

CLEARVISION PROJECT

England & Wales · Charity number 1012850

Details

Status Registered

Legal form Trust

Registered 1992-07-15

Register [View on the Charity Commission register](#)

Contact

Address Clearvision Project
Linden Lodge School
61 Princes Way
London
SW19 6JB

Phone 02087899575

Email info@clearvisionproject.org

Website www.clearvisionproject.org

Activities

Objects: TO PROMOTE AND FURTHER THE EDUCATION OF BLIND AND PARTIALLY SIGHTED PERSONS OF ALL AGES IN PARTICULAR BY ESTABLISHING MAINTAINING AND OPERATING A LENDING LIBRARY OF BOOKS IN BRAILLE OR INTERLEAVED WITH BRAILLE EMBOSSED SHEETS OR IN ANY OTHER FORM OR MEDIUM ENABLING THEM TO BE READ BY THE BLIND AND PARTIALLY SIGHTED PERSONS.

Activities: The ClearVision Project is a national postal lending library of around 10,000 children's books with the text added in braille so that the books can be shared by print and braille reading children and adults. ClearVision currently lends books to over 600 families, schools, nurseries, colleges, Sensory Support Services and public libraries all over the United Kingdom and Ireland.

Classification

- **How:** Provides Services
- **What:** Education/training, Disability, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£130,439	£118,048	-	-
2024-03-31	£92,535	£100,411	-	-
2023-03-31	£93,390	£90,482	-	-
2022-03-31	£99,826	£108,067	-	-
2021-03-31	£82,341	£76,596	-	-

Trustees

Name	Role	Appointed
Timothy Keith Richmond	Chair	2017-06-16
Chamandeep Singh Grover		2016-02-11
Christina Matawa		2014-01-30
Dr Hannah Marie Graff		2024-11-29
Leonie Jane Masterson		2022-06-17
Louise Jeynes		2017-10-06
Peter Michael Flynn		2021-06-11
ROSALYN GIBBONS		

CLEARVISION PROJECT

England & Wales - Charity number 1012850

Accounts

CLEARVISION PROJECT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

REGISTERED CHARITY
NUMBER 1012850

CLEARVISION PROJECT
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted Funds £	Restricted Funds £	2025 Total amount £	2024 Total amount £
<u>Receipts</u>				
<u>Donations :</u>				
Voluntary donations	6,019	-	6,019	7,647
Grants from Charitable Trusts and Foundations	109,370	-	109,370	70,525
Legacies	500	-	500	3,000
	<u>115,889</u>	<u>-</u>	<u>115,889</u>	<u>81,172</u>
<u>Operating activities to further charity's objects:</u>				
Subscriptions	11,509	-	11,509	7,690
Refunds for lost/damaged books	172	-	172	718
Net proceeds from Christmas card sales	4	-	4	3
Gift Aid tax recovered	788	-	788	952
	<u>12,473</u>	<u>-</u>	<u>12,473</u>	<u>9,363</u>
Investment income receipts	2,077	-	2,077	2,000
Total Receipts	<u>130,439</u>	<u>-</u>	<u>130,439</u>	<u>92,535</u>
<u>Payments</u>				
<u>Charitable payments</u>				
Labour costs re-book production	9,541	-	9,541	8,598

Books and materials	3,839	-	3,839	2,230
Telephone, internet,printing, postage & stationery	1,417	-	1,417	625
Computer software and support costs	4,634	84	4,718	3,927
Insurance	3,276	-	3,276	-
Repairs and maintenance	10	-	10	570
Exhibition	1,376	-	1,376	1,175
Office salaries and social security costs	73,281	-	73,281	65,098
Staff pension costs	3,585	-	3,585	3,501
Staff training	54	-	54	-
Office sundries and administration	40	-	40	108
Returns for lost books found re-last year	474	-	474	-
Conference & meeting costs	261	-	261	57
Tactile book competition costs	672	-	672	-
Ground rent	1,000	-	1,000	-
<u>Cost of raising funds</u>	8,663	-	8,663	9,272
Professional fund raising fees				
<u>Governance</u>	5,925	-	5,925	5,250
<u>Total Payments</u>	118,048	84	118,132	100,411
<u>Net Surplus/(Deficit) for the year</u>	12,391	-84	12,307	-7,876

CLEARVISION PROJECT
BALANCE SHEET AS AT 31 MARCH 2025

	£	£	Y/E 31.3.24 £
FIXED ASSETS (page 4)			
Cost		1,397	38,197
Less: Depreciation		<u>-1,197</u>	<u>-38,171</u>
		200	26
CURRENT ASSETS			
Debtor	500		506
Stock	105		110
Cash	100		100
Bank	<u>131,331</u>		<u>119,267</u>
		132,036	119,983
NET ASSETS		<u>132,236</u>	<u>120,009</u>

**REPRESENTED
BY:**

Unrestricted Funds (Page 3)

General Fund Balance	b/fwd	118,555	126,456
Net receipts/(deficit) for year	12,391		-7,876
Less: Depreciation charge for year	<u>-80</u>		<u>-25</u>
		12,311	-7,901
General Fund Balance		130,866	118,555

Restricted Funds (Page 3)

Restricted Fund Balance	b/fwd	1,454	3,934
Net payment for year	<u>-84</u>		-
	1,370		3,934
Less: Depreciation charge	<u>-</u>		<u>-2,480</u>
		1,370	1,454
		<u>132,236</u>	<u>120,009</u>

Approved by the Board of Trustees on 27 June 2025 and signed on its behalf by

Trustee 

Trustee 

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2025

Restricted Fund

	Balance 1 April 2024 £	Movements in Resources		Balance 31 March 2025 £
		Incoming £	Outgoing £	
My Home Library Scheme	23	-	-	23
The Moon Forum Fund	642	-	-	642
Heritage Cirqa Library Management System and Services Fund	789	-	-84	705
Total	<u>1,454</u>	<u>-</u>	<u>-84</u>	<u>1,370</u>

My Home Library Scheme

ClearVision is administering this scheme for Anne Fine.

Moon Forum Fund

The Moon Forum Fund relates to the activities of the Moon Forum, a group of organisations including RNIB, involved in the promotion and production of Moon.

**Heritage Cirqa Library
Management System and Services Fund**

Heritage Cirqa Library Management System and Services Fund is set up for the upgrading of the library software and putting the catalogue online (The Heritage Project).

**ANALYSIS OF NET ASSETS BETWEEN
FUNDS**

	Fixed Assets £	Current Assets £	Total Amount £
Unrestricted Funds	200	130,666	130,866
Restricted Funds	-	1,370	1,370
	<u>200</u>	<u>132,036</u>	<u>132,236</u>

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2025

FIXED ASSETS

	Office Hut	Equipment	Fixtures & Fittings	Total amount
	£	£	£	£
Cost				
At 1 April 2024	36,999	55	1,143	1,198
Elimination	-	-55		-55
Additions	-	179	75	254
At 31 March 2025	36,999	179	1,218	1,397

**Accumulated
Depreciation**

At 1 April 2024	36,999	55	1,117	1,172
Elimination	-	-55		-55
Charge for year	-	60	20	80
At 31 March 2025	36,999	60	1,137	1,197

Net Book Value

At 1 April 2024	-	-	26	26
At 31 March 2025	-	119	81	200

**CLEARVISION PROJECT
(Charity Number 1012850)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEARVISION PROJECT
FOR THE YEAR ENDED 31 MARCH 2025**

I report on the accounts of the charity for the year ended 31 March 2025, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

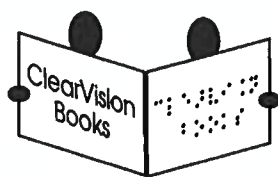
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B. Gabriel 24.7.2025

Mrs. Barbara Gabriel
Chartered Accountant
156 Clarence Avenue
New Malden KT3 3DY
Date



Trustees' Annual Report and Financial Review 2024-25

ClearVision Project,
Linden Lodge School, 61 Princes Way, London SW19 6JB
Reg. Charity No. 1012850

About ClearVision and our work

What we do: We believe everyone should be able to experience the excitement, enjoyment and educational opportunities that come from sharing books with others. We give children who have a sight impairment a way to share stories with their sighted parents, siblings, teachers and peers. We also give adults with sight impairment the means to read with sighted children, improving children's literacy and allowing families to enjoy together one of the great pleasures of childhood.



How we achieve this: We do this by adding braille to conventional children's books, and operating a postal lending library of these books, supplying them to families, schools, Sensory Support Services, public libraries and other organisations all across the UK and Ireland. Having print, braille (or Moon, an easier alternative to braille) and pictures together on the page allows these books to be shared by people with and without sight reading together. We also have a collection of around 800

handmade tactile image books which are loaned through schools and Sensory Support Services. These allow children to build up their touch skills in preparation for learning braille, whilst enjoying and benefitting from pictures, just as their sighted peers do. They are also a vital resource for children who read large print but don't have enough vision to enjoy conventional pictures, and to children and teenagers whose additional disabilities mean they may not learn to read, but hugely benefit from exploring the pictures whilst the words are read to them.

ClearVision's braille books are produced by two self-employed braille transcribers, a self-employed blind proofreader and a prison braille unit. Our tactile books are created by volunteers across the UK. The project is run by a full-time Director and library borrowing administered by a part-time Library Administrator. Specific projects are supported by a part-time Project Officer.

Our Aims: To promote literacy and a love of books in children and adults who are blind or have a sight impairment. To campaign for the availability of books in accessible formats for all people with sight impairment. To promote the provision, teaching, use and enjoyment of braille, Moon, and tactile illustrations.

