Group is also aligned to the appropriate National Organisation.
- Kimberley Women's Institute meets once a month on Mondays.
- Risen Life Church uses Kettlebrook Lodge regularly on Sundays.
- Local groups, such as fitness classes & yoga sessions

Kettlebrook Lodge is a focus for community activities. It is used for private hire at the weekends, including birthday parties for young children in the afternoon and parties for adults (with the exception of 16<sup>th</sup>, 18<sup>th</sup> and 21<sup>st</sup> parties) in the evening. It also caters for wedding receptions, evening functions and other special events including other local fundraising bodies and national organisations that have raised money for various causes.

The day-to-day activities of the scout group are organised by the group scout leader and the various section leaders. The overall management of the groups finances and fundraising activities as well as operation of Kettlebrook Lodge are managed by the executive committee that is made up from a number of the trustees together with a number of representatives of the users of the centre who meet on a monthly basis.

The trustees and leaders are volunteers and take no payment in cash or kind for their services related to the running of the group. However the services of a cleaner and bookings coordinator are employed in relation to Kettlebrook Lodge.

The only connection the group has to other charitable bodies is the Scout Association.

## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR:**

Our main belief is that, although we only have a small number of leaders, they are dedicated and very proactive and most importantly, they work as a team. However more leaders will always be required to maintain this success for future generations of Beavers, Cubs, Scouts and Explorers.

All sections of the group attend most of the district events and everyone has shown great enthusiasm in everything that they do.

This enthusiasm and energy has helped to maintain strong group numbers with a waiting list of new members wanting to join. Our thanks go out to all the hard work and dedication of all the people involved with this group.

The group continues to be supported by a hard working executive committee. The group has maintained a healthy financial position whilst making many improvements to Kettlebrook Lodge and purchasing new equipment for the groups.

Within the premises spend, the lease of Kettlebrook Lodge premises from Broxtowe Borough Council at £7000 per annum has been paid for on a reciprocal grant funding basis by the council. This lease was last renewed on 13<sup>th</sup> of December 2019 for 6 years and is due for renewal in December 2025.

The trustees would like to thank all the people who have worked hard and given generously of their time and donations to make this and every year the success it has been and hopefully this will continue into the future.

### **FINANCIAL ACTIVITIES:**

We have attempted to introduce gift aid into our organisation and this is an ongoing process.

Other major donations made to the group include a percentage of the proceeds from “The Kimberley Jam” which has grown from strength to strength over the past few years.

No bonfire party was held in 2020 due to the corona virus pandemic.

### **OTHER ISSUES:**

The group is a trust established under its rules that are common to all groups. Trustees are appointed in accordance with the Policy, Organisation & Rules (POR) of the scout association.

The accounts have been drawn up on the receipts and payments basis, in compliance with section 42(3) of the charities act 1992 that is consistent with the previous year.

Approved by the trustees at the AGM and signed for their behalf by the chairman.

## **2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

### **CHAIRMANS REPORT:**

The 2<sup>nd</sup> Kimberley Scout Group continues to thrive. The Beavers, Cubs, Scouts & Explorers groups all report burgeoning numbers of active members, taking part in a full programme of activities both locally and around the world.

We are again very grateful to all those who give their time, energy and enthusiasm. We have seen some long serving volunteers leave but had the vacancies filled by others stepping up to the mark. We are as always looking to recruit new volunteers to help share the workload.

The group continues to maintain a positive profile within the community. As well as welcoming hundreds to the annual Bonfire Night event, we have been involved in fundraising events in association with local supermarkets including Sainsbury, Asda, Tesco & the Co-op.

We have also applied for grants which have funded improvements such as development of the waste land at the rear of Kettlebrook into a multiuse area, a complete refurbishment of the ladies and gents toilets and general maintenance such as a lick of paint throughout and repairs and improvements to the plumbing and electrical installations etc.

Kettlebrook Lodge fulfils an important role within the community and is enjoyed by many local groups who keep it in near constant use.

The group executive committee continues to support the active members and volunteers with the 2<sup>nd</sup> Kimberley Scout Group.

The challenges ahead for the group include securing our longer term financial future, maintain the standard of the facilities and continuing to promote the good work and benefits of scouting within the local community.

2020 was a year with new challenges brought on by the corona virus pandemic. But with hard work by the exec committee and leaders we managed to continue activities both online and outside.

