

THE CHARITY SERVICE LIMITED

England & Wales · Charity number 1011293

Details

Status Registered

Legal form Charitable company

Company number [02538910](#)

Registered 1992-05-20

Register [View on the Charity Commission register](#)

Contact

Address The Charity Service Limited
Jactin House
24 Hood Street
Manchester
M4 6WX

Phone 0330 1330 780

Email linda.drury@charityservice.org.uk

Website www.charityservice.org.uk

Activities

Objects: TO BENEFIT ANY CHARITABLE INSTITUTIONS OR CHARITABLE PURPOSES BY THE PROVISION OF ADVICE AND ASSISTANCE

Activities: Trust administration, grant making and support for CSR.

Classification

- **How:** Makes Grants To Organisations, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,277,440	£1,890,159	£5,855,901	3
2024-03-31	£3,337,312	£1,553,047	£6,370,343	2
2023-03-31	£1,385,983	£1,468,253	£4,674,555	2
2022-03-31	£826,556	£1,404,104	£5,072,210	2
2021-03-31	£473,830	£1,026,441	-	-

Trustees

Name	Role	Appointed
David Ernest Newns		2022-12-14
Eleanor Wotherspoon		2024-08-22
Jane Kiely		2021-12-10
Karen Webster		2023-03-02
Kate Thurman		2026-06-04
Kathryn Graham		2016-09-13
Matthew Stephen Ralph		2022-12-14
Mehran Mokri		2025-02-27
Pippa Smith		2024-03-12
Robert Nieri		2025-02-27

THE CHARITY SERVICE LIMITED

England & Wales - Charity number 1011293

Accounts



The Charity Service Limited

Report of the Trustees and
Audited Financial Statements
for the year ended
31 March 2025

Registered Company Number (England and Wales): 02538910

Registered Charity Number: 1011293

Ashby Berry Coulsons
Chartered Accountants
Scarborough

The Charity Service Limited
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for the year ended 31 March 2025

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The Charity Service Limited

Reference and Administrative Details for the year ended 31 March 2025

Trustees	R G Dyson (Chair)	(resigned 14th November 2024)	
	E Wotherspoon	(appointed Chair 14th November 2024)	(appointed 22nd August 2024)
	P A Chorlton		
	K A Graham		
	J Kiely		
	D E Newns		
	M S Ralph		
	K J Webster		
	P R Smith		
	I J Lownes	(appointed 4th March 2025)	
Company secretary	M Mokri	(appointed 4th March 2025)	
	R D Nieri	(appointed 27th February 2025)	
	C D Mills	(resigned 30th April 2024)	
	A Sheehan	(appointed 30th April 2024)	(resigned 30th September 2025)
Address	L Drury	(appointed 10th September 2025)	
	Jactin House		
	24 Hood Street		
	Ancoats		
	Manchester		
Registered company number	M4 6WX		
Registered charity number	02538910 (England and Wales)		
	1011293		
Auditors	Ashby Berry Coulsons Limited		
	Statutory Auditor		
	2 Belgrave Crescent		
	Scarborough		
	North Yorkshire		
Bankers	YO11 1UB		
	Unity Trust Bank		
	Nine Brindleyplace		
	Birmingham		
Investment advisers	B1 2HB		
	Castlefield Investment Partners LLP		
	111 Piccadilly		
	Manchester		
	M1 2HY		

The Charity Service Limited

Report of the Trustees

For the year ended 31st March 2025

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019. This report has been prepared to meet the requirements for a directors' report required by company law and has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Structure, governance and management

The Charity Service Limited is a charitable company limited by guarantee. The charity is governed by its Memorandum and Articles of Association. It is also a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925. The Board of Trustees has legal responsibility for the effective use of resources in meeting the charity's objects and providing effective leadership and direction. The Trustees meet quarterly and additionally as circumstances require. The Board is committed to maintaining high standards in governance and regularly assesses compliance against the Charity Governance Code for Smaller Charities. All Trustees give their time freely. No Trustee has received any remuneration in either this or the preceding year. Trustees are required to disclose all relevant interests and withdraw from decisions where a conflict of interest may arise. Responsibility for operational matters and the implementation of policy is delegated to the Company Secretary. Trustees are committed to creating a diverse board. Recruitment of new trustees is done openly. When a trustee vacancy arises, the role is advertised. Trustees encourage applications from all individuals regardless of age, gender, sexual orientation, disability, race, religion or belief. The Trustees work with the Company Secretary to select, interview and appoint suitable candidates. The board makes appointments according to relevant skills, competencies and experience, whilst also seeking to broaden trustee diversity. All new trustees receive an induction into the work of the charity. All Trustees, their families and business partners are related parties by definition. Any details of transactions with related parties are disclosed in the financial statements.

The Trustees would like to thank Richard Dyson for his contribution, as Chair of the Board of Trustees, to the development of The Charity Service over the last twelve years and wish him well in the future. The Trustees would like to welcome Eleanor Wotherspoon as the new Chair of the Board of Trustees.

Corporate trusteeship and funds held as trustee The Charity Service Limited acts as sole corporate trustee of three separate charitable trusts. Details of these charitable trusts are provided in Note 21. The accounts of these charitable trusts are reported separately. In its capacity as a corporate trustee, The Charity Service Limited holds investments on behalf of three charitable trusts. The investment assets for each trust are held in a separate portfolio.

Objectives and activities for the public benefit

As determined by its Memorandum of Association, the principal objects of the charity are 'to benefit any charitable institutions or charitable purposes wheresoever the same shall be established by provision of advice and assistance'.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2025

Objectives and activities for the public benefit- continued

The charity fulfils its objects in two main ways. Firstly, we provide a service to major donors who wish to manage their long-term charitable giving with a simple and cost-effective fund. We refer to these funds as ‘donor advised funds’ because we manage them on behalf of donors and make grants according to their wishes (providing that we have carried out all necessary due diligence checks and verified that the grants will be used for charitable purposes).

Secondly, we continue to manage various designated, restricted and charitable trust funds from which we make small grants to charities and community groups within the Greater Manchester area. We refer to these funds as ‘internally advised funds’ because decisions on whether or not to award a grant are made by a Grant Committee comprised entirely of the charity’s trustees. We operate an open grant application process for these funds.

The charity does not raise funds from the general public.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission’s general guidance on public benefit and to the obligations placed upon us by Section 17 of the Charities Act 2011 and confirm that we have complied with the duty placed on us by this Act.

Achievements and performance

Our strategic goal is to promote philanthropy and empower impactful charitable giving. We do this by managing donor advised funds, which enable philanthropists to make significant donations to The Charity Service and then use these funds to support long-term charitable giving.

During the year ended 31 March 2025, the charity managed 15 separate funds, consisting of eleven donor advised funds and four internally advised funds. Eleven of these funds were operated as restricted funds of The Charity Service, one as a designated fund and three as separate charitable trusts. The details of the separate charitable trusts, of which The Charity Service is the sole trustee, are provided in Note 21 to the accounts.

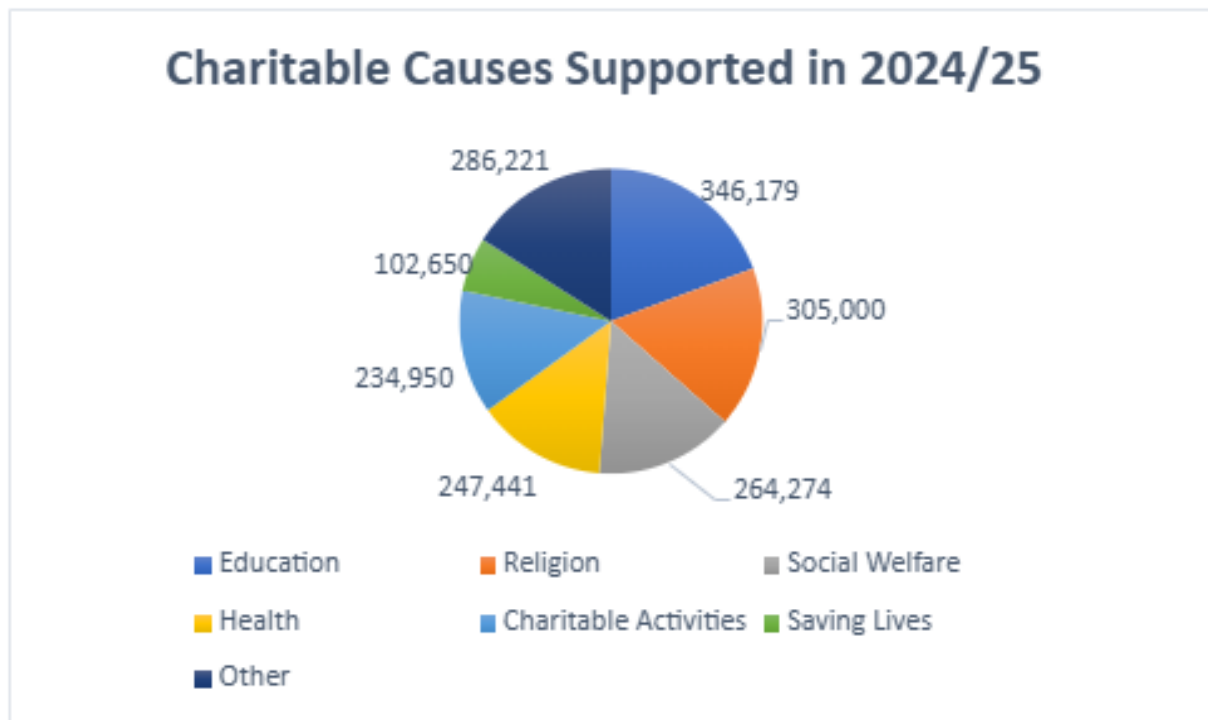
The philanthropy advice service introduced in 2022/23 allows us to draw on our expertise in philanthropic strategy and grant-making to offer enhanced levels support to philanthropists, thereby helping them to achieve greater impact through their charitable giving.

2024/25 saw the establishment of our first international Donor Advised Funds facilitating grants to the Sharks Foundation in South Africa. Whilst we have a long history of facilitating international grants this is our first DAF focused entirely in support of a single overseas charity and we see potential growth in this area in the future.

The Charity Service supports a wide variety of charitable causes through its internally advised and donor advised fund, and the charitable trusts of which it is a corporate trustee. In the year ended 31 March 2025, across all these funds and trusts, the charity made 130 grants (2024: 147) with a total value of £1.8m (2023: £1.5m). The charitable causes supported by these grants are summarised in the pie chart below.

Our Greater Manchester Grants Programme has continued with a significant proportion of our grants being awarded to organisations and individuals in Greater Manchester. During 2024/25 we undertook the ground work for a new participatory grants programme in the region. This approach to grant-making aims to redress the power imbalance typically found between funder and recipient by devolving decision-making responsibility to those with lived experience of the problem the funding is attempting to solve. In our case, we are working in partnership with The Booth Centre, a Manchester-based homelessness charity, to develop a new grants programme with the design of the programme and decision-making made by people with lived experience of homelessness or housing insecurity. The benefits of this approach are manifold: as well as the direct impact of the funding on charity recipients, the committee members have huge benefits in terms of training, employability skills and confidence building.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2025



Financial review

The financial outcome for the year and its impact on the charity's funds are set out in the statement of financial activities on page 12. Total net expenditure for the year was £514,442 (2024: (£1,695,786)) with total income of £1,277,440 (2024: £3,337,312), which was achieved on the back of minimal fund fundraising expenditure of £14,651 (2024: £15,681). Grant-making activity increased to £1,791,954 (2024: £1,473,953), philanthropy advice and support increased to £83,554 (2024: £63,412). Total expenditure in the year was £1,890,159 (2024: £1,553,047). Although gains on investments amounted to £98,277 (2024: losses £88,479), investment funds are held for the long-term and are expected to recover their value over a full economic cycle.

As at 31 March 2025, total net assets amounted to £5,855,901 (2024: £6,370,341), comprising unrestricted funds of £136,498 (2024: £174,775) and restricted funds of £5,719,403 (2024: £6,195,568). Of the unrestricted funds, £119,397 (2024: £118,727) have been set aside and designated for grant-making, leaving £17,101 (2024: £56,048) in the unrestricted general fund.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2025

Investment policy and performance

Under its Memorandum of Association, the charity has the power to invest funds not immediately required for charitable purposes. The charity's investments are managed with the objective of generating the best financial return within an acceptable level of risk. For funds with a long-term investment horizon of more than 5 years, the investment objective is to generate a return of at least inflation (as measured by the Consumer Prices Index) plus 4% per annum after expenses. For funds with a medium-term horizon of between 3 and 5 years, the investment objective is to generate a return in excess of inflation (as measured by the Consumer Prices Index) after expenses. In the absence of any specific legal restriction in respect of spending capital or gains, the charity generally adopts a total return approach to investing, which means returns can be generated from income and capital gains or losses.

The charity pursues an ethical approach to investing to ensure that its investments do not conflict with its charitable aims and ethos, and the values of its donors and beneficiaries. The charity requires its investment manager to utilise negative screening to avoid investments in companies that derive more than 10% of their revenue or operating profit from:

- the manufacture and distribution of weapons and weapon systems;
- the extraction, processing and production of carbon emitting fossil fuels;
- breeding, rearing or trapping of animals for fur and the retailing of fur products;
- animal testing for cosmetic purposes;
- gambling;
- the production, distribution and retailing of pornography;
- the manufacture of tobacco and tobacco-related products; and,
- consumer credit offering excessively high interest rate loans.

The charity also encourages (but does not require) its investment manager to use positive screening to make investments that promote health and wellbeing, education and environmental sustainability.

Investments are placed with Castlefield Investment Partners LLP who specialise in ethical investment. The Trustees monitor investment performance on a quarterly basis by comparing total returns to an independently calculated benchmark comprising the investment portfolios of other charities with similar investment objectives and risk profiles. The Trustees are satisfied that adopting an ethical approach will not be detrimental to long-term financial returns. Indeed, it is the Trustees' belief that socially and environmentally responsible business practices will generate superior financial performance over the long-term. An Investment Committee meets quarterly to monitor investment performance and to have strategic oversight over our investment approach.

Reserves policy

Charity reserves are funds that can be freely and readily spent on charitable purposes. They typically comprise unrestricted funds but exclude fixed assets and funds designated for specific purposes.

The charity aims to hold reserves at a level that manages financial risk and short-term volatility and ensures that financial commitments can be met as they fall due. Our reserves policy takes into account our 3-year financial plan and risk register. It also considers the risk of a significant unexpected fall in income, the risk of unforeseen and unavoidable expenditure, access to other sources of finance and the cost of meeting financial obligations if the charity is wound up. On this basis, the trustees assess that the charity requires reserves equivalent to at least 9 months of budgeted unrestricted expenditure, but not more than 12 months.

As at 31 March 2025, the level of reserves held by the charity was £17,101 (2024: £56,048), which represents approximately 3 months (2024: 9 months) of budgeted unrestricted fund expenditure for the next year. Trustees consider this level of reserves to be adequate because it falls within the parameters of the charity's reserves policy.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2025

Grant-making policy

Grants are managed according to policies agreed by the trustees. One of two approaches is used, depending on whether the funds are donor advised or internally advised funds.

Donor Advised Funds

For donor advised funds, grants are paid to recipients nominated by the donors. In some cases, the charity provides assistance to help donors develop grant making strategy and select charities to support. Due diligence checks are performed on all grant requests to ensure funds are distributed in accordance with eligible charitable purposes.

Internally Advised Funds

For internally advised funds, the charity operates an open grant application process. Grants are paid to recipients selected by a Grants Committee made up of the charity's trustees. These grants are made in accordance with relevant fund restrictions. The funds share a common focus on helping disadvantaged people in the Greater Manchester area. Key priority areas include:

- preventing homelessness,
- reducing social isolation and
- the provision of support for vulnerable families & children.

Grants are available to support activity and project costs, capital costs and/or organisational core costs. This includes unrestricted and multi-year grants up to a maximum of 3 years. The maximum amount of grant for any one year is usually £3,000.

We normally focus our support on organisations that are working within one of our priority areas and:

- are embedded within the local community;
- encourage community participation;
- involve volunteers;
- have been registered or active for a period of at least 3 years;
- have a track record of delivery; and,
- have an annual expenditure of no more than £1m.

The Trustees will not normally fund any of the following:

- Activities that have already taken place.
- Religious activity which is not for wider public benefit.
- Staffing costs primarily associated with fundraising.

Most of our grants are to charities although we will consider applications from constituted community groups but with greater scrutiny (e.g. we check closely for social purpose objectives, asset lock, governance arrangements, etc). All grants awarded are made at the absolute discretion of the Trustees.

Risk management

The Trustees continue to review the charity's activities to identify the major risk exposure and to maintain the systems to mitigate these risks. Management controls are also reviewed to ensure they are operating effectively and meeting the needs of the charity. The principal risks identified by Trustees are: a) reliance on key staff and b) a failure to grow earned income over the next five years. The steps taken by the Trustees to mitigate these risks as far as practicable are: a) the documentation of key systems, agreed recruitment processes, job descriptions, regular employee reviews and notice periods for all staff; and, b) the implementation of a marketing strategy to grow the number of donor advised funds under management.

The Charity Service Limited

Report of the Trustees For the year ended 31st March 2025

Plans for the future

The Trustees have agreed the following strategic aims to guide the charity's work in the three year period of 2024-2027 which adopts a growth strategy designed to increase philanthropic funds under management and achieve long-term stability:

- Create a more distinctive organisational identity, which conveys a stronger sense of values and the type of philanthropy we wish to see.
- Invest in its marketing capability to achieve a greater presence in the donor-advised fund marketplace and increase the value of funds under management.
- Build organisational capacity

The year ending 31 March 2026 will mark the mid-point of this strategic planning cycle. We will focus on diversifying our board to bring in new skills sets and build additional resilience. We will review our investment policy and consider broadening the number of investment partners that we work with which will raise our profile, offer choice to Donor Advised Fund holders and provide additional robustness within our investment performance. We will also mark our 35th anniversary during this year and plan to hold a celebration event to mark our achievements, further raise our profile and consolidate our network.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of The Charity Service for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and,
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2025

Auditors

Ashby Berry Coulsons Limited is deemed to be re-appointed under section 487(2) of the Companies Act 2006. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. TCS is still a small company although now a larger charity.

Signed on behalf of the Trustees on 28th November 2025.

A handwritten signature in blue ink, appearing to read 'L Drury', is positioned above the printed name and title.

L Drury

Company Secretary

Independent Auditor's Report to the Members of The Charity Service Limited

Opinion

We have audited the financial statements of The Charity Service Limited (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of The Charity Service Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our audit procedures include:

- Performing audit work over the risk of management override of controls, including reviewing accounting estimates for bias and testing journal entries and other adjustments for appropriateness;
- Reviewing minutes of meetings of those charged with governance;
- Reviewing financial statement disclosures to assess compliance with applicable laws and regulations
- Enquiry of management and those charged with governance concerning potential litigation and claims.

Independent Auditor's Report to the Members of The Charity Service Limited

We consider that these procedures, together with evidence acquired from our other audit work, provide an audit approach enabling a reasonable likelihood of detection of irregularities. Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>.

This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Tim Jones FCA (Director)
for and on behalf of Ashby Berry Coulsons Limited
Statutory Auditor
2 Belgrave Crescent
Scarborough
North Yorkshire
YO11 1UB

28th November 2025

The Charity Service Limited

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Donations and legacies	2	-	1,091,620	1,091,620	3,179,901
Charitable activities	3	59,547	-	59,547	67,512
Investments	4	4,440	121,833	126,273	89,899
Total income		63,987	1,213,453	1,277,440	3,337,312
Expenditure					
Raising funds	6	12,637	2,014	14,651	15,681
Charitable activities:					
Grant-making	7	24,534	1,767,419	1,791,954	1,473,953
Philanthropy advice and support	8	63,577	19,977	83,554	63,412
Total expenditure	5	100,748	1,789,410	1,890,159	1,553,047
Operating result for the year before gains/losses on investments		(36,762)	(575,957)	(612,719)	1,784,265
Net gains / (losses) on investments	11	(1,515)	99,792	98,277	(88,479)
Net income and net movement of funds		(38,277)	(476,165)	(514,442)	1,695,786
Reconciliation of funds					
Total funds brought forward		174,775	6,195,568	6,370,343	4,674,555
Total funds carried forward	19	136,498	5,719,403	5,855,901	6,370,341

The notes on pages 15 to 25 form part of these financial statements.

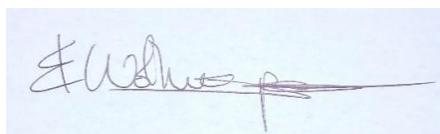
The Charity Service Limited
(Registered number: 02538910)

Balance Sheet
at 31 March 2025

	Notes	2025 £	2024 £
Fixed assets			
Tangible fixed assets	13	522	748
Investments	14	<u>4,739,166</u>	<u>5,048,280</u>
		4,739,688	5,049,028
Current assets			
Debtors	15	1,840	17,500
Investments	16	177,697	330,936
Cash at bank and in hand		<u>994,440</u>	<u>1,063,811</u>
		1,173,977	1,412,247
Creditors			
Amounts falling due within one year	17	<u>(57,764)</u>	<u>(90,932)</u>
Net current assets		<u>1,116,213</u>	<u>1,321,315</u>
Total assets less current liabilities		<u>5,855,901</u>	<u>6,370,343</u>
Net assets	18	<u><u>5,855,901</u></u>	<u><u>6,370,343</u></u>
Funds			
Unrestricted funds		136,498	174,775
Restricted funds		<u>5,719,403</u>	<u>6,195,568</u>
Total funds	19	<u><u>5,855,901</u></u>	<u><u>6,370,343</u></u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 28th November 2025 and were signed on its behalf by



E Wotherspoon
Chair of the Trustees

The notes on pages 15 to 25 form part of these financial statements.

The Charity Service Limited
Cash Flow Statement
for the year ended 31 March 2025

	Note	2025 £	2024 £
Cash flow from operating activities			
Cash provided from operations	(i)	421,863	385,656
Cash flows from investing activities:			
Transfers to investment portfolios		0	0
Transfers from investment portfolios		(629,807)	(318,814)
Equalisations		15,875	12,585
Dividends received		126,273	89,899
Net cash provided by / (used in) investing activities		(487,659)	(216,330)
Change in cash and cash equivalents in the reporting period		(69,371)	169,327
Cash and cash equivalents at the beginning of the reporting period		1,063,811	894,484
Cash and cash equivalents at the end of the reporting period	(ii)	<u>994,440</u>	<u>1,063,811</u>

Notes to the cash flow statement

(i) Reconciliation of net income to net cash flow from operating activities

Net income for the reported period (as per the SOFA)	(514,442)	1,695,786
Adjustments for:		
Depreciation charges	226	227
New donations introduced as investments	669,053	(1,487,108)
Dividends received	(126,273)	(89,899)
Investment income retained in portfolio	15,875	(12,585)
Investment fees paid from cash accounts with investment manager	2,013	2,907
Net (gain) / loss on investments	(98,277)	88,479
(Increase) / decrease in debtors	15,660	150,605
Increase / (decrease) in creditors	(33,167)	37,245
Net cash provided by operating activities	(69,331)	385,657

(ii) Analysis of changes in net funds

	At 1 Apr 2024 £	Cash Flow £	At 31 Mar 2025 £
Net cash			
Cash at Bank	1,063,811	(69,371)	994,440
	<u>1,063,811</u>	<u>(69,371)</u>	<u>994,440</u>
Liquid resources			
Current asset investments	330,936	(153,239)	177,697
	<u>330,936</u>	<u>(153,239)</u>	<u>177,697</u>
Total	<u>1,394,747</u>	<u>(222,610)</u>	<u>1,172,137</u>

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2025

1. Accounting policies

General information

The Charity Service Limited is a charitable private company limited by guarantee incorporated in England and Wales. In addition, it is a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925. Every member of the charitable company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to benefit any charitable institutions or charitable purposes by provision of advice and assistance.

