



Trustees' Annual Report

for the period

From (start date) 01/09/21 to (end date) 31/08/22

Section A		Reference and administration details	
Charity name	<u>CASTLE HILL SPECIAL SCHOOL FUND</u>		
Other names the charity is known by	<u></u>		
Registered charity number (if any)	<u>XN44191</u>		
Charity's principal address	<u>NEWSOME ROAD SOUTH</u> <u>NEWSOME</u> <u>LUDDERSFIELD</u>		
	Postcode	<u>WD4 6JL</u>	
Names of the charity trustees who manage the charity			
	Trustee Name	Office (if any)	Dates acted if not for whole year Name of person (or body) entitled to appoint trustee (if any)
1	<u>STEVEN PERREN</u>		
2	<u>JOAN HAINES</u>		
3	<u>KATRINA WHALE</u>		
4	<u>ALLANNA HOYER</u>		<u>04/01/2022</u>
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Names of the trustees for the charity, if any (for example, any custodian trustees)			
	Name	Dates acted if not for whole year	

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg trust, association, company)

TRUST

Trustee selection methods
(eg appointed by, elected by)

APPOINTED

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO RAISE FUNDS FOR CASTLE HILL SCHOOL
TO ENHANCE THE PROVISION FOR PUPILS
WITH SEVERE AND PROFOUND LEARNING
DIFFICULTIES

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

FUNDRAISE THROUGH VARIOUS EVENTS
IN LINE WITH GUIDANCE ISSUED BY THE
CHARITY COMMISSION

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

RECEIVED £19,650 FROM SUCCESSFUL GRANT
APPLICATION

RECEIVED £2,073.58 FROM PARENTS (Parent Pay)
THROUGH VARIOUS EVENTS IN THE YEAR

- CHRISTMAS CATALOGUE
- EASTER RAFFLE
- MOTHERS/FATHERS DAY POP UP SHOP

Section E

Financial review

Brief statement of the charity's policy on reserves

A RESERVES POLICY IS NOT IN PLACE. AS RESERVES ARE NOT NEEDED FOR THE PURPOSE OF THIS CHARITY

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

K Whale

Full name(s)

Katrina Whale

Position (eg Secretary, Chair, etc)

Secretary

Date

31/10/22

Castle Hill Special School Fund

Annual Report 1st September 2021 – 31st August 2022

Charity Number:

1008336

Trustees:

Steve Perren (Chair)

Joan Haines

Allanna Hoyer (Finance)

Katrina Whale (Secretary)

Contact details:

The Secretary, Castle Hill Special School Fund,
c/o Castle Hill School, Newsome Road South,
Huddersfield, HD4 6JL

Tel: 01484 689771

Email: bursar@castlehillschool.org.uk

Charitable aim:

To raise funds for Castle Hill School to enhance the provision for pupils with severe and profound learning difficulties

Activity during 2021-2022

Trustees have focused grant applications on raising funds to deliver CastleFest, purchase sensory equipment, make improvements to outdoor areas, and undertake preparations and purchase equipment for ReWorks

The following grants were awarded during the year:

Screwfix Foundation - £4800

This award has been utilised to develop outdoor areas of the school and has paid for new planters for the front of school and designed vinyl wraps for playground shed.

One Community - Jubilee Fund- £4,950

Students celebrated the jubilee with CastleFest, an in-house music festival. This was a wonderful opportunity for students and staff alike to enjoy live music within the school setting both as an audience member and as a participant.

National Lottery – ReWorks-£9,900

This award was made to purchase fixture, fittings and some activity in the school's new ReWorks building, due to be complete in January 2023.

Additional fundraising activity- £6218.76

The charity has also worked in partnership with the school on other in-house fundraising initiatives including:

- Christmas and East Raffles
- Pop-up shops at Christmas and for Mother's and Father's Day
- Sale of calendar
- Bags to School and Terracycle recycling collection

This activity generates small amounts of income that has been put towards school projects

Donation - £2413.94

A number of small donations were received by the charity during the year. Additional, more substantial donations were made by Terry Blackburn (£516) Brain Damage Trust (£600) and Holmfirth Hight School (£1000)

National Lottery - Covid funding -£1000

This fund was carried forwards from last financial year, the remainder was used to provide more parent/carers wellbeing activities, these included a lunch get together and craft sessions

CASTLEHILL SPECIAL SCHOOL FUND - 2021 - 2022

01/09/2021	(1) OPENING BALANCE	£3,555.37			
	(2) DONATION & FUND RAISING	£26,659.85		(3) PAYMENTS & PURCHASES	£9,729.86
			31/08/2022	(4) CLOSING BALANCE	£20,485.36
		£30,215.22		(5) B/F BALANCE	£20,485.36

NOTES TO THE ACCOUNTS

- 1) Opening balance Current A/C £3,555.37
- 2) Receipts represent all income into the account during the year £26,659.85
- 3) Payments are all transactions out of the account during the year £9,729.86
- 4) Closing balance Current A/C £20,485.36
- 5) Brought forward balance Current A/C £20,485.36

Audit Certificate

1. Principal's Certificate

I Steve Perren, being the Principal of Castle Hill School certify that the following funds:-


CHS Special School Fund – Lloyds Bank Current Account

Being the funds operated by the establishment during the year ended 31st August 2022 have been audited by Nicola Roys who is not connected with the administration of the funds.

Signed:  Date: 07/10/22

2. Auditors Certificate

I, Nicola Roys, having been nominated as auditor of the funds listed above, certify that I have audited all records associated with the funds and it is my opinion that the account give a true and fair view of the receipts and payments of the funds for the year ended 31st August 2022.

Signed:  Date: 19/10/22