Darren Seaton  
Chairman

**2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL**

**RECEIPTS AND PAYMENTS ACCOUNT SUMMARY**

Year Ending  
31<sup>st</sup> March 2021

	2021	2020	2019
Total Receipts For The Year	26,061	38,274	32,799
Total Payments For The Year	23,946	39,513	24,019
	<hr/>	<hr/>	<hr/>
Net Expenditure For The Year	-	-	-
	2,115	1,239	8,780
Cash, Bank And Similar Funds Brought Forward	18,337	19,576	10,796
	<hr/>	<hr/>	<hr/>
Cash, Bank And Similar Funds Carried Forward	20,452	18,337	19,576
	<hr/>	<hr/>	<hr/>

The above Account and accompanying statement of Assets and liabilities were approved by the Trustees on 15.08.21 and signed on their behalf by:



Darren Seaton  
Chairman

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### RECEIPTS

Year Ending  
31<sup>st</sup> March 2021

	Notes	2021	2020	2019
Members Subscriptions	1	<b>1,785</b>	8,493	9,030
Less: Capitation paid to district/national Scout Association	2	<b>4,150</b>	4,840	4,018
Investment Income Received	-	-	-	-
Dividends and interest	-	-	-	-
Contribution towards activities	3	<b>957</b>	6,283	4,716
Donation/Grants	6	<b>22,940</b>	11,415	8,467
Fund Raising	7	-	3,863	4,355
Other Income	8	<b>4,529</b>	13,061	10,249
		<hr/>	<hr/>	<hr/>
Total Receipts For The Year		<u>26,061</u>	<u>38,274.37</u>	<u>32,799</u>

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### PAYMENTS

Year Ending  
31<sup>st</sup> March 2021

		2021	2020	2019
	Notes			
Premises				
Rent		<b>7,000</b>	6,500	6,500
Light, Heat And Other Services	9	<b>3,149</b>	3,551	3,942
Repairs And Renewals	11	<b>9,518</b>	12,094	1,456
Cleaning Supplies And Caretaking	10	<b>1,178</b>	3,171	3,201
Activities	4	<b>737</b>	5,454	4,064
Other unit Expenses	5	<b>733</b>	1,860	
Fund Raising	7	-	3,863	2,240
Admin/Establishment Expenses	12	<b>1,327</b>	1,528	1,425
Other Expenses	13	-	146	-
Purchase Of Capital Equipment	14	<b>304</b>	1,345	1,192
Total Payments For The Year		<u>23,946</u>	<u>39,513</u>	<u>24,019</u>

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### ASSETS AND LIABILITIES

Year Ending  
31<sup>st</sup> March 2021

	2021	2020	2019
<b>Monetary Assets</b>			
Scout Group Council	6,855	6,283	9,352
Cubs Balance in Group account	-	-	677
camps	122	122	
Scouts	4,048	2,790	900
Cub Scouts	3,709	2,935	2,157
Beavers	4,058	4,122	4,462
Section accouts	-	-	
Explorers	1,661	2,085	2,029
Balance In Hand At 31 March	<u>20452</u>	<u>18337</u>	<u>19,576</u>
<b>BEING</b>			
General Fund	20,452	18,337	19,576
Specific Fuds Set Aside			-
Balance In Hand At 31 March 2020	<u>20,452</u>	<u>18,337</u>	<u>19,576</u>
<b>Non-Monetary Assets</b>			
Equipment Furniture & Computers			
equipment Etc - <b>Estimated Market</b>	5,450	5,472	5,707
Depreication on Value (Base on prev			
years rate of 25%)	- 1,362	- 1,368	- 1,427
Purchases in the year (see Payments)		125	1,192
purchases of Computer Equipment	304	1,220	
	<u>4,391</u>	<u>5,450</u>	<u>5,472</u>
<b>Liabilities (Those Payable After One Year)</b>			
Leasing Payments Outstanding.	7,000	6,500	6,500
The Group is committed to paying the market lease	<u>7,000</u>	<u>6,500</u>	<u>6,500</u>



## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

### NOTES RELATING TO THE ACCOUNTS

Year Ending  
31<sup>st</sup> March 2021

	2021	2020	2019
<b>1 Subscriptions</b>			
Scout Group Council			
Sections (B/C/S)	1,538	7,533	7,620
Explorers	247	960	1,410
	<u>1,785</u>	<u>8,493</u>	<u>9,030</u>
<b>2 Capitation</b>			
Sections (B/C/S)	4,150	4,312	3,485
Explorers		528	533
	<u>4,150</u>	<u>4,840</u>	<u>4,018</u>
<b>3 Activities income</b>			
Leaders/Group		1,601	2,942
Sections (B/C/S)	201	3,981	775
Explorers	756	700	1,000
	<u>957</u>	<u>6,283</u>	<u>4,716</u>
<b>4 Activities Expenditure</b>			
Leaders/group	43	154	574
Sections (B/C/S)		4,323	2,166
Explorers	694	978	1,325
	<u>737</u>	<u>5,454</u>	<u>4,064</u>
<b>5 other Expenditure</b>			
Leaders		415	-
Sections (B/C/S)		497	- 55
Explorers	88	365	224
Explorers Equipment	645	584	
	<u>733</u>	<u>1,860</u>	<u>169</u>
<b>6 Donations</b>			
Broxtowe Borough Council - Lease	7,000	6,500	6,500
Broxtowe Borough Council - covid	10,000		
Grant- scout recovery fund	3,600		
Kimberley Guiding		350	370
Kimberley Jam		1,000	1,019
Kimberley Jam to explorer		750	
Asda		200	-
Local Donations			328
DON - COOP	2,340		-
Trent Lodge		300	
Nottinghamshire Scout Council		2,315	250
	<u>22,940</u>	<u>11,415</u>	<u>8,467</u>
<b>7 Fundraising</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
	income	income	income
Bonfire Night - Takings Excluding bar	0	3,762	3,779
less cost		0	-
			2,240
Scouts Fundraising	as per units accounts		500
Cub Scouts Fundraising			-
Beavers Fundraising			-
Explorers Fundraising	as per units accounts	100	76
Less Group Contribution			
	<u>-</u>	<u>3,863</u>	<u>4,355</u>
		2,254	2,240

## 2<sup>nd</sup> KIMBERLEY SCOUT GROUP COUNCIL

	2021	2020	2019
<b>8 Other Income</b>			
Hire of Hall - Play Group	4,065	5,625	4,860
Hire of Hall - Risen Church	438	3,626	2,100
Hire of Hall - WI	40	240	180
Hire of Hall - Other	- 100	2,555	2,383
Tent Hire	-	534	
Sale of Assets	86	298	526
Misc.	-	184	
	<u>4,529</u>	<u>13,061</u>	<u>10,049</u>
<b>9 Light, Heat and other Others Services</b>			
Electricity	764	961	1,551
Gas	1,521	1,467	1,221
Water	515	579	645
Refuse Disposal	349	545	526
	<u>3,149</u>	<u>3,551</u>	<u>3,942</u>
<b>10 Cleaning Supplies And Caretaking</b>			
Cleaning Supplies	447	569	497
Caretaking	731	2,602	2,704
	<u>1,178</u>	<u>3,171</u>	<u>3,201</u>
<b>11 Building Repairs and Maintenance</b>			
Fire Safety Equipment - Annual Check and Service			
Safety Checks and Inspections	70	550	780
Boiler Repair & Maintenance		75	
Refurbishment	7,207		
Repairs & Maintenance	2,241	8,774	398
Repairs - floor		2,340	
Replacement windows and Doors			278
Misc.		355	
Less Insurance claim			
	<u>9,518</u>	<u>12,094</u>	<u>1,456</u>
<b>12 Admin / Establishment Expenses</b>			
Phone	240	233	232
less income received			
Admin	150		
Website & Online Admin	202	387	302
Insurance	556	711	711
Postage/stationary /licences	180	197	180
	<u>1,327</u>	<u>1,528</u>	<u>1,425</u>
<b>13 Other Expenses</b>			
Purchase badges and Uniform		141	
Miscellaneous expenditure			
Transport, Fuel and Travel		5	
Training			
	<u>-</u>	<u>146</u>	<u>-</u>
<b>14 Purchase of Capital Equipment</b>			
IT	304	1,220	
Tents			625
Equipment			567
Kitchen Products		125	-
	<u>304</u>	<u>1,345</u>	<u>1,192</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES:**

I report on the accounts of the group for the year ended 31<sup>st</sup> March 2021 that are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner:**

The charity's trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1933 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1933 Act,
- Follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43 (7) (b) of the 1933 Act), and
- State whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements  
To keep accounting records in accordance with section 41 of the 1933 Act; and  
To prepare Accounts which accord with the accounting records and comply with the accounting requirement of the 1922 Act have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,

Suzanne Plamping  
560 Nottingham Road  
Giltbrook  
Nottinghamshire  
NG16 2GW