



REGISTERED CHARITY No.1011147

## STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2021

[WWW.RATBYBAND.COM](http://WWW.RATBYBAND.COM)



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Secretary: Mrs S. H. Newman, 20 Mill Drive, Ratby, Leicester. LE6 0JH. Tel: 0116 238 6954

## Trustees and Officers

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President	C. R. Kenney 24 Dalby Road, Anstey, Leicester
Chairman	J. A. Hauton 98-100 Main Street, Stanton Under Bardon, Leicester
Secretary	Mrs S. H. Newman 20 Mill Drive, Ratby, Leicester
Treasurer	S. P. Plant 18 Ingle Drive, Ratby, Leicester
Band Manager	J. K. Turner 42 Main Street, Kirby Bellars, Melton Mowbray, Leicester
Trustees	J. A. Cawrey Glebe Farm, Landcroft Lane, Sutton Bonnington, Loughborough, Leicester
	Mrs K. M. Sephton - Reed 11 Farley Way, Kirby Muxloe, Leicester
	P. A. Hall 19 Squirrel Close, Narborough, Leicester
	Mrs S. Wilkins 176 Main Street, Stanton Under Bardon, Leicester

The Ratby Co-operative Band

## **Report of the Trustees**

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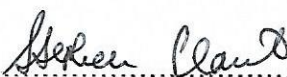
Income and Expenditure Account for the year ending 31 December 2021

Balance Sheet as at 31 December 2021

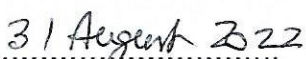
Fixed Asset Schedule

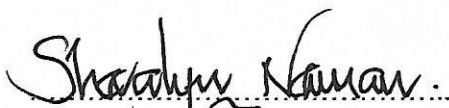
Trustees Report

Trustees Report approved by the Trustees and signed on their behalf by

  
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Stephen Plant - Treasurer

  
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Sheralyn Newman - Secretary

## **Introduction**

This report summarises the status and financial status of the organisation in the reporting year

## **Aims and Objectives**

The object of the band is to advance the education of the public in the United Kingdom and throughout the world, in the art and science of British Brass Band Music through the provision of public band concerts and training in Brass Band Music.

## **Trustees**

Trustees are appointed 'ex officio' (virtue of office) as outlined in the constitution and by-laws of the Ratby Co-operative Band adopted by the members on 17th September 2005. As members of the committee, Trustees are actively engaged in the normal running of the organisation. In addition to normal management meetings the Trustees meet independently on a regular basis to review the strategic direction of the organisation, monitor cash flow and approve specific items of expenditure outside normal decisions taken considering experience and advice of the Trustees. This allows the management committee and Trustees to ensure that both short term and long term objectives and issues are being dealt with to time and cost.

Trustees have been appointed by the committee based on professional experience and added value to the organisation. The Trustees are minded of the need to ensure any new Trustees appointed at the AGM are fully aware of their responsibilities. Newly appointed Trustees have been given a copy of the current Report and Accounts to aid familiarisation and directed to the relevant information via the Charity Commission website.

## **Achievements**

### **Concerts and Competitions**

The Ratby Co-operative Senior, Mid and Junior Bands performed very few concerts during the reporting period directly as a result of Covid-19. The Senior Band were invited to participate in the National Finals of the National Brass Band Championship at the Royal Albert Hall, London. The invite came at short notice and attained fifth place, this has been the Band's best ever contesting result.

Detailed risk assessments were carried out for each event.

## **Musical Tuition**

The conducting team of Mareika Gray as Artistic Advisor with Dave Purkiss as Musical Director are joined by the Mid Band and Junior Band Conductors Gary Perrin, Becky Cook and Sheila Allen.

## **Bandroom**

The bandroom, situated on Taverner Drive, Ratby, is used extensively by the members for rehearsal facilities. In addition other Community Groups have been made welcome to avail themselves of the facilities. The Trustees have been working on plans to extend the bandroom.

## **New Daytime Band**

The trustees decision to form a "daytime" band has gathered pace and this was in the planning stage at the end of 2021. The new band held it's first rehearsal in February 2022 under new DM Ian Bartram and has since gone onto perform at two concerts. A really wonderful achievement for all concerned.



