

Chartered Accountants

Established Nineteen Twenty Six

**HURSTWOOD CHRISTIAN CHURCH  
TRUST**

**ACCOUNTS**

**YEAR ENDED 31ST MARCH, 2021**

**HURSTWOOD CHRISTIAN CHURCH TRUST**

**YEAR ENDED 31ST MARCH, 2021**

**OFFICERS, PROFESSIONAL ADVISORS AND REGISTERED OFFICE**

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**PASTOR:** Mr. J. H. Sansom Resigned 30 September 2021

**ASSISTANT PASTOR:** Mr. H. Stockburn Resigned 6 January 2021

**BOARD OF TRUSTEES :** Mrs. M. Cliff  
Mr. E. Cliff  
Mr. D. Cliff  
Mr. A. Wraight

**ADMINISTRATOR:** Mr. D. Cliff

**REGISTERED OFFICE:** Hurstwood Church,  
Hurstwood Village,  
Worsthorne,  
Burnley,  
Lancashire,  
BB10 3LG

**ACCOUNTANTS** Ashworth Moulds,  
11, Nicholas Street,  
Burnley,  
Lancashire,  
BB11 2AL

**REGISTERED CHARITY NUMBER:** 1008882

**HURSTWOOD CHRISTIAN CHURCH TRUST**

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## **HURSTWOOD CHRISTIAN CHURCH TRUST**

### **TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH, 2021**

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The Trustees present their report and accounts for the year ended 31st March, 2021.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Hurstwood Christian Church Trust is a registered charity ( No. 1008882).

The present trustees, and any past trustees who served during the period, are given on the foregoing statement of officers, professional advisors and registered office, together with the name of the administrator and external advisors.

The title to the property is held under a freehold in the name of the trustees of Hurstwood Christian Church.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is constituted as a trust and governed by its Trust Deed dated 19th February, 1992.

The Board of Trustees is responsible for the overall governance of the charity. The total number of trustees shall be not less than three but may not exceed seven. New trustees are elected by the existing trustees and must assent to the doctrinal basis of the trust.

The trustees meet regularly to manage the affairs of the charity. During the year ended 31st March, 2021 there was one full-time employee and, until January 2021, one part-time employee, both of whom furthered the objects of the charity. There was also one voluntary part-time administrator who managed the day to day administration of the charity.

#### **OBJECTIVES AND ACTIVITIES**

The objectives of the charity are the furtherance of the Christian Religion throughout the Hurstwood area and elsewhere, and the provision of general assistance where required.

Following COVID-19 guidance and observing restrictions, the church has continued, when possible, to maintain weekly Sunday morning services and the charity has provided over 50's meals as well as Sunday School for children and young people, a kid's club and a weekly youth meeting. The charity also organises school assemblies and conferences for men and ladies, runs holiday clubs for primary school children and organises a monthly family games night. In addition, there are prayer meetings, bible studies and Keys to Freedom courses, a mums' and toddler's group and the provision of a weekly tea room.

The church's activities are open for all to attend.

In planning the activities for the year the Trustees kept in mind the Charity Commission's guidance on public benefit at their meetings and are satisfied that the charity's objects, and the activities it carries out in pursuit of those objects, as set out above, are for the public benefit.

## **HURSTWOOD CHRISTIAN CHURCH TRUST**

### **TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH, 2021 (CONTINUED)**

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#### **ACHIEVEMENTS AND PERFORMANCE**

The focus of the charity's activities throughout the COVID -19 pandemic has remained the provision of Sunday School and Youth Club meetings in its own premises. Other media platforms such as zoom have been used to further this when restrictions have been in place. These enable the children and young people attending to learn more about the Bible and Christian way of life and provide an opportunity for fellowship and social interaction with their peers. The church welcomes all children and young people regardless of personal background, gender or personal circumstances.

The charity also provides various other services including the following:-

- regular play groups for pre-school children and their carers to provide an opportunity to learn and play together.
- a tea room to provide refreshments and a meeting place for social interaction.

In the year ended 31st March, 2021 the church, despite the difficulties faced by people, has seen pleasing attendance and participation at each activity. The use of zoom has enhanced and enabled access to activities when people could not attend in person. The Keys to Freedom course has been particularly effective and in the future is looking to be expanded.

#### **RESERVES POLICY**

There was one restricted fund during the year:

- Church holiday fund which related to the return of monies previously collected to cover the costs of a church holiday. The holiday was cancelled due to the Covid pandemic.

All the remaining funds are of an unrestricted nature and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Liquid funds have risen slightly since last year. The aim is to build up reserves again, following higher expenditure in previous years on building alterations and the kitchen refurbishment. This will provide a sufficient buffer in order that the church can continue with its current activities in the event of a short term unexpected fall in income or unexpected additional expenditure.

## **HURSTWOOD CHRISTIAN CHURCH TRUST**

### **TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH, 2021 (CONTINUED)**

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#### **FINANCIAL REVIEW**

The charity's policy is to hold adequate funds in order to meet its on-going obligations, any unforeseen expenditure that may occur and to help with the cashflow of future operations. As at 31st March, 2021 the charity held funds of £77,470 (2020: £73,422), all of which are unrestricted.

