

THE STITHIANS CENTRE

England & Wales · Charity number 1010543

Details

Other names	STITHIANS VH&CCMC;, STITHIANS VILLAGE HALL AND COMMUNITY CENTRE MANAGEMENT COMMITTEE, SVH & CCMC, STITHIANS VILLAGE HALL COMMITTEE
Status	Registered
Legal form	Trust
Registered	1992-04-22
Register	View on the Charity Commission register

Contact

Address
The Stithians Centre
Church Road
Stithians
Truro
Cornwall
TR3 7DH

Phone 01209861406

Email stithianscentre@hotmail.co.uk

Website www.stithianscentre.org.uk

Activities

Objects: FOR THE PURPOSES OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF STITHIANS IN THE COUNTY OF CORNWALL WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND OTHER FORMS OF RECREATION AND LEISURE-TIME CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To provide, maintain and develop the facilities of a village hall and community centre for the use of the inhabitants of the Parish of Stithians in the County of Cornwall for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the local community. Fundraising in support of these aims.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF STITHIANS IN THE COUNTY OF CORNWALL
- Cornwall

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£46,116	£61,601	-	-
2024-04-30	£44,696	£47,004	-	-
2023-04-30	£43,595	£24,974	-	-
2022-04-30	£29,944	£22,023	-	-
2021-04-30	£27,983	£46,510	-	-

Trustees

Name	Role	Appointed
CLLR PHILLIP CHARLES BLEASE	Chair	2013-05-10
Andrew James Moss		2019-09-04
Ann Elizabeth Nicholls		2018-12-05
Emma Cook		2023-03-01
GP CAPT JOHN COLGATE		
JUDITH ELIZABETH TWIGGER		
Jacqueline Barson MBE		2023-10-04
Jeremy Paul Lucioni		2014-07-09
Michael Tatnall		2019-11-06
Sarah Scrivener		2024-10-02

THE STITHIANS CENTRE

England & Wales - Charity number 1010543

Accounts

THE STITHIANS CENTRE TRUSTEES' ANNUAL REPORT
1st November 2025 (including financial year May 2024/April 2025)

Charity Name: THE STITHIANS CENTRE

Other name: The Stithians Centre Management Committee

Registered Charity Number: 1010543

Principal Address: The Stithians Centre, Church Road, Stithians, Truro, Cornwall, TR3 7DH

Charity Trustees:

Denis Nightingale (elected - Chair)

Cllr Philip Blease (Vice Chair and Parish Council Representative)

Gp Capt. (ret'd) John Colgate (elected - Treasurer)

Jeremy Lucioni (elected)

Judith Twigger (elected)

Andrew Moss (co-opted)

Emma Cook (co-opted)

Jackie Barson MBE (Secretary, co-opted)

Ann Nicholls (Women's Institute representative)

Mike Tatnall (Royal British Legion representative)

Sarah Scrivener (Scout Association representative)

Trustee for the Charity: Charity Commission

Advisers:

Account Examiner: Claire Morgan, Champion Accountancy

Solicitors: Thurstan Hoskin Solicitors

Architect: CAD Architects, Mr Roger Hocking

Quantity Surveyor: Ed Crossley and Associates

Bankers: Lloyds Bank & CCLA Investment

Type of Governing Document: Trust Deed dated 30 Mar 90, as amended 28 Jul 04 and 19 Jan 07, 6 March 2014, amended 7 December 2016, as amended 4 November 2020

How is the Charity Constituted: Trust

Trustee Selection Methods: Four trustees are elected for one year by the beneficiaries at the annual general meeting, six may be co-opted, and the rest are appointed by some of the charity's regular user groups. All serve to promote the aims and objectives of the charity.

Additional Governance Arrangements:

Licences - The hall has a Premises Licence (including alcohol). The hall is licensed by the Public Performance Licence-Performing Right Society, PPL-PRS, for live and recorded music.

Insurance:

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

The Stithians Centre is insured with respect to property damage (buildings insurance) by Ansva Insurance (£1.6M cover). It is insured with the same company with respect to contents (up to £35,000) public liability (£5M) employers' liability (£10M).

The Centre's disabled person's platform lift is covered by a combined inspection and damage insurance policy (up to £500,000) with Allianz Insurance.

The National Lottery Community Fund: The Stithians Centre officially reopened for business in March 2008. The Centre had been the recipient of a capital grant under the Grants for Large Projects. In November 2024, correspondence between the National Lottery Community Fund and the Trustees confirmed that the Lottery Community Fund had lodged an application to the Land Registry with a request to remove the legal charge registered against the Titles associated with the Stithians Centre. In January 2025, the Land Registry confirmed it had successfully completed its application to remove the legal charges in favour of the Fund.

Summary of the Objects of the Charity: To manage the premises upon Trust for the purposes of a village hall and community centre for the use of the inhabitants of the Parish of Stithians in the County of Cornwall without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

The Stithians Centre November 2024-2025

Over the years hard-working trustees and volunteers have transformed The Stithians Centre from a village hall to a bustling community centre with terrific facilities including a preschool, library, first rate kitchen and four well maintained rooms for hire. Bookings flourish and many different organisations use the Centre throughout the year. Income continues to be very good when compared to pre-covid days (see below). Many major, well thought out projects including

storage and heating have been completed in recent years. The Trustees are aware the roof on the main building is aging and they are looking at ways of replacing it with the use of grants and money raising ideas. The Trustees are also looking at how to further improve the outside area between the Centre and the school.

In common with other village halls, we need even more bookings. The trustees will continue to explore new avenues of revenue and ways of attracting people to use The Stithians Centre.

Clubs and other users:

There are many clubs and activities covering a wide range of interests and age groups, from Art, Ukulele, Bridge, WI to Lunch Club, and 9 different Fitness Classes. Youth groups (Rainbows, Brownies, Beavers and Cubs) continue to have weekly meetings. One off full day bookings from major organisations have been strong in the past year contributing significantly to the income of TSC. Regular events organised by our Events Team are growing in popularity. The Events Team has shown 9 films since November 2024 and film club membership stands at 130. Both Quiz nights proved to be popular and brought in a combined profit of nearly £1,086. In a Partnership with Kernow Concerts, 4 concerts of classical music have been held since Nov 2025. The Stithians Produce Market has been held monthly apart from August. A subcommittee including trustees and market stall holders has been formed to see how to increase footfall, bring in more varied stalls and to look at prices paid by stall holders. Christmas markets were especially busy and most enjoyable. The Centre is very grateful to the organiser, stallholders and the public who attend.

The Community Library continues to be a much-valued service in the Centre. This is run by a lead volunteer and her team, and their commitment is much appreciated.

Stithians Parish Council uses the Centre to host public meetings as well as its regular council meetings. It has always been fully supportive of The Stithians Centre which we gratefully acknowledge.

The Preschool continues to be successful and brings in much needed regular income.

The twice weekly Post Office outreach has been well attended though its future is uncertain with the coming sale of its parent Post Office at the start of 2026. Trustees will do all they can to ensure it continues.

The Centre is also available for hire for private functions including children's parties, wedding receptions, funeral teas, community social functions and fund-raising fayres/events.

What has The Stithians Centre achieved since the last annual meeting in November 2024?

The Stithians Centre continues to emphasise its green credentials with the new infra-red heaters being well received. The main hall has been stripped of its radiators and is being painted, making it a warm and welcoming area for potential hirers.

Our solar panels & Tesla batteries have continued to help our electricity bills.

Hallmaster for room bookings online remains very successful.

The Centre continues to use TicketSource: for promoters and ticket purchasers to manage bookings for events.

Zettle: The Stithians Centre uses a Zettle account for contactless card payments. This is a useful facility as less and less people carry cash. It also reduces risks associated with cash payments.

Publicity and Promotion –

The Stithians Centre makes active use of website marketing and social media to promote events, regular clubs and activities, and venue hire to a wider audience. Events are also advertised by poster and in The Stithians Times.

Website: The website continues to support the aims and objectives of TSC with 48686 hits since it was set up.

Newsletter: The Newsletter now has just under 600 subscribers who are updated on events and activities through a monthly email newsletter, and special event bulletins.

