

**Friends of Park Lane Special School**

**Charity Commission Accounts Submission for the Financial Year Ending 31<sup>st</sup> January 2025**

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**FRIENDS OF PARK LANE SPECIAL SCHOOL**  
**TRUSTEES' REPORT FOR YEAR ENDING 31<sup>ST</sup> JANUARY 2025**

In this financial year we have organized four events, which is the highest number of events since 2021. For each event the total net income was as follows: for the Summer Fair and BBQ (June 2024) net income totalled £2,002.75; for the Quiz Night held (October 2024) net income totalled £272.20; for the Christmas Bingo (December 2024) net income totalled £248.25; and for the Christmas Fair (December 2024) net income totalled £1,812.26.

The total net income **events** was **£4,335.46** (note: a total of £5,855.80 as banked as float cash previously released from the FOPLSS account was deposited back into the account).

We have had one notable fundraising activity was organised by a parent, Vikki Thomas, who undertook a Weightlifting Challenge and raised a total of £1,511.06 for the school (raised primarily through FOPLSS Just Giving Account). This was a fantastic achievement by all involved. The total raised from **fundraising** for this financial year is **£1,530.37**.

This year we have received one-off donations from the Andrew Cross, Barclays, Equilibrium, Peter Entwistle and a number of donations related to the previous headteacher leaving, all directly to FOPLSS account. We have also received small but regular donations directly to FOPLSS via Charitable Giving and continued to receive donations via Just Giving outside of the fundraising activities. Finally, we received a substantial donation of from the Variety Club for a new school mini bus of £35,496. Taken together, total income from **donations** for this financial year was **£37,589.62**.

In terms of money leaving the account, FOPLSS used the Variety Club donation and FOPLSS funds to secure the new Variety Club minibus. This totalled £54,836.

Over the course of the year reimbursements were made to the school for equipment and facility improvements, including those for music resources, Widget Software contribution and fencing improvements, totalling £26,100. Additionally, FOPLSS reimbursed the school for a new Pentagon Softplay for the lower school, which totaled £39,775.

FOPLSS has reimbursed costs for expenses related to the four events held this year, at a total of £1,097.33. FOPLSS has also reimbursed costs related to tea and coffee donations for Park Lane School staff over the course of the year and costs incurred in holding FOPLSS meet and greet coffee mornings. These costs totalled £659.78.

FOPLSS continues to made regular monthly payments for the Just Giving platform fee, totalling £216.00 and the annual costs for the PTA membership and insurance of £115.00. Other miscellaneous payments were also made over the course of the year totalling, £560.55 The total amount of **payments** was **£123,359.66**.

The starting balance at the start of the financial year was £83,184.20. With total receipts of £123,359.66 and payments of £45,090.17, it means that we have had an excess expenditure of £78,269.49 for this financial year ending 31<sup>st</sup> January 2025.

The Year-end balance as of 31<sup>st</sup> January 2025 is £4,914.71.

Trustee (signed):

A handwritten signature in black ink, appearing to be 'Elizabeth Bristow', with a long horizontal flourish extending to the right.

Name: Elizabeth Bristow

Date: 21 / 11 / 2025

## **Independent examiner's report to the Trustees of The Friends of Park Lane Special School**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st January 2025 set out on pages 4.

### **Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act, and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

I am qualified to undertake the examination as a Fellow of the Institute of Chartered Accountants in England and Wales.

