

PRAXIS SERVICE

England & Wales · Charity number 1007319

Details

Status Registered

Legal form Charitable company

Company number [02281535](#)

Registered 1992-01-13

Register [View on the Charity Commission register](#)

Contact

Address 130 Park Close
Newcastle Upon Tyne
NE4 6SB

Phone 01912734558

Email pxservice@praxis-services.co.uk

Activities

Objects: 1. TO PROMOTE THE RELIEF OF PERSONS WHO ARE POOR, SUFFERING OR RECOVERING FROM MENTAL ILLNESS, ALCOHOLISM OR CHEMICAL ADDICTIONS. 2. TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A RANGE OF SERVICES IN FURTHERANCE OF THESE OBJECTS.

Activities: The aims of Praxis are to promote and advance the social welfare and housing needs of people who are poor, suffering or recovering from mental health illness, alcoholism or chemical addictions, by providing advice, treatment and support through the provision of both community services and the development and management of housing schemes intended to provide accommodation for homeless people.

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Accommodation/housing
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE NORTH-EAST ENGLAND
- Gateshead
- Newcastle Upon Tyne City
- North Tyneside
- Northumberland
- South Tyneside
- Sunderland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£783,672	£656,598	£1,965,452	7
2024-03-31	£757,802	£595,254	£1,838,378	7
2023-03-31	£734,248	£582,100	£1,675,830	6
2022-03-31	£675,041	£445,316	£1,523,682	8
2021-03-31	£697,631	£497,024	£1,293,957	7

Trustees

Name	Role	Appointed
MARGARET BERNADETTE ROBINSON	Chair	
Barbara McAloon		2022-04-21
Dr John Moore		2022-04-21
Kim Moore		2022-04-21
Mrs Sandra Elizabeth Murthwaite		2019-06-28

Accounts

Charity Registration No. 1007319

Company Registration No. 02281535 (England and Wales)

PRAXIS SERVICE
REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2025

PRAXIS SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Director	M Robinson
Trustees	M Robinson S Murthwaite Dr J Moore K Moore B McAloon
Secretary	S E L Murthwaite
Charity number	1007319
Company number	02281535
Registered office	Praxis House Park Close Newcastle upon Tyne Tyne and Wear NE4 6SB
Independent examiner	RSM UK Tax and Accounting Limited Chartered Accountants 1 St. James' Gate Newcastle upon Tyne United Kingdom NE1 4AD

PRAXIS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees' present their report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and activities

Praxis Service (Praxis) exists for the benefit of the public through the provision of its services to any member of the public who is homeless and who is referred to Praxis through Newcastle City Council's homeless services. They are likely to have complex needs and include women with their dependent children. All the services provided by Praxis are within the aims and objectives as set out in the Memorandum and Articles of Association.

Throughout the review of objectives and activities section of this report, we have identified and evaluated the benefits that individuals gain from accessing our services and maximizing independence through self-directed support.

In shaping our objectives for the year and planning our activities, the trustees have considered the charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Objectives:

- to promote and advance the social welfare and housing needs of people who are financially disadvantaged, suffering or recovering from mental illness, alcoholism, or chemical addictions.
- to provide advice, treatment, and support through the provision of both community services and the development and management of housing schemes.
- to provide accommodation for individuals or groups in special housing need, without distinction of sex, sexual orientation, race, political, religious, or other opinions; and to assist Service Users towards Moving On into their own independent accommodation.

Praxis continues to manage two major projects, comprising of eight separate properties, within the Newcastle Citywide Supported Accommodation and resettlement support for homeless people contract. All the referrals to these projects are made through the Housing Advice Centre administered by Newcastle City Council. The system of referral of potential service users is computerised through the Gateway system. Both men and women (including women with dependent children), are homeless at the point of referral and come from a range of diverse backgrounds. They have complex needs and if accepted, are allocated a place in one of our two projects.

- Their needs are assessed at the point of entry to our service and staff offer support, advice and assistance through a Support Plan to help address their need and move towards resettlement in their own tenancies.
- Service Users are assisted to gain or retain meaningful relationships with their friends and families.
- Service Users are assisted in their engagement and relationships with important agencies such as Social Services, the Department of Work and Pensions, Probation, Mental Health services and in links with the wider community.
- Service users are encouraged to participate in a wide range of sport, leisure and work activities.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2025

Review of the objectives and activities

Praxis is part of a Consortium contractual arrangement, led by the Changing Lives organisation, with a Supporting People Contract with Newcastle City Council. The existing contract has been extended a number of times, latterly to March 2025 and then 31 May 2025. Post year end a new contract was agreed for a period of 3 + 1 years from 1 June 2025, with the option for an uplift. The Consortium managers meet on a bi-monthly basis to review progress of the Contract and its constituent parts, and to consider new developments. Praxis' staff continue to benefit from shared training opportunities and assistance in the computerisation of records using the Inform system. This means that all support work of clients is centrally recorded and achieves a range of important purposes and outcomes. Praxis is also part of the Newcastle City Council's Gateway system which is also computerised. This allows for potential clients of Praxis Service to be promoted through this system and to help evaluate a range of important outcomes. These include length of stay in Praxis accommodation; move-on arrangements; reasons for leaving including eviction and the tabulation of the number of referrals over time and the number of acceptances and refusals.

Newcastle women and children project

This service continues to provide high quality accommodation for up to eight mothers with their dependent children. All of our families have complex needs and high percentages are involved with statutory services such as Social Service departments. Although some of our families are clearly identified as fleeing domestic violence, many of them do not fall straightforwardly into this category. Many of the women wish to maintain some relationship with their previous partners and Praxis staff work with other agencies to facilitate contact between fathers and their children.

This service specialises in work with the mothers with dependent children who may be involved with Newcastle Social Care and a range of complex situations. This involves a high degree of team working with our partner agencies and the work is intense and demanding. Amongst a range of important outcomes includes the prevention of children being looked after by the Local Authority.

Praxis Service Project

This Service consists of two large-terraced houses at Normanton Terrace in the West End of Newcastle and provides high standard accommodation for twelve men and women. The women's house at Normanton Terrace, which was once single female accommodation now accommodates pregnant women and women with their dependent children due to high demand for family accommodation.

Our third property is based at Praxis House. This property is a large detached modern house standing in its own, well stocked gardens. The property has been extensively renovated and provides very comfortable accommodation for up to seven men at present however can be a mixed depending on demand in Newcastle at any one time.

Praxis fourth property is situated at Brighton Grove, recently modernised is also in the West End of Newcastle. This is a large-terraced property for the occupation of up to six Service Users. Our fifth house is a five bedded terraced also in the West End of Newcastle close to our main offices, this has also been updated to a very high standard.

Our newest property, fully refurbished has been open for several months and is an additional 3 units for women and children. All seven properties have HMO status through Newcastle City Council.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

Financial review

The principle funding sources of Praxis are Housing Benefit income received from Newcastle City Council and Supporting People income. The total income from these sources is shown in note 3.

At 31 March 2025, the total unrestricted reserves stood at £1,965,452 (2024: £1,838,378). Included within unrestricted reserves is a balance of £547,549 (2024: £559,929) which is designated as £527,623 (2024: £527,623) for a future women and children's project premises, £6,697 (2024: £32,306) for property upgrades, and £13,229 (2024: nil) for the purchase of a van.

Reserves policy

The Support Service Manager has the power to invest in such investments, securities, or property as they see fit subject to any restrictions imposed by law.

The trustees identify that they wish to pursue a policy of holding sufficient cash deposits in our various bank accounts to cover various potential contingencies. This was achieved in the year.

The trustees consider that the target for free reserves should remain in the sum of £100,000. Excluding fixed assets and designated funds, the unrestricted reserves are £720,308 (2024: £561,106). The trustees are reviewing the reserves held in excess of this target to identify areas where Praxis can contribute further to its objectives, including identifying the need for additional staff resources or additional properties for the projects.

The charity participates in the Tyne and Wear Pension Fund. Following a valuation at 31 March 2022, contribution rates from 1 April 2022 are 27.1%.

Key risks management

During the year the trustees reviewed their risk management plan. As part of the risk management process, the trustees have implemented a risk management strategy, which comprises of:

- an annual review of the risks, which the Charity may face;
- detailed action plans to mitigate those risks identified; and
- the implementation of procedures designed to minimise any potential impact on the Charity should any of those risks materialise.

The risk management focused on the need to maximise returns from their current cash reserves, ensure new developments in the Supporting People requirements are kept abreast of and initiate compliance measures as and when appropriate. The trustees also recognise the increasing burden of the superannuation scheme and are keeping abreast of any increased cost.

Going concern

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, and the new contract now agreed, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Based on the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Structure, governance and management

Praxis Service is a charity which was registered with the Charity Commission on 13 January 1992, number 1007319. It is also a private company limited by guarantee and not having share capital, being registered with Companies House on 28 July 1988 under company number 02281535, governed by its Memorandum and Articles of Association.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2025

The director who served the charity during the year and the since the year end was as follows:
M Robinson

As well as the director a number of people acted as trustees during the year, and these are:

S. Murthwaite
M. Robinson (Chair)
Dr J. Moore
K. Moore
B. McAloon

Trustees can be appointed and/or leave the committee at any point during the year. Praxis advertises in the local press and on the Internet for new potential trustees. New trustees are given clear instruction and information on their range of new responsibilities as well as having the opportunity to attend training courses, particularly those run by Newcastle Council for Voluntary Services.

The staff team is managed by a Support Service Manager, P Gillingham BA and there is an organisational structure which includes two Senior Project Workers, an Administrator, a part-time Bookkeeper, and a team of Project Workers.

The trustees consider key management comprise the charity's trustees and the service manager who are in charge of directing and controlling, running and operating the charity on a day-to-day basis. All trustees give their time freely and no trustee received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in notes 9 and 16 to the accounts.

The pay of the support service manager is reviewed annually and normally increased in accordance with average earnings.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also the directors of Praxis Service for the purposes of company law) are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and UK Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting practices and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed; subject to any material departures that must be disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' Report was approved by the Board of Trustees.



M Robinson

Director

Dated: 06/10/25

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PRAXIS SERVICE

I report to the trustees on my examination of the accounts of Praxis Service ('the company') for the year ended 31 March 2025, which are set out on pages 6 to 17.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lucy Robson

Signed:

Name: Lucy Robson

Name of applicable listed body: ICAEW

Relevant professional qualification or membership of professional body: FCA

On behalf of RSM UK Tax and Accounting Limited

Chartered Accountants
1 St. James' Gate
Newcastle upon Tyne
United Kingdom
NE1 4AD

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PRAXIS SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted 2025 £	2024 £
	Notes		
<u>Income from:</u>			
Donations and legacies	2	13,229	-
Charitable activities	3	764,104	750,695
Investments	4	6,339	7,107
Total income		783,672	757,802
<u>Expenditure on:</u>			
Charitable activities	5	656,471	595,254
Loss on disposal of tangible assets		127	-
Total expenditure		656,598	595,254
Net income for the year and net movement in funds	7	127,074	162,548
Total funds brought forward		1,838,378	1,675,830
Total funds carried forward		1,965,452	1,838,378

PRAXIS SERVICE**STATEMENT OF FINANCIAL POSITION****AS AT 31 MARCH 2025**

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	10		697,595		717,343
Current assets					
Debtors	11	99,865		60,447	
Cash at bank and in hand		1,185,382		1,076,423	
		<u>1,285,247</u>		<u>1,136,870</u>	
Creditors: amounts falling due within one year	12	<u>(17,390)</u>		<u>(15,835)</u>	
Net current assets			1,267,857		1,121,035
Total assets less current liabilities			<u>1,965,452</u>		<u>1,838,378</u>
Funds					
General unrestricted funds	14	1,417,903		1,278,449	
Designated fund	14	<u>547,549</u>		<u>559,929</u>	
			1,965,452		1,838,378
			<u>1,965,452</u>		<u>1,838,378</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Director and authorised for issue on 06/10/25



M Robinson
Director

PRAXIS SERVICE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Net cash provided by operating activities	17		111,114		179,257
Investing activities					
Purchase of tangible fixed assets		(8,494)		(219,057)	
Interest received		6,339		7,107	
Net cash used in investing activities			(2,155)		(211,950)
Net increase/(decrease) in cash and cash equivalents			108,959		(32,693)
Cash and cash equivalents at beginning of year			1,076,423		1,109,116
Cash and cash equivalents at end of year			1,185,382		1,076,423

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Praxis Service (the 'charitable company') is a private company limited by guarantee incorporated in England and Wales. The registered office is Praxis House, Park Close, Newcastle upon Tyne, Tyne and Wear, NE4 6SB.

The charitable company's operations and principal activities are described in the Trustees' Report.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102) second edition (effective 1 January 2019), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

Financial Reporting Standard 102 requires, if appropriate, the charitable company's financial statements are prepared on the going concern basis, which means that the charitable company is able to operate for the foreseeable future on the basis of known and reasonable projected resources.

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of income. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of expenditure and are confident that a renewal of services will be agreed with the Commissioners. Given the level of funds available, and the new contract now agreed, the trustees are confident that they have sufficient funds to meet ongoing expenditure and other liabilities as they fall due.