Facebook: TSC promotes through its own Facebook page (605 followers) and shares posts with Stithians Community Stithians Noticeboard Facebook group (11.983 subscribers), as well as neighbouring village pages and any What's On pages relevant to the area.

Instagram: The Instagram account opened in September 2020 to promote TSC as a hire venue as well as events now has 251 followers.

Stithians Times: The committee decided the Stithians Times no longer met the objective of a major fund raiser which it had been for many years. Stithians Parish Council agreed to take over the production of the magazine and successfully delivered a Christmas edition to six hundred homes for free.

The Stithians Directory: This is being continually updated on TSC website providing contact information on community groups and vital service. The Directory continues to bring in a small income through advertising.

Advertising Leaflet: A trifold leaflet has been printed promoting events and activities at the Centre, as well as opportunities for venue hire. A supply of leaflets is available in the entrance foyer and is also delivered to every home in the parish each December as part of a combined parish leaflet drop which provides TSC with a very cost-effective means of reaching c.1000 homes.

Policy on Reserves: The Trustees seek to hold in reserve a minimum of six months' operating costs of the facilities which they manage. This is primarily to allow for seasonal variations in use and to safeguard against any period when the facilities might be wholly or partially unavailable due to damage or maintenance works. Accrued reserves are invested in bank deposits to best advantage in terms of returns and risk minimisation whilst ensuring access, if required. In addition, there are reserves being held for major capital expenditure such as the roof.

Details of Any Funds in Deficit: Nil.

Further financial review details:

The accounts for FY24/25 have been examined formally and approved without adverse comment or recommendation.

The Centre's financial situation remains stable, with income across all categories very similar to last year. Income from room hire, our core stream, remains very good and sufficient to permit freezing hire rates for a year to help our hirers, many of whom face steadily increasing costs elsewhere. Entertainments income remains disappointing, but this reflects the situation throughout the local hospitality businesses, with no remedy in sight. However, the sound letting income removes the need to support the Centre's routine running costs through fund-raising, reducing pressure on trustees and volunteers and freeing that income to help finance improvement projects.

The Centre's overall funds at the end of the FY stood at just under £65K, some £16K less than last year. Much of the difference is explained by knock-on costs of last year's asbestos problem on our continuing Centre improvements projects in which we have, nonetheless, continued to invest, accepting a reduction in our capital to fund this. Utilities costs were also much higher, reflecting carryover of some electricity charges and the higher heating costs incurred by our move away from oil to electric heating for ecological reasons. Our solar generation and battery storage system continues to help keep these running costs down significantly.

Given the scale of the extra expenditure in FY24/25, the trustees paused further major improvement plans at the beginning of FY25/26 to check that income would remain high enough to avoid further erosion of capital. Initial signs are that letting income is matching last year and investment in the Centre is expected to recommence according.

In summary, The Centre remains on a secure financial footing and letting income is at a level sufficient to meet our running costs, including a reasonable level of routine upkeep and preventative maintenance, with sufficient headroom to permit continued investment in improving the Centre and its appeal to future hirers.

Signed:

Date:

D Nightingale - Chair

THE STITHIANS CENTRE

England & Wales - Charity number 1010543

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1st November 2024 (including financial year May 2023/April 2024)

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Denis Nightingale (elected - Chair)

CLLr Philip Blease (Vice Chair and Parish Council Representative)

Gp Capt. (ret'd) John Colgate (elected - Treasurer)

Jeremy Lucioni (elected)

Judith Twigger (elected)

Andrew Moss (co-opted)

Rita Wood (co-opted)

Emma Cook (co-opted)

Jackie Barson MBE (Secretary, co-opted)

Ann Nicholls (Women's Institute representative)

Mike Tatnall (Royal British Legion representative)

Neil Hamilton (Scout Association representative until June 2024)

Sarah Scrivener (Scout Association representative from November 2024)

Trustee for the Charity: Charity Commission

Advisers:

Account Examiner: Claire Morgan, Champion Accountancy

Solicitors: Thurstan Hoskin Solicitors
Architect: CAD Architects, Mr Roger Hocking
Quantity Surveyor: Ed Crossley and Associates
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The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance. The Stithians Centre is insured with respect to property damage (buildings insurance) by Ansvar Insurance (£1.6M cover). It is insured with the same company with respect to contents (up to £35,000) public liability (£5M) employers' liability (£10M). The Centre's disabled person's platform lift is covered by a combined inspection and damage insurance policy (up to £500,000) with Allianz Insurance.

The National Lottery Community Fund: The Stithians Centre officially reopened for business in March 2008. The Centre had been the recipient of a capital grant under the Grants for Large Projects. In November 2024, correspondence between the National Lottery Community Fund and the Trustees confirmed that the Lottery Community Fund had lodged an application to the Land Registry with a request to remove the legal charge registered against the Titles associated with the Stithians Centre.

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The Stithians Centre November 2023-2024

In the years since the Covid lockdowns The Stithians Centre has been transformed. It is now a warmer, less crowded, more welcoming place than ever before.

It's been another full 12 months as shown below. Tie all those activities in with rent from the preschool and income has been very good when compared to many previous years.

This summer asbestos was discovered in the roof space over the main hall. Trustees worked quickly and safely to have it removed and a new ceiling installed with little disruption to bookings. Good financial housekeeping meant we had the funds available to solve the problem quickly.

Major work replaced the kitchen roof which has leaked from time to time in recent years. New infra-red heaters have been installed in two of the rooms, including the main hall.

In common with other village halls, we need even more bookings. The trustees will continue to explore new avenues of revenue and ways of attracting people to use The Stithians Centre.

Clubs and other users:

There are currently many clubs and activities covering a wide range of interests and age groups, from Art, Ukulele, WI to Lunch Club, and 8 different Fitness Classes. Youth groups (Rainbows, Brownies, Beavers and Cubs) continue to have weekly meetings. One off full day bookings from major organisations have been strong in the past year contributing significantly to the income of TSC. Other regular events organised by our events team are growing in popularity. The Events team has shown 9 films since November 2023 and film club membership stands at 130. Both Quiz nights proved to be popular and brought in a combined profit of nearly £900. The Stithians Produce Market has been held monthly apart from August and been well attended. Christmas markets were especially busy and most enjoyable. The Centre is very grateful to the organiser, stallholders and the public who attend.

The Community Library continues to be a much-valued service in the Centre. This is run by a lead volunteer and her team, and their commitment is much appreciated.

Stithians Parish Council uses the Centre to host public meetings as well as its regular council meetings.

The Preschool continues to be successful and brings in much needed regular income.

A new addition this year has been a twice weekly Post Office which has been well attended.

The Centre is also available for hire for private functions including children's parties, wedding receptions, funeral teas, community social functions and fund-raising fayres/events.

What has The Stithians Centre achieved since the last annual meeting in November 2023?

The Stithians Centre has emphasised its green credentials with the installation of infra-red heaters, as stated above, replacing an antiquated oil heating system. The roof covering the Foundry room and the kitchen was also replaced.

Our solar panels & Tesla batteries have continued to help our electricity bills.

Carpets in the library, a storeroom and the main entrance have been replaced with easy to clean flooring. New noticeboards make the Centre look much more professional.

Hallmaster for room bookings online remains very successful.

The Centre continues to use TicketSource: for promoters and ticket purchasers to manage bookings for events.

Zettle: The Stithians Centre uses a Zettle account for contactless card payments. This is a useful facility as less and less people carry cash. It also reduces risks associated with cash payments.

Publicity and Promotion –

The Stithians Centre makes active use of website marketing and social media to promote events, regular clubs and activities, and venue hire to a wider audience. Events are still advertised by poster and in The Stithians Times.

Website: The website continues to support the aims and objectives of TSC with 48686 hits since it was set up.

Newsletter: The Newsletter now has just under 600 subscribers who are updated on events and activities through a monthly email newsletter, and special event bulletins.

Facebook: TSC promotes through its own Facebook page (570 followers) and shares posts with Stithians Community Stithians Noticeboard Facebook group (6600 subscribers), as well as neighbouring village pages.

Instagram: The Instagram account opened in September 2020 to promote TSC as a hire venue as well as events now has 239 followers.

Stithians Times: A new editor has changed the layout and the content very much for the better. This has seen increased sales.