Basis of preparing the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

Having considered the level of funds held and the expected level of income and expenditure for the next 12 months, the Trustees have, at the time of approving these financial statements, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and they therefore continue to adopt the going concern basis of accounting in preparation of these accounts.

Judgements and key sources of estimation uncertainty

The Trustees consider that no judgements, apart from those involving estimates, have been made in the process of applying the above accounting policies which have had a significant effect on amounts recognised in the financial statements.

The Trustees consider that no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date have been made which have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Funds

Unrestricted funds comprise the general fund and the designated fund. The general fund is available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. The designated funds represent charitable funds which the charity may use and distribute to appropriate charitable purposes agreed by the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The Charity Service Limited

Notes to the Financial Statements for the year ended 31 March 2025

1. Accounting policies - continued

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income

Voluntary income usually consists of small donations which are accounted for when received. The charity is not a legacy seeking organisation but will account for any legacies on the basis that entitlement is taken as the earlier of the charity being notified of an impending distribution or the legacy being received.

Investment income receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income from charitable activities

Income from fees for accounting and management services is recognised when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Non-staff costs are allocated directly to the applicable expenditure heading and staff costs are apportioned on the basis of time spent.

Expenditure on charitable activities includes the costs of activities undertaken to further the purposes of the charity and their associated support costs.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include administrative and governance costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants payable

Grants are voluntary payments made to charitable institutions. Grants nominated by donors are accounted for when they are paid. Expenditure on other grants is included when the grants have been approved and any conditions attached by the trustees have been satisfied.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Recognised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the statement of financial activities.

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2025

1. Accounting policies - continued

Tangible fixed assets

Fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at the following annual rates.

Computer equipment	33 1/3%
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Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value, which is taken as the market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Cash held by investment managers is classified as current asset investments.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity contributes to a defined contribution workplace pension plan for the benefit of its employees. Contributions are charged to the statement of financial activities in the period to which they relate.

Taxation

The charity is exempt from corporation tax on its charitable activities.

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2025**

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2025</i>			
Donations	-	1,091,620	1,091,620
Legacies	-	-	-
	<u>-</u>	<u>1,091,620</u>	<u>1,091,620</u>
<i>Year ended 31 March 2024</i>			
Donations	-	3,179,901	3,179,901
Legacies	-	-	0
	<u>-</u>	<u>3,179,901</u>	<u>3,179,901</u>

3. Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2025</i>			
Philanthropy support services	<u>59,547</u>	<u>-</u>	<u>59,547</u>
<i>Year ended 31 March 2024</i>			
Philanthropy support services	<u>67,512</u>	<u>-</u>	<u>67,512</u>

4. Investment income

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2025</i>			
Income from investment portfolios	<u>4,440</u>	<u>121,833</u>	<u>126,273</u>
<i>Year ended 31 March 2024</i>			
Income from investment portfolios	<u>4,298</u>	<u>85,601</u>	<u>89,899</u>

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2025

5. Total expenditure

	Note	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2025</i>				
Raising funds	6	12,637	2,014	14,651
Grant-making	7	24,534	1,767,419	1,791,954
Philanthropy advice and support	8	63,577	19,977	83,554
		<u>100,748</u>	<u>1,789,410</u>	<u>1,890,159</u>
<i>Year ended 31 March 2024</i>				
Raising funds	6	12,774	2,907	15,681
Grant-making	7	62,808	1,411,145	1,473,953
Philanthropy advice and support	8	54,241	9,171	63,412
		<u>129,823</u>	<u>1,423,224</u>	<u>1,553,047</u>

6. Raising funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2025</i>			
Staff costs (note 9)	7,694	-	7,694
Direct costs	36	2,014	2,050
Support costs (note 10)	4,907	-	4,907
	<u>12,637</u>	<u>2,014</u>	<u>14,651</u>
<i>Year ended 31 March 2024</i>			
Staff costs (note 9)	8,222	-	8,222
Direct costs	1,646	2,907	4,553
Support costs (note 10)	2,906	-	2,906
	<u>12,774</u>	<u>2,907</u>	<u>15,681</u>

7. Grant-making

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2025</i>			
Grants payable	-	1,746,264	1,746,264
Direct costs	-	21,155	21,155
Support costs (note 10)	24,534	-	24,534
	<u>24,534</u>	<u>1,767,419</u>	<u>1,791,954</u>
<i>Year ended 31 March 2024</i>			
Grants payable	38,618	1,378,420	1,417,038
Direct costs	9,655	32,725	42,380
Support costs (note 10)	14,535	-	14,535
	<u>62,808</u>	<u>1,411,145</u>	<u>1,473,953</u>

The Charity Service Limited
Notes to the Financial Statements - continued
for the year ended 31 March 2025

7. Grant-making (continued)

Grants payable	2025	2024
	£	£
Grants paid to organisations	1,700,902	1,376,542
Grants paid to individuals	45,361	40,496
	<u>1,746,263</u>	<u>1,417,038</u>

A full list of grants payable to organisations is available on the charity's website at:

<http://charityservice.org.uk/wp-content/uploads/2025/08/List-of-grants-paid-2024-25.xlsx>

Grants payable to individuals are not disclosed individually due to data protection requirements.

During the year, no grants were made to related parties (2024: none).

8. Philanthropy advice and support

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2025</i>			
Staff costs (note 9)	43,949	-	43,949
Direct costs	-	19,977	19,977
Support costs (note 10)	19,628	-	19,628
	<u>63,577</u>	<u>19,977</u>	<u>83,554</u>
<i>Year ended 31 March 2024</i>			
Staff costs (note 9)	42,614	-	42,614
Direct costs	-	9,171	9,171
Support costs (note 10)	11,627	-	11,627
	<u>54,241</u>	<u>9,171</u>	<u>63,412</u>

9. Staff costs

	2025	2024
	£	£
Salaries	73,887	58,318
Employers NI	1,454	557
Pensions costs	3,196	2,923
Other staff costs	3,751	7,070
	<u>82,288</u>	<u>68,868</u>

The average monthly number of employees during the year was:

	2025	2024
Full time	1	1
Part time	2	1
	<u>3</u>	<u>2</u>

Total staffing in the year ended 31 March 2025 was 2 full time equivalents (2024: 1.5).

No employees received emoluments in excess of £60,000.

The Charity Service Limited

Notes to the Financial Statements - continued for the year ended 31 March 2025

10. Support costs

The charity allocates governance and support costs to charitable activities on the basis of the estimated time spent by staff on each activity. The allocation of support costs is set out below.

	Raising Funds	Grantmaking	Philanthropy Support	Total
	£	£	£	£
<i>Year ended 31 March 2025</i>				
Staff costs (see note 9)	3,064	15,322	12,258	30,645
Information technology	553	2,763	2,211	5,527
Office and admin costs	590	2,948	2,358	5,895
Governance	700	3,501	2,801	7,002
	<u>4,907</u>	<u>24,534</u>	<u>19,628</u>	<u>49,069</u>
<i>Year ended 31 March 2024</i>				
Staff costs (see note 9)	1,803	9,016	7,213	18,032
Information technology	331	1,656	1,324	3,311
Office and admin costs	353	1,766	1,412	3,531
Governance	419	2,097	1,678	4,194
	<u>2,906</u>	<u>14,535</u>	<u>11,627</u>	<u>29,068</u>

11. Net income (expenditure)

	2025	2024
	£	£
Net income / (expenditure) is stated after charging:		
Audit fees - current year	4,800	4,500
Depreciation - owned assets	<u>226</u>	<u>227</u>
Investment gains / (losses):		
Realised investment gains / (losses)	29,849	(119,082)
Unrealised investment gains / (losses)	<u>68,428</u>	<u>30,604</u>
Total investment gains / (losses)	<u>98,277</u>	<u>(88,478)</u>

12. Trustees' remuneration and benefits and expenses

No trustee received or waived remuneration or other benefits in the year (2024: nil).

One trustee was reimbursed for out of pocket expenses during the year £122.75 (2024: nil).

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2025**

13. Tangible fixed assets

	Computer equipment
	£
Cost	
At 1 April	1,659
Additions	-
At 31 March	<u>1,659</u>
Depreciation	
At 1 April	(911)
Charge for the year	(226)
At 31 March	<u>(1,137)</u>
Net book value	
At 1 March 2024	<u>748</u>
At 1 March 2025	<u><u>522</u></u>

14. Fixed asset investments

	Listed investments	
	2025	2024
	£	£
Market value		
At 1 April	5,048,280	3,632,116
Additions at cost	344,497	3,452,502
Carrying value of investments sold	(751,801)	(2,024,625)
Gains / (losses) on revaluation	98,191	(11,713)
At 31 March	<u><u>4,739,166</u></u>	<u><u>5,048,280</u></u>
Analysis of investments		
Multi-asset funds	4,739,166	5,048,280
Other assets	-	-
	<u><u>4,739,166</u></u>	<u><u>5,048,280</u></u>
 Historic cost of investments	 <u><u>4,502,052</u></u>	 <u><u>4,824,256</u></u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2025**

15. Debtors

	2025	2024
	£	£
Trade debtors	0	17,500
Prepayments	0	0
Other debtors	1,840	0
	<u>1,840</u>	<u>17,500</u>

16. Current asset investments

	2025	2024
	£	£
Cash accounts with investment manager	<u>177,697</u>	<u>330,936</u>

17. Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	2,178	3,761
Social security and other taxes	1,104	1,374
Other creditors	285	904
Accruals	54,197	84,892
	<u>57,764</u>	<u>90,932</u>

18. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>As at 31 March 2025</i>			
Tangible fixed assets	522	-	522
Investments	104,269	4,634,819	4,739,088
Current assets	40,465	1,133,512	1,173,977
Current liabilities	(2,178)	(55,586)	(57,764)
	<u>143,078</u>	<u>5,712,745</u>	<u>5,855,823</u>
<i>As at 31 March 2024</i>			
Tangible fixed assets	748	-	748
Investments	105,784	4,942,496	5,048,279
Current assets	96,390	1,315,857	1,412,247
Current liabilities	(11,041)	(79,891)	(90,932)
	<u>191,880</u>	<u>6,178,462</u>	<u>6,370,342</u>

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2025

19. Movements in funds

	At 1 April	Incoming resources	Resources expended	Gains / (losses)	Transfers	At 31 March
	£	£	£	£	£	£
<i>Year ended 31 March 2025</i>						
Unrestricted funds						
General fund	56,048	61,730	(100,677)	-	-	17,101
Designated - Trustees' discretionary	118,727	2,256	(71)	(1,515)	-	119,397
Total unrestricted funds	174,775	63,986	(100,748)	(1,515)	-	136,498
Restricted funds						
Human Rights & Nursing Awards	646,406	12,212	(34,516)	(8,406)	-	615,696
George James Pennington Bequest	116,012	4,355	(109,173)	-	-	11,194
Dick Camplin Educational Trust	17,003	2,234	(14,100)	-	-	5,137
Castlefield Charitable Fund	21,211	10,528	(4,104)	-	-	27,635
Charity Cheque accounts	45,583	1,143	-	-	-	46,726
Gables End Trust	351,514	6,052	(107,671)	84,072	-	333,966
Earthsong Trust	1,994,804	38,624	(2,604)	(28,184)	-	2,002,640
Kelly Trust	1,396,206	92,361	(482,755)	50,836	-	1,056,648
Dan and Eppie Trust	817,019	16,617	(102,631)	7,797	-	738,803
The Tithe	100,551	710,485	(811,642)	-	-	606
Late Richard Harding's Fund	602,787	15,097	(2,600)	-	-	615,284
Castlefield IPA	86,472	204,663	(40,480)	(6,323)	-	244,332
Sharks	-	99,082	(77,135)	-	-	21,947
Total restricted funds	6,195,568	1,213,453	(1,789,410)	99,792	-	5,719,403
Total funds	6,370,343	1,277,439	(1,890,158)	98,277	-	5,855,901

Year ended 31 March 2024

Unrestricted funds						
General fund	70,085	67,512	(81,549)	-	-	56,048
Designated - Trustees' discretionary	161,601	4,298	(48,274)	1,101	-	118,726
Total unrestricted funds	231,686	71,810	(129,823)	1,101	-	174,774
Restricted funds						
Human Rights & Nursing Awards	663,946	12,035	(31,423)	1,848	-	646,406
George James Pennington Bequest	226,886	3,556	(113,265)	(1,165)	-	116,012
Dick Camplin Educational Trust	15,072	15,928	(13,997)	-	-	17,003
Castlefield Charitable Fund	22,310	8,367	(9,466)	-	-	21,211
Charity Cheque accounts	45,079	504	-	-	-	45,583
Gables End Trust	450,483	7,808	(104,383)	(2,395)	-	351,513
Earthsong Trust	1,979,942	36,246	(27,604)	6,220	-	1,994,804
Kelly Trust	220,901	1,948,196	(679,890)	(93,002)	-	1,396,205
Dan and Eppie Trust	818,250	7,442	(7,588)	(1,085)	-	817,019
The Tithe	-	536,159	(435,608)	-	-	100,551
Late Richard Harding's Fund	-	602,787	-	-	-	602,787
Castlefield IPA	-	86,472	-	-	-	86,472
Total restricted funds	4,442,869	3,265,500	(1,423,223)	(89,579)	-	6,195,568
Total funds	4,674,555	3,337,310	(1,553,046)	(88,478)	-	6,370,342

The Charity Service Limited
Notes to the Financial Statements - continued
for the year ended 31 March 2025

19. Movements in funds (continued)

Fund purposes

The general fund receives its income from the fees charged by The Charity Service Limited and provides the resources to support the running costs of the charity.

The designated fund represents unrestricted funds set aside by the Trustees for grant-making.

All restricted funds, except for the George James Pennington Bequest fund, are donor advised funds.

Grants are made from these funds at the request of donors (subject to appropriate due diligence checks).

The George James Pennington Bequest fund provides grants to assist with activities, amenities or equipment that will improve the general welfare of people in Manchester.

20. Related party disclosures

Mr M S Ralph, is a Trustee of The Charity Service and is also a shareholder in Castlefield Partners Limited, in which the charity has a small shareholding of non-voting class B shares. During the year ended 31 March 2025, the charity received a dividend from Castlefield Partners Limited of £45 (2024: £238).

During the year, the charity also received donations from Castlefield Partners Limited and its associated companies Castlefield Advisory Partners and Conbrio Fund Partners amounting to £10,000 (2024: £8,909). These donations were made to a restricted fund called the Castlefield Charitable Fund.

21. Funds held as trustee

The Charity Service Limited acts as sole trustee for the following charitable trusts:

Name	Registered Charity Number	Objects
Chronicle Cinderella Home Fund	233536	Providing convalescent or recuperative holidays for sick and convalescent children of poor persons.
Manchester and Salford Medical Charities Fund	223079	Making grants to charities in the Manchester and Salford area, particularly for the provision of comforts, amenities and assistance to the poor, the sick and the infirm.
The Richard Budenberg Charitable Trust	267673	Making grants to charities.

In the capacity as sole trustee, The Charity Service Ltd is the custodian trustee for the investment portfolios held by the above trusts and managed by Castlefield Investment Partners LLP.

THE CHARITY SERVICE LIMITED

England & Wales - Charity number 1011293

Accounts



The Charity Service Limited

Report of the Trustees and
Audited Financial Statements
for the year ended
31 March 2024

Registered Company Number (England and Wales): 02538910

Registered Charity Number: 1011293

Ashby Berry Coulsons
Chartered Accountants
Scarborough

The Charity Service Limited
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for the year ended 31 March 2024

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The Charity Service Limited

**Reference and Administrative Details
for the year ended 31 March 2024**

Trustees	R G Dyson (Chair)	
	P A Chorlton	
	J S Eckersley	(resigned 9th November 2023)
	K A Graham	
	S Griffiths	(resigned 22nd August 2024)
	J Kiely	
	D E Newns	
	M S Ralph	
	K J Webster	
	P R Smith	(appointed 12th March 2024)
Company secretary	E Wotherspoon	(appointed 22nd August 2024)
	C D Mills	(resigned 30th April 2024)
Address	A Sheehan	(appointed 30th April 2024)
	Jactin House	
Registered company number	24 Hood Street	
	Ancoats	
	Manchester	
	M4 6WX	
	02538910 (England and Wales)	
Registered charity number	1011293	
Auditors	Ashby Berry Coulsons Limited	
	Statutory Auditor	
	2 Belgrave Crescent	
	Scarborough	
	North Yorkshire	
Bankers	YO11 1UB	
	Unity Trust Bank	
	Nine Brindleyplace	
	Birmingham	
	B1 2HB	
Investment advisers	Castlefield Investment Partners LLP	
	111 Piccadilly	
	Manchester	
	M1 2HY	

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2024

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2024. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019. This report has been prepared to meet the requirements for a directors' report required by company law and has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Structure, governance and management

The Charity Service Limited is a charitable company limited by guarantee. The charity is governed by its Memorandum and Articles of Association. It is also a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925.

The Board of Trustees has legal responsibility for the effective use of resources in meeting the charity's objects and providing effective leadership and direction. The Trustees meet quarterly and additionally as circumstances require. The Board is committed to maintaining high standards in governance and regularly assesses compliance against the Charity Governance Code for Smaller Charities.

All Trustees give their time freely. No Trustee has received any remuneration in either this or the preceding year. Trustees are required to disclose all relevant interests and withdraw from decisions where a conflict of interest may arise. Responsibility for operational matters and the implementation of policy is delegated to the Company Secretary.

Trustees are committed to creating a diverse board. Recruitment of new trustees is done openly. When a trustee vacancy arises, the role is advertised. Trustees encourage applications from all individuals regardless of age, gender, sexual orientation, disability, race, religion or belief. The Trustees work with the Company Secretary to select, interview and appoint suitable candidates. The board makes appointments according to relevant skills, competencies and experience, whilst also seeking to broaden trustee diversity. All new trustees receive an induction into the work of the charity.

All Trustees, their families and business partners are related parties by definition. Any details of transactions with related parties are disclosed in the financial statements.

The Trustees would like to thank Chris Mills for his contribution, as Head of Philanthropy Services, to the development of The Charity Service over the last three years and wish him well in his new role. The Trustees would like to welcome Rachel Tomlins, Head of Philanthropy, and Anne Sheehan, Finance and Operations Manager, to The Charity Service.

Corporate trusteeship and funds held as trustee

The Charity Service Limited acts as sole corporate trustee of three separate charitable trusts. Details of these charitable trusts are provided in Note 21. The accounts of these charitable trusts are reported separately.

In its capacity as a corporate trustee, The Charity Service Limited holds investments on behalf of three charitable trusts. The investment assets for each trust are held in a separate portfolio.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2024

Objectives and activities for the public benefit

As determined by its Memorandum of Association, the principal objects of the charity are 'to benefit any charitable institutions or charitable purposes wheresoever the same shall be established by provision of advice and assistance'.

The charity fulfils its objects in two main ways. Firstly, we provide a service to major donors who wish to manage their long-term charitable giving with a simple and cost-effective fund. We refer to these funds as 'donor advised funds' because we manage them on behalf of donors and make grants according to their wishes (providing that we have carried out all necessary due diligence checks and verified that the grants will be used for charitable purposes).

Secondly, we continue to manage various designated, restricted and charitable trust funds from which we make small grants to charities and community groups within the Greater Manchester area. We refer to these funds as 'internally advised funds' because decisions on whether or not to award a grant are made by a Grant Committee comprised entirely of the charity's trustees. We operate an open grant application process for these funds.

The charity does not raise funds from the general public.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit and to the obligations placed upon us by Section 17 of the Charities Act 2011 and confirm that we have complied with the duty placed on us by this Act.

Achievements and performance

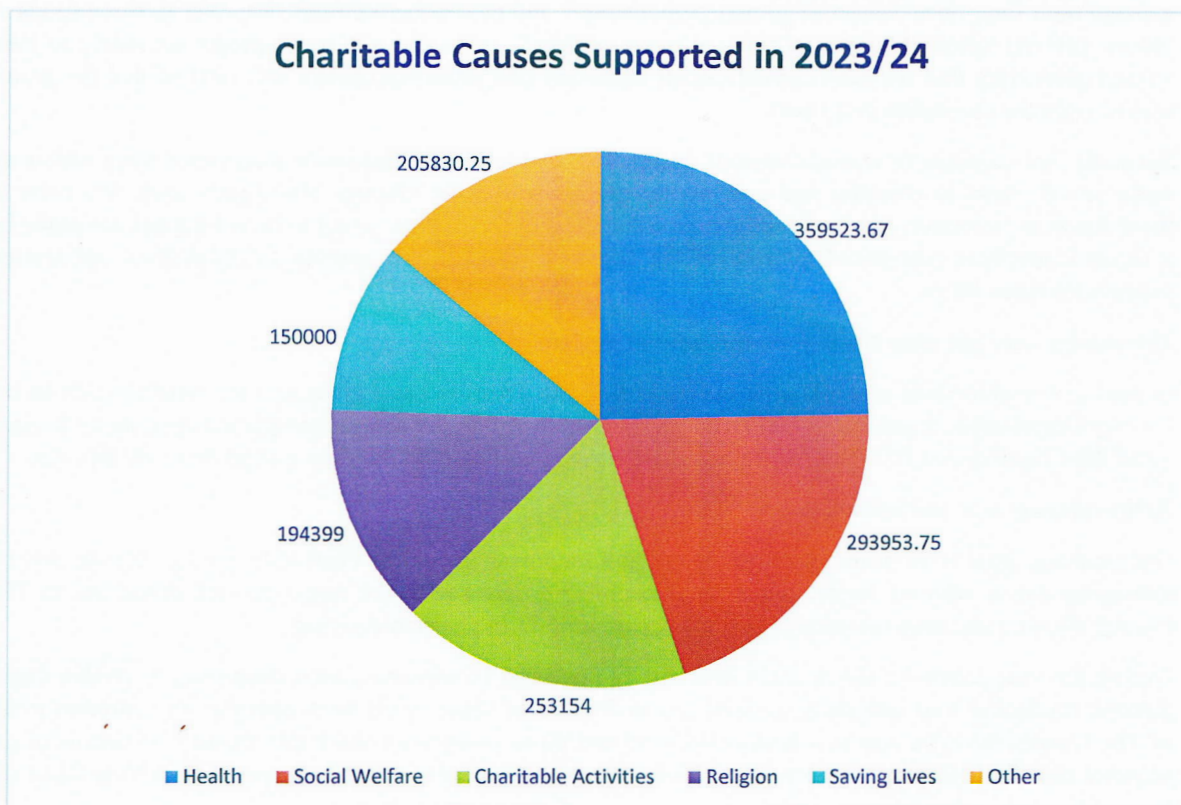
Our strategic goal is to promote philanthropy and empower impactful charitable giving. We do this by managing donor advised funds, which enable philanthropists to make large one-off donations to The Charity Service and then use these funds to support long-term charitable giving.

During the year ended 31 March 2024, the charity managed 16 separate funds, consisting of twelve donor advised funds and four internally advised funds. Twelve of these funds were operated as restricted funds of The Charity Service, one as a designated fund and three as separate charitable trusts. The details of the separate charitable trusts, of which The Charity Service is the sole trustee, are provided in Note 21 to the accounts.