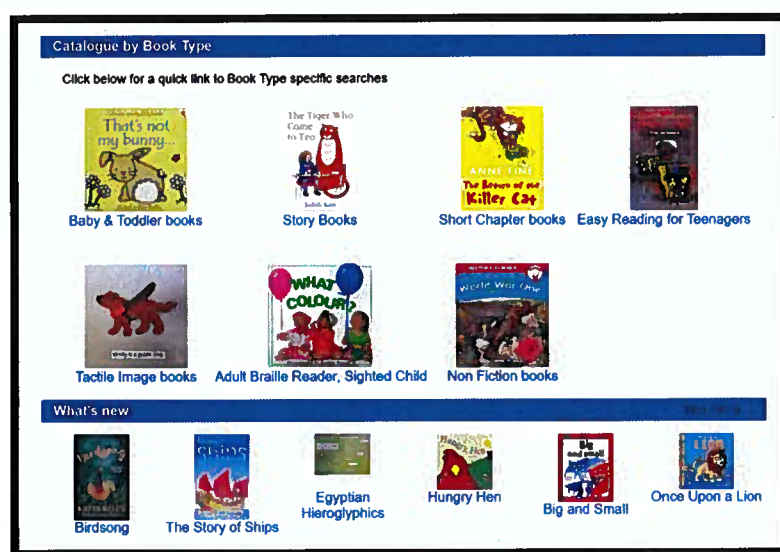
Our Trustees: The work of the charity is directed by the board of Trustees: Timothy Richmond (Chair); Christina Matawa (Secretary); Peter Flynn (Treasurer); Rosalyn Gibbons; Louise Jaynes; Chamandeep Singh Grover, Leonie Masterson and Hannah Graff. All the Trustees have personal and/or professional knowledge of the education of children with sight impairment. Two are former ClearVision borrowers and have sight impairment, one is the parent of a young borrower. Most have additional management experience.

Our Patron: We continue to enjoy the enthusiastic support of our patron, former Children's Laureate Anne Fine, OBE.

Our Work This Year

ClearVision has continued to provide a unique service and has increased both the range and quantity of books available in braille. This year we've loaned 8200 books to 344 families, 145 nurseries, school and colleges, 14 public libraries and 56 Sensory Support services, supporting around 684 children with sight impairment. Because our books are designed for sharing, our borrowers' families, classmates and friends have benefitted too! 98 new families, 37 schools, nurseries and colleges and 11 new Sensory Support Services have joined the library since this time last year. We've also had 3 new public libraries join, so that they can host small collections of our dual format print-and-braille books in their branches, letting anyone walk in off the street and pick up something in a format they can read.

Launch of our online catalogue



In March we celebrated the launch of our long-anticipated online library catalogue and a smart new website to host it. This was the culmination of an incredible amount of work over several years. It showcases each title in our collection of over 10,000 books, including a description, cover photo and picture-description for each title. It is fully screenreader accessible to allow all our borrowers to

browse the collection, search for individual subjects or authors and create wish-lists for their future loans. We're delighted to be able to give our borrowers more choice and control over their loans than ever before. We hope this will be empowering, inspiring and drive even greater engagement with books and braille learning. We're hugely grateful to the staff, volunteers and borrowers who have brought this wonderful new era to our library.

Braille200 celebrations

This year, the UK has begun celebrating 200 years since the invention of braille. Our books have been used in 'Braille and Beyond' events in public libraries across the UK, highlighting the importance of this way of reading. We're also using this special year to conduct a series

of interviews with our borrowers and ex-borrowers about how they came to learn braille, their experience using our books, how they use braille today, and what they'd like to tell children just starting out on their own braille journey. These will be used on our website, social media and in talks to support the next generation of young braille users. Because sight impairment is a relatively low-incidence disability, and braille-users are a small proportion of everyone who has sight impairment, children learning braille are often the only person they know who is doing so. Not only can this be isolating but it means they lack reading role models. Their parents and carers can often initially struggle with how "different" reading braille is to print (though many tell us that the fact that ClearVision books look so like regular books helps with this). We hope hearing the stories of other braille users will encourage our younger borrowers and help the general public understand braille better, hopefully letting those young borrowers grow up in a more informed, tolerant world.

Expanding our outreach

One of our biggest challenges as a small but national charity is reaching potential borrowers: we know there are families who'd benefit from our service but simply haven't heard of us. This year we've been trying to expand awareness of our service amongst professionals who can signpost families to us. This has included presenting at the conference of VIEW (the professional body for specialist teachers of children with vision impairment); meeting with Portage workers and giving a webinar to 26 public library staff from across the country. We're particularly pleased to have been part of the RNIB's ECLO network's continuing professional development programme. Working in hospitals and with families, ECLOs are often a family's first point of information once their child has been diagnosed with a sight impairment- literally in the hospital before they return home, and a long time before a family is assigned other professionals. One element of an ECLO's role is to signpost the family to relevant services and support, which makes them ideal for helping families find ClearVision. We've also been part of several playgroups run by Guide Dogs as part of their *My Time To Play* project. Early development of touch skills is crucial for children with sight impairment, so getting to welcome these babies and toddlers to the library, knowing how well our books help develop these skills, is brilliant.

Tactile book excellence

In July ClearVision coordinated the UK round of the 2024 Typhlo and Tactus International Tactile Book Competition, a world-wide competition to encourage creators of tactile books for children with little or no sight. We received some excellent entries. Our young borrowers, who selected four to send to the international judging in Lublin, Poland. This year, for the first time, several 'Special Mentions' categories were trialled and British book *Your Help Is Needed* about environmentalism won the Didactic category, for books with a special 'message.'



Our contributions to wider work: We continue to work closely with other organisations providing books in accessible formats, including the RNIB, Calibre audio library, Guide

Dogs, VICTA, the Childhood Eye Cancer Trust and VIEW.

We continue to support the UK Association for Accessible Formats and to sit on the board of Share the Vision, an organisation which widens access to public libraries for those unable to use regular books. This year we were delighted to sit on BookTrust England's selection panel for their specialist book-gifting packs for babies and toddlers with disabilities, including their BookTouch packs for those with sight impairment, and to work with the Scottish Book Trust to make titles in their Read Write Count With The First Minister packs accessible to children who use braille, via our library.

Our Impact

The aim of all this work is to make a positive difference to the lives of our borrowers. Our impact survey conducted this year shows the success of this:

98% of respondents felt that accessing our books had helped their child/teenager's education, learning or development;

89% felt that our books had helped their child feel more included at school, home or with friends, with 72% saying that it had helped very much;

93% said their children felt more positive about sharing, reading or exploring books with 81% describing their child as 'much more positive'.

We are very proud that the library is doing what it was intended: bringing the transformative power of books and shared reading to the lives of children who might otherwise not receive it.

Our Supporters and Finance

Our supporters: We have been fortunate this year to receive financial support from the National lottery Community Fund, The Powell Family Foundation, The R. S MacDonald Foundation, The Sobell Foundation, The True Colours Trust, Fight For Sight/The Vision Foundation, The Catherine Cookson Foundation, The Sylvia Waddilove Foundation, The Childwick Trust, The John Thaw Foundation, The Wise Music Foundation, the Woodroffe Benton Foundation, Baron Davenports Charity, The Forrester Charitable Trust, The Spectacle Makers' Charity, Shanly Foundation, The Eleanor Rathbone Charitable Trust and the Travers Smith Foundation.

We are grateful to the generosity of these organisations, and that of the numerous generous individuals who support our work, including those who have made us part of their legacy.

Restricted funds: The 'My Home Library' fund is designed to pay for a gift of four free dual format print/braille books to every young braille reader who joins the ClearVision library. The scheme was initiated by our Patron, author Anne Fine, during her period as Children's Laureate. We have not found a grantmaker to support this fund this year, but continue to seek funders able to give this deeply-valued gift to our borrowers.

We retain a protected fund on behalf of the Moon Forum, to enable us to write and distribute the Moon Mag magazine. This supports the aims of the Moon Forum to promote Moon as an invaluable alternative for those who cannot learn braille. Due to the closure of HMP Full Sutton's braille unit, from whom we previously commissioned the Moon Mag, there has been no payment made from this fund this year, as we have yet to find an

Our Reserves Policy: ClearVision is a small charity, growing to meet demand, investing in its online catalogue and in the diversification of its income sources. To achieve this and to mitigate the risk of only having a small staff (which makes us vulnerable to long-term illness or injury) and to unpredictable external factors, we have adopted a cautious reserves policy. This policy is to hold in reserve one year of our projected annual operating costs, £144,835 for 2025/26. At the end of 2024/25 we have come reasonably close to achieving this goal, which we consider satisfactory given the current fundraising climate.

Risk, reporting and responsibility: the responsibility for the management and control of the charity rests with the trustees, who are fully involved in the key aspects of the risk management process. Risks are considered in all aspects of ClearVision's work and include governance, operational, financial and compliance risks, as well as risks arising from external factors. Potential risk areas and mitigation strategies (including the Reserves Policy) are reviewed a minimum of once a year.

The Trustees are satisfied that systems are in place to mitigate exposure to any significant risks. We are pleased to confirm that there are no serious incidents which should have brought to the attention of the Charity Commission but have not been.

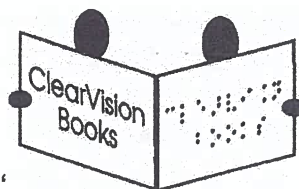
A. H. H. H. H.

on behalf of the ClearVision Trustees on 27th June 2025.

CLEARVISION PROJECT

England & Wales - Charity number 1012850

Accounts



Trustees' Annual Report and Financial Review 2023-24

ClearVision Project,
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Our Patron: We continue to enjoy the enthusiastic support of our patron, former Children's Laureate Anne Fine, OBE.

Our Work This Year

This year we've loaned a total of 7960 books to 486 borrowers: 324 families, 117 schools, colleges and nurseries (most with multiple children accessing our books), 10 public libraries and 35 Sensory Support Services. The feedback we've had from borrowers makes clear the value of shared reading; and that without our service, that reading simply couldn't take place.



