

## TRUSTEES' ANNUAL REPORT

For the period

From 

01	04	2021
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 To 

31	03	2022
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### Section A Reference and Administration Details

Charity Name	Grimsby & Cleethorpes District Scout Council
Registered Charity Number	1008034
Charities Principal Address	Cherrygarth Campsite Humberston Avenue Grimsby DN36 4SJ

Names of the charity trustees who manage the charity

	Trustee Name	Office	Dates acted if not for whole year
1	Michelle Oldershaw	Chair (Acting)	
2	Carol Dillon	District Commissioner (ex officio)	
3	Mike Connor	District Commissioner (ex officio)	
4	Elaine Pett	District Secretary	
5	Lawrence Brown	District Treasurer	
6	Lee Woolsey	Executive Member	01/04/21 - 02/10/21
6	Matthew Lewis	Executive Member	01/04/21 - 02/10/21
7	Rachel Rushmer	Executive Member	01/04/21 - 02/10/21
8	Claire Smith	Executive Member	
9	Hannah Pearson	Executive Member	
10	Chris French	Executive Member	01/04/21- 02/10/21
11	Kayleigh Virgo	District Youth Commissioner (ex officio)	
12	Rob Douglass	Executive Member	
13	Jess Duffield	Executive Member	Commenced 02/10/21

## Description of the charity's trusts

Structure	<p>The District is managed by the District Executive Committee, the members of which are the Charity Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. The committee consists of 3 independent representatives, Chair, Secretary and Treasurer together with elected members.</p>
Responsibilities	<p>Charity trustees are responsible for complying with legislation applicable to charities. This includes registration, keeping comprehensive accounts and making returns to the Charity Commission as appropriate.</p> <p>The Executive committee supports the District Commissioner in meeting the responsibilities of the appointment and is responsible for:</p> <ul style="list-style-type: none"> <li>The maintenance of District property</li> <li>The raising of funds and the administration of District finance</li> <li>The insurance of persons, property and equipment</li> <li>Assisting in the recruitment of adult support</li> <li>Appointment of the chair, secretary and members of the appointments advisory committee and appointment of any required sub committees</li> <li>Appointing District administrators and advisors other than those who are elected</li> </ul>
Governing Document	<p>The District governing documents are those of the scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Operation and Rules of the Scout Association</p>
Constitution	<p>The District is a trust established under rules common to all scouts</p>
Trustee Appointment	<p>The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association</p>
Risks and Internal Controls	<p>The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems established to mitigate against them.</p> <p>Risks include</p> <ul style="list-style-type: none"> <li>• property and capital assets – the District has sufficient property and capital assets insurance to mitigate against damage and loss.</li> <li>• capital replacement – included in budget setting discussions, reliance on fundraising and availability of grant funding</li> <li>• reduced income – the District has sufficient reserves to cover overheads for nine months</li> </ul>

**Summary**

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the aims of the Association is by providing an enjoyable and progressive training based on the Scout promise and law and guided by adult leadership.

The District provides

- Training and adult support
- Programme support
- Adventurous activities
- Residential opportunities

**Public Benefit Statement**

The District meets the Charities Commission public benefit criteria under the advancement of education and the advancement of citizenship.

In 2021/22, a period following the lifting of covid restrictions the District priorities were

- financial recovery,
- retention and support for existing members and Groups
- supporting the re-opening of closed sections and sustainability
- a return to pre covid membership numbers
- improving training compliance
- recruiting to key vacant roles

Achievements across the District included

- The successful re-opening of all remaining sections which had become inactive as a result of covid and leaders leaving with the exception of one beaver section which has been deferred, to be addressed as a priority in 2023
- The opening of a new scout section which with the previously opened cub section re-established a village Group which had been closed for 4 years
- Through the hard work of all members saw a return to pre-covid membership numbers demonstrated in the annual census return January 2022
- Achieved full training compliance
- The opening of the first squirrel section in the District providing places for girls and boys aged 4-6
- An increase in the number of 14-18 year olds opting to volunteer as young leaders

within local Groups and gaining leadership skills

- A very successful and well attended District Awards evening celebrating the scouting achievements of young people and adults

## Section E

### Finance Review

#### Reporting

The District has a gross income of less than £250,000 and therefore operates Receipts and Payments accounts. Year end accounts are shared with members at the Annual General Meeting

#### Reserve Policy

The District policy on reserves is to hold sufficient resource to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold a sum equivalent to 9 months running costs circa £12000