The philanthropy advice service introduced in 2022/23 allows us to draw on our expertise in philanthropic strategy and grant-making to offer enhanced levels support to philanthropists, thereby helping them to achieve greater impact through their charitable giving.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2024

The Charity Service supports a wide variety of charitable causes through its internally advised and donor advised funds, and the charitable trusts of which it is a corporate trustee. In the year ended 31 March 2024, across all these funds and trusts, the charity made 147 grants (2023: 131) with a total value of £1.5m (2023: £1.4m). The charitable causes supported by these grants are summarised in the pie chart below.



Financial review

The financial outcome for the year and its impact on the charity's funds are set out in the statement of financial activities on page 12. Total net expenditure for the year was £1,695,786 (2023: (£397,655)). Increased donations led to a higher total income of £3,337,312 (2023: £1,385,983), which was achieved on the back of minimal fund fundraising expenditure of £15,681 (2023: £9,966). Grant-making activity increased to £1,473,953 (2023: £1,394,785), philanthropy advice and support increased slightly to £63,412 (2023: £63,502). Total expenditure in the year was £1,553,047 (2023: £1,468,253). Although losses on investments amounted to £88,479 (2023: losses £315,385), investment funds are held for the long-term and are expected to recover their value over a full economic cycle.

As at 31 March 2024, total net assets amounted to £6,370,343 (2023: £4,674,555), comprising unrestricted funds of £174,775 (2023: £231,686) and restricted funds of £6,195,568 (2023: £4,442,869). Of the unrestricted funds, £118,657 (2023: £161,601) have been set aside and designated for grant-making, leaving £56,048 (2023: £70,085) in the unrestricted general fund.

The Charity Service Limited

Report of the Trustees For the year ended 31st March 2024

Investment policy and performance

Under its Memorandum of Association, the charity has the power to invest funds not immediately required for charitable purposes. The charity's investments are managed with the objective of generating the best financial return within an acceptable level of risk. For funds with a long-term investment horizon of more than 5 years, the investment objective is to generate a return of at least inflation (as measured by the Consumer Prices Index) plus 4% per annum after expenses. For funds with a medium-term horizon of between 3 and 5 years, the investment objective is to generate a return in excess of inflation (as measured by the Consumer Prices Index) after expenses. In the absence of any specific legal restriction in respect of spending capital or gains, the charity generally adopts a total return approach to investing, which means returns can be generated from income and capital gains or losses.

The charity pursues an ethical approach to investing to ensure that its investments do not conflict with its charitable aims and ethos, and the values of its donors and beneficiaries. The charity requires its investment manager to utilise negative screening to avoid investments in companies that derive more than 10% of their revenue or operating profit from:

- the manufacture and distribution of weapons and weapon systems;
- the extraction, processing and production of carbon emitting fossil fuels;
- breeding, rearing or trapping of animals for fur and the retailing of fur products;
- animal testing for cosmetic purposes;
- gambling;
- the production, distribution and retailing of pornography;
- the manufacture of tobacco and tobacco-related products; and,
- consumer credit offering excessively high interest rate loans.

The charity also encourages (but does not require) its investment manager to use positive screening to make investments that promote health and wellbeing, education and environmental sustainability.

Investments are placed with Castlefield Investment Partners LLP who specialise in ethical investment. The Trustees monitor investment performance on a quarterly basis by comparing total returns to an independently calculated benchmark comprising the investment portfolios of other charities with similar investment objectives and risk profiles. The Trustees are satisfied that adopting an ethical approach will not be detrimental to long-term financial returns. Indeed, it is the Trustees' belief that socially and environmentally responsible business practices will generate superior financial performance over the long-term.

Reserves policy

Charity reserves are funds that can be freely and readily spent on charitable purposes. They typically comprise unrestricted funds but exclude fixed assets and funds designated for specific purposes.

The charity aims to hold reserves at a level that manages financial risk and short-term volatility and ensures that financial commitments can be met as they fall due. Our reserves policy takes into account our 3-year financial plan and risk register. It also considers the risk of a significant unexpected fall in income, the risk of unforeseen and unavoidable expenditure, access to other sources of finance and the cost of meeting financial obligations if the charity is wound up. On this basis, the trustees assess that the charity requires reserves equivalent to at least 9 months of budgeted unrestricted expenditure, but not more than 12 months.

As at 31 March 2024, the level of reserves held by the charity was £69,337 (2023: £69,858), which represents approximately 11 months (2023: 11 months) of budgeted unrestricted fund expenditure for the next year. Trustees consider this level of reserves to be adequate because it falls within the parameters of the charity's reserves policy.

The Charity Service Limited

Report of the Trustees For the year ended 31st March 2024

Grant-making policy

Grants are managed according to policies agreed by the trustees. One of two approaches is used, depending on whether the funds are donor advised or internally advised funds.

Donor Advised Funds

For donor advised funds, grants are paid to recipients nominated by the donors. In some cases, the charity provides assistance to help donors develop grant making strategy and select charities to support. Due diligence checks are performed on all grant requests to ensure funds are distributed in accordance with eligible charitable purposes.

Internally Advised Funds

For internally advised funds, the charity operates an open grant application process. Grants are paid to recipients selected by a Grants Committee made up of the charity's trustees. These grants are made in accordance with relevant fund restrictions. The funds share a common focus on helping disadvantaged people in the Greater Manchester area. Key priority areas include: preventing homelessness, reducing social isolation and the provision of support for vulnerable families & children.

Grants are available to support activity and project costs, capital costs and/or organisational core costs. This includes unrestricted and multi-year grants up to a maximum of 3 years. The maximum amount of grant for any one year is usually £3,000.

We normally focus our support on organisations that are working within one of our priority areas and:

- are embedded within the local community;
- encourage community participation;
- involve volunteers;
- have been registered or active for a period of at least 3 years;
- have a track record of delivery; and,
- have an annual expenditure of no more than £1m.

The Trustees will not normally fund any of the following:

- Activities that have already taken place.
- Religious activity which is not for wider public benefit.
- Staffing costs primarily associated with fundraising.

Most of our grants are to charities although we will consider applications from Community Interest Companies (CICs) but with greater scrutiny (e.g. we check closely for social purpose objectives, asset lock, governance arrangements, etc).

All grants awarded are made at the absolute discretion of the Trustees.

Risk management

The Trustees continue to review the charity's activities to identify the major risk exposure and to maintain the systems to mitigate these risks. Management controls are also reviewed to ensure they are operating effectively and meeting the needs of the charity. The principal risks identified by Trustees are: a) reliance on key staff and b) a failure to grow earned income over the next five years. The steps taken by the Trustees to mitigate these risks as far as practicable are: a) the documentation of key systems, agreed recruitment processes, job descriptions, regular employee reviews and notice periods for all staff; and, b) the implementation of a marketing strategy to grow the number of donor advised funds under management.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2024

Plans for the future

The Trustees have agreed the following strategic aims to guide the charity's work in the three year period of 2024-2027 which adopts a growth strategy designed to increase philanthropic funds under management and achieve long-term stability:

- Create a more distinctive organisational identity, which conveys a stronger sense of values and the type of philanthropy we wish to see.
- Invest in its marketing capability to achieve a greater presence in the donor-advised fund marketplace and increase the value of funds under management.
- Build organisational capacity

The year ending 31 March 2025 will be the first year of this strategic planning period. This year will see increased activity to market the charity's philanthropy services and grow the number of donor advised funds under management.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of The Charity Service for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and,
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2024

Auditors

During the year, the Trustees put out to tender the audit of the charity, receiving proposals from three firms. These were assessed by Trustees and a decision was made to reappoint Ashby Berry Coulsons Limited as auditors.

Ashby Berry Coulsons Limited is deemed to be re-appointed under section 487(2) of the Companies Act 2006. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. TCS is still a small company although now a larger charity.

Signed on behalf of the Trustees on 14th November 2024.



A Sheehan

Company Secretary

Independent Auditor's Report to the Members of The Charity Service Limited

Opinion

We have audited the financial statements of The Charity Service Limited (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of The Charity Service Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our audit procedures include:

- Performing audit work over the risk of management override of controls, including reviewing accounting estimates for bias and testing journal entries and other adjustments for appropriateness;
- Reviewing minutes of meetings of those charged with governance;
- Reviewing financial statement disclosures to assess compliance with applicable laws and regulations
- Enquiry of management and those charged with governance concerning potential litigation and claims.

Independent Auditor's Report to the Members of The Charity Service Limited

We consider that these procedures, together with evidence acquired from our other audit work, provide an audit approach enabling a reasonable likelihood of detection of irregularities. Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>.

This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Tim Jones FCA (Director)
for and on behalf of Ashby Berry Coulsons Limited
Statutory Auditor
2 Belgrave Crescent
Scarborough
North Yorkshire
YO11 1UB

14th November 2024

The Charity Service Limited

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Donations and legacies	2	-	3,179,901	3,179,901	1,259,870
Charitable activities	3	67,512	-	67,512	63,101
Investments	4	4,298	85,601	89,899	63,012
Total income		71,810	3,265,502	3,337,312	1,385,983
Expenditure					
Raising funds	6	12,774	2,907	15,681	9,966
Charitable activities:					
Grant-making	7	62,808	1,411,145	1,473,953	1,394,785
Philanthropy advice and support	8	54,241	9,171	63,412	63,502
Total expenditure	5	129,823	1,423,224	1,553,047	1,468,253
Operating result for the year before gains/losses on investments		(58,013)	1,842,278	1,784,265	(82,270)
Net gains / (losses) on investments	11	1,101	(89,579)	(88,478)	(315,385)
Net income and net movement of funds		(56,912)	1,752,699	1,695,787	(397,655)
Reconciliation of funds					
Total funds brought forward		231,686	4,442,869	4,674,555	5,072,210
Total funds carried forward	19	174,775	6,195,568	6,370,343	4,674,555

The notes on pages 15 to 25 form part of these financial statements.

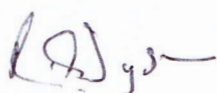
The Charity Service Limited
(Registered number: 02538910)

Balance Sheet
at 31 March 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible fixed assets	13	748	227
Investments	14	<u>5,048,280</u>	<u>3,632,116</u>
		5,049,028	3,632,343
Current assets			
Debtors	15	17,500	168,105
Investments	16	330,936	33,311
Cash at bank and in hand		<u>1,063,811</u>	<u>894,484</u>
		1,412,247	1,095,900
Creditors			
Amounts falling due within one year	17	<u>(90,932)</u>	<u>(53,688)</u>
Net current assets		<u>1,321,315</u>	<u>1,042,212</u>
Total assets less current liabilities		<u>6,370,343</u>	<u>4,674,555</u>
Net assets	18	<u><u>6,370,343</u></u>	<u><u>4,674,555</u></u>
Funds			
Unrestricted funds		174,775	231,686
Restricted funds		<u>6,195,568</u>	<u>4,442,869</u>
Total funds	19	<u><u>6,370,343</u></u>	<u><u>4,674,555</u></u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 14th November 2024 and were signed on its behalf by



R G Dyson
Chair of the Trustees

The notes on pages 15 to 25 form part of these financial statements.

The Charity Service Limited
Cash Flow Statement
for the year ended 31 March 2024

	Note	2024 £	2023 £
Cash flow from operating activities			
Cash provided from operations	(i)	385,656	(601,430)
Cash flows from investing activities:			
Transfers to investment portfolios		0	0
Transfers from investment portfolios		(318,814)	930,620
Equalisations		12,585	1501
Dividends received		89,899	63,012
Net cash provided by / (used in) investing activities		(216,330)	995,133
Change in cash and cash equivalents in the reporting period		169,327	393,703
Cash and cash equivalents at the beginning of the reporting period		894,484	500,781
Cash and cash equivalents at the end of the reporting period	(ii)	<u>1,063,811</u>	<u>894,484</u>

Notes to the cash flow statement

(i) Reconciliation of net income to net cash flow from operating activities

Net income for the reported period (as per the SOFA)	1,695,787	(397,655)
Adjustments for:		
Depreciation charges	227	304
New donations introduced as investments	(1,487,108)	(333,775)
Dividends received	(89,899)	(63,012)
Investment income retained in portfolio	(12,585)	(1,501)
Investment fees paid from cash accounts with investment manager	2,907	277
Net (gain) / loss on investments	88,478	315,385
(Increase) / decrease in debtors	150,605	(165,379)
Increase / (decrease) in creditors	37,245	43,926
Net cash provided by operating activities	385,656	(601,430)

(ii) Analysis of changes in net funds

	At 1 Apr 2023 £	Cash Flow £	At 31 Mar 2024 £
Net cash			
Cash at Bank	894,484	169,327	1,063,811
	<u>894,484</u>	<u>169,327</u>	<u>1,063,811</u>
Liquid resources			
Current asset investments	33,311	297,625	330,936
	<u>33,311</u>	<u>297,625</u>	<u>330,936</u>
Total	927,795	466,952	1,394,747

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2024

1. Accounting policies

General information

The Charity Service Limited is a charitable private company limited by guarantee incorporated in England and Wales. In addition, it is a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925. Every member of the charitable company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to benefit any charitable institutions or charitable purposes by provision of advice and assistance.

Basis of preparing the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

Having considered the level of funds held and the expected level of income and expenditure for the next 12 months, the Trustees have, at the time of approving these financial statements, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and they therefore continue to adopt the going concern basis of accounting in preparation of these accounts.

Judgements and key sources of estimation uncertainty

The Trustees consider that no judgements, apart from those involving estimates, have been made in the process of applying the above accounting policies which have had a significant effect on amounts recognised in the financial statements.

The Trustees consider that no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date have been made which have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Funds

Unrestricted funds comprise the general fund and the designated fund. The general fund is available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. The designated funds represent charitable funds which the charity may use and distribute to appropriate charitable purposes agreed by the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2024

1. Accounting policies - continued

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income

Voluntary income usually consists of small donations which are accounted for when received. The charity is not a legacy seeking organisation but will account for any legacies on the basis that entitlement is taken as the earlier of the charity being notified of an impending distribution or the legacy being received.

Investment income receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income from charitable activities

Income from fees for accounting and management services is recognised when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Non-staff costs are allocated directly to the applicable expenditure heading and staff costs are apportioned on the basis of time spent.

Expenditure on charitable activities includes the costs of activities undertaken to further the purposes of the charity and their associated support costs.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include administrative and governance costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants payable

Grants are voluntary payments made to charitable institutions. Grants nominated by donors are accounted for when they are paid. Expenditure on other grants is included when the grants have been approved and any conditions attached by the trustees have been satisfied.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Recognised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the statement of financial activities.

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2024

1. Accounting policies - continued

Tangible fixed assets

Fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at the following annual rates.

Computer equipment	33 1/3%
--------------------	---------

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value, which is taken as the market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Cash held by investment managers is classified as current asset investments.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity contributes to a defined contribution workplace pension plan for the benefit of its employees. Contributions are charged to the statement of financial activities in the period to which they relate.

Taxation

The charity is exempt from corporation tax on its charitable activities.

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2024

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2024</i>			
Donations	-	3,179,901	3,179,901
Legacies	-	-	-
	<u>-</u>	<u>3,179,901</u>	<u>3,179,901</u>
<i>Year ended 31 March 2023</i>			
Donations	-	1,259,870	1,259,870
Legacies	-	-	0
	<u>-</u>	<u>1,259,870</u>	<u>1,259,870</u>

3. Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2024</i>			
Philanthropy support services	<u>67,512</u>	<u>-</u>	<u>67,512</u>
<i>Year ended 31 March 2023</i>			
Philanthropy support services	<u>63,101</u>	<u>-</u>	<u>63,101</u>

4. Investment income

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2024</i>			
Income from investment portfolios	<u>4,298</u>	<u>85,601</u>	<u>89,899</u>
<i>Year ended 31 March 2023</i>			
Income from investment portfolios	<u>3,244</u>	<u>59,768</u>	<u>63,012</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2024**

5. Total expenditure

	Note	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2024</i>				
Raising funds	6	12,774	2,907	15,681
Grant-making	7	62,808	1,411,145	1,473,953
Philanthropy advice and support	8	54,241	9,171	63,412
		<u>129,823</u>	<u>1,423,224</u>	<u>1,553,047</u>
<i>Year ended 31 March 2023</i>				
Raising funds	6	9,689	277	9,966
Grant-making	7	45,079	1,349,706	1,394,785
Philanthropy advice and support	8	49,202	14,300	63,502
		<u>103,970</u>	<u>1,364,283</u>	<u>1,468,253</u>

6. Raising funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2024</i>			
Staff costs (note 9)	8,222	-	8,222
Direct costs	1,646	2,907	4,553
Support costs (note 10)	2,906	-	2,906
	<u>12,774</u>	<u>2,907</u>	<u>15,681</u>
<i>Year ended 31 March 2023</i>			
Staff costs (note 9)	7,329	-	7,329
Direct costs	166	277	443
Support costs (note 10)	2,194	-	2,194
	<u>9,689</u>	<u>277</u>	<u>9,966</u>

7. Grant-making

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2024</i>			
Grants payable	38,618	1,378,420	1,417,038
Direct costs	9,655	32,725	42,380
Support costs (note 10)	14,535	-	14,535
	<u>62,808</u>	<u>1,411,145</u>	<u>1,473,953</u>
<i>Year ended 31 March 2023</i>			
Grants payable	27,230	1,326,201	1,353,431
Direct costs	6,881	23,505	30,386
Support costs (note 10)	10,968	-	10,968
	<u>45,079</u>	<u>1,349,706</u>	<u>1,394,785</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2024**

7. Grant-making (continued)

Grants payable	2024	2023
	£	£
Grants paid to organisations	1,376,542	1,303,926
Grants paid to individuals	40,496	49,505
	<u>1,417,038</u>	<u>1,353,431</u>

A full list of grants payable to organisations is available on the charity's website at:

<http://charityservice.org.uk/wp-content/uploads/2024/11/Copy-of-List-of-grants-paid-2023-24.xlsx>

Grants payable to individuals are not disclosed individually due to data protection requirements.
During the year, no grants were made to related parties (2023: none).

8. Philanthropy advice and support

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2024</i>			
Staff costs (note 9)	42,614	-	42,614
Direct costs	-	9,171	9,171
Support costs (note 10)	11,627	-	11,627
	<u>54,241</u>	<u>9,171</u>	<u>63,412</u>
<i>Year ended 31 March 2023</i>			
Staff costs (note 9)	40,428	-	40,428
Direct costs	-	14,300	14,300
Support costs (note 10)	8,774	-	8,774
	<u>49,202</u>	<u>14,300</u>	<u>63,502</u>

9. Staff costs

	2024	2023
	£	£
Salaries	58,318	54,529
Employers NI	557	275
Pensions costs	2,923	2,725
Other staff costs	7,070	142
	<u>68,868</u>	<u>57,671</u>

The average monthly number of employees during the year was:

	2024	2023
Full time	1	1
Part time	1	1
	<u>2</u>	<u>2</u>

Total staffing in the year ended 31 March 2024 was 1.5 full time equivalents (2023: 1.4).
No employees received emoluments in excess of £60,000.

The Charity Service Limited

Notes to the Financial Statements - continued for the year ended 31 March 2024

10. Support costs

The charity allocates governance and support costs to charitable activities on the basis of the estimated time spent by staff on each activity. The allocation of support costs is set out below.

	Raising Funds £	Grantmaking £	Philanthropy Support £	Total £
<i>Year ended 31 March 2024</i>				
Staff costs (see note 9)	1,803	9,016	7,213	18,032
Information technology	331	1,656	1,324	3,311
Office and admin costs	353	1,766	1,412	3,531
Governance	419	2,097	1,678	4,194
	<u>2,906</u>	<u>14,535</u>	<u>11,627</u>	<u>29,068</u>
<i>Year ended 31 March 2023</i>				
Staff costs (see note 9)	991	4,957	3,966	9,914
Information technology	361	1,803	1,442	3,605
Office and admin costs	389	1,943	1,554	3,885
Governance	453	2,266	1,813	4,532
	<u>2,194</u>	<u>10,968</u>	<u>8,774</u>	<u>21,936</u>

11. Net income (expenditure)

	2024 £	2023 £
Net income / (expenditure) is stated after charging:		
Audit fees - current year	4,500	4,532
Depreciation - owned assets	<u>227</u>	<u>304</u>
Investment gains / (losses):		
Realised investment gains / (losses)	(119,082)	10,213
Unrealised investment gains / (losses)	<u>30,604</u>	<u>(325,598)</u>
Total investment gains / (losses)	<u>(88,478)</u>	<u>(315,385)</u>

12. Trustees' remuneration and benefits and expenses

No trustee received or waived remuneration or other benefits in the year (2023: nil).
No trustee was reimbursed for out of pocket expenses during the year (2023: nil).

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2024

13. Tangible fixed assets

	Computer equipment £
Cost	
At 1 April	911
Additions	748
At 31 March	1,659
Depreciation	
At 1 April	(684)
Charge for the year	(227)
At 31 March	(911)
Net book value	
At 1 March 2023	227
At 1 March 2024	748

14. Fixed asset investments

	Listed investments	
	2024	2023
	£	£
Market value		
At 1 April	3,632,116	4,576,730
Additions at cost	3,452,502	2,639,290
Carrying value of investments sold	(2,024,625)	(3,329,511)
Gains / (losses) on revaluation	(11,713)	(254,393)
At 31 March	5,048,280	3,632,116
Analysis of investments		
Multi-asset funds	5,048,280	3,632,116
Other assets	-	-
	5,048,280	3,632,116
Historic cost of investments	4,824,256	3,439,837

There were no investment assets outside of the UK.

