

CLEARVISION PROJECT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

REGISTERED CHARITY
NUMBER 1012850

CLEARVISION PROJECT
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted Funds £	Restricted Funds £	2025 Total amount £	2024 Total amount £
<u>Receipts</u>				
<u>Donations :</u>				
Voluntary donations	6,019	-	6,019	7,647
Grants from Charitable Trusts and Foundations	109,370	-	109,370	70,525
Legacies	500	-	500	3,000
	<u>115,889</u>	<u>-</u>	<u>115,889</u>	<u>81,172</u>
<u>Operating activities to further charity's objects:</u>				
Subscriptions	11,509	-	11,509	7,690
Refunds for lost/damaged books	172	-	172	718
Net proceeds from Christmas card sales	4	-	4	3
Gift Aid tax recovered	788	-	788	952
	<u>12,473</u>	<u>-</u>	<u>12,473</u>	<u>9,363</u>
Investment income receipts	2,077	-	2,077	2,000
Total Receipts	<u>130,439</u>	<u>-</u>	<u>130,439</u>	<u>92,535</u>
<u>Payments</u>				
<u>Charitable payments</u>				
Labour costs re-book production	9,541	-	9,541	8,598

Books and materials	3,839	-	3,839	2,230
Telephone, internet,printing, postage & stationery	1,417	-	1,417	625
Computer software and support costs	4,634	84	4,718	3,927
Insurance	3,276	-	3,276	-
Repairs and maintenance	10	-	10	570
Exhibition	1,376	-	1,376	1,175
Office salaries and social security costs	73,281	-	73,281	65,098
Staff pension costs	3,585	-	3,585	3,501
Staff training	54	-	54	-
Office sundries and administration	40	-	40	108
Returns for lost books found re-last year	474	-	474	-
Conference & meeting costs	261	-	261	57
Tactile book competition costs	672	-	672	-
Ground rent	1,000	-	1,000	-
<u>Cost of raising funds</u>	8,663	-	8,663	9,272
Professional fund raising fees				
<u>Governance</u>	5,925	-	5,925	5,250
<u>Total Payments</u>	118,048	84	118,132	100,411
<u>Net Surplus/(Deficit) for the year</u>	12,391	-84	12,307	-7,876

CLEARVISION PROJECT
BALANCE SHEET AS AT 31 MARCH 2025

	£	£	Y/E 31.3.24 £
FIXED ASSETS (page 4)			
Cost		1,397	38,197
Less: Depreciation		<u>-1,197</u>	<u>-38,171</u>
		200	26
CURRENT ASSETS			
Debtor	500		506
Stock	105		110
Cash	100		100
Bank	<u>131,331</u>		<u>119,267</u>
		132,036	119,983
NET ASSETS		<u>132,236</u>	<u>120,009</u>

**REPRESENTED
BY:**

Unrestricted Funds (Page 3)

General Fund Balance	b/fwd	118,555	126,456
Net receipts/(deficit) for year	12,391		-7,876
Less: Depreciation charge for year	<u>-80</u>		<u>-25</u>
		12,311	-7,901
General Fund Balance		130,866	118,555

Restricted Funds (Page 3)

Restricted Fund Balance	b/fwd	1,454	3,934
Net payment for year	<u>-84</u>		-
	1,370		3,934
Less: Depreciation charge	<u>-</u>		<u>-2,480</u>
		1,370	1,454
		<u>132,236</u>	<u>120,009</u>

Approved by the Board of Trustees on 27 June 2025 and signed on its behalf by

Trustee 

Trustee 

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2025

Restricted Fund

	Balance 1 April 2024 £	Movements in Resources		Balance 31 March 2025 £
		Incoming £	Outgoing £	
My Home Library Scheme	23	-	-	23
The Moon Forum Fund	642	-	-	642
Heritage Cirqa Library Management System and Services Fund	789	-	-84	705
Total	<u>1,454</u>	<u>-</u>	<u>-84</u>	<u>1,370</u>

My Home Library Scheme

ClearVision is administering this scheme for Anne Fine.

Moon Forum Fund

The Moon Forum Fund relates to the activities of the Moon Forum, a group of organisations including RNIB, involved in the promotion and production of Moon.

**Heritage Cirqa Library
Management System and Services Fund**

Heritage Cirqa Library Management System and Services Fund is set up for the upgrading of the library software and putting the catalogue online (The Heritage Project).

