

The Ratby Co-Operative Band

Registered Charity Number 1011147

**STATEMENT OF
ACCOUNTS**

FOR THE YEAR ENDED 31st DECEMBER 2020

Trustees and Officers

President	C. R. Kenney 34 Dalby Road, Anstey, Leicester
Chairman	H. R. Bland (Deceased 22 April 2020) 5 Barton Close, Ratby, Leicester J. A. Hauton (Appointed 14 June 2020) 98-100 Main Street, Stanton Under Bardon, Leicester
Secretary	Mrs S. H. Newman 20 Mill Drive, Ratby, Leicester
Treasurer	S. P. Plant 18 Ingle Drive, Ratby, Leicester
Band Manager	J. K. Turner 9 Ring Fence, Shepshed, Leicester.
Trustees	J. A. Cawrey Glebe Farm, Landcroft Lane, Sutton Bonnington, Loughborough, Leicester Miss K. M. Sephton 11 Farley Way, Kirby Muxloe, Leicester P. A. Hall 19 Squirrel Close, Narborough, Leicester Mrs S. Wilkins 175 Main Street, Stanton Under Bardon, Leicester

The Ratby Co-operative Band

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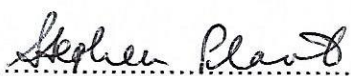
Income and Expenditure Account for the year ending 31 December 2020

Balance Sheet as at 31 December 2020

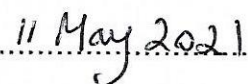
Fixed Asset Schedule

Trustees Report

Trustees Report approved by the Trustees and signed on their behalf by


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Stephen Plant - Treasurer


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Sherakyn Newman - Secretary

Introduction

This report summarises the status and financial status of the organisation in the reporting year

Aims and Objectives

The object of the band is to advance the education of the public in the United Kingdom and throughout the world, in the art and science of British Brass Band Music through the provision of public band concerts and training in Brass Band Music.

Trustees

Trustees are appointed 'ex officio' (virtue of office) as outlined in the constitution and by-laws of the Ratby Co-operative Band adopted by the members on 17th September 2005. As members of the committee, Trustees are actively engaged in the normal running of the organisation. In addition to normal management meetings the Trustees meet independently on a regular basis to review the strategic direction of the organisation, monitor cash flow and approve specific items of expenditure outside normal decisions taken considering experience and advice of the Trustees. This allows the management committee and Trustees to ensure that both short term and long term objectives and issues are being dealt with to time and cost.

Trustees have been appointed by the committee based on professional experience and added value to the organisation. The Trustees are minded of the need to ensure any new Trustees appointed at the AGM are fully aware of their responsibilities. Newly appointed Trustees have been given a copy of the current Report and Accounts to aid familiarisation and directed to the relevant information via the Charity Commission website.

We welcomed new trustees Katy Sephton and Sally Wilkins at the AGM and look forward to their ongoing contribution to the Band.

Achievements

Concerts and Competitions

The Ratby Co-operative Senior, Mid and Junior Bands performed very few concerts during the reporting period directly as a result of Covid-19. The bands competed in two major Championship Brass Band Competitions of the calendar gaining significant results.

Detailed risk assessments were carried out for each event.

Musical Tuition

The conducting team of Mareika Gray as Artistic Advisor with Dave Purkiss as Musical Director are joined by the Mid Band and Junior Band Conductors Gary Perrin and Becky Moss. Will Carter stood down as conductor for beginners but we were pleased to welcome Sheila Allen on board.

Bandroom

The bandroom, situated on Taverner Drive, Ratby, is used extensively by the members for rehearsal facilities. In addition other Community Groups have been made welcome to avail themselves of the facilities. The Trustees were particularly pleased to be able to undertake improvements as a new ceiling, acoustic tiles and better lighting were all installed during the summer.

Corporate Governance and Risk Management

Corporate Governance is the internal procedure that ensures the organisation operates within the boundaries and rules of the constitution and requirements of the Charities Acts.

Risk Management is the process of adopting policies that protect the assets and the people of the organisation. Corporate Governance and Risk Management are therefore considered under the same category. The Trustees recognise the need for Corporate Governance to ensure correct appropriation of finance, maintenance of assets and protection of people to maintain a compliant organisation. As part of the management structure the Trustees recognise a responsibility to ensure advice is obtained in each particular professional field required. The greatest risks to the organisation are financial control, protection of assets and people related issues including Health and Safety and Child Protection.

Financial control is maintained by adopting the constitutional procedures. In addition all expenditure outside 'normal' operating expenditure requires the consent of the Trustees. Assets are issued to members for use during membership. The Trustees to implement a control systems that ensures the accurate recording of issued items and timely recovery once membership has ceased.