Given the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the director in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are unrestricted funds that have been earmarked by the trustees for a specific purpose.

1.4 Income

Income is recognised in the period in which the charitable company has entitlement to the funds, any conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and legacy income are included in the Statement of Financial Activities when receivable. In accordance with the Charities SORP (FRS102) general volunteer time is not recognised.

Income from charitable activities is recognised in the Statement of Financial Activities as received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the bank.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies (Continued)

1.5 Expenditure

Expenditure is all considered as expenditure on charitable activities. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party; it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of VAT. They include:

- Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of any indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and the statutory requirements of the charitable company and include the audit fees and costs linked to the strategic management of the charitable company.

1.6 Tangible fixed assets

Assets worth £250 or more are capitalised upon acquisition.

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Freehold properties	2% straight line
Plant and equipment	20% reducing balance

Subsequent costs, including replacement parts are capitalised only when it is probable that such costs will generate future economic benefits. Any replaced parts or remaining carrying amounts are then derecognised. All other costs of repairs and maintenance are charged to profit or loss as incurred.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include trade, other debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies (Continued)

Basic financial liabilities

Basic financial liabilities, including other creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless these costs are required to be capitalised as an intangible or tangible fixed asset.

Certain employees are entitled to carry forward unused holiday entitlement at the reporting date. The cost of any unused entitlement is recognised in the period in which the employee's services are required.

1.9 Retirement benefits

The charitable company participates in a multi-employer pension scheme for its employees. For the scheme, contributions are recognised as expenditure in the period to which they relate as there is insufficient information available to use defined benefit accounting.

Where applicable, a liability is recognised for contributions arising from an agreement with the multi-employer plan that determines how the charitable company will fund a deficit. Contributions are discounted, at a rate according to FRS102, when they are not expected to be settled wholly within 12 months of the period end. The unwinding of the discount rate is recognised as a finance cost.

1.10 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grants relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

2 Donations and legacies

	2025 £	2024 £
Legacies receivable	13,229	-

3 Charitable activities

	2025 £	2024 £
Rents and supporting people income	764,104	750,695

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

4 Investments

	2025 £	2024 £
Bank interest receivable	6,339	7,107

5 Charitable activities

	2025 £	2024 £
Staff costs	297,456	317,315
Share of support costs (see note 6)	335,746	255,871
Share of governance costs (see note 6)	23,269	22,068
	<u>656,471</u>	<u>595,254</u>
Analysis by fund		
Unrestricted funds	<u>656,471</u>	<u>595,254</u>

6 Support costs

	Support costs £	Governance costs £	2025 £	2024 £
Depreciation	28,115	-	28,115	23,895
Office costs	15,962	-	15,962	14,082
Printing, postage and stationery	2,824	-	2,824	2,052
Outings	9,186	-	9,186	10,756
Travel and subsistence	4,511	-	4,511	7,319
Rehabilitation and welfare	18,335	-	18,335	16,408
Food and catering	1,742	-	1,742	2,121
Premises costs	81,041	-	81,041	73,349
Repairs and renewals	144,583	-	144,583	80,646
Head office rent	26,326	-	26,326	22,100
Other costs	3,121	-	3,121	3,143
Legal and professional	-	6,233	6,233	6,958
Accountancy fees	-	10,796	10,796	10,070
Independent examination and statutory accountancy fees	-	6,240	6,240	5,040
	<u>335,746</u>	<u>23,269</u>	<u>359,015</u>	<u>277,939</u>
Analysed between				
Charitable activities	<u>335,746</u>	<u>23,269</u>	<u>359,015</u>	<u>277,939</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

7	Net movement in funds	2025 £	2024 £
	Net movement in funds is stated after charging:		
	Depreciation of owned tangible fixed assets	28,115	23,895
	Loss on disposal of tangible fixed assets	127	-
	Independent examination fees	2,520	1,320
	Accountancy fees	3,720	3,720
		<u> </u>	<u> </u>

8 Employees

Number of employees

The average monthly number employees during the year was:

	2025 Number	2024 Number
Employees	7	8
	<u> </u>	<u> </u>

Employment costs

	2025 £	2024 £
Wages and salaries	258,362	274,749
Social security costs	21,867	23,616
Other pension costs	17,227	18,950
	<u> </u>	<u> </u>
	297,456	317,315
	<u> </u>	<u> </u>

One employee earned in excess of £60,000 during the year (2024: 1).

Staff salaries (excluding pension)

	2025	2024
£60,001-70,000 :	1	1

No expenses were reimbursed to the trustees during the year (2024: nil).

During the year, the charitable company paid trustee's indemnity insurance of £nil (2024: £nil).

9 Director and trustees

Key management comprises the trustees and the general manager. None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the current or previous year.

The total remuneration of key management was £88,314 (2024: £97,270).

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

10 Tangible fixed assets

	Freehold properties £	Plant and equipment £	Total £
Cost			
At 1 April 2024	850,017	197,879	1,047,896
Additions	-	8,494	8,494
Disposals	-	(1,782)	(1,782)
	<u>850,017</u>	<u>204,591</u>	<u>1,054,608</u>
At 31 March 2025			
Depreciation and impairment			
At 1 April 2024	184,188	146,365	330,553
Depreciation charged in the year	17,000	11,115	28,115
Eliminated in respect of disposals	-	(1,655)	(1,655)
	<u>201,188</u>	<u>155,825</u>	<u>357,013</u>
At 31 March 2025			
Carrying amount			
At 31 March 2025	<u>648,829</u>	<u>48,766</u>	<u>697,595</u>
At 31 March 2024	<u>665,829</u>	<u>51,514</u>	<u>717,343</u>

11 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	30,026	21,715
Prepayments and accrued income	69,839	38,732
	<u>99,865</u>	<u>60,447</u>

12 Creditors: amounts falling due within one year

	2025 £	2024 £
Other taxation and social security	6,544	6,839
Other creditors	2,356	1,886
Accruals and deferred income	8,490	7,110
	<u>17,390</u>	<u>15,835</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

13 Retirement benefit schemes

The charitable company participates in a multi-employer pension plan, being the Tyne & Wear Superannuation Fund Scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

The contributions payable by the charitable company charged to income and expenditure amounted to £17,227 (2024: £18,950).

The pension fund is run as a multi-employer scheme and as such it is not possible for the assets and liabilities of the fund to be identified separately. As at 31 March 2022, the Tyne and Wear Pension Fund was valued. Due to deficit funding the required employer's contribution rate from 1 April 2024 is 27.1%.

As at the balance sheet date, there was 1 (2024: 1) active members of the fund employed by the charitable company.

14 Analysis of charitable funds

	Balance at 1 April 2024 £	Movement in funds		Transfers	Balance at 31 March 2025 £
		Income £	Expenditure £	£	
Unrestricted funds					
General	1,278,449	783,672	(630,989)	(13,229)	1,417,903
Designated	559,929	-	(25,609)	13,229	547,549
	<u>1,838,378</u>	<u>783,672</u>	<u>(656,598)</u>	<u>-</u>	<u>1,965,452</u>

	Balance at 1 April 2023 £	Movement in funds		Transfers	Balance at 31 March 2024 £
		Income £	Expenditure £	£	
Unrestricted funds					
General	870,830	757,802	(350,183)	-	1,278,449
Designated	805,000	-	(245,071)	-	559,929
	<u>1,675,830</u>	<u>757,802</u>	<u>(595,254)</u>	<u>-</u>	<u>1,838,378</u>

Unrestricted funds

General funds are 'free reserves' after allowing for designated funds.

From unrestricted funds, the trustees have made the following designations:

- an amount of £527,623 to purchase and refurbish one additional property to expand the Newcastle women and children project and potentially office space, following the purchase and refurbishment of 89 Normount Road in the year; and
- an amount of £6,697 has been allocated for property upgrades and repairs. These works are ongoing.
- an amount of £13,229 has been allocated for the purchase of a van.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

15 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2025 are represented by:				
Tangible assets	697,595	-	-	697,595
Current assets	737,698	547,549	-	1,285,247
Current liabilities	(17,390)	-	-	(17,390)
	<u>1,417,903</u>	<u>547,549</u>	<u>-</u>	<u>1,965,452</u>
	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2024 are represented by:				
Tangible assets	717,343	-	-	717,343
Current assets	576,941	559,929	-	1,136,870
Current liabilities	(15,835)	-	-	(15,835)
	<u>1,278,449</u>	<u>559,929</u>	<u>-</u>	<u>1,838,378</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2024: none).

17 Reconciliation of net income to net cashflow from operating activities	2025 £	2024 £
Net income for the reporting period (as per the statement of financial activities)	127,074	162,548
Adjustments for:		
Investment income	(6,339)	(7,107)
Loss on disposal of tangible fixed assets	127	-
Depreciation and impairment of tangible fixed assets	28,115	23,895
Movements in working capital:		
(Increase) in debtors	(39,418)	(1,372)
Increase in creditors	1,555	1,293
Net cash provided by operating activities	<u>111,114</u>	<u>179,257</u>

18 Legal status of the charity

The charitable company is a company limited by guarantee and has no share capital. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

19 Taxation

The charitable company is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Accounts

Charity Registration No. 1007319

Company Registration No. 02281535 (England and Wales)

PRAXIS SERVICE
REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024

PRAXIS SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Director	M Robinson
Trustees	M Robinson S Murthwaite Dr J Moore K Moore B McAloon
Secretary	S E L Murthwaite
Charity number	1007319
Company number	02281535
Registered office	Praxis House Park Close Newcastle upon Tyne Tyne and Wear NE4 6SB
Independent examiner	RSM UK Tax and Accounting Limited Chartered Accountants 1 St. James' Gate Newcastle upon Tyne United Kingdom NE1 4AD

PRAXIS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The trustees' present their report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and activities

Praxis Service (Praxis) exists for the benefit of the public through the provision of its services to any member of the public who is homeless and who is referred to Praxis through Newcastle City Council's homeless services. They are likely to have complex needs and include women with dependent children. All the services provided by Praxis are within the aims and objectives as set out in the Memorandum and Articles of Association.

Throughout the review of objectives and activities section of this report, we have identified and evaluated the benefits that individuals gain from accessing our services and maximizing independence through self-directed support.

In shaping our objectives for the year and planning our activities, the trustees have considered the charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Objectives:

- to promote and advance the social welfare and housing needs of people who are financially disadvantaged, suffering or recovering from mental illness, alcoholism, or chemical addictions.
- to provide advice, treatment, and support through the provision of both community services and the development and management of housing schemes.
- to provide accommodation for individuals or groups in special housing need, without distinction of sex, sexual orientation, race, political, religious, or other opinions; and to assist Service Users towards Moving On into their own independent accommodation.

Praxis continues to manage two major projects, comprising of seven separate properties, within the Newcastle Citywide Supported Accommodation and resettlement support for homeless people contract. All the referrals to these projects are made through the Housing Advice Centre administered by Newcastle City Council. The system of referral of potential service users is computerised through the Gateway system. Both men and women (including women with dependent children), are homeless at the point of referral and come from a range of diverse backgrounds. They have complex needs and if accepted, are allocated a place in one of our two projects.

- Their needs are assessed at the point of entry to our service and staff offer support, advice and assistance through a Support Plan to help address their need and move towards resettlement in their own tenancies.
- Service Users are assisted to gain or retain meaningful relationships with their friends and families.
- Service Users are assisted in their engagement and relationships with important agencies such as Social Services, the Department of Work and Pensions, Probation, Mental Health services and in links with the wider community.
- Service users are encouraged to participate in a wide range of sport, leisure and work activities.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

Review of the objectives and activities

In 2014, Praxis became part of a Consortium contractual arrangement, led by the Changing Lives organisation and two other partners, Action Foundation and Thirteen Care and Support. This established a new Supporting People Contract with Newcastle City Council which ended in April 2019. Thirteen Care and Support organisation have now withdrawn, and its housing services have been transferred to Changing Lives and the contract was renewed for an additional three years, up to March 2022, then an additional extension of the contracts to October 23. A further extension was agreed with the current contract end date being March 25. The Consortium managers meet on a bi-monthly basis to review progress of the Contract and its constituent parts, and to consider new developments. Praxis' staff continue to benefit from shared training opportunities and assistance in the computerisation of records using the Inform system. This means that all support work of clients is centrally recorded and achieves a range of important purposes and outcomes. Praxis is also part of the Newcastle City Council's Gateway system which is also computerised. This allows for potential clients of Praxis Service to be promoted through this system and to help evaluate a range of important outcomes. These include length of stay in Praxis accommodation; move-on arrangements; reasons for leaving including eviction and the tabulation of the number of referrals over time and the number of acceptances and refusals.

Newcastle women and children project

This service continues to provide high quality accommodation for up to eight mothers with their dependent children. All of our families have complex needs and high percentages are involved with statutory services such as Social Service departments. Although some of our families are clearly identified as fleeing domestic violence, many of them do not fall straightforwardly into this category. Many of the women wish to maintain some relationship with their previous partners and Praxis staff work with other agencies to facilitate contact between fathers and their children.