## **Corporate Governance and Risk Management**

Corporate Governance is the internal procedure that ensures the organisation operates within the boundaries and rules of the constitution and requirements of the Charities Acts.

Risk Management is the process of adopting policies that protect the assets and the people of the organisation. Corporate Governance and Risk Management are therefore considered under the same category. The Trustees recognise the need for Corporate Governance to ensure correct appropriation of finance, maintenance of assets and protection of people to maintain a compliant organisation. As part of the management structure the Trustees recognise a responsibility to ensure advice is obtained in each particular professional field required. The greatest risks to the organisation are financial control, protection of assets and people related issues including Health and Safety and Child Protection.

Financial control is maintained by adopting the constitutional procedures. In addition all expenditure outside 'normal' operating expenditure requires the consent of the Trustees. Assets are issued to members for use during membership. The Trustees implement a control system that ensures the accurate recording of issued items and timely recovery once membership has ceased.

The 'people' issues are equally as important to the organisation. All members undertake a duty of care to act responsibly when travelling, performing and rehearsing with the band. Ratby Co-operative Band is actively involved in the training of young members and therefore each event is risk assessed prior to implementation. Advice is sought from the many CRB cleared Teachers within the band.

## **Ethics**

The Trustees acknowledge the necessity to maintain an ethical code of conduct at all times. In our activity this relates mainly to the negotiation of fee related performance and the management of people. The Committee has to manage the people aspects of the organisation. To this effect the constitution is available to outline maintaining credible business relations and professional integrity in all undertakings. ([www.ratbyband.com](http://www.ratbyband.com))

## **Accessibility**

Ratby Co-operative Band has an open membership and is represented without prejudice of race, gender or sexual orientation. Membership is drawn mainly from the local community.

## **GDPR**

The organisation is GDPR compliant.

## **Chaperones**

The Ratby Co-operative Band holds a BOPA with Leicestershire County Council and has five officers who have completed the Chaperone training. Two additional members have attended the Band Safe course run by Brass Band England.

## **Public Benefit**

The Trustees have re-examined the statement of public benefit and have categorised into the following headings:

### **a) Benefits to playing members**

To attain the standards of competence to perform with a brass band takes dedication, personal practice and self development. Membership of one of the Ratby Co-operative Bands may be the culmination of many years of study and the band provides the outlet to perform at the highest level to a wide cross section of audience. The benefits to the individual may be expressed as a vehicle to perform at the highest level, continue self development and become a role model for other brass musicians.

### **b) Benefits to non playing members**

Members who cannot commit to the dedication of playing membership are encouraged to be actively involved in the 'Friends' organisation. Non administrative functions include band marketing, refreshments and organising raffles, transport and CD sales. Non playing members have a pride in supporting Ratby Co-operative Band and are integral to the long term growth of the organisation.

### **c) Benefits to the local community**

The Ratby Co-operative Band celebrated its Centenary in 2006 and enjoys a high profile within the local community. The Trustees have placed great importance on the establishments of community links and strategic partnerships to encourage development of local brass band talent, mentor youth and provide accessibility opportunities for members of the community who may be restricted due to physical disadvantage.

## **Financial Appraisal**

Major concerts have brought together the whole of the organisation. We recognise and thank our sponsors, The Member Relations of the Central England Co-op for their financial support and guidance. Further grants have been received from various other bodies have been most welcome.

As we move out of Covid-19 the Trustees recognise that in the ever challenging financial climate concert revenues are proving to be more and more expensive, changes in venues have enabled us to attract more support for the concerts and at the same time reduce the venue hire costs. A major concern continues to build on audience numbers for concert performances.

## **Reserves Policy**

The organisation has no restricted funds. It is revenue based and has to ensure that it operates within the confines of cash generation. Expenditure outside normal operating requirements is identified during the cash cycle and funds allocated appropriately. This expenditure may add additional assets (music and equipment) thus increasing net worth or may be operating expenditure (repairs, professional services). The Trustees recognise the need to build a reserve for unforeseen items however the payment of operating expenditure is always of paramount importance. The Trustees are seeking funding opportunities and are confident that this development will be funded with no detriment to the operating cash cycle.