The Stithians Directory: This is being continually updated on TSC website providing contact information on community groups and vital service. The Directory continues to bring in a small income through advertising.

Advertising Leaflet: A trifold leaflet has been printed promoting events and activities at the Centre, as well as opportunities for venue hire. A supply of leaflets is available in the entrance foyer and is also delivered to every home in the parish each December as part of a combined parish leaflet drop which provides TSC with a very cost-effective means of reaching c.1000 homes.

Policy on Reserves: The Trustees seek to hold in reserve a minimum of six months' operating costs of the facilities which they manage. This is primarily to allow for seasonal variations in use and to safeguard against any period when the facilities might be wholly or partially unavailable due to damage or maintenance works. Accrued reserves are invested in bank deposits to best

advantage in terms of returns and risk minimisation whilst ensuring access, if required. In addition, there are reserves being held for major capital expenditure such as the roof.

Details of Any Funds in Deficit: Nil.

Further financial review details:

The accounts for FY23/24 have been examined formally and approved without adverse comment or recommendation.

The Centre's overall funds at the end of the FY stood at just under £81K, slightly down on the preceding year. However, FY22/23's figures benefitted from windfall donations of over £18K, not matched in FY23/24, so the underlying figures for this year are much stronger than the headline infers. We have seen healthy growth in our core income stream of room lettings, whilst avoiding hire rate increases. Our solar generation and battery storage system continues to help keep running costs down, so that we have been able to keep overall expenditure for the year down to roughly the same level as previously, whilst maintaining the level of general maintenance.

General fund-raising income overall remains disappointing. Despite our best efforts, attendance at events and spending thereat is lower than historical norms, perhaps reflecting the post-Covid picture across the wider hospitality sector. Lower printing costs have helped produce more profit from Stithians Times and it has been given a re-launch with new format and editor, but it can no longer be relied upon as a significant contributor to the Centre's funds, albeit it remains an important publicity and information exchange vehicle for both The Centre and the wider community. Fortunately, sound letting income means that we do not need to rely on fund-raising for routine running costs.

Given the strength of the income stream, the trustees felt able to draw down some of our capital to fund a further series of improvements to the Centre infrastructure at an overall cost of around £50, split across FYs 23/24 and 24/25. Discovery of asbestos in the roof brought an unexpected £15K cost, but reserves were sufficient to cover this. Once the current round of work is complete, there will be a period of restraint on major expenditure to allow the reserves to recover, but enough remains to avoid any concern.

In summary, The Centre remains on a secure financial footing and letting income is at a level sufficient to meet our running costs, including a reasonable level of routine upkeep and preventative maintenance. We must still be prudent, but there is scope for optimism.

We look forward to seeing even more people using The Stithians Centre over the next year.

Signed:

Date:

D Nightingale - Chair



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

The Stithians Centre Management Committee

On accounts for the year ended

30th April 2024

Charity no (if any)

1010543

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

IER

1

2018

October



18/09/2024

Date:

Claire Morgan

Name:

FMAAT

Relevant professional qualification(s) or body (if any):

East Lynne, Mithian Downs, St Agnes TR5 0PY

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

STITHIANS VILLAGE HALL & COMMUNITY CENTRE MANAGEMENT COMMITTEE
ACCOUNT FOR THE YEAR ENDED 30TH APRIL 2024

2022/23		2023/24
	RECEIPTS	
23,538.34	HALL LETTINGS	30,173.63
5,247.47	EVENTS	6,835.69
916.75	PROFIT FROM "STITHIANS TIMES"	1,213.69
0.00	PROFIT FROM STITHIANS DIRECTORY	300.00
109.50	FUNDRAISING - GREETINGS CARDS	272.21
0.00	COVID-19 RELATED GRANTS	0.00
8,478.03	DONATIONS	174.00
946.39	BANK INTEREST Charities Deposit Account	2,737.84
104.95	LIBRARY INCOME (Fees, Membership, fines etc)	66.64
432.00	STORAGE HIRE AND DEPOSITS	348.00
1,954.75	LIBRARY, GARDEN, PATCHWORK & ART CLUB FUNDS	2,557.00
620.68	REFUND OF ELECTRICITY OVERPAYMENT	0.00
45.20	SALE OF SURPLUS FURNITURE & IT EQUIPMENT	10.00
1,200.50	OTHER	7.00
<u>43,594.56</u>		<u>44,695.70</u>
	PAYMENTS	
4,298.00	CARETAKER	5,136.00
2,034.54	INSURANCE	2,084.42
5,756.84	SERVICE COSTS	2,162.32
828.24	STATUTORY INSPECTIONS	1,129.92
4,346.33	MAINTENANCE	1,533.94
1,459.76	IMPROVEMENTS AND EQUIPMENT	28,743.07
641.92	IT EQUIPMENT – MAINTENANCE & TRAINING	555.07
120.82	PROMOTIONAL	62.71
80.00	CONSULTANCY & PROFESSIONALS' FEES	80.00
2,883.54	LICENCES & EVENTS COST	2,744.31
415.69	FUNDRAISING – PRINTING OF GREETINGS CARDS	0.00
53.20	LIBRARY EXPENSES	25.49
371.00	REFUND OF HIRE CHARGES & DEPOSITS	470.00
1,604.10	RETURN OF LIBRARY & USER CLUB FUNDS	2,205.00
79.99	OTHER COSTS	72.04
<u>24,973.97</u>		<u>47,004.29</u>
18,620.59	EXCESS OF: RECEIPTS OVER PAYMENTS	
	PAYMENTS OVER RECEIPTS	2,308.59
<u>66,113.13</u>	Balance brought forward from previous year	84,733.72
18,620.59	<i>plus</i> Excess Receipts	
	<i>less</i> Excess Payments	2,308.59
<u>84,733.72</u>	Balance of fund at 30 th April	<u>82,425.13</u>
	Represented by:	
46,737.14	Charities Deposit Fund	49,062.36
37,410.95	Lloyds Bank General Account	10,340.09
0.00	Lloyds Bank Notice Account	22,412.62
399.15	Cash	382.43
186.48	Library Cash Account	227.63
<u>84,733.72</u>		<u>82,425.13</u>
	Adjustment to reflect Local Club funds and Storage Deposits held in account:	
1,078.63	<i>Less</i> Garden, Patchwork & Art Club funds	1,430.63
210.00	<i>Less</i> Deposits held against storage & hires	140.00
<u>83,445.09</u>		<u>80,854.50</u>

**“STITHIANS TIMES”
ACCOUNT FOR THE YEAR ENDED 30TH APRIL 2024**

2022/23		2023/24
	RECEIPTS	
2,327.65	ADVERTISING	1,952.80
598.50	SALES	596.80
43.00	SUBSCRIPTIONS	59.00
2,969.15		2,608.60
	PAYMENTS	
2,027.20	PRINTING	1,362.31
25.20	OTHER COSTS ¹	32.60
2,052.40		1,394.91
916.75	EXCESS OF: RECEIPTS OVER PAYMENTS PAYMENTS OVER RECEIPTS	1,213.69

¹ Primarily postage & packing costs for issues sent by mail.

THE STITHIANS CENTRE

England & Wales - Charity number 1010543

Accounts

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REPORT
1st November 2023 (including financial year May
2022/April 2023)**

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Mrs Wendy Whittaker (Secretary) (co-opted)
Gp Capt. (Retd) John Colgate (Treasurer) (elected)
Jeremy Lucioni (elected)
Mr Andrew Moss (co-opted)
Mrs Ann Nicholls (Women's Institute rep)
Mr Mike Tatnall (Royal British Legion rep)
Mrs Judith Twigger (elected)
Mr Neil Hamilton (Scout Association rep)
Ms Caroline Bolitho (until August 2023)
Mrs Rita Wood
Mrs Emma Cook (appointed March 2023)

Trustee for the Charity: Charity Commission

Advisers:

Account Examiner: Mrs Claire Morgan, Champion Accountancy
Solicitors: Thurstan Hoskin Solicitors
Architect: CAD Architects, Mr Roger Hocking
Quantity Surveyor: Ed Crossley and Associates
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Trustee Selection Methods: Four trustees are elected for one year by the beneficiaries at the annual general meeting, six may be co-opted, and the rest are appointed by some of the charity's regular user groups. All serve to promote the aims and objectives of the charity.