This service specialises in work with the mothers with dependent children who may be involved with Newcastle Social Care and a range of complex situations. This involves a high degree of team working with our partner agencies and the work is intense and demanding. Amongst a range of important outcomes includes the prevention of children being looked after by the Local Authority.

Praxis Service Project

This Service consists of two large-terraced houses at Normanton Terrace in the West End of Newcastle and provides high standard accommodation for twelve men and women. The women's house at Normanton Terrace now accommodates some women with their dependent children due to high demand for family accommodation.

Our third property is based at Praxis House. This property is a large detached modern house standing in its own, well stocked gardens. The property has been extensively renovated and provides very comfortable accommodation for up to seven men and women.

Brighton Grove, recently modernised is also in the West End of Newcastle. This is a large-terraced property for the occupation of up to six Service Users. Our sixth is a five bedded terraced house also in the West End of Newcastle. This has been updated to a very high standard.

Our new seventh property, currently being modernised due to open in the Autumn, is going to be an additional 3 units for women and children. All seven properties have HMO status through Newcastle City Council.

Achievements and performance

Financial review

The principle funding sources of Praxis are Housing Benefit income received from Newcastle City Council and Supporting People income. The total income from these sources is shown in note 3.

At 31 March 2024, the total unrestricted reserves stood at £1,838,378 (2023: £1,675,830), and restricted reserves at £nil (2023: £nil). Included within unrestricted reserves is a balance of £559,929 (2023: £805,000) which is designated as £527,623 (2023: £750,000) for a future women and children's project premises, and £32,306 (2023: £55,000) for property upgrades.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

Reserves policy

The Support Service Manager has the power to invest in such investments, securities, or property as they see fit subject to any restrictions imposed by law.

The trustees identify that they wish to pursue a policy of holding sufficient cash deposits in our various bank accounts to cover various potential contingencies. This was achieved in the year.

The trustees consider that the target for free reserves should remain in the sum of £100,000. Excluding fixed assets and designated funds, the unrestricted reserves are £561,106 (2023: £348,649). The trustees are reviewing the reserves held in excess of this target to identify areas where Praxis can contribute further to its objectives, including identifying the need for additional staff resources or additional properties for the projects.

The charity participates in the Tyne and Wear Pension Fund. Following a valuation at 31 March 2022, contribution rates from 1 April 2023 are 27.1%.

Key risks management

During the year the trustees reviewed their risk management plan. As part of the risk management process, the trustees have implemented a risk management strategy, which comprises of:

- an annual review of the risks, which the Charity may face;
- detailed action plans to mitigate those risks identified; and
- the implementation of procedures designed to minimise any potential impact on the Charity should any of those risks materialise.

The risk management focused on the need to maximise returns from their current cash reserves, ensure new developments in the Supporting People requirements are kept abreast of and initiate compliance measures as and when appropriate. The trustees also recognise the increasing burden of the superannuation scheme and are keeping abreast of any increased cost.

Going concern

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Based on the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Structure, governance and management

Praxis Service is a charity which was registered with the Charity Commission on 13 January 1992, number 1007319. It is also a private company limited by guarantee and not having share capital, being registered with Companies House on 28 July 1988 under company number 02281535, governed by its Memorandum and Articles of Association.

The director who served the charity during the year and the since the year end was as follows:

M Robinson

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

As well as the director a number of people acted as trustees during the year, and these are:

S. Murthwaite
M. Robinson (Chair)
Dr J. Moore
K. Moore
B. McAloon

Trustees can be appointed and/or leave the committee at any point during the year. Praxis advertises in the local press and on the Internet for new potential trustees. New trustees are given clear instruction and information on their range of new responsibilities as well as having the opportunity to attend training courses, particularly those run by Newcastle Council for Voluntary Services.

The staff team is managed by a Support Service Manager, P Gillingham BA and there is an organisational structure which includes two Senior Project Workers, an Administrator, a part-time Bookkeeper, and a team of Project Workers.

The trustees consider key management comprise the charity's trustees and the service manager who are in charge of directing and controlling, running and operating the charity on a day-to-day basis. All trustees give their time freely and no trustee received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in notes 9 and 16 to the accounts.

The pay of the support service manager is reviewed annually and normally increased in accordance with average earnings.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also the directors of Praxis Service for the purposes of company law) are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and UK Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting practices and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed; subject to any material departures that must be disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' Report was approved by the Board of Trustees.

.....
M Robinson

Director

Dated: 22/10/24.....

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PRAXIS SERVICE

I report on the financial statements of the charitable company for the year ended 31 March 2024, which are set out on pages 6 to 19.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Lucy Robson*

Name: Lucy Robson

Name of applicable listed body: ICAEW

Relevant professional qualification or membership of professional body: FCA

On behalf of RSM UK Tax and Accounting Limited

Chartered Accountants
1 St. James' Gate
Newcastle upon Tyne
United Kingdom
NE1 4AD

06/11/24
.....

PRAXIS SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<u>Income from:</u>					
Donations and legacies	2	-	-	-	2,069
Charitable activities	3	750,695	-	750,695	730,785
Investments	4	7,107	-	7,107	1,394
Total income		757,802	-	757,802	734,248
<u>Expenditure on:</u>					
Charitable activities	5	595,254	-	595,254	582,100
Total expenditure		595,254	-	595,254	582,100
Net income for the year and net movement in funds	7	162,548	-	162,548	152,148
Total funds brought forward		1,675,830	-	1,675,830	1,523,682
Total funds carried forward		1,838,378	-	1,838,378	1,675,830

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PRAXIS SERVICE

Company Registration No. 02281535

**STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2024**

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	10		717,343		522,181
Current assets					
Debtors	11	60,447		59,075	
Cash at bank and in hand		1,076,423		1,109,116	
		<u>1,136,870</u>		<u>1,168,191</u>	
Creditors: amounts falling due within one year	12	<u>(15,835)</u>		<u>(14,542)</u>	
Net current assets			1,121,035		1,153,649
Total assets less current liabilities			<u>1,838,378</u>		<u>1,675,830</u>
Funds					
General unrestricted funds	14	1,278,449		870,830	
Designated fund	14	<u>559,929</u>		<u>805,000</u>	
			1,838,378		1,675,830
			<u>1,838,378</u>		<u>1,675,830</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Director and authorised for issue on 22/10/24.

.....
M Robinson
Director



PRAXIS SERVICE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Net cash provided by operating activities	17		179,257		155,807
Investing activities					
Purchase of tangible fixed assets		(219,057)		(17,976)	
Interest received		7,107		1,394	
Net cash used in investing activities			(211,950)		(16,582)
Net (decrease)/increase in cash and cash equivalents			(32,693)		139,225
Cash and cash equivalents at beginning of year			1,109,116		969,891
Cash and cash equivalents at end of year			<u>1,076,423</u>		<u>1,109,116</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Praxis Service (the 'charitable company') is a private company limited by guarantee incorporated in England and Wales. The registered office is Praxis House, Park Close, Newcastle upon Tyne, Tyne and Wear, NE4 6SB.

The charitable company's operations and principal activities are described in the Trustees' Report.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102) second edition (effective 1 January 2019), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

Financial Reporting Standard 102 requires, if appropriate, the charitable company's financial statements are prepared on the going concern basis, which means that the charitable company is able to operate for the foreseeable future on the basis of known and reasonable projected resources.

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of income. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of expenditure and are confident that a renewal of services will be agreed with the Commissioners. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Given the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the director in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are unrestricted funds that have been earmarked by the trustees for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.4 Income

Income is recognised in the period in which the charitable company has entitlement to the funds, any conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and legacy income are included in the Statement of Financial Activities when receivable. In accordance with the Charities SORP (FRS102) general volunteer time is not recognised.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (Continued)

Income from charitable activities is recognised in the Statement of Financial Activities as received.
Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the bank.

1.5 Expenditure

Expenditure is all considered as expenditure on charitable activities. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party; it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of VAT. They include:

- Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of any indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and the statutory requirements of the charitable company and include the audit fees and costs linked to the strategic management of the charitable company.

1.6 Tangible fixed assets

Assets worth £250 or more are capitalised upon acquisition.

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Freehold properties	2% straight line
Plant and equipment	20% reducing balance

Subsequent costs, including replacement parts are capitalised only when it is probable that such costs will generate future economic benefits. Any replaced parts or remaining carrying amounts are then derecognised. All other costs of repairs and maintenance are charged to profit or loss as incurred.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (Continued)

Basic financial assets

Basic financial assets, which include trade and other debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including other creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless these costs are required to be capitalised as an intangible or tangible fixed asset.

Certain employees are entitled to carry forward unused holiday entitlement at the reporting date. The cost of any unused entitlement is recognised in the period in which the employee's services are required.

1.9 Retirement benefits

The charitable company participates in a multi-employer pension scheme for its employees. For the scheme, contributions are recognised as expenditure in the period to which they relate as there is insufficient information available to use defined benefit accounting.

Where applicable, a liability is recognised for contributions arising from an agreement with the multi-employer plan that determines how the charitable company will fund a deficit. Contributions are discounted, at a rate according to FRS102, when they are not expected to be settled wholly within 12 months of the period end. The unwinding of the discount rate is recognised as a finance cost.

1.10 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grants relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

2 Donations and legacies

	2024 £	2023 £
Donations and gifts	-	2,069

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

3	Charitable activities		
		2024	2023
		£	£
	Rents and supporting people income	750,695	730,785
		<u> </u>	<u> </u>
4	Investments		
		2024	2023
		£	£
	Bank interest receivable	7,107	1,394
		<u> </u>	<u> </u>
5	Charitable activities		
		2024	2023
		£	£
	Staff costs	317,315	261,444
	Share of support costs (see note 6)	255,871	301,618
	Share of governance costs (see note 6)	22,068	19,038
		<u> </u>	<u> </u>
		595,254	582,100
		<u> </u>	<u> </u>
	Analysis by fund		
	Unrestricted funds	595,254	582,100
		<u> </u>	<u> </u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Support costs

	Support costs £	Governance costs £	2024 £	2023 £
Depreciation	23,895	-	23,895	24,180
Office costs	14,082	-	14,082	12,007
Printing, postage and stationery	2,052	-	2,052	3,556
Outings	10,756	-	10,756	13,674
Travel and subsistence	7,319	-	7,319	3,945
Rehabilitation and welfare	16,408	-	16,408	24,279
Food and catering	2,121	-	2,121	3,479
Premises costs	73,349	-	73,349	76,810
Repairs and renewals	80,646	-	80,646	121,691
Head office rent	22,100	-	22,100	15,600
Other costs	3,143	-	3,143	2,397
Legal and professional	-	6,958	6,958	5,407
Accountancy fees	-	10,070	10,070	9,077
Independent examination and statutory accountancy fees	-	5,040	5,040	4,554
	<u>255,871</u>	<u>22,068</u>	<u>277,939</u>	<u>320,656</u>
Analysed between				
Charitable activities	<u>255,871</u>	<u>22,068</u>	<u>277,939</u>	<u>320,656</u>

7 Net movement in funds

	2024 £	2023 £
Net movement in funds is stated after charging:		
Depreciation of owned tangible fixed assets	23,895	24,180
Independent examination fees	1,320	1,200
Accountancy fees	3,720	3,354
	<u>28,935</u>	<u>28,734</u>

8 Employees

Number of employees

The average monthly number employees during the year was:

	2024 Number	2023 Number
Employees	<u>8</u>	<u>6</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8 Employees (Continued)

Employment costs	2024 £	2023 £
Wages and salaries	274,749	220,698
Social security costs	23,616	18,870
Other pension costs	18,950	21,876
	<u>317,315</u>	<u>261,444</u>

The number of trustee's to whom retirement benefits are accruing under money purchase schemes was nil (2023: nil).

One employee earned in excess of £60,000 during the year (2023: 1).

Staff salaries (excluding pension)

	2024	2023
£60,001-70,000 :	1	1

No expenses were reimbursed to the trustees during the year (2023: nil).

During the year, the charitable company paid trustee's indemnity insurance of £nil (2023: £nil).

9 Director and trustees

Key management comprises the trustees and the general manager. None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the current or previous year.

The total remuneration of key management was £97,270 (2023: £92,534).

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

10 Tangible fixed assets

	Freehold properties £	Plant and equipment £	Total £
Cost			
At 1 April 2023			
Additions	645,067	183,772	828,839
	204,950	14,107	219,057
At 31 March 2024	850,017	197,879	1,047,896
Depreciation and impairment			
At 1 April 2023			
Depreciation charged in the year	170,264	136,394	306,658
	13,924	9,971	23,895
At 31 March 2024	184,188	146,365	330,553
Carrying amount			
At 31 March 2024	665,829	51,514	717,343
At 31 March 2023	474,803	47,378	522,181

11 Debtors

Amounts falling due within one year:

	2024 £	2023 £
Trade debtors	21,715	20,361
Prepayments and accrued income	38,732	38,714
	60,447	59,075

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	6,839	5,894
Other creditors	1,886	2,294
Accruals and deferred income	7,110	6,354
	15,835	14,542

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

13 Retirement benefit schemes

The charitable company participates in a multi-employer pension plan, being the Tyne & Wear Superannuation Fund Scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

The contributions payable by the charitable company charged to income and expenditure amounted to £18,950 (2023: £21,876).