The 'people' issues are equally as important to the organisation. All members undertake a duty of care to act responsibly when travelling, performing and rehearsing with the band. Ratby Co-operative Band is actively involved in the training of young members and therefore each event is risk assessed prior to implementation. Advice is sought from the many CRB cleared Teachers within the band.

Ethics

The Trustees acknowledge the necessity to maintain an ethical code of conduct at all times. In our activity this relates mainly to the negotiation of fee related performance and the management of people. The Committee has to manage the people aspects of the organisation. To this effect the constitution is available to outline maintaining credible business relations and professional integrity in all undertakings. (www.ratbyband.com)

Accessibility

Ratby Co-operative Band has an open membership and is represented without prejudice of race, gender or sexual orientation. Membership is drawn mainly from the local community.

GDRP

The organisation is GDRP compliant.

Chaperones

The Ratby Co-operative Band holds a BOPA with Leicestershire County Council and has five officers who have completed the Chaperone training. Two additional members have attended the Band Safe course run by Brass Band England.

Public Benefit

The Trustees have re-examined the statement of public benefit and have categorised into the following headings:

a) Benefits to playing members

To attain the standards of competence to perform with a brass band takes dedication, personal practice and self development. Membership of one of the Ratby Co-operative Bands may be the culmination of many years of study and the band provides the outlet to perform at the highest level to a wide cross section of audience. The benefits to the individual may be expressed as a vehicle to perform at the highest level, continue self development and become a role model for other brass musicians.

b) Benefits to non playing members

Members who cannot commit to the dedication of playing membership are encouraged to be actively involved in the 'Friends' organisation. Non administrative functions include band marketing, refreshments and organising raffles, transport and CD sales. Non playing members have a pride in supporting Ratby Co-operative Band and are integral to the long term growth of the organisation.

c) Benefits to the local community

The Ratby Co-operative Band celebrated its Centenary in 2006 and enjoys a high profile within the local community. The Trustees have placed great importance on the establishments of community links and strategic partnerships to encourage development of local brass band talent, mentor youth and provide accessibility opportunities for members of the community who may be restricted due to physical disadvantage.

Financial Appraisal

Major concerts have brought together the whole of the organisation. We recognise and thank our sponsors, The Member Relations of the Central England Co-op, Cawrey Limited and Warwick Music Limited for their financial support and guidance. Further grants have been received from various other bodies have been most welcome.

The Trustees recognise that in the ever challenging financial climate concert revenues are proving to be more and more expensive, changes in venues have enabled us to attract more support for the concerts and at the same time reduce the venue hire costs. A major concern continues to build on audience numbers for concert performances.

Reserves Policy

The organisation has no restricted funds. It is revenue based and has to ensure that it operates within the confines of cash generation. Expenditure outside normal operating requirements is identified during the cash cycle and funds allocated appropriately. This expenditure may add additional assets (music and equipment) thus increasing net worth or may be operating expenditure (repairs, professional services). The Trustees recognise the need to build a reserve for unforeseen items however the payment of operating expenditure is always of paramount importance. The Trustees are seeking funding opportunities and are confident that this development will be funded with no detriment to the operating cash cycle.

Conclusion and Future Objectives

The Trustees acknowledge the long term stability and maintenance of the band cannot rely solely on the 'traditional' activity of fee generation. Although this aspect of the band's activity needs to be maintained as much as possible the survival of performance based organisations will depend on the development of partnerships and maximisation of use of resources. Although the band still seeks and obtains a small amount of sponsorship it is widely acknowledged that this form of funding may cease in the future. The Trustees are confident of developing this approach and look forward to be innovative and forward thinking. Development of community initiatives must remain a prime objective and the continued development of internal commercial activity will maximise the potential to ring fence elements of the income stream. Educational initiatives will continue to develop and mentoring local talent will continue to open up opportunities of succession planning. The Trustees conclude that the organisation will flourish in years ahead. Whilst the engagement profile of the organisation continues to grow our numbers are also on the up following the formation of a new Beginner Band in January 2017.

Covid-19

Since the start of the first lockdown the trustees have supported each of our bands, keeping in touch via Zoom quizzes and fun challenges. The bandroom has been made Covid secure with all steps following Government guidelines on safety. The band shared some videos through our public Facebook page and helped our supporters keep connected with the local community.

Our musical director David Purkiss came up with the idea of doing a recording project following the success of the Ratby Senior Band who attained 5th place out of over seventy entrants in the Virtual Whit Friday March competition. The recording project aimed to continue to push and develop the band musically, to do a project together and to possibly raise funds as well. The CD "At Home with Ratby Co-operative Band" has been widely acclaimed and a project which the Trustees are immensely proud of.

Independent Examiners Report to the Trustees of the Ratby Co-operative Band

We report on the accounts of the band for the year ended 31 December 2020 which are set out herewith.