The Charity Service Limited
Notes to the Financial Statements - continued
for the year ended 31 March 2024

15. Debtors

	2024	2023
	£	£
Trade debtors	17,500	9,609
Prepayments	0	700
Other debtors	0	157,796
	<u>17,500</u>	<u>168,105</u>

16. Current asset investments

	2024	2023
	£	£
Cash accounts with investment manager	<u>330,936</u>	<u>33,311</u>

17. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	3,761	361
Social security and other taxes	1,374	1,166
Other creditors	904	651
Accruals	84,892	51,510
	<u>90,932</u>	<u>53,688</u>

18. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>As at 31 March 2024</i>			
Tangible fixed assets	748	-	748
Investments	105,784	4,942,496	5,048,279
Current assets	96,390	1,315,857	1,412,247
Current liabilities	(11,041)	(79,891)	(90,932)
	<u>191,881</u>	<u>6,178,462</u>	<u>6,370,342</u>
<i>As at 31 March 2023</i>			
Tangible fixed assets	227	-	227
Investments	164,682	3,467,434	3,632,116
Current assets	78,409	1,017,491	1,095,900
Current liabilities	(11,632)	(42,056)	(53,688)
	<u>231,686</u>	<u>4,442,869</u>	<u>4,674,555</u>

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2024

19. Movements in funds

	At 1 April	Incoming resources	Resources expended	Gains / (losses)	Transfers	At 31 March
	£	£	£	£	£	£
<i>Year ended 31 March 2024</i>						
Unrestricted funds						
General fund	70,085	67,512	(81,549)	-	-	56,048
Designated - Trustees' discretionary	161,601	4,298	(48,274)	1,101	-	118,727
Total unrestricted funds	<u>231,686</u>	<u>71,810</u>	<u>(129,823)</u>	<u>1,101</u>	<u>-</u>	<u>174,775</u>
Restricted funds						
Human Rights & Nursing Awards	663,946	12,035	(31,423)	1,848	-	646,406
George James Pennington Bequest	226,886	3,556	(113,265)	(1,165)	-	116,012
Dick Camplin Educational Trust	15,072	15,928	(13,997)	-	-	17,003
Castlefield Charitable Fund	22,310	8,367	(9,466)	-	-	21,211
Charity Cheque accounts	45,079	504	-	-	-	45,583
Gables End Trust	450,483	7,808	(104,383)	(2,395)	-	351,514
Earthsong Trust	1,979,942	36,246	(27,604)	6,220	-	1,994,804
Kelly Trust	220,901	1,948,196	(679,890)	(93,002)	-	1,396,205
Dan and Eppie Trust	818,250	7,442	(7,588)	(1,085)	-	817,019
The Tithe	-	536,159	(435,608)	-	-	100,551
Late Richard Harding's Fund	-	602,787	0	-	-	602,787
Castlefield IPA	-	86,472	-	-	-	86,472
Total restricted funds	<u>4,442,869</u>	<u>3,265,501</u>	<u>(1,423,223)</u>	<u>(89,579)</u>	<u>-</u>	<u>6,195,568</u>
Total funds	<u>4,674,555</u>	<u>3,337,311</u>	<u>(1,553,046)</u>	<u>(88,478)</u>	<u>-</u>	<u>6,370,343</u>

Year ended 31 March 2023

Unrestricted funds						
General fund	76,663	63,282	(69,860)	-	-	70,085
Designated - Trustees' discretionary	207,242	3,063	(34,110)	(14,594)	-	161,601
Total unrestricted funds	<u>283,905</u>	<u>66,345</u>	<u>(103,970)</u>	<u>(14,594)</u>	<u>-</u>	<u>231,686</u>
Restricted funds						
Ann King Legacy	5,152	-	(5,152)	-	-	-
Dan and Eppie Trust	-	818,750	(500)	-	-	818,250
Castlefield Charitable Fund	12,546	9,764	-	-	-	22,310
Charity Cheque accounts	45,079	-	-	-	-	45,079
Dick Camplin Educational Trust	16,377	14,375	(15,680)	-	-	15,072
Earthsong Trust	2,295,053	32,516	(200,741)	(146,886)	-	1,979,942
Gables End Trust	207,516	350,324	(97,697)	(9,660)	-	450,483
George James Pennington Bequest	386,843	5,254	(138,032)	(27,179)	-	226,886
Human Rights & Nursing Awards	748,110	10,984	(37,337)	(57,811)	-	663,946
Kelly Trust	1,071,629	77,671	(869,144)	(59,255)	-	220,901
Total restricted funds	<u>4,788,305</u>	<u>1,319,638</u>	<u>(1,364,283)</u>	<u>(300,791)</u>	<u>-</u>	<u>4,442,869</u>
Total funds	<u>5,072,210</u>	<u>1,385,983</u>	<u>(1,468,253)</u>	<u>(315,385)</u>	<u>-</u>	<u>4,674,555</u>

The Charity Service Limited
Notes to the Financial Statements - continued
for the year ended 31 March 2024

19. Movements in funds (continued)

Fund purposes

The general fund receives its income from the fees charged by The Charity Service Limited and provides the resources to support the running costs of the charity.

The designated fund represents unrestricted funds set aside by the Trustees for grant-making.

All restricted funds, except for the George James Pennington Bequest fund, are donor advised funds. Grants are made from these funds at the request of donors (subject to appropriate due diligence checks). The George James Pennington Bequest fund provides grants to assist with activities, amenities or equipment that will improve the general welfare of people in Manchester.

20. Related party disclosures

Mr J S Eckersley and Mr M S Ralph, both trustees of The Charity Service, are also shareholders in Castlefield Partners Limited, in which the charity has a small shareholding of non-voting class B shares. During the year ended 31 March 2024, the charity received a dividend from Castlefield Partners Limited of £238 (2023: £181).

During the year, the charity also received donations from Castlefield Partners Limited and its associated companies Castlefield Advisory Partners and Conbrio Fund Partners amounting to £8,909 (2023: £9,764). These donations were made to a restricted fund called the Castlefield Charitable Fund.

Mr J S Eckersley is also a partner in Castlefield Investment Partners LLP (of which Castlefield Partners Limited is a Designated Member). The charity places with Castlefield Investment Partners LLP its investments and the investments of several charitable trusts managed by the charity and for which the charity is the sole trustee. During the year ended 31 March 2024, Castlefield Investment Partners LLP received investment management charges of £660.45 (2023: £277). Mr J S Eckersley resigned from the Board of Trustees in November 2023.

21. Funds held as trustee

The Charity Service Limited acts as sole trustee for the following charitable trusts:

Name	Registered Charity Number	Objects
Chronicle Cinderella Home Fund	233536	Providing convalescent or recuperative holidays for sick and convalescent children of poor persons.
Manchester and Salford Medical Charities Fund	223079	Making grants to charities in the Manchester and Salford area, particularly for the provision of comforts, amenities and assistance to the poor, the sick and the infirm.
The Richard Budenberg Charitable Trust	267673	Making grants to charities.

In the capacity as sole trustee, The Charity Service Ltd is the custodian trustee for the investment portfolios held by the above trusts and managed by Castlefield Investment Partners LLP.

THE CHARITY SERVICE LIMITED

England & Wales - Charity number 1011293

Accounts



The Charity Service Limited

Report of the Trustees and
Audited Financial Statements
for the year ended
31 March 2023

Registered Company Number (England and Wales): 02538910

Registered Charity Number: 1011293

Ashby Berry Coulsons
Chartered Accountants
Scarborough

The Charity Service Limited

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for the year ended 31 March 2023**

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The Charity Service Limited

Reference and Administrative Details for the year ended 31 March 2023

Trustees	R G Dyson (Chair) G R Bushell (retired 31st January 2023) P A Chorlton J S Eckersley K A Graham S Griffiths J Kiely D E Newns (appointed 14th December 2022) M S Ralph (appointed 14th December 2022) K J Webster (appointed 2nd March 2023)
Company secretary	C D Mills
Address	Jactin House 24 Hood Street Ancoats Manchester M4 6WX
Registered company number	02538910 (England and Wales)
Registered charity number	1011293
Auditors	Ashby Berry Coulsons Limited Statutory Auditor 2 Belgrave Crescent Scarborough North Yorkshire YO11 1UB
Bankers	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB
Investment advisers	Castlefield Investment Partners LLP 111 Piccadilly Manchester M1 2HY

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2023

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019. This report has been prepared to meet the requirements for a directors' report required by company law and has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Structure, governance and management

The Charity Service Limited is a charitable company limited by guarantee. The charity is governed by its Memorandum and Articles of Association. It is also a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925.

The Board of Trustees has legal responsibility for the effective use of resources in meeting the charity's objects and providing effective leadership and direction. The Trustees meet quarterly and additionally as circumstances require. The Board is committed to maintaining high standards in governance and regularly assesses compliance against the Charity Governance Code for Smaller Charities.

All Trustees give their time freely. No Trustee has received any remuneration in either this or the preceding year. Trustees are required to disclose all relevant interests and withdraw from decisions where a conflict of interest may arise. Responsibility for operational matters and the implementation of policy is delegated to the Company Secretary.

Trustees are committed to creating a diverse board. Recruitment of new trustees is done openly. When a trustee vacancy arises, the role is advertised. Trustees encourage applications from all individuals regardless of age, gender, sexual orientation, disability, race, religion or belief. The Trustees work with the Company Secretary to select, interview and appoint suitable candidates. The board makes appointments according to relevant skills, competencies and experience, whilst also seeking to broaden trustee diversity. All new trustees receive an induction into the work of the charity.

All Trustees, their families and business partners are related parties by definition. Any details of transactions with related parties are disclosed in the financial statements.

Corporate trusteeship and funds held as trustee

The Charity Service Limited acts as sole corporate trustee of three separate charitable trusts. Details of these charitable trusts are provided in Note 21. The accounts of these charitable trusts are reported separately.

In its capacity as a corporate trustee, The Charity Service Limited holds investments on behalf of three charitable trusts. The investment assets for each trust are held in a separate portfolio.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2023

Objectives and activities for the public benefit

As determined by its Memorandum of Association, the principal objects of the charity are ‘to benefit any charitable institutions or charitable purposes wheresoever the same shall be established by provision of advice and assistance’.

The charity fulfils its objects in two main ways. Firstly, we provide a service to major donors who wish to manage their long-term charitable giving with a simple and cost-effective fund. We refer to these funds as ‘donor advised funds’ because we manage them on behalf of donors and make grants according to their wishes (providing that we have carried out all necessary due diligence checks and verified that the grants will be used for charitable purposes).

Secondly, we continue to manage various designated, restricted and charitable trust funds from which we make small grants to charities and community groups within the Greater Manchester area. We refer to these funds as ‘internally advised funds’ because decisions on whether or not to award a grant are made by a Grant Committee comprised entirely of the charity’s trustees. We operate an open grant application process for these funds.

The charity does not raise funds from the general public.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission’s general guidance on public benefit and to the obligations placed upon us by Section 17 of the Charities Act 2011 and confirm that we have complied with the duty placed on us by this Act.

Achievements and performance

Our strategic goal is to promote philanthropy and empower impactful charitable giving. We do this by managing donor advised funds, which enable philanthropists to make large one-off donations to The Charity Service and then use these funds to support long-term charitable giving.

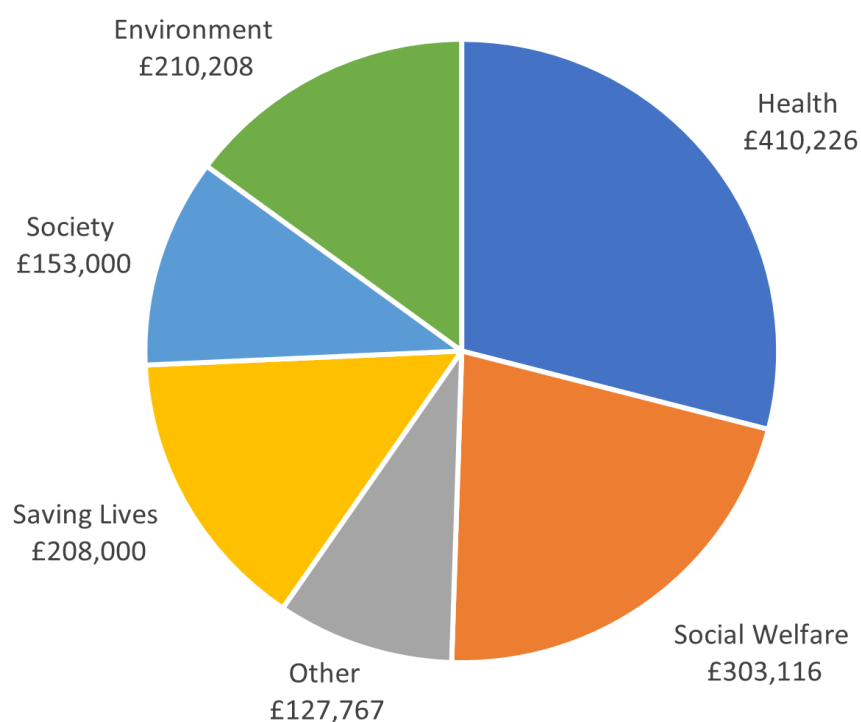
During the year ended 31 March 2023, the charity managed 13 separate funds, consisting of nine donor advised funds and four internally advised funds. Nine of these funds were operated as restricted funds of The Charity Service, one as a designated fund and three as separate charitable trusts. The details of the separate charitable trusts, of which The Charity Service is the sole trustee, are provided in Note 21 to the accounts.

We also introduced a new philanthropy advice service in 2022/23. This allows us to draw on our expertise in philanthropic strategy and grant-making to offer enhanced levels support to philanthropists, thereby helping them to achieve greater impact through their charitable giving.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2023

The Charity Service supports a wide variety of charitable causes through its internally advised and donor advised funds, and the charitable trusts of which it is a corporate trustee. In the year ended 31 March 2023, across all these funds and trusts, the charity made 131 grants (2022: 204) with a total value of £1.4m (2022: £1.4m). The charitable causes supported by these grants are summarised in the pie chart below.

Charitable Causes Supported in 2022/23



Financial review

The financial outcome for the year and its impact on the charity's funds are set out in the statement of financial activities on page 12. Total net expenditure for the year was £397,655 (2022: £364,057). Increased donations led to a higher total income of £1,385,983 (2022: £826,556), which was achieved on the back of minimal fund fundraising expenditure of £9,966 (2022: £6,380). Grant-making activity increased slightly to £1,394,785 (2022: £1,340,808), as did philanthropy advice and support to £63,502 (2022: £56,916). Total expenditure in the year was £1,468,253 (2022: £1,404,104). Although losses on investments amounted to £315,385 (2022: gains of £213,491), investment funds are held for the long-term and are expected to recover their value over a full economic cycle.

As at 31 March 2023, total net assets amounted to £4,674,555 (2022: £5,072,210), comprising unrestricted funds of £231,686 (2022: £283,905) and restricted funds of £4,442,869 (2022: £4,788,305). Of the unrestricted funds, £161,601 (2022: £207,242) have been set aside and designated for grant-making, leaving £70,085 (2022: £76,663) in the unrestricted general fund.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2023

Investment policy and performance

Under its Memorandum of Association, the charity has the power to invest funds not immediately required for charitable purposes. The charity's investments are managed with the objective of generating the best financial return within an acceptable level of risk. For funds with a long-term investment horizon of more than 5 years, the investment objective is to generate a return of at least inflation (as measured by the Consumer Prices Index) plus 4% per annum after expenses. For funds with a medium-term horizon of between 3 and 5 years, the investment objective is to generate a return in excess of inflation (as measured by the Consumer Prices Index) after expenses. In the absence of any specific legal restriction in respect of spending capital or gains, the charity generally adopts a total return approach to investing, which means returns can be generated from income and capital gains or losses.

The charity pursues an ethical approach to investing to ensure that its investments do not conflict with its charitable aims and ethos, and the values of its donors and beneficiaries. The charity requires its investment manager to utilise negative screening to avoid investments in companies that derive more than 10% of their revenue or operating profit from:

- the manufacture and distribution of weapons and weapon systems;
- the extraction, processing and production of carbon emitting fossil fuels;
- breeding, rearing or trapping of animals for fur and the retailing of fur products;
- animal testing for cosmetic purposes;
- gambling;
- the production, distribution and retailing of pornography;
- the manufacture of tobacco and tobacco-related products; and,
- consumer credit offering excessively high interest rate loans.

The charity also encourages (but does not require) its investment manager to use positive screening to make investments that promote health and wellbeing, education and environmental sustainability.

Investments are placed with Castlefield Investment Partners LLP who specialise in ethical investment. The Trustees monitor investment performance on a quarterly basis by comparing total returns to an independently calculated benchmark comprising the investment portfolios of other charities with similar investment objectives and risk profiles. The Trustees are satisfied that adopting an ethical approach will not be detrimental to long-term financial returns. Indeed, it is the Trustees' belief that socially and environmentally responsible business practices will generate superior financial performance over the long-term.

Reserves policy

Charity reserves are funds that can be freely and readily spent on charitable purposes. They typically comprise unrestricted funds but exclude fixed assets and funds designated for specific purposes.

The charity aims to hold reserves at a level that manages financial risk and short-term volatility and ensures that financial commitments can be met as they fall due. Our reserves policy takes into account our 3-year financial plan and risk register. It also considers the risk of a significant unexpected fall in income, the risk of unforeseen and unavoidable expenditure, access to other sources of finance and the cost of meeting financial obligations if the charity is wound up. On this basis, the trustees assess that the charity requires reserves equivalent to at least 9 months of budgeted unrestricted expenditure, but not more than 12 months.

As at 31 March 2023, the level of reserves held by the charity was £69,858 (2022: £76,132), which represents approximately 11 months (2022: 13 months) of budgeted unrestricted fund expenditure for the next year. Trustees consider this level of reserves to be adequate because it falls within the parameters of the charity's reserves policy.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2023

Grant-making policy

Grants are managed according to policies agreed by the trustees. One of two approaches is used, depending on whether the funds are donor advised or internally advised funds.

Donor Advised Funds

For donor advised funds, grants are paid to recipients nominated by the donors. In some cases, the charity provides assistance to help donors develop grant making strategy and select charities to support. Due diligence checks are performed on all grant requests to ensure funds are distributed in accordance with eligible charitable purposes.

Internally Advised Funds

For internally advised funds, the charity operates an open grant application process. Grants are paid to recipients selected by a Grants Committee made up of the charity's trustees. These grants are made in accordance with relevant fund restrictions. The funds share a common focus on helping disadvantaged people in the Greater Manchester area. Key priority areas include: preventing homelessness, reducing social isolation and the provision of support for vulnerable families & children.

Grants are available to support activity and project costs, capital costs and/or organisational core costs. This includes unrestricted and multi-year grants up to a maximum of 3 years. The maximum amount of grant for any one year is usually £3,000.

We normally focus our support on organisations that are working within one of our priority areas and:

- are embedded within the local community;
- encourage community participation;
- involve volunteers;
- have been registered or active for a period of at least 3 years;
- have a track record of delivery; and,
- have an annual expenditure of no more than £1m.

The Trustees will not normally fund any of the following:

- Activities that have already taken place.
- Religious activity which is not for wider public benefit.
- Staffing costs primarily associated with fundraising.

Most of our grants are to charities although we will consider applications from Community Interest Companies (CICs) but with greater scrutiny (e.g. we check closely for social purpose objectives, asset lock, governance arrangements, etc).

All grants awarded are made at the absolute discretion of the Trustees.

Risk management

The Trustees continue to review the charity's activities to identify the major risk exposure and to maintain the systems to mitigate these risks. Management controls are also reviewed to ensure they are operating effectively and meeting the needs of the charity. The principal risks identified by Trustees are: a) reliance on key staff and b) a failure to grow earned income over the next five years. The steps taken by the Trustees to mitigate these risks as far as practicable are: a) the documentation of key systems, agreed recruitment processes, job descriptions, regular employee reviews and notice periods for all staff; and, b) the implementation of a marketing strategy to grow the number of donor advised funds under management.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2023

Plans for the future

The Trustees have agreed the following strategic aims to guide the charity's work in the three year period of 2021-2024:

- To provide philanthropists with a high-quality and personal donor advised fund account management service.
- To offer philanthropists a distinctive values-based philanthropy advice service.
- To use the charity's internally advised funds to provide long-term support to charitable organisations embedded within their community.

The year ending 31 March 2024 will be the final year of this strategic planning period. This final year will see increased activity to market the charity's philanthropy services and grow the number of donor advised funds under management.

The Trustees will also spend time in 2023/24 developing a strategic plan for the next planning period, which will build on progress made over the past three years.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of The Charity Service for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and,
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2023

Auditors

During the year, the Trustees put out to tender the audit of the charity, receiving proposals from three firms. These were assessed by Trustees and a decision was made to reappoint Ashby Berry Coulsons Limited as auditors.

Ashby Berry Coulsons Limited is deemed to be re-appointed under section 487(2) of the Companies Act 2006. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. TCS is still a small company although now a larger charity.

Signed on behalf of the Trustees on 9th November 2023.

C D Mills

Company Secretary

Independent Auditor's Report to the Members of The Charity Service Limited

Opinion

We have audited the financial statements of The Charity Service Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of The Charity Service Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our audit procedures include:

- Performing audit work over the risk of management override of controls, including reviewing accounting estimates for bias and testing journal entries and other adjustments for appropriateness;
- Reviewing minutes of meetings of those charged with governance;
- Reviewing financial statement disclosures to assess compliance with applicable laws and regulations
- Enquiry of management and those charged with governance concerning potential litigation and claims.

Independent Auditor's Report to the Members of The Charity Service Limited

We consider that these procedures, together with evidence acquired from our other audit work, provide an audit approach enabling a reasonable likelihood of detection of irregularities. Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>.

This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Anne Mead BSc FCA (Senior Statutory Auditor)
for and on behalf of Ashby Berry Coulsons Limited
Statutory Auditor
2 Belgrave Crescent
Scarborough
North Yorkshire
YO11 1UB

22nd November 2023

The Charity Service Limited

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Donations and legacies	2	-	1,259,870	1,259,870	712,509
Charitable activities	3	63,101	-	63,101	55,183
Investments	4	3,244	59,768	63,012	58,864
Total income		66,345	1,319,638	1,385,983	826,556
Expenditure					
Raising funds	6	9,689	277	9,966	6,380
Charitable activities:					
Grant-making	7	45,079	1,349,706	1,394,785	1,340,808
Philanthropy advice and support	8	49,202	14,300	63,502	56,916
Total expenditure	5	103,970	1,364,283	1,468,253	1,404,104
Operating result for the year before gains/losses on investments		(37,625)	(44,645)	(82,270)	(577,548)
Net gains / (losses) on investments	11	(14,594)	(300,791)	(315,385)	213,491
Net income and net movement of funds		(52,219)	(345,436)	(397,655)	(364,057)
Reconciliation of funds					
Total funds brought forward		283,905	4,788,305	5,072,210	5,436,267
Total funds carried forward	19	231,686	4,442,869	4,674,555	5,072,210

The notes on pages 15 to 25 form part of these financial statements.

The Charity Service Limited
(Registered number: 02538910)

Balance Sheet
at 31 March 2023

		2023	2022
	Notes	£	£
Fixed assets			
Tangible fixed assets	13	227	531
Investments	14	3,632,116	4,576,730
		<u>3,632,343</u>	<u>4,577,261</u>
Current assets			
Debtors	15	168,105	2,726
Investments	16	33,311	1,205
Cash at bank and in hand		894,484	500,781
		<u>1,095,900</u>	<u>504,712</u>
Creditors			
Amounts falling due within one year	17	<u>(53,688)</u>	<u>(9,763)</u>
Net current assets		<u>1,042,212</u>	<u>494,949</u>
Total assets less current liabilities		<u>4,674,555</u>	<u>5,072,210</u>
Net assets	18	<u><u>4,674,555</u></u>	<u><u>5,072,210</u></u>
Funds			
Unrestricted funds		231,686	283,905
Restricted funds		4,442,869	4,788,305
Total funds	19	<u><u>4,674,555</u></u>	<u><u>5,072,210</u></u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 9th November 2023 and were signed on its behalf by

R G Dyson
Chair of the Trustees

The notes on pages 15 to 25 form part of these financial statements.

The Charity Service Limited
Cash Flow Statement
for the year ended 31 March 2023

	Note	2023 £	2022 £
Cash flow from operating activities			
Cash provided from operations	(i)	(601,430)	(631,050)
Cash flows from investing activities:			
Transfers to investment portfolios		0	(40,000)
Transfers from investment portfolios		930,620	865,277
Equalisations		1,501	361
Dividends received		63,012	58,553
Net cash provided by / (used in) investing activities		995,133	884,191
Change in cash and cash equivalents in the reporting period		393,703	253,141
Cash and cash equivalents at the beginning of the reporting period		500,781	247,640
Cash and cash equivalents at the end of the reporting period	(ii)	894,484	500,781

Notes to the cash flow statement

(i) Reconciliation of net income to net cash flow from operating activities

Net income for the reported period (as per the SOFA)	(397,655)	(364,057)
Adjustments for:		
Depreciation charges	304	304
New donations introduced as investments	(333,775)	0
Dividends received	(63,012)	(58,553)
Investment income retained in portfolio	(1,501)	(361)
Investment fees paid from cash accounts with investment manager	277	618
Net (gain) / loss on investments	315,385	(213,491)
(Increase) / decrease in debtors	(165,379)	(290)
Increase / (decrease) in creditors	43,926	4,780
Net cash provided by operating activities	(601,430)	(631,050)

(ii) Analysis of changes in net funds

	At 1 Apr 2022 £	Cash Flow £	At 31 Mar 2023 £
Net cash			
Cash at Bank	500,781	393,703	894,484
	500,781	393,703	894,484
Liquid resources			
Current asset investments	1,205	32,106	33,311
	1,205	32,106	33,311
Total	501,986	425,809	927,795

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2023

1. Accounting policies

General information

The Charity Service Limited is a charitable private company limited by guarantee incorporated in England and Wales. In addition, it is a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925. Every member of the charitable company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to benefit any charitable institutions or charitable purposes by provision of advice and assistance.