**ANALYSIS OF NET ASSETS BETWEEN
FUNDS**

	Fixed Assets £	Current Assets £	Total Amount £
Unrestricted Funds	200	130,666	130,866
Restricted Funds	-	1,370	1,370
	<u>200</u>	<u>132,036</u>	<u>132,236</u>

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2025

FIXED ASSETS

	Office Hut	Equipment	Fixtures & Fittings	Total amount
	£	£	£	£
Cost				
At 1 April 2024	36,999	55	1,143	1,198
Elimination	-	-55		-55
Additions	-	179	75	254
At 31 March 2025	36,999	179	1,218	1,397

**Accumulated
Depreciation**

At 1 April 2024	36,999	55	1,117	1,172
Elimination	-	-55		-55
Charge for year	-	60	20	80
At 31 March 2025	36,999	60	1,137	1,197

Net Book Value

At 1 April 2024	-	-	26	26
At 31 March 2025	-	119	81	200

**CLEARVISION PROJECT
(Charity Number 1012850)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEARVISION PROJECT
FOR THE YEAR ENDED 31 MARCH 2025**

I report on the accounts of the charity for the year ended 31 March 2025, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

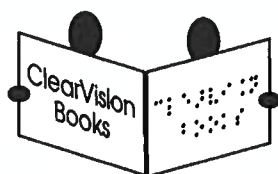
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B. Gabriel 24.7.2025

Mrs. Barbara Gabriel
Chartered Accountant
156 Clarence Avenue
New Malden KT3 3DY
Date



Trustees' Annual Report and Financial Review 2024-25

ClearVision Project,
Linden Lodge School, 61 Princes Way, London SW19 6JB
Reg. Charity No. 1012850

About ClearVision and our work

What we do: We believe everyone should be able to experience the excitement, enjoyment and educational opportunities that come from sharing books with others. We give children who have a sight impairment a way to share stories with their sighted parents, siblings, teachers and peers. We also give adults with sight impairment the means to read with sighted children, improving children's literacy and allowing families to enjoy together one of the great pleasures of childhood.



How we achieve this: We do this by adding braille to conventional children's books, and operating a postal lending library of these books, supplying them to families, schools, Sensory Support Services, public libraries and other organisations all across the UK and Ireland. Having print, braille (or Moon, an easier alternative to braille) and pictures together on the page allows these books to be shared by people with and without sight reading together. We also have a collection of around 800

handmade tactile image books which are loaned through schools and Sensory Support Services. These allow children to build up their touch skills in preparation for learning braille, whilst enjoying and benefitting from pictures, just as their sighted peers do. They are also a vital resource for children who read large print but don't have enough vision to enjoy conventional pictures, and to children and teenagers whose additional disabilities mean they may not learn to read, but hugely benefit from exploring the pictures whilst the words are read to them.

ClearVision's braille books are produced by two self-employed braille transcribers, a self-employed blind proofreader and a prison braille unit. Our tactile books are created by volunteers across the UK. The project is run by a full-time Director and library borrowing administered by a part-time Library Administrator. Specific projects are supported by a part-time Project Officer.

Our Aims: To promote literacy and a love of books in children and adults who are blind or have a sight impairment. To campaign for the availability of books in accessible formats for all people with sight impairment. To promote the provision, teaching, use and enjoyment of braille, Moon, and tactile illustrations.

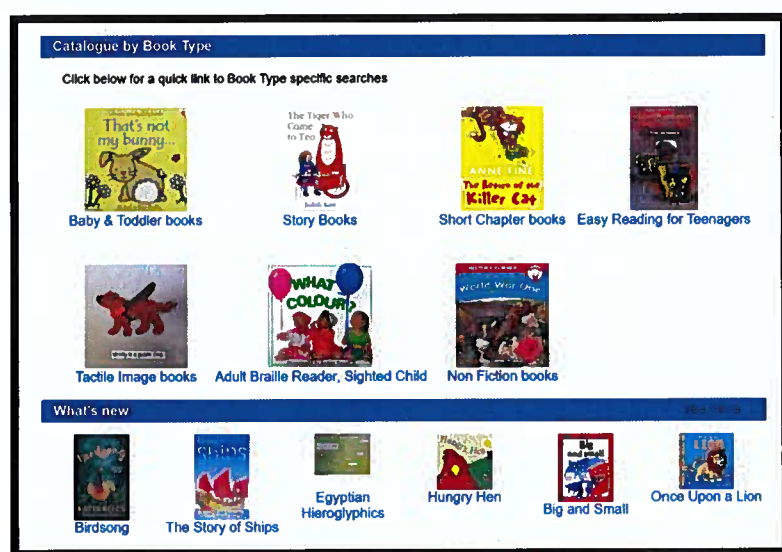
Our Trustees: The work of the charity is directed by the board of Trustees: Timothy Richmond (Chair); Christina Matawa (Secretary); Peter Flynn (Treasurer); Rosalyn Gibbons; Louise Jaynes; Chamandeep Singh Grover, Leonie Masterson and Hannah Graff. All the Trustees have personal and/or professional knowledge of the education of children with sight impairment. Two are former ClearVision borrowers and have sight impairment, one is the parent of a young borrower. Most have additional management experience.