### **Independent examiner's statement**

I have completed my examination and confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:



21st November 2025

**N D O'Brien FCA.**

1 Church Mews, Churchill Way, Macclesfield. SK11 6AY



**FRIENDS OF PARK LANE SPECIAL SCHOOL**  
**FINANCIAL STATEMENT FOR THE YEAR ENDING 31ST JANUARY 2025**

RECEIPTS		£	PAYMENTS		£
<b>Income at Events</b>			<b>Expenses at Events</b>		
Summer Fair and BBQ Cash		3,145.62	Summer Fair & BBQ Expenses Reimbursement		421.38
Summer Fair and BBQ - Sumup Net		264.43	Christmas Bingo & Fair Float Money Reimbursement		320.00
Summer Fair - Direct Credit (Raffle)		30.00	Christmas Fair 2024 Expenses Reimbursement		111.85
Quiz - Sumup Net		194.65	Christmas Bingo 2024 Expenses Reimbursement		125.25
Quiz & Christmas Bingo & Christmas Fair Cash		1,875.00	-		-
Christmas Bingo Sumup Net		189.77	-		-
Christmas Fair Sumup Net		36.33	-		-
Christmas Fair Stalls		120.00	<b>Total Events Expenditure</b>		<b>1,097.33</b>
<b>Total Events Income</b>		<b>5,855.80</b>			
<b>Income from Fundraising</b>			<b>Reimbursements to the school</b>		
Vikki Thomas Weightlifting Fundraiser (Just Giving)		1,511.05	Christmas Fair 2023 Expenses		151.91
Just Giving - Birthday fundraiser (Kim McKenzie-Smith)		19.32	Music Resources, Widge Software Contribution, Fencing		26,100.00
-		-	Softplay Pentagon Deposit		8,435.00
-		-	Soft Play Pentagon Final Payment		31,340.00
-		-	-		-
-		-	-		-
-		-	<b>Total Reimbursements to the school</b>		<b>66,026.91</b>
-		-			
<b>Total Income from Fundraising</b>		<b>1,530.37</b>	<b>Miscellaneous Payments</b>		
<b>Income from Donations</b>			Autism Resources - Dee French		218.26
Charitable Giving Donations		30.00	Helen Davies - Park Lane Staff T/C + FOPLSS Coffee Morning T/C		83.34
Andrew Cross Donation		1,000.00	FOPLSS Pull Up Banner Deposit		90.00
Barclays Good Will Payment		30.00	Helen Davies - Park Lane Staff T/C + FOPLSS Coffee Morning T/C		157.21
Lorraine Warner Leaving Donations - Direct Credit		60.00	Kim McKenzie-Smith - Park Lane Staff T/C		26.18
Lorraine Warner Leaving Donations - SumUp		54.07	Kim McKenzie-Smith - FOPLSS Coffee Morning T/C		41.90
Equilibrium Donation		50.00	Kim McKenzie-Smith - FOPLSS Flowers for Lorraine Warner Leaving		50.00
Just Giving - Donations outside of fundraising events		599.55	Helen Davies - Park Lane Staff T/C + FOPLSS Coffee Morning T/C		219.43
Variety Club Sunshine Coach Donation		35,496.00	Cost of Variety Club Minibus		54,836.00
Peter Entwistle Donation		250.00	Helen Davies - Variety Club Minibus Presentation Expenses		50.38
-		-	Helen Davies - FOPLSS Coffee Morning T/C		131.72
-		-	Just Giving Fee (£18.00 x 12)		216.00
-		-	ParentKine PTA Annual Membership		115.00
<b>Total Income from Donations</b>		<b>37,589.62</b>	-		-
<b>Miscellaneous Receipts</b>			-		-
FOPLSS Cash from Floats		114.38	-		-
-		-	-		-
-		-	<b>Total Miscellaneous Expenditure</b>		<b>56,235.42</b>
<b>Total Miscellaneous Receipts</b>		<b>114.38</b>			
<b>TOTAL RECEIPTS</b>		<b>45,090.17</b>	<b>TOTAL PAYMENTS</b>		<b>123,359.66</b>
Total Receipts less Total Payments (Surplus/Deficit for year)	[A]	(78,269.49)	<b>Signed by</b>		
Total Brought Forward from last year's Financial statement	[B]	83,184.20	Trustee:		
			Name:	ELIZABETH BRISTOW	
			Date:	21/11/2025	
			Trustee:		
Balance Carried Forward at the END of the year	[A]+[B]	4,914.71	Name:	EMMA SHAW	
			Date:	21/11/2025	