The pension fund is run as a multi-employer scheme and as such it is not possible for the assets and liabilities of the fund to be identified separately. As at 31 March 2022, the Tyne and Wear Pension Fund was valued. Due to deficit funding the required employer's contribution rate from 1 April 2023 is 27.1%.

As at the balance sheet date, there was 1 (2023: 1) active members of the fund employed by the charitable company.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

14 Analysis of charitable funds

	Balance at 1 April 2023 £	Movement in funds		Transfers	Balance at 31 March 2024 £
		Income £	Expenditure £	£	
Unrestricted funds					
General	870,830	757,802	(350,183)	-	1,278,449
Designated	805,000	-	(245,071)	-	559,929
	<u>1,675,830</u>	<u>757,802</u>	<u>(595,254)</u>	<u>-</u>	<u>1,838,378</u>
Restricted funds	-	-	-	-	-
	<u>1,675,830</u>	<u>757,802</u>	<u>(595,254)</u>	<u>-</u>	<u>1,838,378</u>

	Balance at 1 April 2022 £	Movement in funds		Transfers	Balance at 31 March 2023 £
		Income £	Expenditure £	£	
Unrestricted funds					
General	759,182	734,248	(582,100)	(40,500)	870,830
Designated	764,500	-	-	40,500	805,000
	<u>1,523,682</u>	<u>734,248</u>	<u>(582,100)</u>	<u>-</u>	<u>1,675,830</u>
Restricted funds	-	-	-	-	-
	<u>1,523,682</u>	<u>734,248</u>	<u>(582,100)</u>	<u>-</u>	<u>1,675,830</u>

Unrestricted funds

General funds are 'free reserves' after allowing for designated funds.

From unrestricted funds, the trustees have made the following designations:

- an amount of £527,623 to purchase and refurbish one additional property to expand the Newcastle women and children project and potentially office space, following the purchase and refurbishment of 89 Normount Road in the year; and
- an amount of £32,306 has been allocated for property upgrades and repairs. These works are ongoing.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2024 are represented by:				
Tangible assets	717,343	-	-	717,343
Current assets	576,941	559,929	-	1,136,870
Current liabilities	(15,835)	-	-	(15,835)
	<u>1,278,449</u>	<u>559,929</u>	<u>-</u>	<u>1,838,378</u>
	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2023 are represented by:				
Tangible assets	522,181	-	-	522,181
Current assets	363,191	805,000	-	1,168,191
Current liabilities	(14,542)	-	-	(14,542)
	<u>870,830</u>	<u>805,000</u>	<u>-</u>	<u>1,675,830</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2023: none).

17 Reconciliation of net income to net cashflow from operating activities

	2024 £	2023 £
Net income for the reporting period (as per the statement of financial activities)	162,548	152,148
Adjustments for:		
Investment income	(7,107)	(1,394)
Depreciation and impairment of tangible fixed assets	23,895	24,180
Movements in working capital:		
(Increase) in debtors	(1,372)	(18,539)
Increase/(decrease) in creditors	1,293	(588)
Net cash provided by operating activities	<u>179,257</u>	<u>155,807</u>

18 Legal status of the charity

The charitable company is a company limited by guarantee and has no share capital. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

19 Taxation

The charitable company is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Accounts



508, Elswick Road, Benwell, Newcastle upon Tyne. NE4 8ED
TEL: 0191 2734558. Email: pxservice@praxis-services.co.uk.

RSM UK Tax and Accounting Limited
1 St James' Gate
Newcastle Upon Tyne
NE1 4AD

Dear Sirs

INDEPENDENT EXAMINATION OF FINANCIAL STATEMENTS – 31 MARCH 2023

This representation letter is provided in connection with your independent examination of the financial statements of Praxis Service for the year ended 31 March 2023. The financial reporting framework that has been applied in the preparation of the financial statements is applicable law and United Kingdom Generally Accepted Accounting Practice.

We confirm that to the best of our knowledge and belief, and having made appropriate enquiries of other trustees and officials of the charity:

1. the charity is eligible for independent examination and that an audit is not required by law, the charity's governing document or for another reason.
2. no material breach of trust has taken place in the use of charitable funds in the reporting period.
3. the trustees have considered and identified all related parties and transactions with such related parties and confirm all necessary related party disclosures have been made as required by SORP or FRS 102 including trustee expenses and trustee remuneration.
4. There are no post balance sheet events requiring adjustments to be made to the financial statements or disclosure in either the notes to the financial statements or in the trustees' report.
5. we have carried out an assessment of going concern in accordance with the applicable SORP having considered the financial circumstances of the charity at the reporting date including the financial and non-financial risks that we consider are significant to the charity remaining a going concern for at least 12 months from the date of approval of the financial statements, and have explained to you why we consider the charity is a going concern.
6. that any material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern are disclosed in the notes to the financial statements.
7. we have assessed what invoices, bills and commitments remain outstanding at the end of the reporting period and confirm that these can be settled as and when they fall due.

We confirm that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the above representations to you.

The contents of this letter were considered and approved by the board at its meeting on 28/06/2023.

Yours faithfully

Signed on behalf of the board of Praxis Service

Trustee 

Date 04/07/23

Charity Registration No. 1007319

Company Registration No. 02281535 (England and Wales)

PRAXIS SERVICE
REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023

PRAXIS SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Director	M Robinson
Trustees	S Murthwaite M Robinson Dr J Moore K Moore B McAloon
Secretary	S E L Murthwaite
Charity number	1007319
Company number	02281535
Registered office	Praxis House Park Close Newcastle upon Tyne Tyne and Wear NE4 6SB
Independent examiner	RSM UK Tax and Accounting Limited Chartered Accountants 1 St. James' Gate Newcastle upon Tyne United Kingdom NE1 4AD

PRAXIS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The trustees' present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1 January 2016).

Following the coronavirus (COVID-19) pandemic, we have continued to take practical steps, and implement robust measures, to ensure the welfare of our service users, employees, and partners in line with government, public health, and industry guidance. Although there were dramatic changes in service delivery, Praxis continues to provide services throughout the pandemic and has now returned service delivery to normal after the reopening of our main offices and the resuming of our main activities.

Objectives and activities

Praxis Service (Praxis) exists for the benefit of the public through the provision of its services to any member of the public who is homeless and who is referred to Praxis through Newcastle City Council's homeless services. They are likely to have complex needs and include women with dependent children. All the services provided by Praxis are within the aims and objectives as set out in the Memorandum and Articles of Association.

Throughout the review of objectives and activities section of this report, we have identified and evaluated the benefits that individuals gain from accessing our services and maximizing independence through self-directed support.

In shaping our objectives for the year and planning our activities, the trustees have considered the charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Objectives:

- to promote and advance the social welfare and housing needs of people who are financially disadvantaged, suffering or recovering from mental illness, alcoholism, or chemical addictions.
- to provide advice, treatment, and support through the provision of both community services and the development and management of housing schemes.
- to provide accommodation for individuals or groups in special housing need, without distinction of sex, sexual orientation, race, political, religious, or other opinions; and to assist Service Users towards Moving On into their own independent accommodation.

Praxis continues to manage two major projects, comprising of six separate properties, within the Newcastle Citywide Supported Accommodation and resettlement support for homeless people contract. All the referrals to these projects are made through the Housing Advice Centre administered by Newcastle City Council. The system of referral of potential service users is computerised through the Gateway system. Both men and women (including women with dependent children), are homeless at the point of referral and come from a range of diverse backgrounds. They have complex needs and if accepted, are allocated a place in one of our two projects.

- Their needs are assessed at the point of entry to our service and staff offer support, advice and assistance through a Support Plan to help address their need and move towards resettlement in their own tenancies.
- Service Users are assisted to gain or retain meaningful relationships with their friends and families.
- Service Users are assisted in their engagement and relationships with important agencies such as Social Services, the Department of Work and Pensions, Probation, Mental Health services and in links with the wider community.
- Service users are encouraged to participate in a wide range of sport, leisure and work activities.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Review of the objectives and activities

In 2014, Praxis became part of a Consortium contractual arrangement, led by the Changing Lives organisation and two other partners, Action Foundation and Thirteen Care and Support. This established a new Supporting People Contract with Newcastle City Council which ended in April 2019. Thirteen Care and Support organisation have now withdrawn, and its housing services have been transferred to Changing Lives and the contract was renewed for an additional three years, up to March 2022, then an additional extension of the contracts to October 2024. The Consortium managers meet on a bi-monthly basis to review progress of the Contract and its constituent parts, and to consider new developments. Praxis' staff continue to benefit from shared training opportunities and assistance in the computerisation of records using the Inform system. This means that all support work of clients is centrally recorded and achieves a range of important purposes and outcomes. Praxis is also part of the Newcastle City Council's Gateway system which allows for potential clients of Praxis Service to be promoted through this system and to help evaluate a range of important outcomes. These include length of stay in Praxis accommodation; move-on arrangements; reasons for leaving including eviction and the tabulation of the number of referrals over time and the number of acceptances and refusals.

Newcastle women and children project

This service continues to provide high quality accommodation for up to eight mothers with their dependent children. All of our families have complex needs and high percentages are involved with statutory services such as Social Service departments. Although some of our families are clearly identified as fleeing domestic violence, many of them do not fall straightforwardly into this category. Many of the women wish to maintain some relationship with their previous partners and Praxis staff work with other agencies to facilitate contact between fathers and their children.

This service specialises in work with the mothers with dependent children who may be involved with Newcastle Social Care and a range of complex situations. This involves a high degree of team working with our partner agencies and the work is intense and demanding. Amongst a range of important outcomes includes the prevention of children being looked after by the LA.

Praxis Service Project

We have two large-terraced houses at Normanton Terrace in the West End of Newcastle and provides high standard accommodation for twelve men and women.

Our third property is based at Praxis House. This property is a large detached modern house standing in its own, well stocked gardens. The property has been extensively renovated and provides very comfortable accommodation for up to seven men and women.

Brighton Grove, recently modernised is also in the West End of Newcastle. This is a large-terraced property for the occupation of up to six Service Users.

Gloucester Way, Newcastle Women & Children's project, is our fifth property based in the West End of Newcastle. This is a large-terraced property for the occupation of up to eight Service Users.

Our sixth and newest property is a five bedded terraced house in the West End of Newcastle. This has been updated to a very high standard. All six properties have HMO status through Newcastle City Council.

Achievements and performance

Financial review

The principle funding sources of Praxis are Housing Benefit income received from Newcastle City Council and Supporting People income. The total income from these sources is shown in note 3.

At 31 March 2023, the total unrestricted reserves stood at £1,675,830 (2022: £1,523,682), and restricted reserves at £nil (2022: £nil). Included within unrestricted reserves is a balance of £805,000 (2022: £764,500) which is designated as £750,000 (2022: £750,000) for a future women and children's project premises, and £55,000 (2022: £14,500) for property upgrades.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Reserves policy

The Support Service Manager has the power to invest in such investments, securities, or property as they see fit subject to any restrictions imposed by law.

The trustees identify that they wish to pursue a policy of holding sufficient cash deposits in our various bank accounts to cover various potential contingencies. This was achieved in the year.

The trustees consider that the target for free reserves should remain in the sum of £100,000. Excluding fixed assets and designated funds, the unrestricted reserves are £348,649 (2022: £230,797). The trustees are reviewing the reserves held in excess of this target to identify areas where Praxis can contribute further to its objectives, including identifying the need for additional staff resources or additional properties for the projects.

The charity participates in the Tyne and Wear Pension Fund and is notified of annual deficit contributions every 3 years. Provisions includes £nil (2022: £nil) in relation to the pension deficit contributions. Following a valuation at 31 March 2023, contribution rates from 1 April 2023 are 27.1%.

Key risks management

During the year the trustees reviewed their risk management plan. As part of the risk management process, the trustees have implemented a risk management strategy, which comprises of:

- an annual review of the risks, which the Charity may face;
- detailed action plans to mitigate those risks identified; and
- the implementation of procedures designed to minimise any potential impact on the Charity should any of those risks materialise.

The risk management focused on the need to maximise returns from their current cash reserves, ensure new developments in the Supporting People requirements are kept abreast of and initiate compliance measures as and when appropriate.

Going concern

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Based on the the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

Praxis Service is a charity which was registered with the Charity Commission on 13 January 1992, number 1007319. It is also a private company limited by guarantee and not having share capital, being registered with Companies House on 28 July 1988 under company number 02281535, governed by its Memorandum and Articles of Association.

The director who served the charity during the year and the since the year end was as follows:

M Robinson

As well as the director a number of people act as trustees during the year, and these are:

S. Murthwaite

M. Robinson (Chair)

Dr J. Moore (appointed 21 April 2022)

K. Moore (appointed 21 April 2022)

B. McAloon (appointed 21 April 2022)

Trustees can be appointed and/or leave the committee at any point during the year. Praxis advertises in the local press and on the Internet for new potential trustees. New trustees are given clear instruction and information on their range of new responsibilities as well as having the opportunity to attend training courses, particularly those run by Newcastle Council for Voluntary Services.

The staff team is managed by a Support Service Manager, P Gillingham BA and there is an organisational structure which includes two Senior Project Workers, an Administrator, a part-time Bookkeeper, and a team of Project Workers.