#### **APPROVAL**

This Report was approved by the Board of Trustees on

27th January, 2022

and signed on their behalf:

Mary Cliff

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

### **HURSTWOOD CHRISTIAN CHURCH TRUST**

**CHARITY NUMBER 1008882**

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I report to the Trustees on my examination of the financial statements of Hurstwood Christian Church Trust ("the Trust") for the year ended 31st March, 2021 set out on pages 5 to 7.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the financial statements do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Act and regulations made under section 154 of the Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

**M. Holmes F.C.A.**  
**for Ashworth Moulds**  
**11, Nicholas Street, Burnley, Lancashire BB11 2AL**

**27th January, 2022**

# HURSTWOOD CHRISTIAN CHURCH TRUST

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31ST MARCH, 2021

	Grand Total Year Ended 31.03.21	Total Unrestricted	Total Restricted	Church Holiday	Grand Total Year Ended 31.03.20
<b>INCOME RECEIPTS</b>					
Gross Gift Aid donations	60,311	60,311	-	-	35,979
Voluntary donations from individuals (including GASDS)	10,409	10,409	-	-	32,955
Legacy income	-	-	-	-	21,449
Contributions towards youth trip	-	-	-	-	2,317
Deposits received towards church holiday	-	-	-	-	690
Returned holiday deposits to repay	150	-	150	150	-
Donations of returned holiday deposits	540	540	-	-	-
Gift Aid repayment interest	21	21	-	-	-
Sundry income	-	-	-	-	500
	<b>71,431</b>	<b>71,281</b>	<b>150</b>	<b>150</b>	<b>93,890</b>
Loan repayments	-	-	-	-	3,811
<b>TOTAL RECEIPTS</b>	<b>£ 71,431</b>	<b>£ 71,281</b>	<b>£ 150</b>	<b>150</b>	<b>£ 97,701</b>
<b>PAYMENTS</b>					
Wages and salaries	38,600	38,600	-	-	40,017
Social Security costs	-	-	-	-	169
Pension costs	771	771	-	-	762
Preacher expenses	-	-	-	-	402
Food	248	248	-	-	6,069
Group activities costs	497	497	-	-	6,033
Donations	200	200	-	-	5,678
Courses and conferences	724	724	-	-	157
Rent and rates	103	103	-	-	187
Insurance	2,180	2,180	-	-	2,156
Premises expenses	11,376	11,376	-	-	8,972
Youth trip costs	-	-	-	-	2,633
Church holiday deposit	-	-	-	-	690
Repayment of church holiday deposit	150	-	150	150	-
Church resources	273	273	-	-	504
Licences and subscriptions	956	956	-	-	1,142
Independent examiner's fees	2,016	2,016	-	-	1,680
Legal and professional	883	883	-	-	1,255
Incidentals	3,200	3,200	-	-	1,796
	<b>62,177</b>	<b>62,027</b>	<b>150</b>	<b>150</b>	<b>80,302</b>
Loan payments	2,886	2,886	-	-	3,811
Purchase of assets	2,320	2,320	-	-	2,062
<b>TOTAL PAYMENTS</b>	<b>£ (67,383)</b>	<b>£ (67,233)</b>	<b>£ (150)</b>	<b>(150)</b>	<b>£ (86,175)</b>
<b>NET RECEIPTS FOR THE YEAR</b>	<b>4,048</b>	<b>4,048</b>	<b>-</b>	<b>-</b>	<b>11,526</b>
Cash and Bank Balances b/fwd	73,422	73,422	-	-	61,896
<b>Cash and Bank Balances c/fwd</b>	<b>£ 77,470</b>	<b>£ 77,470</b>	<b>£ -</b>	<b>-</b>	<b>£ 73,422</b>



# HURSTWOOD CHRISTIAN CHURCH TRUST

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH, 2021

	Notes	As at 31.03.21			As at 31.03.20
		Unrestricted	Restricted	Total	Total
<b>MONETARY ASSETS</b>					
<b>Bank and Cash Balances</b>					
Bank Current Account		£ 77,470	£ -	£ 77,470	£ 73,422
<b>NON-MONETARY ASSETS</b>					
Functional Use by the Charity	2	£ 210,237	£ -	£ 210,237	£ 207,917
<b>ASSETS</b>					
Prepayments		482	-	482	619
Gift Aid Reclaim		10,411	-	10,411	24,417
Loans		2,886	-	2,886	-
		£ 13,779	£ -	£ 13,779	£ 25,036
<b>LIABILITIES</b>					
Accruals		1,800	-	1,800	1,800
Other Creditor		14	-	14	114
		£ 1,814	£ -	£ 1,814	£ 1,914

The accounts on pages 5 to 7 were approved on 27th January, 2022

For and on behalf of the Trustees

Mary Cliff

# HURSTWOOD CHRISTIAN CHURCH TRUST

YEAR ENDED 31ST MARCH, 2021

## NOTES TO THE ACCOUNTS

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### 1 BASIS OF PREPARATION

The accounts have been prepared on a receipts and payments basis.

### 2 NON-MONETARY ASSETS

	Unrestricted	Restricted	As at 31.03.21 Total	As at 31.03.20 Total
Functional use by the charity - at cost:				
- Equipment	27,836	-	27,836	25,516
- Alterations to leasehold	177,061	-	177,061	177,061
- Freehold	5,340	-	5,340	5,340
	<hr/>	<hr/>	<hr/>	<hr/>
£	210,237	-	210,237	£ 207,917
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