Basis of preparing the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

Having considered the level of funds held and the expected level of income and expenditure for the next 12 months, the Trustees have, at the time of approving these financial statements, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and they therefore continue to adopt the going concern basis of accounting in preparation of these accounts.

Judgements and key sources of estimation uncertainty

The Trustees consider that no judgements, apart from those involving estimates, have been made in the process of applying the above accounting policies which have had a significant effect on amounts recognised in the financial statements.

The Trustees consider that no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date have been made which have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Funds

Unrestricted funds comprise the general fund and the designated fund. The general fund is available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. The designated funds represent charitable funds which the charity may use and distribute to appropriate charitable purposes agreed by the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2023

1. Accounting policies - continued

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income

Voluntary income usually consists of small donations which are accounted for when received. The charity is not a legacy seeking organisation but will account for any legacies on the basis that entitlement is taken as the earlier of the charity being notified of an impending distribution or the legacy being received.

Investment income receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income from charitable activities

Income from fees for accounting and management services is recognised when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Non-staff costs are allocated directly to the applicable expenditure heading and staff costs are apportioned on the basis of time spent.

Expenditure on charitable activities includes the costs of activities undertaken to further the purposes of the charity and their associated support costs.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include administrative and governance costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants payable

Grants are voluntary payments made to charitable institutions. Grants nominated by donors are accounted for when they are paid. Expenditure on other grants is included when the grants have been approved and any conditions attached by the trustees have been satisfied.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Recognised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the statement of financial activities.

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2023

1. Accounting policies - continued

Tangible fixed assets

Fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at the following annual rates.

Computer equipment	33 1/3%
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Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value, which is taken as the market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Cash held by investment managers is classified as current asset investments.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity contributes to a defined contribution workplace pension plan for the benefit of its employees. Contributions are charged to the statement of financial activities in the period to which they relate.

Taxation

The charity is exempt from corporation tax on its charitable activities.

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2023**

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2023</i>			
Donations	-	1,259,870	1,259,870
Legacies	-	-	-
	<u>-</u>	<u>1,259,870</u>	<u>1,259,870</u>
<i>Year ended 31 March 2022</i>			
Donations	-	687,509	687,509
Legacies	-	25,000	25,000
	<u>-</u>	<u>712,509</u>	<u>712,509</u>

3. Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2023</i>			
Philanthropy support services	<u>63,101</u>	<u>-</u>	<u>63,101</u>
<i>Year ended 31 March 2022</i>			
Philanthropy support services	<u>55,183</u>	<u>-</u>	<u>55,183</u>

4. Investment income

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2023</i>			
Income from investment portfolios	<u>3,244</u>	<u>59,768</u>	<u>63,012</u>
<i>Year ended 31 March 2022</i>			
Income from investment portfolios	<u>3,044</u>	<u>55,820</u>	<u>58,864</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2023**

5. Total expenditure

	Note	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2023</i>				
Raising funds	6	9,689	277	9,966
Grant-making	7	45,079	1,349,706	1,394,785
Philanthropy advice and support	8	49,202	14,300	63,502
		<u>103,970</u>	<u>1,364,283</u>	<u>1,468,253</u>
<i>Year ended 31 March 2022</i>				
Raising funds	6	5,762	618	6,380
Grant-making	7	24,602	1,316,206	1,340,808
Philanthropy advice and support	8	42,743	14,173	56,916
		<u>73,107</u>	<u>1,330,997</u>	<u>1,404,104</u>

6. Raising funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2023</i>			
Staff costs (note 9)	7,329	-	7,329
Direct costs	166	277	443
Support costs (note 10)	2,194	-	2,194
	<u>9,689</u>	<u>277</u>	<u>9,966</u>
<i>Year ended 31 March 2022</i>			
Staff costs (note 9)	3,660	-	3,660
Direct costs	-	618	618
Support costs (note 10)	2,102	-	2,102
	<u>5,762</u>	<u>618</u>	<u>6,380</u>

7. Grant-making

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2023</i>			
Grants payable	27,230	1,326,201	1,353,431
Direct costs	6,881	23,505	30,386
Support costs (note 10)	10,968	-	10,968
	<u>45,079</u>	<u>1,349,706</u>	<u>1,394,785</u>
<i>Year ended 31 March 2022</i>			
Grants payable	9,020	1,297,033	1,306,053
Direct costs	5,072	19,173	24,245
Support costs (note 10)	10,510	-	10,510
	<u>24,602</u>	<u>1,316,206</u>	<u>1,340,808</u>

The Charity Service Limited
Notes to the Financial Statements - continued
for the year ended 31 March 2023

7. Grant-making (continued)

Grants payable	2023	2022
	£	£
Grants paid to organisations	1,303,926	1,265,429
Grants paid to individuals	49,505	40,624
	<u>1,353,431</u>	<u>1,306,053</u>

A full list of grants payable to organisations is available on the charity's website at:

<https://charityservice.org.uk/wp-content/uploads/2023/11/List-of-grants-paid-2022-23.pdf>

Grants payable to individuals are not disclosed individually due to data protection requirements.

During the year, no grants were made to related parties (2022: none).

8. Philanthropy advice and support

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2023</i>			
Staff costs (note 9)	40,428	-	40,428
Direct costs	-	14,300	14,300
Support costs (note 10)	8,774	-	8,774
	<u>49,202</u>	<u>14,300</u>	<u>63,502</u>
<i>Year ended 31 March 2022</i>			
Staff costs (note 9)	34,335	-	34,335
Direct costs	-	14,173	14,173
Support costs (note 10)	8,408	-	8,408
	<u>42,743</u>	<u>14,173</u>	<u>56,916</u>

9. Staff costs

	2023	2022
	£	£
Salaries	54,529	46,111
Employers NI	275	-
Pensions costs	2,725	2,276
Other staff costs	142	-
	<u>57,671</u>	<u>48,387</u>

The average monthly number of employees during the year was:

	2023	2022
Full time	1	1
Part time	1	1
	<u>2</u>	<u>2</u>

Total staffing in the year ended 31 March 2022 was 1.5 full time equivalents (2022: 1.4).

No employees received emoluments in excess of £60,000.

The Charity Service Limited

Notes to the Financial Statements - continued for the year ended 31 March 2023

10. Support costs

The charity allocates governance and support costs to charitable activities on the basis of the estimated time spent by staff on each activity. The allocation of support costs is set out below.

	Raising Funds £	Grantmaking £	Philanthropy Support £	Total £
<i>Year ended 31 March 2023</i>				
Staff costs (see note 9)	991	4,957	3,966	9,914
Information technology	361	1,803	1,442	3,605
Office and admin costs	389	1,943	1,554	3,885
Governance	453	2,266	1,813	4,532
	<u>2,194</u>	<u>10,968</u>	<u>8,774</u>	<u>21,936</u>
<i>Year ended 31 March 2022</i>				
Staff costs (see note 9)	1,039	5,196	4,157	10,392
Information technology	402	2,012	1,610	4,024
Office and admin costs	258	1,286	1,028	2,572
Governance	403	2,016	1,613	4,032
	<u>2,102</u>	<u>10,510</u>	<u>8,408</u>	<u>21,020</u>

11. Net income (expenditure)

	2023 £	2022 £
Net income / (expenditure) is stated after charging:		
Audit fees - current year	4,532	4,032
Depreciation - owned assets	<u>304</u>	<u>304</u>
Investment gains / (losses):		
Realised investment gains / (losses)	10,213	49,511
Unrealised investment gains / (losses)	<u>(325,598)</u>	<u>163,980</u>
Total investment gains / (losses)	<u>(315,385)</u>	<u>213,491</u>

12. Trustees' remuneration and benefits and expenses

No trustee received or waived remuneration or other benefits in the year (2022: nil).

No trustee was reimbursed for out of pocket expenses during the year (2022: nil).

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2023**

13. Tangible fixed assets

	Computer equipment
	£
Cost	
At 1 April	911
Additions	-
At 31 March	<u>911</u>
Depreciation	
At 1 April	(380)
Charge for the year	(304)
At 31 March	<u>(684)</u>
Net book value	
At 1 March 2022	<u>531</u>
At 1 March 2023	<u>227</u>

14. Fixed asset investments

	Listed investments	
	2023	2022
	£	£
Market value		
At 1 April	4,576,730	5,187,287
Additions at cost	2,639,290	99,665
Carrying value of investments sold	(3,329,511)	(874,202)
Gains / (losses) on revaluation	(254,393)	163,980
At 31 March	<u>3,632,116</u>	<u>4,576,730</u>
Analysis of investments		
Multi-asset funds	3,632,116	4,533,440
Other assets	-	43,290
	<u>3,632,116</u>	<u>4,576,730</u>
 Historic cost of investments	 <u>3,439,837</u>	 <u>4,058,837</u>

There were no investment assets outside of the UK.

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2023**

15. Debtors

	2023	2022
	£	£
Trade debtors	9,609	-
Prepayments	700	459
Other debtors	157,796	2,267
	<u>168,105</u>	<u>2,726</u>

16. Current asset investments

	2023	2022
	£	£
Cash accounts with investment manager	<u>33,311</u>	<u>1,205</u>

17. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	361	187
Social security and other taxes	1,166	867
Other creditors	651	1,216
Accruals	51,510	7,493
	<u>53,688</u>	<u>9,763</u>

18. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>As at 31 March 2023</i>			
Tangible fixed assets	227	-	227
Investments	164,682	3,467,434	3,632,116
Current assets	78,409	1,017,491	1,095,900
Current liabilities	(11,632)	(42,056)	(53,688)
	<u>231,686</u>	<u>4,442,869</u>	<u>4,674,555</u>
<i>As at 31 March 2022</i>			
Tangible fixed assets	531	-	531
Investments	199,276	4,377,454	4,576,730
Current assets	93,861	410,851	504,712
Current liabilities	(9,763)	-	(9,763)
	<u>283,905</u>	<u>4,788,305</u>	<u>5,072,210</u>

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2023

19. Movements in funds

	At 1 April	Incoming resources	Resources expended	Gains / (losses)	Transfers	At 31 March
	£	£	£	£	£	£
<i>Year ended 31 March 2023</i>						
Unrestricted funds						
General fund	76,663	63,282	(69,860)	-	-	70,085
Designated - Trustees' discretionary	207,242	3,063	(34,110)	(14,594)	-	161,601
Total unrestricted funds	283,905	66,345	(103,970)	(14,594)	-	231,686
Restricted funds						
Ann King Legacy	5,152	-	(5,152)	-	-	-
D&E's Trust	-	818,750	(500)	0	-	818,250
Castlefield Charitable Fund	12,546	9,764	0	-	-	22,310
Charity Cheque accounts	45,079	-	-	-	-	45,079
Dick Camplin Educational Trust	16,377	14,375	(15,680)	0	-	15,072
Earthsong Trust	2,295,053	32,516	(200,741)	(146,886)	-	1,979,942
Gables End Trust	207,516	350,324	(97,697)	(9,660)	-	450,483
George James Pennington Bequest	386,843	5,254	(138,032)	(27,179)	-	226,886
Human Rights & Nursing Awards	748,110	10,984	(37,337)	(57,811)	-	663,946
Kelly Trust	1,071,629	77,671	(869,144)	(59,255)	-	220,901
Total restricted funds	4,788,305	1,319,638	(1,364,283)	(300,791)	-	4,442,869
Total funds	5,072,210	1,385,983	(1,468,253)	(315,385)	-	4,674,555

Year ended 31 March 2022

Unrestricted funds						
General fund	80,212	55,466	(59,015)	-	-	76,663
Designated - Trustees' discretionary	213,030	2,761	(14,092)	5,543	-	207,242
Total unrestricted funds	305,482	58,227	(73,107)	5,543	-	283,905
Restricted funds						
Ann King Legacy	-	25,000	(19,848)	-	-	5,152
Castlefield Charitable Fund	2,546	10,000	-	-	-	12,546
Charity Cheque accounts	45,079	-	-	-	-	45,079
Dick Camplin Educational Trust	10,001	17,500	(11,124)	-	-	16,377
Earthsong Trust	2,050,066	292,911	(108,627)	60,703	-	2,295,053
Gables End Trust	307,776	3,327	(121,164)	17,577	-	207,516
George James Pennington Bequest	459,009	5,515	(91,340)	13,659	-	386,843
Human Rights & Nursing Awards	742,328	8,928	(32,826)	29,680	-	748,110
Kelly Trust	1,440,714	404,842	(857,638)	83,711	-	1,071,629
Martin Family Charitable Trust	5,303	-	(5,303)	-	-	-
Ripple Trust	80,203	306	(83,127)	2,618	-	-
Total restricted funds	5,143,025	768,329	(1,330,997)	207,948	-	4,788,305
Total funds	5,448,507	826,556	(1,404,104)	213,491	-	5,072,210

The Charity Service Limited

Notes to the Financial Statements - continued for the year ended 31 March 2023

19. Movements in funds (continued)

Fund purposes

The general fund receives its income from the fees charged by The Charity Service Limited and provides the resources to support the running costs of the charity.

The designated fund represents unrestricted funds set aside by the Trustees for grant-making.

All restricted funds, except for the George James Pennington Bequest fund, are donor advised funds.

Grants are made from these funds at the request of donors (subject to appropriate due diligence checks).

The George James Pennington Bequest fund provides grants to assist with activities, amenities or equipment that will improve the general welfare of people in Manchester.

20. Related party disclosures

Mr J S Eckersley and Mr M S Ralph, both trustees of The Charity Service, are also shareholders in Castlefield Partners Limited, in which the charity has a small shareholding of non-voting class B shares. During the year ended 31 March 2023, the charity received a dividend from Castlefield Partners Limited of £181 (2022: £283).

During the year, the charity also received donations from Castlefield Partners Limited and its associated companies Castlefield Advisory Partners and Conbrio Fund Partners amounting to £9,764 (2022: £Nil). These donations were made to a restricted fund called the Castlefield Charitable Fund.

Mr J S Eckersley is also a partner in Castlefield Investment Partners LLP (of which Castlefield Partners Limited is a Designated Member). The charity places with Castlefield Investment Partners LLP its investments and the investments of several charitable trusts managed by the charity and for which the charity is the sole trustee. During the year ended 31 March 2022, Castlefield Investment Partners LLP received investment management charges of £277 (2022: £618).

21. Funds held as trustee

The Charity Service Limited acts as sole trustee for the following charitable trusts:

Name	Registered Charity Number	Objects
Chronicle Cinderella Home Fund	233536	Providing convalescent or recuperative holidays for sick and convalescent children of poor persons.
Manchester and Salford Medical Charities Fund	223079	Making grants to charities in the Manchester and Salford area, particularly for the provision of comforts, amenities and assistance to the poor, the sick and the infirm.
The Richard Budenberg Charitable Trust	267673	Making grants to charities.

In the capacity as sole trustee, The Charity Service Ltd is the custodian trustee for the investment portfolios held by the above trusts and managed by Castlefield Investment Partners LLP.

THE CHARITY SERVICE LIMITED

England & Wales - Charity number 1011293

Accounts



The Charity Service Limited

Report of the Trustees and
Audited Financial Statements
for the year ended
31 March 2022

Registered Company Number (England and Wales): 02538910

Registered Charity Number: 1011293

Ashby Berry Coulsons
Chartered Accountants
Scarborough

The Charity Service Limited
Contents of the Financial Statements
for the year ended 31 March 2022

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The Charity Service Limited

Reference and Administrative Details for the year ended 31 March 2022

Trustees	R G Dyson (Chair) G R Bushell P A Chorlton J S Eckersley K A Graham S Griffiths J Kiely (appointed 10th December 2021) S Nazir (retired 11th November 2021)
Company secretary	C D Mills
Registered office	8 th Floor 111 Piccadilly Manchester M1 2HY
Principal address	PO Box 155 Carnforth LA5 5BR
Registered company number	02538910 (England and Wales)
Registered charity number	1011293
Auditors	Ashby Berry Coulsons Limited Statutory Auditor 2 Belgrave Crescent Scarborough North Yorkshire YO11 1UB
Bankers	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB
Investment advisers	Castlefield Investment Partners LLP 111 Piccadilly Manchester M1 2HY

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2022

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019. This report has been prepared to meet the requirements for a directors' report required by company law and has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Structure, governance and management

The Charity Service Limited is a charitable company limited by guarantee. The charity is governed by its Memorandum and Articles of Association. It is also a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925.

The Board of Trustees has legal responsibility for the effective use of resources in meeting the charity's objects and providing effective leadership and direction. The Trustees meet quarterly and additionally as circumstances require. All Trustees give their time freely. No Trustee has received any remuneration in either this or the preceding year. Trustees are required to disclose all relevant interests and withdraw from decisions where a conflict of interest may arise. Responsibility for operational matters and the implementation of policy is delegated to the Company Secretary.

Trustees are committed to improving the diversity of the board. Recruitment of new trustees is done openly. When a trustee vacancy arises, the role is advertised. Trustees encourage applications from all individuals regardless of age, gender, sexual orientation, disability, race, religion or belief. The Trustees work with the Company Secretary to select, interview and appoint suitable candidates. The board makes appointments according to relevant skills, competencies and experience. All new trustees receive an induction into the work of the charity.

All Trustees, their families and business partners are related parties by definition. Any details of transactions with related parties are disclosed in the financial statements.

Corporate trusteeship and funds held as trustee

The Charity Service Limited acts as sole corporate trustee of four separate charitable trusts. Details of these charitable trusts are provided in Note 21. The accounts of these charitable trusts are reported separately.

In its capacity as a corporate trustee, The Charity Service Limited holds investments on behalf of four charitable trusts. The investment assets for each trust are held in a separate portfolio.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2022

Objectives and activities for the public benefit

As determined by its Memorandum of Association, the principal objects of the charity are ‘to benefit any charitable institutions or charitable purposes wheresoever the same shall be established by provision of advice and assistance’.

The charity fulfils its objects in two main ways. Firstly, we provide a fee-based service to major donors who wish to manage their long-term charitable giving with a simple and cost-effective fund. We refer to these funds as ‘donor advised funds’ because we manage them on behalf of donors and make grants according to their wishes (providing that we have carried out all necessary due diligence checks and verified that the grants will be used for charitable purposes).

Secondly, we continue to manage various designated, restricted and charitable trust funds from which we make small grants to charities and community groups within the Greater Manchester area. We operate an open grant application process for all of the funds. We refer to these funds as ‘internally advised funds’ because decisions on whether or not to award a grant are made by a Grant Committee comprised entirely of the charity’s trustees.

The charity does not raise funds from the general public.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission’s general guidance on public benefit and to the obligations placed upon us by Section 17 of the Charities Act 2011 and confirm that we have complied with the duty placed on us by this Act.

Achievements and performance

Our strategic goal is to promote philanthropy and empower impactful charitable giving. We do this by managing donor advised funds, which enable philanthropists to make large one-off donations to the Charity Service and then use these funds to support long-term charitable giving.

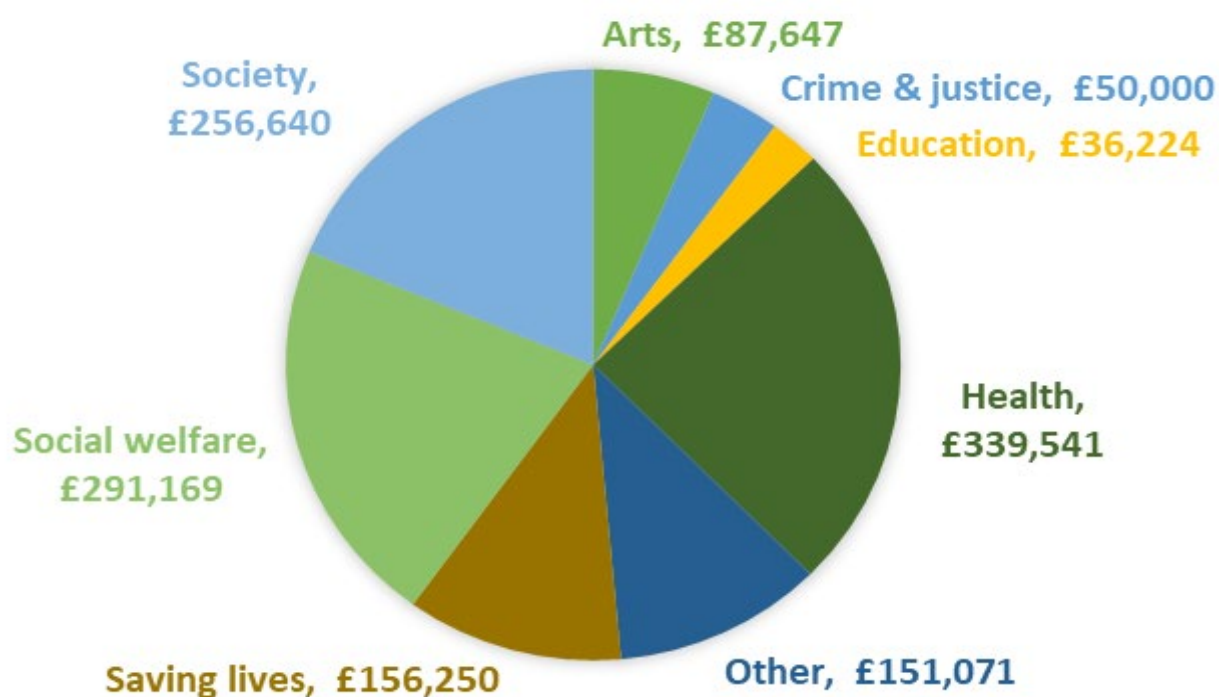
In 2021, the charity undertook a strategic review of its activities. The review highlighted how the Charity Service provides valued support to philanthropists through its donor advised funds, and how philanthropists appreciated the charity’s personal touch. The review also highlighted opportunities for the charity to draw on its expertise in grant-making to offer more advice and support to philanthropists, thereby helping them to achieve greater impact through their charitable giving. As a result, the Charity Service will introduce a new philanthropy advice service in 2022/23. We also aim to increase the number of funds under management over the coming years.

During the year ended 31 March 2022, the charity managed 15 separate funds, consisting of 11 donor advised funds and 4 internally advised funds. 10 of these funds were operated as restricted funds of The Charity Service, 1 as a designated fund and 4 as separate charitable trusts. The details of the separate charitable trusts, of which The Charity Service is the sole trustee, are provided in Note 21 to the accounts.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2022

The Charity Service supports a wide variety of charitable causes through its internally and donor advised funds, and the charitable trusts of which it is a corporate trustee. Across all these funds and trusts, the charity made 204 grants in the year ended 31 March 2022 with a total value of £1.4m (2021: £1m). The charitable causes supported by these grants are summarised in the pie chart.