The trustees consider key management comprise the charity's trustees and the service manager who are in charge of directing and controlling, running and operating the charity on a day-to-day basis. All trustees give their time freely and no trustee received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in notes 9 and 16 to the accounts.

The pay of the support service manager is reviewed annually and normally increased in accordance with average earnings.

The Trustees' Report was approved by the Board of Trustees.



.....
M Robinson

Director 04/07/23

Dated:

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PRAXIS SERVICE

I report on the financial statements of the charitable company for the year ended 31 March 2023, which are set out on pages 7 to 20.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT (CONTINUED) TO THE TRUSTEES OF PRAXIS SERVICE

Signed: *Lucy Robson*

Name: Lucy Robson

Name of applicable listed body: ICAEW

Relevant professional qualification or membership of professional body: FCA

On behalf of RSM UK Tax and Accounting Limited

Chartered Accountants

1 St. James' Gate

Newcastle upon Tyne

United Kingdom

NE1 4AD

04/07/23

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PRAXIS SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Income from:</u>					
Donations and legacies	2	2,069	-	2,069	242
Charitable activities	3	730,785	-	730,785	674,679
Investments	4	1,394	-	1,394	120
Total income		734,248	-	734,248	675,041
<u>Expenditure on:</u>					
Charitable activities	5	582,100	-	582,100	445,316
Total resources expended		582,100	-	582,100	445,316
Net income for the year and net movement in funds		152,148	-	152,148	229,725
Total funds brought forward		1,523,682	-	1,523,682	1,293,957
Total funds carried forward		1,675,830	-	1,675,830	1,523,682

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PRAXIS SERVICE**STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2023**

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	10		522,181		528,385
Current assets					
Debtors	11	59,075		40,536	
Cash at bank and in hand		1,109,116		969,891	
		1,168,191		1,010,427	
Creditors: amounts falling due within one year	12	(14,542)		(15,130)	
Net current assets			1,153,649		995,297
Total assets less current liabilities			1,675,830		1,523,682
Funds					
General unrestricted funds	14	870,830		759,182	
Designated fund	14	805,000		764,500	
			1,675,830		1,523,682
			1,675,830		1,523,682

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Director on 04/07/23



.....
M Robinson
Director

PRAXIS SERVICE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	17		155,807		235,077
Investing activities					
Purchase of tangible fixed assets		(17,976)		(15,450)	
Interest received		1,394		120	
Net cash used in investing activities			(16,582)		(15,330)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			139,225		219,747
Cash and cash equivalents at beginning of year			969,891		750,144
Cash and cash equivalents at end of year			1,109,116		969,891

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Praxis Service is a private company limited by guarantee incorporated in England and Wales. The registered office is Praxis House, Park Close, Newcastle upon Tyne, Tyne and Wear, NE4 6SB.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

Financial Reporting Standard 102 requires, if appropriate, the charity's financial statements are prepared on the going concern basis, which means that the charity is able to operate for the foreseeable future on the basis of known and reasonable projected resources.

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Given the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the director in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are unrestricted funds that have been earmarked by the trustees for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.4 Incoming resources

Income is recognised in the period in which the charitable company has entitlement to the funds, any conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and legacy income are included in the Statement of Financial Activities when receivable. In accordance with the Charities SORP (FRS102) general volunteer time is not recognised.

Income from charitable activities is recognised in the Statement of Financial Activities as received.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.5 Resources expended

Expenditure is all considered as expenditure on charitable activities. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party; it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT. They include:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of any indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and the statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

1.6 Tangible fixed assets

Assets worth £250 or more are capitalised upon acquisition.

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold properties	2% straight line
Plant and equipment	20% reducing balance

Subsequent costs, including replacement parts are capitalised only when it is probable that such costs will generate future economic benefits. Any replaced parts or remaining carrying amounts are then derecognised. All other costs of repairs and maintenance are charged to profit or loss as incurred.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.8 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Basic financial assets

Basic financial assets, which include trade, other debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including other creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

1.9 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless these costs are required to be capitalised as an intangible or tangible fixed asset.

Certain employees are entitled to carry forward unused holiday entitlement at the reporting date. The cost of any unused entitlement is recognised in the period in which the employee's services are required.

1.10 Retirement benefits

The charity participates in a multi-employer pension scheme for its employees. For the scheme, contributions are recognised as expenditure in the period to which they relate as there is insufficient information available to use defined benefit accounting.

Where applicable, a liability is recognised for contributions arising from an agreement with the multi-employer plan that determines how the charity will fund a deficit. Contributions are discounted, at a rate according to FRS102, when they are not expected to be settled wholly within 12 months of the period end. The unwinding of the discount rate is recognised as a finance cost.

1.11 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grants relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

2 Donations and legacies

	2023 £	2022 £
Donations and gifts	2,069	242

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities

	2023 £	2022 £
Rents and supporting people income	730,785	674,679

4 Investments

	2023 £	2022 £
Bank interest receivable	1,394	120

5 Charitable activities

	2023 £	2022 £
Staff costs	261,444	255,375
Share of support costs (see note 6)	301,618	177,308
Share of governance costs (see note 6)	19,038	12,633
	582,100	445,316
Analysis by fund		
Unrestricted funds	582,100	445,316

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

6 Support costs

	Support costs	Governance costs	2023	2022
	£	£	£	£
Depreciation	24,180	-	24,180	19,182
Office costs	12,007	-	12,007	7,452
Printing, postage and stationery	3,556	-	3,556	2,169
Outings	13,674	-	13,674	7,128
Travel and subsistence	3,945	-	3,945	4,183
Rehabilitation and welfare	24,279	-	24,279	2,296
Food and catering	3,479	-	3,479	3,514
Premises costs	76,810	-	76,810	52,753
Repairs and renewals	121,691	-	121,691	59,493
Head office rent	15,600	-	15,600	15,600
Other costs	2,397	-	2,397	3,538
Legal and professional	-	5,407	5,407	1,593
Accountancy fees	-	9,077	9,077	8,040
Independent examination fees	-	4,554	4,554	3,000
	<u>301,618</u>	<u>19,038</u>	<u>320,656</u>	<u>189,941</u>
Analysed between				
Charitable activities	<u>301,618</u>	<u>19,038</u>	<u>320,656</u>	<u>189,941</u>

7 Net movement in funds

	2023	2022
	£	£
Net movement in funds is stated after charging:		
Depreciation of owned tangible fixed assets	24,180	19,182
Independent examination fees	1,200	1,800
Accountancy fees	3,354	1,200
	<u>28,734</u>	<u>22,182</u>

8 Employees

Number of employees

The average monthly number employees during the year was:

	2023	2022
	Number	Number
Employees	<u>6</u>	<u>8</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Employees (Continued)

Employment costs	2023 £	2022 £
Wages and salaries	220,698	212,542
Social security costs	18,870	17,685
Other pension costs	21,876	25,148
	<u>261,444</u>	<u>255,375</u>

The number of trustee's to whom retirement benefits are accruing under money purchase schemes was nil (2022: nil).

One employee earned in excess of £60,000 during the year (2022: 1).

Staff salaries (including pension)

	2023	2022
£60,001-70,000 :	1	1

No expenses were reimbursed to the trustees during the year (2022: nil).

During the year the charity paid trustee's indemnity insurance of £nil (2022: £nil).

9 Director and trustees

Key management comprises the trustees and the general manager. None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the current or previous year.

The total remuneration of key management was £92,534 (2022: £89,758).

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

10 Tangible fixed assets

	Freehold properties £	Plant and equipment £	Total £
Cost			
At 1 April 2022	645,067	165,796	810,863
Additions	-	17,976	17,976
	<u>645,067</u>	<u>183,772</u>	<u>828,839</u>
At 31 March 2023	645,067	183,772	828,839
Depreciation and impairment			
At 1 April 2022	157,363	125,115	282,478
Depreciation charged in the year	12,901	11,279	24,180
	<u>170,264</u>	<u>136,394</u>	<u>306,658</u>
At 31 March 2023	170,264	136,394	306,658
Carrying amount			
At 31 March 2023	<u>474,803</u>	<u>47,378</u>	<u>522,181</u>
At 31 March 2022	<u>487,704</u>	<u>40,681</u>	<u>528,385</u>

11 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	20,361	28,854
Prepayments and accrued income	38,714	11,682
	<u>59,075</u>	<u>40,536</u>

12 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	5,894	6,138
Other creditors	2,294	4,192
Accruals and deferred income	6,354	4,800
	<u>14,542</u>	<u>15,130</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

13 Retirement benefit schemes

The charity participates in a multi-employer pension plan, being the Tyne & Wear Superannuation Fund Scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The contributions payable by the charity charged to income and expenditure amounted to £21,876 (2022: £25,148).

The pension fund is run as a multi-employer scheme and as such it is not possible for the assets and liabilities of the fund to be identified separately. At as 31 March 2023, the Tyne and Wear Pension Fund was valued. Due to deficit funding the required employer's contribution rate from 1 April 2023 is 27.1%.

As at the balance sheet date, there were 1 (2022: 1) active members of the fund employed by the charity.

The current deficit funding is in place until March 2026 when the next valuation is due.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

14 Analysis of charitable funds

	Balance at 1 April 2022 £	Movement in funds		Transfers £	Balance at 31 March 2023 £
		Incoming resources £	Resources expended £		
Unrestricted funds					
General	759,182	734,248	(582,100)	(40,500)	870,830
Designated	764,500	-	-	40,500	805,000
	<u>1,523,682</u>	<u>734,248</u>	<u>(582,100)</u>	<u>-</u>	<u>1,675,830</u>
Restricted funds	-	-	-	-	-
	<u>1,523,682</u>	<u>734,248</u>	<u>(582,100)</u>	<u>-</u>	<u>1,675,830</u>

	Balance at 1 April 2021 £	Movement in funds		Transfers £	Balance at 31 March 2022 £
		Incoming resources £	Resources expended £		
Unrestricted funds					
General	1,034,457	675,041	(445,316)	(505,000)	759,182
Designated	259,500	-	-	505,000	764,500
	<u>1,293,957</u>	<u>675,041</u>	<u>(445,316)</u>	<u>-</u>	<u>1,523,682</u>
Restricted funds	-	-	-	-	-
	<u>1,293,957</u>	<u>675,041</u>	<u>(445,316)</u>	<u>-</u>	<u>1,523,682</u>

Unrestricted funds

General funds are 'free reserves' after allowing for designated funds.

From unrestricted funds, the trustees have made the following designations:

- an amount of £750,000 to purchase and refurbish two additional properties to expand the Newcastle women and children project; and
- an amount of £55,000 has been allocated for property upgrades and repairs. These will be completed before March 2024.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

15 Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Fund balances at 31 March 2023 are represented by:				
Tangible assets	522,181	-	-	522,181
Current assets	363,191	805,000	-	1,168,191
Current liabilities	(14,542)	-	-	(14,542)
	<u>870,830</u>	<u>805,000</u>	<u>-</u>	<u>1,675,830</u>
	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Fund balances at 31 March 2022 are represented by:				
Tangible assets	528,385	-	-	528,385
Current assets	245,927	764,500	-	1,010,427
Current liabilities	(15,130)	-	-	(15,130)
Provisions	-	-	-	-
	<u>759,182</u>	<u>764,500</u>	<u>-</u>	<u>1,523,682</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2022: none).

17 Cash generated from operations

	2023 £	2022 £
Surplus for the year	152,148	229,725
Adjustments for:		
Investment income recognised in statement of financial activities	(1,394)	(120)
Depreciation and impairment of tangible fixed assets	24,180	19,182
Movements in working capital:		
(Increase) in debtors	(18,539)	(15,753)
(Decrease)/increase in creditors	(588)	2,043
Cash generated from operations	<u>155,807</u>	<u>235,077</u>

18 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2023**

19 Taxation

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Accounts

Charity Registration No. 1007319

Company Registration No. 02281535 (England and Wales)

PRAXIS SERVICE
REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2022

PRAXIS SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Director	M Robinson
Trustees	S Murthwaite M Robinson Dr J Moore K Moor B McAloon
Secretary	S E L Murthwaite
Charity number	1007319
Company number	02281535
Registered office	Praxis House Park Close Newcastle upon Tyne Tyne and Wear NE4 6SB
Independent examiner	RSM UK Tax and Accounting Limited Chartered Accountants 1 St. James' Gate Newcastle upon Tyne United Kingdom NE1 4AD

PRAXIS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The trustees' present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1 January 2016).

Throughout this coronavirus (COVID-19) pandemic, we have taken practical steps, and implemented robust measures, to ensure the welfare of our service users, employees, and partners in line with government, public health, and industry guidance. Although our work has been difficult with contact restriction and there have been dramatic changes in service delivery, Praxis have continued to provide services and maintained a level of normality throughout these strange times.

Objectives and activities

Praxis Service (Praxis) exists for the benefit of the public through the provision of its services to any member of the public who is homeless and who is referred to Praxis through Newcastle City Council's homeless services. They are likely to have complex needs and include women with dependent children. All the services provided by Praxis are within the aims and objectives as set out in the Memorandum and Articles of Association.

