

Company No. 02786597
Charity No 1012737

BARKING AND DAGENHAM COUNCIL
FOR VOLUNTARY SERVICE
FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2021

**BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

Contents

Page 1	Statutory Information
Page 2-12	Trustees' Report
Page 13-14	Independent Auditors' Report
Page 15	Statement of Financial Activities
Page 16	Balance Sheet
Page 17-22	Notes to the Financial Statements

**BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

Board of Trustees

Pip Salvador – Jones	-	Chair
Tokunbo Durosinmi	-	Vice Chair
John Wainaina	-	Treasurer
Nighat Bhola	-	(Elected 18 th December 2020)
Sharon Thomas	-	(Elected 18 th December 2020)
Syed Ghani	-	

Company Secretary	-	Chris Downham
-------------------	---	---------------

Company Number	-	02786597
----------------	---	----------

Charity Number	-	1012737
----------------	---	---------

Independent Auditors	-	Appleby and Wood (London) Ltd
----------------------	---	-------------------------------

Bankers	-	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
---------	---	--

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Barking and Dagenham Council for Voluntary Service

Trustees Report April 2020 – March 2021

The Trustees who are also directors of the charity for the purpose of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021.

Barking and Dagenham Council for Voluntary Service is a member of the National Association for Voluntary and Community Action, the national membership body for local support and development organisations (also known as local infrastructure) in England.

Structure, Government and Management

Governing Document

Barking and Dagenham Council for Voluntary Service (BDCVS) is a Company Limited by Guarantee governed by a Memorandum and Articles of Association. It is registered at Companies House under the number 02786597. The Charity Commission has registered the company as a charity under the number 1012737.

Recruitment and Appointment of new Trustees

Trustees who are also the Directors of the Company, are elected from the local community and in line with skills needed for effective and successful governance.

The Trustees who served during the year can be seen on Page 1. During the financial year two new trustees were elected to the Board, Nighat Bhola and Sharon Thomas.

None of the trustees has any beneficial interest in the company. All trustees are members of the company and guarantee to contribute £1 in the event of winding up.

Organisational Structure

The charity is governed by the Trustee Board. The minimum number of trustees shall be three but (unless otherwise determined by ordinary resolution shall not be subject to a maximum).

Trustees are elected by the Board at the AGM in accordance with the Articles of Association. Trustees who retire by rotation at an Annual General meeting, may offer themselves for re-election.

The Trustee Board meets during the year to manage the business of the charity.

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Induction and Training of new trustees

New Trustees undergo an orientation and induction process coordinated covering their legal duties and responsibilities as well as the policies and procedures of the organisation. They are given an overview of all the work undertaken by BDCVS and are introduced to members of staff.

All serving Trustees are required to declare actual or potential conflicts of interest, and records of these are maintained by the Company Secretary.

Skills audits of the Board are also regularly carried out to ensure that the Board continues to maintain and develop the necessary knowledge and experience required to effectively fulfil its legal and strategic functions.

Remuneration of Key Management Personnel

Total employee benefits, including employer's National Insurance contributions, Pension contributions and other benefits, paid to key management personnel, Operations and Business Development Manager, Communications Manager and Programmes Manager totalled £93,392.

Risk Management

BDCVS have a risk management strategy which comprises:

- An annual review of the risks which the charity may have to face;
- The establishment of systems and procedures to mitigate those risks; and
- The implementation of procedures designed to report on and minimise any potential impact on the charity should any of those risks materialise.

The main risks to the organisation are:-

1. The sustainability and funding for BDCVS' infrastructure support and development services for the not for profit sector
2. Loss of core income from room hire and events Ripple Hall due to the Covid pandemic
3. Reduced core staff team capacity

Trustees plans and strategies for managing these risks.

1. Through collaborative work with BD Giving, BD Collective and the Barking Enterprise Centre we have been developing a new vision for sustaining infrastructure support for the voluntary community and social enterprise sector. This will enable us to join up our collective assets in a coordinated way for the benefit of VCSE agencies. New funding has been secured in the 2021-22 year for this activity.