Additional Governance Arrangements:

Licences- The hall has a Premises Licence (including alcohol). The hall is licensed by the Public Performance Licence-Performing Right Society, PPL-PRS, for live and recorded music.

Insurance

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

The Stithians Centre is insured with respect to property damage (buildings insurance) by Ansvar Insurance (£1.6M cover). It is insured with the same company with respect to contents (up to £35,000) public liability (£5M) employers' liability (£10M).

The Centre's disabled person's platform lift is covered by a combined inspection and damage insurance policy (up to £500,000) with Allianz Insurance.

Summary of the Objects of the Charity: To manage the premises upon Trust for the purposes of a village hall and community centre for the use of the inhabitants of the Parish of Stithians in the County of Cornwall without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

The Stithians Centre November 2022-2023

The last year has seen The Stithians Centre really bounce back from all the lockdowns. The hard work of all the trustees is reflected in more bookings and a return to the building's role as the centre of much of village life. The increase in rents last year has not put people off and indeed hirers have commented on what they see as reasonable rates.

The building is in use for activities including Beavers, Cubs, Brownies and Rainbows, Lunch Club, Art, Stithians W.I., Parish Council, Coffee Drop In, Foot Clinic, Messy Church and Ukulele Group. Various NHS sections regularly use the Centre for away days which is a great boon. Children's parties are flourishing and there have been a number of wedding receptions. Three times a year the Centre is used for music exams. Sadly, the Baby and Toddler Group has folded after five years due to a lack of volunteers.

Major work is about to be undertaken on replacing the kitchen roof which has leaked from time to time in recent years. A Building Development Group is drawing up a list of priorities which will be submitted to the management committee.

In common with other village halls we need even more bookings. The trustees will continue to explore new avenues of revenue and ways of attracting even more people to use The Stithians Centre.

What clubs are new from November 2022 to present:

There are currently 28 clubs and activities on offer covering a wide range of interests and age groups, from Art, Ukulele, Slimming World, WI to Lunch Club, and 8 different Fitness Classes. Youth groups (Rainbows, Brownies, Beavers and Cubs) continue to have weekly meetings. One off full day bookings from major organisations have been strong in the past year contributing significantly to the income of TSC. Other regular events organised by our events team are growing in popularity.

The Stithians Produce Market has been held monthly apart from August and been well attended. Christmas markets were especially busy and most enjoyable. The Centre is very grateful to the organiser, stallholders and the public who attend. All their contributions are greatly valued.

The Community Library continues to be a much valued service in the Centre. This is run by a lead volunteer and her team, and their commitment is also much appreciated by everyone.

Stithians Parish Council uses the Centre to host public meetings as well as its regular council meetings. The Centre has been used a number of times by the exciting Heat the Streets green energy for presentations etc to promote the project to install heat pumps in many homes in the village. They also displayed a semi-permanent display and information point in the entrance porch.

The Centre is also available for hire for private functions including children's parties, wedding receptions, funeral teas, community social functions and fund-raising fayres/events.

What has The Stithians Centre achieved since the last annual meeting in November 2022?

Following the significant building improvement works conducted in 2020 to 2022 no significant work has been undertaken this year although several potential improvements have been identified and are currently being researched and prioritised. The largest and most important of these is the replacement of the roof covering Foundry room & the kitchen. Work on this is scheduled to start soon.

Further increasing our green credentials, we are looking to reduce our carbon footprint by increasing insulation and possibly replacing our ancient oil boiler with an infrared heating system. We are also investigating carpet replacements and increasing our use of LED lighting.

Our solar panels & Tesla batteries have continued to significantly reduce our electricity bills. The enormous amount of work that the Stithians Energy Group, and especially their lead Brian Piper, put into this project, winning the funding from Cornwall Council, cannot be overestimated. The Stithians Centre is indebted to him.

The introduction of Hallmaster for room bookings online remains very successful and the bookings officer has managed the new system brilliantly. TicketSource: The Centre has set up this user-friendly online dashboard for promoters and ticket purchasers to manage bookings for events.

Zettle: The Stithians Centre has also set up a Zettle account for contactless card payments. This is a useful facility as less and less people carry cash. It also reduces risks associated with cash payments.

There is also still a need for more volunteers to help at events and for more people to come forward with sparkling, original ideas on how the Centre can be better used. The Trustees are all volunteers. They are dedicated and hardworking, but they cannot be expected to do everything themselves. The Centre exists for everyone in the parish of Stithians and we all have a responsibility to ensure it is successful.

We would like to thank everyone who uses The Stithians Centre and supports our events.

Publicity and Promotion -

The Stithians Centre makes active use of website marketing and social media to promote events, regular clubs and activities, and venue hire to a wider audience. Events are still advertised by poster and in The Stithians Times.

Website: The website continues to support the aims and objectives of TSC with 42832 hits since it was set up.

Newsletter: The Newsletter now has just under 600 subscribers who are updated on events and activities through a monthly email newsletter, and special event bulletins.

Facebook: TSC promotes through its own Facebook page (499 followers) and shares posts with Stithians Community Stithians Noticeboard Facebook group (6600 subscribers), as well as neighbouring village pages, e.g., Lanner, Carnkie, Four Lanes, Perranwell, Frogpool, Carharrack, Devoran, Rame Penryn, Ponsanooth. A new volunteer has recently been recruited to manage and expand social media content.

Instagram: The Instagram account opened in September 2020 to promote TSC as a hire venue as well as events now has 251 followers.

Stithians Times: The closure of one of the village shops has affected sales of the Stithians Times but advertisement revenue remains strong. Printing costs

have stabilised but are very high. The Times remains an important revenue raiser but trustees are keeping a close eye to ensure it remains viable. It must never become a financial burden.

The Stithians Directory: This is being updated on TSC website providing contact information on community groups and vital service. The Directory continues to bring in a small income through advertising.

Advertising Leaflet: The annual combined parish leaflet drop, which provides TSC with a cost effective means of reaching all c.1000 homes in the parish, took place again in 2022 and is expected to go ahead in 2023. TSC are one of the key organisers of this community service.

Policy on Reserves: The Trustees seek to hold in reserve a minimum of six months' operating costs of the facilities which they manage. This is primarily to allow for seasonal variations in use and to safeguard against any period when the facilities might be wholly or partially unavailable due to damage or maintenance works. Accrued reserves are invested in bank deposits to best advantage in terms of returns and risk minimisation whilst ensuring access, if required. In addition, there are reserves being held for major capital expenditure such as the roof.

Details of Any Funds in Deficit: Nil.

Further financial review details:

The accounts for FY22/23 have been examined formally and approved without adverse comment nor recommendation.

The Centre's overall funds at the end of the FY stood at just under £83.5K, a growth in our overall funds of over £18K during the last FY. Whilst over £8K of this was attributable to windfall donations, for the first time we achieved an underlying growth approaching our target of around £10K. The main reason for this was an almost doubling of our income from room hire. This can be attributed in part to an increase in general hire rates in Sep 22 (the first for many years), but there is also an underlying improvement in occupancy, especially commercial hires. Against this increase, we managed to keep overall expenditure for the year down to the same level as previously, whilst maintaining the level of general maintenance. A key factor in this was the contribution of our solar panels, reducing our electricity costs by some 30% less than expected.

Fund-raising income overall has been disappointing. Although income from events was much better last year, related costs were up too and overall profit from our main fund-raising activities was only about £600 up on the previous year's poor results. Profit from Stithians Times has fallen, due mostly to vastly increased printing costs, and the closure of one of our two main retail outlets affected sales. Our other main fund-raising effort, the production of greetings cards linked to a photography competition, has produced a disappointing outcome so far, with poor sales resulting in a loss during the year, although we still hold stock, sales of which should offset some, if not all, of this during the current year.

Donations made a significant contribution to our funds this year. By far the most significant came from GML, a British, formerly Russian, company, which makes donations to UK charities under the guidance of a former MP, Dudley Fishburn. After extensive due-diligence checks, TSCMC accepted Mr Fishburn's offer of a donation and were delighted to receive £7.5K. Other donations included contributions from two village events: £750 from the profits of the Jubilee picnic and over £200 from the Wellness Fair.