#### Investment Policy

The Districts income and expenditure is small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The District has therefore adopted a low risk strategy for the investment of its funds. All funds are held in cash using mainstream accounts, the scout association short term investment service or investment bonds

## Section F

### Plans for Financial Year 2022/ 23

Support the re-opening of a beaver section which has remained closed since covid due to a lack of volunteers within the Group

Explore the feasibility of opening a new beaver section in a village Group and the need and feasibility of opening a local SEN cub section

Continue to support Groups with recruitment and retention strategies to reduce the weekly input required from District team members, improving resilience and ability to grow and enabling the redirection of District resources

Aim for sustainable growth in membership with an annual target of 5%

Further recruitment and development of key District roles to support adults, support sections and programme delivery, support growth and development and support skills and activity training

Maintain a focus on adult training to improve compliance with Scout Association training requirements for adult roles

Refurbishment and development of campsite facilities and replacement of equipment.

The trustees declare that they have approved the trustees report above

Signed on behalf of the charitys trustees

Signatures

	
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Full Names

Michelle Oldershaw	LAWRENCE BROWN
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Position

Chair	TREASURER
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Date

27	12	2022
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**Grimsby & Cleethorpes District Scout Council**  
**Balance Sheet**

	31/03/2022		31/03/2021
<b>Cash funds</b>			
Current accounts	49,212.60		41,877.35
Cash	<u>856.28</u>		<u>569.21</u>
		50,068.88	42,446.56
<b>Investment assets</b>			
Bond	<u>4,000.00</u>		<u>4,000.00</u>
		4,000.00	4,000.00
Debtors	<u>-</u>		659.02
		-	659.02
Creditors	<u>-</u>		<u>-</u>
		-	-
<b>Assets held for own use</b>			
Land & buildings	<u>286,750.00</u>		<u>286,750.00</u>
		286,750.00	286,750.00
		<u>340,818.88</u>	<u>333,855.58</u>
Balance b/f		333,855.58	318,489.52
Surplus/ (Deficit)		6,963.30	15,366.06
		<u>340,818.88</u>	<u>333,855.58</u>

**Grimsby & Cleethorpes District Scout Council**  
**Income & Expenditure Account**

	31/03/2022	31/03/2021
<b>Income</b>		
Net membership subscriptions retained	1,427.00	1,454.00
Grants	10,672.00	28,084.20
Shop & badges	1,441.25	45.37
District camps & sleepovers	-	-
Donations, sponsorship & events	3,263.79	344.69
Bank interest	3.80	33.39
Property rental - Cherrygarth	2,921.75	212.00
Property rental - Immingham	3,900.00	3,900.00
Activities	105.00	-
Minibus	41.34	163.25
Explorers	8,813.91	1,571.50
Network	-	-
Scout Active Support	152.73	4,077.17
Scout Radio	20.00	-
	32,762.57	39,885.57
<b>Expenditure</b>		
Rates	174.08	174.08
Water & sewerage	789.22	451.06
Electricity & gas	897.64	546.75
Insurance	5,187.66	5,011.28
Repairs & renewals	4,477.71	3,718.76
Sundry	195.95	252.40
Committee expenses	88.20	-
Minibus running	847.45	873.89
Website	302.39	201.99
Training & courses	564.61	635.48
Equipment	249.00	-
Explorers	7,581.27	3,062.74
Network	163.50	-
Scout Active Support	233.30	112.23
Scout Radio	186.20	225.40
Shop & badges	310.74	-
Professional fees	140.40	140.40
District camps & sleepovers	60.00	190.00
Activities	268.61	5,678.79
Climbing wall	1,563.39	2,770.80
Mobile phone	355.11	335.46
Events	970.84	-
Bank charges	192.00	138.00
	25,799.27	24,519.51
<b>Surplus</b>	<b>6,963.30</b>	<b>15,366.06</b>

## **Independent examiner's report to the trustees of Grimsby, Cleethorpes and District Scout Council**

I report to the trustees on my examination of the accounts of the Grimsby, Cleethorpes & District for the year ended 31<sup>st</sup> March 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Grimsby, Cleethorpes & District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Grimsby, Cleethorpes & District accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Grimsby, Cleethorpes & District as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Claire Bateman

Relevant professional qualification or membership of professional bodies (if any): FCA

Address: 1 Mill Lane, Caistor, LN7 6UA

Date: 28<sup>th</sup> January 2023