

# West Challow Village Hall

## Trustees' Annual Report

### Year from 1 April 2023 to 31 March 2024

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

#### Reference and administrative details

<b>Registered charity name</b>	West Challow Village Hall	
<b>Charity registration number</b>	1007850	
<b>Principal office</b>	2 Orchard Gardens West Challow Oxfordshire OX12 9TL	
<b>The trustees</b>	Mrs M Barclay Mrs L de Quincey Adams Mrs D Ramsden Ms A Doyle	Chair Treasurer
<b>Independent examiner</b>	Sally Luther 23 Whitfield Stanford in the Vale Oxfordshire SN7 8FL	

#### Structure, governance and management

The WCVH was registered as a charity on 31<sup>st</sup> January 1992 under registration number 1007850. The WCVH is governed by a trust deed adopted on 20<sup>th</sup> August 1991.

The general management of the WCVH is conducted by a general committee of up to 11 persons from the village to be elected for a period of one year at the WCVH's annual general meeting. The general committee has power to:

- Fill vacancies of officers and members of the committee occurring during the year.

There shall not be fewer than three members of the WCVH appointed by the general committee as trustees.

#### Objectives and activities

To provide a village hall for the use of the inhabitants of West Challow and the local area to improve the lives of the inhabitants. Suggested uses include meetings, lectures, classes and social events such as parties and village gatherings.

#### Public benefit

The Trustees consider they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

# West Challow Village Hall

## Trustees' Annual Report *(continued)*

Year from 1 April 2023 to 31 March 2024

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### Achievements and performance

Monthly social events continue to prove popular with villagers and those from the local area. The outside space is completed and now boasts a basketball area and play space with equipment provided all due to a generous legacy from a local family.

Rental income has increased considerably both due to regular weekly hirers and private events such as birthday parties.

The Macmillan Coffee morning was well supported and provided very useful funds for an extremely worthwhile cause. The most well supported event ever took place this year. King Charles III Coronation Big Lunch was generously supported financially by the Parish Council and Village Hall funds to provide a free lunch for villagers and their families and took place outside in the warm and dry. The whole carpark area was decorated and had tables, chairs, BBQs and even an ice cream stall with plenty of space for children to play.

### Financial review

Incoming resources of £25,420 arose during the financial year whilst outgoings were £29,928. The overall result for the year is net loss of £4,508. Cash funds as at 31 March 2024 amounted to £8,495 (2023: £4,522).

### Reserves policy

There is no Reserves policy.

### Risk management

The Trustees have reviewed the risks to which the WCVH is exposed and consider there are no major risks facing the WCVH providing the WCVH has sufficient financial resources and volunteers to carry on its charitable activities.

The trustees' annual report was approved on 20 January 2025 and signed on behalf of the board of trustees by:



Mrs. A. Barclay  
Chair



CHARITY COMMISSION  
FOR ENGLAND AND WALES

West Challow Village Hall

## Receipts and payments accounts

CC16a

For the period  
from

01 Apr 2023

To

31 Mar 2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Bar incl events	5,598	-	-	5,598	5,057
Hall hire	3,428	-	-	3,428	1,368
Donations	15,605	-	-	15,605	6,027
Coffee mornings	180	-	-	180	209
Other	550	-	-	550	663
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>25,360</b>	<b>-</b>	<b>-</b>	<b>25,360</b>	<b>13,324</b>
<b>A2 Asset and investment sales, (see table).</b>					
Chairs	60	-	-	60	-
	-	-	-	-	-
<b>Sub total</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>60</b>	<b>-</b>
<b>Total receipts</b>	<b>25,420</b>	<b>-</b>	<b>-</b>	<b>25,420</b>	<b>13,324</b>
<b>A3 Payments</b>					
Events	3,812	-	-	3,812	2,851
Electricity	1,228	-	-	1,228	1,426
Other Utilities	814	-	-	814	393
Maintenance & decorating	1,729	-	-	1,729	1,016
Cleaning	256	-	-	256	310
SumUp fees	83	-	-	83	61
Printing, Postage & Stationery	142	-	-	142	115
Donations & Gifts	327	-	-	327	234
	-	-	-	-	-
<b>Sub total</b>	<b>8,391</b>	<b>-</b>	<b>-</b>	<b>8,391</b>	<b>6,406</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Garden project	14,778	-	-	14,778	-
Garden storage box	650	-	-	650	-
Folding chairs	2,506	-	-	2,506	-
Table trolley and trestle tables	1,217	-	-	1,217	-
Thames Ceilings	978	-	-	978	-
Small assets 2024	1,408	-	-	1,408	2,396
	-	-	-	-	-
<b>Sub total</b>	<b>21,537</b>	<b>-</b>	<b>-</b>	<b>21,537</b>	<b>2,396</b>
<b>Total payments</b>	<b>29,928</b>	<b>-</b>	<b>-</b>	<b>29,928</b>	<b>8,802</b>
<b>Net of receipts/(payments)</b>	<b>- 4,508</b>	<b>-</b>	<b>-</b>	<b>- 4,508</b>	<b>4,522</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,003</b>	<b>-</b>	<b>-</b>	<b>13,003</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>8,495</b>	<b>-</b>	<b>-</b>	<b>8,495</b>	<b>4,522</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays bank accounts	8,445	-	-
	Petty cash	50	-	-
		-	-	-
	<b>Total cash funds</b>	<b>8,495</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Garden project	Unrestricted	14,778	14,778
	Garden storage box	Unrestricted	650	650
	Folding chairs	Unrestricted	2,506	2,506
	Table trolley and trestle tables	Unrestricted	1,217	1,217
	Thames Ceilings	Unrestricted	978	978
	Small assets 2024	Unrestricted	1,408	1,408
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M. A. Barclay	MRS M. A. BARCLAY	22.1.25



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
West Challow Village Hall

On accounts for the year  
ended

31.3.2024

Charity no  
(if any) 1007850

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25.10.2024

Name:

Sally Luther

Relevant professional  
qualification(s) or body  
(if any):

ACMA, ACT

Address:

23 Whitfield

Stanford in the Vale

Oxon SN7 8FL