Our Patron: We continue to enjoy the enthusiastic support of our patron, former Children's Laureate Anne Fine, OBE.

Our Work This Year

ClearVision has continued to provide a unique service and has increased both the range and quantity of books available in braille. This year we've loaned 8200 books to 344 families, 145 nurseries, school and colleges, 14 public libraries and 56 Sensory Support services, supporting around 684 children with sight impairment. Because our books are designed for sharing, our borrowers' families, classmates and friends have benefitted too! 98 new families, 37 schools, nurseries and colleges and 11 new Sensory Support Services have joined the library since this time last year. We've also had 3 new public libraries join, so that they can host small collections of our dual format print-and-braille books in their branches, letting anyone walk in off the street and pick up something in a format they can read.

Launch of our online catalogue



In March we celebrated the launch of our long-anticipated online library catalogue and a smart new website to host it. This was the culmination of an incredible amount of work over several years. It showcases each title in our collection of over 10,000 books, including a description, cover photo and picture-description for each title. It is fully screenreader accessible to allow all our borrowers to

browse the collection, search for individual subjects or authors and create wish-lists for their future loans. We're delighted to be able to give our borrowers more choice and control over their loans than ever before. We hope this will be empowering, inspiring and drive even greater engagement with books and braille learning. We're hugely grateful to the staff, volunteers and borrowers who have brought this wonderful new era to our library.

Braille200 celebrations

This year, the UK has begun celebrating 200 years since the invention of braille. Our books have been used in 'Braille and Beyond' events in public libraries across the UK, highlighting the importance of this way of reading. We're also using this special year to conduct a series

of interviews with our borrowers and ex-borrowers about how they came to learn braille, their experience using our books, how they use braille today, and what they'd like to tell children just starting out on their own braille journey. These will be used on our website, social media and in talks to support the next generation of young braille users. Because sight impairment is a relatively low-incidence disability, and braille-users are a small proportion of everyone who has sight impairment, children learning braille are often the only person they know who is doing so. Not only can this be isolating but it means they lack reading role models. Their parents and carers can often initially struggle with how "different" reading braille is to print (though many tell us that the fact that ClearVision books look so like regular books helps with this). We hope hearing the stories of other braille users will encourage our younger borrowers and help the general public understand braille better, hopefully letting those young borrowers grow up in a more informed, tolerant world.

Expanding our outreach

One of our biggest challenges as a small but national charity is reaching potential borrowers: we know there are families who'd benefit from our service but simply haven't heard of us. This year we've been trying to expand awareness of our service amongst professionals who can signpost families to us. This has included presenting at the conference of VIEW (the professional body for specialist teachers of children with vision impairment); meeting with Portage workers and giving a webinar to 26 public library staff from across the country. We're particularly pleased to have been part of the RNIB's ECLO network's continuing professional development programme. Working in hospitals and with families, ECLOs are often a family's first point of information once their child has been diagnosed with a sight impairment- literally in the hospital before they return home, and a long time before a family is assigned other professionals. One element of an ECLO's role is to signpost the family to relevant services and support, which makes them ideal for helping families find ClearVision. We've also been part of several playgroups run by Guide Dogs as part of their *My Time To Play* project. Early development of touch skills is crucial for children with sight impairment, so getting to welcome these babies and toddlers to the library, knowing how well our books help develop these skills, is brilliant.

Tactile book excellence

In July ClearVision coordinated the UK round of the 2024 Typhlo and Tactus International Tactile Book Competition, a world-wide competition to encourage creators of tactile books for children with little or no sight. We received some excellent entries. Our young borrowers, who selected four to send to the international judging in Lublin, Poland. This year, for the first time, several 'Special Mentions' categories were trialled and British book *Your Help Is Needed* about environmentalism won the Didactic category, for books with a special 'message.'