With this in mind we've continued to strengthen areas of our bookstock, adding substantially to our exciting and engaging selection of fiction and non-fiction for older children and teenagers who have a low reading age. These young people may read at beginner level because they have come late to braille, perhaps having used large print books but experienced a decline in their vision; because they have learning or physical disabilities which make learning braille a

challenge, or because they're learning English as a second or subsequent language. In every circumstance, finding books which entertain and motivate these readers is hugely important, so we're delighted to have enhanced our collection in this way. We've also been working with the volunteers who create our tactile image books on filling in gaps in the curriculum, so that children can use our books alongside their peers when studying such topics as climate change, personal identity, the ancient Egyptians and recycling. These new books have been received with enthusiasm by teachers and pupils alike.

A huge amount of work has been happening "behind the scenes" this year to strengthen ClearVision for the future. This has included working to complete the last tasks necessary to launch our online catalogue, and hosting the organising committee of the Typhlo and Tactus international tactile book competition (of whom

we are a member) who work to enhance the number and variety of tactile books on offer to children across the UK and worldwide. We've also completed the charity sector-renowned Pilotlight 360 process. This involved being matched with volunteers working at senior management level in the corporate world to give us a total "outsider's perspective" on everything from our governance to our marketing, then supply ideas to help us enhance that work. We paired with Pilotlight specifically to bring us a fresh perspective as we worked through our Theory of Change process. A charity's Theory of Change is a thorough examination of its reason for existence: the difference it wants to make in the world, who it wants to make that difference for, and a thorough audit of how successfully it achieves that. The work was intensive but deeply worthwhile and we've created not only a Theory Of Change but a new Strategic plan and clear priorities for the next three years, all with a clear focus on the needs of our borrowers, present and future.

Our contributions to wider work: We continue to work closely with other organisations providing books in accessible formats, including the RNIB, Calibre audio library, Guide Dogs -particularly on their *My Time To Play* project- and with VIEW, the professional body for specialist teachers of people with vision impairment. We have presented remotely and in person at the Retina UK and VIEW conferences. We're delighted to have been able to widen our reach in Scotland this year, delivering a webinar through the Scottish Sensory Centre's continuous professional development programme, reaching over 40 specialist teachers across Scotland, and delivering a talk on tactile books to professionals and families through SENSE Scotland. From further afield, we co-hosted with Linden Lodge School a visit of 20 delegates from the South Korean Institute of Inclusive Education, who were eager to learn how ClearVision fits into the wider education of young people with sight impairment. We continue to support the UK Association for Accessible Formats and to sit on the board of Share the Vision, an organisation which widens access to public libraries for those unable to use regular books. This year we sat on BookTrust England's selection panel for their specialist book-gifting packs for babies and toddlers with disabilities, including their BookTouch packs for those with sight impairment.

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We retain a protected fund on behalf of the Moon Forum, to enable us to write and distribute the Moon Mag magazine. This supports the aims of the Moon Forum to promote Moon as an invaluable alternative for those who cannot learn braille. Due to the closure of HMP Full Sutton's braille unit, from whom we previously commissioned the Moon Mag, there has been no payment made from this fund this year, as we have yet to find an alternative transcriber of Moon font. We continue to seek other providers to enable us to restart this service.



Our Supporters and Finance

Our supporters: We have been fortunate this year to receive financial support from the National Lottery Community Fund, the Powell Family Foundation, BBC Children In Need, Woodroffe Benton Foundation, The R. S MacDonald Foundation, The Garfield Weston Foundation, The 29th May 1961 Charitable Trust, The Taylour Foundation, The Wilmcote Charitable Trust, The Grocers Hall, FirstGive and The Michael Cornish Charitable Trust.

We are grateful to the generosity of these trusts, and that of the many kind individuals who support us, particularly those who have left us legacies and our regular donors who continue to quietly underpin ClearVision's work, year in, year out.

Our Reserves Policy: ClearVision is a small charity, growing to meet demand, investing in an online catalogue and in the diversification of its income sources. To achieve this and to mitigate the risk of only having a small staff (which makes us vulnerable to long-term illness or injury) and to unpredictable external factors, we have adopted a cautious reserves policy. This policy is to hold in reserve one year of our projected annual operating costs, £127,460 for 2024/25. At the end of 2023/24 we have come very close to achieving this goal, which we consider satisfactory given the current fundraising climate.

Investment Policy: the Trustees have considered the most appropriate policy for investing funds and do not see fit to invest in the stock market because of the high risks associated with fluctuating economic market conditions. Instead we keep some surplus funds in short-to-medium term deposits with our bankers, which can be accessed readily. To maximise interest, £40,595 is currently held in a thirty-day notice Clubs & Charities Account. The Trustees are aware of the desirability of spreading savings between different banking groups.

Risk, reporting and responsibility: the responsibility for the management and control of the charity rests with the trustees, who are fully involved in the key aspects of the risk management process. Risks are considered in all aspects of ClearVision's work and include governance, operational, financial and compliance risks, as well as risks arising from external factors. Potential risk areas and mitigation strategies (including the Reserves Policy) are reviewed a minimum of once a year.

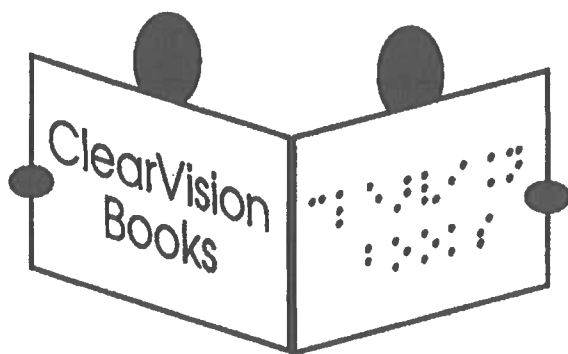
The Trustees are satisfied that systems are in place to mitigate exposure to any significant risks. We are pleased to confirm that there are no serious incidents which should have brought to the attention of the Charity Commission but have not been.

Signed by

Chair

on behalf of the ClearVision Trustees on 19th July 2024.

CLEARVISION PROJECT
ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2024



REGISTERED CHARITY NUMBER 1012850

CLEARVISION PROJECT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

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CLEARVISION PROJECT
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted Funds £	Restricted Funds £	2024 Total amount £	2023 Total amount £
<u>Receipts</u>				
<u>Donations :</u>				
Voluntary donations	7,647	-	7,647	8,383
Grants from Charitable Trusts and Foundations	70,525	-	70,525	20,865
Legacies	3,000	-	3,000	52,378
	<u>81,172</u>	<u>-</u>	<u>81,172</u>	<u>81,626</u>
<u>Operating activities to further charity's objects:</u>				
Subscriptions	7,690	-	7,690	8,601
Refunds for lost/damaged books	718	-	718	1,210
Net proceeds from Christmas card sales	3	-	3	21
Gift Aid tax recovered	952	-	952	1,158
	<u>9,363</u>	<u>-</u>	<u>9,363</u>	<u>10,990</u>
Investment income receipts	2,000	-	2,000	824
Total Receipts	<u>92,535</u>	<u>-</u>	<u>92,535</u>	<u>93,440</u>
<u>Payments</u>				
<u>Charitable payments</u>				
Labour costs re-book production	8,598	-	8,598	8,108
Books and materials	2,230	-	2,230	3,373
Telephone, internet, printing, postage & stationery	625	-	625	494
Computer software and support costs	3,927	-	3,927	4,026
Insurance	-	-	-	1,461
Repairs and maintenance	570	-	570	261
Exhibition	1,175	-	1,175	1,010
Office salaries and social security costs	65,098	-	65,098	60,522
Staff pension costs	3,501	-	3,501	3,621
Office sundries and administration	108	-	108	15
Conference & meeting costs	57	-	57	60
Tactile book competition costs	-	-	-	473
<u>Cost of raising funds</u>				
Professional fund raising fees	9,272	-	9,272	2,408
<u>Governance</u>	5,250	-	5,250	4,650
Total Payments	<u>100,411</u>	<u>-</u>	<u>100,411</u>	<u>90,482</u>
<u>Net (Deficit) Surplus for the year</u>	<u>-7,876</u>	<u>-</u>	<u>-7,876</u>	<u>2,958</u>

CLEARVISION PROJECT
BALANCE SHEET AS AT 31 MARCH 2024

	£	£	Y/E 31.3.23 £
FIXED ASSETS (page 4)			
Cost		38,197	56,734
Less: Depreciation		<u>-38,171</u>	<u>-54,203</u>
		26	2,531
CURRENT ASSETS			
Debtor	506		4,500
Stock	110		113
Cash	100		100
Bank	<u>119,267</u>		<u>123,146</u>
		119,983	127,859
NET ASSETS		<u>120,009</u>	<u>130,390</u>

REPRESENTED BY:

Unrestricted Funds (Page 3)

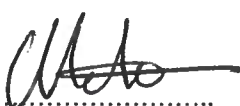
General Fund Balance	b/fwd	126,456	123,604
Net (deficit) receipts for year	-7,876		2,908
Less: Depreciation charge for year	<u>-25</u>		<u>-56</u>
		-7,901	2,852
General Fund Balance		<u>118,555</u>	<u>126,456</u>

Restricted Funds (Page 3)

Restricted Fund Balance	b/fwd	3,934	9,690
Net receipts for year	-		50
	<u>3,934</u>		<u>9,740</u>
Less: Depreciation charge	<u>-2,480</u>		<u>-5,806</u>
		1,454	3,934
		<u>120,009</u>	<u>130,390</u>

Approved by the Board of Trustees on 19/07/2024 and signed on its behalf by

Trustee 

Trustee 

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2024

Restricted Fund

	Balance 1 April 2023 £	Movements in Incoming £	Resources Outgoing £	Balance 31 March 2024 £
My Home Library Scheme	23	-	-	23
The Moon Forum Fund	642	-	-	642
Heritage Cirqa Library Management System and Services Fund	789	-	-	789
Total	<u>1,454</u>	<u>-</u>	<u>-</u>	<u>1,454</u>

My Home Library Scheme

ClearVision is administering this scheme for Anne Fine.

