

## TRUSTEES' ANNUAL REPORT

For the period

From 01 04 2020

To 31 03 2021

Section A

Reference and Administration Details

Charity Name

Grimsby & Cleethorpes District Scout Council

Registered Charity Number

1008034

Charities Principal Address

Cherrygarth Campsite  
Humberston Avenue  
Grimsby  
DN36 4SJ

Names of the charity trustees who manage the charity

	Trustee Name	Office	Dates acted if not for whole year
1	Michelle Oldershaw	Chair (Acting)	
2	Carol Dillon	District Commissioner (ex officio)	
3	Mike Connor	District Commissioner (ex officio)	
4	Elaine Pett	District Secretary	Commenced 18/5/20
5	Lawrence Brown	District Treasurer	
6	Lee Woolsey	Executive Member	
6	Matthew Lewis	Executive Member	
7	Rachel Rushmer	Executive Member	
8	Claire Smith	Executive Member	
9	Hannah Pearson	Executive Member	Commenced 17/10/20
10	Chris French	Executive Member	Commenced 17/10/20
11	Kayleigh Virgo	District Youth Commissioner (ex officio)	Commenced 3/9/20
12	Rob Douglass	District Explorer Scout Commissioner(ex officio)	

Grimsby & Cleethorpes District Scout Council

Cherry Garth Scout Campsite, Humberston Avenue, N E Lincs, DN36 4SJ

Registered Charity Number(s) 100034 (England and Wales)

## Description of the charity's trusts

Structure	<p>The District is managed by the District Executive Committee, the members of which are the Charity Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. The committee consists of 3 independent representatives, Chair, Secretary and Treasurer together with elected members.</p>
Responsibilities	<p>Charity trustees are responsible for complying with legislation applicable to charities. This includes registration, keeping comprehensive accounts and making returns to the Charity Commission as appropriate.</p> <p>The Executive committee supports the District Commissioner in meeting the responsibilities of the appointment and is responsible for:</p> <ul style="list-style-type: none"> <li>The maintenance of District property</li> <li>The raising of funds and the administration of District finance</li> <li>The insurance of persons, property and equipment</li> <li>Assisting in the recruitment of adult support</li> <li>Appointment of the chair, secretary and members of the appointments advisory committee and appointment of any required sub committees</li> <li>Appointing District administrators and advisors other than those who are elected</li> </ul>
Governing Document	<p>The District governing documents are those of the scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Operation and Rules of the Scout Association</p>
Constitution	<p>The District is a trust established under rules common to all scouts</p>
Trustee Appointment	<p>The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association</p>
Risks and Internal Controls	<p>The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems established to mitigate against them.</p> <p>Risks include</p> <ul style="list-style-type: none"> <li>• property and capital assets – the District has sufficient property and capital assets insurance to mitigate against damage and loss.</li> <li>• capital replacement – included in budget setting discussions, reliance on fundraising and availability of grant funding</li> <li>• financial reserves – the District has sufficient reserves to cover overheads for nine months</li> </ul>

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## Section C

### Objectives and Activities

#### Summary

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the aims of the Association is by providing an enjoyable and progressive training based on the Scout promise and law and guided by adult leadership.

The District provides

- Training and adult support
- Programme support
- Adventurous activities
- Residential opportunities

#### Public Benefit Statement

The District meets the Charities Commission public benefit criteria under the advancement of education and the advancement of citizenship.

## Section D

### Main Achievements of Charity During The Year

In 2020 /21, a period in the main of covid lockdown the District focus was on

- resilience and financial recovery,
- retention and support for members and Groups
- supporting the adaptation of Scouting provision to ensure it was accessible to young people when face to face were not possible
- improving training compliance
- planning for return to face to face scouting
- recruiting to key roles

The District with the support of members

- Reviewed and reduced outgoings to essential spend, carrying out only essential maintenance on buildings and assets.
- Successfully applied for covid recovery and restart grants and accessed the furlough scheme
- Signposted and provided support for Scout Groups in the District where needed to assist with financial challenges
- Engaged with members either with on line programmes or offering activities at home ensuring that young people were able to continue with their programme, badge and award work but just as importantly supported the mental health of young people and

- families providing a regular point of contact and outlet during covid
- Worked together to use reduced resources and manpower as effectively as possible
- Achieved a huge improvement in training compliance
- Completed the approval process for returning to face to face risk assessments, adapting ways of working to ensure compliance with government and The Scout Association covid guidance
- Through the determination and hard work of its members avoided the closure of any Groups ensuring Scout provision continues across the District
- Recruited a Youth Commissioner and Youth Commissioner team to support Youth Shaped Scouting

## Section E

### Finance Review

#### Reporting

The District has a gross income of less than £250,000 and therefore operates Receipts and Payments accounts. Year end accounts are shared with members at the Annual General Meeting