## **Conclusion and Future Objectives**

The Trustees acknowledge the long term stability and maintenance of the band cannot rely solely on the 'traditional' activity of fee generation. Although this aspect of the band's activity needs to be maintained as much as possible the survival of performance based organisations will depend on the development of partnerships and maximisation of use of resources. Although the band still seeks and obtains a small amount of sponsorship it is widely acknowledged that this form of funding may cease in the future. The Trustees are confident of developing this approach and look forward to be innovative and forward thinking. Development of community initiatives must remain a prime objective and the continued development of internal commercial activity will maximise the potential to ring fence elements of the income stream. Educational initiatives will continue to develop and mentoring local talent will continue to open up opportunities of succession planning. The Trustees conclude that the organisation will flourish in years ahead. Whilst the engagement profile of the organisation continues to grow our numbers are also on the up following the formation of a new Beginner Band in January 2017.

## **Covid-19**

Since the start of the first lockdown the trustees have supported each of our bands, keeping in touch via Zoom quizzes and fun challenges. The bandroom has been made Covid secure with all steps following Government guidelines on safety. The band shared some videos through our public Facebook page and helped our supporters keep connected with the local community.

Our musical director David Purkiss came up with the idea of doing a recording project following the success of the Ratby Senior Band who attained 5th place out of over seventy entrants in the Virtual Whit Friday March competition. The recording project aimed to continue to push and develop the band musically, to do a project together and to possibly raise funds as well. The CD "At Home with Ratby Co-operative Band" has been widely acclaimed and a project which the Trustees are immensely proud of.

## Independent Examiners Report to the Trustees of the Ratby Co-operative Band

We report on the accounts of the band for the year ended 31 December 2021 which are set out herewith.

### Respective responsibilities of the trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of Section 43(2) of the Charities Act 1993 (the Act) do not apply. It is our responsibility to state, on the basis of procedures specified in the general direction given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

### Basis of examiner's report

Our examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given in the accounts.

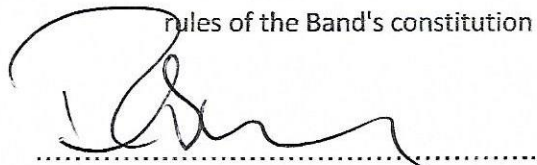
### Independent Examiner's statement

In connection with our examination, no matter has come to our attention:

1. Which gives us reasonable cause to believe that in any material aspect the requirement;  
(a) to keep accounting records in accordance with Section 41 of the Act and  
(b) to prepare accounts which accord with the accounting records and  
(c) to comply with the accounting requirements of the Act have not been met.

or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. which gives us reasonable cause to believe that in any material respect the accounting rules of the Band's constitution have not been met.



R. Sharman



W. S. Gordon



**Ratby Co-operative Band**  
**Income Summary**  
**Year Ended 31 December 2021**

	<u>2021</u>	<u>2020</u>
Musik Fest and Funday	395	-
Christmas Concert and Joint Carol Events	2,719	2,126
Concerts - Senior Band	4,776	1,276
- Mid Band	1,031	722
- Junior Band	504	150
Member Subscriptions	4,358	-
Contest Prizes	1,000	100
Diocese of Leicester - Donation	-	6,000
Central England Co-operative - Sponsor	6,800	4,300
Sale of Instruments	-	2,500
Sale of Chairs	356	-
Covid Business Support Grant	-	10,000
Donations and Grants	5,829	5,504
Member Donations	-	5,769
Trips	4,447	-
<b>Fundraising</b>		
Fundraising - 200 Club	2,721	3,131
Fundraising - HMRC	1,749	2,179
Fundraising - Curry Night	844	-
Fundraising - Youth Band	-	716
Fundraising - Mid Band	-	39
Fundraising - CD Sales	491	2,188
Fundraising - Other	744	295
Use of Van	1,065	345
Sale of Merchandise	475	-
	<hr/> 40,304	<hr/> 47,340
Less Expenditure	(45,173)	(35,850)
Excess of Income over Expenditure	<hr/> (4,869)	<hr/> 11,490