Moon Forum Fund

The Moon Forum Fund relates to the activities of the Moon Forum, a group of organisations including RNIB, involved in the promotion and production of Moon.

**Heritage Cirqa Library
Management System and Services Fund**

Heritage Cirqa Library Management System and Services Fund is set up for the upgrading of the library software and putting the catalogue online (The Heritage Project).

ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Assets £	Current Assets £	Total Amount £
Unrestricted Funds	26	119,983	120,009
Restricted Funds	-	-	-
	<u>26</u>	<u>119,983</u>	<u>120,009</u>

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2024

FIXED ASSETS

	Office Hut	Equipment	Fixtures & Fittings	Heritage Clrqa Library Management System & Services	Total amount
	£	£	£	£	£
Cost					
At 1 April 2023	36,999	145	1,143	18,447	56,734
Elimination		-90		-18,447	-18,537
Additions	-	-	-	-	-
At 31 March 2024	36,999	55	1,143	-	38,197
Accumulated Depreciation					
At 1 April 2023	34,519	127	1,110	18,447	54,203
Elimination		-90		-18,447	-18,537
Charge for year	2,480	18	7	-	2,505
At 31 March 2024	36,999	55	1,117	-	38,171
Net Book Value					
At 1 April 2023	2,480	18	33	-	2,531
At 31 March 2024	-	-	26	-	26

**CLEARVISION PROJECT
(Charity Number 1012850)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEARVISION PROJECT
FOR THE YEAR ENDED 31 MARCH 2024**

I report on the accounts of the charity for the year ended 31 March 2024, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B. Gabriel

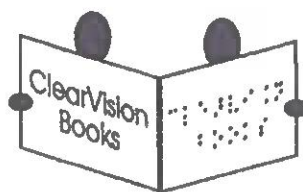
Mrs. Barbara Gabriel
Chartered Accountant
156 Clarence Avenue
New Malden KT3 3DY

Date 22/7/24

CLEARVISION PROJECT

England & Wales - Charity number 1012850

Accounts



Trustees' Annual Report and Financial Review 2022-23

**ClearVision Project,
Linden Lodge School, 61 Princes Way, London SW19 6JB
Reg. Charity No. 1012850**

About ClearVision and our work



What we do: We believe everyone should be able to experience the excitement, comfort and pleasure of sharing books with others. We give children who have a sight impairment a way to share stories with their sighted parents, siblings, teachers and peers. We also give adults with sight impairment the means to read with sighted children, improving children's literacy and allowing families to enjoy together one of the great pleasures of childhood.

How we achieve this: We do this by adding braille to conventional children's books, and operating a postal lending library of these books, supplying them to families, schools,

sensory support services, public libraries and other organisations all across the UK and Ireland. Having print, braille (or Moon, an easier alternative to braille) and pictures together on the page allows these books to be shared by people with sight impairment and sighted people reading together. We also have a collection of around 800 handmade tactile image books which are loaned through schools and Sensory Support services. These allow children to build up their touch skills in preparation for learning braille, whilst enjoying and benefitting from pictures, just as their sighted peers do. They are also a vital resource for children who read large print but don't have enough vision to enjoy conventional pictures, and to children and teenagers whose additional disabilities mean they may not read the words, but hugely benefit from exploring the pictures whilst the words are read to them. ClearVision's books are produced by three self-employed braille transcribers, a self-employed blind proofreader, a prison braille unit and a number of volunteers. The project is run by a full-time Director and library borrowing administered by a part-time Library Administrator. Specific projects are supported by a part-time Project Officer.

Our Aims: To promote literacy and a love of books in children and adults who are blind or have a sight impairment. To campaign for the availability of books in accessible formats for all people with sight impairment. To promote the provision, teaching, use and enjoyment of braille, Moon, and tactile illustrations.

Our Trustees: The work of the charity is directed by the board of Trustees: Timothy Richmond (Chair); Christina Matawa (Secretary); Peter Flynn (Treasurer); Rosalyn Gibbons; Louise Jaynes; Chamandeep Singh Grover, Leonie Masterson and Hassan Khan. All the Trustees have personal and/or professional knowledge of the education of children with sight impairment; three are former ClearVision borrowers and have sight impairment. Most have additional management experience.

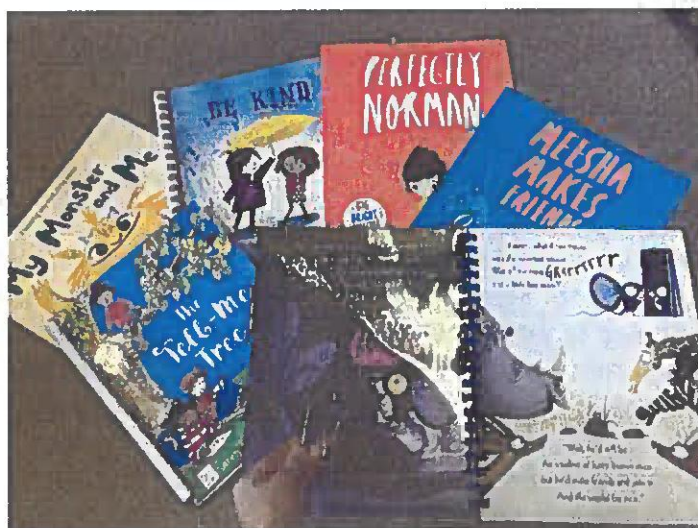
Our Patron: We continue to enjoy the enthusiastic support of our patron, former Children's Laureate Anne Fine, OBE.

Our Work This Year

This year we've continued to develop our library to meet the needs of our borrowers, supporting 321 families and 204 organisational borrowers such as nurseries, schools, public libraries and Sensory Support Services. Most of these work with multiple children or young people, meaning that our reach is far wider than these figures suggest, not even including the large number of sighted children who our borrowers have partnered with to share books in the classroom. We know that although we might officially be loaning one of our beautiful tactile books to the one child in a class who has sight impairment, their exciting, inviting nature means that the child's peers will all want to share it with them! This is of course part of the point: our books are *for* sharing, the role they play in inclusion in the classroom, engagement with peers and improving the wellbeing of our borrowers is deeply important.

The number of children and young people being diagnosed with mental health difficulties is growing nationally, and people with sight loss are twice as likely to suffer from depression as the sighted population. Young people are especially vulnerable. Children derive pleasure, enjoyment and escapism through books, but also identify with characters and develop their own self-awareness through their reaction to fictional situations.

With this in mind, we've added nearly 400 books to our library this year, including expanding our "Supportive Stories" selection; books which gently tackle subjects such as mental health, managing emotions, empathy and handling uncertainty. The feedback from borrowers' families has been excellent, and in the borrower survey we conducted this year, **94%** of respondents said that having access to our books has made their children feel happier, with **85%** saying it has made them much happier.



95% said that since joining our library, their child/ren had become more enthusiastic about sharing, reading or exploring books, with 80% describing their child as "much more positive".

94% of our family borrower respondents said they enjoyed sharing our books with their family.

This is a significant improvement even on our extremely pleasing results of last year. It demonstrates that our work is engaging and supporting children and young people in just the ways we have anticipated. In particular, the impact on children's education learning and development is incredibly positive, since many of our borrowers have other disabilities as well as sight impairment, including severe learning disabilities. For these children and young people, learning often isn't linear: it may include pauses and setbacks and can be very difficult to measure. To have made a difference to the development of these children which their parents and teachers attribute to our books is a source of real pride for us.

Our contributions to wider work: We continue to work closely with other organisations providing books in accessible formats, including the RNIB, Calibre audio library, Guide Dogs and Living Paintings, and with VIEW (the professional body for specialist teachers of people with vision impairment).



We have provided videos and virtual presentations at several online events, including Retina UK Conference and on teacher training courses for specialist teachers, and have presented at the VIEW Conference for specialist workers in sight impairment education.

We continue to support the UK Association for Accessible Formats, and sit on the board of Share the Vision, an organisation which widens access to public libraries for those unable to use regular print books. This year we sat BookTrust England's selection panel for their specialist book-gifting packs for babies and toddlers with disabilities, including their BookTouch packs for those with sight impairment.

Restricted funds: The 'My Home Library' fund continues to pay for a gift of four free dual format print/braille books to every young braille reader who joins the ClearVision library. The scheme was initiated by our Patron, author Anne Fine, during her period as Children's Laureate. For the majority of children, these are the only such books they will ever own. The Ulverscroft Foundation generously continues to support the provision of this much-appreciated present.

We've worked this year on broadening our geographical reach, attending face-to-face events in Cornwall and working with BookTrust Scotland to make the titles in their Read, Write, Count book gifting packs (given to every child in Primary 2 and 3) accessible in our special print-and-braille format. This is particularly important because the focus of these packs is not only getting children enthusiastic about stories, but their parents and carers too: books for sharing are crucial.

Weekly tactile book story sessions at a specialist playgroup for children with sight impairment run by Wandsworth Sensory Support Service and similar playgroups run by Guide Dogs focussing on Habilitation work (which develops children's mobility, navigation and independence) have helped us consider our book offering and how it fits into children's wider development. Discussions with speech and language therapists have led to the development of a collection of tactile books which perfectly support the work these professionals do with young children. Work on creating prototype tactile books which support habilitation work is underway with volunteers from Guide Dogs' staff.



This year we were proud to host the UK judging round of the prestigious Typhlo and Tactus International tactile book competition. A panel of our young borrowers chose five books to send to international judging in Italy, where British books won both first and second prize: a first in the competition's long history. First prize winner Marion Ripley's clever book *Odd* was considered an example of excellence because it created equality amongst readers with and without sight, with each page holding a challenge to be completed by

touch alone. Second prize went to a sewing group which has created tactile books for our collection for nearly a decade. Their hilarious entry, *You Choose*, was based on the game of "would you rather..." and very popular with our young judges. Many competition entrants donated their books to the library, to be enjoyed by children across the UK and Ireland.