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

2. Some Ripple Hall funded staff were furloughed and we successfully secured emergency grants in year to minimise the major income risk. This in turn enabled us to keep vital community services running during the pandemic. As the pandemic continues to impact on the resumption of normal activity, income and expenditure continues to be managed closely.
3. A decision to recruit to an interim Chief Executive role to develop capacity has yet to be taken forward. In the meantime, the new management team formed in 2019-20 comprising the Operations and Business Development Manager, the Programmes Manager and the ICT and Communications Manager have managed day to day operations and activity effectively in year. So as to support staff and develop this new management team capacity in a new challenging environment. The Board met with them and the wider team routinely throughout the year. This was vital for maintaining morale and additional support in very challenging pandemic conditions. It also assisted BDCVS to develop, strengthen and embed roles and leaner ways of work which will benefit BDCVS in the longer term.

Trustees have continued to pay particular attention to the risks associated with the management of the Ripple Centre and BDCVS.

The Board is not aware of any material uncertainties in making their going concern assessment and are confident that the organisation is able to continue as a going concern.

Objectives and Activities

The charity's purposes, as set out in the objects in the Company's Memorandum and Articles of Association.

Vision

BDCVS seeks to champion the needs of the voluntary, community, social enterprise not for profit sector in the London Borough of Barking and Dagenham. It is our aim to enable their delivery and development of projects and activities that meet the needs of local residents and to work in collaboration to capacity build the sector as a whole.

Mission

BDCVS works in a particular manner to provide support, assistance resources and training to the local sector. The organisation also works at a strategic level to bring together, support, promote and empower not for profit organisations to be effective, creative, innovative, influential, responsive, well resourced and partner with other stakeholders to deliver high quality services for the residents of Barking and Dagenham.

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Public Benefit

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit, and have the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of the charity's beneficiaries.

Activity

The 2020-21 'the Covid Pandemic Year' has been a period of unprecedented challenge for the voluntary community sector and the communities they serve. As can be seen from the risk management activity, BDCVS has itself not been immune from these challenges.

Through successfully securing emergency Covid grants we were able to mitigate the loss of core income from events and room hire, we were able to maintain Ripple Hall. This was enabled us to keep vital community services open throughout the year including the Hum Dum Food Bank and act as a central hub and spoke distribution point for the BD Collective Food Network of 19 food banks in the borough.

During the lock down the unused Hub space was re-purposed on an emergency basis to enable the delivery of essential domestic abuse advocacy and support activity. Our plans to relocate the hub within Ripple Hall remain under review due to positive developments regarding the development of other community assets in the Borough.

Development and Programmes

We have also continued to deliver a programme of activities throughout the year.

BDCVS adapted quickly to support its own and other agencies to move from in-person meetings, trainings and consultation exercises to online e-meeting and video platforms. This enabled us to continue local Infrastructure development activity. Among other areas BDCVS focused on:

- i) Bringing people together from all kinds of voluntary and community groups, to make connections, share what they do and support each other
- ii) working with and supporting voluntary and community groups to create and develop ways to meet the needs, challenges and aspirations of local residents within their area of expertise and/or locality

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

- iii) developing our own tools, information, and practical expertise, so they can be the best they can be;
- iv) encouraging local voluntary organisations and community groups to develop new ways of working in the Covid pandemic using tools, information, and practical expertise, so they can be the best they can be.

Some of the main highlights based on each focus area are:

- Continuous support of the Young Londoners Fund (YLF) grantees with a focus on maintaining regular meetings, networking and sharing of information, opportunities and best practice using BDCVS' and the Greater London Authority's London wide remote platforms.
- Started working with the Barking and Dagenham Children and Young People network (part of the BD Collective) to create a stronger collaborative working environment. The 'BD Youth Plus Coop' has now been launched for the purpose of sharing knowledge, know-how, best practice, and to improve the collaboration of groups to develop solutions to the challenges facing young people in the borough. The impact of Covid on young people locally is profound and the BD Youth Co-op is positive development for our YLF project and the BD CYP network. It will be of benefit to all youth agencies in Barking and Dagenham, strengthening sustainability and service growth in the longer term to create resilience. In particular there has been focus on developing relatable Prevent agendas and power sharing systems between youth organisations in the Borough
- In collaboration with LBBD's Prevent team, BDCVS provided Prevent training and Hate Crime awareness prevent/hate crime training to youth agencies including YLF grantees. The core aim is to develop more joined up working to reduce violence and knife crime in Children and Young People. The new BD Youth Co-op will now continue this work. .
- BDCVS provided 4 training sessions focusing on Prevention of Extremism, Radicalisation and Hate Crime. Building Resilient Communities, which was funded by LBBD utilising funding from the Home Office. RubriQ a local specialist training organisation delivered this work.
- In total 101 participants representing VCSE agencies across the Borough attending the training and awareness raising sessions above.
- BDCVS provided tailored one-to-one support to more than 20 voluntary and community sector organisations which were seeking support regarding funding opportunities, legal advice about setting up a CIC, and organisational and governance issues We also referred six organisations to the Small