In the six months since the end of the FY, figures remain encouraging. Letting income remains high and look set to beat last year's figures. Sound letting income means that we need rely less on fund-raising, which is just as well as those figures remain disappointing. Stithians Times is unlikely to make much profit and events so far have raised little, due to poor attendance and reduced bar income, so our fundraising events, whilst performing a useful social service, show little prospect of contributing significantly to our finances.

In summary, The Centre remains on a secure financial footing and, for the first time, we are seeing signs that our letting income might be sufficient to meet most of our running costs, including a reasonable level of routine upkeep and preventative maintenance. This then gives us the confidence to spend some of our capital balance on more major renovations or improvements. We have already committed to around £17K to replace the roof over the Kitchen, but if things continue as present for the rest of the year, we should be able to invest in some others of the many improvement projects we are considering. We must still be prudent, but there is scope for optimism.

We look forward to seeing you all over the next year and welcoming you to The Stithians Centre.

Signed:

Date:

D Nightingale
Chairman

THE STITHIANS CENTRE

England & Wales - Charity number 1010543

Accounts

**THE STITHIANS CENTRE TRUSTEES' ANNUAL REPORT 2 November 2022
(including financial year May 2021/April 2022)**

Charity Name: THE STITHIANS CENTRE

Other name: The Stithians Centre Management Committee

Registered Charity Number: 1010543

Principal Address: The Stithians Centre, Church Road, Stithians, Truro,
Cornwall, TR3 7DH

Charity Trustees:

Denis Nightingale (Chair) (elected)

Cllr Phillip Blease (Vice Chair) (Parish Council)

Ms Cath Cullen (Secretary) (co-opted)

Gp Capt. (Retd) John Colgate (Treasurer) (elected)

Jeremy Lucioni (elected)

Mr Andrew Moss (co-opted)

Mrs Ann Nicholls (Women's Institute rep)

Mr Mike Tatnall (Royal British Legion rep)

Mrs Judith Twigger (elected)

Mr Neil Hamilton (Scout Association rep) (appointed January 2021)

Mrs Caroline Bolitho (co-opted July 2022)

Mrs Rita Wood

Trustee for the Charity: Charity Commission

Advisers:

Secretary, (from September 2022); Mrs Wendy Whittaker

Account Examiner: Mrs Claire Morgan

Solicitors: Thurstan Hoskin Solicitors

Architect: CAD Architects, Mr Roger Hocking

Quantity Surveyor: Ed Crossley and Associates

Bankers: Lloyds Bank & CCLA Investment

Type of Governing Document: Trust Deed dated 30 Mar 90, as amended 28 Jul 04 and 19 Jan 07, 6 March 2014, amended 7 December 2016, as amended 4 November 2020

How is the Charity Constituted: Trust

Trustee Selection Methods: Four trustees are elected for one year by the beneficiaries at the annual general meeting, six may be co-opted, and the rest are appointed by some of the charity's regular user groups. All serve to promote the aims and objectives of the charity.

Additional Governance Arrangements:

Licences-The hall has a Premises Licence (including alcohol). The hall is licensed by the Public Performance Licence-Performing Right Society, PPL-PRS, for live and recorded music.

Insurance

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

The Stithians Centre is insured with respect to property damage (buildings insurance) by Ansvar Insurance (£1.4M cover). It is insured with the same company with respect to contents (up to £28,000) public liability (£5M) employers' liability (£10M).

The Centre's disabled person's platform lift is covered by a combined inspection and damage insurance policy (up to £500,000) with Allianz Insurance

Summary of the Objects of the Charity: To manage the demised premises upon Trust for the purposes of a village hall and community centre for the use of the inhabitants of the Parish of Stithians in the County of Cornwall without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

The Stithians Centre November 2021-2022

The Stithians Centre came slowly back to life over Christmas and is now back in full swing and flourishing. There are some people who are yet to return but others have stepped in. Of course like any village hall we need more bookings but the hard work put in by trustees in refurbishing the building during lockdowns has really paid off.

The trustees took the difficult decision to put up rents. Spiralling costs made this inevitable. A team of trustees undertook a thorough investigation and some old anomalies were abolished. It is the first time the rents have been changed since 2009 and so far hirers have been very understanding

The building is in use most days for activities including Beavers, Cubs, Brownies and Rainbows, Lunch Club, Art, Stithians W.I., Parish Council, Coffee Drop In, and Foot Clinic, Messy Church, Baby and Toddler Group, and Ukulele Group.

What clubs are new from November 2021 to present:

There are currently 28 clubs and activities on offer covering a wide range of interests and age groups, from Baby and Toddler to Seniors Lunch Club, and 7 different Fitness Classes. New activities include Aikido martial arts club, Zumba Gold fitness class and a Wednesday Club offering social activities, talks and excursions for the older members of the community. The Bridge Club has expanded to offer lessons for complete beginners.

Stithians Pre-school remained open throughout the year, keeping the Pre-school and out of hours school club running for the community and also provided a holiday club this summer which was well attended.

The Stithians Produce Market has been held most months and been well attended. Christmas markets were especially busy and most enjoyable. The Centre is very grateful to the organiser, stallholders and the public who attend. All their contributions are greatly valued.

The Community Library continues to be a much appreciated service in the Centre. This is run by a lead volunteer and her team, and their commitment is also much appreciated by everyone.

Stithians Parish Council uses the Centre to host public meetings as well as its regular council meetings. The Centre has been used a number of times by the exciting Heat the Streets green energy for presentations etc to promote the project to install heat pumps in many homes in the village. They also have a semi-permanent display and information point in the entrance porch—

In April the Centre was one of 4 venues selected to host the prestigious Generation Expo Exhibition, a Cornwall Council/Cornwall College initiative showcasing the wide range of regeneration and renewal projects in the Mining Villages area.

In June, TSC partnered with Stithians Parish Council to organise a successful community Party in the Park to celebrate the Queen's Platinum Jubilee and £2,250 was raised for local good causes, including £750 for TSC.

The Centre is also available for hire for private functions including children's parties, wedding receptions, funeral teas, community social functions and fund-raising fayres/events and we are delighted that Community charity groups such as Cancer Research UK, Cara Coweth and WI are beginning to return to the venue for their fundraising events.

A new TSC Events Team has been formed post pandemic and is busy developing a program of social and fundraising events, as well as setting up a new Film Club.

What has The Stithians Centre achieved since the last annual meeting in November 2021?

Significant Building Works

Tregonning Hall has been transformed. Work on the refurbishing the floor and the skirting was completed in early summer by a team of volunteer trustees. The works included new suspended ceiling panels and low energy LED dimmable lighting panels. New opening windows and blinds have been installed and a projector screen, donated by Stithians WI, was installed for slide, film or video shows.

The dank, concrete area outside the Centre has been transformed to provide a green space with artificial grass as well as paving and outside furniture for flexible use by hirers. It makes a perfect venue for the annual scarecrow competition which has taken place for the last 2 years.

Trustees are proud that The Stithians Centre is going green. In May newly fitted solar panels - thanks to a grant from Cornwall Council - generated their first electricity and have continued to do so very successfully. Battery storage will help to greatly reduce electricity costs. The enormous amount of work that the Stithians Energy Group, and especially their lead Brian Piper, put into this project, winning the funding for it to happen, cannot be overestimated. The Stithians Centre is indebted to him.

A fire risk assessment was commissioned following the refurbishment of the Centre and the assessor's recommendations has informed future building and maintenance plans.

The introduction of Hallmaster for room bookings online remains very successful and the bookings officer has managed the new system brilliantly.

TicketSource- The Centre has set up this user-friendly online dashboard for promoters and ticket purchasers to manage bookings for events.

Zettle - The Stithians Centre has also set up a Zettle account for contactless card payments. This is a useful facility as less and less people carry cash. It also reduces risks associated with cash payments.

There is also still a need for more volunteers to help at events and for more people to come forward with sparkling, original ideas on how the Centre can be better used. The Trustees are all volunteers. They are dedicated and hardworking, but they cannot be expected to do everything themselves. The Centre exists for everyone in the parish of Stithians and we all have a responsibility to ensure it is successful.

We have welcomed two new trustees this year.

We would like to thank everyone who uses The Stithians Centre and supports our events.