Our impact

In addition to the feedback about wellbeing mentioned above, the results of our borrower impact survey were very pleasing:

85% of respondents said that ClearVision books had very much helped their child's education, learning or development

92% said that using our books helped their child feel more included, at home, school or with friends, with 75% saying it made them feel much more included

We retain a protected fund on behalf of the Moon Forum, to enable us to write and distribute the Moon Mag magazine. This supports the aims of the Moon Forum to promote Moon as an invaluable alternative for those who cannot learn braille.

Our Supporters and Finance

Our supporters: We have been fortunate this year to receive financial support from BBC Children In Need, the R.S. MacDonald Foundation, the 1961 Charitable Trust, the Taylour Foundation, the Wilmcote Charitable Trust, the Orr Mack Foundation and many individuals and institutions. We are grateful to their generosity, and that of the late Mr Mark Stanfield Stephenson, whose legacy has also helped us to give so many families the gift of sharing stories this year.

Our Reserves Policy: ClearVision is a small charity, currently growing to meet demand, investing in an online catalogue and in the diversification of its income sources. To achieve this, and to mitigate the risk of only having a small staff (which makes us vulnerable to long-term illness or injury) and to unpredictable external factors, such as the COVID-19 pandemic, we have adopted a cautious reserves policy. This policy is to hold in reserve one year of our projected year's operating costs, £125,100 for 2023/24. At the end of 2022/23 we have come very close to achieving this goal, which we consider very satisfactory given the current fundraising climate.

Investment Policy: the Trustees have considered the most appropriate policy for investing surplus funds and do not see fit to invest in the stock market because of the high risks associated with fluctuating economic market conditions. Instead the charity adopts a policy of keeping some surplus funds in short-to-medium term deposits with its bankers, which can be accessed readily. To maximise interest, £39,544 is currently held in a thirty-day notice Clubs & Charities Account. The Trustees are aware of the desirability of spreading savings between different banking groups.

Risk, reporting and responsibility: the responsibility for the management and control of the charity rests with the trustees, who are fully involved in the key aspects of the risk management process. Risks are considered in all aspects of the work of the charity, and include governance, operational, financial and compliance risks, as well as risks arising from external factors. Potential risk areas and mitigation strategies (including the Reserves Policy) are reviewed a minimum of once a year.

The Trustees are satisfied that systems are in place to mitigate exposure to any significant risks.

We are pleased to confirm that there are no serious incidents which should have brought to the attention of the Charity Commission but have not been.

Signed by 

Chair

on behalf of the ClearVision Trustees on 22nd September 2023.

CLEARVISION PROJECT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

REGISTERED CHARITY
NUMBER 1012850

CLEARVISION PROJECT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

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CLEARVISION PROJECT
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Funds £	Restricted Funds £	2023 Total amount £	2022 Total amount £
<u>Receipts</u>				
<u>Donations :</u>				
Voluntary donations	8,333	50	8,383	9,547
Grants from Charitable Trusts and Foundations	20,865	-	20,865	83,123
Legacies	52,378	-	52,378	-
	<u>81,576</u>	<u>50</u>	<u>81,626</u>	<u>92,670</u>
<u>Operating activities to further charity's objects:</u>				
Subscriptions	8,601	-	8,601	5,950
Refunds for lost/damaged books	1,210	-	1,210	126
Net proceeds from Christmas card sales	21	-	21	6
Gift Aid tax recovered	1,158	-	1,158	890
	<u>10,990</u>	<u>-</u>	<u>10,990</u>	<u>6,972</u>
Investment income receipts	<u>824</u>	<u>-</u>	<u>824</u>	<u>184</u>
Total Receipts	<u>93,390</u>	<u>50</u>	<u>93,440</u>	<u>99,826</u>
<u>Payments</u>				
<u>Charitable payments</u>				
Labour costs re-book production	8,108	-	8,108	9,975
Assets acquired for charity's own use	-	-	-	55
Books and materials	3,373	-	3,373	3,462
Telephone, internet, printing, postage & stationery	494	-	494	806
Computer software and support costs	4,026	-	4,026	3,912
Insurance	1,461	-	1,461	1,222
Repairs and maintenance	261	-	261	543
Exhibition	1,010	-	1,010	427
Office salaries and social security costs	60,522	-	60,522	73,613
Staff pension costs	3,621	-	3,621	2,936
Office sundries and administration	15	-	15	57
Training	-	-	-	64
Professional consulting fees	-	-	-	1,809
Conference & meeting costs	60	-	60	6
Ground rent	-	-	-	500
Tactile book competition costs	473	-	473	-
<u>Cost of raising funds</u>				
Professional fund raising fees	2,408	-	2,408	3,630
Governance	<u>4,650</u>	<u>-</u>	<u>4,650</u>	<u>5,050</u>
Total Payments	<u>90,482</u>	<u>-</u>	<u>90,482</u>	<u>108,067</u>
Net Surplus for the year	<u>2,908</u>	<u>50</u>	<u>2,958</u>	<u>-8,241</u>

CLEARVISION PROJECT
BALANCE SHEET AS AT 31 MARCH 2023

	£	£	Y/E 31.3.22 £
FIXED ASSETS (page 4)			
Cost		56,734	57,784
Less: Depreciation		<u>-54,203</u>	<u>-49,390</u>
		2,531	8,394
CURRENT ASSETS			
Debtor	4,500		500
Stock	113		136
Cash	100		100
Bank	<u>123,146</u>		<u>124,164</u>
		127,859	124,900
NET ASSETS		<u>130,390</u>	<u>133,294</u>

REPRESENTED BY:

Unrestricted Funds (Page 3)

General Fund Balance	b/fwd	123,604	116,293
Net receipts for year	2,908		7,664
Add: Assets acquired costs	<u>-</u>		<u>55</u>
	2,908		7,719
Less: Depreciation charge for year	<u>-56</u>		<u>-408</u>
		2,852	7,311
General Fund Balance		<u>126,456</u>	<u>123,604</u>

Restricted Funds (Page 3)

Restricted Fund Balance	b/fwd	9,690	34,221
Net receipts for year	<u>50</u>		<u>-15,905</u>
	9,740		18,316
Less: Depreciation charge	<u>-5,806</u>		<u>-8,626</u>
		3,934	9,690
		<u>130,390</u>	<u>133,294</u>

Approved by the Board of Trustees on 22/9/23 and signed on its behalf by

Trustee 

Trustee 

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2023

Restricted Fund

	Balance 1 April 2022 £	Movements in Resources Incoming £	Outgoing £	Balance 31 March 2023 £
My Home Library Scheme	23	-	-	23
The Moon Forum Fund	592	50	-	642
Heritage Cirqa Library Management System and Services Fund	789	-	-	789
Total	<u>1,404</u>	<u>50</u>	<u>-</u>	<u>1,454</u>

My Home Library Scheme

ClearVision is administering this scheme for Anne Fine.

Moon Forum Fund

The Moon Forum Fund relates to the activities of the Moon Forum, a group of organisations including RNIB, involved in the promotion and production of Moon.

**Heritage Cirqa Library
Management System and Services Fund**

Heritage Cirqa Library Management System and Services Fund is set up for the upgrading of the library software and putting the catalogue online (The Heritage Project).

ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Assets £	Current Assets £	Total Amount £
Unrestricted Funds	51	126,405	126,506
Restricted Funds	2,480	1,454	3,884
	<u>2,531</u>	<u>127,859</u>	<u>130,390</u>

Fixed assets under Restricted Funds of £2,480 represent: -

the net book value of the premises at 61 Princes Way London SW19 6JB which is occupied and wholly owned by ClearVision Project amounting to £2,480.00.

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2023

FIXED ASSETS

	Office Hut	Equipment	Fixtures & Fittings	Heritage Cirqa Library Management System & Services	Total amount
	£	£	£	£	£
Cost					
At 1 April 2022	36,999	1,195	1,143	18,447	57,784
Elimination		-1,050			-1,050
Additions	-	-	-	-	-
At 31 March 2023	36,999	145	1,143	18,447	56,734
Accumulated Depreciation					
At 1 April 2022	32,042	1,128	1,102	15,118	49,390
Elimination		-1,050			-1,050
Charge for year	2,477	49	8	3,329	5,863
At 31 March 2023	34,519	127	1,110	18,447	54,203
Net Book Value					
At 1 April 2022	4,957	67	41	3,329	8,394
At 31 March 2023	2,480	18	33	-	2,531

**CLEARVISION PROJECT
(Charity Number 1012850)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEARVISION PROJECT
FOR THE YEAR ENDED 31 MARCH 2023**

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B. Gabriel

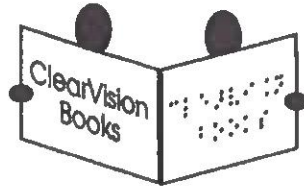
Mrs. Barbara Gabriel
Chartered Accountant
156 Clarence Avenue
New Malden KT3 3DY

Date *25/9/23*

CLEARVISION PROJECT

England & Wales - Charity number 1012850

Accounts



Trustees' Annual Report and Financial Review 2021-22

**ClearVision Project,
Linden Lodge School, 61 Princes Way, London SW19 6JB
Reg. Charity No. 1012850**

About ClearVision and our work

What we do: We believe everyone should be able to experience the excitement, comfort and pleasure of sharing books with others. We give children who have a sight impairment a way to share stories with their sighted parents, siblings, teachers and peers. We also give adults



with sight impairment the means to read with sighted children, improving children's literacy and allowing families to enjoy together one of the great pleasures of childhood.

