

**HORTICARE**

**COUNCIL OF MANAGEMENT'S REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 30TH JUNE 2024**

**COMPANY NUMBER 2712532 (ENGLAND & WALES)**

**HORTICARE**  
**COUNCIL OF MANAGEMENT'S REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 30TH JUNE 2024**

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**LEGAL AND ADMINISTRATIVE DETAILS**

Horticare is a registered charity that has been formed for the relief of people with learning difficulties by the provision of specialised treatment and vocational training in horticulture.

The company is limited by guarantee and does not have a share capital

Company registration number	2712532
Charity registration number	1011327
Governing document	Articles of Association
Governing body	Nine trustees/directors
Members of the Council of Management	Rosemary Lilian Robertshaw Donald Teal (Resigned 1st January 2024) Margaret Sylvia Warner Barrie Robert Warner Susan Handforth Irene Margaret Jones Beverley Hemingway Grace Thresh Richard Shaw (Appointed 19th February 2024) Michael Ross Thorpe (Appointed 19th February 2024)
Secretary	Rosemary Lilian Robertshaw
Registered address	156 Wrenthorpe Lane Wrenthorpe Wakefield WF2 0PF
Bankers	Yorkshire Bank 6-10 Norhgate Wakefield WF1 1TA
Solicitors	Diskens & Co 20 Bond Street Dewsbury WF13 1AT
Accountant	Ian M Anderson, F,C,A, 43 Bradford Road Tingley Wakefield WF3 1RG

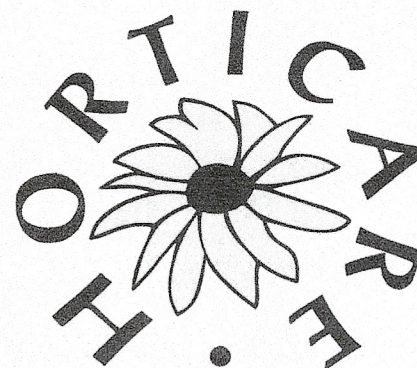


## LINDHILL NURSERIES

BATLEY ROAD, KIRKHAMGATE, WAKEFIELD WF2 0SH

Tel: 01924 372433

Email: [info@horticarewakefield.org.uk](mailto:info@horticarewakefield.org.uk)



**'PEOPLE LEARNING  
TO GROW'**

Trustees' Annual Report 01/07/23 to 30/06/24

Registered charity number	1011327
Company Limited by Guarantee number	2712532
Governing document	Articles of Association
Governing body	Nine trustees/directors
Trustees/directors are appointed by consensus of existing trustees/directors	

### Trustees: -

Rosemary Robertshaw	Secretary
Margaret Sylvia Warner	
Barrie Robert Warner	
Susan Handforth	
Beverley Hemingway	Treasurer
Irene Margaret Jones	Chair
Grace Thresh	
Michael Ross Thorpe	
Richard Shaw	

The charitable aims of Horticare are to provide training for people with learning disabilities, who are deemed likely to benefit from such training in horticultural methods, allied crafts or rural skills and the marketing of produce.

We continue with Horticare activities throughout the year, producing and selling a wide range of garden plants and operating a garden maintenance service throughout the Wakefield district. The local community continues to patronise us in ever increasing numbers due to very positive word-of-mouth recommendations from existing customers who enjoy their time with us chatting with our learning disabled trainees in a calm atmosphere. We also receive positive comments posted by customers on our Facebook page. Our trainees enjoy helping customers and they in turn, see the positive side of learning disabilities. Other activities encompass woodwork, general maintenance, crafts, life skills such as cooking, jam making and preserving home grown produce.

Our volunteer helpers make a tremendous contribution to all aspects of our work, showing a great understanding of the ways in which each trainee is affected by their learning disability and how best to support them to achieve their potential, while at the same time applying health and safety safeguards. They work closely with staff in all aspects of our varied programme and are extremely valued. The two new volunteers we reported had joined us last year, have become trustees of the charity, so are now involved in all aspects of our operation.

Staff members and volunteers keep up to date with all regulations and have recently taken part in an online course in Safeguarding for vulnerable adults.



To further our objectives, we invest in ISF accounts, including Socially Responsible ones and our policy on reserves is as follows: -

The Trustees of Horticare believe that sound charity management is not about raising money to survive from one year to the next, or getting yourself out of the latest financial crisis. It is about planning and securing your future. We believe that strategies are needed to generate the resources necessary to underpin a strong and viable organisation, able to sustain itself into the future and develop the services its users need. Resources must also be sufficient to safeguard against factors outside our control that could disrupt our charitable work in the future, such as a sudden pandemic and financial constraints from central government affecting public services delivery by local authorities.

We continue to actively review our working practices to ensure that not only are we as efficient as possible for the present time, but are as cost effective as possible for the future.