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Charities Coalition through our partnership to provide additional capacity-building support and mentoring.

-
- BDCVS actively participated in various 'round table' discussions throughout the pandemic year on wide ranging subjects and issues all of which focused on challenges of Covid and solution building for residents : BD CAN Plus, Model City Steering Committee (Laureus Sport for Good), Recovery planning for London's Civil Society (London Plus), LGBT+ Practitioners Forum. Via those sessions BDCVS was able to discuss issues and challenges that its network organisations were facing and seek for advice and best practice from other organisations and feed back to its network.
-

We worked to establish stronger connections a regional level including with London Plus, Clinks to support work around criminal justice themes and HEAR (London's human rights and equalities network) for equalities. We now maintain routine presence in the London CVS Directors Network so that best practice developments can filter down to our local level and to strengthen our ability to be proactive in a new challenging environment for the VCSE sector. Meeting with London Plus has informed our local communications with a regional context. We made a connection regionally with themes of health and wellbeing continued to be primarily informed sub-regionally through the Barking and Dagenham, Redbridge and Havering Clinical Commissioning Groups. Our mental health direction was led by Havering Mind in Barking & Dagenham.

Information Systems and Communications

BDCVS platforms during Covid have been crucial to continued interaction with the VCSE sector via phone, mass e-mails and social media and the sharing of critical information, based on the needs of individual groups, regarding funding, training or any other relevant to them opportunities.

The newsletter is our main route for sharing our work and voluntary sector activity within the borough. We published 10 general newsletters and a further 13 newsletters of specific focus. Popular topics were: training, funding opportunities, and recruitment. This was enhanced by additional social media activity. Twitter is our primary social media channel, which was supported with posting to our Facebook page and using Eventbrite to list, promote and administer our events. However, we created focused time during the year to work on various ICT changes which will improve our service facing activity in the longer term.

Our communications strategy continued to develop during the period. The overarching BDCVS Strategic Review in the final quarter fed into plans around public-facing communications and marketing.

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

In September we launched our BDCVS Directory, which is an internal tool. It took contact and profiling data previously held in a spreadsheet to a more structured database-style format. We developed it in-house using a low-code, online platform for building collaborative applications. It is our central datastore for generic infrastructure support work and for specific projects.

Moving this data from spreadsheet to the new application strengthens our GDPR (General Data Protection Regulation) compliance. It enables us to share voluntary sector development work contacts securely, given us a better visual understanding of our data, and reduces the risk of error.

We carried out cost effective improvements associated with the new application that increase our service facing and user experience functionality and staff efficiency.

This was the first full year of our IT support contract being delivered by Blue Lizard. We made good progress in resolving legacy IT issues and embedded a trusted supplier relationship. We invested in a new domain controller server replacing old hardware and very out-of-date software. It is the first stage of a two-stage server upgrade plan.

The work above are foundation blocks for future ICT development. Although we had to furlough our Communications Manager for a period during the year, as she was in the process of an apprenticeship that training continued, in line with furlough rules, and the learning during those months had a direct impact on our organisational development above.

Future Plans

- Continue to identify funding streams to further our core values and mission
- Improve our digital effectiveness
- Strengthening BDCVS as representative and advocacy body for the Voluntary and Community Sector
- Strengthen our BD Giving Role and The Avenue's Trust grant giving programme
- Continue to develop the Ripple Hall estate – hall, meeting rooms and office space
- Review and bring forward strategic development work with the local authority and new partnerships temporarily suspended upon council core commissioning ending
- Review and strengthen sub regional partnership development

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

The impact of Covid 19 during the financial year was considerable. We started the financial year in lockdown. Whilst there was a lifting of restrictions in September we were back in lockdown in November. Again, a slight lifting in December but back in lockdown in January, only lifted in March 21.