Publicity and Promotion -

The Stithians Centre makes active use of website marketing and social media to promote events, regular clubs and activities, and venue hire to a wider audience. These communication channels were vital during the Covid 19 lockdowns for keeping our users and supporters updated. We also broadened our remit to help other smaller non-profit groups maintain links with the community. Events are still advertised by poster and in The Stithians Times.

Website: the website continues to support the aims and objectives of TSC with 37433 since it was set up.

Newsletter: the Newsletter now has just over 600 subscribers who are updated on events and activities through a monthly email newsletter, and special event bulletins.

Facebook: TSC promotes through its own Facebook page (450 followers) and shares posts with Stithians Community Stithians Noticeboard Facebook group (4800 members), as well as neighbouring village pages, e.g., Lanner, Carnkie, Four Lanes, Perranwell, Frogpool, Carharrack, Devoran, Rame Penryn, Ponsanooth. A new volunteer has recently been recruited to manage and expand social media content.

Instagram: The Instagram account opened in September 2020 to promote TSC as a hire venue as well as events now has 181 followers.

Sale of copies of The Stithians Times are back to pre pandemic levels. But printing costs have more than doubled. The Times remains an important revenue raiser but trustees are keeping a close eye to ensure it remains viable. It must never become a financial burden.

The Stithians Directory is kept updated on TSC website providing contact information on community groups and vital service, with a downloadable PDF version. The Directory continues to bring in a small income through advertising.

Advertising Leaflet: The annual combined parish leaflet drop, which provides TSC with a cost effective means of reaching all c.1000 homes in the parish, was cancelled in 2020 due to the pandemic but resumed in 2021.

A new Photo competition was launched in April. The winning photos are to be used in a design for greetings cards to sell and raise funds.

Policy on Reserves: The Trustees seek to hold in reserve a minimum of six months' operating costs of the facilities which they manage. This is primarily to allow for seasonal variations in use and to safeguard against any period when the facilities might be wholly or partially unavailable due to damage or maintenance works. Accrued reserves are invested in bank deposits to best advantage in terms of returns and risk minimisation whilst ensuring access, if required. In addition, there are reserves being held for major capital expenditure such as the roof.

Details of Any Funds in Deficit: None

Further financial review details: After adjustment to set aside the funds we hold in our account belonging to other community organisations for whom we act as banker, the accounts for FY21/22 show that our overall funds at the end of the

FY stood at just under £65K, up slightly from just under £62K the previous period. However, this apparent growth is deceptive. We received the last of the Covid-related grants during the FY and that £2.7K accounts for most of the increase. Thus, we remain in a sound financial position despite the impacts of the pandemic, but our operating budget made no gains throughout the year.

Letting income has recovered to roughly the same level as the immediate pre-pandemic years and we saw the return of some income from Entertainments, mostly from Produce markets and their cafes, with only one other event contributing.

On the expenditure side, caretaking fees are up to a more realistic figure, having been depressed by the Covid closures, but there's nothing else of significance. Expenditure on major improvements and renovations has ceased following last year's projects.

So FY21/22 saw a gradual return to "business as usual", but with no capital growth from our operations, partially due to post-Covid uncertainty restricting fund-raising events.

We started 2022 with the prospect of increasing utilities costs, not least because we came to the end of a lucrative electricity fix period. A new fix, albeit at over double the old rate, seemed extortionate at the time, but has proved relatively thrifty following the subsequent surge in prices. The new solar generation and storage system has proven remarkably beneficial in reducing our electricity draw from the grid too, resulting in electricity costs for the first half of the current FY below budget. However, overall, we can expect our utilities costs for the year to be much higher than previous years, driven partly by the high cost of oil.

Extrapolating the hire income from the first five months, we are on course to meet expectations from pre-pandemic years and should beat them after recently increased hire rates take effect. However, all other income is very disappointing. Printing cost increases have eroded the profit derived from the Stithians Times and the necessary cancellation of a major fund-raising event due to HM the Queen's funeral meant that we have raised nothing from fundraising in the first 5 months of the FY. Further fund-raising events are planned to address the shortfall.

In summary, whilst The Centre remains on a secure financial footing, we know from previous years that the income raised from room lettings is insufficient to cover our operating costs and this is likely to remain so even with the hire rate increase. Stithians Times is unlikely to provide much in the way of additional income and our expenditure to date on fund-raising has exceeded the income

from it. Even if the solar system mitigates some of our energy costs, we face increased costs across the breadth of our usual areas of expenditure and I expect the overall expenditure sum to be higher than previous years. Whilst we have sufficient capital to cover routine repairs, we must aim to grow our funds over time and are showing very little growth over the past several years.

We look forward to seeing you all over the next year and welcoming you to The Stithians Centre.

Signed:

Date:

D Nightingale
Chairman

STITHIANS VILLAGE HALL & COMMUNITY CENTRE MANAGEMENT COMMITTEE
ACCOUNT FOR THE YEAR ENDED 30TH APRIL 2022

2020/21		2021/22
	RECEIPTS	
7,663.25	HALL LETTINGS	16,588.10
0.00	EVENTS	2,663.73
904.66	PROFIT FROM "STITHIANS TIMES"	1,126.19
0.00	PROFIT FROM STITHIANS DIRECTORY	0.00
17,597.79	COVID-19 RELATED GRANTS	2,667.00
1,025.00	DONATIONS	434.53
45.03	BANK INTEREST Charities Deposit Account	35.21
30.60	LIBRARY INCOME (Fees, Membership, fines etc)	100.45
453.00	STORAGE HIRE AND DEPOSITS	265.00
0.00	LIBRARY, GARDEN, PATCHWORK & ART CLUB FUNDS	762.00
221.00	SALE OF SURPLUS FURNITURE & IT EQUIPMENT	0.00
42.99	OTHER	301.96
<u>27,983.32</u>		<u>24,944.17</u>
	PAYMENTS	
2,050.00	CARETAKER ¹	4,113.00
1,947.21	INSURANCE	1,902.29
5,467.64	SERVICE COSTS	5,082.47
550.55	STATUTORY INSPECTIONS	1,697.07
3,306.70	MAINTENANCE	2,528.42
31,834.61	IMPROVEMENTS AND EQUIPMENT	4,240.80
578.76	IT EQUIPMENT – MAINTENANCE & TRAINING	601.56
0.00	PROMOTIONAL	16.16
65.00	CONSULTANCY & PROFESSIONALS' FEES	65.00
180.00	LICENCES & EVENTS COST	814.82
82.83	LIBRARY EXPENSES ²	18.25
125.00	REFUND OF HIRE CHARGES & DEPOSITS	292.00
58.02	RETURN OF LIBRARY & USER CLUB FUNDS	598.75
264.00	OTHER COSTS	52.00
<u>46,510.32</u>		<u>22,022.59</u>
	EXCESS OF: RECEIPTS OVER PAYMENTS	2,921.58
<u>(18,527.00)</u>	PAYMENTS OVER RECEIPTS	
81,718.55	Balance brought forward from previous year	63,191.55
	<i>plus</i> Excess Receipts	2,921.58
(18,527.00)	<i>less</i> Excess Payments	
<u>63,191.55</u>	Balance of fund at 30 th April	<u>66,113.13</u>
	Represented by:	
45,755.54	Charities Deposit Fund	45,790.75
16,948.36	Lloyds Bank General Account	19,652.71
435.12	Cash	534.94
52.53	Library Cash Account	134.73
<u>63,191.55</u>		<u>66,113.13</u>
	Adjustment to reflect Local Club funds and Storage Deposits held in account:	
1,104.63	<i>Less</i> Garden, Patchwork & Art Club funds	1,037.48
250.00	<i>Less</i> Deposits held against storage hires	250.00
<u>61,836.92</u>		<u>64,825.65</u>

¹ Difference due mainly to reduced rates payable during Covid-19 lockdown..

² Excludes £200.40 for book sales trolley entered under Improvements, Equipment.