Our trainees work, learn and socialise at Horticare. As well as support with their work, our trainees are given help and advice with everyday problems and worries. The nature of their disabilities often makes simple events seem worrying and complicated, but sympathetic explanations can reassure them. We advise on all health and safety issues, keeping them safe while they demonstrate they are so much more than their disabilities. They are enthusiastic in their work, particularly in regard to helping other trainees less able than themselves. Very gratifying to see.

This year we have again received donations from a Charitable Trust and a gardening group, following talks about Horticare on how it was formed by a group of dedicated parents. These donations have been used to improve our facilities.

The trustees have regard to the guidance issued by the Charity Commission on public benefit.

This year we have stocked up with even more plants than ever, each one potted by a learning disabled person and totally filling our greenhouses and polytunnels. The quality second to none according to our customers. We wondered if we could sell such a vast amount, but due to the excellent quality, a varied selection and friendly, helpful staff and trainees, by the end of June, we were able to prepare the now empty greenhouses and polytunnels for the autumn plants. Our garden is filled with vegetables for sale to the public who appreciate the freshness and lack of pesticides. Our garden maintenance team continue to help the local community, especially valued by our elderly customers.

We continue to liaise with Patient Care Network, social services and the learning disability commissioning department of the local council, producing reports and assessments necessary for the social care side of our operation. We attend meetings and advise on learning disabilities matters gained through our experience in the field. The talks we give to local groups are aimed at increasing understanding of learning disabilities and increasing integration with the community. Another public benefit is our advice to parents/carers about services and the rights that the Community Care Act 1993 and the Care Act 2014 gives them and their learning disabled beneficiaries. Our help and advice about any aspect of horticulture that is given to members of the public is another benefit. Most of all, the learning disabled members of the public who attend Horticare receive a great deal of benefit in their everyday lives.

We continue to guard against Covid with a comprehensive daily routine of cleaning and disinfecting the premises. Anyone exhibiting any possible symptoms are asked to remain at home. We understand that Covid is still with us and act accordingly to safeguard our trainees, staff, volunteers and customers.

We provide our service within our local council social care remit at very economical rates, appreciated in the present austere financial constraints that all councils are under.



In spite of this and the difficulties of a pandemic we have continued to deliver the service Horticare was set up to do thirty years ago by a group of dedicated parents. Our learning disabled trainees are supported and instructed in many skills, realising their potential in a caring environment; the raison d'être of Horticare.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signed R Robertshaw

Date 26.7.24

Full name ROSEMARY ROBERTSHAW

Position TRUSTEE

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30 JUNE 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>Income and Expenditure</b>					
<b>Incoming Resources</b>					
Sales and outwork		41,809		41,809	36,377
Training fees and tuition		57,979		57,979	57,316
Donations and gifts		6,669		6,669	2,684
Clothing		0		0	333
<b>Total Incoming Resources</b>		106,457	0	106,457	96,710
<b>Resources Expended</b>					
Direct charitable expenditure	2	93,863	0	93,863	90,349
Management and administration	3	2,872		2,872	4,212
<b>Total resources expended</b>	4	96,735	0	96,735	94,561
<b>Net incoming resources before revaluations of investment assets</b>		9,722	0	9,722	2,149
<b>Profit on revaluation of investment assets</b>		2,106		2,106	553
<b>Net movement in funds</b>		11,828	0	11,828	2,702
Balance brought forward at 1 July 2023		191,245		191,245	188,543
Balance carried forward at 30 June 2024		203,073	0	203,073	191,245

The notes on pages 6 to 9 form part of these accounts



## BALANCE SHEET AS AT 30 JUNE 2024

	Note	2024 £	£	2023 £	£
<b>Fixed Assets</b>					
Tangible assets	5	62,824		62,824	
Investments	6	<u>13,979</u>		<u>11,873</u>	
			76,803		74,697
<b>Current Assets</b>					
Stocks		4,875		5,434	
Debtors	7	1,129		826	
Cash at bank and in hand		<u>121,329</u>		<u>113,500</u>	
		127,333		119,760	
<b>Creditors</b>					
Amounts falling due within one year	8	<u>1063</u>		<u>29</u>	
<b>Net current assets</b>			<u>126,270</u>		<u>119,731</u>
			<u>203,073</u>		<u>194,428</u>
<b>Funds</b>					
Restricted funds	9		17,944		17,944
Unrestricted funds	9		<u>185,129</u>		<u>170,599</u>
			<u>203,073</u>		<u>188,543</u>

For the financial year ended 30th June 2024 the company was entitled to exemption from Audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with regard to the accounting records and for the preparation of accounts.

Approved by the Council of Management on 19 August 2024.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

*IM Jones*

**Margaret Jones**  
Chair

The notes on pages 6 to 9 form part of these accounts.

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2024

**1 ACCOUNTING POLICIES****1.1 Basis of preparation of the accounts**

These accounts are prepared under the historical cost convention and in accordance with applicable accounting standards and the Charities Statement of Recommended Practice: "Accounting by Charities".

The company has taken advantage of the exemption in Financial Reporting Standard no 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

**1.2 Income**

Income consists of all incoming resources (whether in the form of cash or other assets or in kind) other than incoming resources received for permanent endowment.