Covid 19 has had a profound negative impact on local communities, all sectors and the local economy. Equally profound was the positive response from the voluntary and community sector who have pulled together with other sectors to support residents during this crisis and in doing so have found new ways of reaching out and supporting the most vulnerable and disadvantaged residents affected.

BDCVS is sincerely grateful for the Covid emergency grants from The National Lottery Community Fund the London Community Response Fund, BD Giving and Neighbourly Ltd which supported us to avert major risk to our ongoing activity.

BD Renew and Neighbourly, have managed to continue its services and has played its role within the incredible Borough wide response.

BDCVS started a review of our future work in Quarter 4. BDCVS are confident that our future plans remain fit for purpose. However, the continuing economic, societal, sectoral and community shifts, the ups and downs of the new 'normal' and the positive local infrastructure developments over the year require a deeper fundamental review. This necessitates working more closely with our members, partners and the VCSE sector in collaboration with new innovative local infrastructure providers for the benefit of the voluntary community and social enterprise sector as a whole.

Financial Review

BDCVS total incoming resources during the year were £404,969.

Principal Funding Sources

During the year the organisation continued to receive funding from the Mayor of London to support the upskilling of organisations working with children and young people in both Barking and Dagenham and Havering.

The organisation received Covid emergency grants from:

The National Lottery Community Fund – Coronavirus Community Support Fund

The London Community Response Fund

BD Giving

Neighbourly Ltd

Despite the many Covid restrictions BDCVS managed to generate income through the hire of hall, training rooms, incubation hub, car park and office space as below:

Hire of hall	£34,960
Hire of Training Rooms	£62,302
Office hire	£64,599
Incubation Hub	£ 3,789
Car Park rent	£ 3,014

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Social Investment

At present BDCVS does not have any social investments or programme related investments. Should we wish to make a social investment we would need to carefully consider the nature of the arrangement and account for the investment or contractual arrangement correctly. We would need to be able to identify the nature of the asset or entitlement to income acquired; the basis upon which any financial return is calculated; the method(s) to be used to measure financial return; the nature of any liabilities or obligations acquired; the method(s) to be used to measure any liability or obligation; and their motive(s) for acquiring the investment.

BDCVS receives contracts which are considered to be restricted funds and can only be used for the purpose for which the funds were given.

Restricted funds held at 31st March 2021 amount to £0. The funds represent unspent funds at the end of the financial year. Since not all grants run co-terminously with our financial year balances are carried forward into the following year.

Investment Policy

Aside from retaining reserves each year, most of the organisation's funds are spent in the short term on its charitable aims, and there are no funds available for long term investment. Cash flows are proactively managed to maximise the benefits of short- and medium-term interest accounts.

Volunteers

Without the commitment and dedication of volunteers and trustees the smooth running of CVS and Ripple Centre would be that much more difficult. Unfortunately, due to Covid we have not been able to use volunteers at Ripple Centre, although the Trustees have continued to be proactive ensuring the smooth running of the organisation.

Reserves Policy

The Board of Trustees has examined the organisation's requirements for reserves in light of the main risks to the organisation and has established a policy whereby reserves held should allow free reserves (unrestricted funds less designated funds less assets) equivalent to 3-6 months of core operating costs.

On 31st March 2021 our reserves are £259,808 (£120,885 designated funds and £138,923 unrestricted funds of which £129,850 are free reserves) which is within our target range of 3-6 months projected core operating costs.

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Statement of Trustees Responsibilities

The Trustees (who are also the Directors of BDCVS for the purpose of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

Company and charity law require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimated that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and Financial Reporting Standards FRS 102. They also have responsibility for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

In so far as the Trustees are aware at the time the report is approved:

- There is no relevant audit information of which the charitable company's auditors are aware;
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Related Parties

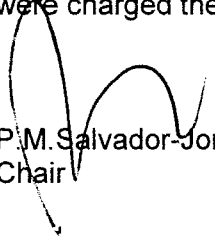
The director, Pip Salvador – Jones, is the Chief Officer of Citizens Advice Barking and Dagenham. The CABD did not hire services from Barking and Dagenham CVS during the financial year.