How we achieve this: We do this by adding braille to conventional children's books, and operating a postal lending library of these books, supplying them to families, schools, sensory support services, public libraries and other organisations all across the UK and Ireland. Having print, braille (or Moon, an easier alternative to braille) and pictures together on the page allows these books to be shared by people with sight impairment and sighted people reading together. We also have a collection of around 800 handmade tactile image books which are loaned through schools and Sensory Support services. These allow children to build up their touch skills in preparation for learning braille,

whilst enjoying and benefitting from pictures, just as their sighted peers do. They are also a vital resource for children who read large print but don't have enough vision to enjoy conventional pictures, and to children and teenagers whose additional disabilities mean they may not read the words, but hugely benefit from exploring the pictures whilst the words are read to them. ClearVision's books are produced by three self-employed braille transcribers, a self-employed blind proofreader, a prison braille unit and a number of volunteers. The project is run by a full-time Director and library borrowing administered by a part-time Library Administrator. Our move to new library software is being supported by a part-time Project Officer.

Our Aims: To promote literacy and a love of books in children and adults who are blind or have a sight impairment. To campaign for the availability of books in accessible formats for all people with sight impairment. To promote the provision, teaching, use and enjoyment of braille, Moon, and tactile illustrations.

Our Trustees: The work of the charity is directed by the board of Trustees: Timothy Richmond (Chair); Christina Matawa (Secretary); Peter Flynn (Treasurer); Rosalyn Gibbons; Louise Jeynes; Chamandeep Singh Grover and Alister Riedl. All the Trustees have personal and/or professional knowledge of the education of children with sight impairment. Most have additional management experience.

Our Patron: We continue to enjoy the enthusiastic support of our patron, former Children's Laureate Anne Fine, OBE.

Our Work This Year

This has been a year of growth and development for ClearVision as we've forged ahead with our work despite staff shortages, illness and injury, in a world slowly starting to right itself following the covid-19 pandemic. Our strengths as a postal library have continued to be appreciated particularly by our most vulnerable borrowers, many of whom continue to shield. We've worked in a flexible way to support them, but also to reach out and welcome 92 new borrowers, some of whom we've been excited to meet at face-to-face events!

This year we've loaned a total of 4957 books to 503 borrowers: 296 families, 167 schools (most with multiple children accessing our books), 9 public libraries and 31 Sensory Support Services; from Cornwall up to the Scottish Highlands, from Cork to Kent.

We're keen to understand the impact of the ClearVision library on the children and families who use it. We seek feedback on a continual basis, but this year also conducted a survey of our borrowers, and were delighted by what they had to say. An astonishing:

92% said that ClearVision books have helped their child's education, learning or development

89% said that using our books helped their child feel more included, at home, school or with friends, with 70% saying it made them feel much more included

86% said that since joining our library, their child/ren had become more enthusiastic about sharing, reading or exploring books

92% of our family borrower respondents said they enjoyed sharing our books with their family.

This is incredibly positive; solid confirmation that our library works well and is having the impact we'd envisaged.



Development of our library offer

This year we've added nearly 400 new books to our library, to ensure that our borrowers can share the same current titles as their sighted peers. We have been working especially on enhancing our non-fiction offering, and providing a new collection of short chapter books in double-lined spacing for children whose physical disabilities, such as cerebral palsy, make it

hard for them to read regular-spaced braille.

In addition to this we have been working to ensure that all our borrowers can find themselves and their families represented in our books. ClearVision has historically had an excellent record of reflecting its readership in the books it offers, particularly relating to disability, but children's publishing has seen a narrowing in representation in the past

two decades, especially as regards race. Shockingly, less than 1% of children's books currently available in the UK have a main character who is a person of colour. This means that some of our borrowers are only seeing their ethnicity or culture reflected in our older bookstock. This may seem unimportant for children who can't see illustrations, but it isn't: our books are for sharing between people with and without sight, and the conversations children and adults have around what they're reading together are a vital part of the experience. With this in mind we have sought new titles which represent a wide variety of races and ethnicities, religious festivals, relationships and family types. The feedback we have had from borrowers shows this is already having an impact. One mother rang to tell us how moved she was to hear her (adopted) son remark, casually, "that's just like us, Mum".

We've also steamed ahead with our project to put our catalogue online, so that borrowers can browse titles and request books. Our Project Officer has made huge progress in developing the online catalogue, adding photos of each book (including our collection of over 800 tactile image books, most of which are unique) and picture descriptions to ensure the records are fully accessible to our borrowers who use screen-reading technology to access the internet.

Our contributions to wider work: We continue to work closely with other organisations providing books in accessible formats, including the RNIB, Calibre audio library, Guide Dogs and Living Paintings, and with VIEW (the professional body for specialist teachers of people with vision impairment). We have provided videos and virtual presentations at several online events, including the VIEW Conference, Retina UK Conference and on teacher training courses for specialist teachers.

We continue to support the UK Association for Accessible Formats, and sit on the board of Share the Vision, an organisation which widens



access to public libraries for those unable to use regular print books. We are proud to have contributed to education tools which ensure that every member of public library staff should know about not only our work, but all the options available to readers for whom conventional print books are inadequate.

Restricted funds: The 'My Home Library' fund continues to pay for a gift of four free dual format print/braille books to every young braille reader who joins the ClearVision library. The scheme was initiated by our Patron, author Anne Fine, during her period as Children's Laureate. The Ulverscroft Foundation generously continues to support the provision of this much-appreciated present.

We retain a protected fund on behalf of the Moon Forum, to enable us to write and distribute the Moon Mag magazine. This supports the aims of the Moon Forum to promote Moon as an invaluable alternative for those who cannot learn braille.

Our Supporters and Finance

Our supporters: We have been fortunate this year to receive financial support from the Garfield Weston Foundation, the Sobell Foundation, the R.S. MacDonald Foundation, the Masonic Charitable Foundation, the True Colours Trust, BBC Children In Need, the Prince of Wales' Charitable Fund, the Shanly Foundation, the Douglas Arter Foundation, Groundwork/Tesco Bags of Help, the Gallus Trust, the 1961 Charitable Trust, Baron Davenport's Charity, the John Horniman Children's Trust, Grocers' Hall, the Stanley Grundy Foundation, the Hedley Foundation, the John Thaw Foundation, the Theodore Maxxy Foundation, the BNI Foundation, Anton Jurgens Charitable Foundation, the Worshipful Company of Spectacle Makers, the Taylour Foundation, Leeds Building Society and a final trust who wish to remain anonymous. We are deeply grateful to these organisations, as well as the many individuals and institutions whose donations have helped us to give so many families the pleasure of sharing stories.

Our Reserves Policy: ClearVision is a small charity, currently growing to meet demand, investing in an online catalogue and in the diversification of its income sources. To achieve this, and to mitigate the risk of only having a small staff (which makes us vulnerable to long-term illness or injury) and to unpredictable external factors, such as the COVID-19 pandemic, we have adopted a cautious reserves policy. This policy is to hold in reserve one year of our projected year's operating

costs, £114,000 for 2022/23. At the end of 2021/22 we have achieved this goal.

Investment Policy: the Trustees have considered the most appropriate policy for investing surplus funds and do not see fit to invest in the stock market because of the high risks associated with fluctuating economic market conditions. Instead the charity adopts a policy of keeping some surplus funds in short-to-medium term deposits with its bankers, which can be accessed readily. To maximise interest, £39,147 is currently held in a thirty-day notice Clubs & Charities Account. The Trustees are aware of the desirability of spreading savings between different banking groups.

Risk, reporting and responsibility: the responsibility for the management and control of the charity rests with the trustees, who are fully involved in the key aspects of the risk management process. Risks are considered in all aspects of the work of the charity, and include governance, operational, financial and compliance risks, as well as risks arising from external factors. Potential risk areas and mitigation strategies (including the Reserves Policy) are reviewed a minimum of once a year.

The Trustees are satisfied that systems are in place to mitigate exposure to any significant risks.

We are pleased to confirm that there are no serious incidents which should have brought to the attention of the Charity Commission but have not been.

Signed by



Chair

on behalf of the ClearVision Trustees on 15/07/22

CLEARVISION PROJECT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

REGISTERED CHARITY
NUMBER 1012850

CLEARVISION PROJECT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

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Trustees' Annual Report and Financial Review	Back page

CLEARVISION PROJECT
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds £	Restricted Funds £	2022 Total amount £	2021 Total amount £
<u>Receipts</u>				
<u>Donations :</u>				
Voluntary donations	9,547	-	9,547	12,041
Grants from Charitable Trusts and Foundations	79,123	4,000	83,123	62,434
	<u>88,670</u>	<u>4,000</u>	<u>92,670</u>	<u>74,475</u>
<u>Operating activities to further charity's objects:</u>				
Subscriptions	5,950	-	5,950	7,650
Refunds for lost/damaged books	126	-	126	34
Net proceeds from Christmas card sales	6	-	6	8
Gift Aid tax recovered	890	-	890	958
	<u>6,972</u>	<u>-</u>	<u>6,972</u>	<u>8,650</u>
Investment income receipts	184	-	184	216
Total Receipts	<u>95,826</u>	<u>4,000</u>	<u>99,826</u>	<u>83,341</u>
<u>Payments</u>				
<u>Charitable payments</u>				
Labour costs re-book production	9,975	-	9,975	7,565
Assets acquired for charity's own use	55	-	55	90
Books and materials	3,462	-	3,462	3,675
Telephone, internet, printing, postage & stationery	806	-	806	1,007
Computer software and support costs	670	3,242	3,912	6,628
Insurance	1,222	-	1,222	1,067
Repairs and maintenance	543	-	543	205
Exhibition	427	-	427	40
Office salaries and social security costs	60,902	12,711	73,613	41,888
Staff pension costs	2,528	408	2,936	1,896
Office sundries and administration	57	-	57	23
Training	64	-	64	-
Professional consulting fees	-	1,809	1,809	6,997
Conference & meeting costs	6	-	6	-
Ground rent	500	-	500	500
<u>Cost of raising funds</u>				
Professional fund raising fees	3,630	-	3,630	9,676
<u>Governance</u>	5,050	-	5,050	5,500
Total Payments	<u>89,897</u>	<u>18,170</u>	<u>108,067</u>	<u>86,757</u>
<u>Net Payments before transfers</u>	5,929	-14,170	-8,241	-3,416
<u>Gross transfers between funds (see note 1 & 2 below)</u>	1,735	-1,735	-	-
<u>Net Payments for the year</u>	<u>7,664</u>	<u>-15,905</u>	<u>-8,241</u>	<u>-3,416</u>

Note:

1. The number of children who have received books as part of the My Home Library Scheme was 19. A transfer from this Restricted Fund to the Unrestricted Fund totalling £1,710 at £90 per child was made during the year.
2. £25 was transferred from the Moon Forum Fund to cover the costs of packaging for the Moon magazine.