Respective responsibilities of the trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of Section 43(2) of the Charities Act 1993 (the Act) do not apply. It is our responsibility to state, on the basis of procedures specified in the general direction given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of examiner's report

Our examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given in the accounts.

Independent Examiner's statement

In connection with our examination, no matter has come to our attention:

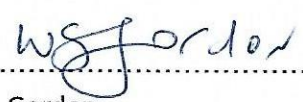
1. Which gives us reasonable cause to believe that in any material aspect the requirement;
(a) to keep accounting records in accordance with Section 41 of the Act and
(b) to prepare accounts which accord with the accounting records and
(c) to comply with the accounting requirements of the Act have not been met.

or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. which gives us reasonable cause to believe that in any material respect the accounting rules of the Band's constitution have not been met.



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R. Sherman



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W. S. Gordon

Ratby Co-operative Band
Income Summary
Year Ended 31 December 2020

	<u>2020</u>	<u>2019</u>
Musik Fest and Funday	-	2,390
Christmas Concert and Joint Carol Events	2,126	4,045
Concerts - Senior Band	1,276	8,981
- Mid Band	722	2,578
- Junior Band	150	705
Member Subscriptions	5,769	4,464
Contest Prizes	100	2,360
Diocese of Leicester - Donation	6,000	-
Central England Co-operative - Sponsor	4,300	4,300
Sale of Instruments	2,500	275
Covid Business Support Grant	10,000	-
Donations and Grants	5,504	13,205
Trips	-	8,377
Fundraising		
Fundraising - 200 Club	3,131	3,793
Fundraising - HMRC	2,179	3,009
Fundraising - Oompah Night	-	253
Fundraising - Youth Band	716	-
Fundraising - Mid Band	39	2,758
Fundraising - CD Sales	2,188	-
Fundraising - Other	295	-
Use of Van	345	140
Sale of Merchandise	-	52
	<hr/> 47,340	<hr/> 61,685
Less Expenditure	(35,850)	(48,623)
Excess of Income over Expenditure	<hr/> 11,490	<hr/> 13,062

Ratby Co-operative Band
Expenditure Summary
Year Ended 31 December 2020

	<u>2020</u>	<u>2019</u>
Tuition Fees	9,532	18,638
Van Expenses	985	1,574
Bandroom upkeep and refurbishment	7,170	4,493
Travel	-	1,933
Printing, Postage, Stationery and Office Expenses	119	57
Advertising	-	-
Cost of instruments, Repairs, Uniforms and Music	9,725	1,447
Registrations, Room Hire and Contest Entry Fees	458	1,682
Insurances	1,832	2,125
200 Club Prizes	1,750	1,750
Concert and Contest Expenses	1,536	4,739
Trip Expenses	490	8,181
Merchandise costs	-	613
Donations	505	590
CD Recording	1,148	-
Photography	-	672
Sundry Expenses and Covid Measures	600	131
	<u>35,850</u>	<u>48,623</u>

Ratby Co-operative Band
Balance Sheet
Year Ended 31 December 2020

	<u>2020</u>		<u>2019</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
FIXED ASSETS				
Land and Buildings		82,295		82,295
Fixtures, Fittings and Equipment	18,017		18,017	
Less accumulated depreciation	<u>(17,502)</u>	515	<u>(17,411)</u>	606
Instruments	172,186		172,186	
Less accumulated depreciation	<u>(163,180)</u>	9,006	<u>(161,591)</u>	10,595
Uniforms, Music and Stand Banners	38,240		38,240	
Less accumulated depreciation	<u>(33,286)</u>	4,954	<u>(32,412)</u>	5,828
Music Composition	2,550		2,550	
Less accumulated depreciation	<u>(2,451)</u>	99	<u>(2,433)</u>	117
Van	4,200		4,200	
Less accumulated depreciation	<u>(1,165)</u>	3,035	<u>(630)</u>	3,570
		99,904		103,011
CURRENT ASSETS				
Stock of CD's	1,500		1,504	
Cash at Bank	16,060		5,472	
Cash in Hand	917		525	
Debtors	-		-	
Amounts paid in advance	<u>3,798</u>		<u>2,097</u>	
	22,275		9,598	
CURRENT LIABILITIES				
Creditors	3,937		-	
Additional Creditors	<u>505</u>		<u>3,254</u>	
	4,442		3,254	
Net Current Assets		17,833		6,344
Total Assets less Current Liabilities		<u>117,738</u>		<u>109,355</u>
REPRESENTED BY				
Retained reserves as at 1 January 2020		109,355		100,122
Deduct depreciation/disposal of fixed assets		(3,107)		(3,829)
(Loss)/Profit for the year		<u>11,490</u>		<u>13,062</u>
Retained reserves as at 31 December 2020		<u>117,738</u>		<u>109,355</u>