**“STITHIANS TIMES”
ACCOUNT FOR THE YEAR ENDED 30TH APRIL 2022**

2020/21		2021/22
	RECEIPTS	
1,349.80	ADVERTISING	1,898.85
508.00	SALES	518.00
10.00	SUBSCRIPTIONS	18.00
1,867.80		2,434.85
	PAYMENTS	
947.35	PRINTING	1304.66
15.79	OTHER COSTS ¹	4.00
963.14		1,308.66
904.66	EXCESS OF: RECEIPTS OVER PAYMENTS	1,126.19
	PAYMENTS OVER RECEIPTS	

¹ Primarily postage & packing costs for issues sent by mail.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

STITHIANS VILLAGE HALL COMMITTEE

**On accounts for the year
ended**

30TH APRIL 2022

**Charity no
(if any)**

1010543

Set out on pages

1-2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

THE STITHIANS CENTRE

England & Wales - Charity number 1010543

Accounts

THE STITHIANS CENTRE TRUSTEES' ANNUAL REPORT 3 November 2021 (including financial year May 2020/April 2021)

Charity Name: THE STITHIANS CENTRE

Other name: The Stithians Centre Management Committee

Registered Charity Number: 1010543

Principal Address: The Stithians Centre, Church Road, Stithians, Truro, Cornwall, TR3 7DH

Charity Trustees:

Rev Richard Wallis (Church rep) (appointed January 2021)
Denis Nightingale (Chairman)(elected)
Cllr Phillip Blease (Vice Chairman) (Parish Council rep)
Ms Cath Cullen (Secretary) (coopted)
Gp Capt. (Retd) John Colgate (Treasurer) (elected)
Jeremy Lucioni (elected)
Mr Andrew Moss (coopted)
Mrs Ann Nicholls (Womens' Institute rep)
Mr Mike Tatnall (Royal British Legion rep)
Mrs Judie Street (coopted)
Mrs Judith Twigger (elected)
Mr Neil Hamilton (Scout Association rep) (appointed January 2021)
Dr Donna Poade (coopted September 2021)

Trustee for the Charity: Charity Commission

Advisers:
Account Examiner: Mrs Claire Morgan
Solicitors: Thurstan Hoskin Solicitors
Architect: CAD Architects, Mr Roger Hocking
Quantity Surveyor: Ed Crossley and Associates
Bankers: Lloyds Bank & CCLA Investment

Type of Governing Document: Trust Deed dated 30 Mar 90, as amended 28 Jul 04 and 19 Jan 07, 6 March 2014, amended 7 December 2016, as amended 4 November 2020

How is the Charity Constituted: Trust

Trustee Selection Methods: Four trustees are elected for one year by the beneficiaries at the annual general meeting, six may be co-opted, and the rest are appointed by some of the charity's regular user groups. All serve to promote the aims and objectives of the charity.

Additional Governance Arrangements:

Licences-The hall has a Premises Licence (including alcohol). The hall is licensed by the Public Performance Licence-Performing Right Society, PPL-PRS, for live and recorded music.

Insurance

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

The Stithians Centre is insured with respect to property damage (buildings insurance) by Ansvar Insurance (£1.4M cover). It is insured with the same company with respect to contents (up to £28,000) public liability (£5M) employers' liability (£10M).

The Centre's disabled person's platform lift is covered by a combined inspection and damage insurance policy (up to £500,000) with Allianz Insurance

Summary of the Objects of the Charity: To manage the demised premises upon Trust for the purposes of a village hall and community centre for the use of the inhabitants of the Parish of Stithians in the County of Cornwall without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

The Stithians Centre 2021

People and organisations in Stithians and beyond have endured a really tough time during the Covid pandemic which we are sure to never forget. The community is slowly returning to some sort of normality, but a significant number of people still fear going out and we will need to work hard to bring attendance levels up to pre-2020 levels. Once that has been achieved, we will have to consider ways of making The Stithians Centre even more attractive as the centre of our thriving community. More events and more clubs with more people attending them are vital.

The Centre was never completely closed. Covid restrictions affected many of the main activities but remained open for the delivery of vital services like the Food Bank, the library and the Foot Clinic and is now well and truly up and running again.

The building is in use most days for activities including Beavers, Cubs, Brownies and Rainbows, Lunch Club, Art, Gardening Club, Stithians W.I., Parish Council, Coffee Drop In, and Foot Clinic, Messy Church, Baby and Toddler Group, and Slimming World. New this year are 'Sweaty Mamas' mum and baby classes, ukulele group and Montessori education sessions.

Stithians Pre-school remained open, when allowed, throughout the year, keeping the Pre-school and out of hours school club running for the community and also provided a holiday club this summer which was well attended.

The Stithians Produce Market was unable to carry on for most of the year but was welcomed back very warmly in September and now looks forward to its regular monthly slots and special Christmas markets this year.

The Community Library re-opened during lockdown and provided a much appreciated, if restricted, service to the community. The lead volunteer for the library was determined that it would be open or books available for the users in community, who also enjoyed the social contact. It is now open fully again with its pre-pandemic hours.

Stithians Parish Council uses the Centre to host public meetings as well as its regular council meetings. The Centre will be used for the public consultation on the exciting green energy project to install heat pumps in many homes in the village.

The Centre is also available for hire for private functions including children's parties, wedding receptions, funeral teas, community social functions and fund-raising fayres/events.

By this meeting we will have had our the first live performance event with a classical guitar concert and an open day so everyone can see all the improvements within the building for themselves.

The Stithians Centre kept going and is buzzing again!

What has The Stithians Centre achieved since the last annual meeting in January 2021?

Significant Building Works

Tregonning Hall has been transformed. Work on the refurbishing the floor and the skirting was completed in early summer by a team of volunteer trustees. New windows and blinds have been installed and a screen erected on one wall for slide, film or video shows.

The dank, concrete area outside the Centre has been transformed to provide a green space with artificial grass as well as paving and outside furniture for flexible use by hirers. It was first used during the wonderful Scarecrow Festival. We just need the sun to shine for some BBQs or your summer cocktails!

Talking of sun, the Trustees are proud that The Stithians Centre is going green. In May newly fitted solar panels – thanks to a grant from Cornwall Council - generated their first electricity and have continued to do so very successfully. Battery storage will help to greatly reduce electricity costs. The enormous amount of work that the Stithians Energy Group, and especially their lead Brian Piper, put into this project, winning the funding for it to happen, cannot be overestimated. The Stithians Centre is indebted to him.

A fire risk assessment was commissioned following the refurbishment of the Centre and the assessor's recommendations will inform future building and maintenance plans.

The introduction of Hallmaster for room bookings online has been very successful and the bookings officer has managed the new system brilliantly.

TicketSource- More recently the Centre has set up this user-friendly online dashboard for promoters and ticket purchasers to manage bookings for events. It was first used for our most recent event in October.

Zettle - The Stithians Centre has also set up a Zettle account for contactless card payments. It is hoped this will keep our volunteers and those who attend events safer with fewer cash payments.

It is amazing how much was done during the various lockdowns and special thanks need to go to Phil Blease who spent many hours voluntarily overseeing the building works. Generous Government grants via Cornwall Council also meant that we did not suffer financially from the low activity in the Centre. But the Trustees can never rest on their laurels. Even before Covid there was a pressing need to boost business, and this will be one of our priorities in the coming year. The more people who come through the doors for events or clubs, the more assured the future of The Stithians Centre will be.

There is also a need for more volunteers to help at events and for more people to come forward with sparkling, original ideas on how the Centre can be better used. The Trustees are all volunteers. They are dedicated and hardworking, but they cannot be expected to do everything themselves. The Centre exists for everyone in the parish of Stithians and we all have a responsibility to ensure it is successful.

We would like to thank everyone who uses The Stithians Centre.

Publicity and Promotion –

The Stithians Centre makes active use of website marketing and social media to promote events, regular clubs and activities, and venue hire to a wider audience. These communication channels were vital during the Covid 19 lockdowns for keeping our users and supporters updated. We also broadened our remit to help other smaller non-profit groups maintain links with the community. Events are still advertised by poster and in The Stithians Times.

Website: the website continues to support the aims and objectives of TSC with 32,541 visits since it was set up.

Newsletter: the Newsletter now has 553 subscribers who are updated on events and activities through a monthly email newsletter, and special event bulletins.

Facebook: TSC promotes through its own Facebook page and shares posts with Stithians Community Stithians Noticeboard Facebook group (3500 members), as well as neighbouring village pages, e.g., Lanner, Carnkie, Four Lanes, Perranwell.