#### Reserve Policy

The District policy on reserves is to hold sufficient resource to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold a sum equivalent to 9 months running costs circa £12000

#### Investment Policy

The Districts income and expenditure is small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The District has therefore adopted a low risk strategy for the investment of its funds. All funds are held in cash using mainstream accounts, the scout association short term investment service or investment bonds

## Section F

### Plans for Financial Year 2021 / 22

Support sections within Groups that have not returned face to face

Support Groups with recruitment and retention strategies to reduce weekly input required from District team, improving resilience and ability to grow

Further recruitment and development of key District roles to support adults, support sections and programme delivery, support growth and development and support skills and activity training

Provide regular and accessible support for new and existing leaders through visits, drop in and basic skills training opportunities

Maintain a focus on adult training to improve compliance with Scout Association training requirements for adult roles

Resurrect and build on the previous successes of activity clubs to provide opportunities for

progressive development of members showing an interest in particular activities

Refurbishment and development of campsite facilities and replacement of equipment.  
Investment in on site activities, subject to grant funding, with the primary aim to extend the season and further support programme



Section G

Declaration

The trustees declare that they have approved the trustees report above

Signed on behalf of the charitys trustees

Signatures

Full Names

Michelle Oldershaw Lawrence Brown

Position

Chair Treasurer

Date

09 09 2021

**Grimsby & Cleethorpes District Scout Council**  
**Income & Expenditure Account**

	31/03/2021	31/03/2020	
<b>Income</b>			
Net membership subscriptions retained	1,454.00	2,099.00	
Grants	28,084.20	1,000.00	
Shops & badges	45.37	2,088.34	
District camps & sleepovers	-	7,742.50	
Donations, sponsorship & events	344.69	6,485.80	
Bank interest	33.39	46.15	
Property rental - Cherrygarth	212.00	21,600.75	
Property rental - Immingham	3,900.00	4,040.40	
Training	-	705.00	
Minibus	163.25	1,751.00	
Explorers	1,571.50	7,711.10	
Network	-	-	
Scout Active Support	4,077.17	-	
Scout Radio	-	3,393.41	
	<u>39,885.57</u>	<u>58,663.45</u>	
<b>Expenditure</b>			
Rates	625.14	283.47	
Water & sewerage	-	999.99	
Electricity & gas	546.75	3,435.53	
Insurance	5,011.28	5,049.11	
Repairs & renewals	3,718.76	4,420.97	
Sundry	252.40	-	
Committee expenses	-	273.88	
Printing & stationery	-	154.31	
Minibus running	873.89	2,677.74	
Social functions	-	420.83	
Website	201.99	542.94	
Training & courses	635.48	637.00	
Equipment	-	1,406.71	
Programme store	-	144.61	
Explorers	3,062.74	13,106.99	
Network	-	-	
Scout Active Support	112.23	-	
Scout Radio	225.40	1,698.45	
Shops & badges	-	1,514.21	
Professional fees	140.40	280.80	
District camps & sleepovers	190.00	6,718.78	
Activities	5,678.79	15,511.33	
Climbing wall	2,770.80	1,663.80	
Mobile phone	335.46	366.53	
Events	-	3,525.18	
Bank charges	138.00	95.00	
	<u>24,519.51</u>	<u>64,928.16</u>	
<b>Surplus/ (Deficit)</b>	<b>15,366.06</b>	<b>-</b>	<b>6,264.71</b>

**Grimsby & Cleethorpes District Scout Council**  
**Balance Sheet**

	31/03/2021		31/03/2020
<b>Cash funds</b>			
Current accounts	41,877.35		26,942.02
Cash	<u>569.21</u>		<u>1,149.06</u>
	42,446.56		28,091.08
<b>Investment assets</b>			
Bond	<u>4,000.00</u>		<u>4,000.00</u>
	4,000.00		4,000.00
Debtors	<u>659.02</u>		
	659.02		
Creditors	<u>-</u>		<u>351.56</u>
	-		-
Assets held for own use			351.56
Land & buildings	<u>286,750.00</u>		<u>286,750.00</u>
	286,750.00		286,750.00
	<u>333,855.58</u>		<u>318,489.52</u>
Balance b/f	318,489.52		324,754.23
Surplus/ (Deficit)	15,366.06		- 6,264.71
	<u>333,855.58</u>		<u>318,489.52</u>



## **Independent examiner's report to the trustees of Grimsby & Cleethorpes District Scout Council**

I report to the trustees on my examination of the accounts of the Grimsby & Cleethorpes District for the year ended 31<sup>st</sup> March 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Grimsby & Cleethorpes District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Grimsby & Cleethorpes District accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Grimsby & Cleethorpes District as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Claire Bateman

Relevant professional qualification or membership of professional bodies (if any): ACA

Address: 1 Mill Lane

Caistor

Lincolnshire

LN11 0LQ

Date: 10<sup>th</sup> October 2021