The Director, Syed Ghani is an elected Councillor of Barking and Dagenham. Syed Ghani did not hire service from Barking and Dagenham CVS during the financial year.

The Director, John Wainaina, is the Programmes Manager of Youth League, UK. Youth League UK did not hire services from Barking and Dagenham CVS during the financial year.

The Director, Sharon Thomas, is the Head of Employment, Skills and Principal of the Adult College, Barking and Dagenham Adult College. Barking and Dagenham hired hall space and parking from Barking and Dagenham CVS during the year. The Adult College were charged the normal rate and room bookings amounted to £965 in the year.

The Director, Nighat Bhola, is the Vice Chair of HUMDUM UK. HUMDUM UK hired a space in our incubation hub as well as use of the hall. HUMDUM UK were charged the normal rate and hired service amounting to £4,062 during the year.



P.M. Salvador-Jones
Chair

LEFT BLANK

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BARKING AND DAGENHAM COUNCIL FOR VOLUNTARY SERVICES

Opinion

We have audited the financial statements of Barking and Dagenham Council for Voluntary Service (the 'charitable company') for the year ended 31st March which comprise of the Statement of Financial Activities, Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the 31st March 2021 then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the entity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course

of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for company law purposes, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 11 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and

are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:


The auditor may explain the extent to which aspects of the auditor's work addressed the detection of irregularities, for example:

- How the auditor obtained an understanding of the legal and regulatory framework applicable to the entity and how the entity is complying with that framework.
- Which laws and regulations the auditor identified as being of significance in the context of the entity.
- The auditor's assessment of the susceptibility of the entity's financial statements to material misstatement, including how fraud might occur.
- The engagement partner's assessment of whether the engagement team collectively had the appropriate competence and capabilities to identify or recognize non-compliance with laws and regulations.
- Matters about non-compliance with laws and regulations and fraud that were communicated with the engagement team.
- The auditor's understanding of the entity's current activities, the scope of its authorisation and the effectiveness of its control environment where the entity is a regulated entity.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



R W Williams FCCA
(Senior Statutory Auditor)
For and on the behalf of...
Appleby & Wood (London) Limited
40 The Lock Building
72 The High Street
London E15 2QB

15th December 2021

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
STATEMENT OF FINANCIAL ACTIVITIES (Including the Income and Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds 2021	Prior Year Total Funds 2020
Income and endowments from:	Note	£	£	£	£	£
<i>Incoming resources from generated funds</i>						
Donations and legacies	5	34	-	-	34	4,339
Charitable activities	6	319,394	85,316	-	404,710	327,874
Investments	7	225	-	-	225	956
Total		319,653	85,316	-	404,969	333,169
Expenditure on:						
Raising funds	8	-	-	-	-	260
Charitable activities	9	248,545	85,316	-	333,861	298,042
Other	11	4,599	-	-	4,599	5,095
Total		253,144	85,316	-	338,460	303,397
Net income/(expenditure)		66,509	-	-	66,508	29,772
Transfer between funds		-	-	-	-	-
Net movement in funds		66,509	-	-	66,508	29,772
Reconciliation of funds:						
Total funds brought forward		72,414	-	120,885	193,299	163,527
Total funds carried forward		138,923	-	120,885	259,808	193,299

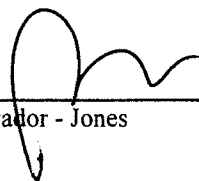
The notes on pages 15 to 22 form part of these financial statements

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
BALANCE SHEET AS AT 31ST MARCH 2021
Company No. 2786597

	Note	Total Funds 2021		Total Funds 2020	
		£	£	£	£
FIXED ASSETS					
Tangible assets	2		9,073		11,812
Total fixed assets			9,073		11,812
CURRENT ASSETS					
Debtors	3	50,827		54,411	
Cash at bank and in hand		408,491		296,917	
Total current assets		459,318		351,328	
Liabilities:					
Creditors: Amounts falling due within one year					
	4	(208,583)		(169,840)	
Net current assets			250,735		181,488
Total net assets			259,808		193,299
The funds of the charity					
Unrestricted funds	13		138,923		72,414
Restricted funds	13		-		-
Designated funds	13		120,885		120,885
Total Charity Funds			259,808		193,299