Instagram: The Instagram account opened in September 2020 to promote TSC as a hire venue as well as events now has 147 followers.

The Stithians Times community newspaper, published by TSC, continues to bring in much welcome income and the number of advertisers remains pleasingly steady.

The Stithians Directory is kept updated on TSC website providing contact information on community groups and vital service, with a downloadable PDF version. The Directory continues to bring in a small income through advertising.

Advertising Leaflet: The annual combined parish leaflet drop, which provides TSC with a cost effective means of reaching all c.1000 homes in the parish, was cancelled in 2020 due to the pandemic. It is expected to resume in 2021.

Policy on Reserves: The Trustees seek to hold in reserve a minimum of six months' operating costs of the facilities which they manage. This is primarily to allow for seasonal variations in use and to safeguard against any period when the facilities might be wholly or partially unavailable due to damage or maintenance works. Accrued reserves are invested in bank deposits to best advantage in terms of returns and risk minimisation whilst ensuring access, if required.

Details of Any Funds in Deficit: None

Further financial review details:

The Accounts for FY20/21 show that our overall funds at the end of the FY (30 Apr 21) stood at just under £62K, down from just over £80K the previous period. This is after adjustment to set aside the funds we hold in our account belonging to other community organisations for whom we act as banker. So, the bottom line is that we started the new FY in a sound financial position despite the impacts of the pandemic.

Letting income was much reduced, unsurprising given the closure of the building for part of the year and the understandably slow return of some regular hirers. We were initially unable, and then thought it financially too risky, to hold fundraising events, so raised no income that way. Also reduced was the income from the Stithians Times as we lost many of the usual sales outlets and went on-line for a couple of issues. However, £17,600 in grants from Cornwall Council and a generous donation for £1,000 from the Golden Lion, brought our total income to just under £28K when it would otherwise have been under £9,400.

By far the greatest expenditure was on major improvements to the building, totalling nearly £32K. With our finances cushioned by the grants, we felt able to draw on some of our reserves with confidence and take the opportunity of the closure of the building to undertake works which we would not be able to do around the requirements of hirers. The need to keep the building lit and heated during these works meant service costs, whilst reduced, were not as low as might have been expected. Removing the abnormal expenditure on major improvements would reduce our total outgoings to around £17K, about 15% down on usual.

Looking at the first 6 months of this FY, letting income is recovering well, with fees from hirers (excluding Pre-school) already higher than the total last year. Fundraising has re-started, raising over £800 last month. Total income to date is around £8K, not great, but encouraging.

Increased use of the building results in increased running costs, of course. We are protected pro tem from the surge in electricity prices since we are locked into a fixed price contract until next year, but the high cost of oil will affect us. Total outgoings to date are just over £12K. Around £2,500 of this is the residual payments of the major improvement work and another £1K is sitting as over-payment credit in our electricity account due to the supplier's biased direct debit payment regime. Allowing for this, our expenditure is more realistically under £9K, but this still means that we are running at a slight loss.

Stithians Times continues to make a significant contribution to our finances. Production is back to normal and sales are recovering. With the bulk of this year's advertising paid in advance and received now, the Times has made a profit so far of over £1,500.

In summary, The Centre remains on a secure financial footing, but incomes are still lower than norms and we face increasing running costs. We can expect the new solar energy system to reduce our electricity usage which will, at worst, cushion the impact of higher charges when our fixed rate ends next year, but hopefully provide significant savings. Rising oil prices will inevitably affect us, however, and we face the challenges of minimising heating costs whilst having to promote good ventilation for Covid-risk mitigation. Past years show that room rental income alone is insufficient to cover our operating costs and I do not expect this to change, so fund-raising must become a priority again as much as circumstances allow.

Signed:  Date: 26/1/2022
VICE-CHAIR

PP - D Nightingale
Chairman

STITHIANS VILLAGE HALL & COMMUNITY CENTRE MANAGEMENT COMMITTEE
ACCOUNT FOR THE YEAR ENDED 30TH APRIL 2021

2019/20		2020/21
	RECEIPTS	
19,105.78	HALL LETTINGS	7,663.25
3,743.24	EVENTS	0.00
2,564.60	PROFIT FROM "STITHIANS TIMES"	904.66
646.25	PROFIT FROM STITHIANS DIRECTORY	0.00
10,000.00	COVID-19 RELATED GRANTS	17,597.79
5,176.26	DONATIONS ¹	1,025.00
299.53	BANK INTEREST Charities Deposit Account	45.03
67.60	LIBRARY INCOME (Fees, Membership, fines etc)	30.60
570.00	STORAGE HIRE AND DEPOSITS	453.00
1,145.10	LIBRARY, GARDEN, PATCHWORK & ART CLUB FUNDS	0.00
0.00	SALE OF SURPLUS FURNITURE & IT EQUIPMENT	221.00
45.60	OTHER	42.99
<hr/>		<hr/>
43,363.96		27,983.32
	PAYMENTS	
5,370.00	CARETAKER ²	2,050.00
2,088.58	INSURANCE	1,947.21
6,063.67	SERVICE COSTS	5,467.64
1,118.51	STATUTORY INSPECTIONS	550.55
2,977.22	MAINTENANCE	3,306.70
2,523.64	IMPROVEMENTS AND EQUIPMENT	31,834.61
573.76	IT EQUIPMENT – MAINTENANCE & TRAINING	578.76
69.16	PROMOTIONAL	0.00
65.00	CONSULTANCY & PROFESSIONALS' FEES	65.00
1,219.26	LICENCES & EVENTS COST	180.00
22.29	LIBRARY EXPENSES	82.83
125.00	REFUND OF HIRE CHARGES & DEPOSITS	125.00
910.00	RETURN OF LIBRARY & USER CLUB FUNDS	58.02
114.61	OTHER COSTS	264.00
<hr/>		<hr/>
23,240.70		46,510.32
20,123.26	EXCESS OF: RECEIPTS OVER PAYMENTS	
	PAYMENTS OVER RECEIPTS	(18,527.00)
<hr/>		<hr/>
61,595.29	Balance brought forward from previous year	81,718.55
20,123.26	<i>plus</i> Excess Receipts	
	<i>less</i> Excess Payments	(18,527.00)
<hr/>		<hr/>
81,718.55	Balance of fund at 30 th April	63,191.55
	Represented by:	
55,710.51	Charities Deposit Fund	45,755.54
25,676.12	Lloyds Bank General Account	16,948.36
227.16	Cash	435.12
104.76	Library Cash Account	52.53
<hr/>		<hr/>
81,718.55		63,191.55
	Adjustment to reflect Local Club funds and Storage Deposits held in account:	
1,176.65	<i>Less</i> Garden, Patchwork & Art Club funds	1,104.63
200.00	<i>Less</i> Deposits held against storage hires	250.00
<hr/>		<hr/>
80,034.19		61,836.92

¹ Includes £1,000 Donation from Golden Lion/Coca Cola.

² Difference due mainly to reduced rates payable during Covid-19 lockdown..

**“STITHIANS TIMES”
ACCOUNT FOR THE YEAR ENDED 30TH APRIL 2021**

2019/20		2020/21
	RECEIPTS	
2,732.95	ADVERTISING	1,349.80
529.00	SALES	508.00
51.00	SUBSCRIPTIONS	10.00
<u>3,312.95</u>		<u>1,867.80</u>
	PAYMENTS	
741.41	PRINTING	947.35
6.94	OTHER COSTS ¹	15.79
<u>748.35</u>		<u>963.14</u>
<u>2,564.60</u>	EXCESS OF: RECEIPTS OVER PAYMENTS	<u>904.66</u>
	PAYMENTS OVER RECEIPTS	

¹ Primarily postage & packing costs for issues sent by mail.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

STITHIANS VILLAGE HALL &
COMMUNITY CENTRE

**On accounts for the year
ended**

30TH APRIL 2021

**Charity no
(if any)**

1010543

Set out on pages

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention ~~(other than that disclosed below*)~~ which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: CL Morgan Date: 13/10/21

Name: CL MORGAN

Relevant professional
qualification(s) or body
(if any):

FMAAT

Address:

East hynne Mithian Downs,
St Agnes, Cornwall.
TR5 0PY

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).