Our contributions to wider work: We continue to work closely with other organisations providing books in accessible formats, including the RNIB, Calibre audio library, Guide

Dogs, VICTA, the Childhood Eye Cancer Trust and VIEW.

We continue to support the UK Association for Accessible Formats and to sit on the board of Share the Vision, an organisation which widens access to public libraries for those unable to use regular books. This year we were delighted to sit on BookTrust England's selection panel for their specialist book-gifting packs for babies and toddlers with disabilities, including their BookTouch packs for those with sight impairment, and to work with the Scottish Book Trust to make titles in their Read Write Count With The First Minister packs accessible to children who use braille, via our library.

Our Impact

The aim of all this work is to make a positive difference to the lives of our borrowers. Our impact survey conducted this year shows the success of this:

98% of respondents felt that accessing our books had helped their child/teenager's education, learning or development;

89% felt that our books had helped their child feel more included at school, home or with friends, with 72% saying that it had helped very much;

93% said their children felt more positive about sharing, reading or exploring books with 81% describing their child as 'much more positive'.

We are very proud that the library is doing what it was intended: bringing the transformative power of books and shared reading to the lives of children who might otherwise not receive it.

Our Supporters and Finance

Our supporters: We have been fortunate this year to receive financial support from the National lottery Community Fund, The Powell Family Foundation, The R. S MacDonald Foundation, The Sobell Foundation, The True Colours Trust, Fight For Sight/The Vision Foundation, The Catherine Cookson Foundation, The Sylvia Waddilove Foundation, The Childwick Trust, The John Thaw Foundation, The Wise Music Foundation, the Woodroffe Benton Foundation, Baron Davenports Charity, The Forrester Charitable Trust, The Spectacle Makers' Charity, Shanly Foundation, The Eleanor Rathbone Charitable Trust and the Travers Smith Foundation.

We are grateful to the generosity of these organisations, and that of the numerous generous individuals who support our work, including those who have made us part of their legacy.

Restricted funds: The 'My Home Library' fund is designed to pay for a gift of four free dual format print/braille books to every young braille reader who joins the ClearVision library. The scheme was initiated by our Patron, author Anne Fine, during her period as Children's Laureate. We have not found a grantmaker to support this fund this year, but continue to seek funders able to give this deeply-valued gift to our borrowers.

We retain a protected fund on behalf of the Moon Forum, to enable us to write and distribute the Moon Mag magazine. This supports the aims of the Moon Forum to promote Moon as an invaluable alternative for those who cannot learn braille. Due to the closure of HMP Full Sutton's braille unit, from whom we previously commissioned the Moon Mag, there has been no payment made from this fund this year, as we have yet to find an

alternative transcriber of Moon font. We continue to seek other providers to enable us to restart this service.

Our Reserves Policy: ClearVision is a small charity, growing to meet demand, investing in its online catalogue and in the diversification of its income sources. To achieve this and to mitigate the risk of only having a small staff (which makes us vulnerable to long-term illness or injury) and to unpredictable external factors, we have adopted a cautious reserves policy. This policy is to hold in reserve one year of our projected annual operating costs, £144,835 for 2025/26. At the end of 2024/25 we have come reasonably close to achieving this goal, which we consider satisfactory given the current fundraising climate.

Investment Policy: the Trustees have considered the most appropriate policy for investing funds and do not see fit to invest in the stock market because of the high risks associated with fluctuating economic market conditions. Instead we keep some surplus funds in short-to-medium term deposits with our bankers, which can be accessed readily. To maximise interest, £41,665 is currently held in a thirty-day notice Clubs & Charities Account. The Trustees are aware of the desirability of spreading savings between different banking groups.

Risk, reporting and responsibility: the responsibility for the management and control of the charity rests with the trustees, who are fully involved in the key aspects of the risk management process. Risks are considered in all aspects of ClearVision's work and include governance, operational, financial and compliance risks, as well as risks arising from external factors. Potential risk areas and mitigation strategies (including the Reserves Policy) are reviewed a minimum of once a year.

The Trustees are satisfied that systems are in place to mitigate exposure to any significant risks. We are pleased to confirm that there are no serious incidents which should have brought to the attention of the Charity Commission but have not been.

Signed by

A handwritten signature in black ink, appearing to be 'J. H. H. H. H.', written in a cursive style.

on behalf of the ClearVision Trustees on 27th June 2025.