Throughout the review of objectives and activities section of this report, we have identified and evaluated the benefits that individuals gain from accessing our services and maximizing independence through self-directed support.

In shaping our objectives for the year and planning our activities, the trustees have considered the charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Objectives:

- to promote and advance the social welfare and housing needs of people who are financially disadvantaged, suffering or recovering from mental illness, alcoholism, or chemical addictions.
- to provide advice, treatment, and support through the provision of both community services and the development and management of housing schemes.
- to provide accommodation for individuals or groups in special housing need, without distinction of sex, sexual orientation, race, political, religious, or other opinions; and to assist Service Users towards Moving On into their own independent accommodation.

Praxis continues to manage two major projects, comprising of six separate properties, within the Newcastle Citywide Supported Accommodation and resettlement support for homeless people contract. All the referrals to these projects are made through the Housing Advice Centre administered by Newcastle City Council. The system of referral of potential service users is computerised through the Gateway system. Both men and women (including women with dependent children), are homeless at the point of referral and come from a range of diverse backgrounds. They have complex needs and if accepted, are allocated a place in one of our two projects.

- Their needs are assessed at the point of entry to our service and staff offer support, advice and assistance through a Support Plan to help address their need and move towards resettlement in their own tenancies.
- Service Users are assisted to gain or retain meaningful relationships with their friends and families.
- Service Users are assisted in their engagement and relationships with important agencies such as Social Services, the Department of Work and Pensions, Probation, Mental Health services and in links with the wider community.
- Service users are encouraged to participate in a wide range of sport, leisure and work activities.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Review of the objectives and activities

In 2014, Praxis became part of a Consortium contractual arrangement, led by the Changing Lives organisation and two other partners, Action Foundation and Thirteen Care and Support. This established a new Supporting People Contract with Newcastle City Council which ended in April 2019 and was renewed for an additional three years, up to March 2022. The Consortium managers meet on a bi-monthly basis to review progress of the Contract and its constituent parts, and to consider new developments. Thirteen Care and Support organisation have now withdrawn, and its housing services have been transferred to Changing Lives. Praxis' staff continue to benefit from shared training opportunities and assistance in the computerisation of records using the Inform system. This means that all support work of clients is centrally recorded and achieves a range of important purposes and outcomes. Praxis is also part of the Newcastle City Council's Gateway system which is also computerised. This allows for potential clients of Praxis Service to be promoted through this system and to help evaluate a range of important outcomes. These include length of stay in Praxis accommodation; move-on arrangements; reasons for leaving including eviction and the tabulation of the number of referrals over time and the number of acceptances and refusals.

Newcastle women and children project

This service continues to provide high quality accommodation for up to eight mothers with their dependent children. All of our families have complex needs and high percentages are involved with statutory services such as Social Service departments. Although some of our families are clearly identified as fleeing domestic violence, many of them do not fall straightforwardly into this category. Many of the women wish to maintain some relationship with their previous partners and Praxis staff work with other agencies to facilitate contact between fathers and their children.

This service specialises in work with the mothers with dependent children who may be involved with Newcastle Social Care and a range of complex situations. This involves a high degree of team working with our partner agencies and the work is intense and demanding. Amongst a range of important outcomes includes the prevention of children being looked after by the LA.

Praxis Service Project

This Service consists of two large-terraced houses at Normanton Terrace in the West End of Newcastle and provides high standard accommodation for twelve men and women.

Our third property is based at Praxis House. This property is a large detached modern house standing in its own, well stocked gardens. The property has been extensively renovated and provides very comfortable accommodation for up to seven men and women.

Brighton Grove in the West End of Newcastle. This is a large-terraced property for the occupation of up to six Service Users.

Our sixth and newest property is a five bedded terraced house in the West End of Newcastle. This has been updated to a very high standard and has achieved HMO status through Newcastle City Council.

Achievements and performance

Financial review

The principle funding sources of Praxis are Housing Benefit income received from Newcastle City Council and Supporting People income. The total income from these sources is shown in note 3.

At 31 March 2022, the total unrestricted reserves stood at £1,523,682 (2021: £1,293,957), and restricted reserves at £nil (2021: £nil). Included within unrestricted reserves is a balance of £765,000 (2021: £259,500) which is designated as £750,000 for a future women and children's project premises, and £15,000 for property upgrades.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Reserves policy

The Support Service Manager has the power to invest in such investments, securities, or property as they see fit subject to any restrictions imposed by law.

The trustees identify that they wish to pursue a policy of holding sufficient cash deposits in our various bank accounts to cover various potential contingencies. This was achieved in the year.

The trustees consider that the target for these reserves should remain in the sum of £100,000. Excluding fixed assets and designated funds, the unrestricted reserves are £230,297 (2021: £542,340). The trustees are reviewing the reserves held in excess of this target to identify areas where Praxis can contribute further to its objectives, including identifying the need for additional staff resources or additional properties for the projects.

The charity participates in the Tyne and Wear Pension Fund and is notified of annual deficit contributions every 3 years. Provisions includes £nil (2021: £nil) in relation to the pension deficit contributions. The review is ongoing and it is expected that Praxis will receive details of future deficit contributions at the next valuation, which is due in March 2023.

Key risks management

During the year the trustees reviewed their risk management plan. As part of the risk management process, the trustees have implemented a risk management strategy, which comprises of:

- an annual review of the risks, which the Charity may face;
- detailed action plans to mitigate those risks identified; and
- the implementation of procedures designed to minimise any potential impact on the Charity should any of those risks materialise.

The risk management focused on the need to maximise returns from their current cash reserves, ensure new developments in the Supporting People requirements are kept abreast of and initiate compliance measures as and when appropriate. The trustees also recognise the increasing burden of the superannuation scheme and are keeping abreast of any increased cost.

Going concern

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Based on the limited impact to incoming and outgoing resources of Covid-19, the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

Praxis Service is a charity which was registered with the Charity Commission on 13 January 1992, number 1007319. It is also a private company limited by guarantee and not having share capital, being registered with Companies House on 28 July 1988 under company number 02281535, governed by its Memorandum and Articles of Association.

The director who served the charity during the year and the since the year end was as follows:

M Robinson

As well as the director a number of people act as trustees during the year, and these are:

S. Murthwaite

M. Robinson (Chair)

Dr J. Moore (appointed 21 April 2022)

K. Moore (appointed 21 April 2022)

B. McAloon (appointed 21 April 2022)

Trustees can be appointed and/or leave the committee at any point during the year. Praxis advertises in the local press and on the Internet for new potential trustees. New trustees are given clear instruction and information on their range of new responsibilities as well as having the opportunity to attend training courses, particularly those run by Newcastle Council for Voluntary Services.

The staff team is managed by a Support Service Manager, P Gillingham BA and there is an organisational structure which includes two Senior Project Workers, an Administrator, a part-time Bookkeeper, and a team of Project Workers.

The trustees consider key management comprise the charity's trustees and the service manager who are in charge of directing and controlling, running and operating the charity on a day-to-day basis. All trustees give their time freely and no trustee received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in notes 9 and 10 to the accounts.

The pay of the support service manager is reviewed annually and normally increased in accordance with average earnings.

The Trustees' Report was approved by the Board of Trustees.

.....
M Robinson

Director

Dated:

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PRAXIS SERVICE

I report on the financial statements of the charitable company for the year ended 31 March 2022, which are set out on pages 7 to 20.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT (CONTINUED) TO THE TRUSTEES OF PRAXIS SERVICE

Signed:

Name: Lucy Robson

Name of applicable listed body: ICAEW

Relevant professional qualification or membership of professional body: FCA

On behalf of RSM UK Tax and Accounting Limited

Chartered Accountants

1 St. James' Gate

Newcastle upon Tyne

United Kingdom

NE1 4AD

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PRAXIS SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<u>Income and endowments from:</u>					
Donations and legacies	2	242	-	242	18,377
Charitable activities	3	674,679	-	674,679	668,578
Investments	4	120	-	120	124
Other income	5	-	-	-	10,552
Total income		675,041	-	675,041	697,631
<u>Expenditure on:</u>					
Charitable activities	6	445,316	-	445,316	497,024
Total resources expended		445,316	-	445,316	497,024
Net income for the year and net movement in funds		229,725	-	229,725	200,607
Total funds brought forward		1,293,957	-	1,293,957	1,093,350
Total funds carried forward		1,523,682	-	1,523,682	1,293,957

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PRAXIS SERVICE**STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2022**

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		528,385		532,117
Current assets					
Debtors	12	40,536		24,783	
Cash at bank and in hand		969,891		750,144	
		1,010,427		774,927	
Creditors: amounts falling due within one year	13	(15,130)		(13,087)	
Net current assets			995,297		761,840
Total assets less current liabilities			1,523,682		1,293,957
Funds					
Designated funds		(505,000)		-	
General unrestricted funds	15	1,769,182		1,034,457	
Designated fund	15	259,500		259,500	
			1,523,682		1,293,957
			1,523,682		1,293,957

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Director on

.....
M Robinson
Director

PRAXIS SERVICE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	18		235,077		283,547
Investing activities					
Purchase of tangible fixed assets		(15,450)		(47,405)	
Interest received		120		124	
Net cash used in investing activities			(15,330)		(47,281)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			219,747		236,266
Cash and cash equivalents at beginning of year			750,144		513,878
Cash and cash equivalents at end of year			969,891		750,144

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Praxis Service is a private company limited by guarantee incorporated in England and Wales. The registered office is Praxis House, Park Close, Newcastle upon Tyne, Tyne and Wear, NE4 6SB.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

Financial Reporting Standard 102 requires, if appropriate, the charity's financial statements are prepared on the going concern basis, which means that the charity is able to operate for the foreseeable future on the basis of known and reasonable projected resources.

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Given the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the director in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are unrestricted funds that have been earmarked by the trustees for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.4 Incoming resources

Income is recognised in the period in which the charitable company has entitlement to the funds, any conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and legacy income are included in the Statement of Financial Activities when receivable. In accordance with the Charities SORP (FRS102) general volunteer time is not recognised.

Income from charitable activities is recognised in the Statement of Financial Activities as received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (Continued)

1.5 Resources expended

Expenditure is all considered as expenditure on charitable activities. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party; it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT. They include:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of any indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and the statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

1.6 Tangible fixed assets

Assets worth £250 or more are capitalised upon acquisition.

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold properties	2% straight line
Plant and equipment	25% reducing balance

Subsequent costs, including replacement parts are capitalised only when it is probable that such costs will generate future economic benefits. Any replaced parts or remaining carrying amounts are then derecognised. All other costs of repairs and maintenance are charged to profit or loss as incurred.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.8 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (Continued)

Basic financial assets

Basic financial assets, which include trade, other debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including other creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

1.9 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless these costs are required to be capitalised as an intangible or tangible fixed asset.

Certain employees are entitled to carry forward unused holiday entitlement at the reporting date. The cost of any unused entitlement is recognised in the period in which the employee's services are required.

1.10 Retirement benefits

The charity participates in a multi-employer pension scheme for its employees. For the scheme, contributions are recognised as expenditure in the period to which they relate as there is insufficient information available to use defined benefit accounting.

Where applicable, a liability is recognised for contributions arising from an agreement with the multi-employer plan that determines how the charity will fund a deficit. Contributions are discounted, at a rate according to FRS102, when they are not expected to be settled wholly within 12 months of the period end. The unwinding of the discount rate is recognised as a finance cost.

1.11 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grants relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

2 Donations and legacies

	2022 £	2021 £
Donations and gifts	242	289
Government grants	-	18,088
	<u>242</u>	<u>18,377</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Charitable activities

	2022 £	2021 £
Rents and supporting people income	674,679	668,578

4 Investments

	2022 £	2021 £
Bank interest receivable	120	124

5 Other income

	2022 £	2021 £
Insurance claims receivable	-	10,552

6 Charitable activities

	2022 £	2021 £
Staff costs	255,375	268,208
Share of support costs (see note 7)	177,308	222,216
Share of governance costs (see note 7)	12,633	6,600
	445,316	497,024
Analysis by fund		
Unrestricted funds	445,316	497,024

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Depreciation	19,182	-	19,182	20,443
Office costs	7,452	-	7,452	13,846
Printing, postage and stationery	2,169	-	2,169	5,141
Outings	7,128	-	7,128	6,074
Travel and subsistence	4,183	-	4,183	2,688
Rehabilitation and welfare	2,296	-	2,296	33,016
Food and catering	3,514	-	3,514	3,145
Premises costs	52,753	-	52,753	52,390
Repairs and renewals	59,493	-	59,493	67,908
Head office rent	15,600	-	15,600	15,600
Other costs	3,538	-	3,538	1,965
Legal and professional	-	1,593	1,593	-
Accountancy fees	-	8,040	8,040	3,600
Independent examination fees	-	3,000	3,000	3,000
	<u>177,308</u>	<u>12,633</u>	<u>189,941</u>	<u>228,816</u>
Analysed between				
Charitable activities	<u>177,308</u>	<u>12,633</u>	<u>189,941</u>	<u>228,816</u>

8 Net movement in funds

	2022 £	2021 £
Net movement in funds is stated after charging:		
Depreciation of owned tangible fixed assets	19,182	20,443
Independent examination fees	<u>3,000</u>	<u>3,000</u>

9 Employees

Number of employees

The average monthly number employees during the year was:

	2022 Number	2021 Number
Employees	<u>8</u>	<u>7</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Employees (Continued)

Employment costs	2022 £	2021 £
Wages and salaries	212,542	227,676
Social security costs	17,685	19,036
Other pension costs	25,148	21,496
	<u>255,375</u>	<u>268,208</u>

The number of trustee's to whom retirement benefits are accruing under money purchase schemes was nil (2021: nil).