CHARITABLE CAUSES SUPPORTED IN 2021/22



The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2022

Financial review

The financial outcome for the year and its impact on the charity's funds are set out in the statement of financial activities on page 12. Total net expenditure for the year was £364,057 (2021: net income of £429,735). Increased donations led to a higher total income of £826,556 (2021: £473,830), with investment gains of £213,491 (2021: 982,346) adding further to resources. Grant-making activity increased by 38% to £1,340,808 (2021: £968,430) and philanthropy advice and support remained steady at £56,916 (2021: £56,611). Total expenditure in the year was £1,404,104 (2021: £1,026,441).

At year end, net assets amounted to £5,072,210 (2021: £5,436,267) of which £76,663 (2021: £80,212) related to the unrestricted general fund, £207,242 (2021: £213,030) to the unrestricted designated fund and £4,788,305 (2021: £5,143,025) to restricted funds.

Investment policy and performance

Under its Memorandum of Association, the charity has the power to invest funds not immediately required for charitable purposes. Long term investments are placed with Castlefield Investment Partners LLP who specialise in ethical investment. The charity's investment assets are managed to provide long term capital growth at moderate to low risk. The Trustees monitor investment performance on a quarterly basis by comparing total returns to an independently calculated benchmark comprising the investment portfolios of other charities with similar investment objectives and risk profiles.

Most of the charity's funds are invested in Castlefield's managed funds, with the majority held in the CFP Castlefield B.E.S.T Sustainable Portfolio Growth Fund. The funds take an ethical investment approach that seeks to take account of environmental, social and governance factors. Castlefield employs a proprietary methodology called B.E.S.T (standing for Business and Financial, Environmental and Ecological, Social Influence and Transparency and Governance), which acts as a framework for investment selection and risk management process. Castlefield applies a range of sustainability criteria to exclude unfavourable sectors of the world economy, whilst promoting activities deemed to have positive attributes.

During the year, the CFP Castlefield B.E.S.T Sustainable Portfolio Growth Fund returned a total return of +4.0%, compared to the +6.1% achieved by similar charities in the ARC Steady Growth Charity Index. The three-year performance was +23.0% against a benchmark of +21.4%

Reserves policy

The charity's unrestricted reserves are allocated between a general fund and a designated fund. The general fund consists of monies made available for the charity's day to day working capital needs and to cover costs if the charity was ever wound up. The designated fund includes monies not needed to sustain working capital, which is set aside for grant-making.

The Trustees aim to hold unrestricted reserves equivalent to at least 12 months of general fund expenditure. This policy is based on an assessment of the charity's working capital requirements and the length of time needed to hand over its corporate trustee, fund management and grant administrator roles if the charity was ever wound up. As at 31 March 2022, the general fund stood at £76,663 (2021: £80,212), which represents approximately 13 months (2021: 15 months) of budgeted general fund expenditure for the next year.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2022

Grant-making policy

Grants are managed according to policies agreed by the trustees. One of two approaches is used, depending on whether the funds are donor advised or internally advised funds.

For donor advised funds, grants are paid to recipients nominated by the donors. Due diligence checks are performed on all grant requests to ensure all funds are distributed in accordance with eligible charitable purposes.

For internally advised funds, grants are paid to recipients selected by Trustees from applications received. These grants are made in accordance with relevant fund restrictions. They share, however, a common focus on helping disadvantaged people in the Greater Manchester area. Key priority areas include: preventing homelessness, reducing social isolation and the provision of support for vulnerable families & children.

Grants are available to support activity and project costs, capital costs and/or organisational core costs. This includes unrestricted and multi-year grants up to a maximum of 3 years. The maximum amount of grant for any one year is usually £3,000.

We normally focus our support on organisations that are working within one of our priority areas and:

- are embedded within the local community;
- encourage community participation;
- involve volunteers;
- have been registered or active for a period of at least 3 years;
- have a track record of delivery; and,
- have an annual expenditure of no more than £1m.

The Trustees will not normally fund any of the following:

- Activities that have already taken place.
- Religious activity which is not for wider public benefit.
- Staffing costs primarily associated with fundraising.

Most of our grants are to charities although we will consider applications from Community Interest Companies (CICs) but with greater scrutiny (e.g. we check closely for social purpose objectives, asset lock, governance arrangements, etc).

Any grant made by the Trustees is made at the absolute discretion of the Trustees.

Risk management

The Trustees continue to review the charity's activities to identify the major risk exposure and to maintain the systems to mitigate these risks. Management controls are also reviewed to ensure they are operating effectively and meeting the needs of the charity.

The principal risks identified by Trustees are: a) reliance on key staff and b) a failure to grow earned income over the next five years. The steps taken by the Trustees to mitigate these risks as far as practicable are: a) the documentation of key systems, agreed recruitment processes, job descriptions, regular employee reviews and notice periods for all staff; and, b) the implementation of a marketing strategy to grow the number of donor advised funds under management.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2022

Plans for the future

The Trustees have agreed the following strategic aims to guide the charity's work in the three year period of 2021-2024:

- To provide philanthropists with a high-quality and personal donor advised fund account management service.
- To offer philanthropists a distinctive values-based philanthropy advice service.
- To use the charity's internally advised funds to provide long-term support to charitable organisations embedded within their community.

The charity will implement a new marketing strategy in 2022/23 with the aim of growing the number of donor advised funds under management. We will promote our donor advised funds to donors and their professional advisers. We will also launch our new philanthropy advice service to donors in 2022. Our marketing activity will be supported by a new website, which was launched in May 2022.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of The Charity Service for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and,
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2022

Auditors

Ashby Berry Coulsons Limited is deemed to be re-appointed under section 487(2) of the Companies Act 2006. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. TCS is still a small company although now a larger charity.

Signed on behalf of the Trustees on 10th November 2022.

C D Mills

Company Secretary

Independent Auditor's Report to the Members of The Charity Service Limited

Opinion

We have audited the financial statements of The Charity Service Limited (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of The Charity Service Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our audit procedures include:

- Performing audit work over the risk of management override of controls, including reviewing accounting estimates for bias and testing journal entries and other adjustments for appropriateness;
- Reviewing minutes of meetings of those charged with governance;
- Reviewing financial statement disclosures to assess compliance with applicable laws and regulations
- Enquiry of management and those charged with governance concerning potential litigation and claims.

Independent Auditor's Report to the Members of The Charity Service Limited

We consider that these procedures, together with evidence acquired from our other audit work, provide an audit approach enabling a reasonable likelihood of detection of irregularities. Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>.

This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Anne Mead BSc FCA (Senior Statutory Auditor)
for and on behalf of Ashby Berry Coulsons Limited
Statutory Auditor
2 Belgrave Crescent
Scarborough
North Yorkshire
YO11 1UB

21st November 2022

The Charity Service Limited

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Donations and legacies	2	-	712,509	712,509	362,663
Charitable activities	3	55,183	-	55,183	47,090
Investments	4	3,044	55,820	58,864	64,077
Total income		58,227	768,329	826,556	473,830
Expenditure					
Raising funds	6	5,762	618	6,380	1,400
Charitable activities:					
Grant-making	7	24,602	1,316,206	1,340,808	968,430
Philanthropy advice and support	8	42,743	14,173	56,916	56,611
Total expenditure	5	73,107	1,330,997	1,404,104	1,026,441
Operating result for the year before gains/losses on investments		(14,880)	(562,668)	(577,548)	(552,611)
Net gains / (losses) on investments	14	5,543	207,948	213,491	982,346
Net income and net movement of funds	11	(9,337)	(354,720)	(364,057)	429,735
Reconciliation of funds					
Total funds brought forward		293,242	5,143,025	5,436,267	5,006,532
Total funds carried forward	19	283,905	4,788,305	5,072,210	5,436,267

The notes on pages 15 to 25 form part of these financial statements.

The Charity Service Limited
(Registered number: 02538910)

Balance Sheet
at 31 March 2022

	Notes	2022 £	£
Fixed assets			
Tangible fixed assets	13	531	835
Investments	14	4,576,730	5,187,287
		<u>4,577,261</u>	<u>5,188,122</u>
Current assets			
Debtors	15	2,726	2,438
Investments	16	1,205	3,050
Cash at bank and in hand		500,781	247,640
		<u>504,712</u>	<u>253,128</u>
Creditors			
Amounts falling due within one year	17	(9,763)	(4,983)
Net current assets		<u>494,949</u>	<u>248,145</u>
Total assets less current liabilities		<u>5,072,210</u>	<u>5,436,267</u>
Net assets		<u><u>5,072,210</u></u>	<u><u>5,436,267</u></u>
Funds			
Unrestricted funds		283,905	293,242
Restricted funds		4,788,305	5,143,025
Total funds	18	<u><u>5,072,210</u></u>	<u><u>5,436,267</u></u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 10th November 2022 and were signed on its behalf by

R G Dyson
Chair of the Trustees

The notes on pages 15 to 25 form part of these financial statements.

The Charity Service Limited
Cash Flow Statement
for the year ended 31 March 2022

	Note	2022 £	2021 £
Cash flow from operating activities			
Cash provided from operations	(i)	(631,050)	(640,212)
Cash flows from investing activities:			
Purchase of tangible fixed assets		-	(911)
Transfers to investment portfolios		(40,000)	(500,000)
Transfers from investment portfolios		865,277	735,988
Equalisations		361	-
Dividends received		58,553	64,329
Net cash provided by / (used in) investing activities		884,191	299,406
Change in cash and cash equivalents in the reporting period		253,141	(340,806)
Cash and cash equivalents at the beginning of the reporting period		247,640	588,446
Cash and cash equivalents at the end of the reporting period	(ii)	500,781	247,640

Notes to the cash flow statement

(i) Reconciliation of net income to net cash flow from operating activities

Net income for the reported period (as per the SOFA)	(364,057)	429,735
Adjustments for:		
Depreciation charges	304	76
New donations introduced as investments	-	(21,413)
Dividends received	(58,553)	(64,329)
Investment income retained in portfolio	(361)	(367)
Investment fees paid from cash accounts with investment manager	618	951
Net (gain) / loss on investments	(213,491)	(982,346)
(Increase) / decrease in debtors	(290)	5,807
Increase / (decrease) in creditors	4,780	(8,326)
Net cash provided by operating activities	(631,050)	(640,212)

(ii) Analysis of changes in net funds

	At 1 Apr 2021 £	Cash Flow £	At 31 Mar 2022 £
Net cash			
Cash at Bank	247,640	253,141	500,781
	<u>247,640</u>	<u>253,141</u>	<u>500,781</u>
Liquid resources			
Current asset investments	3,050	(1,845)	1,205
	<u>3,050</u>	<u>(1,845)</u>	<u>1,205</u>
Total	250,690	251,296	501,986

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting policies

General information

The Charity Service Limited is a charitable private company limited by guarantee incorporated in England and Wales. In addition, it is a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925. Every member of the charitable company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to benefit any charitable institutions or charitable purposes by provision of advice and assistance.

Basis of preparing the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

Having considered the level of funds held and the expected level of income and expenditure for the next 12 months, the Trustees have, at the time of approving these financial statements, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and they therefore continue to adopt the going concern basis of accounting in preparation of these accounts.

Judgements and key sources of estimation uncertainty

The Trustees consider that no judgements, apart from those involving estimates, have been made in the process of applying the above accounting policies which have had a significant effect on amounts recognised in the financial statements.

The Trustees consider that no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date have been made which have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Funds

Unrestricted funds comprise the general fund and the designated fund. The general fund is available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. The designated funds represent charitable funds which the charity may use and distribute to appropriate charitable purposes agreed by the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The Charity Service Limited

Notes to the Financial Statements for the year ended 31 March 2022

1. Accounting policies - continued

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income

Voluntary income usually consists of small donations which are accounted for when received. The charity is not a legacy seeking organisation but will account for any legacies on the basis that entitlement is taken as the earlier of the charity being notified of an impending distribution or the legacy being received.

Investment income receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income from charitable activities

Income from fees for accounting and management services is recognised when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Non-staff costs are allocated directly to the applicable expenditure heading and staff costs are apportioned on the basis of time spent.

Expenditure on charitable activities includes the costs of activities undertaken to further the purposes of the charity and their associated support costs.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include administrative and governance costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants payable

Grants are voluntary payments made to charitable institutions. Grants nominated by donors are accounted for when they are paid. Expenditure on other grants is included when the grants have been approved and any conditions attached by the trustees have been satisfied.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Recognised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the statement of financial activities.

The Charity Service Limited

Notes to the Financial Statements for the year ended 31 March 2022

1. Accounting policies - continued

Tangible fixed assets

Fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at the following annual rates.

Computer equipment	33 1/3%
--------------------	---------

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value, which is taken as the market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Cash held by investment managers is classified as current asset investments.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity contributes to a defined contribution workplace pension plan for the benefit of its employees. Contributions are charged to the statement of financial activities in the period to which they relate.

Taxation

The charity is exempt from corporation tax on its charitable activities.

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2022**

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2022</i>			
Donations	-	687,509	687,509
Legacies	-	25,000	25,000
	<u>-</u>	<u>712,509</u>	<u>712,509</u>
<i>Year ended 31 March 2021</i>			
Donations	-	362,663	362,663
Legacies	-	-	-
	<u>-</u>	<u>362,663</u>	<u>362,663</u>

3. Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2022</i>			
Philanthropy support services	<u>55,183</u>	<u>-</u>	<u>55,183</u>
<i>Year ended 31 March 2021</i>			
Philanthropy support services	<u>47,090</u>	<u>-</u>	<u>47,090</u>

4. Investment income

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2022</i>			
Income from investment portfolios	<u>3,044</u>	<u>55,820</u>	<u>58,864</u>
<i>Year ended 31 March 2021</i>			
Income from investment portfolios	<u>3,340</u>	<u>60,737</u>	<u>64,077</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2022**

5. Total expenditure

	Note	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2022</i>				
Raising funds	6	5,762	618	6,380
Grant-making	7	24,602	1,316,206	1,340,808
Philanthropy advice and support	8	42,743	14,173	56,916
		<u>73,107</u>	<u>1,330,997</u>	<u>1,404,104</u>
<i>Year ended 31 March 2021</i>				
Raising funds	6	691	709	1,400
Grant-making	7	72,448	895,982	968,430
Philanthropy advice and support	8	30,059	26,552	56,611
		<u>103,198</u>	<u>923,243</u>	<u>1,026,441</u>

6. Raising funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2022</i>			
Staff costs (note 9)	3,660	-	3,660
Portfolio management fees	-	618	618
Support costs (note 10)	2,102	-	2,102
	<u>5,762</u>	<u>618</u>	<u>6,380</u>
<i>Year ended 31 March 2021</i>			
Staff costs (note 9)	607	-	607
Portfolio management fees	84	709	793
Support costs (note 10)	-	-	-
	<u>691</u>	<u>709</u>	<u>1,400</u>

7. Grant-making

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2022</i>			
Grants payable	9,020	1,297,033	1,306,053
Direct costs	5,072	19,173	24,245
Support costs (note 10)	10,510	-	10,510
	<u>24,602</u>	<u>1,316,206</u>	<u>1,340,808</u>
<i>Year ended 31 March 2021</i>			
Grants payable	40,549	894,741	935,290
Direct costs	601	-	601
Support costs (note 10)	31,298	1,241	32,539
	<u>72,448</u>	<u>895,982</u>	<u>968,430</u>

The Charity Service Limited

Notes to the Financial Statements - continued for the year ended 31 March 2022

7. Grant-making (continued)

Grants payable	2022	2021
	£	£
Grants paid to organisations	1,265,429	896,016
Grants paid to individuals	40,624	39,274
	<u>1,306,053</u>	<u>935,290</u>

A full list of grants payable to organisations is available on the charity's website at:

<https://charityservice.org.uk/wp-content/uploads/2022/08/List-of-grants-paid-to-organisations-2021-22.pdf>

Grants payable to individuals are not disclosed individually due to data protection requirements.

During the year, no grants were made to related parties (2021: none).

8. Philanthropy advice and support

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2022</i>			
Staff costs (note 9)	34,335	-	34,335
Direct costs	-	14,173	14,173
Support costs (note 10)	8,408	-	8,408
	<u>42,743</u>	<u>14,173</u>	<u>56,916</u>
<i>Year ended 31 March 2021</i>			
Staff costs (note 9)	9,100	-	9,100
Direct costs	-	26,552	26,552
Support costs (note 10)	20,959	-	20,959
	<u>30,059</u>	<u>26,552</u>	<u>56,611</u>

9. Staff costs

	2022	2021
	£	£
Salaries	46,111	39,736
Pensions costs	2,276	1,797
	<u>48,387</u>	<u>41,533</u>

The average monthly number of employees during the year was:

	2022	2021
Full time	1	1
Part time	1	1
	<u>2</u>	<u>2</u>

Total staffing in the year ended 31 March 2022 was 1.4 full time equivalents (2021: 1.2).

No employees received emoluments in excess of £60,000.

The Charity Service Limited

Notes to the Financial Statements - continued for the year ended 31 March 2022

10. Support costs

The charity allocates governance and support costs to charitable activities on the basis of the estimated time spent by staff on each activity. The allocation of support costs is set out below.

	Raising Funds £	Grantmaking £	Philanthropy Support £	Total £
<i>Year ended 31 March 2022</i>				
Staff costs (see note 9)	1,039	5,196	4,157	10,392
Information technology	402	2,012	1,610	4,024
Office and admin costs	258	1,286	1,028	2,572
Governance	403	2,016	1,613	4,032
	<u>2,102</u>	<u>10,510</u>	<u>8,408</u>	<u>21,020</u>
<i>Year ended 31 March 2021</i>				
Staff costs (see note 9)	-	31,826	-	31,826
Information technology	-	-	3,293	3,293
Office and admin costs	-	-	2,284	2,284
Other	-	713	11,350	12,063
Governance	-	-	4,032	4,032
	<u>-</u>	<u>32,539</u>	<u>20,959</u>	<u>53,498</u>

11. Net income (expenditure)

	2022 £	2021 £
Net income / (expenditure) is stated after charging:		
Audit fees - current year	4,032	4,032
Depreciation - owned assets	<u>304</u>	<u>76</u>
Investment gains / (losses):		
Realised investment gains	49,511	87,200
Unrealised investment gains	<u>163,980</u>	<u>895,146</u>
Total investment gains / (losses)	<u>213,491</u>	<u>982,346</u>

12. Trustees' remuneration and benefits and expenses

No trustee received or waived remuneration or other benefits for the year ended 31 March 2022 (2021: nil).
No trustee was reimbursed for out of pocket expenses during the year (2021: one trustee received £76).

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2022**

13. Tangible fixed assets

	Computer equipment
	£
Cost	
At 1 April	911
Additions	-
At 31 March	<u>911</u>
Depreciation	
At 1 April	(76)
Charge for the year	(304)
At 31 March	<u>(380)</u>
Net book value	
At 1 March 2021	<u>835</u>
At 1 March 2022	<u><u>531</u></u>

14. Fixed asset investments

	Listed investments	
	2022	2021
	£	£
Market value		
At 1 April	5,187,287	4,388,630
Additions at cost	99,665	586,662
Carrying value of investments sold	(874,202)	(683,151)
Unrealised gains / (losses)	163,980	895,146
At 31 March	<u><u>4,576,730</u></u>	<u><u>5,187,287</u></u>
Analysis of investments		
Multi-asset funds	4,533,440	5,146,570
Other assets	43,290	40,717
	<u><u>4,576,730</u></u>	<u><u>5,187,287</u></u>
 Historic cost of investments	 <u><u>4,058,837</u></u>	 <u><u>4,811,985</u></u>

There were no investment assets outside of the UK.

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2022**

15. Debtors

	2022	2021
	£	£
Prepayments and accrued income	459	482
Other debtors	2,267	1,956
	<u>2,726</u>	<u>2,438</u>

16. Current asset investments

	2022	2021
	£	£
Cash accounts with investment manager	1,205	3,050

17. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	187	105
Social security and other taxes	867	420
Other creditors	1,216	458
Accrued expenses	7,493	4,000
	<u>9,763</u>	<u>4,983</u>

18. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>As at 31 March 2022</i>			
Tangible fixed assets	531	-	531
Investments	199,276	4,377,454	4,576,730
Current assets	93,861	410,851	504,712
Current liabilities	(9,763)	-	(9,763)
	<u>283,905</u>	<u>4,788,305</u>	<u>5,072,210</u>
<i>As at 31 March 2021</i>			
Tangible fixed assets	835	-	835
Investments	193,733	4,993,554	5,187,287
Current assets	103,657	149,471	253,128
Current liabilities	(4,983)	-	(4,983)
	<u>293,242</u>	<u>5,143,025</u>	<u>5,436,267</u>

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2022

19. Movements in funds

	At 1 April	Incoming	Resources	Gains /	Transfers	At 31 March
	£	resources	expended	(losses)	£	£
		£	£	£		
<i>Year ended 31 March 2022</i>						
Unrestricted funds						
General fund	80,212	55,466	(59,015)	-	-	76,663
Designated - trustees' discretionary	213,030	2,761	(14,092)	5,543	-	207,242
Total unrestricted funds	293,242	58,227	(73,107)	5,543	-	283,905
Restricted funds						
Human Rights & Nursing Awards	742,328	8,928	(32,826)	29,680	-	748,110
George James Pennington Bequest	459,009	5,515	(91,340)	13,659	-	386,843
Martin Family Charitable Trust	5,303	-	(5,303)	-	-	-
Dick Camplin Educational Trust	10,001	17,500	(11,124)	-	-	16,377
Gables End Trust	307,776	3,327	(121,164)	17,577	-	207,516
Castlefield Trust	2,546	10,000	-	-	-	12,546
Charity Cheque accounts	45,079	-	-	-	-	45,079
Earthsong Trust	2,050,066	292,911	(108,627)	60,703	-	2,295,053
Kelly Trust	1,440,714	404,842	(857,638)	83,711	-	1,071,629
Ripple Trust	80,203	306	(83,127)	2,618	-	-
Ann King Legacy	-	25,000	(19,848)	-	-	5,152
Total restricted funds	5,143,025	768,329	(1,330,997)	207,948	-	4,788,305
Total funds	5,436,267	826,556	(1,404,104)	213,491	-	5,072,210

Year ended 31 March 2021

Unrestricted funds						
General fund	84,343	47,090	(51,221)	-	-	80,212
Designated - trustees' discretionary	221,139	3,340	(51,977)	40,528	-	213,030
Total unrestricted funds	305,482	50,430	(103,198)	40,528	-	293,242
Restricted funds						
Human Rights & Nursing Awards	622,346	9,783	(23,546)	133,745	-	742,328
George James Pennington Bequest	433,392	7,694	(75,702)	93,625	-	459,009
Martin Family Charitable Trust	9,319	98	(5,500)	1,386	-	5,303
Dick Camplin Educational Trust	14,990	15,000	(19,989)	-	-	10,001
Gables End Trust	310,626	25,808	(85,878)	57,220	-	307,776
Castlefield Trust	2,546	-	-	-	-	2,546
Charity Cheque accounts	45,079	-	-	-	-	45,079
Earthsong Trust	1,441,914	352,011	(77,158)	333,299	-	2,050,066
Kelly Trust	1,728,027	12,463	(608,468)	308,692	-	1,440,714
Ripple Trust	92,811	543	(27,002)	13,851	-	80,203
Total restricted funds	4,701,050	423,400	(923,243)	941,818	-	5,143,025
Total funds	5,006,532	473,830	(1,026,441)	982,346	-	5,436,267

The Charity Service Limited

Notes to the Financial Statements - continued for the year ended 31 March 2022

19. Movements in funds (continued)

Fund purposes

The general fund receives its income from the fees charged by The Charity Service Limited and provides the resources to support the running of the charity.

The designated fund represents unrestricted funds set aside by the Trustees for grant-making.