The directors have taken advantage of the exemptions conferred by the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the board of directors on December 2021 and signed on their behalf by:



 P Salvador - Jones

Chair

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

a) Basis of Accounting

The financial statements have been prepared in accordance with the Companies Act 2006 and follow the recommendations of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Tangible fixed assets

Fixed assets costing £500 or more are capitalised and are shown at historical cost. Depreciation is provided, after taking account of any grants receivable, at the following annual rates in order to write off each asset over its estimated useful life by the straight line method.

	2021	2020
Fixtures and fittings	25%	25%
Equipment	25%	25%

c) Taxation

The Charity is a registered charity in England and Wales and, therefore, is not liable for Income Tax or Corporation Tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

Tax recovered from voluntary income received under gift aid is recognised when the related income is receivable and is allocated to the income category to which the income relates.

d) Funds

The Restricted Funds are restricted income funds given to the charity for specific purposes. They are expendable by the trustees in furtherance of particular projects within the charity objects.

The Unrestricted Funds are funds expendable at the discretion of the trustees in furtherance of the objects of the charity.

The Designated Funds are funds set aside, from within the unrestricted funds, by the trustees for a particular purpose.

e) Incoming resources

Voluntary income including donations, gifts and legacies and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income received from charitable activities includes sales income, income received under contract and grant funding subject to specific performance conditions relating to charitable activities. Grant income included in this category supports performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Income is deferred when performance related grants are received in advance of the performances or event to which they relate.

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (CONTINUED)

f) Volunteers

The value of services provided by volunteers is not incorporated into these financial statements. Further details of the contribution made by volunteers can be found in the Trustees' Annual Report.

g) Interest receivable and investment income

Interest and investment income is credited to the SOFA when it is receivable.

h) Resources expended

Resources expended are recognised in the period in which they are incurred on an accruals basis. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.
- Charitable activities include expenditure associated with the main objectives of the charity and include both the direct costs and support costs relating to these activities.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.
- Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources.

2. TANGIBLE ASSETS

	Fixtures & Fittings £	Office Equipment £	Computer Equipment £	2021 Total £	2020 Total £
Cost					
At 1st April 2020	31,182	16,536	64,812	112,530	107,413
Additions	-	-	1,860	1,860	5,117
At 31 March 2021	31,182	16,536	66,672	114,390	112,530
Depreciation					
At 1st April 2020	31,182	4,724	64,812	100,718	96,584
Depreciation For the year	-	4,134	465	4,599	4,134
At 31 March 2021	31,182	8,858	65,277	105,317	100,718
Net Book Amounts					
At 31 March 2021	-	7,678	1,395	9,073	
At 31 March 2020	-	10,829	-		11,812

3. DEBTORS

	2021 £	2020 £
Trade debtors	45,366	49,711
Prepayments	5,461	4,700
	50,827	54,411

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Trade creditors (Purchase ledger balances)	1,621	2,240
Avenues Trust	96,030	96,113
New Generation Development Trust (Mega Impact)	27,330	-
Other creditors	16,748	18,239
Accruals	5,670	4,776
Deferred income	61,184	48,473
	<u>208,583</u>	<u>169,840</u>

5. DONATIONS AND LEGACIES INCOME

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
<i>London Borough of Barking and Dagenham:</i>					
Donation	34	-	-	34	4,339
	<u>34</u>	<u>-</u>	<u>-</u>	<u>34</u>	<u>4,339</u>

6. CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
<i>London Borough of Barking and Dagenham</i>					
Contracts					
- Core Activities	-	-	-	-	12,000
- Building Resilient Communities	-	48,200	-	48,200	-
- Research engagement	-	-	-	-	-
- Community safety	4,558	-	-	4,558	-
- MOPAC	-	1,800	-	1,800	-
- Grant	6,090	-	-	6,090	1,620
Greater London Authority (Young Londoner)	-	35,233	-	35,233	24,703
Rent and room hire	165,657	-	-	165,657	278,035
Newsletters	-	-	-	-	-
Seminars/Training	-	-	-	-	-
National Lottery Community Fund - Coronavirus Community Support F	69,356	-	-	69,356	-
London Community Response Fund	15,936	-	-	15,936	-
BD Giving	3,000	-	-	3,000	-
Neighnourly Ltd	400	-	-	400	-
Other income	54,397	83	-	54,480	11,517
	<u>319,394</u>	<u>85,316</u>	<u>-</u>	<u>404,710</u>	<u>327,874</u>

7. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
Bank Interest Receivable	225	-	-	225	956

8. RAISING FUNDS

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
Staff Salaries	-	-	-	-	-
Marketing	-	-	-	-	260
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>260</u>

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

9. CHARITABLE ACTIVITIES

	Note	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
Occupancy Costs		32,274	25	-	32,299	57,313
Staff Salaries		138,019	27,462	-	165,481	136,041
NIC Charge		7,002	2,876	-	9,878	8,226
Pension		2,686	1,592	-	4,278	2,990
Redundancy Costs		-	-	-	-	-
Staff Expenses		49	-	-	49	545
Trustees Expenses		-	-	-	-	108
Training, Recruitment & Temporary Staff		579	45,790	-	46,369	4,467
Insurance		9,026	-	-	9,026	7,634
Legal & Professional		2,303	-	-	2,303	4,284
Subscriptions		1,985	3,000	-	4,985	17,232
Consultation Costs		1,942	-	-	1,942	2,680
IT Expenses		9,091	-	-	9,091	11,265
Postage, Printing & Stationery		11,775	-	-	11,775	11,819
Telephone		2,904	-	-	2,904	5,573
Services		12,575	4,488	-	17,063	12,014
Volunteer Expenses		-	-	-	-	1,127
Warmer Homes Expenditure		-	-	-	-	-
Rough Sleeper Packs Expenditure		4,558	-	-	4,558	-
Donation Expenditure		-	-	-	-	2,488
BDCVS- Development Fund		-	-	-	-	-
Support costs	10	11,776	83	-	11,859	12,238
		<u>248,545</u>	<u>85,316</u>	<u>-</u>	<u>333,861</u>	<u>298,042</u>

10. SUPPORT COSTS

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
Payroll	4,243	-	-	4,243	3,488
AGM costs	-	-	-	-	-
Bank charges	215	83	-	298	367
Audit & Accountancy	5,209	-	-	5,209	4,847
Postage, Printing & Stationery	657	-	-	657	749
Telephone	1,452	-	-	1,452	2,787
	<u>11,776</u>	<u>83</u>	<u>-</u>	<u>11,859</u>	<u>12,238</u>

11. OTHER

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
Bad Debt Provision	-	-	-	-	-
Bad Debt written off	-	-	-	-	961
Depreciation	4,599	-	-	4,599	4,134
	<u>4,599</u>	<u>-</u>	<u>-</u>	<u>4,599</u>	<u>5,095</u>

12. SURPLUS ON ORDINARY ACTIVITIES

	2021 £	2020 £
The surplus is stated after charging		
Auditors' fees - for audit services in current year	5,209	4,847
Auditors' fees for non-audit work	-	-
Depreciation	<u>4,599</u>	<u>4,134</u>

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

13. MOVEMENTS IN FUNDS

	Balance at 01.04.20 £	Income £	Expenditure £	Balance at 31.03.21 £
Restricted funds:				
London Borough of Barking and Dagenham				
- Building Resilient Communities	-	48,200	48,200	-
- Research engagement	-	-	-	-
- Community safety	-	1,800	1,800	-
- Grant	-	-	-	-
Greater London Authority Young Londoners	-	35,233	35,233	-
The Avenues Trust	-	-	-	-
Other income	-	83	83	-
	-	85,316	85,316	-
Unrestricted Funds:				
Designated Funds	120,885	-	-	120,885
General Funds	72,414	319,653	253,144	138,923
Total funds	193,299	404,968	338,460	259,808

The trustees have set aside designated funds, in line with the reserves policy, to cover any short term shortfall in funding and towards redundancy and winding down costs should the need arise.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund Balances at 31 March 2021 are represented by:

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	9,073	-	-	9,073	11,812
Current assets	459,318	-	-	459,318	351,328
Current Liabilities	(208,583)	-	-	(208,583)	(169,840)
Total Net Assets	259,808	-	-	259,808	193,300

15. RELATED PARTY TRANSACTIONS AND TRUSTEE EXPENSES

For the whole of the year, the charity was under the control of the Trustees, who are also the Directors of the company for the purposes of Company Law, as shown on the Trustees report. During the year £nil (2020: £nil) was spent to cover various expenses relating to Trustees. The Trustees are not remunerated for the positions they hold.

16. STAFF COSTS

	2021 £	2020 £
Employee costs during the year amounted to:		
Wages and salaries	169,725	139,529
Social security costs	9,878	8,226
NEST Pension costs	4,278	2,990
	183,881	150,745

No employee earned more than £60,000 per annum. The average monthly number of employees during the year was 10 (2020: 5). The Charity operates a pension scheme with NEST Corporation (using defined contributions) to comply with the requirements of the Pensions Act 2008, which recognises the employer costs for each relevant scheme in the period in which they are incurred.

Remuneration of Key Management Personnel

Total employee benefits (including employer's National Insurance contributions, Pension contributions and other benefits) paid to the key management personnel (Chief Executive & Finance Manager), totalled £46,304 (2020 £35,261).

17. FINANCIAL COMMITMENTS

As at 31st March 2021, the charity had annual commitments under non-cancellable leases or other financial commitments of £1 relating to the building which was taken on a 25 year lease in 2010 from the London Borough of Barking & Dagenham (2020: £1).

18. POST BALANCE SHEET EVENT

Since the 31st March 2020 year end the UK has been affected by the Covid-19 pandemic, a worldwide health emergency which will also have profound economic implication on all business throughout the world.

BDCVS has been affected, and we have seen a reduction in the rental income our main source of income. The board noted the liquidity and reviewed the reserves and feel that we are in a good position. The Board are confident that the Charity will be in a position to remain solvent throughout these difficult times.

BARKING & DAGENHAM COUNCIL FOR VOLUNTARY SERVICE
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED 31 MARCH 2021

<u>Statement of cash flows</u>	Total funds £	Prior year funds £
Cash flows from operating activities:		
<i>Net cash provided by (used in) operating activities</i>	113,209	32,951
Cash flows from investing activities:		
Dividends, interest and rents from investments	225	956
Proceeds from the sale of property, plant and equipment	-	-
Purchase of property, plant and equipment	(1,860)	(5,117)
Proceeds from sale of investments	-	-
Purchase of investments	-	-
<i>Net cash provided by (used in) investing activities</i>	111,574	28,790
Cash flows from financing activities:		
Repayments of borrowing	-	-
Cash inflow from new borrowing	-	-
Receipt of endowment	-	-
<i>Net cash provided by (used in) financing activities</i>	111,574	28,790
<i>Change in cash and cash equivalents in the reporting period</i>	111,574	25,927
<i>Cash and cash equivalents at the beginning of the reporting period</i>	296,917	270,990
<i>Change in cash and cash equivalents due to exchange rate movements</i>	-	-
<i>Cash and cash equivalents at the end of the reporting period</i>	408,490	296,917

Reconciliation of net income/(expenditure) to net cash flow from operating activities

<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	66,508	29,772
Adjustments for:		
Depreciation charges	4,599	4,134
Bad debt write off	-	-
(Gains)/Losses on investments	-	-
Dividends, interest and rent from investments	(225)	(956)
Loss/(profit) on the sale of fixed assets	-	-
(Increase)/decrease in stocks	-	-
(Increase)/decrease in debtors	3,584	48,600
Increase/(decrease) in creditors	38,742	(51,463)
<i>Net cash provided by (used in) operating activities</i>	113,209	30,088

<u>Analysis of cash and cash equivalents</u>	Total funds	Prior year funds
Cash in hand	408,491	296,917
Investment capital reserve account	-	-
Notice deposits (less than 3 months)	-	-
Overdraft facility repayable on demand	-	-
Total cash and cash equivalents	408,491	296,917