One employee earned in excess of £60,000 during the year (2021: 1).

Staff salaries (including pension)

	2022	2021
£80,001-90,000 :	1	1

No expenses were reimbursed to the trustees during the year (2021: nil).

During the year the charity paid trustee's indemnity insurance of £nil (2021: £nil).

In previous years, the charity was notified of deficit funding contributions in relation to the Tyne and Wear Pension Fund payable over the next three years. note 14 includes details of the contributions paid towards the deficit funding. The review is ongoing and it is expected that Praxis will receive details of future deficit contributions at the next valuation, which is due in March 2023.

10 Director and trustees

Key management comprises the trustees and the general manager. None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the current or previous year.

The total remuneration of key management was £89,758 (2021: £87,864).

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11 Tangible fixed assets

	Freehold properties £	Plant and equipment £	Total £
Cost			
At 1 April 2021	645,067	150,346	795,413
Additions	-	15,450	15,450
	<u>645,067</u>	<u>165,796</u>	<u>810,863</u>
At 31 March 2022	645,067	165,796	810,863
Depreciation and impairment			
At 1 April 2021	145,394	117,902	263,296
Depreciation charged in the year	11,969	7,213	19,182
	<u>157,363</u>	<u>125,115</u>	<u>282,478</u>
At 31 March 2022	157,363	125,115	282,478
Carrying amount			
At 31 March 2022	<u>487,704</u>	<u>40,681</u>	<u>528,385</u>
At 31 March 2021	<u>499,673</u>	<u>32,444</u>	<u>532,117</u>

12 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	28,854	8,898
Prepayments and accrued income	11,682	15,885
	<u>40,536</u>	<u>24,783</u>

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	6,138	5,537
Other creditors	4,192	2,750
Accruals and deferred income	4,800	4,800
	<u>15,130</u>	<u>13,087</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

14 Retirement benefit schemes

The charity participates in a multi-employer pension plan, being the Tyne & Wear Superannuation Fund Scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The contributions payable by the charity charged to income and expenditure amounted to £25,148 (2021: £21,364).

The pension fund is run as a multi-employer scheme and as such it is not possible for the assets and liabilities of the fund to be identified separately.

As at the balance sheet date, there were 1 (2021: 2) active members of the fund employed by the charity.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

15 Analysis of charitable funds

	Balance at 1 April 2021 £	Movement in funds		Transfers £	Balance at 31 March 2022 £
		Incoming resources £	Resources expended £		
Unrestricted funds					
General	1,034,457	675,041	(445,316)	(505,000)	759,182
Designated	259,500	-	-	505,000	764,500
	<u>1,293,957</u>	<u>675,041</u>	<u>(445,316)</u>	<u>-</u>	<u>1,523,682</u>
Restricted funds	-	-	-	-	-
	<u>1,293,957</u>	<u>675,041</u>	<u>(445,316)</u>	<u>-</u>	<u>1,523,682</u>

	Balance at 1 April 2020 £	Movement in funds		Transfers £	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £		
Unrestricted funds					
General	843,850	697,631	(467,024)	(40,000)	1,034,457
Designated	249,500	-	(30,000)	40,000	259,500
	<u>1,093,350</u>	<u>697,631</u>	<u>(497,024)</u>	<u>-</u>	<u>1,293,957</u>
Restricted funds	-	-	-	-	-
	<u>1,093,350</u>	<u>697,631</u>	<u>(497,024)</u>	<u>-</u>	<u>1,293,957</u>

Unrestricted funds

General funds are 'free reserves' after allowing for designated funds.

From unrestricted funds, the trustees have made the following designations:

- an amount of £750,000 to purchase and refurbish an additional property to expand the Newcastle women and children project; and
- an amount of £15,000 has been allocated for property upgrades. These will be completed before December 2022.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2022 are represented by:				
Tangible assets	528,385	-	-	528,385
Current assets	245,427	765,000	-	1,010,427
Current liabilities	(15,130)	-	-	(15,130)
	<u>758,682</u>	<u>765,000</u>	<u>-</u>	<u>1,523,682</u>
	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2021 are represented by:				
Tangible assets	532,117	-	-	532,117
Current assets	335,927	219,500	-	555,427
Current liabilities	(13,087)	-	-	(13,087)
Provisions	-	-	-	-
	<u>854,957</u>	<u>219,500</u>	<u>-</u>	<u>1,074,457</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2021: none).

18 Cash generated from operations

	2022 £	2021 £
Surplus for the year	229,725	200,607
Adjustments for:		
Investment income recognised in statement of financial activities	(120)	(124)
Depreciation and impairment of tangible fixed assets	19,182	20,443
Movements in working capital:		
(Increase)/decrease in debtors	(15,753)	64,515
Increase in creditors	2,043	1,617
(Decrease) in provisions	-	(3,511)
Cash generated from operations	<u>235,077</u>	<u>283,547</u>

19 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

20 Taxation

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Accounts

Charity Registration No. 1007319

Company Registration No. 02281535 (England and Wales)

PRAXIS SERVICE
REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021

PRAXIS SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Director	M Robinson
Trustees	W Arkle M Robinson Dr J Moore K Moor T High
Secretary	S E L Murthwaite
Charity number	1007319
Company number	02281535
Registered office	Praxis House Park Close Newcastle upon Tyne Tyne and Wear NE4 6SB
Independent examiner	RSM UK Tax and Accounting Limited Chartered Accountants 1 St. James' Gate Newcastle upon Tyne United Kingdom NE1 4AD

PRAXIS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The trustees' present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1 January 2016).

Throughout this coronavirus (COVID-19) pandemic, we have taken practical steps, and implemented robust measures, to ensure the welfare of our service users, employees, and partners in line with government, public health, and industry guidance. Although our work has been difficult with contact restriction and there have been dramatic changes in service delivery, Praxis have continued to provide services and maintained a level of normality throughout these strange times.

Objectives and activities

Praxis Service (Praxis) exists for the benefit of the public through the provision of its services to any member of the public who is homeless and who is referred to Praxis through Newcastle City Council's homeless services. They are likely to have complex needs and include women with dependent children. All of the services provided by Praxis are within the aims and objectives as set out in the Memorandum and Articles of Association.

Throughout the review of objectives and activities section of this report, we have identified and evaluated the benefits that individuals gain from accessing our services and maximizing independence through self-directed support.

In shaping our objectives for the year and planning our activities, the trustees have considered the charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Objectives:

- to promote and advance the social welfare and housing needs of people who are poor, suffering or recovering from mental illness, alcoholism, or chemical addictions.
- to provide advice, treatment and support through the provision of both community services and the development and management of housing schemes;
- to provide accommodation for individuals or groups in special housing need, without distinction of sex, sexual orientation, race, political, religious or other opinions; and
- to assist Service Users towards Moving On into their own independent accommodation.

Praxis continues to manage two major projects within the Newcastle Supporting People programme. All of the referrals to these projects are made through the Housing Advice Centre administered by Newcastle City Council. The system of referral of potential service users is computerised through the Gateway system. Both men and women (including women with dependent children), are homeless at the point of referral and come from a range of diverse backgrounds. They have complex needs and if accepted, are allocated a place in one of our two projects.

- Their needs are assessed at the point of entry to our service and staff offer support, advice and assistance through a Support Plan to help address their need and move towards resettlement in their own tenancies.
- Service Users are assisted to gain or retain meaningful relationships with their friends and families.
- Service Users are assisted in their engagement and relationships with important agencies such as Social Services, the Department of Work and Pensions, Probation, Mental Health services and in links with the wider community.
- Service users are encouraged to participate in a wide range of sport, leisure and work activities

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Review of the objectives and activities

In 2014, Praxis became part of a Consortium contractual arrangement, led by the Changing Lives organisation and two other partners, Action Foundation and Thirteen Care and Support. This established a new Supporting People Contract with Newcastle City Council which ended in April 2019 and was renewed for an additional three years, up to March 2022. The Consortium managers meet on a bi-monthly basis to review progress of the Contract and its constituent parts, and to consider new developments. Thirteen Care and Support organisation have withdrawn, and its housing services have been transferred to Changing Lives. Praxis' staff continue to benefit from shared training opportunities and assistance in the computerisation of records using the Inform system. This means that all support work of Service Users is centrally recorded and achieves a range of important purposes and outcomes. Praxis is also part of the Newcastle City Council's Gateway system which is also computerised. This allows for potential Service Users of Praxis Service to be promoted through this system and to help evaluate a range of important outcomes. These include length of stay in Praxis accommodation; move-on arrangements; reasons for leaving including eviction and the tabulation of the number of referrals over time and the number of acceptances and refusals.

Newcastle women and children project

This service continues to provide high quality accommodation for up to eight mothers with their dependent children. All of our families have complex needs and high percentages are involved with statutory services such as Social Service departments. Although some of our Service Users are clearly identified as fleeing domestic violence, many of them do not fall straightforwardly into this category. Many of the women wish to maintain some relationship with their previous partners and Praxis staff work with other agencies to facilitate contact between fathers and their children.

This service specialises in work with the mothers with dependent children who may be involved with Newcastle Social Care and a range of complex situations. This involves a high degree of team working with our partner agencies and the work is intense and demanding. Amongst a range of important outcomes includes the prevention of children being admitted to care.

Praxis Service Project

This Service consists of two large-terraced houses at Normanton Terrace in the West End of Newcastle and provides high standard accommodation for eleven men and women.

Our third property is based at Praxis House. This property is a large detached modern house standing in its own, well stocked gardens. The property has been extensively renovated this year and provides very comfortable accommodation for up to seven men and women.

This year the improvements were completed to our terraced property based at Brighton Grove in the West End of Newcastle. This is a large-terraced property which has been upgraded to HMO standards allowing for the occupation of up to six Service Users.

Our fifth and newest property is a five bedded terraced house in the West End of Newcastle. This has been updated to a very high standard and has achieved HMO status through Newcastle City Council.

Achievements and performance

Financial review

The principle funding sources of Praxis are Housing Benefit income received from Newcastle City Council and Supporting People income. The total income from these sources is shown in note 3.

At 31 March 2021, the total unrestricted reserves stood at £1,293,957 (2020: £1,093,350), and restricted reserves at £nil (2020: £nil). Included within unrestricted reserves is a balance of £219,500 (2020: £249,500) which is designated as £200,000 for a future women and children's project premises, and £19,500 for any redundancies should they occur.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Reserves policy

The Support Service Manager has the power to invest in such investments, securities, or property as they see fit subject to any restrictions imposed by law.

The trustees identify that they wish to pursue a policy of holding sufficient cash deposits in our various bank accounts to cover various potential contingencies. This was achieved in the year.

The trustees consider that the target for these reserves should remain in the sum of £100,000. Excluding fixed assets and designated funds, the unrestricted reserves are £542,340 (2020: £338,695). The trustees are reviewing the reserves held in excess of this target to identify areas where Praxis can contribute further to its objectives, including identifying the need for additional staff resources or additional properties for the projects.

The charity participates in the Tyne and Wear Pension Fund and is notified of annual deficit contributions every 3 years. Provisions includes £nil (2020: £3,511) in relation to the pension deficit contributions. The review is ongoing and it is expected that Praxis will receive details of future deficit contributions at the next valuation, which is due in March 2023.

Key risks management

During the year the trustees reviewed their risk management plan. As part of the risk management process, the trustees have implemented a risk management strategy, which comprises of:

- an annual review of the risks, which the Charity may face;
- detailed action plans to mitigate those risks identified; and
- the implementation of procedures designed to minimise any potential impact on the Charity should any of those risks materialise.

The risk management focused on the need to maximise returns from their current cash reserves, ensure new developments in the Supporting People requirements are kept abreast of and initiate compliance measures as and when appropriate. The trustees also recognise the increasing burden of the superannuation scheme and are keeping abreast of any increased cost.

Going concern

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Based on the limited impact to incoming and outgoing resources of Covid-19, the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

PRAXIS SERVICE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

Praxis Service is a charity which was registered with the Charity Commission on 13 January 1992, number 1007319. It is also a private company limited by guarantee and not having share capital, being registered with Companies House on 28 July 1988 under company number 02281535, governed by its Memorandum and Articles of Association.

The director who served the charity during the year and the since the year end was as follows:
M Robinson

As well as the director a number of people act as trustees during the year and these are:

W. Arkle
M. Robinson
Dr J. Moore
K. Moore
T. High

Trustees can be appointed and/or leave the committee at any point during the year. Praxis advertises in the local press and on the Internet for new potential trustees. New trustees are given clear instruction and information on their range of new responsibilities as well as having the opportunity to attend training courses, particularly those run by Newcastle Council for Voluntary Services.