**Ratby Co-operative Band**  
**Expenditure Summary**  
**Year Ended 31 December 2021**

	<b><u>2021</u></b>	<b><u>2020</u></b>
Tuition Fees	15,652	9,532
Van Expenses	2,313	985
Bandroom upkeep and refurbishment	3,327	7,170
Travel	-	-
Printing, Postage, Stationery and Office Expenses	43	119
Advertising	-	-
Cost of instruments, Repairs, Uniforms and Music	5,984	9,725
Registrations, Room Hire and Contest Entry Fees	1,456	458
Insurances	1,632	1,832
200 Club Prizes	1,725	1,750
Concert and Contest Expenses	7,058	1,536
Trip Expenses	4,814	490
Merchandise costs	482	-
Donations	75	505
CD Recording	-	1,148
Photography	-	-
Sundry Expenses and Covid Measures	321	600
To be advised	289	-
	<b><u>45,173</u></b>	<b><u>35,850</u></b>

**Ratby Co-operative Band**  
**Balance Sheet**  
**Year Ended 31 December 2021**

	<u>2021</u>		<u>2020</u>	
	£	£	£	£
<b>FIXED ASSETS</b>				
Land and Buildings		82,295		82,295
Fixtures, Fittings and Equipment	18,017		18,017	
Less accumulated depreciation	<u>(17,579)</u>	438	<u>(17,502)</u>	515
Instruments	172,186		172,186	
Less accumulated depreciation	<u>(164,530)</u>	7,656	<u>(163,180)</u>	9,006
Uniforms, Music and Stand Banners	38,240		38,240	
Less accumulated depreciation	<u>(34,029)</u>	4,211	<u>(33,286)</u>	4,954
Music Composition	2,550		2,550	
Less accumulated depreciation	<u>(2,466)</u>	84	<u>(2,451)</u>	99
Van	4,200		4,200	
Less accumulated depreciation	<u>(1,620)</u>	2,580	<u>(1,165)</u>	3,035
		97,264		99,904
<b>CURRENT ASSETS</b>				
Stock of CD's	1,000		1,500	
Cash at Bank	11,174		16,060	
Cash in Hand	73		917	
Debtors	-		-	
Amounts paid in advance	<u>1,023</u>		<u>3,799</u>	
	13,270		22,276	
<b>CURRENT LIABILITIES</b>				
Creditors	-		3,937	
Additional Creditors	<u>305</u>		<u>505</u>	
	305		4,442	
Net Current Assets		12,965		17,834
Total Assets less Current Liabilities		<u>110,229</u>		<u>117,738</u>
<b>REPRESENTED BY</b>				
Retained reserves as at 1 January 2020		117,738		109,355
Deduct depreciation/disposal of fixed assets		<u>(2,640)</u>		<u>(3,107)</u>
(Loss)/Profit for the year		<u>(4,869)</u>		<u>11,490</u>
Retained reserves as at 31 December 2020		<u>110,229</u>		<u>117,738</u>



## RATBY CO-OPERATIVE BAND

### NOTES TO THE ACCOUNTS

1. All items of a capital nature are recognised in the Balance Sheet. The Bandroom does not incur any charge for depreciation. Other assets are depreciated in accordance with accounting policies, at the rates set out below.

Fixtures, Fitting and Equipment	15% NBV
Instruments	15% NBV
Uniforms, Music and Stand Banners	15% NBV
Music Composition	15% NBV

All future additions of a capital nature will be recognised in the Balance Sheet and are depreciated accordingly.

2. Related party transactions  
Mrs R. H. Cook, conductor of the junior band, is the daughter of Mr. S. P. Plant the band treasurer. During the year Mrs R. H. Cook was paid £2,100 for her services.
3. Transactions with trustees  
Mr. S. P. Plant and Mrs S. H. Newman incurred expenditure on behalf of the Charity during the year which will be reimbursed in full in 2022.