All restricted funds, except for the George James Pennington Bequest fund, are donor advised funds. Grants are made from these funds at the request of donors (subject to appropriate due diligence checks). The George James Pennington Bequest fund provides grants to assist with activities, amenities or equipment that will improve general welfare. Beneficiaries must be resident within Manchester.

20. Related party disclosures

Mr J S Eckersley, a Trustee, is also a shareholder in Castlefield Partners Limited, in which the charity has a small shareholding of non-voting class B shares. During the year ended 31 March 2022, the charity received a dividend from Castlefield Partners Limited of £283 (2021: £Nil).

Mr J S Eckersley is also a partner in Castlefield Investment Partners LLP (of which Castlefield Partners Limited is a Designated Member). The charity places with Castlefield Investment Partners LLP its investments and the investments of several charitable trusts managed by the charity and for which the charity is the sole trustee. During the year ended 31 March 2022, Castlefield Investment Partners LLP received investment management charges of £618 (2021: £793).

21. Funds held as trustee

The Charity Service Limited acts as sole trustee for the following charitable trusts:

Name	Registered Charity Number	Objects
Chronicle Cinderella Home Fund	233536	Providing convalescent or recuperative holidays for sick and convalescent children of poor persons.
Manchester and Salford Medical Charities Fund	223079	Making grants to charities in the Manchester and Salford area, particularly for the provision of comforts, amenities and assistance to the poor, the sick and the infirm.
The Richard Budenberg Charitable Trust	267673	Making grants to charities.

In the capacity as sole trustee, The Charity Service Ltd is the custodian trustee for the investment portfolios held by the above trusts and managed by Castlefield Investment Partners LLP.

The Charity Service Ltd was sole trustee for the David Budenberg Charitable Trust (registration no: 1006640) until that charity closed in January 2022. The Trust had spent all funds before closing.

THE CHARITY SERVICE LIMITED

England & Wales - Charity number 1011293

Accounts



The Charity Service Limited

Report of the Trustees and
Audited Financial Statements
for the year ended
31 March 2021

Registered Company Number (England and Wales): 02538910

Registered Charity Number: 1011293

Ashby Berry Coulsons
Chartered Accountants
Scarborough

The Charity Service Limited
Contents of the Financial Statements
for the year ended 31 March 2021

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Cash flow statement	15
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The Charity Service Limited

Reference and Administrative Details for the year ended 31 March 2021

Trustees	R G Dyson MA FCA (Chair) G R Bushell LLB P A Chorlton FCCA J S Eckersley BA(Hons) MBA Chartered FCSI K A Graham LLB S Griffiths S Nazir BSc MSc (retired 11th November 2021)
Company secretary	C D Mills BA(Hons) MSc PhD ACA
Registered office	8 th Floor 111 Piccadilly Manchester M1 2HY
Principal address	PO Box 155 Carnforth LA5 5BR
Registered company number	02538910 (England and Wales)
Registered charity number	1011293
Auditors	Ashby Berry Coulsons Limited Statutory Auditor 2 Belgrave Crescent Scarborough North Yorkshire YO11 1UB
Bankers	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB
Investment advisers	Castlefield Investment Partners LLP 111 Piccadilly Manchester M1 2HY

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019. This report has been prepared to meet the requirements for a directors' report required by company law and has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Structure, governance and management

The Charity Service Limited is a charitable company limited by guarantee. The charity is governed by its Memorandum and Articles of Association. It is also a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925.

The Board of Trustees has legal responsibility for the effective use of resources in meeting the charity's objects and providing effective leadership and direction. The Trustees meet quarterly and additionally as circumstances require. All Trustees give their time freely. No Trustee has received any remuneration in either this or the preceding year. Trustees are required to disclose all relevant interests and withdraw from decisions where a conflict of interest may arise. Responsibility for operational matters and the implementation of policy is delegated to the Company Secretary.

Trustees are committed to improving the diversity of the board. Recruitment of new trustees is, therefore, done openly. When a trustee vacancy arises, the vacancy is advertised. Applications are also promoted by Trustees through their networks and partner organisations. Trustees encourage applications from all individuals regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief, and marriage and civil partnerships. The Trustees, working with the Company Secretary, then select, interview and propose suitable candidates. The board makes appointments made according to relevant skills, competencies and experience. All new trustees receive an induction into the work of the charity.

All Trustees, their families and business partners are related parties by definition. Any details of transactions with related parties are disclosed in the financial statements.

Corporate trusteeship and funds held as trustee

The Charity Service Limited acts as sole corporate trustee of four separate charitable trusts. Details of these charitable trusts are provided in Note 20. The accounts of these charitable trusts are reported separately.

In its capacity as a corporate trustee, The Charity Service Limited holds investments on behalf of four charitable trusts. The investment assets for each trust are held in a separate portfolio.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

Objectives and activities for the public benefit

As determined by its Memorandum of Association, the principal objects of the charity are ‘to benefit any charitable institutions or charitable purposes wheresoever the same shall be established by provision of advice and assistance’.

The charity fulfils its objects in two main ways. Firstly, we provide a fee-based service to major donors who wish to manage their long-term charitable giving with a simple and cost-effective fund. We refer to these funds as ‘**donor advised funds**’ because we manage them on behalf of donors and make grants according to their wishes (providing that we have carried out all necessary due diligence checks and verified that the grants will be used for charitable purposes).

Secondly, we continue to manage various designated, restricted and charitable trust funds from which we make small grants to charities and community groups within the Greater Manchester area. We operate an open grant application process for all of the funds. We refer to these funds as ‘**internally advised funds**’ because decisions on whether or not to award a grant are made by a Grant Committee comprised entirely of the charity’s trustees.

The charity does not raise funds from the general public.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission’s general guidance on public benefit and to the obligations placed upon us by Section 17 of the Charities Act 2011 and confirm that we have complied with the duty placed on us by this Act.

Achievements and performance

Our strategic goal is to build the charity’s core activities of managing donor advised funds and running grant programmes from internally advised funds.

During the year, we managed 15 separate funds, consisting of 11 donor advised funds and 4 internally advised funds. 10 of these funds were operated as restricted funds of The Charity Service, 1 as a designated fund and 4 as separate charitable trusts. The details of the separate charitable trusts, of which The Charity Service is the sole trustee, are provided in Note 20 to the accounts.

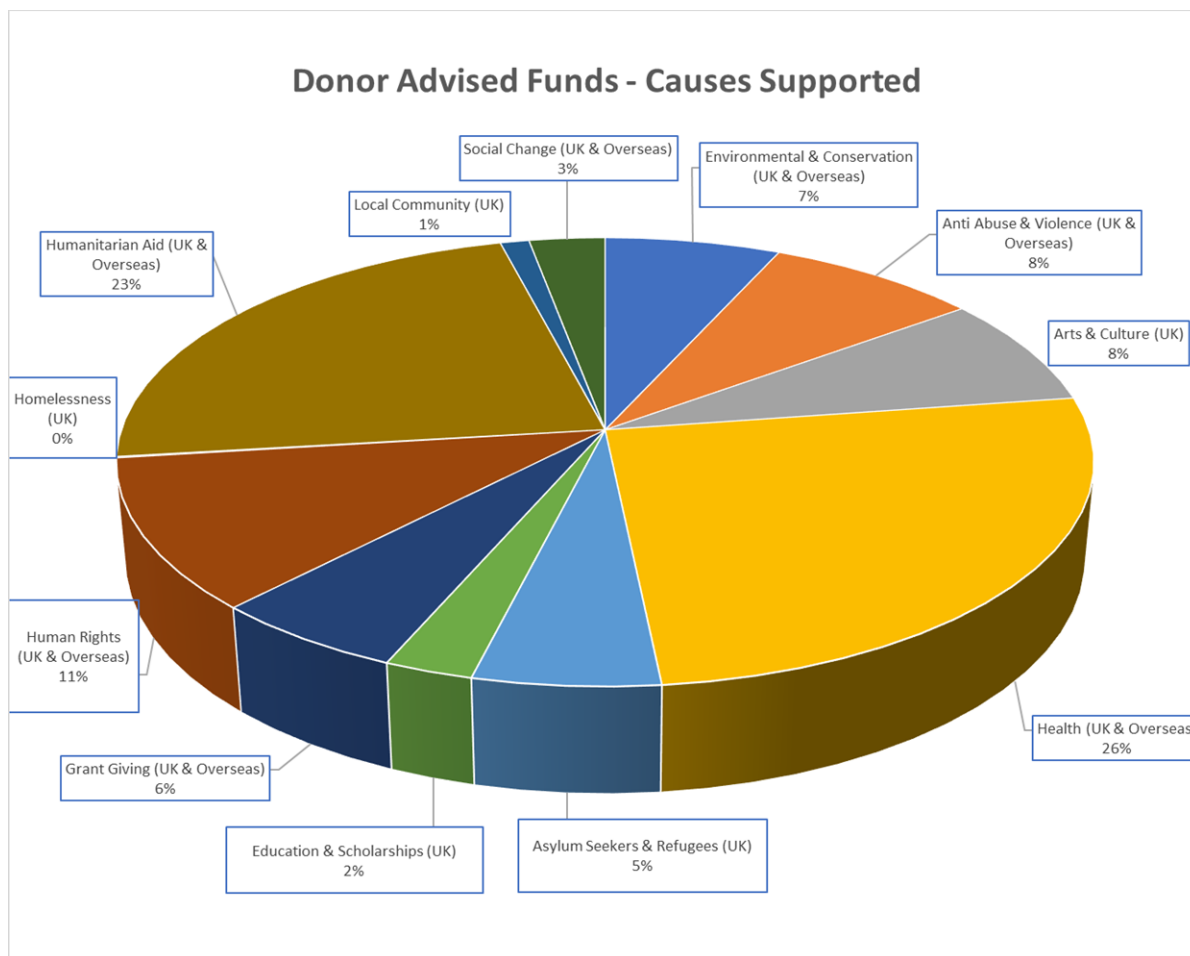
Across all funds held within The Charity Service, we increased the value of grants made by 22% to £935,290 (2020: £769,143). This increase reflects two main developments. Firstly, we made several large grants from donor advised funds during the year. Secondly, our full-time Development Officer had continued to work hard to promote the availability of funding from our internally advised funds. Based in the Manchester area, the Development Officer engages with the local voluntary and community organisations and health and social care organisations to promote our grant programme and facilitate applications to it.

Across the charitable trusts of which the Charity Service is the corporate trustee, we also increased the value of grants by 76% to £82,024 (2020: £46,628). As the charitable trusts are separate legal entities, the statement of financial activities on page 9 does not include the value of these grants.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

Grants from donor advised funds

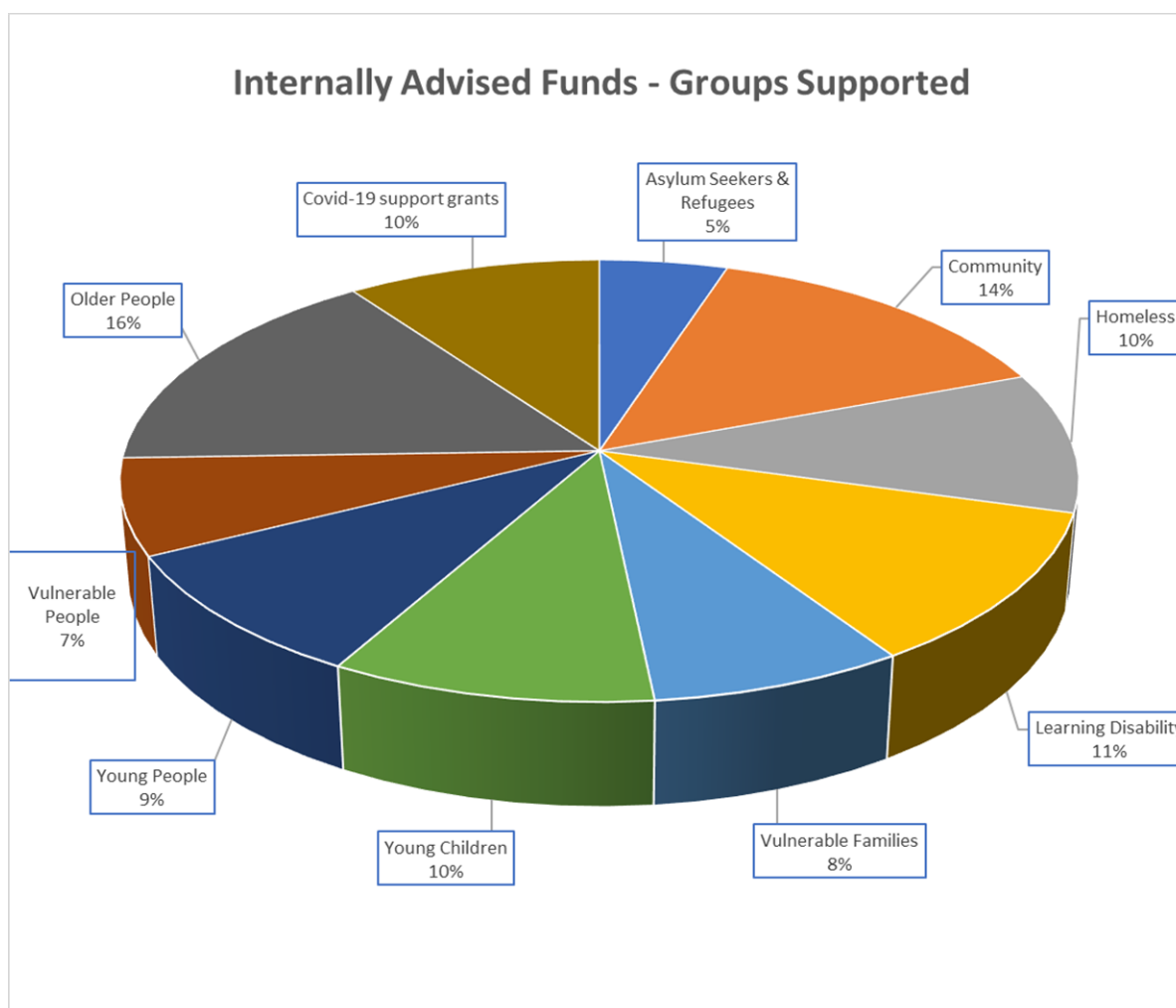
Donor advised funds held within the Charity Service include all restricted funds except for the George James Pennington Bequest fund. During the year, The Charity Service paid out 94 grants from its donor advised funds totalling £833,604 (2020: 63 grants totalling £694,003). The donor advised fund grants supported a range of causes in the UK and overseas, which are summarised in the graph below:



The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

Grants from internally advised funds

Internally advised funds held within the Charity Service include the George James Pennington Bequest fund and the designated fund. During the year, we paid out 71 grants from internally advised funds totalling £101,686 (2020: 38 grants totalling £75,139). The increase reflects Trustees efforts to increase grant expenditure to provide extra funding to organisations during the covid-19 pandemic. The grants supported a range of causes in Greater Manchester, which are summarised in the graph below:



The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

Financial review

The financial outcome for the year and its impact on the charity's funds are set out in the statement of financial activities on page 9. Total net income for the year was £429,735 (2020: £1,707,725), which represents another year of sound financial performance. Although fewer new donations led to a reduced total income of £473,830 (2020: £3,128,851), funds under investment gained £982,346 (2020: net losses of £578,025). These gains arose as investments recovered from depressed valuations at the outbreak of the covid-19 pandemic in March 2020. Good investment performance helped underpin a 22% increase in charitable grants paid out of £935,290 (2020: £769,142). Total expenditure in the year was £1,026,441 (2020 £843,101).

At year end, net assets amounted to £5,436,267 (2020: £5,006,532), of which £80,212 (2020: £84,343) related to the unrestricted general fund, £213,030 (2020: £221,139) to the unrestricted designated fund and £5,143,025 (2020: £4,701,050) to restricted funds.

Investment policy and performance

Under its Memorandum of Association, the charity has the power to invest funds not immediately required for charitable purposes. Long term investments are placed with Castlefield Investment Partners LLP who specialise in ethical investment, especially for charities. The charity's investment assets are managed to provide income and long term capital growth. The Trustees monitor investment performance on a quarterly basis by comparing total returns to an independently calculated benchmark comprising the investment portfolios of other charities with similar investment objectives and risk profiles.

Most of the charity's funds are invested in Castlefield's managed funds, with the majority held in the Castlefield B.E.S.T Sustainable Portfolio Growth Fund. The funds take an ethical investment approach that seeks to take account of environmental, social and governance factors. Castlefield employs a proprietary methodology called B.E.S.T (standing for Business and Financial, Environmental and Ecological, Social Influence and Transparency and Governance), which acts as a framework for their investment selection and risk management process. Castlefield applies a range of sustainability criteria to exclude unfavourable sectors of the world economy, whilst promoting activities deemed to have positive attributes.

During the year, the CFP Castlefield B.E.S.T Sustainable Portfolio Growth Fund returned a total return of +23.1%, which compares favourably to the +20.3% achieved by similar charities in the ARC Steady Growth Charity Index. The performance also compares favourably to the +22.8% recorded by the Investment Association's Mixed Investment 40-85% benchmark.

Reserves policy

The charity's unrestricted reserves are allocated between a general and a designated fund. The general fund consists of monies made available for the charity's day to day working capital needs and to cover costs if the charity was ever wound up. The designated fund includes monies not needed to sustain working capital, which is set aside for grant-making.

The Trustees aim to hold at least 12 months of general expenditure in the general fund. This policy is based on an assessment of the charity's working capital requirements and the length of time needed to hand over its corporate trustee, fund management and grant administrator roles if the charity was ever wound up. As at 31 March 2021, the general fund stood at £80,212 (2020: £84,343), which represents approximately 15 months (2020: 23 months) of budgeted general fund expenditure for the next year.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

Grant-making policy

Grants are managed according to policies agreed by the trustees. One of two approaches is used, depending on whether the funds are donor advised or internally advised funds.

For donor advised funds, grants are paid to recipients nominated by the donors. Due diligence checks are performed on all grant requests to ensure all funds are distributed in accordance with eligible charitable purposes.

For internally advised funds, grants are paid to recipients selected by Trustees from applications received. These grants are made in accordance with relevant fund restrictions. They share, however, a common focus on helping disadvantaged people in the Greater Manchester area. Key priority areas include: preventing homelessness, reducing social isolation, improving access to employment and the provision of emergency support for vulnerable families & children.

The Trustees set various criteria for assessing grant applications for internally advised funds. These include:

- We focus and encourage applications from local charities working ‘on the ground’ in Greater Manchester, although we also accept applications from national charities if the project and/or individuals are local, i.e. within Greater Manchester.
- We consider applications from Community Interest Companies (CICs) but with greater scrutiny (e.g. we check closely for Limited by Guarantee, Accounts, Reserves, Asset Lock, etc).
- We only normally consider grant applications from organisations that have been active for three years or more. Although we do not prevent applications from organisations operating for less than this period, such applications receive greater scrutiny.
- Grant applications and awards for funding up to or less than £5,000 are treated as small grants and multiple/repeat applications from an organisation are accepted with internal management and assessment of each application considered.
- Grant applications and awards over £5,000 require more budgetary information at the application stage, applications receive greater scrutiny and additional monitoring following any award to ensure funds are spent correctly and as agreed. Such applications and awards are treated as large grants and organisations can only apply once every two years from the previous award date. We normally allocate no more than five large grants in a year.
- Grant applications up to £10,000 would normally be the maximum but, exceptionally, consideration may be given to larger amounts.
- New project costs, including salaries for an initial 12 months, will be considered but sustainability would be a key consideration of each application.
- Grants for holidays and days out/excursions will be funded by the Cinderella Fund. Grant payments from this fund cannot be made to an individual – grant payments will only be made to a supporting or third party organisation (holiday camp, etc.).

The Trustees will not normally fund any of the following:

- contributions to general appeals from national charities;
- activities that solely support animal welfare;
- religious activity which is not for wider public benefit; and
- activities that have already taken place.

Any grant made by the Trustees is made at the absolute discretion of the Trustees.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

Risk management

The Trustees continue to review the charity's activities to identify the major risk exposure and to maintain the systems to mitigate these risks. Management controls are also reviewed to ensure they are operating effectively and meeting the needs of the charity.

The principal risks and uncertainties identified by Trustees are reliance on key staff and the volatility of investments held by the charity. The steps taken by the Trustees to mitigate these risks as far as practicable are: ensuring two individuals action all payments; monitoring performance against an annual budget; reviewing investment manager reports and assessing investment performance at least every quarter; and, having an audit every year (rather than an annual independent examination).

Plans for the future

As noted above, our strategic goal is to build the charity's core activities of managing donor advised and internally advised funds. Indeed, we sought to give this goal extra impetus in 2021 by undertaking a strategic review of the charity's activities.

The strategic review was performed by the charity's new Manager and Company Secretary, who was appointed in January 2021 and has extensive experience in the voluntary sector. The review concluded that The Charity Service was in a stable financial position and well-placed to expand activities. In particular, there were opportunities to promote philanthropy and build on The Charity Service's long history as a grant-maker.

As a result of the strategic review, Trustees agreed to new strategic aims for the next three years:

- To provide philanthropists with a high-quality and personal donor advised fund account management service.
- To offer philanthropists a distinctive values-based philanthropy advice service.
- To use the charity's internally advised funds to provide long-term support to charitable organisations embedded within their community.

Further to the strategic review, we expect to increase staff resources from October 2021 and offer a new philanthropy advice service from January 2022. We also anticipate implementing a revised grant-making policy for internally advised funds.

The Charity Service Limited
Report of the Trustees
For the year ended 31st March 2021

Statement of Trustees' responsibilities

The Trustees (who are also the directors of The Charity Service for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and,
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditors

Ashby Berry Coulsons Limited is deemed to be re-appointed under section 487(2) of the Companies Act 2006. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. TCS is still a small company although now a larger charity.

Signed on behalf of the Trustees on 11th November 2021.

C D Mills

Manager and Company Secretary

Independent Auditor's Report to the Members of The Charity Service Limited

Opinion

We have audited the financial statements of The Charity Service Limited (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Members of The Charity Service Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our audit procedures include:

- Performing audit work over the risk of management override of controls, including reviewing accounting estimates for bias and testing journal entries and other adjustments for appropriateness;
- Reviewing minutes of meetings of those charged with governance;
- Reviewing financial statement disclosures to assess compliance with applicable laws and regulations
- Enquiry of management and those charged with governance concerning potential litigation and claims.

Independent Auditor's Report to the Members of The Charity Service Limited

We consider that these procedures, together with evidence acquired from our other audit work, provide an audit approach enabling a reasonable likelihood of detection of irregularities. Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>.

This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Anne Mead BSc FCA (Senior Statutory Auditor)
for and on behalf of Ashby Berry Coulsons Limited
Statutory Auditor
2 Belgrave Crescent
Scarborough
North Yorkshire
YO11 1UB

23rd November 2021

The Charity Service Limited

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Donations	2	-	362,663	362,663	3,024,206
Charitable activities	3	47,090	-	47,090	32,645
Investments	4	3,340	60,737	64,077	72,000
Total income		50,430	423,400	473,830	3,128,851
Expenditure	5				
Raising funds	6	691	709	1,400	7,154
Charitable activities:					
Grants made	7	72,448	895,982	968,430	796,788
Management services	8	30,059	26,552	56,611	39,159
Total expenditure		103,198	923,243	1,026,441	843,101
Operating result for the year before gains/losses on investments		(52,768)	(499,843)	(552,611)	2,285,750
Net gains / (losses) on investments	13	40,528	941,818	982,346	(578,025)
Net income and net movement of funds	9	(12,240)	441,975	429,735	1,707,725
Reconciliation of funds					
Total funds brought forward		305,482	4,701,050	5,006,532	3,298,807
Total funds carried forward	18	293,242	5,143,025	5,436,267	5,006,532

The notes on pages 16 to 29 form part of these financial statements.