The staff team is managed by a Support Service Manager, P Gillingham BA and there is an organisational structure which includes two Senior Project Workers, an Administrator, a part-time Bookkeeper and a team of Project Workers.

The trustees consider key management comprise the charity's trustees and the service manager who are in charge of directing and controlling, running and operating the charity on a day to day basis. All trustees give their time freely and no trustee received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in notes 9 and 10 to the accounts.

The pay of the support service manager is reviewed annually and normally increased in accordance with average earnings.

The Trustees' Report was approved by the Board of Trustees.

.....
M Robinson

Director

Dated:

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PRAXIS SERVICE

I report on the financial statements of the charitable company for the year ended 31 March 2021, which are set out on pages 7 to 20.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PRAXIS SERVICE

INDEPENDENT EXAMINER'S REPORT (CONTINUED) TO THE TRUSTEES OF PRAXIS SERVICE

Signed:

Name: Lucy Robson

Name of applicable listed body: ICAEW

Relevant professional qualification or membership of professional body: ACA

On behalf of RSM UK Tax and Accounting Limited

Chartered Accountants

1 St. James' Gate

Newcastle upon Tyne

United Kingdom

NE1 4AD

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PRAXIS SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<u>Income and endowments from:</u>					
Donations and legacies	2	18,377	-	18,377	110
Charitable activities	3	668,578	-	668,578	687,429
Investments	4	124	-	124	903
Other income	5	10,552	-	10,552	-
Total income		697,631	-	697,631	688,442
<u>Expenditure on:</u>					
Charitable activities	6	497,024	-	497,024	478,123
Total resources expended		497,024	-	497,024	478,123
Net income for the year and net movement in funds		200,607	-	200,607	210,319
Total funds brought forward		1,093,350	-	1,093,350	883,031
Total funds carried forward		1,293,957	-	1,293,957	1,093,350

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PRAXIS SERVICE**STATEMENT OF FINANCIAL POSITION****AS AT 31 MARCH 2021**

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		532,117		505,155
Current assets					
Debtors	12	24,783		89,298	
Cash at bank and in hand		750,144		513,878	
		<u>774,927</u>		<u>603,176</u>	
Creditors: amounts falling due within one year	13	<u>(13,087)</u>		<u>(11,470)</u>	
Net current assets			761,840		591,706
Total assets less current liabilities			1,293,957		1,096,861
Provisions for liabilities	14		-		(3,511)
Net assets			<u>1,293,957</u>		<u>1,093,350</u>
Funds					
General unrestricted funds	16	1,034,457		843,850	
Designated fund	16	<u>259,500</u>		<u>249,500</u>	
			1,293,957		1,093,350
			<u>1,293,957</u>		<u>1,093,350</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Director on

.....
M Robinson
Director

PRAXIS SERVICE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	19		283,547		151,909
Investing activities					
Purchase of tangible fixed assets		(47,405)		(9,624)	
Interest received		124		903	
Net cash used in investing activities			(47,281)		(8,721)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			236,266		143,188
Cash and cash equivalents at beginning of year			513,878		370,690
Cash and cash equivalents at end of year			750,144		513,878

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Praxis Service is a private company limited by guarantee incorporated in England and Wales. The registered office is Praxis House, Park Close, Newcastle upon Tyne, Tyne and Wear, NE4 6SB.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

Financial Reporting Standard 102 requires, if appropriate, the charity's financial statements are prepared on the going concern basis, which means that the charity is able to operate for the foreseeable future on the basis of known and reasonable projected resources.

The trustees have reviewed the sources of income for Praxis and expect no material change in the levels of incoming resources. The trustees have also reviewed the levels of expenditure incurred by Praxis and expect no material change in the level of outgoing resources. Given the level of funds available, the trustees are confident that they have sufficient funds to ongoing expenditure and other liabilities as they fall due.

Based on the limited impact to incoming and outgoing resources of Covid-19, the cash reserves held by Praxis, and the consistency in the monthly management accounts, the trustees are confident that Praxis has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the director in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are unrestricted funds that have been earmarked by the trustees for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.4 Incoming resources

Income is recognised in the period in which the charitable company has entitlement to the funds, any conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and legacy income are included in the Statement of Financial Activities when receivable. In accordance with the Charities SORP (FRS102) general volunteer time is not recognised.

Income from charitable activities is recognised in the Statement of Financial Activities as received.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies (Continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.5 Resources expended

Expenditure is all considered as expenditure on charitable activities. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party; it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT. They include:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of any indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and the statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

1.6 Tangible fixed assets

Assets worth £250 or more are capitalised upon acquisition.

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold properties	2% straight line
Plant and equipment	25% reducing balance

Subsequent costs, including replacement parts are capitalised only when it is probable that such costs will generate future economic benefits. Any replaced parts or remaining carrying amounts are then derecognised. All other costs of repairs and maintenance are charged to profit or loss as incurred.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.8 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies (Continued)

Basic financial assets

Basic financial assets, which include trade, other debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including other creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

1.9 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless these costs are required to be capitalised as an intangible or tangible fixed asset.

Certain employees are entitled to carry forward unused holiday entitlement at the reporting date. The cost of any unused entitlement is recognised in the period in which the employee's services are required.

1.10 Retirement benefits

The charity participates in a multi-employer pension scheme for its employees. For the scheme, contributions are recognised as expenditure in the period to which they relate as there is insufficient information available to use defined benefit accounting.

Where applicable, a liability is recognised for contributions arising from an agreement with the multi-employer plan that determines how the charity will fund a deficit. Contributions are discounted, at a rate according to FRS102, when they are not expected to be settled wholly within 12 months of the period end. The unwinding of the discount rate is recognised as a finance cost.

1.11 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grants relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

2 Donations and legacies

	2021 £	2020 £
Donations and gifts	289	110
Government grants	18,088	-
	<u>18,377</u>	<u>110</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Charitable activities

	2021 £	2020 £
Rents and supporting people income	668,578	687,429

4 Investments

	2021 £	2020 £
Bank interest receivable	124	903

5 Other income

	2021 £	2020 £
Insurance claims receivable	10,552	-

6 Charitable activities

	2021 £	2020 £
Staff costs	268,208	286,385
Share of support costs (see note 7)	222,216	185,138
Share of governance costs (see note 7)	6,600	6,600
	497,024	478,123
Analysis by fund		
Unrestricted funds	497,024	478,123

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Support costs

	Support costs	Governance costs	2021	2020
	£	£	£	£
Depreciation	20,443	-	20,443	21,267
Office costs	13,846	-	13,846	11,973
Printing, postage and stationery	5,141	-	5,141	3,272
Outings	6,074	-	6,074	6,353
Travel and subsistence	2,688	-	2,688	3,790
Rehabilitation and welfare	33,016	-	33,016	6,982
Food and catering	3,145	-	3,145	1,844
Premises costs	52,390	-	52,390	55,279
Repairs and renewals	67,908	-	67,908	55,841
Head office rent	15,600	-	15,600	15,600
Other costs	1,965	-	1,965	2,937
Accountancy fees	-	3,600	3,600	3,600
Independent examination fees	-	3,000	3,000	3,000
	<u>222,216</u>	<u>6,600</u>	<u>228,816</u>	<u>191,738</u>
Analysed between				
Charitable activities	<u>222,216</u>	<u>6,600</u>	<u>228,816</u>	<u>191,738</u>

8 Net movement in funds

	2021	2020
	£	£
Net movement in funds is stated after charging:		
Depreciation of owned tangible fixed assets	20,443	21,267
Independent examination fees	<u>3,000</u>	<u>3,000</u>

9 Employees

Number of employees

The average monthly number employees during the year was:

	2021	2020
	Number	Number
Employees	<u>7</u>	<u>7</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Employees (Continued)

Employment costs	2021 £	2020 £
Wages and salaries	227,676	248,689
Social security costs	19,036	21,986
Other pension costs	21,496	15,710
	<u>268,208</u>	<u>286,385</u>

The number of trustee's to whom retirement benefits are accruing under money purchase schemes was nil (2020: nil).

One employee earned in excess of £60,000 during the year (2020: nil).

No expenses were reimbursed to the trustees during the year (2020: nil).

During the year the charity paid trustee's indemnity insurance of £nil (2020: £nil).

In previous years, the charity was notified of deficit funding contributions in relation to the Tyne and Wear Pension Fund payable over the next three years. note 14 includes details of the contributions paid towards the deficit funding. The review is ongoing and it is expected that Praxis will receive details of future deficit contributions at the next valuation, which is due in March 2023.

10 Director and trustees

Key management comprises the trustees and the general manager. None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the current or previous year.

The total remuneration of key management was £87,864 (2020: £55,181).

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Tangible fixed assets

	Freehold properties £	Plant and equipment £	Total £
Cost			
At 1 April 2020	598,470	149,538	748,008
Additions	46,597	808	47,405
	<u>645,067</u>	<u>150,346</u>	<u>795,413</u>
At 31 March 2021			
Depreciation and impairment			
At 1 April 2020	133,062	109,791	242,853
Depreciation charged in the year	12,332	8,111	20,443
	<u>145,394</u>	<u>117,902</u>	<u>263,296</u>
At 31 March 2021			
Carrying amount			
At 31 March 2021	499,673	32,444	532,117
	<u>499,673</u>	<u>32,444</u>	<u>532,117</u>
At 31 March 2020	465,408	39,747	505,155
	<u>465,408</u>	<u>39,747</u>	<u>505,155</u>

12 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	8,898	28,219
Prepayments and accrued income	15,885	61,079
	<u>24,783</u>	<u>89,298</u>

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	5,537	6,146
Other creditors	2,750	1,724
Accruals and deferred income	4,800	3,600
	<u>13,087</u>	<u>11,470</u>

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

14 Provisions for liabilities	2021 £	2020 £
Future pension contributions	-	3,511
	Future pension contributions	
		£
At 1 April 2020		3,511
Paid in the year		(3,511)
At 31 March 2021		-
15 Retirement benefit schemes		

The charity participates in a multi-employer pension plan, being the Tyne & Wear Superannuation Fund Scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The contributions payable by the charity charged to income and expenditure amounted to £21,364 (2020: £15,710).

The pension fund is run as a multi-employer scheme and as such it is not possible for the assets and liabilities of the fund to be identified separately.

As at the balance sheet date, there were 2 (2020: 1) active members of the fund employed by the charity.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

16 Analysis of charitable funds

	Balance at 1 April 2020 £	Movement in funds		Transfers £	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £		
Unrestricted funds					
General	843,850	697,631	(467,024)	(40,000)	1,034,457
Designated	249,500	-	(30,000)	40,000	259,500
	<u>1,093,350</u>	<u>697,631</u>	<u>(497,024)</u>	<u>-</u>	<u>1,293,957</u>
Restricted funds	-	-	-	-	-
	<u>1,093,350</u>	<u>697,631</u>	<u>(497,024)</u>	<u>-</u>	<u>1,293,957</u>

	Balance at 1 April 2019 £	Movement in funds		Transfers £	Balance at 31 March 2020 £
		Incoming resources £	Resources expended £		
Unrestricted funds					
General	663,531	688,442	(478,123)	(30,000)	843,850
Designated	219,500	-	-	30,000	249,500
	<u>883,031</u>	<u>688,442</u>	<u>(478,123)</u>	<u>-</u>	<u>1,093,350</u>
Restricted funds	-	-	-	-	-
	<u>883,031</u>	<u>688,442</u>	<u>(478,123)</u>	<u>-</u>	<u>1,093,350</u>

Unrestricted funds

General funds are 'free reserves' after allowing for designated funds.

From unrestricted funds, the trustees have made the following designations:

- an amount of £19,500 for any redundancies should they occur;
- an amount of £200,000 to purchase an additional house to expand the Newcastle women and children project; and
- an amount of £30,000 for a property extension and HMO upgrades. These were completed in the year.
- an amount of £40,000 has been allocated for property upgrades. These will be completed in 2022.

Restricted funds

Comprise of gifts made to be used for specific purposes.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

17 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2021 are represented by:				
Tangible assets	532,117	-	-	532,117
Current assets	335,927	219,500	-	555,427
Current liabilities	(13,087)	-	-	(13,087)
	<u>854,957</u>	<u>219,500</u>	<u>-</u>	<u>1,074,457</u>
	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2020 are represented by:				
Tangible assets	505,155	-	-	505,155
Current assets	353,676	249,500	-	603,176
Current liabilities	(11,470)	-	-	(11,470)
Provisions	(3,511)	-	-	(3,511)
	<u>843,850</u>	<u>249,500</u>	<u>-</u>	<u>1,093,350</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2020: none).

19 Cash generated from operations

	2021 £	2020 £
Surplus for the year	200,607	210,319
Adjustments for:		
Investment income recognised in statement of financial activities	(124)	(903)
Depreciation and impairment of tangible fixed assets	20,443	21,267
Movements in working capital:		
Decrease/(increase) in debtors	64,515	(36,363)
Increase in creditors	1,617	1,293
(Decrease) in provisions	(3,511)	(43,704)
Cash generated from operations	<u>283,547</u>	<u>151,909</u>

20 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

PRAXIS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

21 Taxation

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.