CLEARVISION PROJECT
BALANCE SHEET AS AT 31 MARCH 2022

	£	£	Y/E 31.3.21 £
FIXED ASSETS (page 4)			
Cost		57,784	58,550
Less: Depreciation		<u>-49,390</u>	<u>-41,177</u>
		8,394	17,373
CURRENT ASSETS			
Debtor	500		-
Stock	136		139
Cash	100		100
Bank	<u>124,164</u>		<u>147,902</u>
		124,900	148,141
CURRENT LIABILITIES			
Deferred grant received		-	-15,000
NET ASSETS		<u>133,294</u>	<u>150,514</u>

REPRESENTED BY:

Unrestricted Funds (Page 3)

General Fund Balance	b/fwd	116,293	110,495
Net receipts for year	7,664		6,375
Add: Assets acquired costs	<u>55</u>		<u>90</u>
	7,719		6,465
Less: Depreciation charge for year	<u>-408</u>		<u>-667</u>
		7,311	5,798
General Fund Balance		<u>123,604</u>	<u>116,293</u>

Restricted Funds (Page 3)

Restricted Fund Balance	b/fwd	34,221	52,638
Net payments for year	<u>-15,905</u>		<u>-19,778</u>
	18,316		32,860
Add: Assets acquired costs	<u>-</u>		<u>9,987</u>
	18,316		42,847
Less: Depreciation charge	<u>-8,626</u>		<u>-8,626</u>
		9,690	34,221
		<u>133,294</u>	<u>150,514</u>

Approved by the Board of Trustees on 15/7/22 and signed on its behalf by

Trustee 

Trustee 

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2022

Restricted Fund

	Balance 1 April 2021 £	Movements in Resources Incoming £	Outgoing £	Balance 31 March 2022 £
My Home Library Scheme	1,733	-	-1,710	23
The Moon Forum Fund	617	-	-25	592
Heritage Cirqa Library Management System and Services Fund	14,959	4,000	-18,170	789
Total	<u>17,309</u>	<u>4,000</u>	<u>-19,905</u>	<u>1,404</u>

My Home Library Scheme

ClearVision is administering this scheme for Anne Fine.

Moon Forum Fund

The Moon Forum Fund relates to the activities of the Moon Forum, a group of organisations including RNIB, involved in the promotion and production of Moon.

**Heritage Cirqa Library
Management System and Services Fund**

Heritage Cirqa Library Management System and Services Fund is set up for the upgrading of the library software and putting the catalogue online (The Heritage Project).

ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Assets £	Current Assets £	Total Amount £
Unrestricted Funds	108	123,496	123,604
Restricted Funds	8,286	1,404	9,690
	<u>8,394</u>	<u>124,900</u>	<u>133,294</u>

Fixed assets under Restricted Funds of £8,286 represent: -

- 1) the net book value of the premises at 61 Princes Way London SW19 6JB which is occupied and wholly owned by ClearVision Project amounting to £4,957.00.
- 2) the net book value of Heritage Cirqa Library Management and Services amounting to £3,329.00.

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2022

FIXED ASSETS

	Office Hut	Equipment	Fixtures & Fittings	Heritage Cirqa Library Management System & Services	Total amount
	£	£	£	£	£
Cost					
At 1 April 2021	36,999	1,961	1,143	18,447	58,550
Elimination		-821			-821
Additions	-	55	-	-	55
At 31 March 2022	36,999	1,195	1,143	18,447	57,784
Accumulated Depreciation					
At 1 April 2021	29,565	1,551	1,092	8,969	41,177
Elimination		-821			-821
Charge for year	2,477	398	10	6,149	9,034
At 31 March 2022	32,042	1,128	1,102	15,118	49,390
Net Book Value					
At 1 April 2021	7,434	410	51	9,478	17,373
At 31 March 2022	4,957	67	41	3,329	8,394

**CLEARVISION PROJECT
(Charity Number 1012850)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEARVISION PROJECT
FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B. Gabriel

Mrs. Barbara Gabriel
Chartered Accountant
156 Clarence Avenue
New Malden KT3 3DY

Date 18-7-22

CLEARVISION PROJECT

England & Wales - Charity number 1012850

Accounts



Trustees' Annual Report and Financial Review 2020-21

ClearVision Project,
Linden Lodge School, 61 Princes Way, London SW19 6JB
Reg. Charity No. 1012850

About ClearVision and our work



Our Aims: To promote literacy and a love of books in children and adults who are blind or have a sight impairment. To campaign for the availability of books in accessible formats for all people with sight impairment. To promote the provision, teaching, use and enjoyment of braille, Moon, and tactile illustrations.

What we do: ClearVision provides children who have a sight impairment with a way to experience the excitement, comfort and pleasure of sharing books with their sighted parents, siblings, teachers and peers. We also give adults with sight impairment the means to read

with sighted children, improving children's literacy and allowing families to enjoy together one of the great pleasures of childhood.

How we achieve this: We do this by operating a lending library of dual-format books in print and braille. Having print, braille (or Moon, an easier alternative to braille) and pictures together on the page allows these books to be shared by people with sight impairment and sighted people reading together. We also have a collection of around 1000 handmade tactile image books which are loaned through schools and Sensory Support services. These allow children to build up their touch skills in preparation for learning braille, whilst enjoying and benefitting from pictures, just as their sighted peers do. They are also a vital resource for children whose additional disabilities mean they may not become readers in the conventional sense, but hugely benefit from exploring the pictures whilst the words are read to them. ClearVision's books are produced by three self-employed braille transcribers, a self-employed blind proofreader, a prison braille unit and a number of volunteers. The project is run by a full-time Director and library borrowing administered by a part-time Library Administrator. We benefit from the help of a one-day-a-week Fundraiser. Our move to new library software is being supported by a part-time Data Administrator.

Our Trustees: The work of the charity is directed by the board of Trustees: Timothy Richmond (Chair); Christina Matawa (Secretary); Kathleen Gaster; Joyce Allinson; Rosalyn Gibbons, Louise Jeynes, Chamandeep Singh Grover and Alister Riedl. All

the Trustees have personal and/or professional knowledge of the education of children with sight impairment. Most have additional management experience.

Our Patron: We continue to enjoy the enthusiastic support of our patron, former Children's Laureate Anne Fine, OBE.

Our Work This Year

This year has seen us conquer unprecedented challenges as a result of the COVID-19 pandemic. Despite everything we have continued to operate our library service and continued to develop our library, thinking ahead to meet future need whilst adapting our operations to meet the needs of hundreds of sight-impaired children suddenly learning at home. Without access to their usual face-to-face support from specialist



teachers, teaching assistants and in-school resources, it fell to these children's sighted parents to help continue their education. This made access to our books, with their format which allows sight-impaired and sighted people to read together, more important than ever. We also supported many braille reading parents home-educating their sighted children, and sight-impaired grandparents who had taken on full-time care for young grandchildren when schools and nurseries closed.

Our library resides in the grounds of a Special Needs school which from 19th March was completely closed under Government regulations. The phone-calls and emails we received requesting extra books during this time meant that simply shutting down operations was not an option. Staff ran the library service from their homes throughout the first lockdown, with books placed in quarantine and sanitised to protect both borrowers and staff. During the second lockdown, with schools allowed to remain open, some staff returned to the library with extra health and safety measures in place, with those who needed to shield continuing to work from home. Incredibly, even with the constraints of the pandemic, we were able to loan 4422 books to 189 families and 134 institutions. We have even continued to welcome new borrowers!

The feedback from our borrowers has been hugely positive. Schools in particular have appreciated our flexibility, as we've worked to ensure the right books reach the right children regardless of where they're being taught. In many cases our communication with busy teachers has been improved by the necessity of frequent phone conversations, and this has continued even after children returned to school.

Many borrowers commented on how vital our service has been to their wellbeing. Several older library members spoke of how our books let them stay connected, reading daily to grandchildren via Zoom or Skype, supporting their families and also lessening their own isolation.

A postal library is in many ways perfect during lockdown: exciting new books delivered to the doors of people who can't leave home; fresh entertainment in a time of low stimulation- but also old favourites providing comforting bedtime stories in a period of huge anxiety. A way to continue to educate children for the future, at a time when nobody is sure what the immediate future may hold. We are immensely proud to have facilitated this.



Development of our library offer

Despite the huge disruption, we have continued to progress with our plans to put our catalogue online, so that borrowers can browse titles and request books. We have moved to a new library software system and overcome the not inconsiderable difficulties of transferring all our book and borrower records from a very outdated system to a more efficient one. We also took the opportunity to contact all our borrowers, advising them of this process and updating their contact details. Once this had taken place, we began work on the online catalogue, adding additional information to make each book record fully accessible to our borrowers who use screen-reading technology to access the internet. In conjunction with this, we have continued to develop our new website, which will eventually host the catalogue. This is a long process but we are making excellent progress and look forward to trialing the catalogue with a focus group of borrowers next year.



Our contributions to wider work: We continue to work closely with other organisations providing books in accessible formats, including the RNIB, Calibre audio library, Guide Dogs and Living Paintings, and with VIEW (the professional body for specialist teachers of people with vision impairment). To enhance our outreach, we have provided videos and virtual presentations at several online events, including the

VIEW Conference, Sight Village Virtual and Retina UK Conference.

We continue to sit on the board of Share the Vision, an organisation which widens access to public libraries for individuals who are unable to use regular print books, and support the UK Association for Accessible Formats.