The Charity Service Limited
(Registered number: 02538910)

Balance Sheet
at 31 March 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible fixed assets	12	835	-
Investments	13	<u>5,187,287</u>	<u>4,388,630</u>
		5,188,122	4,388,630
Current assets			
Debtors	14	2,438	8,244
Investments	15	3,050	34,521
Cash at bank and in hand		<u>247,640</u>	<u>588,446</u>
		253,128	631,211
Creditors			
Amounts falling due within one year	16	<u>(4,983)</u>	<u>(13,309)</u>
Net current assets		<u>248,145</u>	<u>617,902</u>
Total assets less current liabilities		<u>5,436,267</u>	<u>5,006,532</u>
Net assets		<u><u>5,436,267</u></u>	<u><u>5,006,532</u></u>
Funds	17		
Unrestricted funds		293,242	305,482
Restricted funds		<u>5,143,025</u>	<u>4,701,050</u>
Total funds		<u><u>5,436,267</u></u>	<u><u>5,006,532</u></u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 11th November 2021 and were signed on its behalf by

R G Dyson
Chair of the Trustees

The notes on pages 16 to 29 form part of these financial statements.

The Charity Service Limited
Cash Flow Statement
for the year ended 31 March 2021

	Note	2021 £	2020 £
Cash flow from operating activities			
Cash provided from operations	(i)	(640,212)	(783,687)
Cash flows from investing activities:			
Purchase of tangible fixed assets		(911)	-
New sub-trust capital introduced		-	650,656
Transfers to investment portfolios		(500,000)	(441,289)
Transfers from investment portfolios		735,988	533,500
Dividends received		64,329	69,865
Net cash provided by(used in) investing activities		299,406	812,732
Change in cash and cash equivalents in the reporting period		(340,806)	29,045
Cash and cash equivalents at the beginning of the reporting period		588,446	559,401
Cash and cash equivalents at the end of the reporting period	(ii)	247,640	588,446

Note to the cash flow statement

(i) Reconciliation of net income to net cash flow from operating activities

Net income for the reported period (as per the statement of financial activities)	429,735	1,707,725
Adjustments for:		
Depreciation charges	76	-
New sub-trust capital introduced as investments	(21,413)	(3,007,705)
Investment fees paid from cash accounts with investment manager	951	9,267
Investment income held in brokers cash	-	(7,373)
Investment income retained in portfolio	(367)	-
Net (gain)/loss on investments	(982,346)	578,025
Dividends received	(64,329)	(69,865)
Decrease/(Increase) in debtors	5,807	2,954
Increase in creditors	(8,326)	3,285
	(1,069,947)	(2,491,412)
Net cash provided by operating activities	(640,212)	(783,687)

(ii) Analysis of changes in net funds

	At 1 Apr 2020 £	Cash Flow £	At 31 Mar 2021 £
Net cash			
Cash at Bank	588,446	(340,806)	247,640
	<u>588,446</u>	<u>(340,806)</u>	<u>247,640</u>
Liquid resources			
Deposits included in cash	-	-	-
Current asset investments	34,521	(31,471)	3,050
	<u>34,521</u>	<u>(31,471)</u>	<u>3,050</u>
Total	<u>622,967</u>	<u>(372,277)</u>	<u>250,690</u>

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2021

1. Accounting policies

General information

The Charity Service Limited is a charitable private company limited by guarantee incorporated in England and Wales. In addition, it is a Trust Corporation within the meaning of Section 68(18) of the Trustee Act 1925. Every member of the charitable company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to benefit any charitable institutions or charitable purposes by provision of advice and assistance.

Basis of preparing the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

Having considered the level of funds held and the expected level of income and expenditure for the next 12 months, the Trustees have, at the time of approving these financial statements, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and they therefore continue to adopt the going concern basis of accounting in preparation of these accounts.

Judgements and key sources of estimation uncertainty

The Trustees consider that no judgements, apart from those involving estimates, have been made in the process of applying the above accounting policies which have had a significant effect on amounts recognised in the financial statements.

The Trustees consider that no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date have been made which have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Funds

Unrestricted funds comprise the general fund and the designated fund. The general fund is available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. The designated funds represent charitable funds which the charity may use and distribute to appropriate charitable purposes agreed by the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2021

1. Accounting policies - continued

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income

Voluntary income usually consists of small donations which are accounted for when received. The charity is not a legacy seeking organisation but will account for any legacies on the basis that entitlement is taken as the earlier of the charity being notified of an impending distribution or the legacy being received.

Investment income receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Income from charitable activities

Income from fees for accounting and management services is recognised when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Non-staff costs are allocated directly to the applicable expenditure heading and staff costs are apportioned on the basis of time spent.

Expenditure on charitable activities includes the costs of activities undertaken to further the purposes of the charity and their associated support costs.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include administrative and governance costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants payable

Grants are voluntary payments made to charitable institutions. Grants nominated by donors are accounted for when they are paid. Expenditure on other grants is included when the grants have been approved and any conditions attached by the trustees have been satisfied.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Recognised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the statement of financial activities.

The Charity Service Limited
Notes to the Financial Statements
for the year ended 31 March 2021

1. Accounting policies - continued

Tangible fixed assets

Fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at the following annual rates.

Computer equipment	33 1/3%
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Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value, which is taken as the market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Cash held by investment managers is classified as current asset investments.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity contributes to a defined contribution workplace pension plan for the benefit of its employees. Contributions are charged to the statement of financial activities in the period to which they relate.

Taxation

The charity is exempt from corporation tax on its charitable activities.

The Charity Service Limited
Notes to the Financial Statements - continued
for the year ended 31 March 2021

2. Donations

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2021</i>			
Donations	-	15,000	15,000
New sub-trust capital introduced	-	347,663	347,663
	<u>-</u>	<u>362,663</u>	<u>362,663</u>
<i>Year ended 31 March 2020</i>			
Donations	50	16,450	16,500
New sub-trust capital introduced	-	3,007,706	3,007,706
	<u>50</u>	<u>3,024,156</u>	<u>3,024,206</u>

3. Charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2021</i>			
Fees for management services	47,090	-	47,090
	<u>47,090</u>	<u>-</u>	<u>47,090</u>
<i>Year ended 31 March 2020</i>			
Fees for management services	32,645	-	32,645
	<u>32,645</u>	<u>-</u>	<u>32,645</u>

4. Investment income

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2021</i>			
Income from investment portfolios	3,340	60,737	64,077
	<u>3,340</u>	<u>60,737</u>	<u>64,077</u>
<i>Year ended 31 March 2020</i>			
Income from investment portfolios	5,815	66,185	72,000
	<u>5,815</u>	<u>66,185</u>	<u>72,000</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

5. Total expenditure

	Note	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2021</i>				
Raising funds	6	691	709	1,400
Grant-making	7	72,448	895,982	968,430
Management services	8	30,059	26,552	56,611
		<u>103,198</u>	<u>923,243</u>	<u>1,026,441</u>
<i>Year ended 31 March 2020</i>				
Raising funds	6	643	6,511	7,154
Grant-making	7	72,937	723,851	796,788
Management services	8	21,660	17,499	39,159
		<u>95,240</u>	<u>747,861</u>	<u>843,101</u>

6. Raising funds

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2021</i>			
Staff costs (note 11)	607	-	607
Portfolio management fees	84	709	793
	<u>691</u>	<u>709</u>	<u>1,400</u>
<i>Year ended 31 March 2020</i>			
Staff costs (note 11)	520	-	520
Portfolio management fees	123	6,511	6,634
	<u>643</u>	<u>6,511</u>	<u>7,154</u>

7. Grant-making

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2021</i>			
Grants payable (listed below)	40,549	894,741	935,290
Support costs	31,298	1,241	32,539
Direct costs	601	-	601
	<u>72,448</u>	<u>895,982</u>	<u>968,430</u>
<i>Year ended 31 March 2020</i>			
Grants payable (listed below)	48,330	720,812	769,142
Support costs	23,695	3,039	26,734
Direct Costs	912	-	912
	<u>72,937</u>	<u>723,851</u>	<u>796,788</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

7. Grants payable

	2021	2020
	£	£
Abortion Support Network	52,000	2,000
Acid Survivors Foundation	-	35,000
Acting on Impulse	4,956	-
Action Sport	2,960	-
Age UK Wigan	9,134	600
Akshaya Patra Foundation	65,000	-
Albert Kennedy Trust	250	1,200
Alzheimers	250	500
Amos Trust	1,000	-
Applied Environmental Research Foundation	24,000	22,000
Arthritis Research	250	500
Autistic Society	722	-
Azamrah Youth Club	1,000	-
Back on Track	-	980
Barnabus	250	500
Bee Sanctuary	3,000	-
Benedetti	500	-
Bible Society	250	500
Birth Companions	40,000	-
Boaz	5,000	-
Boaz Manchester	-	10,000
Bolton Lads & Girls	1,000	-
Booth Centre	950	2,700
Bridge Church	-	350
Bridgewater Residents Association	-	884
Bridging the Gap	250	-
Bristol Music Trust	30,000	39,780
Bristol NW Food bank	3,000	-
British Heart	250	500
British Legion	250	500
British Red Cross	-	1,000
Burdens	45,830	-
Bury2gether	880	-
Cancer Research	250	1,140
Cartwheel Arts	500	-
Cascade Baby Bundle	880	-
Centrepont	2,000	-
Child Brain Injury Trust	-	240
Chrisitans Against Poverty	250	500
Christie Hospital	250	-
c/f	297,062	121,374

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

7. Grants payable (continued)

	2021	2020
	£	£
b/f	297,062	121,374
Christies	-	500
Citywise Mentoring	1,900	-
Class	1,000	-
Coffee for Craig	-	5,000
Collaborative Women	1,715	-
Communic8te Bury	977	-
Community Little	1,794	-
Cracking Good Food	1,500	-
Cribs International	16,500	5,000
CTR for Specialist	500	-
Deafblind	1,000	-
Depaul Nightstop Manchester	3,000	10,000
Development Education Centre	-	2,000
Emerge	500	-
Emmaus Salford	1,000	-
Emmeline's Pantry	1,200	2,350
eXXpedition	-	25,000
Federation of Jewish Services (The FED)	-	1,000
Filmbath	5,000	5,000
Funderbirds	1,500	6,000
Gaddum Centre	2,650	610
Glitch	-	10,000
Good Comp	1,000	-
Great Places (A Bed every Night)	1,000	3,609
Greater Manchester Community Chaplaincy	1,000	5,998
Hawkwood College	1,000	-
Helen Bamber	50,000	-
Hidden Treasure	1,760	-
Hits Radio	500	-
Holcombe Brook	-	1,000
Humans MCR	1,000	-
IHL	1,000	-
Individuals under the Dick Camplin Educational Trust	19,274	9,240
Individuals under the Human Rights and Nursing Awards	20,000	20,000
Intensive Care Soc	40,000	-
International Animal rescue	-	100
International Fund for Animal Welfare	-	5,000
Jews for Jesus	250	500
Jigsaw	1,500	1,000
c/f	478,082	240,281

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

7. Grants payable (continued)

	2021	2020
	£	£
b/f	478,082	240,281
Karma Organsation	40,000	-
Kidsout	1,750	-
Kings Chruch	1,000	-
Latin American Womens Aid	55,000	35,000
Levenshulme Good	2,750	-
Levenshulme Inspire	3,000	4,224
LGBT Foundation	500	-
Lighthouse	-	50
London Black Women	50,000	-
MACC Migrant	5,000	-
Macmillan	400	500
Makan	40,000	40,000
Manchester City of Sanctuary	-	2,160
Manchester Deaf Centre	-	1,000
Manchester Parent	1,500	-
Medecins Sans Frontiers	5,000	-
Middleton Popstars	-	1,000
Migrant Offshore Aid Station (MOAS) UK	-	100,000
Millie Mittoo	2,500	-
Mission Aviation	250	500
Mustard Tree	5,500	4,500
NCIM	-	4,183
Network for Social Change	21,000	25,300
Newton Heath	494	-
Newton Heath Youth Project	-	925
Northmoor Community Association	-	10,000
NSPCC	250	500
Odd Arts	500	-
Open Doors	250	1,000
Operation Fistula	40,000	40,000
Ourboards	9,980	-
Practical Action	1,000	-
Proud Trust	780	-
Quaker Service NI	-	10,000
Rainbow Haven	250	-
Reach Out	950	-
Resurgence Trust	1,000	-
Richmond Fellowship	980	-
RNLI	250	500
c/f	<u>769,916</u>	<u>521,623</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

7. Grants payable (continued)

	2021	2020
	£	£
b/f	769,916	521,623
Royal Exchange	30,000	30,000
Saba Relief	10,500	-
Sabden Growers	1,000	-
Safe Hands for Girls	20,000	20,000
Saheli	12,500	-
Salford Council	111	-
Salford Heart Centre	990	-
Salford UCRC	-	11,020
Salvation Army	250	500
Savera UK	-	50,000
Shift Foundation	-	40,000
Soil Association	10,000	-
SoundUp Arts	1,000	-
St Brides	1,000	-
St Lukes Cheshire	420	-
Stroke	250	-
Sunbula	3,000	-
Talk Listen Change	998	2,000
Talkfirst	1,833	-
Tearfund	250	2,000
The A Team Foundation	10,000	-
The Brick	500	-
The Fed	2,155	-
The Hamlet	817	-
The Pace2B	1,500	-
The Proud Trust	-	6,500
The River Manchester	1,500	3,000
Transport for Uganda	250	1,000
Tree of Life Wythenshawe	1,000	1,000
University of Sussex	1,000	-
Visit from the Stork	2,000	-
Wateraid	250	500
WISH	-	50,000
Women for Refugees	40,000	-
Women in Prison	-	10,000
Womens Environmental Network	7,500	5,000
Wood Street Mission	-	5,000
Woodland Trust	-	10,000
Youth Leads UK	2,800	-
Total	<u>935,290</u>	<u>769,143</u>

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

8. Management Services

	Unrestricted funds £	Restricted funds £	Total funds £
<i>Year ended 31 March 2021</i>			
Direct costs			
Staff costs (note 11)	9,100	-	9,100
Support costs			
Management costs	11,350	26,552	37,902
Computer costs	3,293	-	3,293
Office costs	1,301	-	1,301
Other sundry costs	983	-	983
	<u>16,927</u>	<u>26,552</u>	<u>43,479</u>
Governance costs			
Audit fees - current year	4,000	-	4,000
Audit fees - prior year	32	-	32
	<u>4,032</u>	<u>-</u>	<u>4,032</u>
	<u><u>30,059</u></u>	<u><u>26,552</u></u>	<u><u>56,611</u></u>

Year ended 31 March 2020

Direct costs			
Staff costs (note 11)	7,675	-	7,675
Support costs			
Management costs	2,421	17,499	19,920
Computer costs	3,210	-	3,210
Office costs	1,181	-	1,181
Other sundry costs	3,141	-	3,141
	<u>9,953</u>	<u>17,499</u>	<u>27,452</u>
Governance costs			
Audit fees - current year	4,000	-	4,000
Audit fees - prior year	32	-	32
	<u>4,032</u>	<u>-</u>	<u>4,032</u>
	<u><u>21,660</u></u>	<u><u>17,499</u></u>	<u><u>39,159</u></u>

9. Net income (expenditure)

	2021	2020
Net income (expenditure) is stated after charging:	£	£
Audit fees - current year	4,032	4,032
Depreciation - owned assets	<u>76</u>	<u>-</u>
Realised investment gains	87,200	84,223
Unrealised investment gains/(losses)	<u>895,146</u>	<u>(662,248)</u>
Investment gains/(losses)	<u><u>982,346</u></u>	<u><u>(578,025)</u></u>

10. Trustees' remuneration and benefits and expenses

No trustee received or waived remuneration or other benefits for the year ended 31 March 2021 (2020: none).

One trustee received £76 (2020: £259) for out of pocket expenses.

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

11. Staff costs

	2021	2020
	£	£
Salaries	39,736	30,030
Pensions costs	1,797	1,513
	<u>41,533</u>	<u>31,543</u>

The average monthly number of employees during the year was:

	2021	2020
Full time	1	1
Part time	1	1
	<u>2</u>	<u>2</u>

Total staffing is approximately 1.2 full time equivalents.
No employees received emoluments in excess of £60,000.

12. Tangible fixed assets

	Computer equipment
	£
Cost	
Additions	<u>911</u>
Depreciation	
Charge for the year	<u>(76)</u>
Net book value	
At 1 March 2020	-
At 1 March 2021	<u>835</u>

13. Fixed asset investments

	Listed investments	
	2021	2020
Market value	£	£
At 1 April	4,388,630	2,619,312
Additions at cost	586,662	6,324,015
Carrying value of investments sold	(683,151)	(3,892,449)
Unrealised gains (losses)	895,146	(662,248)
At 31 March	<u>5,187,287</u>	<u>4,388,630</u>
Analysis of investments		
Multi-asset funds	5,146,570	4,316,621
Other assets	40,717	36,076
Property funds	-	35,933
	<u>5,187,287</u>	<u>4,388,630</u>
Historic cost of investments	4,811,985	5,039,117

There were no investment assets outside of the UK.

The Charity Service Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

14. Debtors

	2021	2020
	£	£
Trade debtors	-	5,267
Other debtors	1,956	2,575
Prepayments and accrued income	482	402
	<u>2,438</u>	<u>8,244</u>

15. Current asset investments

	2021	2020
	£	£
Cash accounts with investment manager	<u>3,050</u>	<u>34,521</u>

16. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	105	51
Social security and other taxes	420	420
Other creditors	458	5,267
Accrued expenses	4,000	7,571
	<u>4,983</u>	<u>13,309</u>

17. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
<i>As at 31 March 2021</i>			
Tangible fixed assets	835	-	835
Investments	193,733	4,993,554	5,187,287
Current assets	103,657	149,471	253,128
Current liabilities	(4,983)	-	(4,983)
	<u>293,242</u>	<u>5,143,025</u>	<u>5,436,267</u>
<i>As at 31 March 2020</i>			
Tangible fixed assets	-	-	-
Investments	172,378	4,216,252	4,388,630
Current assets	142,144	489,067	631,211
Current liabilities	(9,040)	(4,269)	(13,309)
	<u>305,482</u>	<u>4,701,050</u>	<u>5,006,532</u>

The Charity Service Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2021

18. Movements in funds

	At 1 April	Incoming resources	Resources expended	Gains / (losses)	Transfers	At 31 March
<i>Year ended 31 March 2021</i>	£	£	£	£	£	£
Unrestricted funds						
General fund	84,343	47,090	(51,221)	-	-	80,212
Designated - trustees' discretionary	221,139	3,340	(51,977)	40,528	-	213,030
Total unrestricted funds	<u>305,482</u>	<u>50,430</u>	<u>(103,198)</u>	<u>40,528</u>	<u>-</u>	<u>293,242</u>
Restricted funds						
The Human Rights & Nursing awards	622,346	9,783	(23,546)	133,745	-	742,328
George James Pennington Bequest	433,392	7,694	(75,702)	93,625	-	459,009
Martin Family Charitable Trust	9,319	98	(5,500)	1,386	-	5,303
Dick Camplin Educational Trust	14,990	15,000	(19,989)	-	-	10,001
Gables End Trust	310,626	25,808	(85,878)	57,220	-	307,776
Castlefield Trust	2,546	-	-	-	-	2,546
Charity Cheque accounts	45,079	-	-	-	-	45,079
Earthsong Trust	1,441,914	352,011	(77,158)	333,299	-	2,050,066
Kelly Trust	1,728,027	12,463	(608,468)	308,692	-	1,440,714
Ripple Trust	92,811	543	(27,002)	13,851	-	80,203
Total restricted funds	<u>4,701,050</u>	<u>423,400</u>	<u>(923,243)</u>	<u>941,818</u>	<u>-</u>	<u>5,143,025</u>
Total funds	<u>5,006,532</u>	<u>473,830</u>	<u>(1,026,441)</u>	<u>982,346</u>	<u>-</u>	<u>5,436,267</u>
<i>Year ended 31 March 2020</i>						
Unrestricted funds						
General fund	93,692	32,645	(41,994)	-	-	84,343
Designated - trustees' discretionary	280,534	5,865	(53,246)	(12,014)	-	221,139
Total unrestricted funds	<u>374,226</u>	<u>38,510</u>	<u>(95,240)</u>	<u>(12,014)</u>	<u>-</u>	<u>305,482</u>
Restricted funds						
The Human Rights & Nursing Awards	677,449	14,598	(26,702)	(42,999)	-	622,346
George James Pennington Bequest	489,917	11,487	(31,611)	(36,401)	-	433,392
Martin Family Charitable Trust	23,150	390	(14,001)	(220)	-	9,319
Dick Camplin Educational Trust	8,380	16,450	(9,840)	-	-	14,990
Gables End Trust	407,738	14,550	(104,515)	(7,147)	-	310,626
Castlefield Trust	2,546	-	-	-	-	2,546
Charity Cheque accounts	45,079	-	-	-	-	45,079
Earthsong Trust	1,270,322	342,890	(73,603)	(97,695)	-	1,441,914
Kelly Trust	-	2,574,357	(486,589)	(359,741)	-	1,728,027
Ripple Trust	-	115,619	(1,000)	(21,808)	-	92,811
Total restricted funds	<u>2,924,581</u>	<u>3,090,341</u>	<u>(747,861)</u>	<u>(566,011)</u>	<u>-</u>	<u>4,701,050</u>
Total funds	<u>3,298,807</u>	<u>3,128,851</u>	<u>(843,101)</u>	<u>(578,025)</u>	<u>-</u>	<u>5,006,532</u>

Fund purposes

The general fund receives its income from the fees charged by The Charity Service Limited and provides the resources to support the running of the charity.

The designated fund represents unrestricted funds set aside by the Trustees for grant-making.

All restricted funds, except for the George James Pennington Bequest fund, are donor advised funds. Grants are made from these funds at the request of donors (subject to appropriate due diligence checks).

The George James Pennington Bequest fund provides grants to assist with the purchase or supply of activities, amenities or equipment which will improve general welfare. Grant beneficiaries must be resident within the cities of Manchester or Salford.

The Charity Service Limited
Notes to the Financial Statements - continued
for the year ended 31 March 2021

19. Related party disclosures

Mr J S Eckersley, a Trustee, is a partner in Castlefield Investment Partners LLP, with which the charity places its own investment business and the investment business of several charitable trusts managed by the charity and for which the charity is the sole trustee. During the year ended 31 March 2021, Castlefield Investment Partners LLP received investment management charges of £793 (2020: £6,634) and collected contract charges of £Nil (2020: £4,335).

20. Funds held as trustee

The Charity Service Limited acts as sole trustee for the following charitable trusts:

Name	Registered Charity Number	Objects
Chronicle Cinderella Home Fund	233536	Providing convalescent or recuperative holidays for sick and convalescent children of poor persons.
Manchester and Salford Medical Charities Fund	223079	Making grants to charities in the Manchester and Salford area, particularly for the provision of comforts, amenities and assistance to the poor, the sick and the infirm.
David Budenberg Charitable Trust	1006640	Making grants to charities.
The Richard Budenberg Charitable Trust	267673	Making grants to charities.

In the capacity as sole trustee, The Charity Service Ltd is the custodian trustee for the investment portfolios held by the above trusts and managed by Castlefield Investment Partners LLP.