**1.3 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost or their estimated value in the instance of donated assets less depreciation which is provided at rates calculated to write off the cost or valuation, less their estimated residual value, over the expected useful lives on the following bases:

Plant & equipment	25% per annum on net book value
Motor vehicles	25% per annum on net book value

**1.4 Funds**

Where grants or donations are received subject to specific conditions then any accounting movements relating to these receipts are held in a separate restricted fund. Otherwise all other accounting movements are reflected through the unrestricted fund.

**1.5 Investment assets**

Investment assets are included in the balance sheet at their market value at the balance sheet date.

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>2 DIRECT CHARITABLE EXPENDITURE</b>				
Change in stock of plants	559		559	-233
Purchase of plants and seeds	19157		19,157	20,187
Wages	59659		59,659	55,923
Garden tools	634		634	346
Kitchen and food	1640		1,640	1,203
Insurance	2697		2,697	1,704
Heat and light	2276		2,276	3,462
Repairs and renewals	2985		2,985	4,406
Motor and travelling	3083		3,083	3,002
Cleaning	144		144	0
Waste disposal	1029		1,029	349
	93863	0	93,863	90,349

**3 MANAGEMENT AND ADMINISTRATION  
OF CHARITY**

Printing, postage and stationery	384		384	484
Professional fees	134		134	577
Telephone	851		851	1,224
Sundry	402		402	1,027
Equipment testing	1,101		1,101	900
	2,872	0	2,872	4,212

**4 TOTAL RESOURCES EXPENDED**

	Staff costs £	Depreciation £	Other costs £	Total funds 2024 £	Total funds 2023 £
Provision of training	59,659		34,204	93,863	90,349
Management and administration			2,872	2,872	4,212
	59,659	0	37,076	96,735	94,561



## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 30 JUNE 2024

## 5 TANGIBLE ASSETS

	Improvements Funds £	Buildings £	Plant & Equipment £	Motor Vehicles £	Total £
<b>Cost or valuation</b>					
Balance at 1 July 2023	28,390	65,132	12,222		105,744
Additions					
Disposals					
	28,390	65,132	12,222	0	105,744
<b>Depreciation</b>					
Balance at 1 July 2023	5,768	27,815	9,337	0	42,920
Additions					0
Disposals					0
	5,768	27,815	9,337	0	42,920
<b>Net Book Value</b>					
Balance at 30 June 2024	22,622	37,317	2,885	0	62,824
Balance at 30 June 2023	22,622	37,317	2,885	0	62,824

## 6 INVESTMENTS

## Listed investments

	2024 £	2023 £
Balances at 1 July 2023	11,873	23,524
Investment repaid	0	-12,204
Profit/(Loss) on revaluation	2106	553
	13,979	11,873

## 7 DEBTORS

	2024 £	2023 £
Trade debtors	1129	826
Other debtors	0	0
	1129	826

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2024

**8 CREDITORS: amounts falling due after one year**

	2024	2023
	£	£
Creditors and accruals	<u>1063</u>	<u>29</u>

**9 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

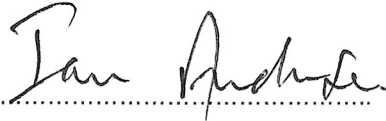
	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	59359	17,444	76,803
Current assets	<u>125770</u>	<u>500</u>	<u>126,270</u>
	<u>185129</u>	<u>17,944</u>	<u>203,073</u>

**Accountant's Report on unaudited accounts of the Trustees of Horticare**

As described on page 5 you are responsible for the preparation of the accounts for the year ended 30 June 2024 set out on pages 4 to 9 and you consider that the company is exempt from an audit and a report under S249A(1) of the Companies Act 1985.

In accordance with your instructions, I have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and explanations supplied to me.

Ian Anderson.....



Date: 19 August 2024

Ian M Anderson FCA  
43 Bradford Road  
Tingley  
Wakefield  
WF3 1RG



## DETAILED PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2024

	2024		2023	
	£	£	£	£
<b>Income</b>				
Sales and outwork	41,809		36,377	
Training fees and tuition	57,979		57,316	
Donations and gifts	6,669		2,684	
Clothing	0		333	
		106,457		96,710
<b>Indirect expenditure</b>				
Printing, postage and stationery	384		484	
Professional fees	134		577	
Telephone	851		1,224	
Sundry	402		1,027	
Computer costs	1,101		900	
		2,872		4,212
<b>Income less indirect expenses</b>		103,585		92,498
<b>Direct charitable expenses</b>				
Change in stock of plants	559		-233	
Purchase of plants and seeds	19,157		20,187	
Wages	59,659		55,923	
Garden tools	634		346	
Kitchen and food	1,640		1,203	
Insurance	2,697		1,704	
Heat and light	2,276		3,462	
Repairs and renewals	2,985		4,406	
Motor and travelling	3,083		0	
Cleaning	144		144	
Waste disposal	1,029		349	
		93,863		90,349
<b>Income less expenditure</b>		9,722		2,149