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We are a member of the Moon Forum and retain a protected fund to support the Moon Literacy website and enable us to write and distribute the Moon Mag magazine. These activities support the aims of the Moon Forum to promote Moon as an invaluable alternative for those who cannot learn braille.

Our Supporters and Finance

Our supporters: We have been fortunate this year to receive financial support from the Sobell Foundation, the R.S. MacDonald Foundation, the Donald Forrester Trust, the Weinstock Foundation, the Worshipful Company of Spectacle Makers, the Gilchrist Education Trust, the Taylour Foundation, the John Thaw Foundation, the Woodroffe Benton Foundation, the National Lottery Covid Response Fund, the C.M. Lowe Charitable Trust, the Green Hall Foundation, the Travers Smith Foundation, the Sir Jules Thorne Charitable Trust and a final trust who wish to remain anonymous. We are very grateful to these organisations, as well as the many individuals and institutions whose donations have enabled us to continue bringing the joy of shared stories to so many families.

Our Reserves Policy: ClearVision is a small charity, currently growing to meet demand, investing in an online catalogue and in the diversification of its income sources. To achieve this, and to mitigate the risk of only having a small staff (which makes us vulnerable to long-term illness or injury) and to external factors such as the COVID-19 pandemic, we have adopted a cautious reserves policy. This policy is to

hold in reserve one year of our projected year's operating costs, £120,000 for 2021/22. At the end of 2020/21 we have achieved this goal.

Investment Policy: the Trustees have considered the most appropriate policy for investing surplus funds and do not see fit to invest in the stock market because of the high risks associated with fluctuating economic market conditions. Instead the charity adopts a policy of keeping some surplus funds in short-to-medium term deposits with its bankers, which can be accessed readily. To maximise interest, £38,971.63 is currently held in a thirty-day notice Clubs & Charities Account. The Trustees are aware of the desirability of spreading savings between different banking groups.

Risk, reporting and responsibility: the responsibility for the management and control of the charity rests with the trustees and they are fully involved in the key aspects of the risk management process. Risks are considered in all aspects of the work of the charity, and include governance, operational, financial and compliance risks, as well as risks arising from external factors. Potential risk areas and mitigation strategies (including the Reserves Policy) are reviewed a minimum of once a year.

The Trustees are satisfied that systems are in place to mitigate exposure to any significant risks.

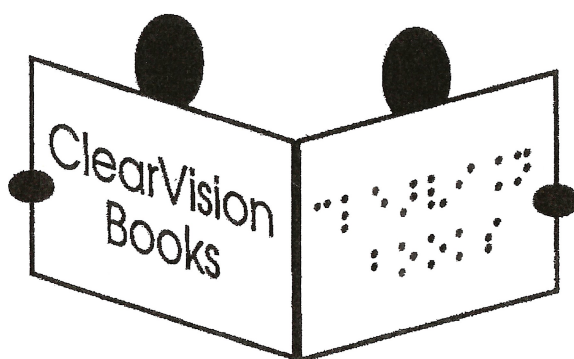
We are pleased to confirm that there are no serious incidents that we should have brought to the attention of the Commission but have not been.

Signed by

L. H. Ketchum.

Chair, on behalf of the Trustees on 9th July 2021.

CLEARVISION PROJECT
ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021



REGISTERED CHARITY NUMBER 1012850

CLEARVISION PROJECT

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

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CLEARVISION PROJECT
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total amount £	2020 Total amount £
Receipts				
Donations :				
Voluntary donations	12,041	-	12,041	9,434
Grants from Charitable Trusts and Foundations	61,434	1,000	62,434	104,007
	<u>73,475</u>	<u>1,000</u>	<u>74,475</u>	<u>113,441</u>
Operating activities to further charity's objects:				
Subscriptions	7,650	-	7,650	10,450
Refunds for lost/damaged books	34	-	34	215
Net proceeds from Christmas card sales	8	-	8	200
Gift Aid tax recovered	958	-	958	1,203
	<u>8,650</u>	<u>-</u>	<u>8,650</u>	<u>12,068</u>
Investment income receipts	216	-	216	396
Total Receipts	<u>82,341</u>	<u>1,000</u>	<u>83,341</u>	<u>125,905</u>
Payments				
Charitable payments				
Labour costs re-book production	7,565	-	7,565	9,651
Tactile book competition costs	-	-	-	586
Assets acquired for charity's own use	90	-	90	1,050
Books and materials	3,608	67	3,675	5,694
Telephone, internet, printing, postage & stationery	1,007	-	1,007	1,629
Computer software and support costs	3,531	3,097	6,628	851
Insurance	1,067	-	1,067	976
Repairs and maintenance	205	-	205	211
Exhibition	40	-	40	2,015
Office salaries and social security costs	41,888	-	41,888	56,780
Staff pension costs	1,896	-	1,896	2,896
Office sundries and administration	23	-	23	47
Professional consulting fees	-	6,997	6,997	-
Conference & meeting costs	-	-	-	39
Contribution to campaign costs	-	-	-	85
Workshop talk costs	-	-	-	120
Ground rent	500	-	500	-
Cost of raising funds				
Professional fund raising fees	9,676	-	9,676	8,330
Governance	5,500	-	5,500	5,700
Total Payments	<u>76,596</u>	<u>10,161</u>	<u>86,757</u>	<u>96,660</u>
Net receipts before transfers	5,745	-9,161	-3,416	29,245
Gross transfers between funds (see note 1 below)	630	-630	-	-
Net Receipts for the year	<u>6,375</u>	<u>-9,791</u>	<u>-3,416</u>	<u>29,245</u>

Note:

1. The number of children who have received books as part of the My Home Library Scheme was 7. A transfer from this Restricted Fund to the Unrestricted Fund totalling £630 at £90 per child was made during the year.

CLEARVISION PROJECT
BALANCE SHEET AS AT 31 MARCH 2021

	£	£	Y/E 31.3.20 £
FIXED ASSETS (page 4)			
Cost		58,550	48,574
Less: Depreciation		<u>-41,177</u>	<u>-31,985</u>
		17,373	16,589
CURRENT ASSETS			
Debtor	-		
Stock	139		
Cash	100		
Bank	<u>147,902</u>		
		148,141	146,544
CURRENT LIABILITIES			
Deferred grant received		-15,000	-
NET ASSETS		<u>150,514</u>	<u>163,133</u>

REPRESENTED BY:

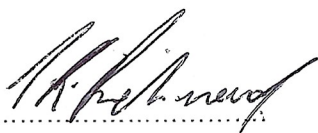
Unrestricted Funds (Page 3)

General Fund Balance	b/fwd	110,495	110,443
Net receipts for year	6,375		
Add: Assets acquired costs	<u>90</u>		
	6,465		
Less: Depreciation charge for year	<u>-667</u>		
		5,798	52
General Fund Balance		<u>116,293</u>	<u>110,495</u>

Restricted Funds (Page 3)

Restricted Fund Balance	b/fwd	52,638	
Net payments for year	<u>-19,778</u>		
	32,860		
Add: Assets acquired costs	<u>9,987</u>		
	42,847		
Less: Depreciation charge	<u>-8,626</u>		
		34,221	52,638
		<u>150,514</u>	<u>163,133</u>

Approved by the Board of Trustees on... 09/07/21... and signed on its behalf by

Trustee 

Trustee 

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2021

Restricted Fund

	Balance 1 April 2020 £	Movements in Resources		Balance 31 March 2021 £
		Incoming £	Outgoing £	
My Home Library Scheme	2,430	-	-697	1,733
The Moon Forum Fund	617	-	-	617
Heritage Cirqa Library Management System and Services Fund	34,040	1,000	-20,081	14,959
Total	<u>37,087</u>	<u>1,000</u>	<u>-20,778</u>	<u>17,309</u>

My Home Library Scheme

ClearVision is administering this scheme for Anne Fine.

Moon Forum Fund

The Moon Forum Fund relates to the activities of the Moon Forum, a group of organisations including RNIB, involved in the promotion and production of Moon.

**Heritage Cirqa Library
Management System and Services Fund**

Heritage Cirqa Library Management System and Services Fund is set up for the upgrading of the library software and putting the catalogue online (The Heritage Project).

ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Assets £	Current Assets £	Total Amount £
Unrestricted Funds	461	115,832	116,293
Restricted Funds	16,912	17,309	34,221
	<u>17,373</u>	<u>133,141</u>	<u>150,514</u>

Fixed assets under Restricted Funds of £16,912 represent: -

- 1) the net book value of the premises at 61 Princes Way London SW19 6JB which is occupied and wholly owned by ClearVision Project amounting to £7,434.
- 2) the net book value of Heritage Cirqa Library Management and Services amounting to £9,478.

CLEARVISION PROJECT
YEAR ENDED 31 MARCH 2021

FIXED ASSETS

	Office Hut	Equipment	Fixtures & Fittings	Heritage Cirqa Library Management System & Services	Total amount
	£	£	£	£	£
Cost					
At 1 April 2020	36,999	1,972	1,143	8,460	48,574
Elimination		-101			-101
Additions	-	90	-	9,987	10,077
At 31 March 2021	36,999	1,961	1,143	18,447	58,550

**Accumulated
Depreciation**

At 1 April 2020	27,088	998	1,079	2,820	31,985
Elimination		-101			-101
Charge for year	2,477	654	13	6,149	9,293
At 31 March 2020	29,565	1,551	1,092	8,969	41,177

Net Book Value

At 1 April 2020	9,911	974	64	5,640	16,589
At 31 March 2021	7,434	410	51	9,478	17,373

CLEARVISION PROJECT
(Charity Number 1012850)
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEARVISION PROJECT
FOR THE YEAR ENDED 31 MARCH 2021

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B. Gabriel

Mrs. Barbara Gabriel
Chartered Accountant
156 Clarence Avenue
New Malden KT3 3DY

Date 12/07/21